



# We're inviting applications at the... COUNTY OF MONO Maintenance Worker I, II or III

## Position Open Until Filled

Applicant Pool Reviews Occur Monthly

Looking for a unique opportunity where a great quality of life is matched with a career that provides excellent services and infrastructure for the public?

This might be the job for you!

### HOW TO APPLY

<https://monocounty.ca.gov/jobs>

Complete the Mono County Job Application form and return all application materials via email to [hr@mono.ca.gov](mailto:hr@mono.ca.gov) or by mail to:

County of Mono, CAO/HR  
P.O. Box 696  
Bridgeport, CA 93517

Tel: (760) 932-5412  
Fax: (760) 932-5411

[hr@mono.ca.gov](mailto:hr@mono.ca.gov)  
[www.monocounty.ca.gov](http://www.monocounty.ca.gov)

*Mono County is an  
Equal Opportunity Employer*

**Starting Salary:** Maintenance Worker I \$34,548-\$41,995/yr (plus benefits)  
Maintenance Worker II \$38,126-\$46,342/yr (plus benefits)  
Maintenance Worker III \$42,099, 51,168/yr (plus benefits)

**Benefits:** CalPERS Retirement; Medical, Dental, Vision, and Life insurance (begins <30 days of start). 3% 401a Match. 14 paid holidays per year. 2 paid personal holidays per year. 2 weeks paid vacation per year. Flexible Schedule ("980's" or 4-10s). 12 days paid sick time per year. 2 paid personal holidays per year. Uniform and cleaning provided.

**Location:** Work is throughout County; reporting location to be determined.

### About Mono County

Mono County is a destination that is full of opportunity and adventure. Set on the eastern slope of California's Sierra Nevada mountain range, Mono County is a rare environment of natural contrasts: soaring granite peaks, spacious desert vistas, serene lakes and cold mountain streams, deep winter snows and sunny summer skies.



With a year-round population of roughly 14,000 spread over 3,000 square miles, we are considered a frontier county. The County seat is located in Bridgeport - situated 350 miles north of Los Angeles and 120 miles south of Reno. The Town of Mammoth Lakes is a world-class resort destination with the four-season Mammoth Mountain Ski Area and lively shopping, music and community venues. Smaller communities such as June Lake and Lee Vining feature relaxed resort experiences like the family-oriented June Mountain Ski Area, and serve as the eastern gateway to Yosemite National Park.



fishing opportunities. Mono County is an ideal place to establish a healthy work-life balance, and the County's working culture encourages that balance while our employees pursue their career paths in public service.

These communities are literally surrounded by hundreds of miles of trails and roads with spectacular hiking, mountain biking, OHV, hunting and



# Maintenance Worker I, II, or III

## Job Duties and Qualifications

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The County of Mono currently has a vacancy for a full-time Public Works Maintenance Worker I, II, or III to serve in the Facilities Division and Roads Divisions of Public Works, depending on the work loads of the respective Divisions. This reporting location for the position is not yet determined, as there are several potential reporting locations throughout the County and the County is interested in providing flexibility as to reporting location to the successful candidate. The successful candidate will be hired at the I, II, or III level, depending on qualifications and experience.

An entry-level MW I must be willing and able to receive training to develop journeyman level skills in Facilities maintenance, as well as to train, test and obtain a Class B (minimum) Driver's License.

An advanced MW III will possess journeyman level skills in Facilities maintenance, as well as a Class B (minimum) Driver's License.

### Examples of Duties:

Maintenance Workers assist with and perform a variety of semi-skilled and skilled duties. Duties involve the maintenance, construction, and repair of County buildings and grounds, roads, bridges, and facilities. MWs will possess, or be willing and able to develop, journeyman skills in one or more building trades with a working knowledge of other building trades, with the ability to operate road maintenance equipment such as trucks, snowplows, and loaders during snow removal. MWs will work in construction and other road maintenance projects; drive vehicles to transport materials, tools, and equipment; perform routine maintenance and repair tasks on equipment; act as a flag person for road repair and maintenance crews; perform shovel work, opening, widening, and backfilling excavations; assist with the installation and repair of traffic control and warning signs; complete reports and records; clean and cares for tools and equipment; assist with inspections of roads and other facilities for needed repairs; maintain the assigned work areas in a clean, orderly and safe condition. The ideal candidate will be a motivated individual interested in a challenging career of public service in the Facilities Division and Road Division of the Department of Public Works.

### Desired Qualifications:

<b>Knowledge of:</b>	<b>Ability &amp; Willingness to:</b>
1. Maintenance & construction tools & equipment	1. Operate equipment; i.e. trucks, snowplows, loaders
2. Landscaping, carpentry, electrical & plumbing trades	2. Maintain basic records
3. Building trades standard tools, methods, practices	3. Perform heavy physical labor
4. Plumbing, heating/cooling & electrical systems	4. Perform skilled & semi-skilled building & landscaping
5. Applicable provisions of building, electrical & plumbing codes	5. Skillfully use a variety of building trades tools & equipment
6. Occupational hazards & safety precautions	6. Use & care for hand & power tools
7. Safe work practices including snow removal & storage	7. Estimate time & materials needed to perform maintenance & construction & repair jobs
8. Snow removal equipment and operations	8. Good oral & written communication skills
9. Trench safety requirements	9. Perform arithmetic calculations necessary for job performance
10. Road signage and flagging requirements	

### Typical Physical Requirements:

Sit for extended periods; frequently stand, walk, stoop, kneel, and crouch; physical ability to lift and carry objects weighing up to 50 pounds unassisted and greater than 50 pounds with assistance; normal manual dexterity and eye-hand coordination; corrected hearing and vision to normal range; verbal communication; use of equipment including hand and power tools, electrical testing equipment, computers and telephones.

### Training and Experience:

**Maintenance Worker I:** This is an entry level position. Applicants must possess a demonstrated willingness and ability to receive training and develop the skills necessary to perform job duties, and acquire necessary licensure.

**Maintenance Worker II:** At least one year of any combination of training and experience which would provide the required knowledge and abilities is qualifying. Applicant must possess the ability to obtain a Class B Driver's license within 6 months of hire.

**Maintenance Worker III:** at least 5 years of any combination of training and experience which would provide the required knowledge and abilities. Applicant must possess a Class B (minimum) Driver's license.

This job flyer should not be construed to imply that these requirements are the exclusive standards of the position. Not all duties are necessarily performed by each incumbent. Additionally, incumbents will be required to follow instructions and to perform other job-related duties as may be required.