

Mono County Local Transportation Commission

PO Box 347
Mammoth Lakes, CA 93546
760.924.1800 phone, 924.1801 fax
commdev@mono.ca.gov

PO Box 8
Bridgeport, CA 93517
760.932.5420 phone, 932.5431 fax
www.monocounty.ca.gov

MEETING AGENDA

January 09, 2023 – 9:00 A.M.

**Mono Lake Room and Zoom
1290 Tavern Rd Mammoth
Lakes CA 93546**

This meeting will be held in person and via teleconferencing, and members of the Commission may attend from separate, remote locations. As authorized by AB 361, dated September 16, 2021, a local agency may use teleconferencing without complying with the teleconferencing requirements imposed by the Ralph M. Brown Act when a legislative body of a local agency holds a meeting during a declared state of emergency and local officials have recommended or imposed measures to promote social distancing.

Members of the public may participate in person and via the Zoom Webinar, including listening to the meeting and providing comment, by following the instructions below.

TELECONFERENCE INFORMATION

1. Joining via Zoom

There is no physical location of the meeting open to the public. You may participate in the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

To join the meeting by computer

Visit: <https://monocounty.zoom.us/j/86283563358>

Or visit <https://www.zoom.us/> and click on “Join A Meeting.” **Use Zoom Meeting ID: 862 8356 3358**
To provide public comment (at appropriate times) during the meeting, press the “**Raise Hand**” hand button on your screen and wait to be acknowledged by the Chair or staff.

To join the meeting by telephone

Dial (669) 900-6833, then enter **Webinar ID: 862 8356 3358**

To provide public comment (at appropriate times) during the meeting, press *9 to raise your hand and wait to be acknowledged by the Chair or staff.

2. Viewing the Live Stream

You may also view the live stream of the meeting without the ability to comment **by visiting:**

http://monocounty.granicus.com/MediaPlayer.php?publish_id=281b254d-34b3-46dc-b496-aa86c46fafb9

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE**
2. **PUBLIC COMMENT:** Opportunity to address the LTC on items not on the agenda. Please refer to the Teleconference information section to determine how to make public comment for this

COMMISSIONERS

Jennifer Kreitz John Peters Rhonda Duggan John Wentworth Bill Sauser Paul Chang

meeting.

3. ADMINISTRATION

- a) Nomination and Election of Chair and Vice Chair
- b) Discussion of Open Meeting laws (pg. 1)
 - Presentation regarding California’s open meeting law (the Ralph M. Brown Act) and teleconference rules upon termination of California’s proclaimed COVID-19 State of Emergency (*County Counsel*)
 - Meeting location (*Wendy Sugimura*)
- c) Update on Memorandum of Understanding projects (*Wendy Sugimura, Haislip Hayes*)

4. CONSENT AGENDA ITEMS

- a) Approval of minutes from December 12, 2022 (pg. 5)

5. LOCAL TRANSPORTATION

- a) June Lake Active Transportation Plan: Provide input and direction, or approve for integration into the Regional Transportation Plan (*CivicWell/KTUA*) (pg. 8)

6. CALTRANS

- a) Caltrans Road Charge Program presentation (*Lauren Prehoda*)
- b) Update on Caltrans activities in Mono County (*CT staff*)

7. TRANSIT

- a) ESTA Update (*Phil Moores*)

8. CORRESPONDENCE

9. REPORTS

- a) Co-Executive Directors (pg. 13)
- b) Commissioners

10. INFORMATIONAL

11. UPCOMING AGENDA ITEMS

- a) Special meeting to adopt Resolution for remote meetings
- b) Draft Overall Work Program for 23/24
- c) Unmet needs

12. ADJOURN TO: February 13, 2023

***NOTE:** Although the LTC generally strives to follow the agenda sequence, it reserves the right to take any agenda item – other than a noticed public hearing – in any order, and at any time after its meeting starts. The Local Transportation Commission encourages public attendance and participation.

In compliance with the Americans with Disabilities Act, anyone who needs special assistance to attend this meeting can contact the commission secretary at 760-924-1804 within 48 hours prior to the meeting in order to ensure accessibility (see 42 USCS 12132, 28CFR 35.130).

COMMISSIONERS

Jennifer Kreitz John Peters Rhonda Duggan John Wentworth Bill Sauser Paul Chang

County Counsel
Stacey Simon

Assistant County Counsel
Christopher L. Beck
Anne L. Frievault

Deputy County Counsel
Emily R. Fox

**OFFICE OF THE
COUNTY COUNSEL**

Mono County

South County Offices
P.O. BOX 2415
MAMMOTH LAKES, CALIFORNIA 93546

Telephone
760-924-1700

Risk Manager
Jay Sloane

Paralegal
Kevin Moss

To: LTC Commissioners

From: Stacey Simon

Date: January 9, 2023

Re: Teleconference Rules for Members of Legislative Bodies

Recommended Action

None. Informational only.

Discussion

The Ralph M. Brown Act (the “Brown Act”) is a California law designed to ensure public access to and transparency regarding the business of local government – as carried out by elected Boards of Supervisors and City Councils, and also by other advisory or decision-making bodies such as Regional Transportation Planning Agencies (RTPAs), Planning Commissions, Regional Planning Advisory Committees (RPACs), special district boards and commissions, etc. These entities are all referred to in the Brown Act as “legislative bodies”.

The Brown Act has historically allowed meeting participation by members of legislative bodies using remote technology such as video or phone (called “teleconferencing” in the Brown Act), with limitations designed to maintain the open and public nature of such meetings, including a requirement that the public be allowed to attend and participate from each remote location.

The traditional Brown Act rules related to teleconferencing were temporarily modified (some might say “relaxed”) during the COVID-19 state of emergency first by executive order and then by state legislation referred to as AB 361. Assembly Bill 361 eliminated the requirement that remote locations be listed on the agenda and open to the public, and made other temporary changes to the law, effective only during the proclaimed state of emergency.

With the Governor’s emergency proclamation anticipated to end on February 28, 2023, it is important to revisit the traditional Brown Act teleconference rules (which will now, again, govern most remote participation). Additionally, in anticipation of the termination of AB 361, the legislature enacted AB 2449 in September of 2022. Assembly Bill 2449 provides another option for remote participation in those circumstances where it is not appropriate or possible to open the remote location to the public.

1. Traditional Brown Act Teleconference Rules

The Brown Act has historically required that legislative bodies meet together in public, in a single location and pursuant to a posted and advertised agenda which informs the public of any matters to be heard, discussed or decided -- unless a specific exception applies. One of those exceptions authorizes teleconference participation by a member (or members) of a legislative body, provided that the location from which the member participates is listed on the meeting agenda and made open to the public, among other things. The specific requirements are as follows:

<i>“Traditional” Brown Act Teleconference Rules</i>
The meeting agenda must list all teleconference locations
The meeting agenda must be posted at all teleconference locations
The public must be able to access and provide public comment from all teleconference locations
Each teleconference location must be accessible to individuals with disabilities
At least a quorum of the board (3 members) must participate from a location that is within the jurisdiction of the legislative body (e.g., within Mono County for the Board of Supervisors)
Votes must be taken by rollcall
The meeting must comply with all other Brown Act requirements and meetings must be conducted in a manner that protects the constitutional rights of persons appearing before the board

2. AB 361 – Modified Brown Act Teleconference Rules During COVID-19

In September of 2021, the legislature enacted AB 361, which authorizes a legislative body to meet by teleconference without listing the remote location on the meeting agenda, posting the agenda at the remote location, or opening that location to the public during the meeting.

However, in order to utilize these modified rules, AB 361 requires that the meeting take place during a proclaimed state of emergency and either: that health officials have recommended or imposed measures to promote social distancing; or the state of emergency directly impacts the ability of the legislative body to meet safely in person. In addition, the legislative body must confirm these findings every thirty days in order for the modified rules to continue to apply. Assembly Bill 361’s modifications to the Brown Act will no longer be available upon termination of the Governor’s Emergency Proclamation – likely February 28, 2023.

3. New “Modified” Brown Act Teleconference Rules under AB 2449

The state’s collective experience during COVID and under AB 361 led to the enactment of AB 2449, which adds an additional avenue for teleconference participation by members of a legislative body in the event it is not feasible or desirable to open the remote location to the public and list it on the agenda. AB 2449 is not nearly as flexible as AB 361, and only applies in certain, well-defined circumstances and, even then, only when specified procedures are followed. Key provisions of the new law are as follows:

<i>Assembly Bill 2449 Teleconference Rules</i>
There is not a requirement to list teleconference location(s) on the agenda, to post the agenda at the remote location, or to make the remote location accessible and open to the public.
At least a quorum of the board (3 members) must participate in person from a singular physical location clearly identified on the agenda and open to the public.
Members participating remotely must comply with one of the following: <i>Just cause exception:</i> <ul style="list-style-type: none"> • Notify the board at earliest opportunity of need to participate remotely • Describe “just cause*” for remote participation (*defined in the statute) • Can only do this for 2 meetings each calendar year, <u>OR</u> <i>Emergency exception:</i> <ul style="list-style-type: none"> • Notify the board of an emergency and the board must take action to approve the request • Provide a general description of the emergency circumstances • Request must be remade for each meeting (i.e., no standing requests) • Disclose whether any person aged 18 or older is present with them during the meeting • Participation must be both audio and visual • May be used for no longer than 3 consecutive months or more than 20% of regular meetings of the board.
Either: use a two-way audiovisual platform; or a two-way telephonic service and a live webcasting of the meeting. Board Members must have video.
Votes must be taken by rollcall.
The meeting must comply with all other Brown Act requirements and meetings must be conducted in a manner that protects the constitutional rights of persons appearing before the board.
In the event of a disruption, no further action may be taken.
The agency must have a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities. How to request this procedure must be listed on the agenda.

If you have any questions regarding this item prior to your meeting, please call me at 760-924-1704.

Traditional Brown Act Requirements for Teleconference Participation (pre-COVID)		AB 2449 alternative Brown Act Requirements (from March 1, 2023, to January 1, 2024 – revised rules apply from January 1, 2024, to January 1, 2026)
Agenda must list all teleconference locations	1	No comparable req't (but see 4, 5, 9 below for other agenda requirements)
Agenda must be posted at all teleconference locations	2	No comparable req't
Public must be able to access and provide public comment from all teleconference locations	3	No comparable req't
Each teleconference location must be accessible to individuals with disabilities	4	Must have a procedure for receiving and swiftly resolving requests for reasonable accommodation for individuals with disabilities. How to request this procedure must be listed on the agenda
At least a quorum of the board (3 members) must participate from a location that is within the jurisdiction	5	At least a quorum of the board (3 members) must participate in person from a singular physical location clearly identified on the agenda and open to the public
Votes must be taken by rollcall	6	Same requirement
Must comply with all other Brown Act requirements and conduct meetings in a manner that protects the constitutional rights of persons appearing before the board	7	Same requirement
	8	Either: use a two-way audiovisual platform; or Use a two-way telephonic service and a live webcasting of the meeting. Board Members must have video.
	9	All notices of meeting must provide instructions for how to participate remotely
	10	In the event of a disruption, no further action may be taken
	11	<p>Members participating remotely must comply with one of the following:</p> <p>Just cause exception:</p> <ul style="list-style-type: none"> • Notify the board at earliest opportunity of need to participate remotely • Describe “just cause*” for remote participation (*defined in the statute) • Can only do this for 2 meetings each calendar year, <u>OR</u> <p>Emergency exception:</p> <ul style="list-style-type: none"> • Notify the board of an emergency and the board must take action to approve the request • Provide a general description of the emergency circumstances • Request must be remade for each meeting (i.e., no standing requests) • Disclose whether any person aged 18 or older is present with them during the meeting • Participation must be both audio and visual • May be used for no longer than 3 consecutive months or more than 20% of regular meetings of the board

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Draft Minutes

December 12, 2022- 9am

COUNTY COMMISSIONERS: Jennifer Kreitz, Rhonda Duggan

TOWN COMMISSIONERS: Paul Chang, John Wentworth

COUNTY STAFF: Haislip Hayes, Heidi Willson, Wendy Sugimura, Deanna Tuetken, Marcella Rose, Chad Senior

CALTRANS: Neil Peacock, Ben Downard, Juven Alvarez

ESTA: Phil Moores

Public: Garrett Higerd, Justine Kokx, Rebecca Carr Wong, Catharine Crayne, Catherine Carr, Rick Franz, Russell Simpson, Paul McFarland

1. **CALL TO ORDER & PLEDGE OF ALLEGIANCE** at 9:05 am and Paul McFarland lead the pledge of allegiance.

2. **PUBLIC COMMENT:** Opportunity to address the LTC on items not on the agenda. Please refer to the Teleconference information section to determine how to make public comment for this meeting.

No public comment

3. **ADMINISTRATION**

a) Adopt Resolution R22-12 to continue Brown Act remote meeting rules under AB 361

Motion: Approval Resolution R22-12 to continue remote meetings under AB361.

Kreitz motioned; Duggan seconded.

Roll Call- Ayes: Kreitz, Chang, Duggan, Wentworth. Motion carries 4-0 with one absent.

Adjourn to the December 12, 2022, AT 9:00 AM

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Draft Minutes

December 12, 2022 – 9:00 A.M.

COUNTY COMMISSIONERS: Jennifer Kreitz, Rhonda Duggan

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ESTA: Phil Moores

Public: Garrett Higerd, Justine Kokx, Rebecca Carr Wong, Catharine Crayne, Catherine Carr, Rick Franz, Russell Simpson, Paul McFarland

1. CALL TO ORDER at 9:07 am

- 2. PUBLIC COMMENT:** Opportunity to address the LTC on items not on the agenda. Please refer to the Teleconference information section to determine how to make public comment for this meeting.

No public comment

3. CONSENT AGENDA ITEMS

a) Approval of minutes of Nov. 7, 2022, AB361 meeting.

b) Approval of minutes of Nov. 7, 2022, meeting.

Motion: Approve consent items as presented.

Duggan motioned; Kreitz seconded.

Roll Call- Ayes: Chang, Kreitz, Duggan, Wentworth. Motion carries 4-0 with one absent.

4. ADMINISTRATION

- a)** Introduce Marcella Rose, Mono County Sustainable Recreation Coordinator

Rose introduced herself and answered questions from the Commission.

5. LOCAL TRANSPORTATION

- a)** Reds Meadow Road Reconstruction Update (*Federal Highway Administration*)

Robbins gave an update and answered questions from the Commission.

- b)** Camp Like a Pro Update (*Paul McFarland*)

McFarland gave a presentation and answered questions from the Commission.

- c)** Mono County Quarterly Reports (*Chad Senior*)

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Senior gave an update and answered questions from Commission.

- d) Town of Mammoth Lakes Quarterly Reports (*Haislip Hayes*)
Hayes gave an update and answered questions from the Commission.

6. CALTRANS

- a) Staffing Update
Peacock introduced LTC staff Juven Alvarez and Ben Downard to the Commission.
- b) Crestview Rest Area Winter Closure
Downard gave an update on the closure of Crestview Rest area.
- c) Quarterly Report on Caltrans activities in Mono County, including update on Wildlife Crossing Project
Peacock gave an update on the ongoing projects in Mono County.

7. TRANSIT

- a) Eastern Sierra Transit Authority (ESTA) Quarterly Report (*Phil Moores*)
Moores answered questions from the Commission regarding his quarterly report provided in the packet.

8. CORRESPONDENCE

9. REPORTS

- a) Co-Executive Directors
Sugimura gave a brief report.
- b) Commissioners
Commissioner Duggan, Kreitz, and Wentworth gave a report.

10. INFORMATIONAL

- a) Summary of Brown Act requirements: Commission requested a more detailed discussion with legal counsel present at a future meeting to ensure clarity before the new law goes into effect in March 2023.

11. UPCOMING AGENDA ITEMS

- a) Quarterly reports (March)
- b) Update on transportation/trails projects from Eastern Sierra Council of Governments
- c) Update on Successor MOU agreement
- d) Election of Commissioner
- e) Unmet needs
- f) YARTS update

12. ADJOURN at 11:25 TO JANUARY 9, 2023

***NOTE:** Although the LTC generally strives to follow the agenda sequence, it reserves the right to take any agenda item – other than a noticed public hearing – in any order, and at any time after its meeting starts. The Local Transportation Commission encourages public attendance and participation.

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Staff Report

TO: Mono County Local Transportation Commission

DATE: January 9, 2023

FROM: Kelly Karl, Associate Planner

SUBJECT: Approval of the final draft of June Lake Loop Active Transportation Plan

RECOMMENDATIONS: Approve the final draft of the June Lake Loop Active Transportation Plan (Plan), with any desired modifications, and direct staff to include the Plan for adoption as an appendix to the Mono County Regional Transportation Plan with the next update.

FISCAL IMPLICATIONS: Funded via a Caltrans Sustainable Communities Transportation Planning Grant awarded in June 2020 for \$145,089 with the LTC providing an additional \$18,798 in local matching funds (funding ends February 2023).

ENVIRONMENTAL COMPLIANCE: The Plan is not a project and will not require CEQA or NEPA. The individual projects outlined in the Plan will require additional study and environmental compliance which will be determined during project development on a project-by-project basis.

RTP/RTIP CONSISTENCY: This project is programmed in previous and current Overall Work Program cycles (OWP Work Element 400.1).

The following goals, policies, and objectives from the Regional and June Lake Community Policies sections of the Regional Transportation Plan are being met by this project:

Regional Policies

- **Goal 2.** *Plan and implement a transportation and circulation system that is responsive to the County's economic needs and fiscal constraints and that maintains the economic integrity of the County's communities.*
 - *Policy 2.A.* *Continue to develop and implement public/private partnerships for the development, operation, and maintenance of transportation improvements in the county.*
 - *Policy 2.C.* *Enhancement of the county's tourism and outdoor recreation-based economy shall be a high priority in planning and developing transportation improvements for the county.*
- **GOAL 4.** *Improve connectivity and efficiency of resident and employee transportation within the county.*
 - *Policy 4.A.* *Provide for viable alternatives to travel in single-occupancy vehicles.*
- **GOAL 8.** *Plan and implement a transportation and circulation system that provides for livable communities, while maintaining efficient traffic flow, reducing vehicle miles traveled and alternative transportation modes to the automobile.*
 - *Policy 8.A.* *Design or modify roadways to keep speeds low within community areas in order to provide a safe and comfortable environment through communities for all users, including bicyclists and pedestrians.*

- **Policy 8.B.** Increase safety, mobility and access for pedestrians and bicyclists within community areas.
- **Policy 8.C.** Transform communities into more attractive, functional, safe and enjoyable spaces.
- **Policy 8.D.** Consider and develop context-sensitive design measures for communities. Additionally, work with Caltrans to consider and develop “context-sensitive design” standards for communities along state highways including the interregional routes.
- **GOAL 12.** Provide for the use of non-motorized means of transportation, which increases the proportion of trips accomplished by biking and walking, increases the safety and mobility of non-motorized users, enhances public health, and provides a broad spectrum of projects to benefit many types of active transportation users.
 - **Policy 12.A.** Develop and implement multi-modal transportation plans, programs and projects for all community areas to provide for the development of well-coordinated and designed non-motorized and motorized transportation facilities.
 - **Policy 12.C.** Leverage current funding sources to provide maximum funding opportunities for active transportation type projects.
 - **Objective 12.C.1.** Pursue ATP and other grant funding for non-motorized transportation projects.
 - **Objective 12.C.2.** Pursue opportunities for ATP funding and other grants for disadvantaged communities by qualifying criteria and, when possible, submitting data showing how local communities qualify as disadvantaged.
 - **Policy 12.D.** Plan for and provide a continuous and easily accessible trail system within the region, particularly in June Lake and other community areas (see the June Lake Loop Trails Plan). When possible, use existing roads and trails to develop a trail system. Connect the trail system to commercial and recreational areas, parking facilities, residential areas, and transit services. See the Mono County General Plan Conservation/Open Space Element for additional policies relating to trails.

June Lake Community Policies

- **GOAL 25.** Provide and maintain a multi-modal circulation system and related facilities that promote the orderly, safe, and efficient movement of people, goods, and services, and preserve the mountain village character of June Lake.
 - **Objective 25.A.** Promote the development of a multi-modal circulation system that reduces vehicular congestion and enhances safety and accessibility.
 - **Objective 25.B.** Encourage alternative roadway design, improvement and maintenance programs in existing subdivisions that conform to topographical, institutional and economic constraints.
 - **Objective 25.E.** Promote the development of a Down Canyon circulation system that improves internal circulation and winter access, while retaining the Down Canyon's rustic, residential character.
 - **Objective 25.F.** Promote the development of a multi-modal circulation system that adequately provides for the needs of residents and visitors, while maintaining and protecting the June Lake Loop's natural and scenic resources.

DISCUSSION:

Background

The Mono County Local Transportation Commission (LTC) was awarded a Caltrans Sustainable Communities Transportation Planning grant in fall 2020 to develop an Active Transportation Plan in June Lake with the goal of improving facilities for pedestrians and

bicyclists traveling along State Route 158. In partnership with the nonprofit CivicWell (formerly the Local Government Commission and partner on Bridgeport Main Street project), multi-day participatory planning design charrettes were conducted June 22 – 24, 2022, to engage community and agency members in this planning process. Transportation planning and engineering consultant, KTUA provide expertise on active transportation and multi-modal design.

The June Lake Active Transportation Plan (JLATP) establishes community consensus, identifies priority areas for pedestrian/bicycle improvements, recommends specific projects, identifies opportunities to connect with regional and local planning projects (e.g. Down Canyon Trail Project), and establishes priorities and cost estimates for future implementation projects. Emphasis was placed on connections to businesses and recreational areas to improve commuting and visitor services, especially for the disadvantaged population. The plan supports state and regional goals of reducing vehicle miles traveled and GHG emissions, maximizing mobility and accessibility, preserving, and ensuring a sustainable regional transportation system, and protecting the environment and health.

Public Outreach Event & Public Meetings

Below are the public meetings and events used during the development of the Plan:

- **December 7, 2022 @ 6 PM Draft Plan Community Workshop** - A community workshop at the June Lake Community Center (with a Zoom attendance option) to provide feedback on the draft June Lake Loop Active Transportation Plan's recommendations for pedestrian, bicycle and trail projects.
- **November 2, 2022 @ 6 PM** - June Lake CAC: Update on the June Lake Active Transportation Plan.
- **August 3, 2022 @ 6 PM** - Update on June Lake Transportation Plan after site visits, community input from June's charrettes and online survey results.
- **July 28, 2022** - Mono County Collaborative Planning Team Meeting project update presentation.
- **June 22 - 24, 2022** - Community Design Charrettes at the June Lake Community Center
 - **June 21, 2022** - Pop-up Table at June Lake Brewing Anniversary
 - **June 22, 2022** - Community Design Workshop
 - **June 23, 2022** - Village Walk Audit
 - **June 23, 2022** - Silver Lake Pop-up Table
 - **June 23, 2022** - Agency Stakeholder Meeting
 - **June 24, 2022** - Open House Pop-up
- **April 6, 2022 @ 6 PM** - June Lake CAC: Discuss existing conditions/issues and public engagement strategies.
- **March 2, 2022 @ 6 PM** - June Lake CAC: June Lake Active Transportation Plan Kick Off and Initial Steps.

LINKS

1. [June Lake Loop Active Transportation Plan Final Draft – Available for downloaded here](#)
2. [June Lake Loop Active Transportation Plan Project Webpage](#)

ATTACHMENT

1. Resolution 23-01 for LTC Approval and future Adoption of the Plan

RESOLUTION R23-01
A RESOLUTION OF THE MONO COUNTY LOCAL TRANSPORTATION COMMISSION
APPROVING THE JUNE LAKE ACTIVE TRANSPORTATION PLAN (PLAN) AND
DIRECTING THE PLAN BE INCLUDED IN THE NEXT ADOPTION OF THE MONO COUNTY
REGIONAL TRANSPORTATION PLAN (RTP)

WHEREAS, the California Department of Transportation's (Caltrans) Sustainable Transportation Planning Grant Program was created to support Caltrans' mission to "Provide a safe, sustainable, integrated and efficient transportation system to enhance California's economy and livability"; and

WHEREAS, the intent of Sustainable Communities grant funding subcategory is to encourage local and regional planning that furthers state goals, including but not limited to, planning projects that directly benefit the multi-modal transportation system as well as projects that improve public health, social equity, environmental justice, the environment, and provide other important community benefits; and

WHEREAS, the 2019 Mono County Regional Transportation Plan identified the need to provide and maintain a multi-modal circulation system along the June Lake Loop that adequately provides for the needs of residents, visitors, and businesses while maintaining and protecting the Loop's natural and scenic resources; and

WHEREAS, the Mono County Local Transportation Commission (LTC) is an eligible applicant and may receive federal funding from the Sustainable Transportation Planning Grant Funds through the Caltrans; and

WHEREAS, the LTC developed a grant proposal to develop the June Lake Loop Active Transportation Plan (Plan) for State Route 158 (the Loop) to establish community consensus, identify priority areas for pedestrian/bicycle improvements, recommend specific projects, identify opportunities to connect with regional and local planning projects (e.g. Down Canyon Trail Project), and establish priorities and cost estimates for future implementation projects; and

WHEREAS, CivicWell (formerly the Local Government Commission) is an eligible sub-applicant and the LTC partnered with this nonprofit to conduct a multi-day participatory planning design charrette to engage community and agency members during the Plan development phase; and

WHEREAS, the LTC submitted an application in 2018 which was not awarded funding and resubmitted an application in 2019 for development of the Plan which was awarded \$145,089 in grant funds (with the LTC providing an additional 11.47% in local matching funds) on June 18, 2020; and

WHEREAS, the LTC and CivicWell (with subcontractor KTUA) engaged in extensive community outreach during the Plan development stage including, online surveys (map survey and transportation surveys), four presentations at the June Lake Citizens Advisory Committee meetings, multi-day charrettes held from June 21-24, 2022 (including pop-up tables, walking audits, a community design workshop, agency stakeholder meeting, and open house pop-up activities) as well as draft plan community workshop on December 7, 2022; and

WHEREAS, based on comments received on the draft plan during the community and stakeholder engagement phase, a final version of the Plan was prepared; and

WHEREAS, the Plan has been presented to the LTC during its regular meeting held on Monday, January 9, 2022; and

WHEREAS, the LTC’s approval of the Plan and future adoption of the Plan as an appendix during the next update to the Regional Transportation Plan is now being requested.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Mono County Local Transportation Commission, that the LTC approves the final Plan and will adopt it as an appendix during the next update to the Regional Transportation Plan.

PASSED AND ADOPTED this 9th day of January 2023, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

Chair
Mono County Local Transportation Commission

Attest:

Heidi Willson, Secretary

Approved as to form:

County Counsel

**LTC Co-Executive Director Report
January 9, 2023**

Administration

- LTF internal audit and programming underway.
- Annual LTC audit complete.
- Triennial transit audit underway.
- Gerry LeFrancois will be returning on a very limited basis to assist with transportation planning work while Mono County seeks to fill vacated staff positions.

Meetings

- Dec. 12, 2022: Staff attended a meeting of the Eastern Sierra Wildlife Crossing group.
- Jan. 4, 2023: Memorandum of Understanding meeting with Caltrans, Kern Council of Governments (COG), and Inyo Local Transportation Commission.

Programming

- Mono County LTC previously exchanged Highway Infrastructure Program (HIP) funds to the Sacramento Area Council of Governments (SACOG) for State Transportation Improvement Program (STIP) funds. LTC staff is working with SACOG to transfer those funds and program them in the 2024 STIP.

Please contact Haislip Hayes for questions about Town of Mammoth Lakes projects at 760-965-3652 or hhayes@townofmammothlakes.ca.gov.

For questions about Mono County projects and/or administration, please contact Wendy Sugimura at 760-924-1814 or wsugimura@mono.ca.gov to be directed to the appropriate staff.