



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.
Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting February 6, 2024

TELECONFERENCE INFORMATION

This meeting will be held in person at the location listed above. Additionally, a teleconference location will be available where the public and members of the Board may participate by electronic means.

1. Mammoth Teleconference Location – for meetings held on the first and second Tuesday of each month - Mono Lake Room of the Mono County Civic Center, First Floor, 1290 Tavern Road, Mammoth Lakes, CA. 93546;
2. Bridgeport Teleconference Location – for meetings held on the third Tuesday of each Month - Mono County Courthouse, Second Floor Board Chambers, 278 Main Street, Bridgeport, CA. 93517;
3. Zoom Webinar.

Members of the public may participate via the Zoom Webinar, including listening to the meeting and providing public comment, by following the instructions below.

To join the meeting by computer:

Visit <https://monocounty.zoom.us/j/86184622677> or visit <https://www.zoom.us/>, click on "Join A Meeting" and enter the Zoom Webinar ID 861 8462 2677.

To provide public comment, press the "Raise Hand" button on your screen.

To join the meeting by telephone:

Dial (669) 900-6833, then enter Zoom Webinar 861 8462 2677

To provide public comment, press *9 to raise your hand and *6 to mute/unmute.

If you are unable to join the Zoom Webinar of the Board meeting, you may still view the live stream of the meeting by visiting: https://monocounty.granicus.com/MediaPlayer.php?publish_id=714fe04d-98f2-4e11-b476-233e3caea796

NOTE: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5530 or bos@mono.ca.gov. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517) and online at <http://monocounty.ca.gov/bos>. Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the

Board and online.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

Opportunity for the public to address the Board on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.) Please refer to the Teleconference Information section to determine how to make public comment for this meeting via Zoom.

2. RECOGNITIONS

A. Election of New 2024 Board Chair

Departments: Board of Supervisors

5 minutes

(Rhonda Duggan, Outgoing Board Chair) - The outgoing Board Chair will call for nominations to elect the Chair of the Board for 2024.

Recommended Action: Elect the new Chair of the Board for 2024.

Fiscal Impact: None.

B. Presentation to Outgoing Board Chair Rhonda Duggan

Departments: Board of Supervisors

5 minutes

(Newly Elected Board Chair) - Presentation to outgoing Board Chair Rhonda Duggan by newly elected Board Chair honoring Supervisor Duggan's service to the Board in 2023.

Recommended Action: None.

Fiscal Impact: None.

C. Election of New 2024 Vice Chair

Departments: Board of Supervisors

5 minutes

(Newly Elected Board Chair) - The newly elected Board Chair will call for

nominations to elect the Vice Chair of the Board for 2024.

Recommended Action: Elect the new Vice Chair of the Board for 2024.

Fiscal Impact: None.

D. Election of New 2024 Chair Pro-Tem

Departments: Board of Supervisors

5 minutes

(Newly Elected Board Chair) - The newly elected Board Chair will call for nominations to elect the Chair Pro-Tem of the Board for 2024.

Recommended Action: Elect the new Chair Pro-Tem of the Board for 2024.

Fiscal Impact: None.

E. Retirement Recognition of Olivia Wilson

Departments: Health and Human Services

10 minutes

(Kathryn Peterson, Health, and Human Services Director and Marjoree Neer, Public Health Nurse) - Proposed proclamation of the Mono County Board of Supervisors recognizing the retirement of Olivia Wilson following 20 years of service to Mono County and the Division of Public Health as a Community Health Outreach Specialist. Ms. Wilson retired from County service on February 1, 2024.

Recommended Action: Adopt proposed proclamation recognizing the retirement of Olivia Wilson.

Fiscal Impact: None.

3. COUNTY ADMINISTRATIVE OFFICER

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

Receive brief oral report on emerging issues and/or activities.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

1. Approval of Board minutes from the January 2024, regular meetings. 2. Approval of corrected Board minutes from the November 7, 2023

Recommended Action: 1. Approve the Board minutes from the January 9, 2024, regular meeting. 2. Approve the Board minutes from the January 16, 2024, regular meeting. 3. Approve the corrected Board minutes from the November 7, 2023, correcting the action for Item #9b.

Fiscal Impact: None.

B. Help America Voting Act Polling Place Accessibility Training Program

Departments: Elections

Help America Vote Act (HAVA) agreement with the California Secretary of State for receipt of up to \$20,000 to be used for the Polling Place Accessibility Training Program.

Recommended Action: Approve entry into an agreement (#23G26126) with the California Secretary of State for receipt of up to \$20,000 to be used for the HAVA Polling Place Accessibility Training Program, and authorize the Mono County Registrar of Voters in consultation with County Counsel to sign said agreement, including future amendments, if any.

Fiscal Impact: Results in unanticipated grant revenue on a reimbursement basis of \$20,000 available to offset training costs.

C. Letter of Support for Bodie Foundation Invitation to George Strait

Departments: County Administrative Office

Letter of support for Bodie Foundation request that George Strait visit Bridgeport for a concert to benefit Bodie.

Recommended Action: Approve and authorize Chair to sign letter of support.

Fiscal Impact: None.

D. Appointment of Dr. Boo to the First 5 Mono County Children and Families Commission

Departments: Clerk of the Board

Appointment of Dr. Boo to the First 5 Mono County Children and Families Commission.

Recommended Action: Appoint Dr. Boo to the Mono County Children and Families Commission to serve a five-year term commencing February 6th, 2024, and expiring February 7, 2029.

**E. Fiscal Impact: None.
Appointments to County Service Area #1**

Departments: Clerk of the Board

Appointment of Jeffrey Block and Shaun Troy to County Service Area #1 Board.

Recommended Action: 1) Appoint Jeffrey Block to the County Service Area #1 Board for the remainder of the term expiring on November 30, 2024; and 2) Appoint Shaun Troy to the County Service Area #1 Board for the remainder of the term expiring on November 30, 2026.

Fiscal Impact: None.

F. Lease of Office Space in Civic Center to Eastern Sierra Child Support Services

Departments: County Administrative Office

Proposed lease with Eastern Sierra Child Support Services pertaining to leasing space in the Mono County Civic Center.

Recommended Action: Approve and authorize the CAO to sign lease with Eastern Sierra Child Support Services to lease space within the Mono County Civic Center for the period March 1, 2024, through March 1, 2027, at a rate of \$250 per month (\$3,000 per year).

Fiscal Impact: Receipt of \$3,000 annually which reduces of rents paid by departments to cover debt service on the Civic Center Certificates of Participation.

G. A Resolution of the Mono County Board of Supervisors Authorizing the Public Works Director to Accept and Consent to Recordation of Two Easement Deeds for Eastside Lane

Departments: Public Works

Proposed resolution, "A Resolution Of The Mono County Board Of Supervisors Authorizing The Public Works Director To Accept And Consent To Recordation Of Two Easement Deeds For Eastside Lane".

Recommended Action: Adopt proposed resolution.

Fiscal Impact: None.

H. County Membership in Local Chambers of Commerce

Departments: County Administrative Office

A resolution of the Mono County Board of Supervisors declaring a public purpose for and authorizing County membership in Chambers of Commerce within the jurisdictional boundaries of Mono County.

Recommended Action: Adopt proposed resolution.

Fiscal Impact: Total cost to join all Chambers is \$3,975. This will be included in the annual CAO's budget on an ongoing basis.

I. Approval of 2022-23 Victim/Witness Assistance Program Grant

Departments: District Attorney

Resolution authorizing the Mono County District Attorney's Office to participate in the Victim/Witness Grant Program (FY 2022-23) and authorizing the District Attorney to sign for and administer the grant.

Recommended Action: Adopt proposed resolution authorizing the Mono County District Attorney's Office to participate in the Victim/Witness Grant Program (FY 2022-23).

Fiscal Impact: Revenue received in the amount of \$263,153.

J. Approval of 2023-24 Victim/Witness Assistance Program Grant

Departments: District Attorney

Resolution authorizing the Mono County District Attorney's Office to participate in the Victim/Witness Grant Program (FY 2023-24) and authorizing the District Attorney to sign for and administer the grant.

Recommended Action: Adopt proposed resolution authorizing the Mono County District Attorney's Office to participate in the Victim/Witness Grant Program (FY 2023-24).

Fiscal Impact: Revenue in the amount of \$263,211.

K. Resolution to Apply for Drought Relief Program Funding from State Department of Water Resources

Departments: Community Development

Proposed resolution authorizing the Community Development Department to apply for funding from the Department of Water Resources for the Mono County Drought Task Force and Drought Resilience Plan in the amount of \$91,221 and to accept such funds if awarded by execution of the funding agreement.

Recommended Action: 1. Adopt proposed resolution. 2. Find that the proposal is exempt from CEQA per guidelines §15306 - Information Collection and §15307 - Actions by Regulatory Agencies for Protection of Natural Resources and direct staff to file a Notice of Exemption.

Fiscal Impact: If received, grant monies offset costs to create state-mandated drought task force and hire consultant to prepare a resilience plan, which offsets

use of general fund discretionary revenues.

L. CalOES Governing Body Resolution for purposes of Emergency Management Performance Grant and Homeland Security Grant Administration

Departments: Emergency Management

Mono County is a sub-grantee of the State of California for the Homeland Security Grant Program (HSGP) and Emergency Management Performance Grant (EMPG) which is managed by the California Governor's Office of Emergency Services (CalOES). CalOES requires the Board of Supervisors to appoint specific staff to execute for, and on behalf of the County for all actions related to the administration of these grants. The authorization of these specific staff is signified via the Governing Body Resolution (GBR) document which must be approved by the Board of Supervisors. This GBR will cover EMPG and HSGP applications for the next three years. FY2023 grants are listed because they were just released in December 2023.

Recommended Action: Authorize the Board Chair to sign a Governing Body Resolution for CalOES for the purpose of grant submission and administration.

Fiscal Impact: No immediate fiscal impact is associated with this item, however, the annual award to Mono County between the EMPG and HSGP grant programs is roughly \$210,000 with EMPG requiring 100% match and HSGP requiring no match from County funds.

M. Department of Health Care Services (DHCS) and California Department of Social Services (CDSS) Privacy and Security Agreements (PSA) Extension

Departments: Health and Human Services

The Department of Health Care Services (DHCS) and California Department of Social Services (CDSS) both have Privacy and Security Agreements (PSA) with Mono County Social Services. DHCS and CDSS will be electing to use the available 6-month extension detailed within both of their 2022 PSA agreements with the County to extend the term of the current PSAs through September 2024 which will allow time for review of the PSA renewal. This item is to provide DHCS and CDSS with written acknowledgement of the County's agreement to the 6-month extension.

Recommended Action: Agree to extend the Privacy and Security Agreements between Mono County and the DHCS and CDSS through September 1, 2024, and authorize Mono County Health and Human Services Director, Kathy Peterson, to execute a document memorializing such extension upon its issuance.

Fiscal Impact: None.

N. Resolution Authorizing Amendment of the Mono County Allocation List for the Health and Human Services Department

Departments: Health and Human Services

Proposed resolution amending the County of Mono list of allocated positions to eliminate one Fiscal Technical Specialist IV and add one Community Health Outreach Specialist in the Health and Human Services Department for the purposes of better meeting the business needs of the department.

Recommended Action: Adopt proposed resolution of the Mono County Board of Supervisors authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to eliminate one Fiscal Technical Specialist IV and add one Community Health Outreach Specialist in the Health and Human Services Department.

Fiscal Impact: None.

O. Adopt the Capital Improvement Program (CIP)

Departments: Public Works

Review 2023 Capital Improvement Plan (CIP).

Recommended Action: Adopt the 2023 Capital Improvement Plan.

Fiscal Impact: The CIP affects numerous future budgets. As funding becomes available, the County Administrative Officer will recommend inclusion of project appropriations in future year operating budgets.

P. Adopt 2024-25 Federal Legislative Platform

Departments: County Administrative Office

In 2022, Mono County engaged the services of The Ferguson Group (TFG), to support County efforts concerning Federal funding and policy. With TFG's assistance, Mono County adopted the 2023/24 Platform on January 18, 2023, and was allocated \$3,000,000 for radio system improvements in the FY2023 Omnibus Appropriations Bill. Members of the Board of Supervisors will attend the National Association of Counties' Legislative Conference taking place in Washington from February 10-13, 2024. The 2024 Federal Platform will continue to guide Mono County's Federal legislative and agency advocacy efforts throughout the 118th Congress.

Recommended Action: Staff recommends that the Board: 1) Receive the Federal Platform as proposed; and 2) adopt the Platform as the basis for Board and staff advocacy during the 118th Congress, subject to future revision.

Fiscal Impact: None.

Q. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 12/31/2023.

Recommended Action: Approve the Treasury Transaction Report for the month ending 12/31/2023.

Fiscal Impact: None.

R. Quarterly Investment Report

Departments: Finance

Investment Report for the Quarter ending 12/31/2023.

Recommended Action: Approve the Investment Report for the Quarter ending 12/31/2023.

Fiscal Impact: None.

6. CORRESPONDENCE RECEIVED - NONE

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

7. REGULAR AGENDA - MORNING

A. Overview of Eastern Sierra Council of Governments (ESCOG) Activities

Departments: Board of Supervisors

25 minutes

(Elaine Kabala, ESCOG Executive Director) - Overview of the Eastern Sierra Council of Governments (ESCOG) organization and its current projects. The current projects of the ESCOG include: the Eastern Sierra Pace and Scale Accelerator supporting NEPA compliance for the Eastern Sierra Resilient Climate and Communities Project, the Buttermilk Infrastructure and Recreation Planning Initiative, the Towns-to-Trails planning initiative, regional coordination for the Eastern Sierra sub region of the California Jobs First Initiative (formerly Community Economic Resiliency Fund (CERF)), and other regional planning and economic development initiatives.

Recommended Action: None, informational only.

Fiscal Impact: None.

B. Appointments of Supervisors to Boards, Commissions, and Committees for 2024

Departments: Clerk of the Board

5 minutes

(Queenie Barnard, Clerk-Recorder-Registrar) - Mono County Supervisors serve on various boards, commissions, and committees for one-year terms that expired

on December 31, 2023. Each January, the Board of Supervisors makes appointments for the upcoming year. The Board of Supervisors made appointments for 2024 at the January 9, 2024, meeting. However, due to Supervisor Peters' absence, this item is being brought forward again to make any additional changes.

Recommended Action: Appoint Supervisors to boards, commissions, and committees for 2024.

Fiscal Impact: None.

C. Election Education Series Part 3: Voting In Person at a Poll Place vs Voting by Mail

Departments: Elections

15 minutes

(Queenie Barnard, Clerk-Recorder-Registrar) - In anticipation of the upcoming March 5, 2024, Presidential Primary Election, the Mono County Registrar will be presenting a four-part Election Education Series to the Board of Supervisors and public. Part 3 of the series will review Voting In Person at a Poll Place vs Voting by Mail.

Recommended Action: None, informational only. Provide any desired direction to staff.

Fiscal Impact: None.

D. Determination of Public Convenience or Necessity (PCN) for Alcoholic Beverages Licenses

Departments: Clerk of the Board

10 minutes

(Queenie Barnard, Clerk-Recorder-Registrar) - Letter received by the Department of Alcoholic Beverage Control (ABC) regarding the Public Convenience or Necessity (23958.4 CA Business & Professions Code) Designation of Subordinate Officer or Body.

Recommended Action: Provide direction to staff regarding whether the Board wishes to: 1. Make its own determinations regarding Public Convenience or Necessity (PCN) for applications for an ABC license; 2. Delegate the authority to make such determinations to a designated staff person; or 3. Decline to make such determinations, in which case the determinations would be made by the Department of Alcoholic Beverage Control.

Fiscal Impact: None.

E. Ordinance Amending Mono County Code Section 3.04.030 - Purchasing

Departments: County Administrative Office and County Counsel

10 minutes

(Sandra Moberly, County Administrative Officer) - Proposed ordinance amending subsection A of Mono County Code Section 3.04.030 regarding processes for contracts, purchase orders and invoices.

Recommended Action: Introduce, read title, and waive further reading of proposed ordinance. Provide any desired direction to staff.

Fiscal Impact: None.

F. Mono County Jail Facility - Update

Departments: Public Works

10 minutes

(Paul Roten, Public Works Director) - Presentation by Public Works Director, Paul Roten regarding the progress in constructing a new Mono County Jail on Twin Lakes Road in Bridgeport.

Recommended Action: None, informational only.

Fiscal Impact: None.

G. Proposition 1 on March 2024 Ballot: Governor’s “Transformation of Behavioral Health Services”

Departments: Behavioral Health

30 minutes

(Robin Roberts, Behavioral Health Director) - Presentation by Robin K. Roberts, Director of Mono County Behavioral Health, regarding Proposition 1 on March 2024 Ballot: Governor’s “Transformation of Behavioral Health Services” and its impacts on Mono County Behavioral Health.

Recommended Action: None, informational only. Provide any desired direction to staff.

Fiscal Impact: None at this time.

H. Update on COVID-19 Guidance

Departments: Health and Human Services

10 minutes

(Kathryn Peterson, Health and Human Services Director and Dr. Boo, Mono County Health Officer) - Update provided by Kathryn Peterson, Health and Human Services Director and Dr. Boo, Mono County Health Officer regarding the COVID-19 guidance.

Recommended Action: None, informational only.

I. **Fiscal Impact:** None
Appropriation and Reallocation of Funds to Meet Housing Needs

Departments: County Administrative Office

15 minutes

(Tyrone Grandstrand, Housing Opportunities Manager) - Request to transfer committed funds and one-time funds previously allocated to Public Utility District Loans to the Affordable Housing Fund.

Recommended Action: 1. Approve the appropriation of the \$1.5 million previously allocated for housing in the affordable housing budget unit to be included at Mid-year 2. Approve reallocation of the \$2.5 million previously committed to Public Utility District (PUD) Loans for affordable housing 3. Direct staff transfer the outstanding \$1 million loan to the Bridgeport PUD upon repayment for affordable housing 4. Direct staff bring back the full \$1.5 million reallocated to housing for appropriation in the affordable housing fund as part of the Mid-year

Fiscal Impact: Transfer of \$1.5 million, previously allocated, to the Affordable Housing Fund. Reallocation of \$2.5 million previously allocated to the Public Utility District Loans to housing, including future transfer of \$1 from outstanding loan to Bridgeport PUD upon repayment. Altogether, this item if approved dedicates a total of \$4 million to affordable housing efforts.

J. **Permanent Local Housing Allocation Award and Match, and Creation of a Local Housing Trust Fund**

Departments: County Administrative Office

30 minutes (10 minute presentation; 20 minute discussion)

(Tyrone Grandstrand, Housing Opportunities Manager) - Resolution Committing to matching the Permanent Local Housing Allocation (PLHA) award of \$327,826 and create a Local Housing Trust Fund (LHTF) to meet requirements of the PLHA award.

Recommended Action: Adopt proposed resolution committing PLHA match and creating Local Housing Trust Fund.

Fiscal Impact: Transfer \$327,826 from Affordable Housing Fund to the newly created Local Housing Trust Fund.

K. **Terms and Conditions of Employment for Michelle Raust as Health, and Human Services Deputy Director**

Departments: Health and Human Services

10 minutes

(Kathryn Peterson, Health and Human Services Director) - Agreement Regarding Terms and Conditions of Employment for Michelle Raust as Health and Human

Services Deputy Director for Mono County, an at-will position, at Range 18, Step B.

Recommended Action: Announce fiscal impact and approve Agreement Regarding Terms and Conditions of Employment for Michelle Raust as Health and Human Services Deputy Director for Mono County, an at-will position, at Range 18, Step B.

Fiscal Impact: This item increases spending for the remainder of this fiscal year by \$3,303, of which \$2,445 is salary and \$858 is benefits. If this item is approved, the annual cost will be \$192,941, of which \$133,483 is salary and \$59,458 is benefits. The fiscal impact of this item is included in the Health and Human Services FY 2023-24 adopted budget.

8. CLOSED SESSION

A. Closed Session - Labor Negotiations

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Sandra Moberly, Mary Booher, Stacey Simon, Janet Dutcher, Jay Sloane, Christine Bouchard, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

B. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *County of Mono, et al. v. Liberty Utilities, et al.* (U.S. District Court for the Central District of California Case No.: 2:21-cv-00769-GW-JPR).

C. Closed Session – Real Property Negotiation

Closed Session – Real Property Negotiation – CONFERENCE WITH REAL PROPERTY NEGOTIATOR. Government Code section 54956.8. Property Address: 2784 Highway 158, June Lake, CA County Negotiator: Sandra Moberly, Tyrone Grandstrand. Negotiating Parties: Don Morton and County of Mono. Under Negotiation: Price, terms, and conditions.

D. Closed Session - Public Employment

PUBLIC EMPLOYMENT. Government Code section 54957. Title: County Counsel.

E. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

9. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

ADJOURN