



**MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: First, Second, and Third Tuesday of each month. Location of meeting is specified below.

Meeting Location: Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting
December 6, 2022**

9:00 AM Meeting called to order by Vice-Chair Duggan.

Supervisors Present: Corless, Duggan, Gardner, Kreitz, and Peters (all attended in person, teleconference, or via zoom).

Supervisors Absent: None.

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015, forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>

Pledge of Allegiance led by Supervisor Corless.

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No public comment.

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICER

Robert C. Lawton, CAO:

- Attended CSAC Conference in Anaheim.
- Preparing for the Mid-Year Budget. Thanked Megan Mahaffey, Budget Officer; Janet Dutcher, Finance Director; and Cheyenne Stone, Assistant to the CAO.
- Provided update on the California Broadband Coalition.
- Provided update on the recruitment for Chief People Officer with Wendy Brown from Creative Partners.
- Discussed Town/County Liaison Committee meeting.

4. DEPARTMENT/COMMISSION REPORTS

Paul Roten, Public Works Director:

- Update on the Roads Superintendent position.
- Update on snow removal necessities.

Bryan Bullock, EMS Director:

- Department Update.
- Provided update on status of positions within Department.

Jeff Simpson, Economic Development Director:

- Update on the Clean up the Lake Project (June Lake Project).

Wendy Sugimura, Community Development Director:

- Update on Planning Commission meeting held in November.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. June Lake Citizens Advisory Committee Appointment

Departments: Community Development

June Lake Citizens Advisory Committee Appointment.

Action: Appointed John Decoster to a four-year term on the June Lake Citizens Advisory Committee (CAC) and reappointed Janet Hunt for a four-year term, both expiring Dec. 31, 2026, as recommended by Supervisor Gardner.

Corless moved; Peters seconded

5 Yes, 0 No

M22-232

B. Access to Technology Grant Agreement

Departments: Social Services

Board approval to enter into an Agreement with the California Department on Aging to receive grant funds for the Access to Technology grant program, designed to meet the needs of older adults and adults with disabilities to gain access to digital connectivity and technology to reduce isolation, increase social connections, and enhance self-confidence in navigating digital and online resources.

Action: Approved an Agreement between the California Department of Aging and Mono County in the amount of \$124,629 for the period of October 1, 2022, through December 31, 2024, and authorized the Board Chair to sign.

Corless moved; Peters seconded

5 Yes, 0 No

M22-233

C. Appropriation Transfer Request - Wildfire Mitigation Coordinator

Departments: Emergency Management

Appropriation Transfer Request (ATR) of \$87,500 to increase the Administration budget (100-11-020) for funding of the Wildfire Mitigation Coordinator position. Funding will come from the CAL Fire County Coordinator Grant Program.

Action: Approved Appropriation Transfer request to Administration budget (requires 4/5ths vote).

Corless moved; Peters seconded

5 Yes, 0 No

M22-234

D. Custodial Contract Amendment

Departments: Public Works

Proposed contract Amendment with Jessica Coronado pertaining to Custodial and Campground Management Services Scope of Work.

Action: Approved Amendment 1 correction to Scope of Work in Contract for Jessica Coronado Custodial Service and authorized the County Administrative Officer to execute said contract on behalf of the County.

Corless moved; Peters seconded

5 Yes, 0 No

M22-235

E. Bridgeport Banner Project

Departments: Public Works - Facilities

Bridgeport Banner structure over US Highway 395 in Bridgeport.

1. Approved the attached bid package and authorized the Public Works Department to advertise the project for bids.
2. Authorized the Public Works Director to execute the contract contained in the attached bid package with the lowest responsive and responsible bidder in an amount less than or equal to allotted project funds of \$197,000.
3. Authorized the Public Works Director, in consultation with County Counsel, to administer that contract, including making minor amendments to said contract from time to time as the Public Works Director may deem necessary, and issue change orders to the contract in accordance with Public Contract Code §20142, provided such amendments and change orders do not substantially alter the scope of work, do not cause spending on the project to exceed the budgeted authority.
4. Authorized the Public Works Director to reject all bids if no bid is received that is less than or equal to allotted funds.

Corless moved; Peters seconded
5 Yes, 0 No
M22-236

F. Termination of Cost Share Agreement for COVID-19 Emergency Operations Center

Departments: CAO, County Counsel, Finance

On March 16, 2020, the County, the Town of Mammoth Lakes, and the Mammoth Lakes Fire Protection District (MLFPD) entered into an agreement outlining the basis and methodology of allocating costs incurred collectively for the COVID-19 Emergency Operations Center. This agreement terminates that arrangement retroactive to December 31, 2020 and implements a 50/50 cost share between the County and Town for any unreimbursed costs after that date. This eliminates duplicate filings with FEMA by allowing each agency to process reimbursements between themselves directly. The Town and MLFPD have indicated their consent to sign following Board of Supervisors' approval.

Action: Approved agreement and authorized Board Chair to execute the agreement on behalf of the Board of Supervisors.

Corless moved; Peters seconded
5 Yes, 0 No
M22-237

6. CORRESPONDENCE RECEIVED

Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Los Angeles Department of Water and Power - Letter

Departments: Clerk of the Board

(Bob Gardner, Chair of the Board) - Read and discuss letter received from Los Angeles Department of Water and Power.

7. REGULAR AGENDA - MORNING

A. Employment Agreement - Wildfire Mitigation Coordinator

Departments: Emergency Management

(Chris Mokracek, Director of Emergency Management) - Proposed resolution approving a limited-term contract with Wendilyn Grasseschi as Wildfire Mitigation Coordinator, and prescribing the compensation, appointment, and conditions of said employment.

Action: Announced Fiscal Impact. Approved resolution R22-127, approving the limited term contract with Wendilyn Grasseschi as Wildfire Mitigation Coordinator, and prescribing the compensation, appointment, and conditions of

said employment. Authorized the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: Total cost of salary for 2022-23 is approximately \$61,782, of which \$42,000 is salary, and \$19,782 is benefits.

Corless moved; Peters seconded

5 Yes, 0 No

R22-127

Robert C. Lawton, CAO:

- Introduced item.

Chris Mokracek, Director of Emergency Management:

- Presented item.

Wendilyn Grasseschi, Wildfire Mitigation Coordinator:

- Thanked the Board for the opportunity.

B. Employment Agreement - County Engineer

Departments: Public Works

(Paul Roten, Public Works Director) - Proposed resolution approving an Employment Agreement with Kalen Dodd as County Engineer.

Action: Announced Fiscal Impact. Approved Resolution R22-128, approving a contract with Kalen Dodd as County Engineer, and prescribing the compensation, appointment, and conditions of said employment. Authorized the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: Total cost of salary and benefits for FY2022/2023 is approximately \$161,286, of which \$121,004 is salary, and \$40,282 is benefits. The prorated amount for the remainder of FY2022/2023 is \$94,083 total, with \$70,586 salary and \$23,498 benefits. This is included in the Public Works adopted budget.

Peters moved; Corless seconded

5 Yes, 0 No

R22-128

Paul Roten, Public Works Director:

- Presented item.

Kalen Dodd, County Engineer:

- Thanked the Board for the opportunity.

C. Employment Agreement with Tom Perry as Part-Time Building Official

Departments: Community Development Department

(Wendy Sugimura, Community Development Director) - Consideration of an employment agreement with Tom Perry to serve as the Mono County Building Official on a part-time basis.

Action: Approved Resolution R22-129, approving a contract with Tom Perry as Building Official, and prescribing the compensation, appointment, and conditions of said employment. Authorized the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: Total cost of salary and benefits for FY 22-23 is \$42,227, of which \$36,564 is salary, and is covered by the Community Development Department's budget.

Corless moved; Kreitz seconded

5 Yes, 0 No

R22-129

Wendy Sugimura, Community Development Director:

- Presented item.

D. Revised Regulatory Agreement with Victor Martinez for 71 Davison Street

Departments: CAO

(Stacey Simon, County Counsel) - Proposed resolution of the Board of Supervisors of the County of Mono Authorizing the Execution and Recordation of an Amended Affordable Housing Regulatory Agreement with Option to Purchase and Release of Prior Regulatory Agreement for 71 Davison Road, Mammoth Lakes; Finding that the Board's Action is Exempt from Review Under the California Environmental Quality Act; and Taking Related Actions.

Action: Adopted proposed resolution R22-130, Authorizing the Execution and Recordation of an Amended Affordable Housing Regulatory Agreement with Option to Purchase and Release of Prior Regulatory Agreement for 71 Davison Road, Mammoth Lakes; Finding that the Board's Action is Exempt from Review Under the California Environmental Quality Act; and Taking Related Actions.

Kreitz moved; Gardner seconded

5 Yes, 0 No

R22-130

Stacey Simon, County Counsel:

- Introduced item and provided background.

Erik Ramakrishnan, Outside Counsel:

- Presented item.

E. Memorandum of Understanding with Correctional Deputy Sheriffs' Association

Departments: Finance, CAO, County Counsel

(Janet Dutcher, Finance Director) - Proposed resolution adopting and approving a Memorandum of Understanding between the County and the Correctional Deputy Sheriffs' Association (CDSA), starting with the first full pay period following MOU ratification and continuing until December 31, 2025.

Action: Adopted proposed resolution R22-131, Adopting and Approving a Memorandum of Understanding between the County and the CDSA.

Peters moved; Corless seconded

5 Yes, 0 No

R22-131

Janet Dutcher, Finance Director:

- Presented item.
- Thanked Oliver Yee, outside counsel.

Break Begin: 10:16 AM

Reconvened: 10:26 AM

F. Solid Waste Update

Departments: Public Works - Solid Waste

(Paul Roten, Public Works Director, Justin Nalder, Solid Waste Superintendent) - Presentation by Justin Nalder, Solid Waste Superintendent providing an update on Solid Waste operations and financing.

Action: None.

Justin Nalder, Solid Waste Superintendent:

- Presented item.

G. Policy Discussion on Use of Recreational Vehicles (RVs) and Residences

Departments: Community Development Department

(Wendy Sugimura, Community Development Director) - Discuss whether and/or how to allow the use of Recreational Vehicles (RVs), tiny homes on chassis, and/or trailers as residential housing in Mono County.

Action: 1). Received the presentation and provide preferences and direction to staff. 2). Directed staff to conduct public outreach by taking the policy conversation to the Regional Planning Advisory Committees (RPACs) and the Planning Commission and return to the Board with a presentation at a future meeting.

Wendy Sugimura, Community Development Director:

- Presented item.

Scott Burns, Analyst III:

- Provided historical background.

Nick Criss, Code Enforcement:

- Discussion on consistent, reoccurring code enforcement issues.

Seth Guthrie,

- Discussed the RV regulations.

Board directed that Community Development staff with option 2 and continue the public outreach work with the RPAC's and return to the Board with a future presentation.

Moved to item 9.

8. CLOSED SESSION

Closed Session: 12:38 PM

Reconvened: 1:13 PM

Nothing to report out of Closed Session.

A. Closed Session - Exposure to Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: 1.

B. Closed Session - Public Employee Evaluation

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

9. BOARD MEMBER REPORTS

Supervisor Corless:

- 11/9-10: RCRC Executive Committee Meeting, Cannabis Ad-hoc committee meeting
- 11/14: Forest Service Wildfire Crisis Strategy Roundtable Meeting: <https://www.nationalforests.org/collaboration-resources/wildfire-crisis-strategy-roundtables>
- CSAC Annual Meeting
- 11/21: CA Wildfire and Forest Resilience Task Force Executive Committee meeting— planning for next in-person meeting in LA area Feb 1-2
- 12/5: Town-county liaison committee, Eastern Sierra Sustainable Recreation Partnership

Supervisor Duggan:

- Attended CSAC Annual Conference.
- 11/18 - ESTA

Chair Gardner:

- No report

Supervisor Kreitz:

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- November 9th, I attended the Mono County Treasury Oversight Committee meeting. The Investment Policy approved by the Committee will be coming before the Board in January for approval.
- The week of November 14th I attended the CSAC Annual Conference.
- On November 15th I met with California Insurance Commissioner Lara's staff to discuss concerns I have received locally about the cost of property insurance renewals. Staff shared with me a process to request assistance from the state when there is an excessive rate increases and non-renewal notices. There is also a new regulation that will require insurance companies to submit new rates that recognize the benefit of safety measures such as upgraded roofs and windows, defensible space, and community wide programs such as Firewise USA and the Fire Risk Reduction Community (FRRC) designation developed by the state's Board of Forestry and Fire Protection.
http://www.insurance.ca.gov/01-consumers/105-type/5-residential/Top10Tips_FindingResidentialIns.cfm and <https://www.mylowcostauto.com/>
- On November 17th - I participated in the NACo Housing Task force convening in DC.  [NACo Housing Task Force Nov 2022.pdf](#)
- November 21 - I chaired the Eastern Sierra Continuum of Care meeting.
- December 5, I participated in the County-Town Liaison Committee meeting. The committee is requesting a joint meeting on February 21. Agenda items include EIFD funding, the CERF program, update on solid waste, and an update on emergency radio system.
- I attended the CCRH Legislative Committee meeting. We received an update from California Housing Partnership staff CHPC on two proposed upcoming bills at the state this year; a bill that would create a one-stop-shop for rental housing resources and create a review committee of five state appointed and elected offices and the other is a concept of creating a competitive grant program with the SB2 funding - Permanent Local Housing Allocation.
- In the evening I attended the MLH Board meeting.

Supervisor Peters:

- Attended the CSAC Annual Conference.
- Attended Human Services meetings.
- Attended the HSC Monthly meeting.
- Met with Jeff Simpson and tribe.
- Attended the CSA #5 meeting.
- Attended the Antelope Valley RPAC meeting.

ADJOURNED at 1:14 PM

ATTEST

**BOB GARDNER
CHAIR OF THE BOARD**

**DANIELLE PATRICK
SENIOR DEPUTY CLERK OF THE BOARD**