

# Mono County Local Transportation Commission

PO Box 347  
Mammoth Lakes, CA 93546  
760.924.1800 phone, 924.1801 fax  
[commdev@mono.ca.gov](mailto:commdev@mono.ca.gov)

PO Box 8  
Bridgeport, CA 93517  
760.932.5420 phone, 932.5431 fax  
[www.monocounty.ca.gov](http://www.monocounty.ca.gov)

## MEETING AGENDA

June 12, 2023 – 9:00 A.M.

Dana Room  
1290 Tavern Rd  
Mammoth Lakes, CA 93546

IT Conference Room- Annex 2  
25 Bryant Street  
Bridgeport, CA 93517

Members of the public may participate in person and via the Zoom Webinar, including listening to the meeting and providing comment, by following the instructions below.

### TELECONFERENCE INFORMATION

#### 1. Joining via Zoom

You may participate in the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

#### To join the meeting by computer

Visit: <https://monocounty.zoom.us/j/83830444433>

Or visit <https://www.zoom.us/> and click on “Join A Meeting.” **Use Zoom Meeting ID:** 838 3044 4433

To provide public comment (at appropriate times) during the meeting, press the “Raise Hand” hand button on your screen and wait to be acknowledged by the Chair or staff.

#### To join the meeting by telephone

Dial (669) 900-6833, then enter **Webinar ID:** 838 3044 4433

To provide public comment (at appropriate times) during the meeting, press \*9 to raise your hand and wait to be acknowledged by the Chair or staff.

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**
2. **PUBLIC COMMENT:** Opportunity to address the LTC on items not on the agenda. Please refer to the Teleconference information section to determine how to make public comment for this meeting.
3. **CONSENT AGENDA ITEMS**
  - a) Approval of minutes from May 9, 2023 (pg. 1)
  - b) Authorize Chair to sign Audit Engagement Letter for fiscal year ending on June 30, 2023 (pg. 4)

### COMMISSIONERS

Jennifer Kreitz John Peters Rhonda Duggan John Wentworth Bill Sauser Paul Chang

4. **LOCAL TRANSPORTATION**
  - a) Adopt resolution approving unmet transit needs (*Wendy Sugimura*) (pg. 14)
  - b) FY 22-23 State Transit Assistance (STA) allocation consideration and approval by resolution (*Deanna Tuetken*) (pg. 23)
  - c) FY 22-23 Local Transportation Funds (LTF) allocation consideration and approval by resolution (*Deanna Tuetken*) (pg. 40)
  - d) Workshop: Priorities for Memorandum of Understanding (MOU) projects (*Wendy Sugimura*) (pg. 46)
  - e) Update on local road conditions (*Chad Senior, Haislip Hayes*)
5. **CALTRANS**
  - a) Workshop on State Route (SR) 203 Pavement project (*CT staff*)
  - b) Update on Caltrans activities in Mono County (*CT staff*) (pg. 50)
6. **TRANSIT**
  - a) ESTA Update (*Phil Moores*)
  - b) YARTS Update (*Nav Baghri*) (pg. 51)
7. **CORRESPONDENCE & INFORMATIONAL**
8. **REPORTS**
  - a) Commissioners
  - b) Co-Executive Directors (pg. 53)
9. **UPCOMING AGENDA ITEMS**
10. **ADJOURN TO DATE – July 10, 2023**

**\*NOTE:** Although the LTC generally strives to follow the agenda sequence, it reserves the right to take any agenda item – other than a noticed public hearing – in any order, and at any time after its meeting starts. The Local Transportation Commission encourages public attendance and participation.

*In compliance with the Americans with Disabilities Act, anyone who needs special assistance to attend this meeting can contact the commission secretary at 760-924-1804 within 48 hours prior to the meeting in order to ensure accessibility (see 42 USCS 12132, 28CFR 35.130).*

**COMMISSIONERS**

Jennifer Kreitz John Peters Rhonda Duggan John Wentworth Bill Sauser Paul Chang

# Mono County Local Transportation Commission

PO Box 347  
Mammoth Lakes, CA 93546  
760.924.1800 phone, 924.1801 fax  
[commdev@mono.ca.gov](mailto:commdev@mono.ca.gov)

PO Box 8  
Bridgeport, CA 93517  
760.932.5420 phone, 932.5431 fax  
[www.monocounty.ca.gov](http://www.monocounty.ca.gov)

## Draft Minutes

May 8, 2023 – 9:00 A.M.

---

**COUNTY COMMISSIONERS:** Rhonda Duggan, John Peters

**TOWN COMMISSIONERS:** Bill Sauser, John Wentworth, Paul Chang

**COUNTY STAFF:** Haislip Hayes, Heidi Willson, Wendy Sugimura, Deanna Tuetken, Chad Senior, Laura Stark, Chris Mokracek, Kalen Dodd

**CALTRANS:** Neil Peacock, Ryan Dermody, Terry Erlwein

**ESTA:** Phil Moores

**YARTS:** Jose Perez

**Public:** Pat Espinosa, Jenny Park, Dawn Vidal, L Hart, Dan Holler, Bobby Tanner, Garrett Higerd, Joe Meyer,

---

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**-Meeting called to order at 9:00 am and the Commission lead the pledge of allegiance.
2. **PUBLIC COMMENT:** Opportunity to address the LTC on items not on the agenda. Please refer to the Teleconference information section to determine how to make public comment for this meeting.

No Public Comment.

**3. CONSENT AGENDA ITEMS**

- a) Approval of minutes from April 10, 2023
- b) Low Carbon Transit Operations Program (LCTOP) – Receive staff report and consider allocating \$80,528 of FY 2022-23 funds to Eastern Sierra Transit Authority (ESTA), authorize Wendy Sugimura to sign the contributing sponsor letter.

Motion: Approve consent agenda items as presented.

Sauser motioned; Chang seconded.

Roll Call – Ayes: Sauser, Change, Peters, Wentworth, Duggan. Absent: Kreitz. Motion carries 5-0 with 1 absent.

**4. 9:00 a.m. PUBLIC HEARING**

- a) Unmet Transit Needs – Joint meeting with Social Service Transportation Advisory Committee (*ESTA/Phil Moores & Wendy Sugimura*)  
LeFrancois gave an overview of the Unmet Transit needs and discussed the unmet needs requests that were brought up during RPAC meetings.

### COMMISSIONERS

Jennifer Kreitz John Peters Rhonda Duggan John Wentworth Bill Sauser Paul Chang

Public Hearing opened at 9:31 am.  
 No public comment.  
 Public Hearing closed at 9:32 am.

Unmet transit needs will be brought to the Commission in June for adoption.

## 5. ADMINISTRATION

- a) FY 23/24 Overall Work Program (OWP) – Review, direct any desired modifications, and approve Minute Order 23-01 adopting the 23/24 OWP (*Haislip Hayes & Wendy Sugimura*)
- Hayes gave an overview of the Overall Work Program and answered questions from the Commission.
  - Commissioner Wentworth requested language be added to the OWP Regional Transportation Plan Monitoring specifying Climate Change needs in Mono County.

Modified language added to the OWP.

WE 200.2 Regional Transportation Plan Monitoring

- Debrief on fire and winter storm events/hazards as needed.
- Develop talking points for Commissioners to educate and communicate about rural transportation needs, context, and realities at the state and federal level.
- Ongoing documentation through narratives and data of the specific challenges from a changing climate that can be shared on behalf of the transportation needs of the residents of Mono County to assist in the procurement of resources to enhance the resilience of local infrastructure to benefit residents, visitors, and public safety.

Motion: Approve Minute Order 23-01 with modifications as presented.

Wentworth motioned; Sauser seconded.

Roll Call – Ayes: Sauser, Change, Peters, Wentworth, Duggan. Absent: Kreitz. Motion carries 5-0 with 1 absent.

## 6. LOCAL TRANSPORTATION

- a) Updates: emergency repairs and management of flooding on local roads (*Haislip Hayes and Chad Senior*)
- Senior gave a brief update on the roads and repairs throughout the County.
  - Joe Meyer with NPS gave an overview of the snow reports over Tioga and the road conditions that Yosemite National Park is seeing.
- b) Update on summer 2023 Reds Meadow Road schedule (*Haislip Hayes*)
- Hayes gave an update on Reds Meadow Road schedule for the Summer of 2023.

## 7. CALTRANS

- a) Updates: emergency repairs and management of flooding on state roads
- Dermody gave an update on the rolling cost of the damages to State roads.
  - Erlwein gave an update on the ongoing and upcoming repairs needed on state roads throughout the County.
- b) Status on Nevada State Route 338 and Caltrans Coordination
- c) Main Street (State Route 203) Rehabilitation Project workshop
- Peacock reported that the draft proposal is currently being reviewed and when additional information is available it will be sent out. The scheduled construction date is 2028.

## COMMISSIONERS

Jennifer Kreitz John Peters Rhonda Duggan John Wentworth Bill Sauser Paul Chang

- Dermody also shared that Senator Alvarado Gill was proposing SB 606 that would relinquish SR 203 to the Town. The bill is currently being held as there is a lot of research that is needed.

**d) Other project updates**

\*Commissioner Peters left at 11:19 am

\*Commissioner Wentworth left the meeting at 11:22 am

\*The rest of the meeting was held without a quorum.

**8. TRANSIT**

**a) ESTA Update (*Phil Moores*)**

- Moores gave a brief update on ESTA and answered questions from the Commission.

**b) YARTS Update (*Nav Bagri*)**

- Perez gave an update on YARTS and answered questions from the Commission.

**9. CORRESPONDENCE**

**10. REPORTS**

**a) Director**

- Sugimura gave a brief overview of the Directors report presented in the packet.

**b) Commissioners**

- No Commissioner reports.

**11. INFORMATIONAL**

**a) None**

**12. UPCOMING AGENDA ITEMS**

- Winter Storm 2023 Debrief: Discussion of winter storm damage, response, and planning for the future (June/July 2023)
- Workshop on MOU priorities
- Walker Main Street update (Fall/Winter 2023)
- Adopt unmet needs

**13. ADJOURN at 11:36 am to June 12, 2023, at 9:00 a.m.**

**\*NOTE:** Although the LTC generally strives to follow the agenda sequence, it reserves the right to take any agenda item – other than a noticed public hearing – in any order, and at any time after its meeting starts. The Local Transportation Commission encourages public attendance and participation.

*In compliance with the Americans with Disabilities Act, anyone who needs special assistance to attend this meeting can contact the commission secretary at 760-924-1804 within 48 hours prior to the meeting in order to ensure accessibility (see 42 USCS 12132, 28CFR 35.130).*

**COMMISSIONERS**

Jennifer Kreitz John Peters Rhonda Duggan John Wentworth Bill Sauser Paul Chang



Craig R. Fechter, CPA, MST  
(1976 - 2022)

June 2, 2023

Ms. Deanna Tuetken  
Mono County Local Transportation Commission  
P.O. Box 347  
Mammoth Lakes, CA 93546

Dear Ms. Tuetken,

We are pleased to confirm our understanding of the services we are to provide Mono County Local Transportation Commission (the Commission) for the year ended June 30, 2023.

### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements of the Commission as of and for the year ended June 30, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Commission's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Commission's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedule

We have also been engaged to report on supplementary information other than RSI that accompanies the Commission's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole.

- 1) Combining Statements of Private Purpose Trust Funds and Local Transportation Fund.
- 2) Schedule of Allocations and Expenditures – Local Transportation Fund
- 3) Schedule of Allocations and Expenditures – State Transit Assistance Fund
- 4) Statement of Revenues, Expenditures and Changes in Fund Balance - Overall Work Program – Planning Fund

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

The objectives also include reporting on internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

### **Auditor's Responsibilities for the Audit of the Financial Statements**

We will conduct our audit in accordance with GAAS and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of your accounting records of the Commission and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have not yet identified any significant risk(s) of material misstatement as part of our audit planning; however, if we do identify a risk(s) during the course of our audit, we will communicate the risk(s) to you.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

#### **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Commission's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.



## **Other Services**

We will also assist in preparing the financial statements and related notes of the Commission in conformity with accounting principles generally accepted in the United States of America based on information provided by you. In addition, we will compile the Annual Report of Financial Transactions and file it with the California State Controller's office. These non-audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities relating to the financial statements and related notes and any other non-audit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the non-audit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

## **Responsibilities of Management for the Financial Statements**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by GAAS and *Government Auditing Standards*.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, or contracts or grant agreements that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

### **Electronic Communication, Client Portal Agreement and File Exchange Processes**

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

As part of our commitment to protecting your sensitive information, Fechter & Company works with Thomson Reuters to provide secure, encrypted, file transfer portals (Firm's Client Portal). All documents you prepare for our use in completing the services outlined in this engagement letter (Word, Excel and PDF files)

should be transmitted to Fechter & Company through this portal system and all sensitive files will be transmitted through this system. In addition, we will publish all issued financial statements to this portal area for your us as long as you remain a client with Fechter & Company or as required by the terms of our engagement letters.

By using any features of the Firm's Client Portal, the Commission consents to the following terms and conditions and acknowledges that the Firm is relying on your consent in allowing you to use the Firm's Client Portal. Your continued use of the Firm's Client Portal after the posting of any amended terms and conditions shall constitute your agreement to be bound by any such changes. The Firm may modify, suspend, discontinue, or restrict the use of any portion of the Firm's Client Portal, including the availability of any portion of the content at any time, without notice or liability.

The Firm will use its best reasonable efforts to provide availability of the Client Portal Service 24X7. The Firm shall not be responsible for any error, omission, interruption, deletion, defect, delay in operation or transmission, communications line failure, theft or destruction, or unauthorized access to the Client Portal. The Firm is not responsible for any problems or technical malfunctions of any telephone or fiber network or lines, computer online systems, servers or providers, computer equipment, software, failure of any email to be received by the Firm on account of technical problems or traffic congestion on the Internet or any website, or any combination thereof, including any injury or damage to the Commission's computers or peripherals related to downloading any materials from the Client Portal.

Documents are encrypted before being passed over the Internet and while being stored on the Portal and a username and password are required to access files. In addition, documents added to the Portal are scanned for viruses before being uploaded. All files are maintained behind firewalls to protect against outside intruders. *The Firm will use its best efforts to make the Client Portal secure from unauthorized access. However, the Commission recognizes that no completely secure system for electronic data transfer has yet been devised.*

### **Logon Accounts and Their Security.**

- a. The Firm will set up individual logon accounts for those of the Commission's employees who need access to the Client Portal. Each account will have access only to those document areas requested by Client. (The Firm strongly recommends that Client establish a policy that logon information not be shared with others.) In order to maintain security, the Commission agrees to designate a single individual as the authorized person to contact the Firm to request employee logons. The initial designee is listed below. Your username will be your email address, all passwords will be established by the user at the time of initial logon.
- b. You acknowledge that the use of username and password is an adequate form of security. You are solely responsible for (1) authorizing, monitoring, controlling access to, and maintaining the strict confidentiality of your username and password; (2) not allowing another person to use your username or password; (3) any charges or damages that may be incurred as a result of your neglect to maintain the strict confidentiality of your username and password; and (4) promptly informing the Firm in writing of any need to deactivate a username due to security concerns or otherwise. The Firm is not liable for any harm related to the misuse or theft of usernames or passwords, disclosure of usernames or passwords, or your authorization to allow another person or entity to access and use the Firm's Client Portal using your username or password. You shall immediately notify the Firm of any unauthorized use of your username or password and any breach of confidentiality. Until the Firm receives this notification from you, you will be held

liable for any harm ensuing from the use of your username on the Firm's Client Portal.

**Termination of Logon Account.** The Commission agrees to notify the Firm via email at [support@fechtercpa.com](mailto:support@fechtercpa.com) in writing when an individual logon account is to be terminated. The Firm will make every effort to confirm and terminate access within 3 business days. However, the Commission cannot be assured that access has been terminated until the requester receives an email confirmation of termination.

**No Unlawful or Prohibited Use.** As a condition of your use of the Client Portal website, you warrant to the Firm that you or your approved users will not use the Firm's Client Portal website for any purpose that is unlawful or prohibited by these terms, conditions, and notices. You may not use the Firm's Client Portal website in any manner that could damage, disable, overburden, or impair the Firm's website or interfere with any other party's use of the Client Portal website. You may not obtain or attempt to obtain any materials or information through any means not intentionally made available or provided for through the Client Portal website.

**Information Disclosure.** The Firm reserves the right, at all times, to disclose any information as necessary to satisfy any applicable law, regulation, legal process, or governmental request, or to edit, refuse to post, or to remove any information or materials, in whole or in part, in the Firm's sole discretion.

**Client's Responsibility.** You must at your own cost (a) provide for your own access to the Internet and pay any services fees, connection charges, and online services usage associated with such access and (b) provide all equipment necessary for you to make such connection to the Client Portal, including a computer and modem.

**Dispute Resolution.** The parties agree that any dispute between the Commission and the Firm relating to this Agreement, or the breach of it, shall, if negotiations and other discussions fail, be first submitted to mediation in accordance with the applicable rules for resolving professional accounting and related services disputes of the America Arbitration Association. If the parties are unable to resolve the dispute through mediation within 60 days from the date notice is first given from one party to the other as to the existence of such a dispute and the demand to mediate, then they may proceed to resolve the matter by arbitration if this agreement provides that the particular dispute is subject to arbitration, or by whatever other lawful means are available to them if this agreement does not provide for arbitration of the particular dispute. Costs of any mediation proceeding shall be shared equally by all parties.

**WARRANTIES.** THE FIRM MAKES NO WARRANTY, EXPRESS OR IMPLIED, REGARDING THE EFFICACY OF THE SECURITY OF THE CLIENT PORTAL. THE CONTENT AND SERVICES ARE PROVIDED ON AN "AS IS" BASIS AND THE FIRM SPECIFICALLY DISCLAIMS ANY EXPRESS OR IMPLIED WARRANTIES, INCLUDING, WITHOUT LIMITATION, WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE, WARRANTIES OF MERCHANTABILITY, OR WARRANTIES AGAINST INFRINGEMENT. THE FIRM, ITS AFFILIATES, EMPLOYEES, AND AGENTS SHALL NOT BE LIABLE FOR ANY DAMAGES OR LOSSES, INCLUDING, WITHOUT LIMITATION, INDIRECT, CONSEQUENTIAL, SPECIAL, INCIDENTAL, OR PUNITIVE DAMAGES, RESULTING FROM OR CAUSED BY THE PORTAL, ITS CONTENT, OR SECURITY SERVICES PROVIDED HEREIN. THE FIRM DOES NOT WARRANT THAT THE CLIENT PORTAL'S FUNCTIONS WILL BE UNINTERRUPTED OR ERROR-FREE, THAT DEFECTS WILL BE CORRECTED, OR THAT THE

Ms. Deanna Tuetken  
Mono County Local Transportation Commission  
June 2, 2023  
Page 8

FIRM’S CLIENT PORTAL OR THE SERVER THAT MAKES IT AVAILABLE ARE FREE OF VIRUSES OR OTHER HARMFUL COMPONENTS.

IF YOU ARE DISSATISFIED WITH ANY PORTION OF THE PORTAL, INFORMATION, DOCUMENTS, OR COMMUNICATIONS ON THE PORTAL, OR WITH ANY OF THESE TERMS AND CONDITIONS OF USE, YOUR SOLE AND EXCLUSIVE REMEDY IS TO CEASE USING THE PORTAL AND THE INFORMATION, DOCUMENTS, OR COMMUNICATIONS YOU OBTAINED FROM THE PORTAL.

**Term and Termination.** This Agreement and the services contemplated by it may be terminated by either the Firm or Client with or without cause and with or without notice at any time. The Firm may at any time terminate in whole or in part the Firm’s Client Portal without notice or liability.

Authorized person to contact the Firm to request employee logon User IDs:

**Name:** Deanna Tuetken  
**Title:** Administrative Services Specialist  
**Email:** dtuetken@mono.ca.gov

Should you desire to use alternate methods of transmission for sensitive documents and chose not to use the Firm’s Client Portal System, you may opt out by signing the following release.

We acknowledge that we have opted out of the requirement to use the Firm’s Client Portal System and therefore we agree to release Fechter and Company from all liability as a result any interception of, or loss of data as a result of using alternate document transmittal methods.

Management signature:

Governance signature:

\_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

We will provide copies of our reports to the Board of Directors of the Commission; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Fechter and Company and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the California State Controller’s Office or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for the purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Fechter and Company personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These

parties may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the California State Controller's Office. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Scott German is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit during September 2023.

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$7,500. There will be an additional fee of \$500 to prepare the Financial Transactions Report required by the State Controller's Office.

Amount due with the engagement letter	\$ 1,000
Amount due following completion of fieldwork	
Including preparation of financial statements	8,000
Amount due upon issuance of final report	1,000
Amount due upon filing of the Financial Transactions Report	<u>1,500</u>
Total fees	<u>\$ 11,500</u>

The above fee anticipates 2 bound copies of the final financial statements. Additional copies will be billed at \$75 per copy. If you would like us to prepare and file the State Controllers Report we will invoice those fees upon filing.

Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

### **Reporting**

We will issue a written report upon completion of our audit of the Commission's financial statements. Our report will be addressed to the Board of Directors of the Commission. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

Ms. Deanna Tuetken  
Mono County Local Transportation Commission  
June 2, 2023  
Page 10

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will state (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity’s internal control and compliance. The report will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Commission is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

We maintain a license with the California State Board of Accountancy and will inform you in writing of any changes in the status in our license.

We appreciate the opportunity to be of service to Mono County Local Transportation Commission and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

  
Fechter and Company  
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of Mono County Local Transportation Commission.

**Management**

**Governance**

Signature: \_\_\_\_\_

\_\_\_\_\_

Title: \_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_

# Mono County Local Transportation Commission

P.O. Box 347  
Mammoth Lakes, CA 93546  
(760) 924-1800 phone, 924-1801 fax  
monocounty.ca.gov

P.O. Box 8  
Bridgeport, CA 93517  
(760) 932-5420 phone, 932-5431 fax

## Staff Report

June 12, 2023

**TO:** Mono County Local Transportation Commission

**FROM:** Gerry LeFrancois, Planning Analyst  
Phil Moores, ESTA/CTSA

**SUBJECT:** Approve Resolution R23-05 on Unmet Transit Needs

**RECOMMENDATION:** Receive staff report and adopt Resolution R23-05 (Attachment 1) making findings that there are unmet transit needs, and certain needs are reasonable to meet.

**FISCAL IMPLICATIONS:** There is a cost increase for providing additional or expanded transit services.

**ENVIRONMENTAL COMPLIANCE:** N/A

**POLICY CONSISTENCY:** Consistent with State law requirements for the unmet transit needs process (PUC §99401.5) and the annual public hearing for the citizen participation (PUC §99238).

**BACKGROUND:**

Prior to this meeting, the Mono County LTC and the Social Services Transportation Advisory Council (SSTAC) held a joint public hearing at the LTC's regular meeting on May, 8 2023, at 9:05 a.m. as required by State law to meet the Citizen Participation Process and the unmet needs process. As authorized by Gov. Newsom's Executive Orders, N-25-20 and N-29-20, the meeting was held in person and remotely where members of the public had the right to observe and offer public comment. Public notices of these hearings were published in accordance with state law in local newspapers, and flyers printed in both Spanish and English were posted in Mono County offices.

At the public hearing, the definition of "unmet needs" and "reasonable to meet" were reviewed (Attachment 2) along with an analysis of Regional Transportation Plan (RTP) objectives. The public hearing fulfilled several purposes and objectives:

- Ensure broad community participation and solicit the input of transit-dependent and transit-disadvantaged persons, including the elderly, handicapped, and persons of limited means;
- Required prior to the LTC allocating any funds not directly related to public transportation services, specialized transportation services, or facilities provided for the exclusive use of pedestrians and bicycles; and
- Solicit comments on unmet transit needs that may exist within Mono County and may be reasonable to meet by establishing or contracting for new public transportation or specialized transportation services or by expanding existing services.



Throughout March and April 2022, the Eastern Sierra Transit Authority, in its role as the Consolidated Transportation Services Agency (CTSA) for Mono County and LTC staff, attended Regional Planning Advisory Committee (RPAC) or community meetings in Antelope Valley, Bridgeport, Mono Basin, and June Lake to ask public input. An additional hearing was conducted at the Town of Mammoth Lakes' Planning and Economic Development Commission (PEDC) meeting to solicit input from residents of the town.

## **DISCUSSION**

Public comments received through the CTSA's outreach, the LTC and SSTAC public hearing, are summarized in Attachment #3 to evaluate whether they are unmet needs, and whether they are reasonable to meet. Because this process also collects general comments on transit, the last column in the matrix offers actions and/or solutions to address all concerns raised.

Two requests were deemed to meet the definition of an unmet need that is reasonable to meet:

1. Adding a weekend Reno airport run: if funding is available, this new service may be feasible, although uncertainty remains as to whether drivers can be hired and fare box requirements can be met.
2. Providing an alternative to Stop #2 on Old Mammoth Road in the Town of Mammoth Lakes: an alternative stop is planned and funded with ongoing coordination between the Town and ESTA.

Resolution R23-05 identifies the two unmet transit needs that are reasonable to meet, which must be funded before any Local Transportation Funds may be allocated to local streets and roads projects.

This staff report was reviewed by a Co-Executive Director.

## **ATTACHMENTS**

1. Resolution R23-05.
2. LTC Resolution 98-01 defining "unmet transit needs" and "reasonable to meet."
3. Summary and analysis of public transit requests for fiscal year 2023-24.

**RESOLUTION R23-05**  
**A RESOLUTION OF THE MONO COUNTY LOCAL TRANSPORTATION COMMISSION**  
**MAKING FINDINGS REGARDING "REASONABLE TO MEET"**  
**AND "UNMET TRANSIT NEEDS"**

**WHEREAS**, the Mono County Local Transportation (MCLTC) is the designated transportation planning agency for the County of Mono pursuant to Government Code Section 29532 and action of the Secretary of Business, Transportation and Housing and, as such, has the responsibility under Public Utilities Code Section 99401.5 to determine definitions of "unmet transit needs" and "reasonable to meet"; and

**WHEREAS**, the MCLTC held an unmet needs hearing, and in keeping with Public Utilities Code Section 99401.5, the MCLTC has considered the size and location of identifiable groups likely to be dependent upon public or transit disadvantaged, has analyzed the adequacy of existing public transportation services, and potential alternative transportation services that would meet all or part of the transit demand; and

**WHEREAS**, MCLTC has received and considered public testimony on "whether or not there are unmet needs in Mono County" at a May 8, 2023, public hearing in Mono County jointly held with the Social Services Transit Advisory Council; and

**WHEREAS**, the MCLTC has previously defined the terms "unmet transit needs" and "reasonable to meet" by resolution; and

**WHEREAS**, the following table summarizes the commission's determinations regarding conformance of unmet need transit requests with MCLTC definitions of unmet transit needs and reasonable to meet:

<b>QUALIFYING UNMET NEED</b>		
<b>Transit Request</b>	<b>Unmet Need</b>	<b>Reasonable to Meet</b>
7. Add a weekend Reno airport run would be helpful	Yes, an additional route to Reno could be considered a necessity of life.	ESTA is considering a Saturday route pending ESTA Board approval. Saturday service is estimated at \$67k annually. The funding is being pursued. The route may ultimately end up not being reasonable to meet if bus drivers cannot be hired or fare box recovery requirements cannot be met.
12. Better stop alternative than stop #2 on Old Mammoth Rd, especially for those walking from upper Old Mammoth Road	Yes, service expansion / improvement.	A solution or alternative bus stop is planned, funded, with ongoing coordination between TOML and ESTA. Along with Mammoth route changes, this stop and stop alternatives are scheduled for consideration in the fall.

<b>NOT CONSIDERED TO BE AN UNMET NEED</b>		
<b>Transit Request</b>	<b>Unmet Need</b>	<b>Reasonable to Meet</b>
1. Desire for bicycle trails, paths, or dedicated bicycle lane between Crowley Lake and Mammoth	No, not transit related. This is a general transportation request	No, not transit related.
2. Connect Crowley Lake Drive – from Tom’s Place to Lower Rock Creek Road via multi use trail connection	No, not transit related. This is a general transportation request.	No, not transit related.
3. Transit options may be needed for Pacific Crest Trail hikers that might want to skip parts of the trail that are not accessible this year.	Yes, hikers are a transit dependent group and recreation is considered a basic necessary of life.	No, due to the highly dispersed nature of trailhead locations and low hiker numbers, sufficient ridership to be operationally and economically feasible is unlikely. This is potentially also a service that may only be in demand in high snowfall years. ESTA currently does not have enough drivers to maintain and expand existing routes.
4. Lack of local service (Antelope Valley), new driver has been hard for people to schedule trips, phone goes unanswered.	No, there is currently service in the Antelope Valley.	No, ESTA is working to improve communication and service expectations in the Antelope Valley.

5. Reno route has been missing the Antelope Valley.	No, there is current service. Routes were modified due to winter storms, snowfall, avalanches, and road closures outside of ESTA’s control.	Route has returned to the Antelope Valley
6. ESTA’s service in the Antelope Valley could improve, are there back up drivers to ensure service continues running?	No, there is currently service in the Antelope Valley.	ESTA has sufficient resources to hire staff but cannot find candidates to provide enough drivers. ESTA will continue to recruit.
8. Does recreation access count as a potential need?	This was not a formal request but more of a question. Yes, social and recreational activities can be necessities of life.	Discussion followed, and future service would be great if it could be provided.
9. The current Walker to Mammoth Tuesday service goes into June Lake with 24-hour prior notice. Is there any option with shorter notice or reservation request? Other routes require pick up at June Lake Junction and do not come into the loop (YARTS, for example).	No, there is current service.	There is no option for same-day service on this route because when no reservations are made for the Walker to Mammoth route, Walker dial-a-ride operates instead. This is a one driver and one bus service area.

NOT CONSIDERED TO BE AN UNMET NEED		
Transit Request	Unmet Need	Reasonable to Meet
10. Extend hours of Purple Line (Mammoth Lakes)	Yes.	No, it is not operationally feasible due to inability to hire drivers and is not economical.
11. Sonora Junction Bus Stop. This is a request for a formal bus stop installation at Highway 108 and 395.	Yes.	No, it is not economical due to the high cost of location.

**NOW, THEREFORE, BE IT RESOLVED**, the MCLTC finds there are unmet needs that are reasonable to meet in Mono County, which will be funded by Local Transportation Funds before local streets and roads projects.

**PASSED AND ADOPTED** this 12th day of June 2023, by the following vote:

- Ayes:
- Noes:
- Abstain:
- Absent:

\_\_\_\_\_  
 Ronda Duggan, Chair  
 Mono County Local Transportation Commission

ATTEST:

\_\_\_\_\_  
 Heidi Willson, Secretary

Approved as to form:

\_\_\_\_\_  
 Stacey Simon, County Counsel

## RESOLUTION 98-01

### A RESOLUTION OF THE MONO COUNTY LOCAL TRANSPORTATION COMMISSION DEFINING "REASONABLE TO MEET" AND "UNMET TRANSIT NEEDS"

WHEREAS, the Mono County Local transportation Commission (MCLTC) is the designated transportation planning agency for the County of Mono pursuant to Government Code Section 29532 and action of the Secretary of Business, Transportation and Housing and, as such, has the responsibility under Public Utilities Code Section 99401.5 to determine definitions of "unmet transit needs" and "reasonable to meet"; and

NOW, THEREFORE, BE IT RESOLVED THAT the Mono County Local Transportation Commission does hereby define "unmet transit needs" as a need of Mono County elderly, disabled, low income, youth, and other transit dependent groups for transit service that is currently not available and, if provided for, would enable the transit dependent person to obtain the basic necessities of life primarily within Mono County. "Necessities of life" are defined as trips necessary for medical and dental services, essential personal business, employment, social service appointment, shopping for food or clothing, and social and recreational purposes.

BE IT FURTHER RESOLVED that the Mono County Transportation Commission does hereby define "reasonable to meet" as transit needs for the necessities of life which pertain to all public and/or specialized transportation services that:

- a. can be proven operationally feasible;
- b. can demonstrate community acceptance;
- c. would be available to the general public;
- d. can be proven to be economical; and
- e. can demonstrate cost effectiveness by meeting current fare box revenue requirements of the Mono LTC within two years

NOW, THEREFORE, BE IT RESOLVED that the herein contained definition and findings are consistent with the Mono County Regional Transportation Plan, 1998 Update.

PASSED, AND ADOPTED this 1<sup>st</sup> day of June, 1998 by the following Commission:

Ayes: Ronci, Hunt, Cage, Eastman, Inwood, Rowan.

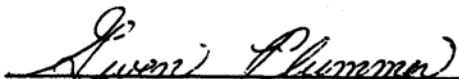
Noes:

Absent:

Abstain:

Attest:

  
 \_\_\_\_\_  
 Joann Ronci, Chairperson  
 Mono LTC

  
 \_\_\_\_\_  
 Gwen Plummer, Secretary  
 Mono LTC

**SUMMARY AND ANALYSIS OF PUBLIC TRANSIT REQUESTS FOR FISCAL YEAR 2023-24**

	<b>RPAC</b>	<b>Request/Comment</b>	<b>Unmet Need</b>	<b>Reasonable to Meet/Explanation</b>	<b>Costs/Actions/Solutions</b>
1.	Long Valley	Desire for bicycle trails, paths, or dedicated bicycle lane between Crowley Lake and Mammoth	No, not transit related. This is a general transportation request	No, not transit related.	Trails are being discussed with the Regional Planning Advisory Committee; staff time is funded by the Overall Work Program (OWP) (Work Element [WE] 900.6).
2.	Long Valley	Connect Crowley Lake Drive – from Tom’s Place to Lower Rock Creek Road via multi use trail connection	No, not transit related. This is a general transportation request	No, not transit related.	This connection will be discussed with Long Valley trails, noted above, under OWP WE 900.6.
3.	Long Valley	Transit options may be needed for Pacific Crest Trail hikers that might want to skip parts of the trail that are not accessible this year	Yes; hikers are a transit dependent group and recreation is considered a basic necessity of life.	No. Due to the highly dispersed nature of trailhead locations and low hiker numbers, sufficient ridership to be operationally and economically feasible is unlikely. This is potentially also a service that will only be in demand in very high snow years such as this year. ESTA currently does not have enough drivers to maintain and expand existing routes, let alone add a new intermittent route with likely low ridership.	N/A
4.	Antelope Valley	Lack of local service, new driver has been hard for people to schedule trips, phone goes unanswered	No, this is a current service.	N/A	ESTA is working to set expectations with driver and communicate schedule changes to the public
5.	Antelope Valley	Reno route has been missing Antelope Valley	No, this is a current service that was modified due to hazard circumstances outside ESTA’s control.	N/A	Due to avalanche and road closures, Reno route was rerouted through Tri-Valley and Nevada. The route has returned through Antelope Valley.

6.	Antelope Valley	ESTA's service in the Antelope Valley could improve, are there back up drivers to ensure service continues running	No, this is a current service.	N/A	ESTA has sufficient resources to hire staff, but cannot find candidates and therefore cannot provide drivers. ESTA will continue to recruit.
7.	June Lake CAC	Add a weekend Reno airport run would be helpful.	Yes, an additional route to Reno would be for necessities of life.	<b>YES</b> – the route may not be operationally feasible if drivers cannot be hired, and whether it is economical and can meet fare box requirements is uncertain.	ESTA is considering a Saturday route pending ESTA Board approval. Saturday service will be \$67k annually and funding is being pursued.
8.	June Lake CAC	Does recreation access count as a potential need?	No, not a request for service.	Social and recreational activities can be "necessities of life."	Discussion followed. Future service would be great if it can be provided.
9.	June Lake CAC	The current Walker to Mammoth service on Tuesday, can go into June Lake with 24-hour prior notice.  Is there any option with shorter notice or reservation request? Other routes require people to go the Junction for pickup and do not come into the loop (YARTS for example).	No, this is a current service.	N/A	This service requires 24-hour's notice. There is no option for same-day service on this route because when no reservations are made for the Walker to Mammoth route, Walker dial-a-ride operates instead. This is a one driver, one bus service area.
10.	Mammoth	Extend hours of the Purple line.	Yes	No, it is not operationally feasible due to inability to hire drivers and is not economical.	N/A
11.	Bridgeport	Sonora Junction Bus Stop. This is a request for a formal bus stop installation at Highway 108 and Highway 395.	Yes	No, it is not economical due to high cost of location.	N/A

12.	Mammoth	Better stop alternative than Stop #2 on Old Mammoth, especially for those walking from Upper Old Mammoth Road.	Yes, service expansion.	<b>Yes.</b>	An alternative bus stop is planned, funded, with ongoing coordination between TOML and ESTA . Along with Mammoth route changes, this stop and stop alternatives are scheduled for consideration in the fall.
-----	---------	--	-------------------------	-------------	--



# Mono County Local Transportation Commission

---

PO Box 347  
Mammoth Lakes, CA 93546  
760.924.1800 phone, 924.1801 fax  
commdev@mono.ca.gov

PO Box 8  
Bridgeport, CA 93517  
760.932.5420 phone, 932.5431 fax  
www.monocounty.ca.gov

June 12, 2023

**TO:** Mono County Local Transportation Commission

**FROM:** Deanna Tuetken, Administrative Services Specialist

**RE:** FY 2023-24 State Transit Assistance Fund (STA) apportionment and allocation

## RECOMMENDATION

Adopt Resolution R23-06 approving the apportionment and allocation for State Transit Assistance 2023-24 fiscal year.

## FINANCIAL IMPLICATIONS

The 2023-24 estimate, as provided by the State Controller's Office for STA funding, is \$391,454. Allocation of these funds is guided by the Transportation Development Act. This is \$85,573 above the 2022-23 STA estimate.

## DISCUSSION

The State Controller has estimated that Mono County's share of the STA 2023-24 allocation is \$391,454 as per the attached, with \$159,640 from PUC 99313 and \$231,814 from PUC 99314. The allocation is based on the Public Utilities Code sections 99313 and 99314. It should be noted that the Section 99314 allocation is based on the Annual Report of Financial Transactions of Transit Operators, as submitted by Eastern Sierra Transit Authority (ESTA). Reporting requirements result in ESTA's submitting one report for all services in Inyo and Mono counties. Therefore, the Section 99314 allocation reflects the regional allocation for both counties. Note that 30% of the 99314 funds will be directed to Inyo County (\$69,544). Staff has a claimant letter on file from ESTA for these funds, as required by the Transportation Development Act and State Law (Public Utilities Code Section 99313 and 99314). The attached resolution R23-06 allocates these funds to ESTA for transit operations as a pass-through entity.

For questions regarding this item, please contact Deanna Tuetken at 760.924.1816.

## ATTACHMENTS

1. State Controller Apportionment Allocation Estimate FY 2023-24
2. Resolution R23-06



**MALIA M. COHEN**  
**California State Controller**

February 9, 2023

County Auditors Responsible for State Transit Assistance Funds  
Transportation Planning Agencies  
County Transportation Commissions  
San Diego Metropolitan Transit System

**SUBJECT: Reissuance of the Fiscal Year 2023-24 State Transit Assistance Allocation Preliminary Estimate**

The State Controller's Office (SCO) is issuing a revision to the allocations stated in the summary schedule of State Transit Assistance (STA) funds estimated for fiscal year (FY) 2023-24, which was originally released on January 31, 2023. This revision uses Public Utilities Code (PUC) section 99314.10 allocations based on the SCO transmittal letter, Reissuance of the FY 2020-21 STA Allocation Estimate, dated August 1, 2022, for each Transportation Planning Agency (TPA), county transportation commission, and the San Diego Metropolitan Transit System for the purposes of Public Utilities Code (PUC) sections 99313 and 99314. Also enclosed is a schedule detailing the amount of the PUC section 99314 allocation for each TPA by operator.

PUC section 99313 allocations are based on the latest available annual population estimates from the Department of Finance. The revenue basis will be updated in the August 2023 Fiscal Year 2023-24 State Transit Assistance estimates with the most current Financial Transactions Report data available. Pursuant to PUC section 99314.3, each TPA is required to allocate funds to the STA-eligible operators in the area of its jurisdiction.

According to the FY 2023-24 proposed California Budget, the estimated amount of STA funds budgeted is \$935,136,000. SCO anticipates the first quarter's allocation will be paid by November 30, 2023. Please refer to the schedule for the amounts that relate to your agency.

County Auditors Responsible for State Transit Assistance Funds  
Transportation Planning Agencies  
County Transportation Commissions  
San Diego Metropolitan Transit System  
February 9, 2023  
Page 2

We appreciate your understanding. Please contact Mike Silvera by telephone at (916) 323-0704 or email at [msilvera@sco.ca.gov](mailto:msilvera@sco.ca.gov) with any questions, or for additional information.

Sincerely,

*(Original Signed By)*

MELMA DIZON  
Manager  
Local Apportionments Section

Enclosures

**State Controller's Office**

**Allocation Detail of State Transit Assistance Pursuant to Public Utilities Code (PUC) section 99313.**

**Fiscal Year 2023-2024 Estimate**

**Revised as of February 9, 2023**

**More information at [http://www.sco.ca.gov/ard\\_local\\_apportionments.html](http://www.sco.ca.gov/ard_local_apportionments.html)**

**For assistance, please call Mike Silvera at 916-323-0704.**

<b>County</b>	<b>PUC Section 99313 Funds from Revenue and Taxation Code sections 7102(a)(3), 6051.8(a), and 6201.8(a)</b>	<b>PUC Section 99313 Funds from Revenue and Taxation Code sections 6051.8(b), and 6201.8(b)</b>	<b>PUC section 99313 Total Amount</b>
Metropolitan Transportation Commission (Alameda County Treasurer)	\$49,936,188.00	\$40,911,426.00	\$90,847,614.00
Alpine County Transportation Commission (Alpine County Treasurer)	\$7,870.00	\$6,448.00	\$14,318.00
Amador County Transportation Commission (Amador County Treasurer)	\$264,297.00	\$216,532.00	\$480,829.00
Butte County Association of Governments (Butte County Treasurer)	\$1,322,293.00	\$1,083,321.00	\$2,405,614.00
Calaveras County Local Transportation Commission (Calaveras County Treasurer)	\$295,464.00	\$242,066.00	\$537,530.00
Colusa County Local Transportation Commission (Colusa County Treasurer)	\$143,026.00	\$117,178.00	\$260,204.00
Del Norte County Local Transportation Commission (Del Norte County Treasurer)	\$178,516.00	\$146,253.00	\$324,769.00
El Dorado County Local Transportation Commission (El Dorado County Treasurer)	\$1,140,249.00	\$934,177.00	\$2,074,426.00
Tahoe Regional Planning Agency (El Dorado County Treasurer1)	\$707,740.00	\$579,833.00	\$1,287,573.00
Fresno County Council of Governments (Fresno County Treasurer)	\$6,632,672.00	\$5,433,976.00	\$12,066,648.00
Glenn County Local Transportation Commission (Glenn County Treasurer)	\$188,564.00	\$154,485.00	\$343,049.00
Humboldt County Association of Governments (Humboldt County Treasurer)	\$886,531.00	\$726,312.00	\$1,612,843.00
Imperial County Transportation Commission (Imperial County Treasurer)	\$1,176,171.00	\$963,607.00	\$2,139,778.00
Inyo County Local Transportation Commission (Inyo County Treasurer)	\$124,472.00	\$101,976.00	\$226,448.00
Kern Council of Governments (Kern County Treasurer)	\$5,967,222.00	\$4,888,791.00	\$10,856,013.00
Kings County Association of Governments (Kings County Treasurer)	\$997,079.00	\$816,881.00	\$1,813,960.00
Lake County/City Council of Governments (Lake County Treasurer)	\$442,105.00	\$362,205.00	\$804,310.00
Lassen County Local Transportation Commission (Lassen County Treasurer)	\$198,559.00	\$162,674.00	\$361,233.00
Los Angeles County Metropolitan Transportation Authority (Los Angeles County Treasurer)	\$64,677,155.00	\$52,988,318.00	\$117,665,473.00
Madera County Local Transportation Commission (Madera County Treasurer)	\$1,032,319.00	\$845,752.00	\$1,878,071.00
Mariposa County Local Transportation Commission (Mariposa County Treasurer)	\$111,794.00	\$91,590.00	\$203,384.00
Mendocino Council of Governments (Mendocino County Treasurer)	\$590,280.00	\$483,601.00	\$1,073,881.00
Merced County Association of Governments (Merced County Treasurer)	\$1,864,898.00	\$1,527,862.00	\$3,392,760.00
Modoc County Local Transportation Commission (Modoc County Treasurer)	\$56,995.00	\$46,695.00	\$103,690.00

<b>County</b>	<b>PUC Section 99313 Funds from Revenue and Taxation Code sections 7102(a)(3), 6051.8(a), and 6201.8(a)</b>	<b>PUC Section 99313 Funds from Revenue and Taxation Code sections 6051.8(b), and 6201.8(b)</b>	<b>PUC section 99313 Total Amount</b>
Mono County Local Transportation Commission (Mono County Treasurer)	\$87,749.00	\$71,891.00	\$159,640.00
Transportation Agency for Monterey County (Monterey County Treasurer)	\$2,844,628.00	\$2,330,530.00	\$5,175,158.00
Nevada County Local Transportation Commission (Nevada County Treasurer)	\$664,019.00	\$544,014.00	\$1,208,033.00
Orange County Transportation Authority (Orange County Treasurer)	\$20,740,327.00	\$16,992,013.00	\$37,732,340.00
Placer County Transportation Planning Agency (Placer County Treasurer)	\$2,083,907.00	\$1,707,291.00	\$3,791,198.00
Plumas County Local Transportation Commission (Plumas County Treasurer)	\$124,236.00	\$101,783.00	\$226,019.00
Riverside County Transportation Commission (Riverside County Treasurer)	\$15,973,963.00	\$13,087,054.00	\$29,061,017.00
Sacramento Area Council of Governments (Sacramento County Treasurer)	\$12,981,068.00	\$10,635,053.00	\$23,616,121.00
Council of San Benito County Governments (San Benito County Treasurer)	\$429,459.00	\$351,845.00	\$781,304.00
San Bernardino County Transportation Authority (San Bernardino County Treasurer)	\$14,348,315.00	\$11,755,203.00	\$26,103,518.00
San Diego Association of Governments (San Diego County Treasurer)	\$6,218,238.00	\$5,094,442.00	\$11,312,680.00
San Diego Metropolitan Transit System (San Diego County Treasurer1)	\$15,342,331.00	\$12,569,574.00	\$27,911,905.00
San Joaquin Council of Governments (San Joaquin County Treasurer Trans Authority)	\$5,144,003.00	\$4,214,348.00	\$9,358,351.00
San Luis Obispo Area Council of Governments (San Luis Obispo County Treasurer)	\$1,841,175.00	\$1,508,427.00	\$3,349,602.00
Santa Barbara County Association of Governments (SBCAG) (Santa Barbara County Treasurer)	\$2,919,713.00	\$2,392,045.00	\$5,311,758.00
Santa Cruz County Transportation Commission (Santa Cruz County Treasurer)	\$1,748,323.00	\$1,432,355.00	\$3,180,678.00
Shasta Regional Transportation Agency (Shasta County Treasurer)	\$1,184,055.00	\$970,066.00	\$2,154,121.00
Sierra County Local Transportation Commission (Sierra County Treasurer)	\$21,178.00	\$17,351.00	\$38,529.00
Siskiyou County Local Transportation Commission (Siskiyou County Treasurer)	\$287,469.00	\$235,516.00	\$522,985.00
Stanislaus Council of Governments (Stanislaus County Treasurer)	\$3,603,802.00	\$2,952,502.00	\$6,556,304.00
Tehama County Transportation Commission (Tehama County Treasurer)	\$426,659.00	\$349,551.00	\$776,210.00
Trinity County Transportation Commission (Trinity County Treasurer)	\$105,091.00	\$86,098.00	\$191,189.00
Tulare County Association of Governments (Tulare County Treasurer)	\$3,115,491.00	\$2,552,441.00	\$5,667,932.00
Tuolumne County Transportation Council (Tuolumne County Treasurer)	\$362,639.00	\$297,101.00	\$659,740.00
Ventura County Transportation Commission (Ventura County Treasurer)	\$5,467,703.00	\$4,479,547.00	\$9,947,250.00
Total	\$257,008,000.00	\$210,560,000.00	\$467,568,000.00

## State Controller's Office

## Allocation Detail of State Transit Assistance Pursuant to Public Utilities Code (PUC) section

Fiscal Year 2023-2024 Estimate

Revised as of February 9, 2023

More information at [http://www.sco.ca.gov/ard\\_local\\_apportionments.html](http://www.sco.ca.gov/ard_local_apportionments.html)

For assistance, please call Mike Silvera at 916-323-0704.

Regional Entity and Operator(s)	Revenue Basis	PUC Section 99314 Funds from Revenue and Taxation Code sections 7102(a)(3), 6051.8(a), and 6201.8(a)	PUC Section 99314 Funds from Revenue and Taxation Code sections 6051.8(b), and 6201.8(b)	PUC section 99314 Total Amount
Altamont Corridor Express*				
Alameda County Congestion Management Agency	NA	\$201,015.00	\$164,686.00	\$365,701.00
Santa Clara Valley Transportation Authority	NA	\$115,970.00	\$95,012.00	\$210,982.00
San Joaquin Regional Rail Commission	NA	\$649,433.00	\$532,063.00	\$1,181,496.00
Regional Entity Totals	\$0	\$966,418.00	\$791,761.00	\$1,758,179.00
	\$0	(\$966,418.00)	(\$791,761.00)	(\$1,758,179.00)
Metropolitan Transportation Commission				
Alameda-Contra Costa Transit District, San Francisco Bay Area Rapid Transit District, and the City of San Francisco**	\$2,032,465,904	\$91,699,315.00	\$75,126,874.00	\$166,826,189.00
Central Contra Costa Transit Authority	\$12,684,408	\$572,286.00	\$468,859.00	\$1,041,145.00
City of Dixon	\$123,850	\$5,588.00	\$4,578.00	\$10,166.00
Eastern Contra Costa Transit Authority	\$6,132,724	\$276,692.00	\$226,686.00	\$503,378.00
City of Fairfield	\$2,250,751	\$101,548.00	\$83,195.00	\$184,743.00
Golden Gate Bridge Highway and Transportation District	\$138,827,667	\$6,263,525.00	\$5,131,544.00	\$11,395,069.00
Livermore-Amador Valley Transit Authority	\$6,084,421	\$274,512.00	\$224,901.00	\$499,413.00
Marin County Transit District	\$23,726,064	\$1,070,455.00	\$876,996.00	\$1,947,451.00
Napa Valley Transportation Authority	\$1,722,522	\$77,715.00	\$63,670.00	\$141,385.00
Peninsula Corridor Joint Powers Board	\$144,681,126	\$6,527,618.00	\$5,347,908.00	\$11,875,526.00
City of Petaluma	\$739,065	\$33,345.00	\$27,318.00	\$60,663.00
City of Rio Vista	\$39,373	\$1,776.00	\$1,455.00	\$3,231.00
San Francisco Bay Area Water Emergency Transportation Authority	\$39,452,081	\$1,779,970.00	\$1,458,284.00	\$3,238,254.00
San Mateo County Transit District	\$145,105,738	\$6,546,775.00	\$5,363,603.00	\$11,910,378.00
Santa Clara Valley Transportation Authority	\$439,800,215	\$19,842,585.00	\$16,256,517.00	\$36,099,102.00
City of Santa Rosa	\$2,483,478	\$112,048.00	\$91,798.00	\$203,846.00

<b>Regional Entity and Operator(s)</b>	<b>Revenue Basis</b>	<b>PUC Section 99314 Funds from Revenue and Taxation Code sections 7102(a)(3), 6051.8(a), and 6201.8(a)</b>	<b>PUC Section 99314 Funds from Revenue and Taxation Code sections 6051.8(b), and 6201.8(b)</b>	<b>PUC section 99314 Total Amount</b>
Solano County Transit	\$5,290,076	\$238,674.00	\$195,539.00	\$434,213.00
County of Sonoma	\$3,459,517	\$156,084.00	\$127,876.00	\$283,960.00
Sonoma-Marin Area Rail Transit District	\$29,993,581	\$1,353,229.00	\$1,108,665.00	\$2,461,894.00
City of Union City	\$1,879,467	\$84,796.00	\$69,472.00	\$154,268.00
City of Vacaville	\$402,817	\$18,174.00	\$14,889.00	\$33,063.00
Western Contra Costa Transit Authority	\$8,044,931	\$362,965.00	\$297,368.00	\$660,333.00
Regional Entity Subtotals	\$3,045,389,776	\$137,399,675.00	\$112,567,995.00	\$249,967,670.00
Alameda County Congestion Management Agency - Corresponding to ACE*	NA	\$201,015.00	\$164,686.00	\$365,701.00
Santa Clara Valley Transportation Authority - Corresponding to ACE*	NA	\$115,970.00	\$95,012.00	\$210,982.00
Regional Entity Totals	\$3,045,389,776	\$137,716,660.00	\$112,827,693.00	\$250,544,353.00
Sacramento Area Council of Governments				
City of Davis (Unitrans)	\$2,957,630	\$133,440.00	\$109,324.00	\$242,764.00
County of Sacramento	\$1,189,071	\$53,648.00	\$43,952.00	\$97,600.00
Sacramento Regional Transit System	\$88,543,261	\$3,994,830.00	\$3,272,861.00	\$7,267,691.00
Yolo County Transportation District	\$4,689,895	\$211,595.00	\$173,355.00	\$384,950.00
Yuba Sutter Transit Authority	\$1,343,449	\$60,613.00	\$49,658.00	\$110,271.00
Regional Entity Totals	\$98,723,306	\$4,454,126.00	\$3,649,150.00	\$8,103,276.00
San Diego Association of Governments				
North County Transit District	\$33,932,036	\$1,530,921.00	\$1,254,244.00	\$2,785,165.00
San Diego Metropolitan Transit System				
San Diego Metropolitan Transit System	\$33,958,141	\$1,532,099.00	\$1,255,209.00	\$2,787,308.00
San Diego Transit Corporation	\$62,951,421	\$2,840,196.00	\$2,326,899.00	\$5,167,095.00
San Diego Trolley, Inc.	\$42,794,978	\$1,930,793.00	\$1,581,848.00	\$3,512,641.00
Regional Entity Totals	\$139,704,540	\$6,303,088.00	\$5,163,956.00	\$11,467,044.00
Southern California Regional Rail Authority***				
Los Angeles County Metropolitan Transportation Authority	NA	\$5,356,193.00	\$4,388,190.00	\$9,744,383.00
Orange County Transportation Authority	NA	\$2,352,151.00	\$1,927,056.00	\$4,279,207.00

<b>Regional Entity and Operator(s)</b>	<b>Revenue Basis</b>	<b>PUC Section 99314 Funds from Revenue and Taxation Code sections 7102(a)(3), 6051.8(a), and 6201.8(a)</b>	<b>PUC Section 99314 Funds from Revenue and Taxation Code sections 6051.8(b), and 6201.8(b)</b>	<b>PUC section 99314 Total Amount</b>
Riverside County Transportation Commission	NA	\$1,196,915.00	\$980,601.00	\$2,177,516.00
San Bernardino County Transportation Authority	NA	\$1,208,670.00	\$990,232.00	\$2,198,902.00
Ventura County Transportation Commission	NA	\$572,809.00	\$469,288.00	\$1,042,097.00
Regional Entity Totals	\$0	\$10,686,738.00	\$8,755,367.00	\$19,442,105.00
	\$0	(\$10,686,738.00)	(\$8,755,367.00)	(\$19,442,105.00)
Tahoe Regional Planning Agency				
Tahoe Transportation District	\$900,147	\$40,612.00	\$33,273.00	\$73,885.00
Alpine County Transportation Commission				
County of Alpine	\$12,816	\$579.00	\$475.00	\$1,054.00
Amador County Transportation Commission				
Amador Transit	\$204,076	\$9,207.00	\$7,543.00	\$16,750.00
Butte County Association of Governments				
Butte Regional Transit	\$1,601,714	\$72,265.00	\$59,205.00	\$131,470.00
City of Gridley - Specialized Service	\$22,232	\$1,003.00	\$822.00	\$1,825.00
Regional Entity Totals	\$1,623,946	\$73,268.00	\$60,027.00	\$133,295.00
Calaveras County Local Transportation Commission				
Calaveras Transit Agency	\$79,417	\$3,583.00	\$2,936.00	\$6,519.00
Colusa County Local Transportation Commission				
County of Colusa	\$140,877	\$6,356.00	\$5,207.00	\$11,563.00
Del Norte County Local Transportation Commission				
Redwood Coast Transit Authority	\$204,530	\$9,228.00	\$7,560.00	\$16,788.00
El Dorado County Local Transportation Commission				
El Dorado County Transit Authority	\$1,730,379	\$78,070.00	\$63,961.00	\$142,031.00



<b>Regional Entity and Operator(s)</b>	<b>Revenue Basis</b>	<b>PUC Section 99314 Funds from Revenue and Taxation Code sections 7102(a)(3), 6051.8(a), and 6201.8(a)</b>	<b>PUC Section 99314 Funds from Revenue and Taxation Code sections 6051.8(b), and 6201.8(b)</b>	<b>PUC section 99314 Total Amount</b>
<b>Fresno County Council of Governments</b>				
City of Clovis	\$1,770,328	\$79,872.00	\$65,437.00	\$145,309.00
City of Fresno	\$22,991,076	\$1,037,295.00	\$849,829.00	\$1,887,124.00
Fresno County Rural Transit Agency	\$1,875,194	\$84,604.00	\$69,314.00	\$153,918.00
<b>Regional Entity Totals</b>	<b>\$26,636,598</b>	<b>\$1,201,771.00</b>	<b>\$984,580.00</b>	<b>\$2,186,351.00</b>
<b>Glenn County Local Transportation Commission</b>				
County of Glenn Transit Service	\$119,071	\$5,372.00	\$4,401.00	\$9,773.00
<b>Humboldt County Association of Governments</b>				
City of Arcata	\$213,054	\$9,612.00	\$7,875.00	\$17,487.00
Humboldt Transit Authority	\$3,063,481	\$138,216.00	\$113,237.00	\$251,453.00
<b>Regional Entity Totals</b>	<b>\$3,276,535</b>	<b>\$147,828.00</b>	<b>\$121,112.00</b>	<b>\$268,940.00</b>
<b>Imperial County Transportation Commission</b>				
Imperial County Transportation Commission	\$2,462,028	\$111,080.00	\$91,005.00	\$202,085.00
Quechan Indian Tribe	\$21,107	\$953.00	\$781.00	\$1,734.00
<b>Regional Entity Totals</b>	<b>\$2,483,135</b>	<b>\$112,033.00</b>	<b>\$91,786.00</b>	<b>\$203,819.00</b>
<b>Inyo County Local Transportation Commission</b>				
	None	None	None	None
<b>Kern Council of Governments</b>				
City of Arvin	\$62,152	\$2,804.00	\$2,297.00	\$5,101.00
City of California City	\$25,760	\$1,162.00	\$952.00	\$2,114.00
City of Delano	\$279,451	\$12,608.00	\$10,329.00	\$22,937.00
Golden Empire Transit District	\$5,882,508	\$265,403.00	\$217,438.00	\$482,841.00
County of Kern	\$1,194,767	\$53,905.00	\$44,163.00	\$98,068.00
City of McFarland	\$12,106	\$547.00	\$448.00	\$995.00
City of Ridgecrest	\$159,250	\$7,185.00	\$5,886.00	\$13,071.00
City of Shafter	\$57,568	\$2,597.00	\$2,128.00	\$4,725.00

<b>Regional Entity and Operator(s)</b>	<b>Revenue Basis</b>	<b>PUC Section 99314 Funds from Revenue and Taxation Code sections 7102(a)(3), 6051.8(a), and 6201.8(a)</b>	<b>PUC Section 99314 Funds from Revenue and Taxation Code sections 6051.8(b), and 6201.8(b)</b>	<b>PUC section 99314 Total Amount</b>
City of Taft	\$360,169	\$16,250.00	\$13,313.00	\$29,563.00
City of Tehachapi	\$28,252	\$1,275.00	\$1,044.00	\$2,319.00
City of Wasco	\$31,839	\$1,436.00	\$1,177.00	\$2,613.00
Regional Entity Totals	\$8,093,822	\$365,172.00	\$299,175.00	\$664,347.00
<b>Kings County Association of Governments</b>				
City of Corcoran	\$122,620	\$5,532.00	\$4,532.00	\$10,064.00
Kings County Area Public Transit Agency	\$762,823	\$34,416.00	\$28,197.00	\$62,613.00
Regional Entity Totals	\$885,443	\$39,948.00	\$32,729.00	\$72,677.00
<b>Lake County/City Council of Governments</b>				
Lake Transit Authority	\$498,852	\$22,507.00	\$18,439.00	\$40,946.00
<b>Lassen County Local Transportation Commission</b>				
Lassen Transit Service Agency	\$186,872	\$8,431.00	\$6,907.00	\$15,338.00
<b>Los Angeles County Metropolitan Transportation Authority</b>				
Antelope Valley Transit Authority	\$20,326,872	\$917,093.00	\$751,351.00	\$1,668,444.00
City of Arcadia	\$1,607,131	\$72,509.00	\$59,405.00	\$131,914.00
City of Burbank	\$3,769,842	\$170,085.00	\$139,346.00	\$309,431.00
City of Claremont	\$456,234	\$20,584.00	\$16,864.00	\$37,448.00
City of Commerce	\$4,235,696	\$191,103.00	\$156,566.00	\$347,669.00
City of Culver City	\$15,278,536	\$689,326.00	\$564,747.00	\$1,254,073.00
Foothill Transit	\$67,815,955	\$3,059,671.00	\$2,506,709.00	\$5,566,380.00
City of Gardena	\$13,772,242	\$621,366.00	\$509,069.00	\$1,130,435.00
City of Glendale	\$8,225,171	\$371,097.00	\$304,030.00	\$675,127.00
City of La Mirada	\$874,670	\$39,463.00	\$32,331.00	\$71,794.00
Long Beach Public Transportation Company	\$60,542,189	\$2,731,498.00	\$2,237,846.00	\$4,969,344.00
City of Los Angeles	\$98,801,791	\$4,457,667.00	\$3,652,051.00	\$8,109,718.00
County of Los Angeles	\$6,316,927	\$285,003.00	\$233,495.00	\$518,498.00
Los Angeles County Metropolitan Transportation Authority	\$1,332,273,335	\$60,108,537.00	\$49,245,368.00	\$109,353,905.00

<b>Regional Entity and Operator(s)</b>	<b>Revenue Basis</b>	<b>PUC Section 99314 Funds from Revenue and Taxation Code sections 7102(a)(3), 6051.8(a), and 6201.8(a)</b>	<b>PUC Section 99314 Funds from Revenue and Taxation Code sections 6051.8(b), and 6201.8(b)</b>	<b>PUC section 99314 Total Amount</b>
City of Montebello	\$20,096,742	\$906,710.00	\$742,844.00	\$1,649,554.00
City of Norwalk	\$9,188,277	\$414,550.00	\$339,630.00	\$754,180.00
City of Pasadena	\$7,704,457	\$347,604.00	\$284,783.00	\$632,387.00
City of Redondo Beach	\$2,905,619	\$131,094.00	\$107,402.00	\$238,496.00
City of Santa Clarita	\$26,010,198	\$1,173,509.00	\$961,426.00	\$2,134,935.00
City of Santa Monica	\$47,544,183	\$2,145,064.00	\$1,757,395.00	\$3,902,459.00
Southern California Regional Rail Authority***	\$236,865,779	NA	NA	NA
City of Torrance	\$20,472,763	\$923,675.00	\$756,743.00	\$1,680,418.00
Regional Entity Subtotals	\$2,005,084,609	\$79,777,208.00	\$65,359,401.00	\$145,136,609.00
Los Angeles County Metropolitan Transportation Authority - Corresponding to SCRRRA**	NA	\$5,356,193.00	\$4,388,190.00	\$9,744,383.00
Regional Entity Totals	\$2,005,084,609	\$85,133,401.00	\$69,747,591.00	\$154,880,992.00
<b>Madera County Local Transportation Commission</b>				
City of Chowchilla	\$524,476	\$23,663.00	\$19,386.00	\$43,049.00
City of Madera	\$169,785	\$7,660.00	\$6,276.00	\$13,936.00
County of Madera	\$67,286	\$3,036.00	\$2,487.00	\$5,523.00
Regional Entity Totals	\$761,547	\$34,359.00	\$28,149.00	\$62,508.00
<b>Mariposa County Local Transportation Commission</b>				
County of Mariposa	\$73,004	\$3,294.00	\$2,698.00	\$5,992.00
<b>Mendocino Council of Governments</b>				
Mendocino Transit Authority	\$957,692	\$43,208.00	\$35,400.00	\$78,608.00
<b>Merced County Association of Governments</b>				
Transit Joint Powers Authority of Merced County	\$1,025,125	\$46,251.00	\$37,892.00	\$84,143.00
Yosemite Area Regional Transportation System (YARTS)	\$958,913	\$43,264.00	\$35,445.00	\$78,709.00
Regional Entity Totals	\$1,984,038	\$89,515.00	\$73,337.00	\$162,852.00
<b>Modoc County Local Transportation Commission</b>				
Modoc Transportation Agency	\$107,653	\$4,857.00	\$3,979.00	\$8,836.00

Regional Entity and Operator(s)	Revenue Basis	PUC Section 99314 Funds from Revenue and Taxation Code sections 7102(a)(3), 6051.8(a), and 6201.8(a)	PUC Section 99314 Funds from Revenue and Taxation Code sections 6051.8(b), and 6201.8(b)	PUC section 99314 Total Amount
<b>Mono County Local Transportation Commission</b>				
Eastern Sierra Transit Authority	\$2,824,223	\$127,421.00	\$104,393.00	\$231,814.00
<b>Transportation Agency for Monterey County</b>				
Monterey-Salinas Transit District	\$19,637,486	\$885,990.00	\$725,868.00	\$1,611,858.00
<b>Nevada County Local Transportation Commission</b>				
County of Nevada	\$369,077	\$16,652.00	\$13,642.00	\$30,294.00
City of Truckee	\$323,083	\$14,577.00	\$11,942.00	\$26,519.00
Regional Entity Totals	\$692,160	\$31,229.00	\$25,584.00	\$56,813.00
<b>Orange County Transportation Authority</b>				
City of Laguna Beach	\$1,910,271	\$86,186.00	\$70,610.00	\$156,796.00
Orange County Transportation Authority	\$110,748,483	\$4,996,669.00	\$4,093,642.00	\$9,090,311.00
Regional Entity Subtotals	\$112,658,754	\$5,082,855.00	\$4,164,252.00	\$9,247,107.00
Orange County Transportation Authority - Corresponding to SCRRA***	NA	\$2,352,151.00	\$1,927,056.00	\$4,279,207.00
Regional Entity Totals	\$112,658,754	\$7,435,006.00	\$6,091,308.00	\$13,526,314.00
<b>Placer County Transportation Planning Agency</b>				
City of Auburn	\$21,830	\$985.00	\$807.00	\$1,792.00
County of Placer	\$5,410,141	\$244,091.00	\$199,977.00	\$444,068.00
City of Roseville	\$1,175,827	\$53,050.00	\$43,463.00	\$96,513.00
Regional Entity Totals	\$6,607,798	\$298,126.00	\$244,247.00	\$542,373.00
<b>Plumas County Local Transportation Commission</b>				
County of Plumas	\$346,829	\$15,648.00	\$12,820.00	\$28,468.00
County Service Area 12 - Specialized Service	\$80,198	\$3,618.00	\$2,964.00	\$6,582.00
Regional Entity Totals	\$427,027	\$19,266.00	\$15,784.00	\$35,050.00
<b>Riverside County Transportation Commission</b>				

<b>Regional Entity and Operator(s)</b>	<b>Revenue Basis</b>	<b>PUC Section 99314 Funds from Revenue and Taxation Code sections 7102(a)(3), 6051.8(a), and 6201.8(a)</b>	<b>PUC Section 99314 Funds from Revenue and Taxation Code sections 6051.8(b), and 6201.8(b)</b>	<b>PUC section 99314 Total Amount</b>
City of Banning	\$208,349	\$9,400.00	\$7,701.00	\$17,101.00
City of Beaumont	\$318,557	\$14,372.00	\$11,775.00	\$26,147.00
City of Corona	\$426,555	\$19,245.00	\$15,767.00	\$35,012.00
Palo Verde Valley Transit Agency	\$175,762	\$7,930.00	\$6,497.00	\$14,427.00
City of Riverside - Specialized Service	\$493,635	\$22,271.00	\$18,246.00	\$40,517.00
Riverside Transit Agency	\$18,329,390	\$826,972.00	\$677,517.00	\$1,504,489.00
Sunline Transit Agency	\$11,506,078	\$519,123.00	\$425,304.00	\$944,427.00
Regional Entity Subtotals	\$31,458,326	\$1,419,313.00	\$1,162,807.00	\$2,582,120.00
Riverside County Transportation Commission - Corresponding to SCRRA***	NA	\$1,196,915.00	\$980,601.00	\$2,177,516.00
Regional Entity Totals	\$31,458,326	\$2,616,228.00	\$2,143,408.00	\$4,759,636.00
Council of San Benito County Governments				
San Benito County Local Transportation Authority	\$151,384	\$6,830.00	\$5,596.00	\$12,426.00
San Bernardino County Transportation Authority				
Morongo Basin Transit Authority	\$1,027,787	\$46,371.00	\$37,991.00	\$84,362.00
Mountain Area Regional Transit Authority	\$564,732	\$25,479.00	\$20,874.00	\$46,353.00
City of Needles	\$58,190	\$2,625.00	\$2,151.00	\$4,776.00
Omnitrans	\$34,279,207	\$1,546,584.00	\$1,267,076.00	\$2,813,660.00
Victor Valley Transit Authority	\$4,530,204	\$204,390.00	\$167,452.00	\$371,842.00
Regional Entity Subtotals	\$40,460,120	\$1,825,449.00	\$1,495,544.00	\$3,320,993.00
San Bernardino County Transportation Authority - Corresponding to SCRRA***	NA	\$1,208,670.00	\$990,232.00	\$2,198,902.00
Regional Entity Totals	\$40,460,120	\$3,034,119.00	\$2,485,776.00	\$5,519,895.00
San Joaquin Council of Governments				
Altamont Corridor Express *	\$21,420,132	NA	NA	NA
City of Escalon	\$51,911	\$2,342.00	\$1,919.00	\$4,261.00
City of Lodi	\$887,825	\$40,056.00	\$32,817.00	\$72,873.00
City of Manteca	\$77,826	\$3,511.00	\$2,877.00	\$6,388.00
City of Ripon	\$44,345	\$2,001.00	\$1,639.00	\$3,640.00
San Joaquin Regional Transit District	\$10,156,807	\$458,247.00	\$375,430.00	\$833,677.00

<b>Regional Entity and Operator(s)</b>	<b>Revenue Basis</b>	<b>PUC Section 99314 Funds from Revenue and Taxation Code sections 7102(a)(3), 6051.8(a), and 6201.8(a)</b>	<b>PUC Section 99314 Funds from Revenue and Taxation Code sections 6051.8(b), and 6201.8(b)</b>	<b>PUC section 99314 Total Amount</b>
City of Tracy	\$194,489	\$8,775.00	\$7,189.00	\$15,964.00
Regional Entity Subtotals	\$32,833,335	\$514,932.00	\$421,871.00	\$936,803.00
San Joaquin Regional Rail Commission - Corresponding to ACE*	NA	\$649,433.00	\$532,063.00	\$1,181,496.00
Regional Entity Totals	\$32,833,335	\$1,164,365.00	\$953,934.00	\$2,118,299.00
<b>San Luis Obispo Area Council of Governments</b>				
City of Arroyo Grande - Specialized Service	\$0	\$0.00	\$0.00	\$0.00
City of Atascadero	\$37,783	\$1,705.00	\$1,397.00	\$3,102.00
City of Morro Bay	\$42,401	\$1,913.00	\$1,567.00	\$3,480.00
City of Pismo Beach - Specialized Service	\$0	\$0.00	\$0.00	\$0.00
City of San Luis Obispo Transit	\$821,105	\$37,046.00	\$30,351.00	\$67,397.00
San Luis Obispo Regional Transit Authority	\$1,903,882	\$85,898.00	\$70,374.00	\$156,272.00
Regional Entity Totals	\$2,805,171	\$126,562.00	\$103,689.00	\$230,251.00
<b>Santa Barbara County Association of Governments (SBCAG)</b>				
City of Guadalupe	\$69,525	\$3,137.00	\$2,570.00	\$5,707.00
City of Lompoc	\$136,501	\$6,159.00	\$5,046.00	\$11,205.00
County of Santa Barbara	\$0	\$0.00	\$0.00	\$0.00
Santa Barbara County Association of Governments (SBCAG)	\$1,620,453	\$73,110.00	\$59,897.00	\$133,007.00
Santa Barbara Metropolitan Transit District	\$13,488,703	\$608,573.00	\$498,588.00	\$1,107,161.00
City of Santa Maria	\$906,214	\$40,886.00	\$33,497.00	\$74,383.00
City of Solvang	\$104,313	\$4,706.00	\$3,856.00	\$8,562.00
Regional Entity Totals	\$16,325,709	\$736,571.00	\$603,454.00	\$1,340,025.00
<b>Santa Cruz County Transportation Commission</b>				
Santa Cruz Metropolitan Transit District	\$34,885,448	\$1,573,936.00	\$1,289,485.00	\$2,863,421.00
<b>Shasta Regional Transportation Agency</b>				
Redding Area Bus Authority	\$1,357,867	\$61,263.00	\$50,191.00	\$111,454.00
<b>Sierra County Local Transportation Commission</b>				

<b>Regional Entity and Operator(s)</b>	<b>Revenue Basis</b>	<b>PUC Section 99314 Funds from Revenue and Taxation Code sections 7102(a)(3), 6051.8(a), and 6201.8(a)</b>	<b>PUC Section 99314 Funds from Revenue and Taxation Code sections 6051.8(b), and 6201.8(b)</b>	<b>PUC section 99314 Total Amount</b>
County of Sierra - Specialized Service	\$17,768	\$803.00	\$658.00	\$1,461.00
<b>Siskiyou County Local Transportation Commission</b>				
County of Siskiyou	\$271,330	\$12,242.00	\$10,029.00	\$22,271.00
<b>Stanislaus Council of Governments</b>				
Stanislaus Regional Transit Authority	\$4,244,345	\$191,493.00	\$156,885.00	\$348,378.00
City of Turlock	\$293,666	\$13,249.00	\$10,855.00	\$24,104.00
Regional Entity Totals	\$4,538,011	\$204,742.00	\$167,740.00	\$372,482.00
<b>Tehama County Transportation Commission</b>				
County of Tehama	\$194,589	\$8,779.00	\$7,193.00	\$15,972.00
<b>Trinity County Transportation Commission</b>				
County of Trinity	\$76,212	\$3,438.00	\$2,817.00	\$6,255.00
<b>Tulare County Association of Governments</b>				
City of Dinuba	\$276,368	\$12,469.00	\$10,216.00	\$22,685.00
City of Porterville	\$846,792	\$38,205.00	\$31,300.00	\$69,505.00
City of Tulare	\$589,094	\$26,578.00	\$21,775.00	\$48,353.00
County of Tulare	\$1,191,032	\$53,736.00	\$44,025.00	\$97,761.00
City of Visalia	\$4,391,535	\$198,134.00	\$162,326.00	\$360,460.00
City of Woodlake	\$13,667	\$618.00	\$506.00	\$1,124.00
Regional Entity Totals	\$7,308,488	\$329,740.00	\$270,148.00	\$599,888.00
<b>Tuolumne County Transportation Council</b>				
Tuolumne County Transit Agency	\$203,234	\$9,169.00	\$7,512.00	\$16,681.00
<b>Ventura County Transportation Commission</b>				
City of Camarillo	\$751,079	\$33,887.00	\$27,762.00	\$61,649.00
Gold Coast Transit District	\$4,272,461	\$192,762.00	\$157,925.00	\$350,687.00

<b>Regional Entity and Operator(s)</b>	<b>Revenue Basis</b>	<b>PUC Section 99314 Funds from Revenue and Taxation Code sections 7102(a)(3), 6051.8(a), and 6201.8(a)</b>	<b>PUC Section 99314 Funds from Revenue and Taxation Code sections 6051.8(b), and 6201.8(b)</b>	<b>PUC section 99314 Total Amount</b>
City of Moorpark	\$299,991	\$13,535.00	\$11,089.00	\$24,624.00
City of Simi Valley	\$1,167,392	\$52,670.00	\$43,151.00	\$95,821.00
City of Thousand Oaks	\$423,749	\$19,118.00	\$15,663.00	\$34,781.00
Regional Entity Subtotals	\$6,914,672	\$311,972.00	\$255,590.00	\$567,562.00
Ventura County Transportation Commission - Corresponding to SCRRRA***	NA	\$572,809.00	\$469,288.00	\$1,042,097.00
Regional Entity Totals	\$6,914,672	\$884,781.00	\$724,878.00	\$1,609,659.00
State Totals	\$5,696,443,829	\$257,008,000.00	\$210,560,000.00	\$467,568,000.00
* The amounts allocated to the member agencies of Altamont Corridor Express are included with their corresponding transportation planning agency.				
** The amounts for Alameda-Contra Costa Transit District, San Francisco Bay Area Rapid Transit District, and the City of San Francisco are combined				
*** The amounts allocated to the member agencies of Southern California Regional Rail Authority are included with their corresponding transportation planning agency.				



**RESOLUTION R23-06**  
**A RESOLUTION OF THE MONO COUNTY LOCAL TRANSPORTATION COMMISSION**  
**ALLOCATING STATE TRANSIT ASSISTANCE FUNDS FOR FISCAL YEAR 2023-24**

**WHEREAS**, the Mono County Local Transportation Commission (MCLTC) is the designated transportation planning agency pursuant to Government Code Section 29535 and by action of the Secretary of Business, Transportation and Housing, and, as such, has the responsibility to apportion State Transit Assistance (STA) funds; and

**WHEREAS**, the State Controller has estimated **\$391,454** of State Transit Assistance funds for public transportation to the Mono County LTC for fiscal year 2023-24; and

**WHEREAS**, the MCLTC has received a request from the Eastern Sierra Transit Authority to allocate the STA funds for transit operations in Mono County.

**NOW, THEREFORE, BE IT RESOLVED** that the Mono County Local Transportation Commission does hereby allocate FY 2023-24 STA estimated funds in the amount of **\$391,454** to the Eastern Sierra Transit Authority. If additional funds are received, they will also be allocated to Eastern Sierra Transit Authority. If less funds are received, the lesser amount will be allocated to Eastern Sierra Transit Authority.

**BE IT FURTHER RESOLVED** that this action is taken in conformance with the Mono County Regional Transportation Plan (RTP); with the Commission's earlier action defining current "Unmet Transit Needs" and those that are "Reasonable to Meet"; and in conformance with requirements of Public Utilities Code Sections 99313 and 99314.

**PASSED AND ADOPTED** this 12<sup>th</sup> day of June 2023 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

\_\_\_\_\_  
 Rhonda Duggan, Chair  
 Mono County Local Transportation Commission

Attest:

\_\_\_\_\_  
 Heidi Willson, Secretary

Approved as to form:

\_\_\_\_\_  
 Stacy Simon, County Counsel

# Mono County Local Transportation Commission

PO Box 347  
Mammoth Lakes, CA 93546  
760.924.1800 phone, 924.1801 fax  
commdev@mono.ca.gov

PO Box 8  
Bridgeport, CA 93517  
760.932.5420 phone, 932.5431 fax  
www.monocounty.ca.gov

June 12, 2023

**TO:** Mono County Local Transportation Commission

**FROM:** Deanna Tuetken, Administrative Services Specialist

**RE:** FY 2023-24 Local Transportation Fund (LTF) Apportionment and Allocation

## **RECOMMENDATION**

Approve Resolution R23-07 approving the apportionment and allocation for the 2023-24 Local Transportation Fund.

## **FINANCIAL IMPLICATIONS**

The 2023-24 estimate from the Mono County Auditor/Controller Office for LTF funding is \$749,215. Allocation of these funds is guided by the Transportation Development Act. This is \$32,669 above the 2022-23 estimate.

## **DISCUSSION**

The Mono County Local Transportation Commission (LTC) is the Regional Transportation Planning Agency (RTPA) responsible for apportioning and administering the Local Transportation Fund (LTF) in accordance with the Transportation Development Act. The Local Transportation fund is comprised of 0.25% of local sales and use tax distributed by the State Board of Equalization monthly based on sales tax collected in each county. Annually, the Mono County director of finance provides the Local Transportation Commission with estimates for the Local Transportation Fund revenue for the upcoming fiscal year based on a 10-year rolling average. The Mono County LTF 2023-24 estimate is \$749,215. The estimated rollover balance from allocated reserve is \$32,669. The total available balance for 2023-24 allocation is \$875,191. This does not account for 2022-23 LTF revenues above projections. The Mono County LTC received claimant letters from Eastern Sierra Transit Authority (ESTA), Yosemite Area Regional Transportation System (YARTS), and Mono County Social Services.

Each year, the LTC must adopt a resolution establishing how these funds will be allocated. Based on the Local Transportation Act, Auditor's 2023-24 estimate, the submitted claimant letters, and direction from the Commission, LTC staff proposes the attached Resolution R23-07.

While the proposed LTF allocations generally follow standard formulas, a few changes are worth noting:

- **Reserves:** The language in the Mono County LTC Handbook was revisited and it states "Deferred LTF revenue should be managed to generally maintain no less than 5% or more than 15% of annual allocations unless funds are set aside for a specific purpose such as a grant match." The practice has been to annually set aside 15% of the LTF for the reserve, regardless of the total amount in the reserve, rather than maintaining a reserve that is 15% of the allocation. The FY 23-24 LTF allocation proposes no funding for the reserve, given it is currently in excess of 15%.
- If the Commission desires to increase the reserve percentage, an amendment to the Handbook can be agendaized for a future meeting to change the reserve amount.

- If revenues exceed projections, 2% will be set aside for bike path construction in addition to funding the reserve (if below the 15% threshold) and ESTA.
- ESTA and YARTS have requested additional funding which would come from the reserve. The two transportation agencies have been asked to attend the meeting and explain their needs. The funding can be granted in FY 23-24 and the 15% reserve policy will still be met.

This staff report has been reviewed by the Co-Executive Director.

For questions regarding this item, please contact Deanna Tuetken at 760.924.1816.

**ATTACHMENTS**

1. 2023-24 Proposed LTF Allocation
2. Resolution R23-07

<b>LTF PROPOSED ALLOCATION 2023-2024</b>		
		<b>Budget</b>
Reserve forward + unspent allocations	\$	125,976
Estimated 2023/24 revenue	\$	749,215
	<b>\$</b>	<b>875,191</b>
<b>Estimated Total Revenue</b>		
<b>Specific Allocations</b>		
Reserve - 15%	\$	-
Administration	\$	10,000
Annual Audit	\$	11,500
Triennial Audits	\$	-
Planning and Programming	\$	10,000
Bike Path-2% of balance	\$	16,874
		3 Year maximum allocation - 2023-24 = Mono Co year 1
ESTA-CTSA <5% of bal	\$	20,000
Senior Services	\$	30,000
YARTS	\$	40,000
Federal Grant 5311(f) Matching Funds	\$	187,168
<b>Remaining Balance</b>		
	<b>\$</b>	<b>549,649</b>
ESTA - Town of Mammoth Lakes 58%	\$	318,797
ESTA - Mono County 42%	\$	230,853
ESTA TOTAL LTF	\$	756,817
<u>Reserve Requests</u>		
ESTA - Architectural & Engineering Plans - Admin bldg	\$	239,000
YARTS	\$	175,171
	<b>\$</b>	<b>414,171</b>

**RESOLUTION R23-07**  
**A RESOLUTION OF THE MONO COUNTY LOCAL TRANSPORTATION COMMISSION**  
**ALLOCATING LOCAL TRANSPORTATION FUNDS FOR FISCAL YEAR 2023-24**

**WHEREAS**, the Mono County Local Transportation Commission (MCLTC) is the designated transportation planning agency pursuant to Government Code Section 29535 and by action of the Secretary of Business, Transportation and Housing, and, as such, has the responsibility to apportion and allocate Local Transportation Funds (LTF); and

**WHEREAS**, the County auditor has estimated that **\$749,215** of MCLTC moneys will be available for apportionment in fiscal year 2023-24. Staff estimates an additional **\$125,976** of prior-year reserve and unallocated revenue for a total apportionment of **\$875,191**; and

**WHEREAS**, in accordance with the adopted MCLTC Handbook, which states “*deferred LTF revenue should be managed to generally maintain no less than 5% or more than 15% of annual allocations unless funds are set aside for a specific purpose such as a grant match,*” the reserve should be maintained at no more than 15% of **\$875,191**, or **\$131,279**. The reserve is currently estimated at **\$1,090,076** and therefore no funding is proposed to be allocated to the reserve in FY 23-24.

**WHEREAS**, pursuant to the Transportation Development Act, the following funds are allocated and apportioned under priority 1:

- In accordance with the adopted MCLTC Handbook, **\$11,500** of LTF has been committed to LTF auditing and **\$10,000** to administration per 99233.1; and

**WHEREAS**, pursuant to the Transportation Development Act, the following funds are allocated and apportioned under priority 2:

- In accordance to the adopted MCLTC Handbook, **\$10,000** of LTF has been committed to LTF planning and programming per 99233.2; and

**WHEREAS**, pursuant to the Transportation Development Act, the following funds are allocated and apportioned under priority 3:

- Based upon prior action of the MCLTC, and in accordance with 99233.3 of the Transportation Development Act, 2% of the remaining LTF, or **\$16,874**, will be “set aside” for bike path construction. The 2023-24 apportionment/allocation is the first year of a three-year allocation to Mono County; and

**WHEREAS**, pursuant to the Transportation Development Act, the following funds are allocated and apportioned under priority 6:

- In accordance with 99233.7 of the Transportation Development Act, **\$20,000** (less than 5% of the remaining LTF), is available for administration for ESTA serving as the Mono County Consolidated Transportation Service Agency (CTSA); and

**WHEREAS**, pursuant to the Transportation Development Act, the following funds are allocated and apportioned under priority 7:

- **\$30,000** of LTF will be allocated and apportioned to the Mono County Senior Program for medical escort service for seniors and other transit-dependent adults,
- **\$40,000** of LTF will be allocated and apportioned to YARTS for operating costs; and
- **\$187,168** will be allocated and apportioned for the 395 Routes Service (old CREST service); and

**WHEREAS**, the MCLTC has accepted the pending ESTA-proposed Mono County and Town of Mammoth Lakes transit system budget of **\$549,649** for FY 2023-24; and

**WHEREAS**, the remaining available LTF moneys, **\$549,649** will be split 58% for the Town of Mammoth Lakes and 42% for Mono County; and

**WHEREAS**, if revenues exceed projections, the following allocations and apportionments will apply:

- Up to 15% to be placed in reserve up to a maximum of 15% of total annual revenue (per the MCLTC Handbook),
- 2% of remaining LTF will be “set aside” for bike path construction,
- 49.3% (58% of balance) to the Town of Mammoth Lakes; and
- 35.7% (42% of balance) to Mono County.

**WHEREAS**, after allocating \$28,022 to ESTA in FY 22-23 for a microtransit analysis in the Town of Mammoth Lakes, the LTF reserve is estimated at **\$1,090,076**, and the following requests have been made in FY 23-24 for reserve allocations which, if funded, would leave a reserve balance of **\$773,859** (excluding the FY 23-24 reserve allocation):

- **\$239,000** to ESTA for architectural and engineering plans for a new administrative building, and
- **\$175,171** to YARTS.

**NOW, THEREFORE, BE IT RESOLVED** that the Mono County Local Transportation Commission hereby allocates **2023-24 LTF** moneys as follows:

1. **\$0** into reserve
2. **\$11,500** for LTC annual audit costs for the LTF, Public Utilities Code 99233.1
3. **\$10,000** for LTC administration for the LTF, Public Utilities Code 99233.1
4. **\$10,000** for LTC planning and programming, Public Utilities Code 99233.2
5. **\$16,874** or 2% of remaining LTF moneys for bicycle path “set-aside” to Mono County
6. **\$20,000** (included in the ESTA budget) is apportioned and allocated to Eastern Sierra Transit Authority for CTSA administration, Public Utilities Code 99233.7
7. **\$30,000** of remaining LTF to the Mono County Senior Program for medical escort service for seniors and other transit-dependent adults
8. **\$40,000** is apportioned and allocated to YARTS for FY 2023-24 for operating costs
9. **\$187,168** is apportioned and allocated to ESTA for Federal Operating Grant Match (TDA Section 99262)
10. **\$549,649** of remaining LTF, Public Utilities Code 99400 (c) apportioned and allocated to Mono County and the Town of Mammoth Lakes for system operations (**Town \$318,797; County \$230,853**).

**11. Placeholder for reserve allocation**

**BE IT FURTHER RESOLVED** that the Mono County Local Transportation Commission does hereby apportion and allocate 2023-24 LTF moneys in excess of budget projections as follows:

1. The following split will be used:
  - a. 5-15% of annual revenue to be placed in reserve (per the MCLTC Handbook) up to a maximum total reserve balance of 15% of annual allocations
  - b. 2% to be placed in the bicycle path “set-aside”
  - c. 49.3% (58% of balance) to the Town of Mammoth Lakes
  - d. 35.7% (42% of balance) to Mono County

**BE IT FURTHER RESOLVED** that this action is taken in conformance with the Mono County Regional Transportation Plan (RTP) and with the Commission’s earlier action defining current “Unmet Transit Needs” that are “Reasonable to Meet.”

**PASSED AND ADOPTED** this 12th day of June 2023, by the following vote: AYES:

NOES:  
ABSTAIN:  
ABSENT:

---

Rhonda Duggan, Chair  
Mono County Local Transportation Commission

Attest:

---

Heidi Willson, Secretary

Approved as to form:

---

Stacy Simon, County Counsel

# Mono County Local Transportation Commission

P.O. Box 347  
Mammoth Lakes, CA 93546  
(760) 924-1800 phone, 924-1801 fax  
commdev@mono.ca.gov

P.O. Box 8  
Bridgeport, CA 93517  
(760) 932-5420 phone, 932-5431 fax  
www.monocounty.ca.gov

## LTC Staff Report

**TO:** Mono County Local Transportation Commission (LTC)

**DATE:** June 12, 2023

**FROM:** Wendy Sugimura, Co-Executive Director

**RE:** Prioritization of remaining Memorandum of Understanding (MOU) projects on State Route (SR) 14 and US 395

### RECOMMENDATION

Provide any desired direction on prioritizing an MOU project for initiation.

### FISCAL IMPLICATIONS

Project development funds will need to be programmed, and then a construction funding gap exists unless grant funding can be obtained.

### ENVIRONMENTAL COMPLIANCE

Future projects require environmental compliance as a condition of project planning.

### RTP/RTIP CONSISTENCY

All Regional Transportation Improvement Program (RTIP)/State Transportation Improvement Program (STIP) projects are required to be consistent with the Regional Transportation Plan (RTP).

### BACKGROUND

#### Status of MOU projects on SR 14/395

Staff has been meeting with the Eastern California Transportation Planning Partnership (ECTPP) to discuss the funding situation for Memorandum of Understanding (MOU) projects on the SR 14/US 395 corridor. The ECTPP is made up of Inyo County LTC, Kern Council of Governments (COG), Mono County LTC, and District 9. The funding split for the MOU projects was:

- 40% by County RTIP where the project is located,
- 40% by State Interregional Transportation Improvement Program (ITIP),
- 10% each by the two remaining County RTIPs.

The MOUs started in 1999 and were amended most recently in 2014. The current funding allocations and MOU are no longer feasible due to State ITIP funding being reallocated to greenhouse gas (GHG) reduction projects, leaving a 40% funding gap. Three projects have yet to be completed: Freeman Gulch 2 & 3, and North Conway Truck Climbing Lane. Caltrans has plans to use State Highway Operation and Protection Program (SHOPP) funding to address eligible portions of the Freeman Gulch segments. The status of all MOU projects is listed below:



Table 1: List of projects identified in MOUs

Projects	County	Status
Olancha Cartago	Inyo	Under construction
North Mojave	Kern	Completed
Mono Co project – High Point Curve	Mono	Completed via SHOPP
InyoKern	Kern	shelved
Freeman Gulch 1	Kern	Completed
Freeman Gulch 2	Kern	Planning & Environmental – partial scope via future SHOPP
Freeman Gulch 3	Kern	Planning & Environmental – partial scope via future SHOPP
North Conway Truck Climbing Lane	Mono	Planning Initiation Document

Inyo County LTC and Mono County LTC advanced funds (*approximately \$6.3 for Inyo and \$5.6 million for Mono*) for Freeman Gulch which was intended to be repaid by Kern COG through a future MOU project or STIP cycle. The funding advance left Inyo County LTC with a deficit in their Regional Transportation Improvement Program (RTIP) which is preventing the programming of new projects in this year’s RTIP cycle. Mono County’s advance of funds did not have the same impact; Mono County LTC is eligible to program funding in the 2024 RTIP cycle.

The three Regional Transportation Planning Agencies (RTPAs) are interested and willing to move forward with an MOU project, with one objective being to work toward making Inyo and Mono County LTC’s whole. The priority would be to clear Inyo County LTC’s deficit so RTIP projects can be programmed. Realistically, however, the timing of a new MOU project will not help with 2024 RTIP programming and a new funding source to replace the redirected ITIP funding is needed to move forward. Additional contributions by Kern COG means Inyo County LTC is not obligated to program new funds for an MOU project, but does not actually increase the amount of Inyo County’s funding to reduce their deficit.

A point to note is that the previous MOU stated, “Funds advanced shall be repaid during a future STIP cycle if the MOU is terminated.” Any negotiations for STIP shares should be directly between Inyo or Mono County LTC’s and Kern COG.

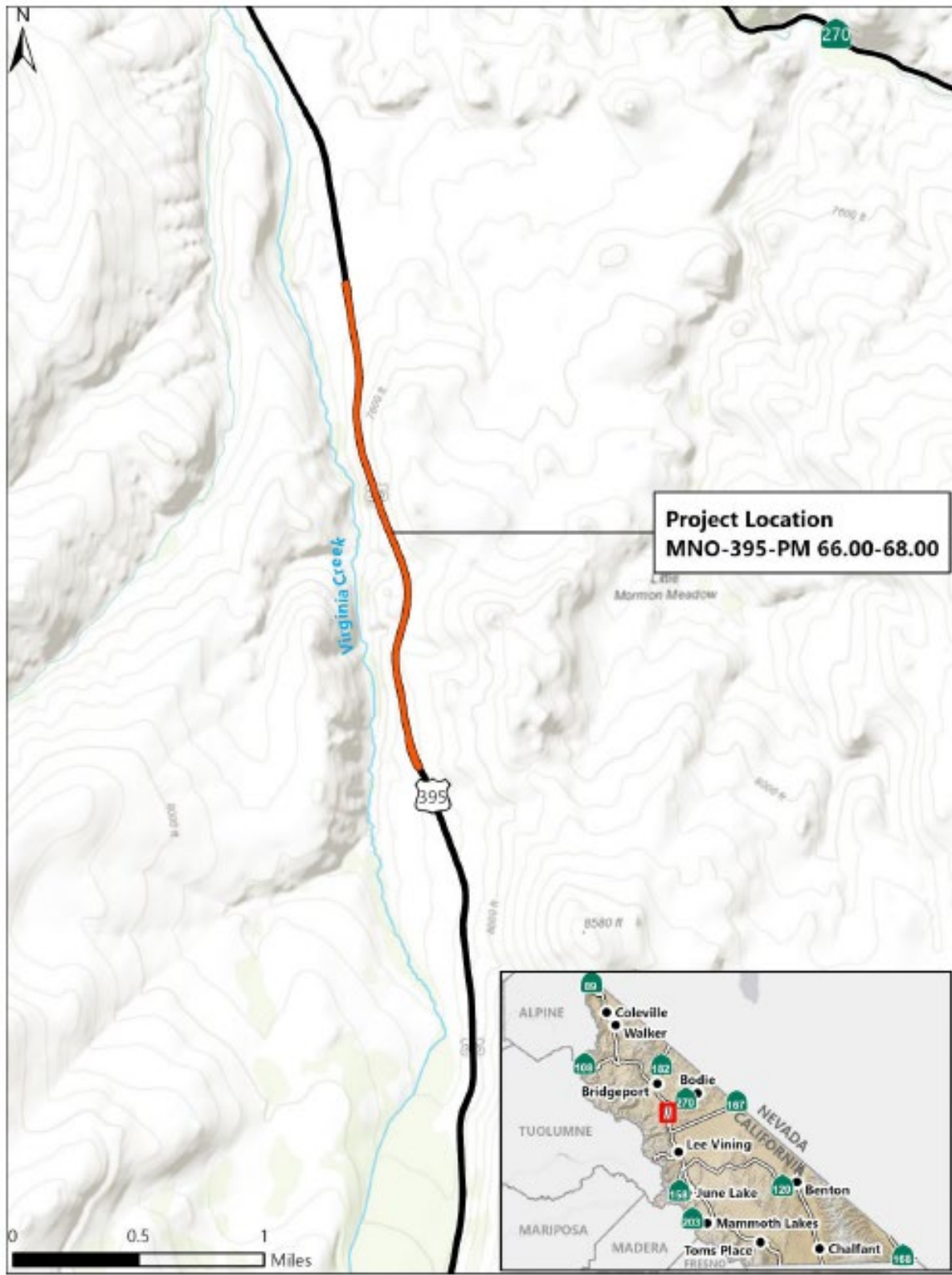
## DISCUSSION

Of the remaining MOU projects, the ECTPP agreed that it is Mono County’s “turn” for a project, which would be the North Conway Truck Climbing Lane project (see Figure 1 below). Further, this project may be the best candidate to compete for funds to replace the ITIP via the Trade Corridor Enhancement Program (TCEP).

A Project Study Report-Project Development Support (PSR-PDS) document was completed by Caltrans District 9 in 2021 and initially estimated a cost of \$23.6-\$31.0 million, not including the Project Approval & Environmental Document (PA&ED) phase and Right-of-Way costs. The PSR-PDS indicates the 2024 RTIP/STIP as the funding source for this project but acknowledges multiple funding sources should be explored given financial limitations of past cycles. Hence, the potential as an MOU project.

One concern that may need to be addressed prior to further project development is the potential impact to Bi-State Sage Grouse (BSSG) habitat, which has been raised by the Bureau of Land Management (BLM) Bishop Office. Given Mono County's history of participating in BSSG conservation efforts, the concern should be addressed early in the development process, potentially with a focused biological study, prior to committing other funding.

Figure 1. North Conway Truck Climbing Lane project vicinity map.




The following discussion questions are before the Mono County LTC in this workshop:

1. Is the Mono County LTC interested in pursuing a new MOU project?
2. If so, which MOU project is the highest priority to pursue?
3. While repaying Mono County LTC's advance should occur in a future MOU project or STIP cycle, is the clearing Inyo County LTC's deficit considered the priority?
4. If the North Conway Truck Climbing Lane project is the LTC's priority MOU project, should studies to understand BSSG concerns should be investigated prior to further project development and funding commitments?
5. Does the Commission have any additional direction for staff?

Mono County LTC staff will take the Commission's direction to the ECTPP to formulate next steps, collaborate on initiating a new MOU (if so directed), and discuss whether a new MOU is appropriate. Staff will report back to the LTC at a future meeting and also implement the Commission's direction through the upcoming 2024 RTIP cycle.

Caltrans quarterly report link

<https://caltrans.maps.arcgis.com/apps/dashboards/67670a6e24ee42628f5a852c61b57abf>

		<b>Highway 395/120E Summer 2023 Service</b>	
		<i>Effective: July 1, 2023 - October 1, 2023</i>	
<b>MAMMOTH → YOSEMITE</b>			
<b>Location</b>		<b>Run 395-1*</b>	<b>Run 395-3</b>
Mammoth Lakes	Mammoth Mountain Inn	6:45 AM	8:30 AM
	The Village Mammoth Lakes	6:52 AM	8:37 AM
	Juniper Springs Resort	7:00 AM	8:45 AM
	Mammoth Lakes Park/Tavern Rd	7:05 AM	8:50 AM
	Shilo Inn	7:08 AM	8:53 AM
June Lake	June Lake Junction Hwy 158/395	REQ	REQ
Lee Vining	Mono Basin Visitor Center	REQ	REQ
	Lake View Lodge	REQ	REQ
	Tioga Mobil Gas Mart	8:06 AM	9:51 AM
Tuolumne Meadows	Tuolumne Meadows Store	8:41 AM	10:26 AM
	Tuolumne Meadows Visitor Center	8:46 AM	10:31 AM
White Wolf	White Wolf Lodge	REQ	REQ
Crane Flat	Crane Flat Gas Station	9:51 AM	11:36 AM
Yosemite National Park	Curry Village	10:26 AM	<b>12:11 PM</b>
	Yosemite Valley Visitor Center	10:40 AM	<b>12:25 PM</b>
	Yosemite Valley Lodge/Laurel Cottage	10:50 AM	<b>12:35 PM</b>
<b>Advisory: Construction continues inside the park on Tioga Road. Expect delays of up to 30 minutes for lane closures and two-directional traffic control.</b>			<b>PM Times in Bold Font</b>
			Stop By Request Only

Reservations are available online at [YARTS.com](https://www.yarts.com)  
Walk-ons are welcomed as space permits


**PLEASE NOTE:**

- \*Runs 395-1 and 395-2 only operate July 1, 2023 through August 31, 2023.
- REQ: stops are for DROP-OFFS ONLY. No pick-ups are allowed without an online reservation.
- Driver must be notified at boarding that a passenger wishes to be dropped off at a REQ stop.
- No unscheduled stops will be permitted. Limited trailhead drops permitted at driver discretion. → Scheduled times are estimates. YARTS buses may occasionally run behind schedule due to traffic, road construction, inclement weather and natural disasters.
- Delay notifications and other information can be found at [YARTS.com](https://www.yarts.com); [Facebook.com/rideYARTS](https://www.facebook.com/rideYARTS); [Twitter.com/rideYARTS](https://www.twitter.com/rideYARTS); or text YARTS395 to 877-559-2787.
- Please check our website at [www.yarts.com](https://www.yarts.com) for current safety precautions and requirements.
- YARTS Surcharge - \$1 is added to all fares to mitigate increased costs for safety efforts and increased fuel pricing.
- Have a question? Please call 877-989-2787

Scan Code Below To  
Purchase YARTS Tickets



**YARTS**

		<b>Highway 395/120E Summer 2023 Service</b>	
		<i>Effective: July 1, 2023 - October 1, 2023</i>	
<b>YOSEMITE → MAMMOTH</b>			
<b>Location</b>		<b>Run 395-2*</b>	<b>Run 395-4</b>
Yosemite National Park	Curry Village	2:30 PM	5:00 PM
	Yosemite Valley Visitor Center	2:44 PM	5:14 PM
	Yosemite Valley Lodge/Laurel Cottage	2:54 PM	5:24 PM
Crane Flat	Crane Flat Gas Station	3:19 PM	5:49 PM
White Wolf	White Wolf Lodge	REQ	REQ
Tuolumne Meadows	Tuolumne Meadows Visitor Center	4:34 PM	7:04 PM
	Tuolumne Meadows Store	4:39 PM	7:09 PM
Lee Vining	Tioga Mobil Gas Mart	5:16 PM	7:46 PM
	Mono Basin Visitor Center	REQ	REQ
	Lake View Lodge	REQ	REQ
June Lake	June Lake Junction Hwy 158/395	REQ	REQ
Mammoth Lakes	Shilo Inn	5:57 PM	8:27 PM
	Mammoth Lakes Park/Tavern Rd	REQ	REQ
	Juniper Springs Resort	6:04 PM	8:34 PM
	Mammoth Mountain Inn	6:19 PM	8:49 PM
	The Village Mammoth Lakes	6:29 PM	8:59 PM
<b>Advisory: Construction continues inside the park on Tioga Road. Expect delays of up to 30 minutes for lane closures and two-directional traffic control.</b>			<b>PM Times in Bold Font</b>
			Stop By Request Only

Reservations are available online at [YARTS.com](http://YARTS.com)  
Walk-ons are welcomed as space permits

**PLEASE NOTE:**

- \*Runs 395-1 and 395-2 only operate July 1, 2023 through August 31, 2023.
- REQ: stops are for DROP-OFFS ONLY. No pick-ups are allowed without an online reservation.
- Driver must be notified at boarding that a passenger wishes to be dropped off at a REQ stop.
- No unscheduled stops will be permitted. Limited trailhead drops permitted at driver discretion. → Scheduled times are estimates. YARTS buses may occasionally run behind schedule due to traffic, road construction, inclement weather and natural disasters.
- Delay notifications and other information can be found at [YARTS.com](http://YARTS.com); [Facebook.com/rideYARTS](https://www.facebook.com/rideYARTS); [Twitter.com/rideYARTS](https://twitter.com/rideYARTS); or text YARTS395 to 877-559-2787.
- Please check our website at [www.yarts.com](http://www.yarts.com) for current safety precautions and requirements.
- YARTS Surcharge - \$1 is added to all fares to mitigate increased costs for safety efforts and increased fuel pricing.

Scan Code Below To  
Purchase YARTS Tickets



**YARTS**

**LTC Co-Executive Director Report  
June 12, 2023**

**Administration**

- Met with Caltrans and the Commission Chair to coordinate the agenda.

**Meetings**

- 5/11: Staff helped coordinate and attended the Eastern Sierra Wildlife Stewardship Team meeting.
- 5/11: Meeting with D9 staff on 30% design of Lee Vining Street Rehabilitation project.
- 5/15: Staff attended the Caltrans Carbon Reduction workshop.
- 5/17: Staff attended the Draft STIP Guidelines meeting by the California Transportation Commission.
- 5/19: Rural Counties Task Force – update to Carbon Reduction Program, next meeting will discuss whether the Rural Planning Assistance (RPA) funding allocation formula should be adjusted.
- 5/25: Stakeholder meetings for the opening of Reds Meadow Road and the Mammoth Lakes Basin.
- 6/2: Tracked California Transportation Commission meeting.
- 6/5: Road Charge Technical Advisory Committee meeting?
- County Public Works has been attending various meetings with communities and Regional Planning Advisory Committees to discuss flooding and roads.

**Programs**

- Staff submitted the 23/24 OWP to Caltrans by the May 12 deadline.
- Verified no Mono LTC COVID funding (CRRSSA) is affected by the debt ceiling agreement.

**Grant Tracking**

- Safe Streets and Roads for All – due July 10, Town and County both applying
- Promoting Resilient Operations for Transformative, Efficient, and Cost Saving Transportation (PROTECT) – due August 18, County intends to apply
- Wildlife Crossings Program: required funding timeframe does not match current project – will look at future grant rounds.
- Local Transportation Climate Adaptation: Town exploring projects for application
- Recreational Trails Program (RTP): Town will apply

Significant resources across all agencies continue to be diverted to management of various inclement weather and emergency incidents.

Please contact Haislip Hayes for questions about Town of Mammoth Lakes projects at 760-965-3652 or [hhayes@townofmammothlakes.ca.gov](mailto:hhayes@townofmammothlakes.ca.gov).

For questions about Mono County projects and/or administration, please contact Wendy Sugimura at 760-924-1814 or [wsugimura@mono.ca.gov](mailto:wsugimura@mono.ca.gov) to be directed to the appropriate staff.