



We're inviting applications at the...  
**COUNTY OF MONO**  
**GIS Technician III / GIS Analyst**

**Starting Salary:** \$4,190 - \$4,860 DOE (monthly)

**Benefits:** Mono County provides generous benefits, including CalPERS retirement, medical, dental, vision & 401 deferred compensation.

**Location:** Bridgeport or Mammoth Lakes, California  
(but travel may be required throughout the County)

**Position Open Until Filled**

First pool review May 15, 2018

Looking for a unique opportunity where a great quality of life is matched with a high-performing team focused on implementing modern and sophisticated technology solutions?

**This might be the job for you!**

**HOW TO APPLY**

<https://monocounty.ca.gov/jobs>

Complete the Mono County Job Application form and return all application materials via email to [hr@mono.ca.gov](mailto:hr@mono.ca.gov) or by mail to:

County of Mono, CAO/HR  
P.O. Box 696  
Bridgeport, CA 93517

Tel: (760) 932-5412  
Fax: (760) 932-5411

[hr@mono.ca.gov](mailto:hr@mono.ca.gov)  
[www.monocounty.ca.gov](http://www.monocounty.ca.gov)

*Mono County is an  
Equal Opportunity Employer*

**Mission of Mono County IT**

Provide exceptional customer service by implementing technology that improves efficiency, empowers the workforce by ensuring dependability, accountability, and government transparency.



Photo: © Greg Newbry

More information about the culture and work of the Mono County IT Department can be gained from our strategic plan, available under Supporting Documents at: <https://monocounty.ca.gov/it>

**About Mono County**

Mono County is a destination that is full of opportunity and adventure. Set on the eastern slope of California's Sierra Nevada mountain range, Mono County is a rare environment of natural contrasts: soaring granite peaks, spacious desert vistas, serene lakes and cold mountain streams, deep winter snows and sunny summer skies.

With a year-round population of roughly 14,000 spread over 3,000mi.<sup>2</sup> of geography, we are considered a frontier county. The County seat is located in Bridgeport - situated 350 miles north of Los Angeles and 120 miles south of Reno. The Town of Mammoth Lakes is a world-class resort destination, and the only incorporated city in Mono County with a year-round population of 8,000.



Our natural playground is matched with a complete range of amenities and activities making it an ideal place to establish a healthy work-life balance. The Mammoth Yosemite Airport (MMH) offers year-round direct flights to LAX, and several other destinations throughout the winter season. Additionally, several of our communities boast Gigabit broadband speeds at price points that are roughly half the national average.

# GIS TECHNICIAN III / GIS ANALYST

## Job Duties and Qualifications

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### **JOB DESCRIPTION**

Under general supervision, assist with the development and maintenance of core GIS datasets, support for web applications and tools, and assist with map production and analysis work required by users within the organization. Assist with desktop support, training, and perform other duties as assigned. If qualified, GIS Analyst also develops and deploys web-based GIS services, maps, and tools; provides support to GIS staff and other end-users; and performs other duties as assigned.

### **MINIMUM QUALIFICATIONS**

*Note: This is not an exhaustive list of minimum and desired qualifications. Please see full job description.*

Thorough knowledge of:

- Esri's Desktop product line, beginning with the 10.x release
- Data development and editing skills within the ArcGIS Desktop environment
- Esri Geodatabase data model
- Using existing map documents and templates to create and update static maps
- Analyzing data and developing effective reports and map visualizations to impact operational decisions (GIS Analyst)
- Creating, maintaining, & improving interactive web maps published using Esri's web GIS platform (GIS Analyst)

### **DESIRED QUALIFICATIONS**

Knowledge of or existing experience with:

- Legal descriptions and managing parcels for County government, particularly in GIS
- Common practices and workflows for managing address and centerline spatial data
- Enterprise geodatabases and basic geodatabase versioning
- Writing structured database queries in SQL or similar language
- GPS technologies, associated software utilities, and their applications or use cases
- Experience using Esri mobile apps for visualizing and collecting data in the field (GIS Analyst)
- Managing web GIS access, privileges, and other settings (GIS Analyst)

### **EDUCATION AND/OR EXPERIENCE**

Recent Bachelor or Associate Degree, or a similar certificate, in a field with formal GIS training as part of its curriculum, AND two (2) years of experience working with the technology referenced herein; or

Three (3) years of experience working as a GIS Technician or GIS Intern with cumulative and quantitative experience, with the ability to demonstrate strong GIS data editing skills and map layout/production capabilities; and

To be considered for GIS Analyst, candidate should have three (3) years of experience working as a GIS Technician, plus a related degree will be gauged over a technical certificate or minor degree emphasis for this position.

*A combination of experience or education is a completely satisfactory method of acquiring the technical skills and knowledge.*

### **APPLICATION AND EXAM PROCESS**

Applications will be competitively reviewed, and qualified candidates will be invited to participate in a recruitment process consisting of an oral interview and a computer-based practical exam. A screening call may be scheduled.

*Special Requirements:* Satisfactory completion of a Department of Justice Background investigation. Possession of a valid Driver's License. May work other than a normal 8:00 a.m. to 5:00 p.m. shift.

This job flyer should not be construed to imply that these requirements are the exclusive standards of the position. Not all duties are necessarily performed by each incumbent. Additionally, incumbents will be required to follow instructions and to perform other job-related duties as may be required.