

## FY 2012-13 Funding

**Wild Iris - CBCAP Funding \$28,813**

**Wild Iris - CAPIT Funding \$31,118- PSSF Funding \$10,000**

**First 5 Mono County - CAPIT Funding \$29,882**

**CAPC REPORTING (CAPIT funds) – WI & First 5 Mono County**

### **SCOPE OF WORK**

**Program: Home Visiting Program**

**Provider: First 5 Mono County (CAPIT \$29,882)**

**Refer to First 5 Quarterly Report**

**This program is blended with First Five funds and the contract ends on June 30, 2013.**

**The evidenced based program used is “Parents as Teachers.”**

1. **Home Visiting Program:** Home Visiting Program to be provided to families with children ages 1 through 6 identified as high risk using research and evidenced based program. Such home visiting program shall provide services in English or Spanish as is appropriate to address and foster, positive parent child interaction, development centered parenting, and family well being for isolated and families at risk for child abuse and neglect. The home visiting will use a strength based model, will focus on implementing positive parenting practices, work with families to address family specific issues, provide information on child safety and identify crisis issues. The home visiting program shall provide information, support and community referral in collaboration with the family working to reduce family stressors, at risk behavior, and family crisis. Contractor shall conduct community outreach to educate the community on the program and services. Contractor shall submit quarterly monitoring reports identifying the following:

- a. Target Population served;
- b. Numbers of Clients served;
- c. Services provided;
- d. Ethnic Groups Served;
- e. Number of bi-lingual services provided;
- f. Data supporting the outcomes and effectiveness of services being provided;
- g. Contractor shall submit quarterly financial reports including funding, costs, expenditures and allocation of expenditures for this program;

**Program: Coordination of CAPC**

**Provider: Mono CAPC (CAPIT \$4,580)**

**The contract ends on June 30, 2013.**

2. **Coordination of the Child Abuse Prevention Council:** Coordination and facilitation of the Mono County Child Abuse Prevention Council. Such coordination shall include facilitating quarterly meetings. Preparing agendas and minutes. Compliance with the Brown Act and Roberts Rules of Order. Acting as the point of contact for the Council and the public. Participating in community implementation efforts of Strengthening Families Protective Factors Framework as appropriate. Encourage and support community efforts to prevent and respond to child abuse. Coordinate activities and processes with Mono County Department of Social Services and other community organizations as necessary and mandated per funding source. Maintain membership and contact information, Council Calendar and other pertinent information.

1. Contractor shall submit quarterly monitoring reports regarding the Council indentify the following:

2. Council Activities including local meetings, attendance at regional meetings as appropriate, peer review, and County needs assessment;
3. Agencies represented in membership;
4. Information on Council Prevention Activities, including but not limited to, public awareness, education, outreach, training, direct services, planning and advisory activities;
5. Financial Report including funding, costs, expenditures and allocation of expenditures;
6. Such quarterly information shall be compiled in to an annual report to be presented to the Mono County Board of Supervisors each year in July.

**SCOPE OF WORK**

**Program: Parenting and Co-Parenting Education Classes**

**Provider: Wild Iris (CAPIT \$31,118)**

**The contract ends on June 30, 2013.**

1. **Parenting and Co-Parenting Education Classes:** Parenting classes are to be provided families identified as high risk. Such parenting program shall provide culturally competent and appropriate services to address minor child behavior and discipline issues as well as increase parental confidence. Such classes will be structured in a six (6) week series using the curriculum identified as “Active Parenting Now”. The Co-Parenting program will additionally be culturally competent and appropriate. The focus of such Co-Parenting class shall be to reduce conflict and strengthen families with the goal of reducing abuse and neglect in families experiencing divorce or separation. The Co-Parenting Class shall consist of an eight (8) week series using the curriculum “Cooperative Parenting and Divorce”. Contractor shall conduct community outreach to educate the community on the program and services. Contractor shall submit quarterly monitoring reports identifying the following:

- a. Target Population served;
- b. Numbers of Clients served;
- c. Services provided;
- d. Ethnic Groups Served;
- e. Number of bi-lingual services provided;
- f. Data supporting the outcomes and effectiveness of services being provided;
- g. Contractor shall submit quarterly financial reports including funding, costs, expenditures and allocation of expenditures for this program;

**SCOPE OF WORK**

**Program: Coordination of CAPC**

**Provider: Mono CAPC (CAPIT \$4,580)**

**The contract ends on June 30, 2013.**

2. **Coordination of the Child Abuse Prevention Council:** Collaborate with First 5 -Mono County Children and Families Commission for the Coordination and facilitation of the Mono County Child Abuse Prevention Council. Such coordination shall include facilitating quarterly meetings. Preparing agendas and minutes. Compliance with the Brown Act and Roberts Rules of Order. Acting as the point of contact for the Council and the public. Participating in community implementation efforts of Strengthening Families Protective Factors Framework as appropriate. Encourage and support community efforts to prevent and respond to child abuse. Coordinate activities and processes with Mono County Department of Social Services and other community organizations as necessary and mandated per funding source. Maintain membership and contact information, Council Calendar and other pertinent information. Contractor shall submit quarterly monitoring reports regarding the Council identify the following:

1. Council Activities including local meetings, attendance at regional meetings as appropriate, peer review, and County needs assessment;
2. Agencies represented in membership;
3. Information on Council Prevention Activities, including but not limited to, public awareness, education, outreach, training, direct services, planning and advisory activities;
4. Financial Report including funding, costs, expenditures and allocation of expenditures;
5. Such quarterly information shall be compiled in to an annual report to be presented to the Mono County Board of Supervisors each year in July.

**SCOPE OF WORK**

**Program: Family Safety and Stability Assistance**

**Provider: Wild Iris (PSSF Family Preservation, PSSF Family Support, PSSF Time-Limited Family Reunification, PSSF Adoption Promotion and Support \$10,0000)**

**The contract ends on June 30, 2013.**

3. **Family Safety and Stability Assistance:** Contractor will provide support services to families in Mono County in the following categories: Family Preservation, Family Support, Family Reunification, and Adoption Support. These services will include, individual and family counseling, and referral services as appropriate. For each or the above referenced categories Contractor shall expend not less than \$2,000.00 as required in the Promoting Safe and Stable Families Program Funding requirements. For each such category identified above Contractor shall provide the quarterly monitoring reports identifying the following:

1. Target Population served;
2. Numbers of Clients served;
3. Services provided;
4. Ethnic Groups Served;
5. Number of bi-lingual services provided;
6. Data supporting the outcomes and effectiveness of services being provided;
7. Contractor shall submit quarterly financial reports including funding, costs, expenditures and allocation of expenditures for this program;

**Wild Iris**

**SCOPE OF WORK**

**Program: Mental Health Services**

**Outreach, Education, Parent Self help and Follow Up Services  
CAPC Activities**

**Provider: Wild Iris (CBCAP \$28,813)**

**The contract ends on June 30, 2013.**

1. **Mental Health Services:** Contractor shall develop an assessment tool used to determine qualifications and benefits of long term mental health services in the prevention of child abuse and neglect. In accordance with the assessment tool collaborate with other community and county agencies to refer and accept referrals for long term mental health services targeting vulnerable families and families at risk for child abuse, including families referred by Child Welfare. Such mental health services shall be provided to families as intervention and prevention of child abuse and neglect. Contractor shall pay for such mental health services referred and provided. Such services shall be culturally relevant.
2. **Outreach, Education, Parent Self help and Follow Up Services:** Contractor shall establish parent support groups focusing on prevention of child abuse and neglect. Such parent support groups

shall provide a vehicle for education, training, mutual aid and parents' support, reduction of isolation, and coordination of community services. The support groups will further be used for the purpose of outreach and follow up services for isolated and vulnerable families at risk. Such support groups will be offered to various cultural and ethnic groups in the community.

**3. Child Abuse and Neglect Prevention Activities:** Contractor shall provide public and community information to educate the community regarding personal safety and respect within the context of child abuse and neglect prevention. This will include child abuse reporting and promote awareness regarding child abuse, and how to report such suspected abuse. Contractor shall use various public media tools such as radio ads, newspaper articles, flyers, to provide such community information and education. Contractor shall provide this information and education to various cultural and ethnic groups in the community. For each Service/Activity above Contractor shall submit quarterly monitoring reports identifying

the following:

1. Target Population served;
2. Numbers of Clients served;
3. Services provided;
4. Ethnic Groups Served;
5. Number of bi-lingual services provided;
6. Data supporting the outcomes and effectiveness of services being provide;
7. Customer satisfaction;
8. Contractor shall submit quarterly financial reports including funding, costs, expenditures and allocation of expenditures for each such Service/Activity;