

## ABOUT MONO COUNTY

Wild by nature, Mono County is a destination that is full of adventure. Set on the eastern slopes of California's Sierra Nevada mountain range, Mono County is a rare environment of natural contrasts: soaring granite peaks, spacious desert vistas, quiet lakes, bubbling hot springs, cold mountain streams, winter snows, sunny summer skies, rolling sagebrush hills, and vibrant wildflower meadows.



Photo: © Greg Newbry

Best of all, this natural playground is matched with a complete range of amenities and activities making it an ideal place to get away from it all. Enjoy an array of fine shops, restaurants, cafes, snowboard or bike down mountain trails, fish for trout, relax in a soothing hot spring, or paddle a kayak along the shore of an ancient inland sea.

The Town of Mammoth Lakes is the most populated area of Mono County and offers fine schools, shopping, dining and recreation.

The County Seat is located in picturesque Bridgeport located 360 miles north of Los Angeles and 182 miles southeast of Sacramento.

The northern areas of the county include Topaz, Coleville and Walker. The southern areas of the county include Crowley Lake, Benton and Chalfant.

Rat Race? Looking for a lifestyle change with a great quality of life? Mono County is a sparsely populated rural county that offers numerous recreational opportunities for the outdoor enthusiast. Ski Mammoth, fish the Sierras, enjoy working where you vacation. An outstanding opportunity exists in the beautiful eastern Sierras.

## TO APPLY

Application materials should be returned to:

County of Mono, CAO/HR  
P.O. Box 696, Bridgeport, CA 93517  
Telephone: (760) 932-5412  
Fax: (760) 932-5411

Email: [hr@mono.ca.gov](mailto:hr@mono.ca.gov)

[www.monocounty.ca.gov](http://www.monocounty.ca.gov)

**Faxes or email will be accepted only if the original application is mailed and postmarked by the filing date.**

SPECIAL NOTE: The provisions of this job bulletin do not constitute an expressed or implied contract. The County of Mono reserves the right to make necessary modifications to the recruitment plan. The physical demands are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Any questions or comments about the need for accommodation should be directed to HR.

## COUNTY OF MONO



## INVITES APPLICATIONS FOR

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ENVIRONMENTAL HEALTH  
TECHNICIAN

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**FINAL FILING DATE:**

**Final Filing Date: Open Until Filled**

**Part-Time Contract: \$20/hour**

*Equal Employment Opportunity Employer*

## THE POSITION

Mono County is recruiting for the position of Environmental Health Technician. This is a contract position based in Mammoth Lakes, and is for approximately 20 hours per week.

The Environmental Health Technician's duties may include, but are not limited to the following:

- Makes inspections of public swimming pools, spas, and ancillary facilities.
- Completes reports of findings.
- Maintains various databases and performs data input and uploads.
- Maintains accurate notes, records, photographs, and sketches to describe and certify work performed.
- Answers routine questions, interprets environmental health laws and regulations, and assists in permit processing.
- Records data and prepares summaries and charts for review and analysis.
- Takes water, soil, and/or waste samples, under the general direction of upper level staff.
- Assists professional staff in soil analyses, onsite wastewater treatment system repairs and complaints resolution.
- Observes and records well seal inspections.

- May work with upper level staff in the issuance of compliance letters and notices of violation to responsible parties applying applicable laws, codes, policies and corrective measures.
- May, as needed, provide administrative office support.

## QUALIFICATIONS

### Knowledge of:

- Basic theories of mathematics, chemistry, biology and physics associated with environmental regulations and research.
- Basic scientific research and statistical methods.
- Basic principles and practices of environmental health, including inspection, compliance review, and ability to effectively communicate compliance requirements.
- Sampling techniques and standards.
- Computer and software used in general office activities, environmental inspections, reporting, and the ability to learn various database functions and maintenance.
- Policies and procedures of Environmental Health Division of the Public Health Department.
- Laws, rules, regulations, requirements and procedures governing environmental health inspection and enforcement.

### Minimum Requirements:

- One (1) year of technical support experience in environmental regulations or research support, OR
- One (1) year of experience performing technical support and public contract work in a regulatory, public health or environmental services area, AND
- Completion of 12 semester units from an accredited college or university in physical science, life science, engineering or a closely related field.
- Possession of a driver's license valid in California.

## THE EXAM PROCESS

**PHASE 1:** The exam process includes an application, and resume.

**PHASE 2:** The exam process will include an oral interview.

Photo: © Greg Newbry

