



**MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.

Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting  
July 11, 2023**

9:01 AM Meeting called to order by Chair Duggan.

*Supervisors Present: Duggan, Gardner, Kreitz, Peters, and Salcido. (All members were present in-person or participated via teleconference in compliance with rules established by the Ralph M. Brown Act).*

*Supervisors Absent: None.*

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015, forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance led by Supervisor Peters.

Moved to item #7a.

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one spoke.

**2. RECOGNITIONS - NONE**

**3. COUNTY ADMINISTRATIVE OFFICER**

**Mary Booher, Interim County Administrative Officer:**

- Celebrated 4<sup>th</sup> of July in Bridgeport.
- 7/10 - Meeting with National Parks Service regarding the opening of Tioga Pass and assistance request submitted to Supervisor Gardner.
- Possible Mortgage Assistance Program will be brought to the Board next week as an update.

**4. DEPARTMENT/COMMISSION REPORTS**

- No reports.

## 5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

### A. Out-of-State Travel Authorization for 2023 National Association of Counties' (NACo) Annual Conference

Departments: Board of Supervisors

Out-of-state travel request for Supervisors Duggan, Kreitz, and Peters to attend the 2023 National Association of Counties (NACo) Annual Conference in Austin, Texas, and for Supervisor Peters to attend NACo meetings regarding Payment In Lieu of Taxes (PILT) in Washington DC.

**Action:** Approved out-of-state travel for Supervisors Duggan, Kreitz, and Peters to attend the 2023 NACo Annual Conference in Austin, Texas from July 21 -24, 2023, and approved out-of-state travel for Supervisor Peters to attend NACo PILT meetings in Washington DC September 13-15, 2023.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**M23-142**

### B. Mono County Economic Development, Tourism, and Film Commission Reappointment

Departments: Economic Development

Reappoint Geoff McQuilkin to a four-year term on the Mono County Economic Development, Tourism, and Film Commission.

**Action:** Reappointed Geoff McQuilkin to the Mono County Economic Development, Tourism, and Film Commission for a four-year term beginning July 1, 2023, and ending June 30, 2027.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**M23-143**

### C. Ordinance Amending Chapter 9.44 of the Mono County Code to Add Mono City to Dog Leash Regulations

Departments: County Administrative Office

Proposed ordinance amending Chapter 9.44 of the Mono County Code, pertaining to dog leash regulations, in order to apply said regulations to the Mono City area of the County.

**Action:** Adopted Ordinance ORD23-003, Amending Chapter 9.44 of the Mono County Code, pertaining to dog leash regulations, in order to apply said regulations to the Mono City area of the County.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**ORD23-003**

**D. Bridge Contract for Municipal Resource Group LLC.**

Departments: County Administrative Office

Proposed contract with Municipal Resource Group LLC. (MRG) pertaining to the provision of consulting support and project services.

**Action:** Authorized Interim County Administrative Officer to sign, contract with MRG for the provision of consulting support and project services for the period December 1, 2022, through January 31, 2023, and a not-to-exceed amount of \$16,875.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**M23-144**

**E. Loan Agreement with Bridgeport Public Utilities District**

Departments: County Administrative Office

Proposed loan agreement with Bridgeport Public Utilities District (BPUD) to cover system repairs pending reimbursement from state and federal emergency response sources.

**Action:** Approved and authorized the Interim County Administrative Officer to sign, loan agreement with Bridgeport Public Utilities District for \$1 million to be reimbursed by BPUD upon receipt of state and federal emergency response funds.

**Kreitz moved; Gardner seconded**

**Vote: 4 Yes, 0 No, 1 Abstain**

**M23-149**

**Stacey Simon, County Counsel:**

- Pulled item #5e. from Consent Agenda and explained why Supervisor Peters recused himself from item.
- Presented item.

**Supervisor Peters:**

- Recused himself from item.

Moved to item #6.

**F. Updated Conflict of Interest Code for Mono County**

Departments: County Counsel and Clerk of the Board

Proposed resolution adopting an updated Conflict of Interest Code for the County of Mono to add positions established since the adoption of the prior Code.

**Action:** Adopted Resolution R23-048, Amending the Conflict-of-Interest Code for the County of Mono.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**R23-048**

**G. Amendment to Agreement with Echo Consulting Services of California, Inc.**

Departments: Behavioral Health

Proposed contract amendment with Echo Consulting Services of California, Inc. pertaining to the addition of Child Adolescent Needs and Strengths (CANS50) reporting and data conversion services.

**Action:** Approved and authorized Interim County Administrative Officer to sign, contract amendment with Echo Consulting Services of California, Inc. for the provision CANS50 reporting and data conversion services for the period September 1, 2022, through August 31, 2023, and a not-to-exceed amount of \$94,163.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**M23-145**

**H. Agreement between Eastern California Water Association and Mono County**

Departments: Community Development

Proposed contract with Eastern California Water Association pertaining to administration of a California Department of Water Resources (DWR) grant agreement to develop a Tri-Valley and Fish Slough Management Area Groundwater Model.

**Action:** Approved and authorized Chair to sign, contract with Eastern California Water Association for administration of a DWR grant agreement to develop a Tri-Valley and Fish Slough Management Area Groundwater Model for the period through June 30, 2025, and a not-to-exceed amount of \$229,000.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**M23-146**

**I. Solid Waste Parcel Fee Agreement with the Town of Mammoth Lakes**

Departments: Public Works - Solid Waste

Proposed Solid Waste Fee agreement with the Town of Mammoth Lakes pertaining to collection and distribution of solid waste fees within the Town of Mammoth Lakes.

**Action:** Authorized Chair to sign, agreement with the Town of Mammoth Lakes for collection of solid waste fees within the Town of Mammoth Lakes by the County of Mono for the period July 1, 2023, through June 30, 2024.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**M23-147**

**J. Revised Resolution Identifying Authorized Agents to Execute Application for State and Federal Assistance**

Departments: Finance, County Administrative Office

On June 20, 2023, the Board adopted an updated resolution designating the County Administrative Officer, Director of Emergency Management, and the Public Works Director as authorized to execute applications on behalf of Mono County for State and Federal Disaster Assistance. However, the Finance Director should retain authority to execute documents on behalf of the County because authorizing signatures are embedded within on-line forms requiring execution in Federal Emergency Management Agency's (FEMA's) on-line grants portal for which the Finance Department staff oversee to manage the County's reimbursement. This revised resolution replaces the Public Works Director with the Finance Director. The impact is to improve the timeliness of applications for reimbursement without the need to train additional portal users.

**Action:** Adopted revised and updated Resolution R23-049, Designating the County Administrative Officer, Director of Emergency Management, and the Public Works Director as authorized to execute applications on behalf of Mono County for State and Federal Disaster Assistance

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**R23-049**

**K. Monthly Treasury Transaction Report**

Departments: Finance

Treasury Transaction Report for the month ending 5/31/2023.

**Action:** Approved the Treasury Transaction Report for the month ending 5/31/2023.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**M23-148**

Moved to item #5e.

**6. CORRESPONDENCE RECEIVED**

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**A. Letter of Opposition - AB 120/SB 120 In-Home Supportive Services (IHSS) Fiscal Penalty**

Letter of opposition from the Mono County Board of Supervisors regarding the provision in the human services budget trailer bill (AB 120/SB 120) that would impose a ten percent ongoing penalty on counties that fail to reach an In-Home Supportive Services (IHSS) collective bargaining agreement.

**Chair Duggan:**

- Presented the letter of opposition.

Moved to item #7b.

**7. REGULAR AGENDA - MORNING**

**A. AB 2449 Emergency Exception**

Departments: County Counsel

(Stacey Simon, County Counsel) - Authorization for teleconference participation in today's Board of Supervisors meeting by Supervisor Salcido under AB 2449.

**Action:** Found that a physical medical emergency exists which prevents Supervisor Salcido from participating in the meeting in person and that she may therefore participate in the Board of Supervisors meeting today remotely under AB 2449.

**Gardner moved; Peters seconded**

**Vote: 5 Yes, 0 No**

**M23-141**

**Stacey Simon, County Counsel:**

- Presented item.

**Supervisor Salcido:**

- Brief explanation of her medical emergency and disclosed that no one else is present in home during the Board meeting.

Moved to item #1.

**B. Appointment of County Administrative Officer**

Departments: County Administrative Office

(Mary Booher, Interim County Administrative Officer) - Proposed resolution appointing Sandra Moberly as County Administrative Officer and prescribing the compensation, appointment, and conditions of said employment.

**Action:** Announced Fiscal Impact, adopted Resolution R23-050, Appointing Sandra Moberly as County Administrative Officer and approving employment agreement which prescribes the compensation and other terms and conditions of said employment. Authorized the Board Chair to execute said agreement on

behalf of the County.

**Fiscal Impact:** The estimated cost of this position for the remainder of the fiscal year is \$238,592, of which \$181,600 is salary and \$56,992 is benefits. The total cost of salary and benefits for an entire fiscal year is \$272,457, of which \$211,096 is salary and \$61,361 is benefits. This is included in the County Administration fiscal year 2023/24 preliminary budget.

**Salcido moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**R23-050**

**Mary Booher, Interim County Administrative Officer:**

- Presented item.

**Sandra Moberly, Appointed County Administrative Officer:**

- Expressed her appreciation to Mono County, her commitment to serve the community, expressed gratitude to her family and friends for their support during this process.

### **C. Walker Basin Conservancy Introduction & Presentation**

Departments: Community Development

(Wendy Sugimura, Community Development Director and Peter Stanton, Walker Basin Conservancy, Executive Director) - Presentation by Peter Stanton regarding the Walker Basin Conservancy's programs and accomplishments, including water transfer projects.

**Action:** None.

**Wendy Sugimura, Community Development Director:**

- Introduced item.

**Peter Stanton, Walker Basin Conservancy, Executive Director**

- Presented item.

### **D. Four New Zoll Heart Monitors for Frontline Ambulances**

Departments: Emergency Medical Services

(Bryan Bullock, Chief Emergency Medical Services) - Proposed contract with Zoll Medical Corporation to purchase four Zoll X Series Heart Monitors with all necessary accessories and four-year service plans.

**Action:** Approved, and authorized Bryan Bullock, Chief of Mono County Emergency Medical Services (MCEMS) to purchase four Zoll X Series Heart Monitors with necessary accessories and four-year service plans on behalf of the County in an amount not to exceed \$173,705.86.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**M23-150**

**Bryan Bullock, Chief Emergency Medical Services:**

- Presented item.

### **E. Ordinance Adding Chapter 2.05 to the Mono County Code - County Departmental Structure**

Departments: County Administrative Office

(Mary Booher, Interim County Administrative Officer) - Proposed ordinance adding Chapter 2.05 to the Mono County Code to set forth the County's departmental structure, including consolidation of the departments of Public Health and Social Services into a single County department of Health and Human Services.

**Action:** Introduced, read title, and waived further reading of proposed ordinance adding Chapter 2.05 to the Mono County Code "County Departmental Structure."

**Gardner moved; Peters seconded**

**Vote: 5 Yes, 0 No**

**M23-151**

**Mary Booher, Interim County Administrative Officer:**

- Presented item.

**Stacey Simon, County Counsel:**

- For public transparency regarding County functions and responsibilities, County Counsel drafted the ordinance setting forth the existing departmental structure of the County. The ordinance lists departments and delineates lines of responsibility and supervision and is intended to be codified in the Mono County Code where it would be accessible to the public and staff. The ordinance includes all County departments and offices, categorizing them by reporting structure and other criteria.

*Break: 10:13 AM*

*Reconvened: 10:25 AM*

### **F. Mono County Jail Facility - Update**

Departments: Public Works

(Paul Roten, Public Works Director) - Presentation by Paul Roten regarding the progress on Mono County Jail.

**Action:** None.

**Paul Roten, Public Works Director:**

- Presented item.

**Janet Dutcher, Finance Director:**

- Update of budget and expenditures of project.

**Ingrid Braun, Sheriff:**

- Clarified website information.

### **G. Mono County Jail - Hospital Demolition and Utility Relocation**



Departments: Public Works

(Paul Roten, Public Works Director) - This project will perform utility relocation and demolition of the abandoned hospital at the location of and in preparation for new Mono County Jail.

**Action:** 1) Approved the attached bid package and authorized the Public Works Department to advertise the project for bids; 2) Authorized the Public Works Director to execute the contract contained in the attached bid package with the lowest responsive and responsible bidder in an amount equal or less than the Engineer's Estimate, plus 15 percent contingency; 3) Authorized the Public Works Director to reject all bids if no bid is received that is less than the Engineer's Estimate, plus 15 percent contingency.

**Peters moved; Kreitz seconded**

**Vote: 5 Yes, 0 No**

**M23-152**

**Paul Roten, Public Works Director:**

- Presented item.

**Janet Dutcher, Finance Director:**

- Project financing update.

## **H. Sustainable Recreation Overall Work Program**

Departments: Public Works - Recreation

(Marcella Rose, Sustainable Recreation Coordinator) - Present for approval to the Board the proposed Overall Work Program for fiscal year 2023-24 for the Mono County Sustainable Outdoors and Recreation (MCSOAR) division.

**Action:** Approved the proposed Overall Work Program for fiscal year 2023-24 for the Mono County Sustainable Outdoors and Recreation (MCSOAR) division.

**Gardner moved; Salcido seconded**

**Vote: 5 Yes, 0 No**

**M23-153**

**Paul Roten, Public Works Director:**

- Introduced item.

**Marcella Rose, Sustainable Recreation Coordinator:**

- Presented item.

## **I. Legislative Update**

Departments: County Administrative Office

(Mary Booher, Interim County Administrative Officer) - Presentation by Interim County Administrative Officer providing an update on the adopted state budget.

**Action:** None.

**Mary Booher, Interim County Administrative Officer:**

- Presented item.

**J. Resolution to Ratify Contract for Bridgeport Banner**

Departments: Public Works

(Paul Roten, Public Works Director) - Proposed resolution ratifying contract for the Bridgeport Banner.

**Action:** Adopted Resolution R23-051, approving the agreement and to ratify the signature by the Public Works Director on said agreement between County of Mono and Spiess Construction Co., Inc for the construction of the Bridgeport Banner in the amount of three hundred and six thousand two hundred and seventy-five and no/100 dollars.

**Peters moved; Gardner seconded**

**Vote: 5 Yes, 0 No**

**R23-051**

**Paul Roten, Public Works Director:**

- Presented item.

Moved to item #9.

**8. CLOSED SESSION**

*Closed Session: 11:18 AM*

*Reconvened: 12:15 PM*

Nothing to report out of Closed Session.

Moved to Adjournment.

**A. Closed Session - Existing Litigation**

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION.

Subdivision (a) of Government Code section 54956.9. Name of case: Workers' Compensation claim of Robert Weber.

**B. Closed Session - Labor Negotiations**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Mary Booher, Stacey Simon, Janet Dutcher, Jack Conry, and Oliver Yee. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Correctional Deputy Sheriffs' Association. Unrepresented employees: All.

**C. Closed Session - Public Employee Evaluation**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: Interim County Administrative Officer.

## 9. BOARD MEMBER REPORTS

### Chair Duggan:

- June 22 – Participated in RCRC Joint Powers meeting in Sacramento. FEMA guide for elected officials.
- June 27 – Monthly CSA #1 meeting.
- June 29 - Legislative call from RCRC and covered the improved California Budget.
- June 29 – Special Meeting for the Institute of Local Government.
- July 6 – Great Basin Unified Air Pollution Control District in Markleeville.

### Supervisor Gardner:

- On Wednesday June 21 I met with James Zandstra, who is a Legislative Analyst in Rep. Kiley's office in Washington. We discussed Rep. Kiley's proposed bill to provide Federal recognition for the Mono Basin Kutzadika Tribe.
- On Thursday June 29 I participated in the regular meeting of the Mono county First 5 Commission. We approved several contracts and heard a presentation about First 5's Children Safety programs.
- On Friday June 30 I participated with Acting CAO Booher in a meeting with Inyo National Forest Supervisor Lesley Yen and other Inyo National Forest staff, plus Chelyssa Horvat from Rep. Kiley's office about the County's interest in obtaining National Forest land, specifically the land under Gull Lake Park in June Lake, but perhaps additional land in the future for housing projects. This was an excellent start to understanding and moving ahead with the process for getting land transferred to the County for important purposes.
- On Friday July 7 I joined others in the monthly meeting of the Kutzadika Tribal Council. I provided an update to the Tribe on the status of Rep. Kiley's Federal recognition bill.
- On Saturday July 8 I joined several June Lake residents to celebrate the opening of the new June Lake Historical Society Museum, next to the Community Center. The Museum is in half of the old County Sheriff's substation and has been well designed to provide visitors with much information and exhibits about the history of the June Lake area.
- Yesterday morning I participated in a call with Supervisor Peters, Acting CAO Booher, Yosemite Chief of Staff Joe Meyer, and Chelyssa Horvat from Rep. Kiley's staff about the status of the opening of the Tioga Pass Road. We emphasized the need to get the road open as soon as possible to support Lee Vining and other Eastern Sierra businesses and offered to provide support from Mono County.
- Finally, yesterday I also participated with Supervisor Salcido in the monthly meeting of the Eastern Sierra Sustainable Recreation Partnership. Besides the regular updates from each of the partners, we heard an interesting presentation from Visit California about their planning and projects to provide better analysis of regional sustainable outdoor recreation in our state. This work has the potential to give us much more data and information about how we interact with our visitors, and how our tourism impacts our economy and our public lands.

### Supervisor Kreitz:

- June 23, I participated in a day long Senior Officials workshop for all-Hazards preparedness training and certification.

- July 10: I participated in the Eastern Sierra Continuum of Care Board meeting.

**Supervisor Peters:**

- Met with Sandra Moberly.
- Met with Sierra Business Council.
- Discussed the recognition of the Virginia Lakes Resort and the want to bring an item to the Board to discuss a policy on Supervisors giving recognition without getting approved by the Board of Supervisors.

**Supervisor Salcido:**

- June 29 Town to Trails Meeting
- Overview of project and goals
- This two-year effort, funded by the Sierra Nevada Conservancy and Proposition 68, is being managed and organized by The Eastern Sierra Council of Governments in conjunction with Alta Planning and Eastern Sierra based Mammoth Lakes Trails & Public Access Foundation
- July 6 GBUAQD
  - Regular meeting, updates, discussions of run off issues, repairs, and maintenance ongoing.
- July 10 ESWST
  - Working through the project list for future funding opportunities
  - Community outreach goals
- July 10 ESSRP
  - Partner updates, links, presentations

Moved to Closed Session.

**ADJOURNED at 12:17 PM.**

**ATTEST**

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**RHONDA DUGGAN  
CHAIR OF THE BOARD**

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**DANIELLE PATRICK  
SENIOR DEPUTY CLERK OF THE BOARD**