

---

# Wheeler Crest Design Review Committee

## Special Meeting Minutes

Location: Crowley Lake Community Center

2/8/2024 at 10:00 am

---

**Committee Members Present:** Bob Weiland, Alisa Adriani, Judy Beard, Greta Mettauer, Meredith Frolio

**Committee Members Absent:** Rico Miledi, Reuben Rosen

**Staff:** Brent Calloway, Community Planner

**Community Members Present:** Chip Wood, Robert & Erica in't Hout, Reid Malinbaum

1. **Call to Order** – Crowley Lake Community Center  
By whom: Weiland 10:08 am
  
2. **Public Comments** – opened at 10:08 am; closed at 10:08 am  
N/A
  
3. **Review and adopt minutes from 10/26/2023 Meeting**  
**Motion:** Approve minutes as written from the 10/26 meeting 10:09 am  
Motion by Adriani – 2<sup>nd</sup> Weiland  
  
Ayes – 3 Nays – 0 Abstain - 2 (Beard, Frolio)
  
4. **Public Hearings**
  - A. B23-145-QUILES Two sheds connected by a breezeway at existing single-family residence. 248 Sierra Wave, APN 064-230- 001
    - Public Hearing opened at 10:09 am
    - Public Hearing closed at 10:15 am

**Motion:** Approve Permit B23-145-QUILES Two sheds connected by a breezeway at existing single-family residence. 248 Sierra Wave, APN 064-230- 001.

Motion by Adriani – 2<sup>nd</sup> Beard

Ayes – 5 Nays – 0 (All approved)
  
  - B. B23-183 WESTERN Single-family residence with attached garage. APN 064-230-002
    - Public Hearing opened at 10:15 am

- Public Hearing closed at 10:25 am

**Public Notes:**

Public comment submitted by letter from Porscha McRobbie stating concerns about planned grading within the 50ft Offset. Please notes, an incorrect APN Number used in the letter, the correct APN is 064-210-002. Per Brent Calloway the architect for APN 064-210-002 has reached out and the project is being moved back to allow for the offset.

**Motion:** Table item B, awaiting complete color palate and for revised site plan in compliance with Rimrock Ranch Specific Plan.

- Ayes – 5 Nays – (All approved)

C. B23-190 SHOEMAKER Single-family residence with attached garage. 601 Rimrock Dr. APN 064-210-002

- Public Hearing opened at 10:25 am
- Public Hearing closed at 11:01 am

Homeowners (Robert & Erica in't Hout) present to answer committee questions.

D. **Motion:** Approve Permit B23-190 SHOEMAKER Single-family residence with attached garage. 601 Rimrock Dr. APN 064-210-002.

- Ayes – 5 Nays – (All approved)

5. **Committee Administration** 11:01 am

Table by-law discussion until we have a full committee present.

6. **Informational planning staff planning update** 11:05 am

- Public Works grading standards workshop – Canceled at last minute
- Call for Quorum – Vice Chair will call for quorum 3 weeks out
- Application Fees – there is the ability to charge a fee which would cover necessary expenses at the county level. Committee Supported Unanimously
- Unable to copy or email approved/stamped designs. Committee suggests requesting a second/unstamped copy for publication/review before the meeting

**7. Future Agenda Items**

11:50 am

- Grading Workshop
- Revisit existing homeowner application to make more straightforward
- Review of WCDR standards; discussion to potentially recommend changes to the Board of Supervisors
- Potential for indexing recorded WCDRC documents against APN's

Next meeting – March 28<sup>th</sup> at 10:00 am at the Crowley Lake Community Center

**8. Adjourn**

12:08 pm