



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Mammoth Lakes Suite Z, 437 Old Mammoth Rd, Suite Z, Mammoth Lakes, CA 93546

Regular Meeting March 17, 2020

TELECONFERENCE LOCATIONS:

As authorized by Governor Newsom's Executive Order, N-25-20, dated March 12, 2020, the meeting will be held via teleconferencing with members of the Board attending from separate remote locations. The meeting will be livecast from the following location: 437 Old Mammoth Rd., Suite Z, Mammoth Lakes, CA., 93546, and a teleconference location at the Mono County Courthouse, Board Chambers 2nd Floor, 278 Main St., Bridgeport, CA., 93517, where members of the public shall have the right to observe and offer public comment. This altered format is in observance of recent recommendations by local officials that certain precautions be taken, including social distancing, to address the threat of COVID-19. Important Notice to the Public Regarding COVID-19 Based on guidance from the California Department of Public Health and the California Governor's Officer, in order to minimize the spread of the COVID-19 virus, please note the following:

1. You are strongly encouraged to observe the live stream of the Board of Supervisors meetings at http://monocounty.granicus.com/MediaPlayer.php?publish_id=759e238f-a489-40a3-ac0e-a4e4ae90735d.
2. If you choose not to attend the Board of Supervisors meeting but wish to make a comment on a specific agenda item, please submit your comment via email by 5:00 p.m. on the Monday prior to the Board meeting. Please submit your comment to the Deputy Clerk of the Board Scheereen Dedman at sdedman@mono.ca.gov. Your comment will be placed into the record at the Board meeting.
3. If you are watching the live stream of the Board meeting and wish to make either a general public comment or to comment on a specific agenda item as it is being heard, please submit your comment, limited to 250 words or less, to the Deputy Clerk of the Board Scheereen Dedman at sdedman@mono.ca.gov. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item will be made part of the record if received prior to the end of the meeting.
4. If you attend the Board of Supervisors meeting in person, you will be required to maintain appropriate social distancing, i.e., maintain a 6-foot distance between yourself and other individuals.

Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be

available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNIN AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCI INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITE HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Approval of the Board Minutes of the Board of Supervisors Regular meeting on February 4, 2020.

Recommended Action: Approve the Board Minutes of the Board of Supervisors Regular meeting on February 4, 2020.

Fiscal Impact: None.

B. Board Minutes

Departments: Clerk of the Board

Approval of the Board Minutes of the Board of Supervisors Regular meeting on February 11, 2020.

Recommended Action: Approve the Board Minutes of the Board of Supervisors

Regular meeting on February 11, 2020.

Fiscal Impact: None.

C. Appointments to the Wheeler Crest Design Review Committee

Departments: Community Development - Planning

Reappoint four members to the Wheeler Crest Design Review Committee (WCDRC).

Recommended Action: Reappoint four existing members (Ray Tompauskas, Mike Day, Tom Hopkins, and Bill Goodman) to the Wheeler Crest Design Review Committee for terms expiring March 2022, as recommended by Supervisor Stump.

Fiscal Impact: None.

D. Claim for Damages - Cory Zila

Departments: Risk Management

Claim for damages filed by Cory Zila for bodily injury and psychological harm at the Mono County Jail.

Recommended Action: Deny the claim and direct the Risk Manager, in consultation with County Counsel, to send the notice to the claimant of said denials.

Fiscal Impact: None

E. Solid Waste Task Force Appointment

Departments: Public Works - Solid Waste

On February 19, 2020 Ron Day, a Mammoth Lakes general contractor, was identified as a candidate to fill a vacant position and represent the construction industry on the Solid Waste Task Force.

Recommended Action: Approve appointment of Ron Day to fill the Representative from Construction Industry vacancy on the Solid Waste Task Force for a two-year term commencing on April 30, 2020 and ending on April 29, 2022.

Fiscal Impact: No fiscal impact.

F. Reappointment to the Mono County Child Care Council

Departments: Mono County Child Care Council

Mono County Child Care Council seeks the re-appointment of Annaliesa Calhoun by the Mono County Board of Supervisors for a two-year term beginning March 31, 2020 and terminating March 30, 2022.

Recommended Action: Appoint Annaliesa Calhoun to a two-year term in the category of Community Representative from March 31, 2020 and terminating March 30, 2022.

G. Fiscal Impact: None.
Contract Amendment with Terra Firma Organics, Inc. for Green and Wood Waste Processing

Departments: Public Works Department, Solid Waste Division

Proposed contract amendment to agreement with Terra Firma Organics, Inc. for green and wood waste processing services.

Recommended Action: Approve amendment to existing agreement with Terra Firma Organics, Inc. and authorize the Public Works Director to execute that amendment on behalf of the County; provide any desired direction to staff.

Fiscal Impact: Up to \$80,000 to the Solid Waste Enterprise Fund; no General Fund impact.

6. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Agricultural Commissioner's Office Department Update March 2020

March 2020 Department Update from the Inyo and Mono Counties Agricultural Commissioner's Office.

B. Lahontan Region Basin Planning Project Bacteria Water Quality Objective Evaluation

A notice of public workshops from the Lahontan Regional Water Quality Control Board (Regional Board) is hosting a series of staff-led public workshops about the Bacteria Water Quality Objective (WQO) Evaluation project. The intent of the workshops is to inform the public about the definition of the bacteria WQO, why the Regional Board is engaging in the evaluation of the WQO, and the proposed timeline for the project.

7. REGULAR AGENDA - MORNING

A. Coronavirus Update

Departments: Mono County Departments

10 minutes

(Sandra Pearce) - An opportunity for Mono County Departments to share Coronavirus-related issues with the Board, to include, but not limited to, the Public

Health Department and its efforts to provide guidance and mitigation measures to reduce the impact of COVID-19 in Mono County and the Eastern Sierra.

Recommended Action: None, informational only.

Fiscal Impact: None.

B. First 5 FY 2018-19 Evaluation Report

Departments: First 5 Mono County

10 minutes (5 minute presentation; 5 minute discussion)

(Molly DesBaillets, Executive Director) - Evaluation of services provided to families and children prenatal to five years old in Mono County for Fiscal Year 2018-19.

Recommended Action: None, informational only.

Fiscal Impact: None.

C. Census 2020 Update and request to use General Fund Contingency

Departments: Administration

15 minutes

(Rebecca Buccowich) - Update from the Mono County Census Committee (Rebecca Buccowich, Molly DesBaillets, Director of First 5, and Christopher Platt, Librarian for Mono County Libraries/Office of Education) regarding the upcoming 2020 Census. Consider request to use General Fund contingency for cost of proposed mailers (requires 4/5ths vote).

Recommended Action: Receive presentation and provide any desired direction to staff. Authorize transfer of General Fund contingency of \$2,000 to fund an increase in the CAO budget for Census 2020 mailers (requires 4/5ths vote).

Fiscal Impact: Cost of the mailers is estimated at \$2,000. Use of General Fund contingency reduces the balance available for the remainder of the year to \$227,095.

D. Community Development Block Grant (CDBG) 2020 Application

Departments: Finance, Community Development, Public Works

30 minutes

(Megan Mahaffey) - Staff recommendations and Board and public discussion about the specific activities and amounts for inclusion in the County's CDBG 2020 funding application.

Recommended Action: Presentation of staff recommendations for CDBG activities to include in the County's 2020 funding application and direction from the Board. Consider approval of a resolution R20-____, approving a grant application for funding and the execution of a grant agreement and any amendments thereto

from the 2019 2020 funding year of the State Community Development Block Grant program.

Fiscal Impact: The County is eligible to apply for up to \$3.5 million in CDBG funding. Staff recommendations include \$700,000 for housing assistance, \$400,000 for public services, \$250,000 for technical assistance, \$1.34 million for public facility construction, and up to \$1.3 million towards affordable housing projects.

E. Regional Dispatch Update and Contract Approval

Departments: Information Technology; Sheriff
10 minutes (5 minute presentation; 5 minute discussion)

(Nate Greenberg; Sheriff Ingrid Braun) - This item will authorize Mono County to engage Federal Engineering to complete a Regional Dispatch Consolidation Feasibility Study in partnership with Inyo County, the City of Bishop, and Town of Mammoth Lakes.

Recommended Action: Approve, and authorize the County Administrative Officer to sign, contract with Federal Engineering to conduct a Regional Dispatch Feasibility Study and Implementation Plan.

Fiscal Impact: \$74,943 which is fully budgeted in the 2019-2020 Radio budget and is offset by incoming revenue from CalOES (\$37,471) and \$9,367 each from Inyo County, the City of Bishop, and Town of Mammoth Lakes for a total of \$28,103. The County's obligation for this project would be \$9,367.

F. Amendment to Mono County Code Section 3.03.030

Departments: County Counsel and CAO
5 minutes

(Stacey Simon and Steve Barwick) - Proposed ordinance amending section 3.03.030 of the Mono County Code to increase delegated authority of the County Administrative Officer to process, allow, compromise or settle claims against the County from \$20,000 to \$30,000.

Recommended Action: Introduce, read title, and waive further reading of proposed ordinance. Provide any desired direction to staff.

G. FY 2020-21 Budget Update

Departments: Finance
30 minutes

(Janet Dutcher) - CAO and Finance will update the Board about the FY 2020-21 budget development process.

Recommended Action: Receive information and provide direction to staff, if desired.

Fiscal Impact: None.

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

9. CLOSED SESSION

A. Closed Session - Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Steve Barwick, Stacey Simon, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO). Unrepresented employees: All.

B. Closed Session - Public Employment

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

C. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Claim for damages filed by Vickie Murphy against Mono County.

D. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: County of Mono et al. v. City of Los Angeles et al. (Alameda Superior Court Case No. RG18923377).

THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 PM.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

11. REGULAR AGENDA - AFTERNOON

A. White Mountain Fire Protection District Ambulance Operation Update

Departments: White Mountain Fire District, EMS

1 hour

(Dave Doonan, Fire Chief) - Presentation by Chief Dave Doonan of White Mountain Fire District regarding the EMS program in the Tri-Valley area..

Recommended Action: Provide any desired direction to staff.

Fiscal Impact: Information only at this time.

B. Backup Power - Recommendations

Departments: Public Works

15 minutes

(Tony Dublino, Director of Public Works and Joe Blanchard, Facilities Superintendent) - Presentation by Tony Dublino regarding County generator infrastructure and recommendations for future expansion and investment.

Recommended Action: Approve the expenditure of CalOES Funding for the replacement of the Bridgeport Jail Generator and Associated Infrastructure, and the development of Continuity Plans for other mandated services.

Fiscal Impact: Expenditures would be limited to CalOES Subrecipient Allocation of \$153,512. No General Fund Impact. Appropriation included and approved during the 2019-20 Mid-year Budget Review.

C. Civic Center Update

Departments: Public Works

20 minutes

(Tony Dublino, Director of Public Works; Nate Greenberg, IT Director) - Weekly update on the County's Civic Center project at 1290 Tavern Road, and efforts to transition from other Mammoth locations into the Civic Center as of June 1, 2020.

Recommended Action: None; Informational only.

Fiscal Impact: None.

12. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

ADJOURN



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

TIME REQUIRED

SUBJECT Board Minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of the Board Minutes of the Board of Supervisors Regular meeting on February 4, 2020.

RECOMMENDED ACTION:

Approve the Board Minutes of the Board of Supervisors Regular meeting on February 4, 2020.

FISCAL IMPACT:

None.

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p> 2-4-2020 DRAFT Minutes</p>

History

Time	Who	Approval
3/3/2020 11:29 AM	County Administrative Office	Yes
3/10/2020 3:32 PM	County Counsel	Yes
3/2/2020 1:12 PM	Finance	Yes



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting
February 4, 2020**

Flash Drive	Portable Recorder
Minute Orders	M20-21 – M20-31
Resolutions	R20-11 – R20-17
Ordinance	ORD20-02 Not Used

9:04 AM Meeting Called to Order by Chair Corless.

*Supervisors Present: Corless, Gardner, Kreitz, Peters, and Stump.
Supervisors Absent: None.*

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Supervisor Peters.

Supervisor Stump: Asked to adjourn the meeting in memory of Mary Pipersky, former Mono County Supervisor.

Supervisor Gardner: "Good leaders are those who take people where they want to go. Great leaders are those who take people where they don't necessarily want to go but should go." Rosalind Carter

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

2. RECOGNITIONS - NONE

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Steve Barwick, CAO:

- Last Friday, met with Chief Mokracek and Chief Doonan to talk about South County EMS.
- Continued work with Beth Cohen. Tomorrow's department head meeting will focus on that - Beth is Zooming into the meeting.
- Civic Center move. Will have a standing item on the agenda every week starting next week.
- MCPE negotiations wrapped up.
- Assistant CAO hiring – no decision has been made.
- One-on-one meetings with department heads.

4. DEPARTMENT/COMMISSION REPORTS

Alicia Vennos, Economic Development Director:

- TOT first quarter results: 5% up over last summer.
- Congratulated Mono County Tourism – they are finalists in two categories for the Visit California Poppy Awards: Best social media campaign and best coop marketing campaign for Eastern Sierra Fall Colors.
- Read letter from local business to Jeff Simpson, Economic Development Manager.
- Have been pushing to increase international visitation and it is working, 11% to 25%. International visitors tend to spend more money and stay longer. Sent Jeff to India. Jeff spoke about his experience.

Justin Nalder, Solid Waste Superintendent:

- Conway Ranch Cow Grazing Request for Proposals (RFP). Received 1 proposal. Staff will re-fly the RFP Feb 5 to March 4.

Robin Roberts, Behavioral health Director:

- January 22, sixth suicide in 6 months in the County. Community event to discuss loss and grief.

Sheriff Braun:

- Robin has been great for our community.
- Tim Kendall – arrests last week for a homicide from last year.

Nate Greenberg, IT Director:

- Adjustment to website to highlight upcoming Election in March.
- Civic Center transition,

Dr Tom Boo, County Health Officer:

- Unhealthy mercury levels in fish in Bridgeport Reservoir and Topaz Lake (posters available in additional documents).
- Coronavirus update. No suspected cases in Mono County. 6 in California and 11 in the US, expected to become an epidemic in the US.
- TOML enacted completed ban on flavored Tobacco products.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a

Note:

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board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

Approval of the Board Minutes of the Board of Supervisors Regular meeting on December 17, 2019.

Action: Approve the Board Minutes of the Board of Supervisors Regular meeting on December 17, 2019.

Kreitz moved; Gardner seconded

Vote: 4 yes; 0 no; 1 abstain

M20-21

Supervisor Peters

- Did not attend the December 17, 2019 meeting.

B. 2020-21 California State Parks Off-Highway Vehicle Grant Program

Departments: Sheriff

2020-2021 California State Parks Off-Highway Vehicle Grant Program

Action: Approve Resolution 20-11, Authorizing the Mono County Sheriff-Coroner, Mono County Sheriff's Off-Highway Vehicle Coordinator, and/or the Mono County Sheriff's Office Finance Officer to apply for and administer the California State Parks Off-Highway Vehicle Grant Program for Fiscal Year 2020-21.

Kreitz moved; Gardner seconded

Vote: 5 yes; 0 no

R20-11

C. Claim for Damages - Arturo Vela

Departments: Risk Management

Claim for damages filed by Arturo Vela against the County of Mono for an alleged injury on Hwy 395, which is not a County owned or maintained road.

Action: Deny the claim submitted by Arturo Vela on December 27, 2019, and authorize the Risk Manager, in consultation with County Counsel, to send notice of denial to Mr. Vela.

Kreitz moved; Gardner seconded

Vote: 5 yes; 0 no

M20-22

D. Resolution Approving Use of a 3-Year Audit Cycle for Lee Vining Fire Protection District

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Departments: Finance

(Janet Dutcher) - Proposed resolution approving the use of a three-year audit cycle for the Lee Vining Fire Protection District.

Action: Approve Resolution R20-12, approval of a change to a three-year audit cycle for the Lee Vining Fire Protection District.

Kreitz moved; Gardner seconded

Vote: 5 yes; 0 no

R20-12

E. Resolution Approving Use of a 5-year Audit Cycle for Mono County Resource Conservation District

Departments: Finance

(Janet Dutcher) - Proposed resolution approving the use of a five-year audit cycle for Mono County Resource Conservation District in lieu of an annual audit.

Action: Approve Resolution R20-13, approval of a change to a five-year audit cycle for Mono County RCD in lieu of an annual audit.

Kreitz moved; Gardner seconded

Vote: 5 yes; 0 no

R20-13

F. June Lake Citizens Advisory Committee Appointment

Departments: Community Development - Planning

Appoint Bob Marks to a four-year term on the June Lake Citizens Advisory Committee, expiring Dec. 31, 2024, as recommended by Supervisor Gardner.

Action: Appoint Bob Marks to the June Lake Citizens Advisory Committee for a four-year term expiring Dec. 31, 2024.

Kreitz moved; Gardner seconded

Vote: 5 yes; 0 no

M20-23

G. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 12/31/2019.

Action: Approve the Treasury Transaction Report for the month ending 12/31/2019.

Kreitz moved; Gardner seconded

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Vote: 5 yes; 0 no
M20-24

H. Quarterly Investment Report

Departments: Finance

Investment Report for the Quarter ending 12/31/2019.

Action: Approve the Investment Report for the Quarter ending 12/31/2019.

Kreitz moved; Gardner seconded

Vote: 5 yes; 0 no

M20-25

I. MCCCC Certification Statement Board Signature Authorization

Departments: Mono County Child Care Council

On January 14, 2020, the Mono County Child Care Council (MCCCC) sought authorization for the Board Chair to sign the Certification Statement Regarding Composition of LPC Membership after the approval of (re)appointments to the MCCCC. At that time, the incorrect Certification Statement had been attached to the agenda (the 2017-2018 Certification Statement). MCCCC is seeking approval of the 2019-2020 Certification Statement at this time.

Action: Authorize the Board Chair to sign the Certification Statement Regarding Composition of LPC Membership.

Kreitz moved; Gardner seconded

Vote: 5 yes; 0 no

M20-26

J. Allocation List Amendment - Economic Development

Departments: Economic Development

Due to increased scope of work and job responsibilities of the Economic Development Assistant, the Economic Development department respectfully requests that the Allocated List of Positions be amended to eliminate one Fiscal Technical Specialist IV (Economic Development Assistant) position and add one Administrative Services Specialist (Economic Development Coordinator) position to the Economic Development department.

Action: Adopt proposed resolution R20-14, Authorizing the County Administrative Officer to amend the County of Mono List of Allocated Positions to add one full-time Administrative Services Specialist (Economic Development Coordinator) position, and eliminate one full-time Fiscal Technical Specialist IV (Economic Development Assistant) position within the Economic Development

Note:

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department.

Kreitz moved; Gardner seconded

Vote: 5 yes; 0 no

R20-14

6. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

The Board acknowledged receipt of the correspondence.

A. MBK Engineers Letter to California DWR re: Walker River Irrigation Districts Petitions for Change

A letter from MBK Engineers to the California State Water Resources Control Board Division of Water Rights regarding Walker River Irrigation District petitions for changing involving water transfers and instream flow dedication.

Supervisor Peters:

- This particular practice is continuing to add water to Walker Lake. There is legislation out to hope that the lake recovers. However, the nature of the 25,000 acre feat surface water that is being leased back to Walker Lake, does not define how much water comes from one source, being Topaz Reservoir or Bridgeport Reservoir.
- Walker River Irrigation District meeting Friday 2/7 at 10 am in Yerington. Will ask questions how that distribution may occur.

Moved to item 7C.

B. FERC Letter to SCE re: 2019 Dam Safety Inspection Follow-up for SCE Eastern Operations Dams

Federal Energy Regulatory Commission (FERC) letter to Southern California Edison (SCE) regarding 2019 Dam Safety Inspection Follow-up for SCE eastern operations dams.

C. FERC Order Incorporating Revised Forest Service Conditions

On October 17, 2019, Southern California Edison (SCE) filed a request with the Federal Energy Regulatory Commission (FERC) to incorporate the revised United States Forest Service (USFS) 4(e) conditions no. 4 and no. 5 into the project license for the Lee Vining Project No. 1388, located on Lee Vining Creek.

7. REGULAR AGENDA - MORNING

A. Mid-Year Budget

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

Departments: Finance

(Janet Dutcher, Megan Mahaffey) - Present mid-year budget review and discuss budget updates

Action: Approve mid-year budget adjustments, as presented.

Peters moved; Gardner seconded

Vote: 5 yes; 0 no

M20-28

Janet Dutcher, Finance Director:

- Presented item.

Break: 10:38 AM

Reconvene: 10:48 AM

Janet Dutcher continued her presentation.

B. FY 2020-2021 Budget Calendar

Departments: Finance

(Janet Dutcher) - Report and discussion regarding the budget calendar for adoption of the County's FY 2020-2021 final budget

Action: None.

Janet Dutcher:

- Presented item.

C. Letter of Support for Eastern Sierra Climate and Communities Resilience Project

Departments: Board of Supervisors

The Plumas Corporation's Eastern Sierra Climate and Communities Resilience Project (ESCCRP) encompasses an approximately 55,000-acre planning area of Inyo National Forest lands surrounding the Town of Mammoth Lakes in Mono County. The project is designed to return Inyo National Forest lands to fire-adapted, climate-resilient forests.

Action: Approve letter of support for Plumas Corporation's application to the Sierra Nevada Conservancy (SNC) for the Eastern Sierra Climate and Communities Resilience Project.

Peters moved; Kreitz seconded

Vote: 5 yes; 0 no

M20-27

Janet Hatfield, Plumas Corporation:

- Presented item; Described Plumas Corp.

Supervisor Corless:

- Support of the initial planning.

Moved to item 7a.

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

D. Contract for Public Defender Services - Brad Braaten

Departments: Human Resources

(Dave Butters) - Proposed contract with Brad Braaten pertaining to the provision of Public Defender services in Mono County commencing March 16, 2020.

Action: Approve County entry into proposed contract and authorize Chair to execute said contract on behalf of the County.

Kreitz moved; Gardner seconded

Vote: 5 yes; 0 no

M20-29

Dave Butters, Human Resources Director:

- Presented item.

E. Employment Agreement - Phillip West / Undersheriff

Departments: Human Resources

(Dave Butters) - Proposed resolution approving a contract with Phillip West as Undersheriff, and prescribing the compensation, appointment and conditions of said employment.

Action: Announce Fiscal Impact. Approve Resolution #R20-15, approving a contract with Phillip West as Undersheriff, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: Total cost of the Undersheriff position for remainder of Fiscal Year 19/20 is \$119,589, of which \$74,461 is salary and \$45,128 is benefits. Total cost for a full year is \$239,178 of which \$148,922 is salary and \$90,256 is benefits. This position was fully funded in the Fiscal Year 19/20 Budget.

Stump moved; Gardner seconded

Vote: 5 yes; 0 no

R20-15

Dave Butters, Human Resources Director:

- Presented item.

Supervisor Corless announced the fiscal impact.

F. Employment Agreement - Seth Clark / Sheriff's Lieutenant

Departments: Human Resources

(Dave Butters) - Proposed resolution approving a contract with Seth Clark as Sheriff's Lieutenant, and prescribing the compensation, appointment and conditions of said employment.

Action: Announce Fiscal Impact. Approve Resolution #R20-16, approving a contract with Seth Clark as Sheriff's Lieutenant, and prescribing the

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

Fiscal Impact: Total cost of the Lieutenant position for remainder of Fiscal Year 19/20 is \$100,613, of which \$70,916 is salary and \$29,697 is benefits. Total cost for a full year is \$201,226, of which \$141,831 is salary and \$59,395 is benefits. This position was fully funded in the Fiscal Year 2019-20 Budget.

Peters moved; Gardner seconded

Vote: 5 yes; 0 no

R20-16

Dave Butters:

- Presented item.

Supervisor Corless announced the corrected fiscal impact.

G. Memorandum of Understanding for Mono County Public Employees Bargaining Unit (MCPE)

Departments: CAO, HR, Finance and County Counsel

(Dave Butters) - Resolution approving Proposed Memorandum of Understanding (MOU) with the International Union of Operating Engineers, Stationary Local 39, AFL-CIO, the Exclusively Recognized Employee Organization Representing the Mono County Public Employees (January 1, 2019 - December 31, 2023) and associated Side Letter.

Action: Adopt proposed resolution R20-17, approving MOU and Side Letter. Provide any desired direction to staff.

Kreitz moved; Gardner seconded

Vote: 5 yes; 0 no

R20-17

Dave Butters:

- Presented item.

Stacey Simon, County Counsel:

- Explained aspects of the MOU.

Moved to Board reports.

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

9. CLOSED SESSION

A. Closed Session - Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Steve Barwick, Stacey Simon,

Note:

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Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Closed Session - Public Employment

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

C. Closed Session: Workers' Compensation

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION. Subdivision (a) of Government Code section 54956.9. Name of case: Worker's compensation claim of Colin Tams.

D. Closed Session - Exposure to Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: 1.

E. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Michael Hallum v. County of Mono (Mono County Superior Court Case No. CV170086).

*Closed Session: 12:14 PM
Reconvene: 1:30 PM*

No item 9d.

Report out of Closed Session:
(Item 9e)

The Board approved a settlement of pending litigation, in the case of Michael Hallum v. County of Mono (mono County Superior Court case number CV170086).

*Adjourned to the Walker Community Center: 1:30 PM
Reconvene: 3:00 PM*

THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 3:00 P.M.

The meeting will adjourn to Closed Session and reconvene at the Walker

Note:

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Community Center located at 442 Mule Deer Rd., Coleville, CA., 96107. This portion of the meeting will not be available on Granicus. An audio recording will be posted to the Mono County website after the meeting.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

11. REGULAR AGENDA - AFTERNOON

A. Application for Alcoholic License - Andruss Motel (Walker, CA)

Departments: Board of Supervisors

(Steve Wright, Owner Andruss Motel) - Steven Patrick Wright is applying for a license to sell alcoholic beverages at a premises where undue concentration exists. Sections 23958 and 23958.4 of the Business Code requires the California Department of Beverage Control to deny the application unless the local governing body of the area in which the application premises are located, or its designated subordinate officer or body, determines within 90 days of notification of a completed application that public convenience or necessity would be served by the issuance.

Action: Determine that issuance of the applied for license by the Andruss Motel in Walker, California, would service as a public convenience or necessity. Authorize Board Chair to sign application.

Peters moved; Kreitz seconded

Vote: 5 yes; 0 no

M20-30

Steven Wright:

- Presented item.

B. Operation Permit 19-005/Colitas Farms Manufacturing

Departments: Community Development

(Bentley Regehr) - Review and potential approval of Operation Permit 19-006 for cannabis manufacturing at 324 N River Lane (APN 002-460-015) in Walker.

Action: Deny the permits, and direct staff to return at a subsequent meeting with written denial findings for Cannabis Operation Permits 19-005/Colitas Farms Cultivation and 19-006/ Colitas Farms Manufacturing.

Peters moved; Gardner seconded

Vote: 2 yes; 3 no

M20-31

Both items 11a and 11b being heard at once.

Note:

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Wendy Sugimura, Community Development Director:

- Presented the item.
- Went through power point presentation.

Bentley Regehr, Planning Analyst:

- Continued the presentation.

Jeni Verdon-Pearsons, Applicant:

- Went through presentation.

Public comment:

Karen Davis
Nancy Boardman
Marye Roeser
Nyla Byrd
Alison Young
John McKnight
Kerry Roeser
Pat Shanahan
Rose Murray
Red Patton
Donna Patton
DeeDee Grafius
Sally Rosen
Robert Carpenter
Karen and Bret Paulson
Kelly Turner
Kristine Kerkhoff
Clark Roberts
Jacqueline Yates
Ron Kaiser
Roger Donahue
Phil Wall
Heidi Hall
Priscilla Rosen
CJ Haramis

Board comment:

Supervisor Peters:

- Does not support this project in its current location.

Supervisor Gardner:

- Opposed – too close to residential area.

Supervisor Kreitz:

- There have to be clear findings with articulable negative impacts. Bigger policy issue that needs to be looked at. Don't think we need to penalize the people who already invested into this project. Don't see actual impacts that are greater than the other agricultural uses that could be done on this land. Applaud those who came out and spoke out in support.

Supervisor Stump:

- Opposed. Water and roads.

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- County does not care for private roads, the only recourse is civil action in the courts.
- Basin in N Lahontan, north central region for DWR. If you do things in a basin, there is an automatic trigger for basin to be re-rated, get put into automatic compliance arena that could curtail activity in the whole basin. This is an ounce of prevention over a pound of cure

Supervisor Corless:

- Concur that we need to honor you and look at changing the rules in the AV. Breaks my heart a little bit that the proponents came this far only to be shot down. This can't happen to another.
- We heard things that simply weren't true. Try to have understanding for other points of views.

Not enough support to pass.

C. Operation Permit 19-005/Colitas Farms Cultivation

Departments: Community Development

(Bentley Regehr) - Review and potential approval of Operation Permit 19-005 for cannabis cultivation at 324 N River Lane (APN 002-460-015) in Walker.

Action: 1. Find that the project qualifies as an exemption under CEQA guideline 15183 and file a Notice of Exemption. 2. Make the required findings pursuant to Mono County Code Chapter 5.60 and approve Cannabis Operation Permit 19-005 subject to the findings and conditions as recommended or with desired modifications.

12. BOARD MEMBER REPORTS

Supervisor Corless:

- 15th RCRC Board meeting, update on State Budget and Legislative outlook. Rural Leadership awards presented to Senator Hannah Beth Jackson and Assembly member Jay Obernolte, mostly for work they did around forest health, forest management, a wildfire prevention.
- 16th CDFW Stafford Lehr, need to figure out funding for environmental work, the Hwy 395 wildlife crossing project, he put me in contact with the Wildlife Conservation Board Executive Director.
- 16th Met with California Natural Resources Agency Undersecretary Tom Gibson. Provided a status update on Long Valley LADWP, wildlife crossing project, advocated for State Parks Ranger position that the Board advocated for last year. Wade Crowfoot's agency priorities, access for all in State Parks and public lands. Access for all is a big priority.
- 30th Chaired the Collaborative Planning Meeting potential listing of red fox as a federal endangered species - already on the state endangered species list. Will not be a critical habitat designation.
- Attended the ESSRP meeting.

Supervisor Gardner:

- On Thursday Jan. 23 I attended a meeting of the First 5 Commission in Mammoth. We

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reviewed the 2018-2019 Evaluation Report for First 5 Mono County and received updates on several ongoing First 5 programs. I have asked Molly, our Executive Director, to send a handout on the Home Visiting Program, to all Board members. I would encourage you to read it as it provides an excellent guide on this program which we enhanced with County funds this year. Studies have documented the immediate and long-term benefits of home visiting for families and society. These include improved parenting practices, reduced child maltreatment, family resiliency and self-sufficiency, better birth outcomes, and increased school readiness.

- On Friday Jan. 23 I attended the meet and greet session for the candidates for the Assistant CAO position. It was a good opportunity to speak with each of them about their qualifications and the position.
- Yesterday I attended with Supervisor Corless the monthly meeting of the Eastern Sierra Sustainable Recreation Partnership in Mammoth. We heard updates on potential recreation-related grant opportunities from several sources, including the National Forest Foundation, the National Park Service, the Sierra Nevada Conservancy, and others. These grants are what I referred to during our discussion about the Joint Powers Authority we approved in January and are an important legal and administrative role the JPA will play as we move ahead in the future. We also heard a summary of the community meeting held in Lone Pine on Jan. 16 to solicit ideas and needs for recreation projects. There were 64 community members in attendance at the meeting. This meeting was one of several that will be held, including four in Mono County, to solicit project ideas as part of one of the tasks of the SNC grant already received.

Supervisor Kreitz:

- On January 22, I participated in a MUSD Budget Advisory meeting. The district is needing to cut between \$500,000 to \$750,000 out of their annual budget to avoid a continued draw on their reserves. We previewed and rated roughly seven possible cost cutting solutions which are expected to go out as survey questions to the community.
- I am working on a sub-committee group of the Community Correction Partnership (CCP) to write the strategic plan. We had our initial meeting on January 23. The goal is to create a plan this is not too large that others won't read it and that is clear to the community as to what the CCP is mandated to do and is going to bring to Mono County over the coming five years.
- Thanks to CAO Barwick and his team for hosting the Assistant CAO candidates. It was a nice opportunity to converse with the candidates on January 24. Later that day I met with Chair Coreless and Beth Cohen to discuss the CAO 360 evaluation. And the three of us met again on January 28th as a follow-up on the CAO's 360 evaluation.
- January 30th was the region's annual HUD Point-in-Time Count. The Eastern Sierra Continuum of Care coordinated the count with assistance from all the CoC members. The Count includes Inyo, Mono and Alpine Counties. Talking with one homeless person, he noted that people live out of all sized vehicles, not just vans, trucks, and SUVs, but even small economy cars.
- As a member of the MLH Board of Directors, I am serving on the Program and Development subcommittee. The Committee has been focusing on spurring Accessory Dwelling Unit (ADU) creation and subsequently incentivizing those homeowners to use any new ADUs as rentals for people living and working in our communities. The Committee met on January 31 to further discuss new material with Town of Mammoth Lakes Housing Coordinator, Nolan Bobroff and Mono County Planner, Bentley Regehr. This endeavor compliments and could be collaboratively used with the County's SB2 endeavor for ADU prescriptive designs.

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- Later that day, I attended and spoke at The Dave's Scholars of Cerro Coso brunch. An impressive group of young future leaders attended. Cerro Coso has a great support network for their students.
- I met with the Community Development Director the afternoon of January 31st to discuss the Colitas Farm item on our agenda later today.
- Monday, February 3rd, I participated in the CCRH Legislative Committee call. The committee received an update on the state's SB 50 bill, which was a two year bill and died at the end of January. SB 50 would have, in part, required jurisdictions to permit higher density development near transit. Similarly, though perceived to be more hospitable to affordable house and avoid gentrification is AB 1279. The Governor has appointed a Housing Czar, Jason Eliot. The Governor's January proposed budget did not include any significant housing dollars compared with last year.
- Monday evening I participated in the MLH Board meeting. We received a brief training on affordable housing finance from an expert affordable housing developer that now works for the Rural Community Assistance Corporation (RCAC). The Board evaluated various federal and state funding resources for their appropriateness for the MLH conversion of commercial property to 11 apartments on Sierra Manor Road. MLH has submitted a \$1.3 million HOME grant application for this project and the board gave staff direction to work with the Town of Mammoth Lakes on a CDBG planning grant to get final architectural plans, which will get the project CDBG application ready for their next funding cycle. The Board was asked by the Town if there's support for a 2/3 vote to increase the Town's TOT by one point for housing. The Board generally supports more funding for housing, but felt the devil is in the details. The Board had a few suggestions: A draft ordinance to go along with the ballot initiative and clarification on whether the current TOT funding for housing passed by an advisory vote could be incorporated into the new special tax. Lastly, the Board approved a CalHome grant application for both homebuyer assistance and ADU loans. The promising aspect to this grant is that, if awarded, it will be available to households in Alpine, Mono and Inyo Counties.

Supervisor Peters:

- 14th BP RPAC
- 15th RCRC Installation Frank Bigelow, Jay Olberholte. Congratulate Supervisor Corless on her installation as 1st Vice Chair
- 16th Stafford Lehr CDFW & CSAC Exec Board
- Future Participation in LCT Walker Recovery Implementation Team Meetings with USFW
- LCT Interagency Meeting in Reno 22nd and 23rd
- 22nd Phil West and Seth Clark Hospice
- 23rd IMACA
- 23rd Meet and Greet Asst CAO
- 23rd AV RPAC
- 24th PW Director Tony Dublino and Misti Sullivan
- 29th MWTC Tour
- 1st AV Lions Club meeting
- 3rd Jan Cutts
- 3rd Probation Karin Humiston
- Appointed to NACO WIR Board of Directors as one of two CSAC Representatives
- New Stove in AV CC and BP CC Kitchen remodel moving forward (Thank CSA)
- **Upcoming:**

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- Fisheries Commission 5th
- AV RPAC 6th
- WRID 7th
- Bodie Road
- CSAC BOD Meeting and Resiliency Advisory Board (Co-Chair) Meeting 12th and 13th

Supervisor Stump:

- 1-24: Attended the Mammoth Asst CAO "meet and greet".
- 1-28: Attended CSA 1 - Community improvements continue to be discussed
- 1-29: Attended Eastern Sierra Area Agency on Aging - Mono County Senior Program Received \$44,967 of additional one-time State Funding as part of the Inyo / Mono Regional Senior Program. Kathy Peterson and staff still need to assess the best use of the funds. Thank you to Patty from Walker for volunteering to serve on the Advisory Committee. This is also the year that ESAAA has to do a mandated Area Plan Update.
- 1-2: Attended the Tri Valley Water Commission.
- 1-30: Attended the Collaborative Planning Team to hear an update from US Fish and Wildlife on the proposed listing of the Sierra Nevada Distinct Population of the Red Fox.

ADJOURNED at 5:45 PM in honor of Mary Pipersky.

ATTEST

**STACY CORLESS
CHAIR OF THE BOARD**

**SCHEEREEN DEDMAN
SR. DEPUTY CLERK**



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

Departments: Clerk of the Board

TIME REQUIRED

SUBJECT Board Minutes

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of the Board Minutes of the Board of Supervisors Regular meeting on February 11, 2020.

RECOMMENDED ACTION:

Approve the Board Minutes of the Board of Supervisors Regular meeting on February 11, 2020.

FISCAL IMPACT:

None.

CONTACT NAME: Scheereen Dedman

PHONE/EMAIL: x5538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
2-11-2020 DRAFT Minutes

History

Time	Who	Approval
3/3/2020 3:42 PM	County Administrative Office	Yes
3/10/2020 3:33 PM	County Counsel	Yes
3/10/2020 2:49 PM	Finance	Yes



**DRAFT MEETING MINUTES
BOARD OF SUPERVISORS, COUNTY OF MONO
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting
February 11, 2020**

Flash Drive	Portable Recorder
Minute Orders	M20-32 – M20-34
Resolutions	R20-18 – R20-20
Ordinance	ORD20-02 Not Used

9:06 AM Meeting Called to Order by Chair Corless.

*Supervisors Present: Corless, Gardner, Kreitz, Peters, and Stump.
Supervisors Absent: None.*

The Mono County Board of Supervisors stream most of their meetings live on the internet and archives them afterward. To search for a meeting from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Supervisor by Peters.

Supervisor Corless:

- Asked to adjourn the meeting in memory and honor of Dave McCoy, community leader and founder of Mammoth Mountain Ski Area.
- Quote from "Tracks of Passion": So many times in my life I've been told that my ideas were crazy, that I wouldn't be able to achieve them. But I loved what I was doing so I went ahead anyway. Some things came out like I planned. Some made a turn of direction. Some I'm still working on. But life isn't about the outcome of an idea. It's about what happens every day. The key is to wake up every morning on the positive side and put your heart into whatever it is you are doing. Set small achievable goals. One man does little on his own, but if you truly have an upbeat and encouraging attitude, then others will want to follow your ideas, and you become a leader. Try to make every day better than the day before, not just for you, but for everyone around you because people are the most important part of the ride."

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1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

2. RECOGNITIONS - NONE

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Steve Barwick, CAO:

- Absent.

4. DEPARTMENT/COMMISSION REPORTS

Wendy Sugimura, Community Development Director:

- Mono Basin RPAC meeting on Elections Day.
- Planning Analyst hired, hoping to start Monday, February 24. Permit Technician Melissa Bell has decided to resign. Made offer to another candidate.

Stacey Simon, County Counsel:

- Colitas Farm decision not on agenda this week, taking some time to put together.

Jason Canger, Deputy County Counsel:

- Walker River Litigation – two proceedings going on at the same time.

Robin Roberts, Behavioral Health Director:

- Events last week, over 100 people attended.
- Increased events on Mammoth Wellness calendar.
- Friday, attended elder Tribal Council meeting about Water Walk in July.
- Creating a restructure in her department, every employee has a pathway to move up in their system - hoping to provide retention opportunities.

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Board Minutes

Departments: Clerk of the Board

Approval of the Board Minutes of the Board of Supervisors Regular meeting on January 7, 2020.

Action: Approve the Board Minutes of the Board of Supervisors Regular meeting on January 7, 2020.

Peters moved; Gardner seconded

Vote: 5 yes; 0 no

M20-32

Note:

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B. Resolution Finding that Colin Tams is Industrially Disabled

Departments: Risk Management

(Jay Sloane) - Proposed resolution determining that Colin Tams is eligible for industrial disability retirement.

Action: Adopt proposed resolution R20-18, Determining that Colin Tams is eligible for industrial disability retirement.

Peters moved; Gardner seconded

Vote: 5 yes; 0 no

R20-18

C. Resolution Finding that Michael Hallum is Industrially Disabled

Departments: Risk Management

(Jay Sloane) - Proposed resolution determining that Michael Hallum is eligible for industrial disability retirement.

Action: Adopt proposed resolution R20-19, Determining that Michael Hallum is eligible for industrial disability retirement.

Peters moved; Gardner seconded

Vote: 5 yes; 0 no

R20-19

D. Resolution approving use of a three-year audit cycle for Mono City Fire Protection District

Departments: Finance

Resolution approving use of a three-year audit cycle for Mono City Fire Protection District in lieu of an annual audit.

Action: Approve Resolution R20-20, Approving use of a three-year audit cycle for Mono City Protection District in lieu of an annual audit.

Peters moved; Gardner seconded

Vote: 5 yes; 0 no

R20-20

E. Letter of Support for Inyo National Forest's Innovative Finance for National Forests Grant Application

Departments: Board of Supervisors

The Innovative Finance for National Forests (IFNF) is a grant program for local communities and stakeholders looking for new ways of funding healthy forests,

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project developers who can help connect investment capital to forested landscapes, and Forest Service managers and collaborators with projects that are ripe for private investment capital. The Mono County Board of Supervisors will issue a letter in support of the grant application from Mammoth Lakes Trails and Public Access Foundation, on behalf Inyo National Forest,

Action: Approve letter of support. Authorize Board Chair to sign.

Peters moved; Gardner seconded

Vote: 5 yes; 0 no

M20-33

6. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

The Board acknowledged receipt of the correspondence.

A. Great Basin Unified Air Pollution Control District Notices of Public Hearings

Great Basin Unified Air Pollution Control District Public Hearing notices for (1) the review of 2020-2021 General Fund and SB 270 Budgets and Order; and (2) consideration of amendments to Rule 411 wildland vegetation management burning in wildland and wildland / urban interfaces and the smoke management program, both to occur on Thursday, March 5, 2020.

Supervisor Stump:

- The first notice deals with their budget and SB270. ¾ of employees are paid for by LADWP with direct correlation to activities at the Owens Dry Lake. LADWP will be proposing groundwater pumping beneath the Owens Dry Lake far in excess of what was originally talked about. Great Basin is responsible for dust control there.
- Second notice is for a Public Hearing on the New smoke management plan. Believes the meeting is March 5. If you wish to make any comments on the plan prior to the meeting, Tori DeHaven will receive any comments that you wish to make.

B. Mono County Tri-Valley Groundwater Management District's Request to Withdraw from the OVGA

At its regular meeting held on January 29, 2020, the Mono County Tri-Valley Groundwater Management District Board of Directors unanimously voted to request withdrawal from the Owens Valley Groundwater Authority (OVGA).

C. Notice of Petitions for Temporary Transfer and Change Involving Rights Established Under the Walker River Decree

Note:

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The Walker River Irrigation District has submitted petitions for the temporary transfer of water and change, including instream flow dedication. Comments must be received by the Division of Water Rights by 4:30 p.m. on March 9, 2020.

Supervisor Peters:

- Attended the Walker River Irrigation District Meeting last week. What they are doing is nothing different than what was done the year before; just an annual renewal. Part of a three-year plot program and they are required to do this each year.

7. REGULAR AGENDA - MORNING

A. Eastern Sierra Cancer Alliance Update and Proclamation

Departments: Eastern Sierra Cancer Alliance

(Rosie Graves, Eastern Sierra Cancer Alliance) - The Eastern Sierra Cancer Alliance (ESCA) will provide an update including changes to their Board, upcoming events, and this past October's festivities. ESCA is also requesting Board approval of a Proclamation recognizing National Colorectal Awareness Month.

Action: Adopt proposed proclamation.

Peters moved; Gardner seconded

Vote: 5 yes; 0 no

M20-34

Rosie Graves, ESCA:

- Presented item. Provided a summary of activities from community pink day.
- Read proclamation for National Colorectal Awareness Month.

Supervisor Peters:

- Motion made in honor of his sister, who just finished a year fighting colorectal cancer.

B. Legislative Platform 2020 Update

Departments: CAO

(Steve Barwick) - Presentation by Steve Barwick regarding Legislative Platform.

Action: None.

Stacey Simon:

- Went through document.
- Board recommended changes.

Break: 10:43 AM

Reconvene: 10:51 AM

C. Community Corrections Partnership Update

Departments: Probation

(Karin Humiston) - Informational update on the progress of the Community

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Corrections Partnership.

Action: None.

Jeremy Ibrahim, Public Defender:

- Provided update.

D. US Fish and Wildlife Service Proposed Listing of the Sierra Nevada Distinct Population Segment of the Sierra Nevada Red Fox as Endangered Under the Endangered Species Act

Departments: Community Development

(Kelly Karl) - Workshop to review the United States Fish and Wildlife Service's (USFWS) proposed listing the Sierra Nevada distinct population segment of the Sierra Nevada red fox as endangered under the Endangered Species Act (ESA). The proposed rule was published in the Federal Register on Wednesday, January 8, opening a 60-day public comment period through March 9, 2020. Information on how to submit comments is available at www.regulations.gov by searching under docket number FWS-R8-ES-2019-0006.

Action: None.

Kelly Karl, Analyst:

- Presented item.

E. Civic Center Update

Departments: Public Works

(Tony Dublino, Director of Public Works) - Progress update on the County's Civic Center project at 1290 Tavern Road in Mammoth Lakes (note new permanent address: former construction address was 96 Thompsons Way).

Action: None.

Tony Dublino, Public Works Director:

- Presented update.

Nate Greenberg, IT Director:

- Team still working on electronics purchases to support network structure in the new building.

F. Project Review Committee Project Update

Departments: Public Works - Facilities

(Joe Blanchard) - Presentation by Joe Blanchard regarding Project Review Committee review of current Project request forms.

Action: None.

Joe Blanchard, Facilities Superintendent:

- Presented item.

Note:

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Moved to item 10, Board reports.

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

No one spoke.

9. CLOSED SESSION

A. Closed Session - Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Steve Barwick, Stacey Simon, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Closed Session - Public Employment

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

C. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Claim for damages filed by Joan Wenger against Mono County.

D. Closed Session - Exposure to Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: Two.

*Closed Session: 12:12 PM
Reconvene: 1:05 PM*

Nothing to report out of Closed Session.

10. BOARD MEMBER REPORTS

Supervisor Corless:

- Thank you to Antelope Valley community members who attended last week's meeting, and for their follow-up.
- 2/5 Long Valley HAC—update on monitoring of MCWD wells, seems to indicate there is

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- no geothermal mixing.
- Suicide Awareness/Community Healing—thank you to the MCBH team, and all who attended.
- 2/10 State Forest Management Task Force – full task force meeting and meeting of the new local government advisory group. Continued focus on project prioritization, sharing best practices, research on forest health/climate change,
- 2/10 Behavioral Health Advisory Board—hoping to appoint three new members, appointed new chair, Carolyn Balliet, discussed follow-up from community events, announcement of partnership with nonprofit organization SHINE to provide mental health first aid training, starting March 24 and in other county communities throughout the year.

Supervisor Gardner:

- On Wednesday Feb. 5 I attended the June Lake Citizens Advisory Committee meeting. The CAC decided to support the formation of a June Lake Water Committee focused on determining if there was enough water for the existing community, snowmaking at June Mountain, and any future development in the Loop. The Committee will include representatives from the June Lake PUD, June Mountain, the Chamber of Commerce, and other interested community members.
- On Friday June 7 I attended a meeting of the Kutzadika Tribal Council in Lee Vining. The tribe is planning a walk this summer on July 22 from Long Valley to Mono Lake. More information will be forthcoming about this event. The tribe continues to seek federal recognition. I told them we would work on this with our Congressional representatives when we are in Washington DC later this month. We also talked about increasing visibility of their tribe through noting native place names in the County.
- Last night I attended the Mono Basin Fire Safe Council meeting. The Council is working on several projects for this year, including chipper days, home hardening meetings for residents, and various fire prevention programs.

Supervisor Kreitz:

- February 5, I participated in the Sierra Nevada Bighorn Sheep Foundation viewing event down in Inyo County. That evening I attended the Mono County Behavioral Health Department Suicide Awareness event.
- Yesterday, I participated in the Local Transportation Commission meeting. CalTrans is working on the Governor's executive order to review the agency's excess land in District 9 for addressing the needs of people experiencing homelessness. Some highlights:
- Caltrans District 9 is also working on their Zero Emission Vehicle changing stations in the Eastern Sierra. The nearest to Mono County is in Bishop at the Caltrans District Office and these are open to the public
- YARTS - The LTC Choose to go to a June 15- Oct. 15 season this year as the 123 days of service with the existing contract for services. There is no extra cost.
- Later yesterday evening, I attended a special meeting of the MLH Board where we received a presentation from Nolan Bobroff, Town Housing Coordinator on the Town's proposed changes to their local housing density bonus policy. The MLH Board approved a letter to the Town Planning Commission on the proposal. The Town Planning and Economic Development Commission will consider and make a recommendation to the Town Council on Wednesday, February 12th at 2PM. MLH was awarded another Rural West Internship Program. As such MLH is looking for a part-time candidate for this summer through May 2021. A great opportunity to learn and grow. Contact MLH 760-934-4740 for more information.
- Tomorrow evening there is a Brews and Ballot event at 6PM at the Mammoth Brewing Company. This is an opportunity to register to vote and help get the vote out for the upcoming primary election on March 3rd.

Supervisor Peters:

Note:

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

- 4th AV BOS
- 5th Jimmy Little
- 5th CSAC Resiliency Advisory Board Call
- 6th Mammoth Voices
- 6th Amerigas
- 6th RPAC AV – Permit Process for events
- 7th WRID – Jason Canger / Chase Paisley
- 10th LTC
- **Upcoming:**
- BP RPAC and Chamber
- BOD Meeting and Resiliency Advisory Board (Co-Chair) Meeting 12th and 13th
- Meeting with Borgeas and Bigelow.

Supervisor Stump:

- 2-6: Attended the Mammoth Voices Candidate Forum
- 2-6: OVGAs Agenda review
- 2-10: Local Transportation Commission - The Commission voted to give YARTS an additional \$5000 yearly stipend which brings the yearly contribution up to \$40,000. The Commission also voted to change the YARTS service dates to 6-15 to 10-15. The Commission declined to appropriate an additional \$19,200 to cover additional service either in the first two weeks of October or June.
- 2-10: Wheeler Crest Fire Safe Council - Future of the County Wood Waste Voucher Program discussed.

Moved to item 9 Closed Session.

ADJOURNED in memory of Dave McCoy at 1:05 PM.

ATTEST

**STACY CORLESS
CHAIR OF THE BOARD**

**SCHEEREN DEDMAN
SR. DEPUTY CLERK**



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

Departments: Community Development - Planning

TIME REQUIRED

**PERSONS
APPEARING
BEFORE THE
BOARD**

SUBJECT Appointments to the Wheeler Crest
Design Review Committee

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Reappoint four members to the Wheeler Crest Design Review Committee (WCDRC).

RECOMMENDED ACTION:

Reappoint four existing members (Ray Tompauskas, Mike Day, Tom Hopkins, and Bill Goodman) to the Wheeler Crest Design Review Committee for terms expiring March 2022, as recommended by Supervisor Stump.

FISCAL IMPACT:

None.

CONTACT NAME: Kelly Karl

PHONE/EMAIL: 7609241809 / kkarl@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p> WCDRC Appointments Staff Report</p>
--

History

Time	Who	Approval
3/3/2020 11:28 AM	County Administrative Office	Yes
3/10/2020 3:06 PM	County Counsel	Yes
3/2/2020 1:11 PM	Finance	Yes

Mono County Community Development Department

P.O. Box 347
Mammoth Lakes, CA 93546
(760) 924-1800, fax 924-1801
commdev@mono.ca.gov

Planning Division

P.O. Box 8
Bridgeport, CA 93517
(760) 932-5420, fax 932-5431
www.monocounty.ca.gov

March 17, 2020

To: Honorable Chair and Members of the Board of Supervisors

From: Kelly Karl, Assistant Planner, for Fred Stump, Supervisor District #2

Re: Appointments to the Wheeler Crest Design Review Committee (WCDRC)

RECOMMENDED ACTION

Reappoint four existing members (Ray Tompauskas, Mike Day, Tom Hopkins, and Bill Goodman) to the Wheeler Crest Design Review Committee for terms expiring March 2022, as recommended by Supervisor Stump.

FISCAL IMPACT

No fiscal impacts are expected.

MEMBERSHIP UPDATE DISCUSSION

Supervisor Stump, District #2 requests Board consideration of the following recommendations for membership term for the Wheeler Crest Design Review Committee. The Committee has six members total, and appointments are for two-year terms.

RECOMMENDED APPOINTMENT

Ray Tompauskas
Mike Day
Tom Hopkins
Bill Goodman

Term Expires (all two-year terms):
March 2022
March 2022
March 2022
March 2022

EXISTING MEMBERS

Judy Beard
Bob Weiland

October 2021
October 2021

If you have any questions regarding this item, please contact Kelly Karl at 760-924-1809. This staff report has been reviewed by the Community Development Director.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

Departments: Risk Management

TIME REQUIRED

SUBJECT Claim for Damages - Cory Zila

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Claim for damages filed by Cory Zila for bodily injury and psychological harm at the Mono County Jail.

RECOMMENDED ACTION:

Deny the claim and direct the Risk Manager, in consultation with County Counsel, to send the notice to the claimant of said denials.

FISCAL IMPACT:

None

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

jsloane@mono.ca.gov

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Zila Staff Report](#)

History

Time	Who	Approval
3/3/2020 11:30 AM	County Administrative Office	Yes
3/10/2020 3:27 PM	County Counsel	Yes
3/10/2020 2:49 PM	Finance	Yes



COUNTY OF MONO

P.O. BOX 696, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5405 • FAX (760) 932-5411

Jay Sloane
Risk Manager

To: Board of Supervisors
From: Jay Sloane
Date: March 17, 2020
Re: Claim for damages – Cory Zila

Discussion:

On February 3, 2020 the Clerk of the Board received a claim filed by Cory Zila. The claim alleges bodily injury and psychological harm on August 10, 2019 at the Mono County Jail.

Recommended Action:

Deny the claim and direct the Risk Manager, in consultation with County Counsel, to send the notice to the claimant of said denials.

Fiscal Impact:

None.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

Departments: Public Works - Solid Waste

TIME REQUIRED

SUBJECT Solid Waste Task Force Appointment

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

On February 19, 2020 Ron Day, a Mammoth Lakes general contractor, was identified as a candidate to fill a vacant position and represent the construction industry on the Solid Waste Task Force.

RECOMMENDED ACTION:

Approve appointment of Ron Day to fill the Representative from Construction Industry vacancy on the Solid Waste Task Force for a two-year term commencing on April 30, 2020 and ending on April 29, 2022.

FISCAL IMPACT:

No fiscal impact.

CONTACT NAME: Justin Nalder

PHONE/EMAIL: 760-932-5453 / jnalder@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[SWTF App Staff Report](#)

History

Time	Who	Approval
3/12/2020 5:15 PM	County Administrative Office	Yes
3/10/2020 3:19 PM	County Counsel	Yes
3/10/2020 2:50 PM	Finance	Yes



**MONO COUNTY
DEPARTMENT OF PUBLIC WORKS
SOLID WASTE DIVISION**

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517
760.932.5440 • FAX 760.932.5441 • monopw@mono.ca.gov • www.monocounty.ca.gov

Date: March 17, 2020
To: Honorable Board of Supervisors
From: Justin Nalder, Solid Waste Superintendent / Environmental Manager

Subject: Solid Waste Task Force Recommendation for Appointment.

Recommended Action: Approve appointment of Ron Day to fill the Representative from Construction Industry vacancy on the Solid Waste Task force for a two-year term commencing on April 30, 2020 and ending on April 29, 2022.

Fiscal Impact: No fiscal impact.

Discussion:

- 1) On February 19, 2020 Ron Day, of Day Enterprises, Inc., a member of the Mammoth Lakes Contractor Association, a Long Valley Fire Commissioner and Vice Chair of the Long Valley Regional Planning Advisory Committee, was identified as a candidate for the Solid Waste Task Force (SWTF) vacancy for Representative of the Construction Industry. The appointment would be a two-year term commencing on the next regularly scheduled SWTF meeting on April 30, 2020 and ending on April 29, 2022. In accordance with the Mono County Solid Waste Task Force Bylaws, consent and concurrence of the appointment is required from the Mono County Board of Supervisors.

If you have any questions regarding this item, please contact me at 760.932.5453 or by email at inalder@mono.ca.gov.

Respectfully submitted,

Justin Nalder
Solid Waste Superintendent / Environmental Manager



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

Departments: Mono County Child Care Council

TIME REQUIRED

SUBJECT Reappointment to the Mono County
Child Care Council

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Mono County Child Care Council seeks the re-appointment of Annaliesa Calhoun by the Mono County Board of Supervisors for a two-year term beginning March 31, 2020 and terminating March 30, 2022.

RECOMMENDED ACTION:

Appoint Annaliesa Calhoun to a two-year term in the category of Community Representative from March 31, 2020 and terminating March 30, 2022.

FISCAL IMPACT:

None.

CONTACT NAME: Courtney Powell, Local Planning Council Coordinator

PHONE/EMAIL: 760-934-0031 / cpowell@monocoe.org

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
Membership Roster

History

Time	Who	Approval
3/12/2020 5:09 PM	County Administrative Office	Yes
3/10/2020 3:11 PM	County Counsel	Yes

3/10/2020 2:50 PM

Finance

Yes

Mono County Child Care Council



www.monocccc.org

**P. O. Box 130/
451 Sierra Park Rd.
Mammoth Lakes, CA 93546**

February 25, 2020

To: Mono County Board of Supervisors

From: Courtney Powell, Local Planning Council (LPC) Coordinator

Re: Reappointment of Member to the Mono County Child Care Council – Julie Winslow

Dear Board of Supervisors;

The Mono County Child Care Council (MCCCC) is requesting reappointment by the Board of Supervisors of council member Annaliesa Calhoun to serve as a member of the Child Care Council in the category of Community Representative. Annaliesa Calhoun works for First 5 Mono and runs the Childcare Quality System. Originally appointed by the Superintendent of Schools, her term expires 3/31/20.

The new appointment will be for a two-year term beginning 3/31/20 and ending 3/30/22.

Please confirm your agreement to reappoint Annaliesa Calhoun to serve as a member of the Mono County Child Care Council.

Thank you for considering this request.

Courtney Powell, LPC Coordinator

A handwritten signature in blue ink, appearing to be 'CPowell', written over a horizontal line.

cpowell@monocoe.com
760-934-0031 ext.136

2-25-2020
Date



Membership 2019-2020

Consumers of Child Care	
<p>Pam Heays Town of Mammoth Lakes, Consumer of Child Care 760-965-3603 (w); 509-671-0785 (c) P.O. Box 1609 Mammoth Lakes, CA 93546 pkobylarz@townofmammothlakes.ca.gov Term ends: 2/28/21 MCOE</p>	<p>---VACANT---</p>
Child Care Providers	
<p>---VACANT---</p>	<p>Julie Winslow Mammoth Kids Corner 760-934-4700 (w); 541-326-7124 (c) P.O. Box 9048 Mammoth Lakes, CA 93546 juliemarieblack14@gmail.com Term ends: 12/18/21 Bd of Sups</p>
Public Agency Representatives	
<p>Jacinda Croissant Mono County Health Department 760-924-1842 (w); 720-220-2124 (c) P.O. Box 3329 Mammoth Lakes, CA 93546 jcroissant@mono.ca.gov Term ends: 9/30/20 MCOE</p>	<p>Molly DesBaillets (Chair) First 5 Mono County 760-924-7626 (w) P.O. Box 130 Mammoth Lakes, CA 93546 mdesbaillets@monocoe.org Term ends: 10/31/20 Bd of Sups</p>
Community Representative	
<p>Sofia Flores (Vice-Chair) Mono County Behavioral Health 760-924-1740 (w) P.O. Box 2619 Mammoth Lakes, CA 93546 sflores@mono.ca.gov Term ends: 12/18/21 MCOE</p>	<p>Annaliesa Calhoun (Secretary) First 5 Mono County 760-924-7626 (w) P.O. Box 130 Mammoth Lakes, CA 93546 acalhoun@monocoe.org Term ends: 3/31/20 MCOE</p>
Discretionary Appointees	
<p>Brooke Bien Mammoth Unified School District 760-934-6802 x513 (w); 760-914-2290 (c) P.O. Box 3509 Mammoth Lakes, CA 93546 bbien@mammothusd.org Term ends: 8/14/2021 MCOE</p>	<p>Brittany Nelson Inyo Mono Advocates for Community Action 760-873-3001 (w) 180 E. Clarke Street Bishop, CA 93514 bnelson@imaca.net Term ends: 5/30/2021 Bd of Sups</p>
LPC Coordinator	
<p>Courtney Powell Mono County Office of Education 760-934-0031 (w) 451 Sierra Park Rd., P.O. Box 130, Mammoth Lakes, Ca 93546 cpowell@monocoe.org</p>	



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

Departments: Public Works Department, Solid Waste Division

TIME REQUIRED

**PERSONS
APPEARING
BEFORE THE
BOARD**

SUBJECT Contract Amendment with Terra
Firma Organics, Inc. for Green and
Wood Waste Processing

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed contract amendment to agreement with Terra Firma Organics, Inc. for green and wood waste processing services.

RECOMMENDED ACTION:

Approve amendment to existing agreement with Terra Firma Organics, Inc. and authorize the Public Works Director to execute that amendment on behalf of the County; provide any desired direction to staff.

FISCAL IMPACT:

Up to \$80,000 to the Solid Waste Enterprise Fund; no General Fund impact.

CONTACT NAME: Justin Nalder

PHONE/EMAIL: 760-932-5453 / jnalder@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
Contract Amendment

History

Time	Who	Approval
3/12/2020 5:05 PM	County Administrative Office	Yes
3/12/2020 12:55 PM	County Counsel	Yes

3/13/2020 1:52 PM

Finance

Yes



MONO COUNTY DEPARTMENT OF PUBLIC WORKS

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517
760.932.5440 • Fax 760.932.5441 • monopw@mono.ca.gov • www.monocounty.ca.gov

To: Honorable Chair and Members of the Board of Supervisors

From: Justin Nalder, Solid Waste Superintendent

Date: March 17, 2020

Subject: Amendment to Recycling and Diversion Services Contract with Terra Firma Organics, Inc. for Green and Wood Waste Chipping Services

Recommended Action

Approve amendment to existing agreement with Terra Firma Organics, Inc. and authorize the Public Works Director to execute that amendment on behalf of the County; provide any desired direction to staff.

Fiscal Impact

Up to \$80,000.00 to the Solid Waste Enterprise Fund; no General Fund impact.

Discussion

Over the last several years, Solid Waste Division staff has processed significant volumes of these green and wood waste stockpiles at all County solid waste sites but has not kept up with the incoming waste due to a combination of factors, including staff shortfall, the prioritization of other duties in order to meet state regulations, and equipment failures. Another major factor is that the biomass boiler installed at the County's Bridgeport Road Shop has proven to have very restrictive acceptance parameters that require several additional steps, adding significant time to processing operations. As a result, prior to entering into the original agreement with Terra Firma Organics, Inc. ("Terra Firma"), wood and green waste stockpiles were estimated to be at 25,000 raw material yards.

The concept of diverting these waste streams for boiler feedstock is a good one and contributes to the County's diversion goals, but it comes with significant operational costs. Recently, the Board approved the purchase of a mobile power screen that will eliminate a significant portion of processing hours. This unit is designed to sort wood / organic material by size once it has been chipped. In order to chip all of the existing stockpiles and simply catch up, staff found it necessary to contract for chipping services. Accordingly, in response to a Request for Proposals released on July 8, 2019, for services to address the need to process stockpiled wood and green waste at several of the County's solid waste sites, Terra Firma Organics, LLC submitted the top proposal, and thereafter, your Board authorized the Public Works Director to enter into an agreement with Terra Firma for the provision and performance of green and wood waste chipping services at its September 17, 2019 meeting.

Mono County Board of Supervisors

RE: Recycling and Diversion Services Contract -- Organics and Wood Chipping

March 17, 2020

Page 2 of 2

During its first deployment, Terra Firma processed 60% of the stockpiled material but was unable to process all stockpiled material because the cost to do so would have exceeded the \$100,000 contract limit included in the original agreement. The attached amendment would increase the contract limit of the original agreement to \$180,000 and thereby provide sufficient contract authority for the Solid Waste Division to compensate Terra Firma (from the Solid Waste Enterprise Fund) for the processing of the remainder of the green and wood waste stockpiles at the County's solid waste sites.

Moving forward, the Solid Waste Division will be diligently working to fill vacancies and regularly assign wood / organic waste chipping duties to staff. The mobile power sifter which is in operation will significantly reduce post-chipping production time. The need for transportation of material is being addressed with the addition of 40-yard bins and a dual-purpose transport/water truck. Once these elements are in place, staff expects that incoming materials will be manageable.

If you have any questions regarding this item, please contact me at (760) 932-5453 or jnalder@mono.ca.gov.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Justin Nalder".

Justin Nalder
Solid Waste Superintendent

**AGREEMENT AND FIRST AMENDMENT TO AGREEMENT BETWEEN
COUNTY OF MONO AND TERRA FIRMA ORGANICS, INC.
FOR THE PROVISION OF WOOD AND GREEN WASTE CHIPPING SERVICES**

This AGREEMENT AND FIRST AMENDMENT TO AGREEMENT BETWEEN COUNTY OF MONO AND TERRA FIRMA ORGANICS, INC. FOR THE PROVISION OF WOOD AND GREEN WASTE CHIPPING SERVICES (this "First Amendment") is entered into by and between the County of Mono, a political subdivision of the State of California ("County"), and Terra Firma Organics, Inc., a Wyoming corporation of Jackson, Wyoming ("Contractor"), for the purpose of amending the AGREEMENT BETWEEN COUNTY OF MONO AND TERRA FIRMA ORGANICS, INC. FOR THE PROVISION OF WOOD AND GREEN WASTE CHIPPING SERVICES ("Original Agreement"). Hereinafter, County and Contractor may be referred to collectively as the "Parties".

RECITALS

A. On or about October 8, 2019, the Parties entered into the Original Agreement providing for Contractor's provision and performance of wood and green waste chipping services. The Original Agreement is incorporated herein by this reference as though fully set forth in this First Amendment.

B. In pertinent part, Paragraph 3.D of the Original Agreement provides: "The total sum of all payments made by County to Contractor for services and work performed under [the Original Agreement] shall not exceed One Hundred Thousand and NO/100 Dollars (\$100,000.00) (the "Contract Limit")."

C. Since the execution of the Original Agreement, however, County determined (based on current stockpiles of green and wood waste at the County landfill and transfer stations) that it has the need for Contractor's wood and green waste chipping services in excess of the Contract Limit.

D. To date, County has been pleased with Contractor's provision and performance of services under the Original Agreement.

E. In light of the foregoing, the Parties wish to amend the Original Agreement to increase the Contract Limit to One Hundred Eighty Thousand and NO/100 Dollars (\$180,000.00).

NOW, THEREFORE, the Parties agree as follows:

1. The first sentence of Paragraph 3.D of the Original Agreement is deleted in its entirety and is replaced with the following sentence: "The total sum of all payments made by County to Contractor for services and work performed under this Agreement shall not exceed One Hundred Eighty Thousand and NO/100 Dollars (\$180,000.00) (the "Contract Limit")."

2. All other provisions of the Original Agreement not expressly amended or modified by this First Amendment shall remain in full force and effect.

3. This First Amendment may be executed in two (2) or more counterparts (including electronic transmission), each of which shall constitute an original, and all of which taken together shall constitute one and the same written instrument.

IN WITNESS of the foregoing, the Parties have signed this First Amendment through their duly authorized representatives, as set forth below:

COUNTY OF MONO:

TERRA FIRMA ORGANICS, INC.:

By: _____

By: _____

Name: Tony Dublino

Name: Dane Buk

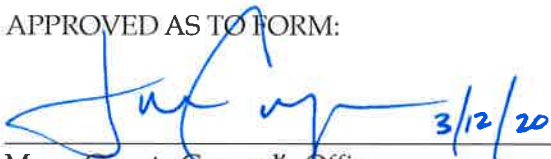
Title: Public Works Director

Title: President

Date: _____

Date: _____

APPROVED AS TO FORM:


3/12/20
Mono County Counsel's Office



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

TIME REQUIRED

SUBJECT Agricultural Commissioner's Office
Department Update March 2020

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

March 2020 Department Update from the Inyo and Mono Counties Agricultural Commissioner's Office.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME: Scheereen Dedman

PHONE/EMAIL: x5538 / sdedman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Department Report](#)

History

Time	Who	Approval
3/12/2020 4:52 PM	County Administrative Office	Yes
3/5/2020 12:26 AM	County Counsel	Yes
3/5/2020 11:41 AM	Finance	Yes



COUNTIES OF INYO AND MONO



AGRICULTURE • WEIGHTS & MEASURES • OWENS VALLEY MOSQUITO ABATEMENT PROGRAM • MAMMOTH LAKES MOSQUITO ABATEMENT DISTRICT
EASTERN SIERRA WEED MANAGEMENT AREA • INYO COUNTY COMMERCIAL CANNABIS PERMIT OFFICE

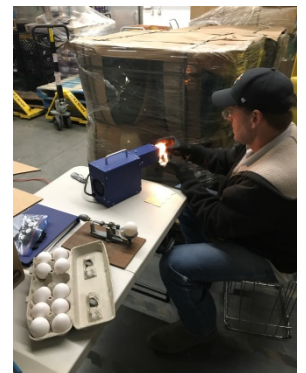
DEPARTMENT REPORT

March 2020

Agriculture

We will be holding our annual SpraySafe events in [Coleville](#) and [Bishop](#) again this year, with Coleville scheduled for March 25 and Bishop March 26. The Coleville event is held at the Antelope Valley Fire Protection District facility on Larson Lane, and the Bishop seminar is held at the Tallman Pavilion of the Tri County Fairgrounds. This event has been offered to area growers, pesticide professionals, and other interested parties for free over the last few years thanks to contributions from the Inyo/Mono Farm Bureau. Those interested in attending MUST RSVP with our office to ensure we have an accurate head count for lunch.

Our staff recently participated in the statewide “egg blitz” which is when many counties in California conduct coordinated egg sampling and testing of retail eggs to generate data on potential issues. Our inspectors use an egg candler, which produces a light intense enough to see inside the eggs to check for defects to determine grade. We also ensure size is correct and that eggs are clean and unbroken. Of the 225 dozen inspected throughout Inyo and Mono Counties, 75 dozen were rejected, mostly for “leakers”, or broken eggs.



Weights and Measures

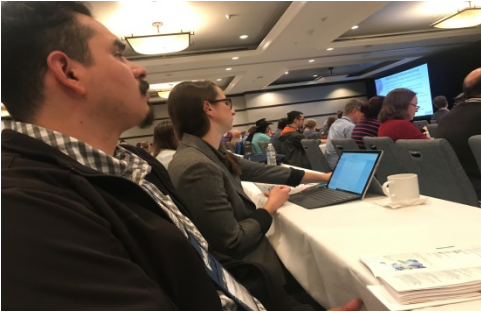
Happy Weights and Measures Week! March 1-7 each year is designated national [Weights and Measures Week](#), commemorating John Adam’s signing of the first national weights and measures laws on March 2, 1799.

The 1,000 lb. test standards that our department uses to test high capacity scales such as truck scales and aggregate hopper scales have been in Sacramento getting recertified. We expect those weights to be back this week. Our standards are retested every five years against the state standards to ensure they are still accurate. 1,000 lb. standards are required to be accurate to 1/10 of a pound!

Mosquito Abatement

Some of our mosquito control staff attended the [Mosquito and Vector Control Association of California](#) annual conference recently. This conference provides a range of great topics, research, and networking opportunities as well needed continuing education units for our licensees. Topics discussed ranged from legislative issues, to control methods and research, to emerging issues in the world of mosquito control.





We're starting to see some winter mosquitoes in our communities. These mosquitoes overwinter in brush and wake up ready to feed when temperatures begin to rise. Unfortunately, there is not a viable control option for these mosquitoes since they are not hatching, but adults from last year, and fogging isn't effective during the cooler months due to inadequate inversion conditions. A [press release](#) has been issued about this, and we can expect these nuisance mosquitoes to start disappearing soon.

Invasive Plant Management

The invasive plant management program has been awarded \$80,000 by the California Department of Food and Agriculture. These funds will be used to update equipment, including a truck and some ATVs, to ensure our program's viability moving forward. We are looking to complete the process of bringing on AmeriCorps seasonal staff this summer through an agreement with the [Sierra Nevada Alliance](#). This will not only provide jobs and experience for individuals looking to make their way into the environmental world, but also saves resources for our program since we only pay half of the employee costs.



Welcome back to Jacob Stevens, who we were able to bring on early this season to map invasive plant sites for a recently obtained grant!

Inyo County Commercial Cannabis Permit Office

We are still waiting for additional information regarding the state combining cannabis licensing entities into one state department. Inyo County issued an additional 5 commercial cannabis business licenses last month, bringing the total number to 27. There have not been any recent applications submitted. 92 licenses are still available throughout the county.

March 2020 Important Dates

March 17

Inyo/Mono Cattlemen's Association Meeting
Independence

March 19

Southern California Agricultural Commissioner
and Sealer's Association Meeting
Webinar

March 25

Coleville SpraySafe Event
Antelope Valley Fire Facility, Larson Lane

March 26

Bishop SpraySafe Event
Tallman Pavilion, Tri-County Fairgrounds



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

TIME REQUIRED

SUBJECT

Lahontan Region Basin Planning
Project Bacteria Water Quality
Objective Evaluation

PERSONS

**APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

A notice of public workshops from the Lahontan Regional Water Quality Control Board (Regional Board) is hosting a series of staff-led public workshops about the Bacteria Water Quality Objective (WQO) Evaluation project. The intent of the workshops is to inform the public about the definition of the bacteria WQO, why the Regional Board is engaging in the evaluation of the WQO, and the proposed timeline for the project.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
English Notice of Public Workshops
Spanish Notice of Public Workshops

History

Time	Who	Approval
3/12/2020 5:09 PM	County Administrative Office	Yes
3/11/2020 6:39 PM	County Counsel	Yes
3/11/2020 5:07 PM	Finance	Yes



GAVIN NEWSOM
GOVERNOR

JARED BLUMENFELD
SECRETARY FOR
ENVIRONMENTAL PROTECTION

Lahontan Regional Water Quality Control Board

NOTICE OF PUBLIC WORKSHOPS

LAHONTAN REGION BASIN PLANNING PROJECT BACTERIA WATER QUALITY OBJECTIVE EVALUATION

The Lahontan Regional Water Quality Control Board (Regional Board) will host a series of staff-led public workshops about the Bacteria Water Quality Objective (WQO) Evaluation project. The intent of the workshops is to inform the public about the definition of the bacteria WQO, why the Regional Board is engaging in the evaluation of the WQO, and the proposed timeline for the project. Meeting participants will have the opportunity to engage with Regional Board staff, local public health officials, and other subject matter experts, to ask questions, and to share comments and concerns regarding the project.

PUBLIC WORKSHOPS

Regional Board staff invites you to participate in any of the upcoming public workshops:

Tuesday, March 24, 2020 – 5:30PM

Mojave Water Agency
13846 Conference Center Drive, Apple Valley, CA 92307

Wednesday, March 25, 2020 – 5:30PM

Tallman Pavilion, Eastern Sierra Tri-County Fair
1234 Sierra Street, Bishop, CA 93514

Thursday, March 26, 2020 – 5:30PM

Lahontan Water Board Annex Hearing Room
971 Silver Dollar Avenue, South Lake Tahoe, CA 96150

Monday, March 30, 2020 – 5:30PM

Jensen Hall, Lassen County Fair
195 Russell Avenue, Susanville, CA 96130

**Oral language and Sign Language services are available upon request for public meetings. Please place your request for services at least 10 business days prior to the meeting by calling: Marina Pérez at (916) 322-4265*

For more information or to submit questions

Contact Ed Hancock at (530) 542-5574 or ed.hancock@waterboards.ca.gov

To review project information visit: [Lahontan Water Board Basin Planning webpage](http://www.waterboards.ca.gov/lahontan/water_issues/programs/basin_plan/)
https://www.waterboards.ca.gov/lahontan/water_issues/programs/basin_plan/

PETER C. PUMPHREY, CHAIR | PATTY Z. KOUYOUMDJIAN, EXECUTIVE OFFICER

Lahontan Regional Water Quality Control Board

AVISO DE TALLERES PÚBLICOS

PROYECTO DE PLANIFICACIÓN PARA LA CUENCA DE LA REGIÓN DE LAHONTAN PARA LA EVALUACIÓN DE LOS OBJETIVOS DE CALIDAD DEL AGUA ESTABLECIDOS PARA BACTERIA

El personal de la Junta Regional* encabezará una serie de talleres. Los talleres serán sobre el proyecto de Evaluación de los Objetivos de Calidad de Agua (WQOs) Establecidos para Bacteria. Los talleres son para informar al público sobre la definición de los WQOs para Bacteria, la razón por la que la Junta Regional* está envuelta en la evaluación de los WQOs, y el calendario para el proyecto. Los participantes tendrán la oportunidad de hablar con personal de la Junta Regional*, funcionarios locales de salud pública, y otros expertos en el tema, para hacer preguntas y expresar sus inquietudes sobre el proyecto.

TALLERES PÚBLICOS

El personal de la Junta Regional* invita al público a participar en cualquiera de estos próximos talleres públicos:

Jueves, 24 de marzo de 2020 – 5:30PM

Mojave Water Agency
13846 Conference Center Drive, Apple Valley, CA 92307

Miércoles, 25 de marzo de 2020 – 5:30PM

Tallman Pavilion, Eastern Sierra Tri-County Fair
1234 Sierra Street, Bishop, CA 93514

Jueves, 26 de marzo de 2020 – 5:30PM

Sala de Audiencias del Anexo de la Junta (Lahontan Water Board)
971 Silver Dollar Avenue, South Lake Tahoe, CA 96150

Lunes, 30 de marzo de 2020 – 5:30PM

Jensen Hall, Lassen County Fair
195 Russell Avenue, Susanville, CA 96130

**Se ofrece servicio de intérprete de Idioma Hablado y de Señas a solicitud para reuniones públicas. Solicite este servicio por lo menos 10 días hábiles antes de la fecha de la reunión llamando a: Marina Pérez al (916) 322-4265*

Para más información o para enviar preguntas

Contacte a Ed Hancock al (530) 542-5574 o en ed.hancock@waterboards.ca.gov

Para repasar información del proyecto visite: [Lahontan Water Board Basin Planning webpage](https://www.waterboards.ca.gov/lahtontan/water_issues/programs/basin_plan/webpage) https://www.waterboards.ca.gov/lahtontan/water_issues/programs/basin_plan/



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

Departments: Mono County Departments

TIME REQUIRED 10 minutes

PERSONS APPEARING BEFORE THE BOARD Sandra Pearce

SUBJECT Coronavirus Update

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

An opportunity for Mono County Departments to share Coronavirus-related issues with the Board, to include, but not limited to, the Public Health Department and it's efforts to provide guidance and mitigation measures to reduce the impact of COVID-19 in Mono County and the Eastern Sierra.

RECOMMENDED ACTION:

None, informational only.

FISCAL IMPACT:

None.

CONTACT NAME: Sandra Pearce

PHONE/EMAIL: 760-924-1818 / spearce@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
SS Advisory - AV Senior Center
Governor's Executive Order

History

Time	Who	Approval
3/13/2020 1:28 PM	County Administrative Office	Yes
3/13/2020 10:24 AM	County Counsel	Yes

3/13/2020 1:52 PM

Finance

Yes



Office of the ... DEPARTMENT OF SOCIAL SERVICES

C O U N T Y O F M O N O

P. O. Box 2969 • Mammoth Lakes • California 93546

KATHRYN PETERSON, MPH
Director

BRIDGEPORT OFFICE
(760) 932-5600
FAX (760) 932-5287

MAMMOTH LAKES OFFICE
(760) 924-1770
FAX (760) 924-5431



*** Social Services Advisory ***

Mono County closes Antelope Valley Senior Center temporarily to protect against coronavirus disease

In order to help protect Mono County's senior citizens from coronavirus disease (COVID-19), Mono County is **closing** the Antelope Valley Senior Center in Walker, California through the end of the month, effective Friday, March 13, 2020.

The County's home delivered meals program will continue to operate.

Mono County is following guidelines from the California Department of Public Health (CDPH), which advises against gatherings of individuals who are at higher risk for severe illness from COVID-19 to be limited to no more than 10 people.

Older adults (ages 60 and higher) as well as people who have serious, chronic medical conditions (like heart disease, diabetes and lung disease) are at higher risk for contracting COVID-19, according to the Centers for Disease Control and Prevention.

Antelope Valley Senior Center staff will reach out to the center's regular guests to check in on them. The center will re-evaluate where things stand at the end of the month.

The center is diligently following protocols for disinfecting its home delivered meals operations, including senior program vehicles.

All residents should practice good health hygiene which includes washing your hands, staying home if you are sick, avoiding close contact with people who are sick and covering your cough or sneeze with a tissue or your sleeve (not hands).

For more information, please contact Antelope Valley Senior Center at 530-495-2323. For up-to-date information on the coronavirus, visit www.monohealth.com.

EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA

EXECUTIVE ORDER N-25-20

WHEREAS on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS despite sustained efforts, the virus remains a threat, and further efforts to control the spread of the virus to reduce and minimize the risk of infection are needed; and

WHEREAS state and local public health officials may, as they deem necessary in the interest of public health, issue guidance limiting or recommending limitations upon attendance at public assemblies, conferences, or other mass events, which could cause the cancellation of such gatherings through no fault or responsibility of the parties involved, thereby constituting a force majeure; and

WHEREAS the Department of Public Health is maintaining up-to-date guidance relating to COVID-19, available to the public at <http://cdph.ca.gov/covid19>; and

WHEREAS the State of California and local governments, in collaboration with the Federal government, continue sustained efforts to minimize the spread and mitigate the effects of COVID-19; and

WHEREAS there is a need to secure numerous facilities to accommodate quarantine, isolation, or medical treatment of individuals testing positive for or exposed to COVID-19; and

WHEREAS, many individuals who have developmental disabilities and receive services through regional centers funded by the Department of Developmental Services also have chronic medical conditions that make them more susceptible to serious symptoms of COVID-19, and it is critical that they continue to receive their services while also protecting their own health and the general public health; and

WHEREAS individuals exposed to COVID-19 may be temporarily unable to report to work due to illness caused by COVID-19 or quarantines related to COVID-19 and individuals directly affected by COVID-19 may experience potential loss of income, health care and medical coverage, and ability to pay for housing and basic needs, thereby placing increased demands on already strained regional and local health and safety resources such as shelters and food banks; and

WHEREAS in the interest of public health and safety, it is necessary to exercise my authority under the Emergency Services Act, specifically Government Code section 8572, to ensure adequate facilities exist to address the impacts of COVID-19; and

WHEREAS under the provisions of Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes of the State of California, and in particular, Government Code sections 8567, 8571 and 8572, do hereby issue the following order to become effective immediately:

IT IS HEREBY ORDERED THAT:

1. All residents are to heed any orders and guidance of state and local public health officials, including but not limited to the imposition of social distancing measures, to control the spread of COVID-19.
2. For the period that began January 24, 2020 through the duration of this emergency, the Employment Development Department shall have the discretion to waive the one-week waiting period in Unemployment Insurance Code section 2627(b)(1) for disability insurance applicants who are unemployed and disabled as a result of the COVID-19, and who are otherwise eligible for disability insurance benefits.
3. For the period that began January 24, 2020 through the duration of this emergency, the Employment Development Department shall have the discretion to waive the one-week waiting period in Unemployment Insurance Code section 1253(d) for unemployment insurance applicants who are unemployed as a result of the COVID-19, and who are otherwise eligible for unemployment insurance benefits.
4. Notwithstanding Health and Safety Code section 1797.172(b), during the course of this emergency, the Director of the Emergency Medical Services Authority shall have the authority to implement additions to local optional scopes of practice without first consulting with a committee of local EMS medical directors named by the EMS Medical Directors Association of California.
5. In order to quickly provide relief from interest and penalties, the provisions of the Revenue and Taxation Code that apply to the taxes and fees administered by the Department of Tax and Fee Administration, requiring the filing of a statement under penalty of perjury setting forth the facts for a claim for relief, are suspended for a period of 60 days after the date of this Order for any individuals or businesses who are unable to file a timely tax return or make a timely payment as a result of complying with a state or local public health official's imposition or recommendation of social distancing measures related to COVID-19.
6. The Franchise Tax Board, the Board of Equalization, the Department of Tax and Fee Administration, and the Office of Tax Appeals shall use their administrative powers where appropriate to provide those individuals and businesses impacted by complying with a state or local public health official's imposition or recommendation of social

distancing measures related to COVID-19 with the extensions for filing, payment, audits, billing, notices, assessments, claims for refund, and relief from subsequent penalties and interest.

7. The Governor's Office of Emergency Services shall ensure adequate state staffing during this emergency. Consistent with applicable federal law, work hour limitations for retired annuitants, permanent and intermittent personnel, and state management and senior supervisors, are suspended. Furthermore, reinstatement and work hour limitations in Government Code sections 21220, 21224(a), and 7522.56(b), (d), (f), and (g), and the time limitations in Government Code section 19888.1 and California Code of Regulations, title 2, sections 300-303 are suspended. The Director of the California Department of Human Resources must be notified of any individual employed pursuant to these waivers.
8. The California Health and Human Services Agency and the Office of Emergency Services shall identify, and shall otherwise be prepared to make available—including through the execution of any necessary contracts or other agreements and, if necessary, through the exercise of the State's power to commandeer property – hotels and other places of temporary residence, medical facilities, and other facilities that are suitable for use as places of temporary residence or medical facilities as necessary for quarantining, isolating, or treating individuals who test positive for COVID-19 or who have had a high-risk exposure and are thought to be in the incubation period.
9. The certification and licensure requirements of California Code of Regulations, Title 17, section 1079 and Business and Professions Code section 1206.5 are suspended as to all persons who meet the requirements under the Clinical Laboratory Improvement Amendments of section 353 of the Public Health Service Act for high complexity testing and who are performing analysis of samples to test for SARS-CoV-2, the virus that causes COVID-19, in any certified public health laboratory or licensed clinical laboratory.
10. To ensure that individuals with developmental disabilities continue to receive the services and supports mandated by their individual program plans threatened by disruptions caused by COVID-19, the Director of the Department of Developmental Services may issue directives waiving any provision or requirement of the Lanterman Developmental Disabilities Services Act, the California Early Intervention Services Act, and the accompanying regulations of Title 17, Division 2 of the California Code of Regulations. A directive may delegate to the regional centers any authority granted to the Department by law where the Director believes such delegation is necessary to ensure services to individuals with developmental disabilities. The Director shall describe the need justifying the waiver granted in each directive and articulate how the waiver is necessary to protect the public health or safety from the threat of COVID-19 or necessary to ensure that services to individuals with developmental disabilities are not disrupted. Any waiver granted by a directive shall expire 30 days from the date of its issuance. The Director may grant one or more 30-day extensions if the waiver continues to be necessary

to protect health or safety or to ensure delivery of services. The Director shall rescind a waiver once it is no longer necessary to protect public health or safety or ensure delivery of services. Any waivers and extensions granted pursuant to this paragraph shall be posted on the Department's website.

11. Notwithstanding any other provision of state or local law, including the Bagley-Keene Act or the Brown Act, a local legislative body or state body is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local legislative body or state body, during the period in which state or local public officials impose or recommend measures to promote social distancing, including but not limited to limitations on public events. All requirements in both the Bagley-Keene Act and the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting are hereby waived.

In particular, any otherwise-applicable requirements that

- (i) state and local bodies notice each teleconference location from which a member will be participating in a public meeting;
- (ii) each teleconference location be accessible to the public;
- (iii) members of the public may address the body at each teleconference conference location;
- (iv) state and local bodies post agendas at all teleconference locations;
- (v) at least one member of the state body be physically present at the location specified in the notice of the meeting; and
- (vi) during teleconference meetings, a least a quorum of the members of the local body participate from locations within the boundaries of the territory over which the local body exercises jurisdiction

are hereby suspended, on the conditions that:

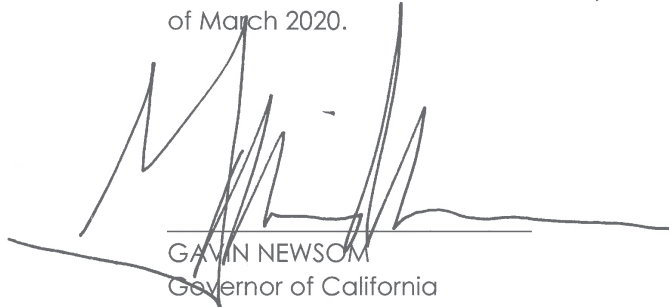
- (i) each state or local body must give advance notice of each public meeting, according to the timeframe otherwise prescribed by the Bagley-Keene Act or the Brown Act, and using the means otherwise prescribed by the Bagley-Keene Act or the Brown Act, as applicable; and
- (ii) consistent with the notice requirement in paragraph (i), each state or local body must notice at least one publicly accessible location from which members of the public shall have the right to observe and offer public comment at the public meeting, consistent with the public's rights of access and public comment otherwise provided for by the Bagley-Keene Act and the Brown Act, as applicable (including, but not limited to, the requirement that such rights of access and public comment be made available in a manner consistent with the Americans with Disabilities Act).

In addition to the mandatory conditions set forth above, all state and local bodies are urged to use sound discretion and to make reasonable efforts to adhere as closely as reasonably possible to the provisions of the Bagley-Keene Act and the Brown Act, and other applicable local laws regulating the conduct of public meetings, in order to maximize transparency and provide the public access to their meetings.

IT IS FURTHER ORDERED that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 12th day of March 2020.



A handwritten signature in black ink, appearing to read 'Gavin Newsom', is written over a horizontal line. The signature is stylized and somewhat messy.

GAVIN NEWSOM
Governor of California

ATTEST:

ALEX PADILLA
Secretary of State



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

Departments: First 5 Mono County

TIME REQUIRED 10 minutes (5 minute presentation; 5 minute discussion) **PERSONS APPEARING BEFORE THE BOARD** Molly DesBaillets, Executive Director

SUBJECT First 5 FY 2018-19 Evaluation Report

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Evaluation of services provided to families and children prenatal to five years old in Mono County for Fiscal Year 2018-19.

RECOMMENDED ACTION:

None, informational only.

FISCAL IMPACT:

None.

CONTACT NAME: Molly DesBaillets

PHONE/EMAIL: 760-924-7626 / mdesbaillets@monocoe.org

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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Staff Report
Presentation
Report

History

Time	Who	Approval
3/12/2020 5:09 PM	County Administrative Office	Yes
3/10/2020 3:24 PM	County Counsel	Yes

3/10/2020 11:26 AM

Finance

Yes



Bob Gardner
Commission Chair
Mono County Board of
Supervisors

Stacey Adler, PhD
Commission Vice-Chair
Mono County Superintendent of
Schools

Jeanne Sassin
Commission Secretary
Teacher
Lee Vining Elementary School

Dr. Tom Boo
Mono County Health Officer

Dr. Kristin Collins
Pediatrician
Mammoth Hospital

Michelle Raust
Program Manager, Child and
Adult Services
Mono County Department of
Social Services

Patricia Robertson
Executive Director
Mammoth Lakes Housing

Date: March 17, 2020

To: Honorable Board of Supervisors

From: Molly DesBaillets, Executive Director First 5 Mono County

Subject: FY 2018-19 Evaluation Report

Subject

Evaluation of services provided to families and children prenatal to five years old in Mono County for Fiscal Year 2018-19

Recommendation

Receive a report of activities and evaluation results from First 5 Mono County and provide comments about services to families prenatal to five.

Fiscal Impact

None

Discussion

The California Children and Families Act (also known as Proposition 10 or "First 5") was enacted in 1998, increasing taxes on tobacco products to provide funding for services to promote early childhood development from prenatal to age 5. The Mono County Board of Supervisors created the Mono County Children and Families Commission, First 5 Mono, in 1999 to:

- Evaluate the current and projected needs of young children and their families.
- Develop a strategic plan describing how to address community needs.
- Determine how to expend local First 5 resources.
- Evaluate the effectiveness of funded programs and activities.

First 5 Mono County currently receives a baseline of \$250,000 a year from tobacco tax funds including annual allocations and small population county funding augmentations. \$73,000 a year comes from Mono County Social Services and Behavioral Health for high-needs home visiting and Peapod Playgroups. First 5 Mono also collaborates with Mono County to: 1) provide funding through CDBG for child care in Benton and Bridgeport, and, 2) starting in FY 2019-20, increase home visiting services to use the Parents as Teachers evidence-based model.

Molly DesBaillets, MA
Executive Director

Providing leadership in sustaining a network of support for all children, ages 0 through 5 years, and their families. Partnering with the community to improve outcomes in children's health, safety and learning.

P.O. Box 130 ♦ Mammoth Lakes, CA 93546
760-924-7626 ♦ 760-934-8443 (fax) ♦ mdesbaillets@monocoe.org monokids.org



FY 2018-19

EVALUATION REPORT
PRESENTATION

Our goal is to enhance the network of support services for families with children ages 0 to 5 years.

Overview

The California Children and Families Act (also known as Proposition 10 or “First 5”) was enacted in 1998, increasing taxes on tobacco products to provide funding for services to promote early childhood development from prenatal to age 5. Mono County currently receives approximately \$390,000 from annual allocations, the Small Population County Funding Augmentation, and child care quality funds. To access these funds, First 5 Mono adopts a strategic plan demonstrating the use of Proposition 10 funds to promote a comprehensive and integrated system of early childhood development services.

The Mono County Children and Families Commission, First 5 Mono, was created in 1999 by the Mono County Board of Supervisors to:

- Evaluate the current and projected needs of children birth to five years old
- Develop a strategic plan describing how to address community needs.
- Determine how to expend local First 5 resources.
- Evaluate the effectiveness of funded programs and activities.

To fulfill the intent of the creation of First 5 Mono, meet state and local requirements, and evaluate the funded programs for the purposes of continuous quality improvement, First 5 Mono annually produces an evaluation report. This report has evolved over the last 5 years to include indicator data and more details about the investment areas in the First 5 Mono Strategic Plan. With new Small Population County Funding Agreement requirements and example content from First 5 California, this year’s format mirrors the state-developed example.

Throughout the year First 5 Mono collects participation and survey data from funded programs for the purposes of monitoring and evaluating the programs included in our strategic plan. Herein findings, conclusions, and recommendations based on the evaluation results will describe how evaluation data will be used to guide program improvements and decision making.

Overview Continued

First 5 Mono programs served the following number and percent of the 0-5 population

Improved Family Functioning

Home Visiting: 150, 22%

Child ethnicity: non-Hispanic 74, Hispanic 76

Family Area of Residence

Benton, Chalfant, Paradise: 1

Mammoth Lakes, Crowley Lake, Sunny Slopes: 119

June Lake, Lee Vining, Mono City: 4

Bridgeport, Walker, Coleville, Walker, Topaz: 12

Improved Child Development

CDBG Preschools 10, 1%

Childcare Quality System 717, 100% includes duplicates

Footsteps2brilliance 35, 5%

Peapod Playgroups 143, 21%

Raising A Reader 177, 26%

Summer Bridge 46, 7%

Improved Child Health

Oral Health: 114, 17%

Safe Kids: 159, 23%

Key Findings

Home Visiting

- ▶ Participating families have improved parental knowledge, understanding, and engagement in promoting their children's development and physical and mental health.
- ▶ Many enrolled children not already receiving special needs services received developmental screenings (n=138), 72, 54%
- ▶ Mothers participating in First 5 Mono Home Visiting have increased breastfeeding rates compared to California mothers.

Oral Health

- ▶ Children at kindergarten entry have a high percentage of untreated carries, 33%

Peapod Playgroups

- ▶ Participating families are receiving child-development and parenting education.

Programs and Evaluation

IMPROVED FAMILY FUNCTIONING

Home Visiting

IMPROVED CHILD DEVELOPMENT

School Readiness

Family Behavioral Health

Childcare Quality

IMPROVED CHILD HEALTH

Oral Health

Child Safety

Improved Family Functioning

Home Visiting

5

Home Visiting is included in the First 5 Mono Strategic Plan because it is nationally recognized as a strong strategy to improve outcomes for children and families. Home Visiting is an effective tool to: improve family functioning, decrease child abuse, and improve school readiness and literacy. In partnership with Mammoth Hospital, First 5 also provides lactation services through its Home Visiting efforts. Individual breastfeeding support in Labor and Delivery, at home, and through the group meeting Café Mom, enhances the will and ability for moms to sustain breastfeeding, positively contributing to overall childhood health.

The 2018-19 investment in Home Visiting was \$183,039 which includes the following:

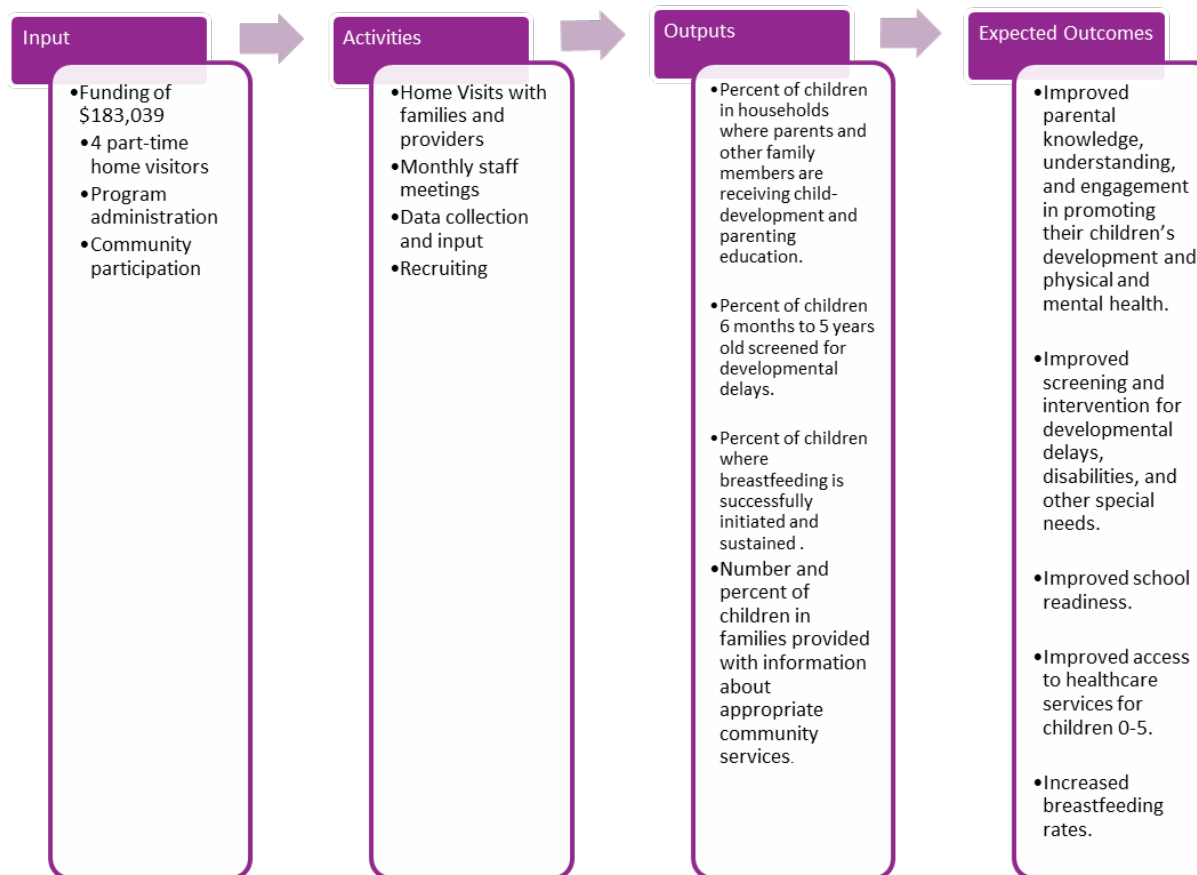
- ▶ Welcome Baby!: 9 visits to families with a child prenatal to one year old, visit frequency increases with family stressors.
- ▶ Parenting Partners: 3-24 visits a year depending on need for families with stressors and a child one year old to kindergarten entry.
- ▶ CalWORKS Home Visiting: 24 visits a year for 3 years

Program objectives include:

- ▶ Facilitate parents' role as their child's first and most important teacher
- ▶ Provide information on typical child development
- ▶ Stimulate child development by providing age-appropriate activities
- ▶ Increase and support breastfeeding and literacy activities
- ▶ Link families to community services and support access to services
- ▶ Conduct developmental screenings and refer families to early intervention programs
- ▶ Provide culturally competent services in Spanish and English
- ▶ Facilitate optimal family functioning
- ▶ Decrease child abuse and neglect






Logic Model

Home Visiting



Results and Indicators

Home Visiting

Result I: <i>Mono County children 0-5 are educated to their greatest potential.</i>					
Indicator	Investment area	2016-17	2017-18	2018-19	
2. Number and percent of children prenatal to age 1 whose parents accessed Home Visiting	Home Visiting	52%	43%	89, 66%	
3. Number and percent of children prenatal to age 5 whose parents accessed Home Visiting.		23%	21%	148, 22%	
4. Number and percent of children 6 months to 5 years old screened for developmental delays.	Home Visiting & Childcare Quality	28%	29%	252, 35%	
Result II: <i>All Mono County children 0-5 are healthy.</i>					
14. Number and percent of children in households where parents and other family members are receiving child-development and parenting education.	Home Visiting & Family Behavioral Health	46%	44%	273, 40%	
15. Number and percent of children where breastfeeding is successfully initiated and sustained.	Home Visiting	91%	Not available	88, 86%	
16. Number and percent of children 0 to 5 years of age who are in the expected range of weight for their height and age, or BMI.	Home Visiting	77%	Not available	280, 81%	

3 Year
Trend

Visits Provided & Families Served

Home Visiting

Table 2: Visits Provided

<i>Visit Type</i>	<i>FY 2016-17*</i>	<i>FY 2017-18*</i>	<i>FY 18-19</i>
<i>Prenatal Home Visits</i>	38	63	65
<i>Birth-5 Home Visits</i>	564	561	527
<i>Total Visits</i>	602	624	592

*numbers updated from previous years due to database calculation updates.

Table 3: Families Served

	<i>FY 2016-17</i>	<i>FY 2017-18</i>	<i>FY 18-19</i>
<i>New Babies Enrolled in WB!</i>	69	58	89
<i>Births to Mono County Residents*</i>	132	134	135
<i>Percent of Mono County Babies Enrolled</i>	52%	43%	66%
<i>Total Families Served</i>	141	125	136

*Source: California Department of Finance January 2019, projections

FY calculations use the calendar year projections of the year the FY begins (e.g., 2018 for FY 2018-19)

High Needs

Home Visiting

Table 5: High Needs

Families with high needs: 52, 38%

High Needs is determined using the national home visiting standard. If a family has *more than one of the following* stressors

low income or education,
child or parent with a disability
homeless or unstable housing
young parent
substance abuse

foster parents
incarcerated parent
very low birth weight
domestic violence
recent immigrant

death in the immediate family
child abuse or neglect
active military family

<i>Select stressors</i>	<i>Number of families</i>
<i>Low income</i>	46
<i>High School Diploma or Equivalency not attained</i>	27
<i>Child with a Disability</i>	16
<i>Parent with a Disability</i>	5
<i>Young Parent (parenting under age of 21)</i>	5
<i>Housing Instability</i>	5

Developmental Screenings

Home Visiting

10

Most suspected delays were addressed by suggesting activities which parents completed with their children. Others were referred by home visitors and parents for formal assessments through early intervention services administered by Kern Regional Center or Mono County Office of Education.

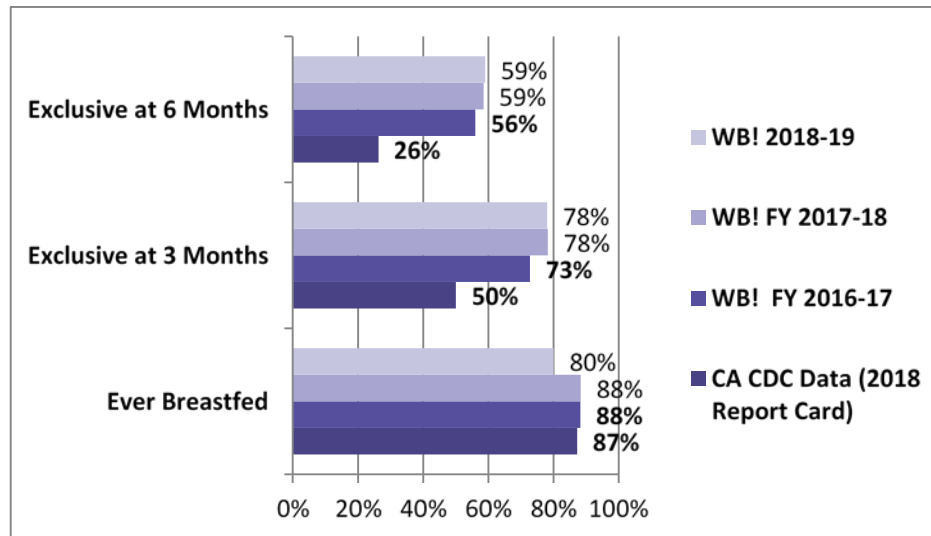
- Table 4 Home Visiting Ages and Stages Questionnaire

	<i>Number of children</i>	<i>Percent of children without an identified delay or disability</i>
	<i>n=138</i>	
<i>Screenings Completed</i>	72*	54%
<i>With one or more identified concern(s)</i>	21	29% of those screened
<i>Who received Early Intervention Services as a result of a screening</i>	4	6% of those screened

Breastfeeding

Home Visiting

- Figure 3: Breastfeeding Rates for Moms Enrolled in First 5 Mono Home Visiting Compared to California 2016-17 to 2018-19



○

Exit Survey

Home Visiting

12

	Strongly Agree FY 18-19 N=16	Strongly Agree FY 17-18 N=26
<i>I feel comfortable talking with my parent educator.</i>	94%	100%
<i>I would recommend this program to a friend</i>	94%	100%
<i>My parent educator gives me handouts that help me continue learning about parenting and child development.</i>	94%	93%
<i>My parent educator is genuinely interested in me and my child.</i>	94%	93%
<i>My parent educator encourages me to read books to my child.</i>	88%	93%
<i>This program increases my understanding of my child's development.</i>	69%	87%
<i>My parent educator helps me find useful resources in my community.</i>	75%	80%
<i>Activities in the visits strengthen my relationship with my child.</i>	69%	73%
<i>I feel less stressed because of this program.</i>	50%	73%

Exit Survey

Home Visiting

	N=6	Before Program	After Program	Change
	scale of 1 (strongly disagree) to 5 (strongly agree)			
		Average	Average	
<i>I know how to meet my child's social and emotional needs.</i>		3.3	4.3	1
<i>I understand my child's development and how it influences my parenting responses.</i>		3	4.2	1.2
<i>I regularly support my child's development through play, reading, and shared time together.</i>		4	4.5	.5
<i>I establish routines and set reasonable limits and rules for my child.</i>		3.3	4.3	1
<i>I use positive discipline with my child.</i>		3.7	4.2	.5
<i>I make my home safe for my child.</i>		4.2	4.7	.5
<i>I am able to set and achieve goals.</i>		3.5	4	.5
<i>I am able to deal with the stresses of parenting and life in general.</i>		3	4.2	1.2
<i>I feel supported as a parent.</i>		2.8	4.2	1.4
	Total			7.8

Evaluation, Findings, and Conclusions

Home Visiting

- ▶ Are parents participating in Home Visiting receiving child development and parenting education? (indicator 14) Yes
- ▶ Does Home Visiting improve screening and intervention for developmental delays, disabilities, and other special needs? (indicator 4) Yes
- ▶ Does Home Visiting improve school readiness? (indicator 9, see school readiness section) Yes
- ▶ Do children whose mothers participate in Home Visiting have increased breastfeeding rates? (related indicator:15) Yes
- ▶ Is the number of parents participating high or increasing for the following age ranges: prenatal to 1 and prenatal to 5? (indicators, 2 & 3) Yes for prenatal to 1, and no for prenatal to 5.
- ▶ Is the percent of children 0-5 with the expected BMI high or increasing? (indicator 16) Yes

School Readiness

Transition to School and Early Literacy

A child's education begins very early. Since school-based educational systems do not begin until 3-5 years of age, First 5 and community partners offer programs to help prepare children for school in the early years. School readiness programs include all Mono County public elementary schools, childcare and preschool centers, special needs programs, and the Mono County Library System. The FY 2018-19 investment in school readiness was \$82,066 with funding support from First 5 SPCFA (\$82,063). For all incoming kindergartners planning to attend a public school, First 5 Mono funds transition to school support including Kindergarten Round Up (which First 5 also implements in partnership with the schools), Summer Bridge, and incoming kindergarten assessments (Conducted by Eastern Sierra and Mammoth Unified School Districts). Early literacy investments include: Raising A Reader and Story Time (conducted and partially funded by Mono County Libraries), Readers' Theatre and First Book (conducted and funded by First 5 Mono), and Footsteps2brilliance (operated and primarily funded by Mono County Office of Education with funding support from First 5 Mono and Mono County) .

The objectives and a brief description for the programs funded in this category are as follows:

Transition to School Programs

Kindergarten Round Up: informational meeting held at all public elementary schools in the County

Objectives:

- Introduce families and children to the school, teachers, principal, and each other
- Provide information on entering school and kindergarten readiness
- Facilitate children and families' smooth transition into the education system
- Enroll children in kindergarten
- Sign children up for Summer Bridge

Summer Bridge: two week kindergarten transition program held in the summer for incoming kindergartners

Objectives:

- Identify children's skill development needs before school begins
- Improve school readiness

Incoming Kindergarten Assessments: school readiness assessments conducted by teachers in the first month of school

Objectives:

- Assess students' school readiness
- Identify children's skill development needs

Early Literacy Programs

Raising A Reader: book bags distributed by libraries and early learning programs

Objectives:

- Increase literacy for young children
- Encourage use of the library system
- Increase parental and care-provider literacy activities

Readers' Theatre: a literacy program provided to licensed childcares

Objectives:

- Increase literacy for young children
- Increase care-provider literacy activities

Footsteps2brilliance: a literacy application

Objective:

- Increase literacy for young children

First Book: free children's books

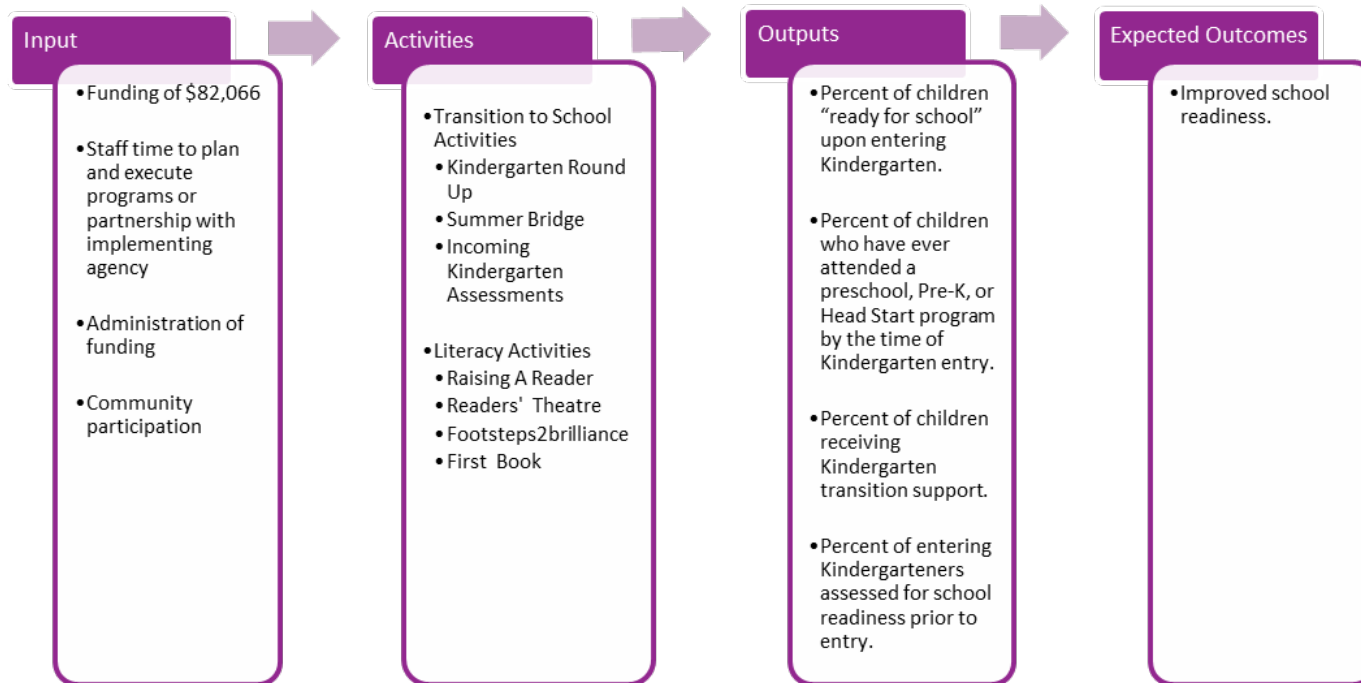
Objectives:

- Increase parent-child literacy activities
- Facilitate positive parent-child interaction

Logic Model

School Readiness

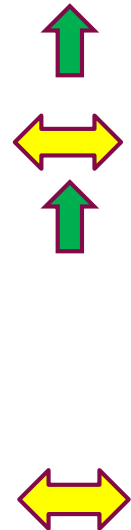
16



Results and Indicators

School Readiness

Result I: <i>Mono County children 0-5 are educated to their greatest potential.</i>					
Indicator	Investment area	2016-17	2017-18	2018-19	
8. Number and percent of children who have ever attended a preschool, Pre-K, or Head Start program by the time of Kindergarten entry.	School Readiness	24%	66%	71, 76%	3 Year Trend
9. Number and percent of children “ready for school” upon entering Kindergarten.		50%	49%	60, 51%	
10. Number and percent of children whose parents attended Kindergarten and TK Round Up.		67%	54%	87, 73%	
11. Number and percent of children birth to 5 accessing funded literacy activities.		New Indicator		325, 47%	
12. Number and percentage of age-eligible children for whom a preschool slot is available.				286, 100%*	
13. Number and percent of entering Kindergartners assessed for school readiness at entry.		99%	100%	118, 98%	

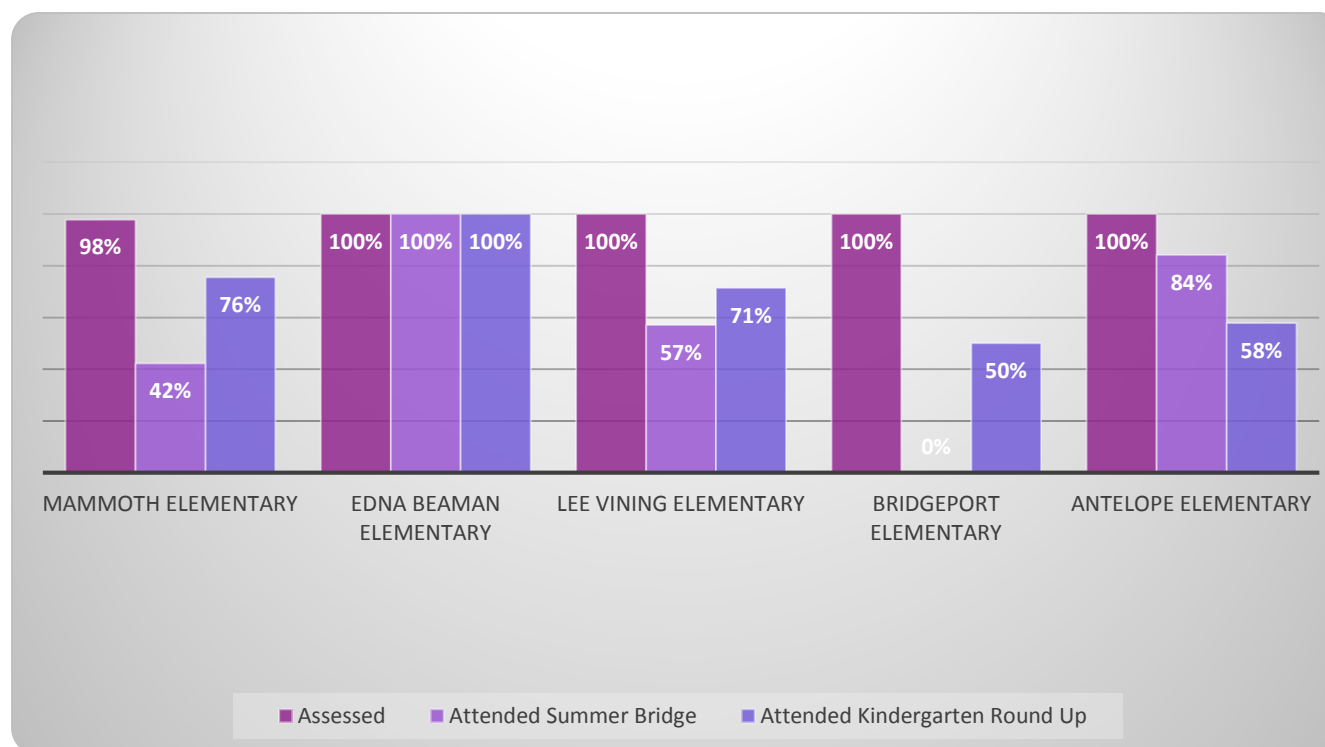


*although there are slots available for 100% of preschoolers, some remain unfilled due to: 1) the location of the available slots, or 2) eligibility based on income or parental employment by the federal government.

Transition to School Participation

Kindergartners who Started School in August of 2018

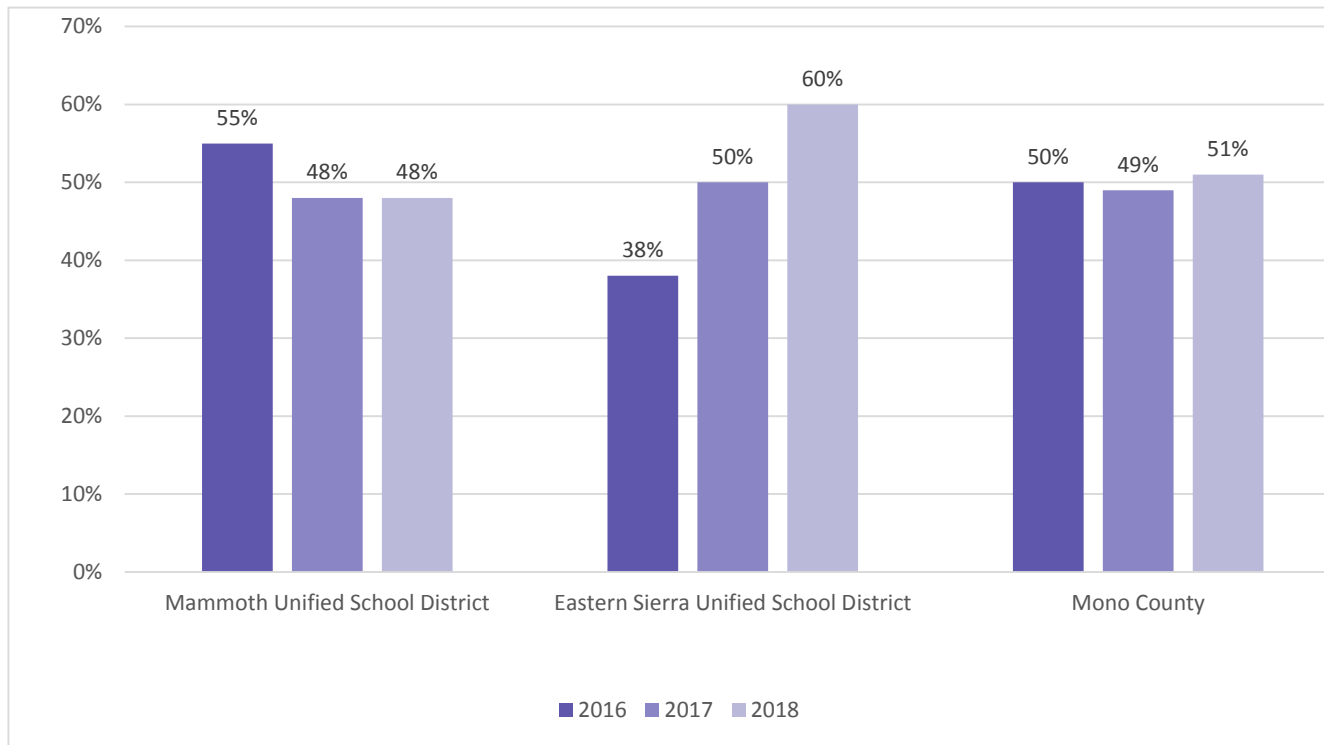
School readiness



Kindergartners Assessed as School Ready by District 2016-2018

School Readiness

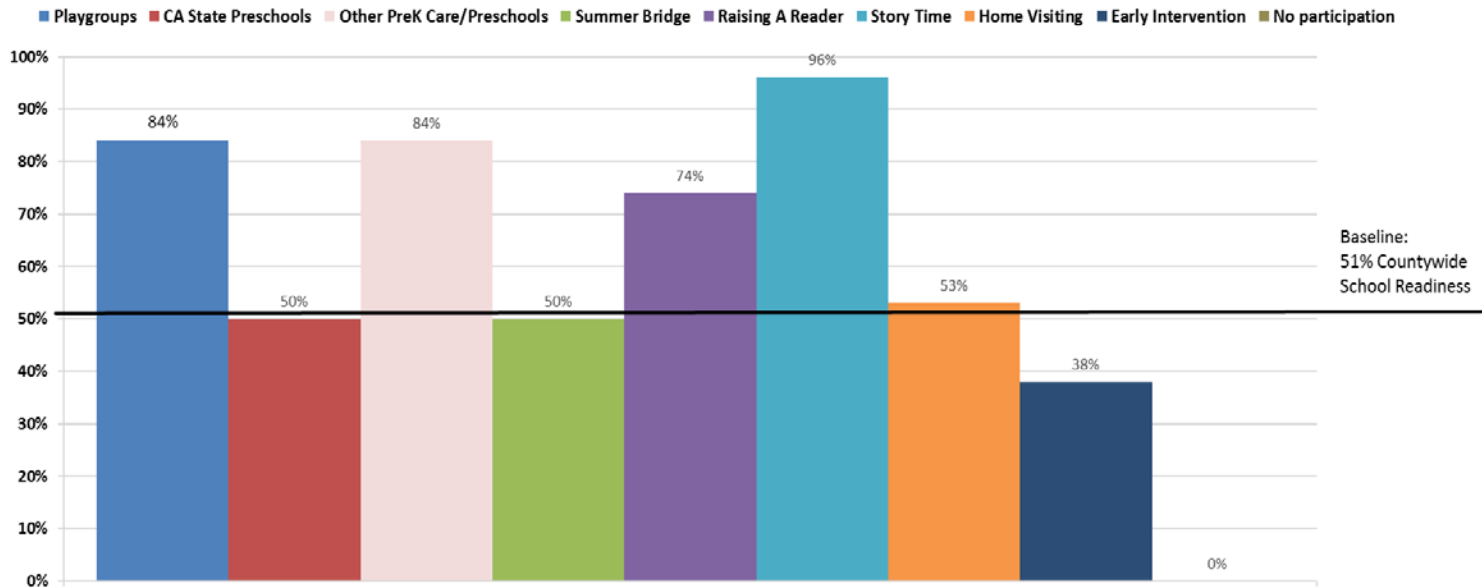
19



Percent of Kindergartners Assessed as School Ready by Program participation 2018

School Readiness

**Mono County
Kindergarten School Readiness by Activity Participation
compared to Overall School Readiness*
2018**



Activity participation data source: parent surveys completed at kindergarten entry

School readiness data source: Brigance screening at kindergarten entry

n=94, 78% of the K class

* duplicates included, children reported as participating in multiple programs are counted in each activity

Summer Bridge Surveys

School Readiness

Parent Survey

In which ways do you feel Summer Bridge helped prepare your child for Kindergarten?

<i>Classroom Skill</i>	Percent of Parents, N=49 (82% reporting)
<i>Getting used to the classroom</i>	90%
<i>Meeting the teachers</i>	86%
<i>Increased self-confidence</i>	67%
<i>Adjusting to a group learning environment</i>	65%
<i>Development of social skills</i>	55%
<i>Learning how to follow directions</i>	55%
<i>Increased attention span</i>	45%

Teacher Survey

How could we improve the Summer Bridge Program next year?

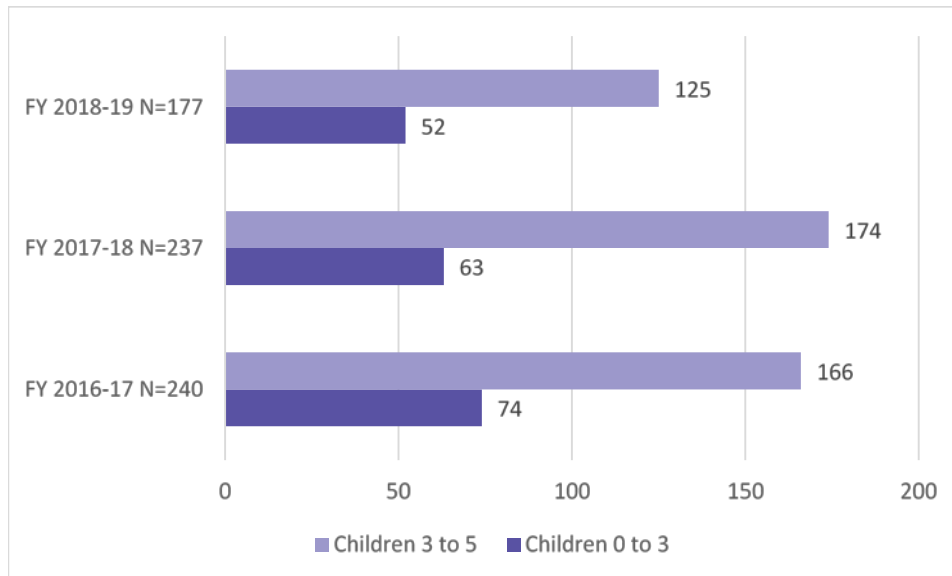
- ▶ Assessing students in spring to make sure all students are identified who have not been to preschool.
- ▶ Footsteps2Brilliance login and passwords for each student enrolled in Summer Bridge.
- ▶ I believe the program works well. We might want to try advertising in the newspapers and radio stations.
- ▶ It was great!

Raising A Reader

School Readiness

22

Figure 1: Raising A Reader, Participation by Age 2016-17 to 2018-19



Readers' Theatre

School Readiness

Table 1: Readers' Theater Participation by Location

<i>Readers' Theater Location</i>	<i>FY 2016-17</i>	<i>FY 2017-18</i>	<i>FY 2018-19</i>
<i>Family Child Care Providers</i>	4	-	-
<i>Edna Beaman Elementary Preschool</i>			2
<i>Bridgeport Elementary Preschool</i>	-	8	10
<i>Coleville State Preschool</i>	12	9	11
<i>Coleville Marine Base Childcare</i>	13	18	8
<i>Lee Vining Head Start Preschool</i>	15	7	6
<i>Lutheran Preschool</i>	-	9	9
<i>Kids' Corner</i>	15	15	17
<i>Mammoth Head Start Preschool</i>	21	18	18
<i>MCOE Preschool or TK Room</i>	-	9	14
Total	80	93	95

First 5 Mono conducted Readers' Theatre in the Spring of 2019. Children listened to a reading of Monsters Don't Eat Broccoli, received fresh broccoli snacks, and were given a Potter the Otter book to read at home.

Early Literacy

School Readiness

Table 2: First Book Distribution

<i>Program</i>	<i>Number of Books</i>
<i>Home Visiting & Peapod</i>	415
<i>Health & Safety Fairs</i>	10
<i>Back to School Night</i>	30
Total	455

Table 3: Birth to Five-Year-Old Footsteps2Brilliance Participation

2017-18	500
2018-19	35

Evaluation, Findings, and Conclusions

School Readiness

25

- ▶ Is the percent of children “ready for school” upon entering kindergarten increasing? (indicator 9) Yes, but minimally
- ▶ Is the percent of children who have ever attended a preschool, Pre-K, or Head Start program by the time of Kindergarten entry increasing? (indicator 8) Yes
- ▶ Is there a high or increasing percent of preschool slots for age-eligible children? (indicator 12) Although countywide data shows 100% of age-eligible children have a preschool slot, some slots remain unfilled. The reasons for underutilization are:
 - ▶ Slots are located in towns without enough children to fill them
 - ▶ Children are not able to enroll because of income requirements (e.g., State Preschool, CDBG, or Head Start)
 - ▶ Lack of transportation
 - ▶ Federal employment requirements for parents (e.g., Mountain Warfare Training Facility Child Development Center).
- ▶ Is the percent of entering Kindergartners assessed for school readiness at entry increasing or remaining high? (indicator 13) Yes
- ▶ Is the percent of children whose parents attended Kindergarten and TK Round-Up increasing or remaining high? (indicator 10) Yes
- ▶ Is the percent of children birth to 5 accessing funded literacy activities high or increasing? (indicator 11) new indicator, TBD

Family Behavioral Health

26

In such a rural and geographically isolated county, it is easy for families to feel alone. Opportunities for children and their parents are fewer than in more populated areas. To meet the social needs of parents and their children, a weekly playgroup program was developed. Funding is primarily from Mono County Behavioral Health (\$40,000) with a small contribution from First 5 Mono (\$2,937) for a total investment of \$42,937. Playgroups and parent education are conducted by First 5 Mono.

The objectives and a brief description for the program funded in this category is as follows:

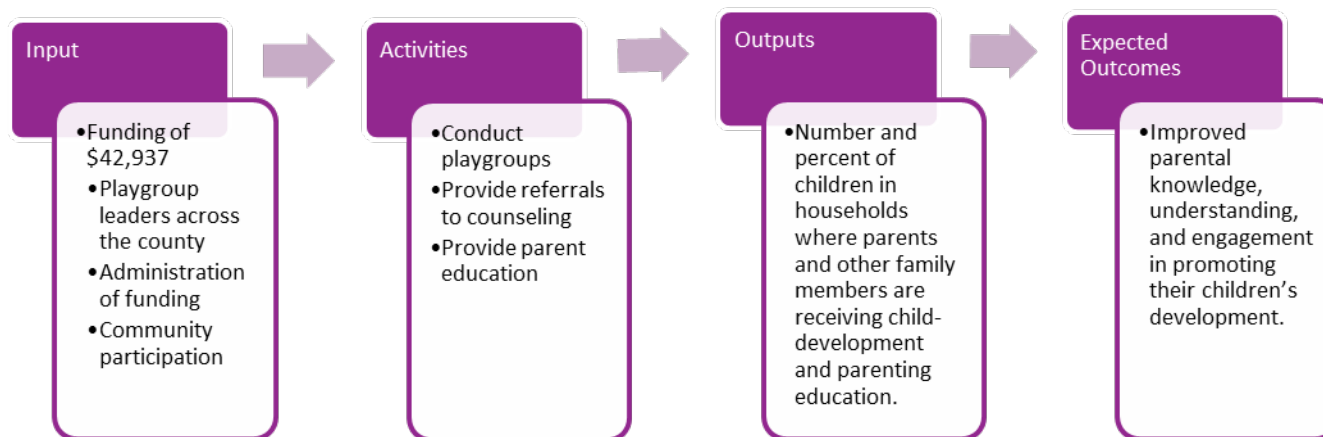
Peapod Playgroups: For parents, caregivers, and children birth to 5 years old. Playgroups meet for 10-week sessions. Sessions were held in the following communities: Walker, Bridgeport, Mammoth Lakes, Crowley Lake, Lee Vining, June Lake and Chalfant/Benton.

Objectives:

- ▶ Decrease isolation by providing parents and children an opportunity to socialize
- ▶ Destigmatize seeking behavioral health services
- ▶ Link families to community services
- ▶ Encourage school readiness and early literacy.

Logic Model

Family Behavioral Health



Results and Indicators

Family Behavioral Health

Result I: *Mono County children 0-5 are educated to their greatest potential.*

Indicator	Investment area	2016-17	2017-18	2018-19
1. Peapod survey data yields 100% satisfaction or an average of 4-5 on a scale of 1-5 that the playgroup met participant expectations	Family Behavioral Health	Yes	Yes	Yes
14. Number and percent of children in households where parents and other family members are receiving child-development and parenting education.	Home Visiting & Family Behavioral Health	46%	44%	273, 40%

3 Year
Trend



Peapod Playgroups

Family Behavioral Health



• Figure 1: Participation 2016-17 to 2018-19

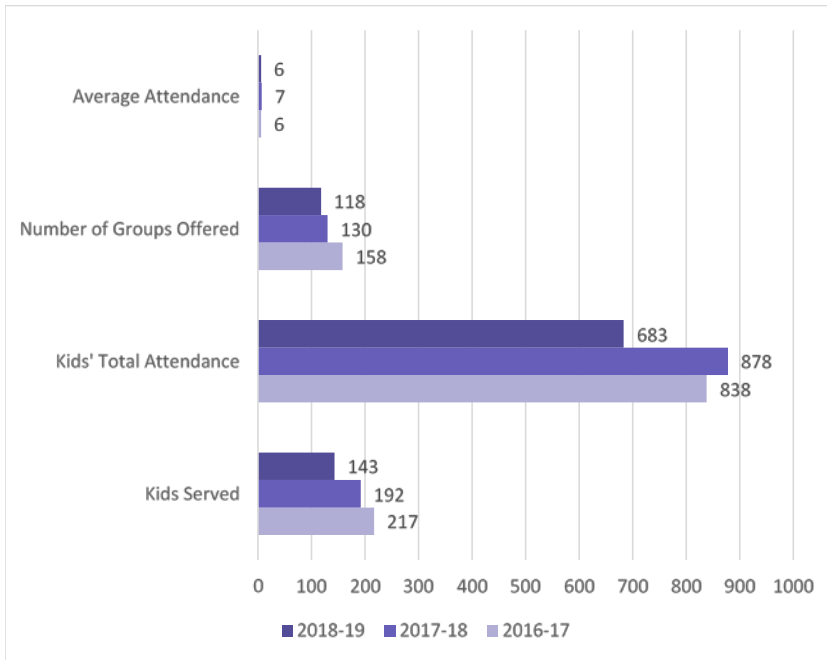


Table 1: Families Served by Location 2016-17 to 2018-19, includes duplicates between locations

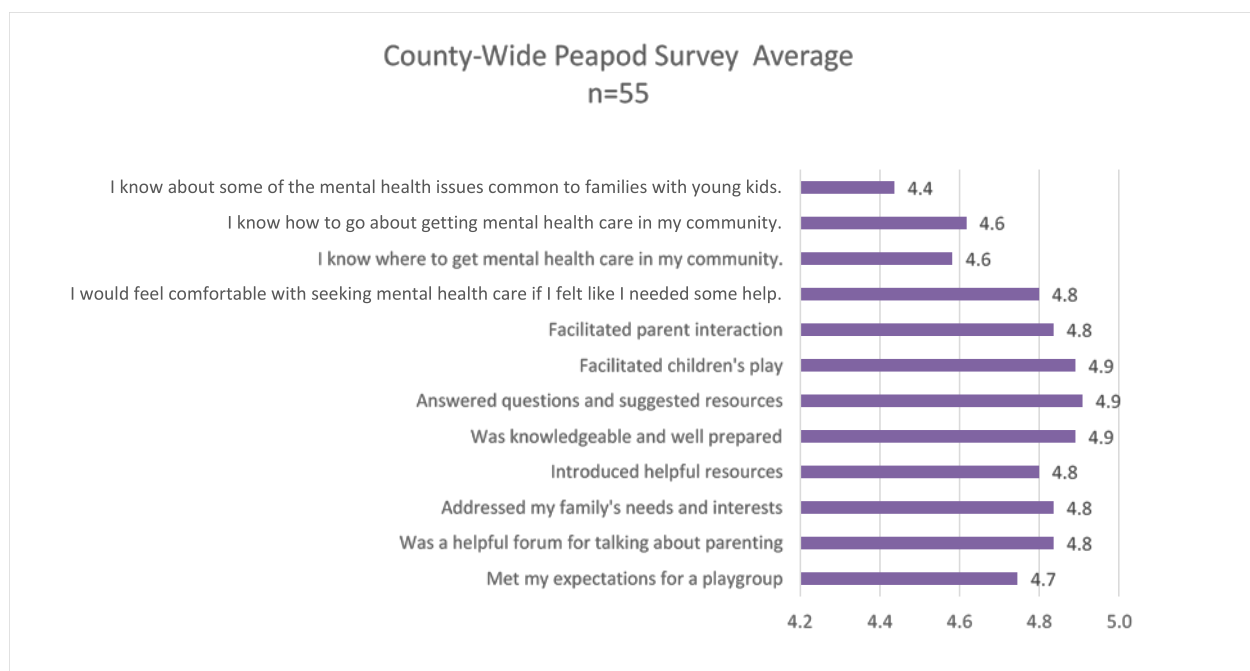
Playgroup Location	FY 16-17	FY 17-18	FY 18-19
Benton/Chalfant	3	2	3
Bridgeport	15	12	21
Crowley Lake	32	45	38
Lee Vining/ June Lake	2	0	3
Mammoth English	74	55	38 (bilingual)
Mammoth Spanish	0	4	
Walker	12	4	15
Total	138	122	118

Participant Survey Results

Family Behavioral Health

- Figure 1: Participant Survey Results

Scale of 0-5: 1 Strongly Disagree; 2 Disagree; 3 Neither Agree nor Disagree; 4 Moderately Agree; 5 Strongly Agree



Evaluation, Findings, and Conclusions

Family Behavioral Health

31

- ▶ **Is the percent of children in households where parents and other family members are receiving child-development and parenting education high or increasing? (part of indicator 14) No**
 - ▶ Due to participation in Peapod, children lived in households receiving child-development and parenting education. Although there was a decrease in the percent of children who participated this year, the program is still achieving its intended outcome.

- ▶ **Does Peapod survey data yield 100% satisfaction or an average of 4-5 on a scale of 1-5 that the playgroup met participant expectations. (indicator 1) Yes**

Childcare Quality

32

First 5 Mono includes Childcare Quality in the strategic plan as many children spend a significant amount of their early years with their childcare provider. The initiative is fiscally supported by First 5 California, the California Department of Education, and a federal Community Development Block Grant through Mono County. Educating child care providers on how to best meet the needs of children helps ensure children will spend their formative years in optimal learning environments. The Childcare Quality investment for FY 2018-19 was \$447,999. The objectives and a brief description for the programs funded in this category are as follows:

- ▶ **IMPACT:** Training, coaching, rating, stipends, and support for childcare providers for the provision of high-quality care. **Objectives:**
 - Provide site-specific professional development to child care providers.
 - Support providers' implementation of developmental screenings and parent engagement activities
 - Build public awareness and support for quality early care
 - Build a Childcare Quality System that leverages funding and maximizes support for care providers

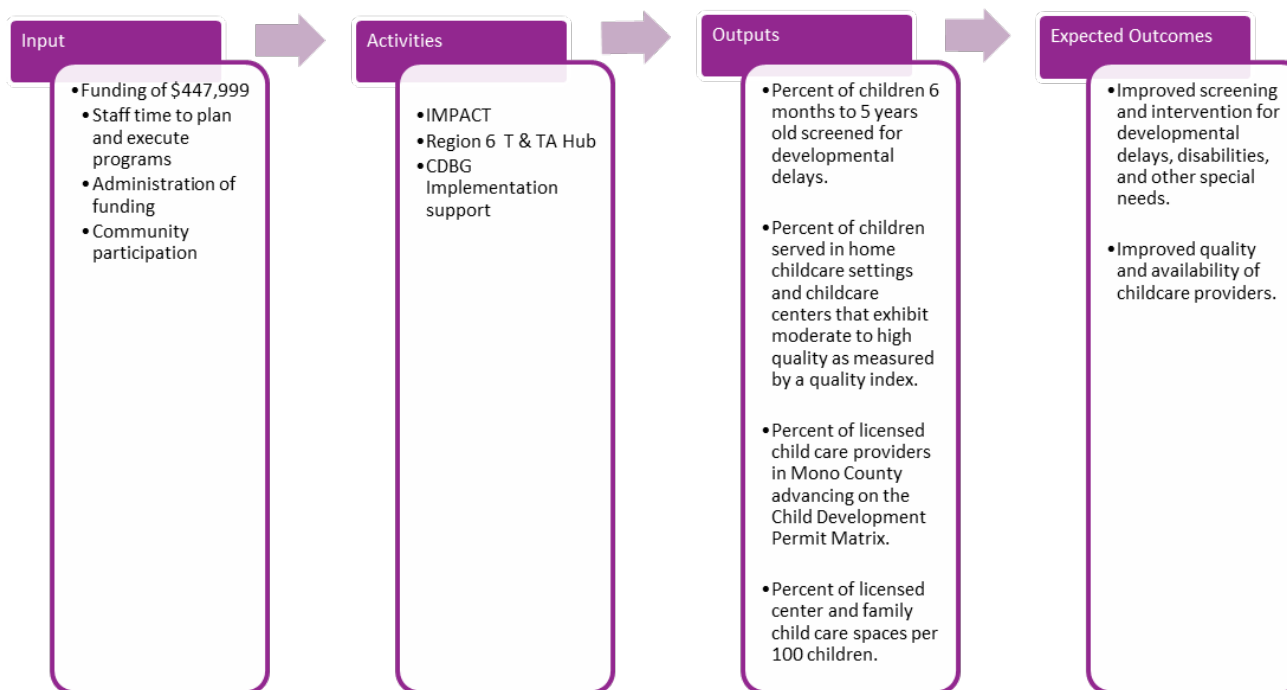
- ▶ **QRIS and CSPP QRIS Block Grants:** Support for state preschool sites and sites serving infants and toddlers. **Objectives:**
 - Provide site-specific professional development to child care providers
 - Support provider understanding of quality care and education

- ▶ **Training and Technical Assistance Hub:** Support regional efficiencies in Childcare Quality work **Objectives:**
 - Provide assessors for Spanish speaking sites
 - Contract with Viva for coordination for the Hub
 - Contract with i-Pinwheel database to track sites' participation
 - Contract with American Institute of Research for the Early Learning Needs Assessment Tool (ELNAT) database to analyze child data to determine need.

- ▶ **CDBG Childcare:** Provide high-quality care to preschool age children in Bridgeport and Benton.

Logic Model

Childcare Quality



Results and Indicators

Childcare Quality

Result I: *Mono County children 0-5 are educated to their greatest potential.*

Indicator	Investment area	2016-17	2017-18	2018-19
4. Number and percent of children 6 months to 5 years old screened for developmental delays.	Home Visiting & Childcare Quality	28%	29%	252, 35%
5. Number and percent of children served in home childcare settings and childcare centers that exhibit moderate to high quality as measured by a quality index.		8%	13%	192, 28%
6. Number and percent of licensed child care providers in Mono County advancing on the Child Development Permit Matrix.	Childcare Quality	unavailable	4%	0
7. Number and percent of licensed center and family child care spaces per 100 children.		30%	37%	47, 47%

3 Year Trend



Participation

Childcare Quality

- Table 1: Developmental Screening, ASQ, from Participating Sites

<i>Fiscal Year</i>	<i>Number of Screenings</i>	<i>Percent of enrolled children screened</i>	<i>Number of children screened with an identified concern</i>	<i>Percent of children screened with an identified concern</i>
2017-18	130	60%	22	23%
2018-19	180	85%	33	18%

Table 1: Participating Childcare Sites in Mono County

<i>Site Type</i>	<i>Number of Sites Served</i>	<i>Percent of Qualifying Sites Served</i>
Center	8	100%
Family Childcare	7	78%
Total	15	88%

Table 2: Children Served at Participating Childcare Sites in Mono County

<i>Year</i>	<i>Number of Children birth-5 Served</i>	<i>Percent of County birth-5 population Served</i>
2017-18	217	30%
2018-19	211	31%

Table 3: Alternative Sites Served Mono County





<i>Site Type</i>
Home Visiting 0-3
Home Visiting 3-5
Peapod North County
Peapod South County

Rating

Childcare Quality

Rating is based on the following set of California State standards known to promote high-quality early learning for kids.

- ▶ Interactions between teachers and children
- ▶ How teachers meet and support the developmental needs of children
- ▶ The health and safety of the classroom
- ▶ Staff qualifications and training
- ▶ Group size, number of children per teacher

	COMMITTED TO QUALITY – participating in quality improvement efforts
	RAISING QUALITY – meeting some quality standards
	ACHIEVING QUALITY – meeting multiple quality standards
	EXCEEDING QUALITY – meeting quality standards in all areas
	HIGHEST QUALITY – exceeding quality standards in all areas

Rated Sites

Childcare Quality

Participating Sites Opting to
be Rated



- ▶ Bridgeport Elementary Preschool
- ▶ Coleville IMACA State Preschool
- ▶ Edna Beaman Elementary Preschool
- ▶ Kindred Spirits
- ▶ Lee Vining IMACA Head Start/ State Preschool
- ▶ Mammoth IMACA Head Start/ State Preschool
- ▶ Mammoth Lakes Lutheran Preschool
- ▶ Mountain Warfare training Center Child Development Center
- ▶ Alpine Early Learning Center (Alpine County)



- ▶ Cherubs Academy—Etelvina Rios
- ▶ Kids Corner
- ▶ Vasquez Family Day Care—Guillermina Vasquez

Childcare Availability

Childcare Quality

Figures 1-3: Source-California Child Care Resource and Referral Network Child Care Portfolios 2009-2016 (https://www.rnetwork.org/california_child_care_portfolio)

Figure 1:

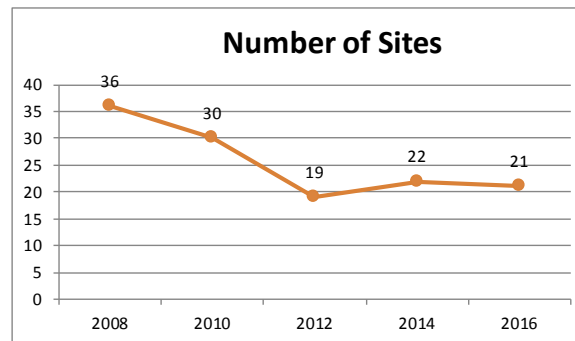


Figure 2:

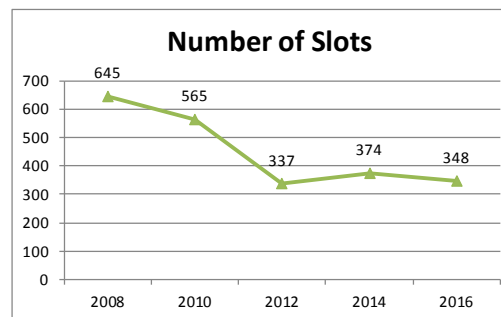
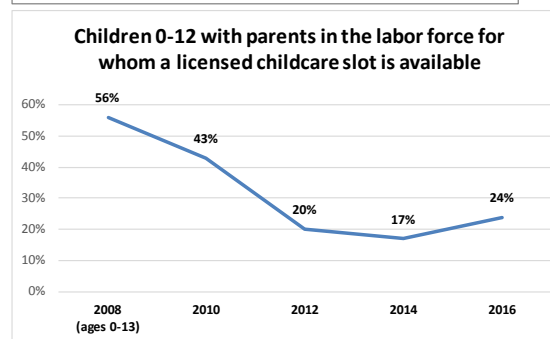


Figure 3:



Evaluation, Findings, and Conclusions

Childcare Quality

39

- ▶ Is the percent of children 6 months to 5 years old screened for developmental delays increasing? (indicator 4) Yes
- ▶ Is the percent of children served in home childcare and childcare centers that exhibit moderate to high quality as measured by a quality index increasing? (indicator 5) Yes
- ▶ Is the percent of licensed childcare providers in Mono County advancing on the Child Development Permit Matrix high or increasing? (indicator 6) No

Although child development permits are an element of a high quality program, the incentive to improve quality is not enough to support providers to overcome the barriers to attaining child development permits. Barriers include low pay regardless of permit achievement, no licensing requirement to have a permit, and the difficulty of gathering supporting documents and properly completing the permit application.

- ▶ Is the percent of licensed center and family childcare spaces per 100 children high or increasing? (indicator 7) Yes, it is increasing

Child Health: Oral Health & Safety

Oral Health: The 2009 First 5 Mono Strategic Plan identified a significant community need in the area of oral health. Pediatricians saw visible tooth decay and an opportunity to provide topical fluoride varnish and oral health education through paraprofessionals was developed. Pediatricians in the County continue to report needs for sustained efforts in oral health due to high numbers of children with poor oral health. The Oral Health program consists of education, oral health checks, and topical fluoride varnish application for children in childcare settings across the County. The program was funded and operated by First 5 Mono at a cost of \$4,640 for FY 2018-19. The program provides free toothbrushes, toothpaste, and floss to families to help maintain oral health.

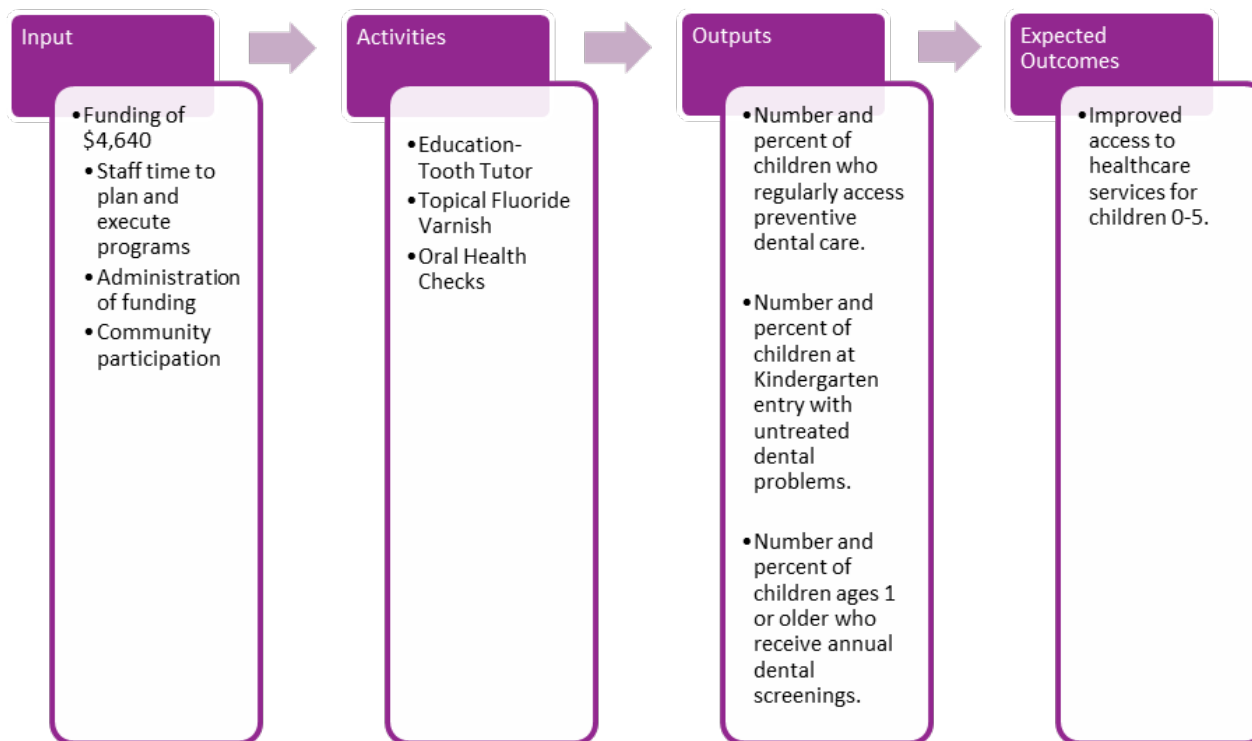
Objective: Provide application of topical fluoride varnish twice a year to all Mono County children age 1-5 not already receiving services from a dentist, and educate children and parents about oral health.

Child Safety: Prior to the formation of Safe Kids California, Mono Partners, no one in the County specifically focused on child safety. While some agencies conducted safety activities, services were not coordinated. Initially spearheaded by Mammoth Hospital, multiple community agencies met to pursue the formation of a Safe Kids Coalition. Based on higher than average injury data for Mono & Inyo Counties, and after learning the benefits of such collaborations, the Commission decided to fund the coordination of Safe Kids California, Mono Partners as other participating agencies had the necessary funding to conduct coordinating activities. With combined funding from SPCFA (\$7,000) and the Mono County Office of Education, the Mono County Office of Education coordinates Safe Kids California, Mono Partners.

Objective: Bring safety services & resources to families

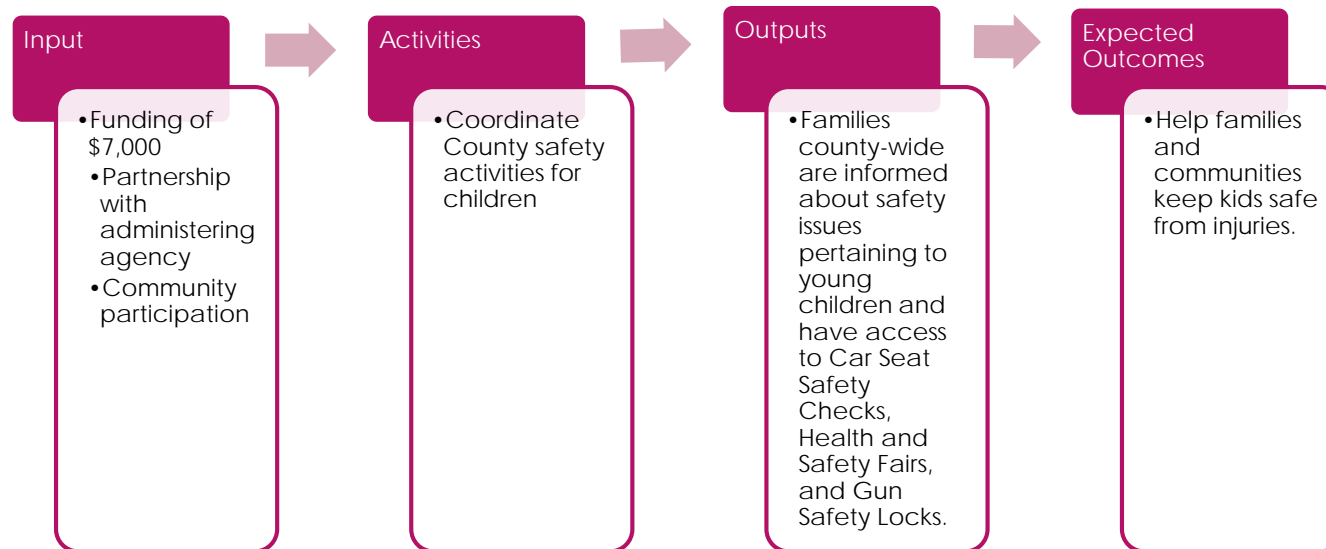
Logic Model

Oral Health



Logic Model

Child Safety



Results and Indicators

Child Health

Result II: <i>All Mono County children 0-5 are healthy.</i>				
Indicator	Investment Area	2016-17	2017-18	2018-19
17. Number and percent of children ages 1 or older who receive annual dental screenings.	Oral Health	60%	59%*	355, 51%
18. Number and percent of children at Kindergarten entry with untreated dental problems.		18%	30%	26, 33%

3 Year
Trend



Child Health

Oral Health

Table 1: Oral Health Services Provided

	Oral Health Education	Fluoride Varnish
FT 2018-19 Total	114	114
FY 2017-18 Total	102	155

Table 2: Safe Kids Activities

County-Wide Birth to 5 Health & Safety Fairs

Activities for Families and Children Birth to 5	Estimated Children Served	Estimated % of children Birth-5 served
Eastern Sierra Unified School District fairs	306	44%
Mammoth Lakes Fair	250	36%
Child Passenger Car Seat Check or Replacement	41	6%
Accident Prevention Supplies	206	30%
Bike Helmets	215	31%

Mammoth Lakes Birth to 5 Health & Safety Fair

Activities & Resources Offered	People Reached 2017	People Reached 2018	People Reached 2019
Car Seat Safety Checks or Replacements	17	16	28
Department of Social Services Information	31	50	60
Gun Safety Locks/Information	55	50	25
Bike Helmets staffed by State Farm	66	80	103
Health Department Information	32	50	60
Home Safety Kits/ Poison Prevention	41	80	75
Fruit & Hot Dogs sponsored by Rotary	224	238	250
Fair Attendance	300	263	350

Evaluation, Findings, and Conclusions

Child Health

45

- ▶ Is the percent of children ages 1 or older who receive annual dental screenings high or increasing? (indicator 17) No
- ▶ Is there a low percent of children at Kindergarten entry with untreated dental problems? (indicator 18) No
- ▶ Are families countywide informed about safety issues pertaining to young children and able to access Car Seat Safety Checks, Health and Safety Fairs, and Gun Safety Locks? Yes

Fiscal Overview

Revenue	Amount
Prop. 10 Tax Revenue	\$73,624
Small County Augmentation	\$268,120
Prop 56 apportionment	\$8,033
CalWORKS HVI	\$9,996
SMIF (Surplus Money Investment Fund)	\$223
CBCAP/CAPIT (Parenting Partners)	\$33,000
IMPACT	\$97,790
Region 6 T&TA Hub	\$103,060
CDBG Administration	\$5,547
CDBG	\$225,352
CDE Certification & Coordination Grant	\$2,625
Infant Toddler Block Grant	\$6,854
Peapod Program (Prop. 63 Funds)	\$40,000
Miscellaneous	\$17,077
Interest on Mono County First 5 Trust Fund	\$13,081
Total Revenue	\$904,382

Expense	Amount	% of Expenditures	% of Discretionary Funds	5-year Strategic Plan % of Discretionary Funds
Home Visiting	\$183,039	21%	37%	33%
School Readiness	\$82,066	9%	22%	22%
Peapod	\$42,937	5%	1%	0%
Childcare Quality	\$447,999	50%	2%	3%
Oral Health	\$4,640	.5%	1%	1%
Safe Kids Coalition	\$7,007	.5%	2%	2%



FY 2018-19

EVALUATION REPORT

Our goal is to enhance the network of support services for families with children ages 0 to 5 years.

Table of Contents

Overview.....1

Programs and Evaluation

Improved Family Functioning

 Home Visiting.....4

Improved Child Development

 School Readiness.....11

 Family Behavioral Health.....16

 Childcare Quality.....19

Child Health

 Oral Health.....23

 Child Safety.....25

Appendices

I, Home Visiting.....27

II, Transition to School.....29

III, Early Literacy.....31

IV, Peapod Playgroups.....33

V, Childcare Quality.....36

VI, Childcare Availability.....38

VII, Child Health.....39

VIII, Results and Indicators.....40

IX, Fiscal Overview.....43

X, Mono County 2017 Child Care Portfolio.....44

OVERVIEW

The California Children and Families Act (also known as Proposition 10 or “First 5”) was enacted in 1998, increasing taxes on tobacco products to fund services that promote early childhood development from prenatal to age 5. Mono County currently receives an annual baseline revenue of \$350,000 from tobacco tax allocations and the Small Population County Funding Augmentation from First 5 California. To access these funds, First 5 Mono adopted the 2019-2024 Strategic Plan which describes how Proposition 10 funds will be used to promote a comprehensive and integrated system of early childhood development services.

The Mono County Children and Families Commission, First 5 Mono, was created in 1999 by the Mono County Board of Supervisors to:

- Evaluate the current and projected needs of children birth to five years old.
- Develop a strategic plan describing how to address community needs.
- Determine how to expend local First 5 resources.
- Evaluate the effectiveness of funded programs and activities.

This 2018-19 Evaluation Report helps fulfill the intended function of First 5 Mono, meet state and local requirements, and evaluate funded programs for the purposes of continuous quality improvement. This report includes data on the 19 indicators included in the 2019-2024 Strategic Plan and details of funded programs. The format of the report was guided by Small Population County Funding Agreement requirements and example content from First 5 California.

Throughout the year, First 5 Mono collects participation and survey data from funded programs to monitor and evaluate funded programs. Findings, conclusions, and recommendations in this report are based on evaluation results and describe they are linked to program improvements and funding decisions.

Using US Census American Fact Finder data from 2020, the population estimate for Mono County in 2018 is 14,250 and the 0-5 population is estimated at 691, 5% of the overall population, a decrease of 26 children from the 2017 projection. According to the 2017 Childcare Portfolio, 95 children 0-5 were living in poverty, 13% of the 0-5 population estimate (Appendix XI, Page 44).

First 5 Mono programs served the following number and percent of the 0-5 population (numbers for each program are unduplicated unless otherwise noted, but across programs numbers include duplicates):

- Improved Family Functioning
 - Home Visiting:150, 22%
- Improved Child Development
 - CDBG Preschools 10, 1%
 - Childcare Quality System 717, 100% includes duplicates

- Footsteps2brilliance 35, 5%
- Peapod Playgroups 143, 21%
- Raising A Reader 177, 26%
- Summer Bridge 46, 7%
- Improved Child Health
 - Oral Health: 114, 17%
 - Safe Kids: 159, 23%
- First 5 Mono Home Visiting demographics:
 - Child Race/Ethnicity
 - Non-Hispanic 74
 - White: 67
 - Black or African American: 1
 - Multi-race: 6
 - Hispanic 76
 - Multi-race: 71
 - White: 5
 - Family Area of Residence
 - Benton, Chalfant, Paradise: 1
 - Mammoth Lakes, Crowley Lake, Sunny Slopes: 119
 - June Lake, Lee Vining, Mono City: 4
 - Bridgeport, Walker, Coleville, Walker, Topaz: 12

Key Findings

- Home Visiting
 - Participating families have improved parental knowledge, understanding, and engagement in promoting their children's development and physical and mental health.
 - Many enrolled children not already receiving special needs services received developmental screenings (n=138), 72, 54%
 - Mothers participating in First 5 Mono Home Visiting have increased breastfeeding rates compared to California mothers.
- Oral Health
 - Children at kindergarten entry have a high percentage of untreated carries, 33%
- Peapod Playgroups
 - Participating families are receiving child-development and parenting education.

Due to the data, findings, and conclusions herein, First 5 Mono County will continue to fund its currently funded programs in FY 2019-20 while implementing measures to improve quality. First 5 Mono will also continue to work with community partners to leverage supports around investment

areas and the well-being of children birth to five and their families. Some difficult funding decisions lie in our future with Small Population Funding Augmentations (SPCFA) seeking a new round of funding in 2020-21. SPCFA is projected to decrease by \$50,000 due to a slight decline in birthrate will trigger the decrease unless a new funding formula is introduced with the new hoped-for funding cycle. Given this potential revenue decline in FY 2020-21, this evaluation examines efficacy, duplication of efforts across agencies, and rates of participation for the purposes of allocating funding to the most impactful initiatives for Mono County.

During the 2018-19 Strategic Planning process, the Commission identified the Summer Bridge program as not meeting the goals of: 1) improving school readiness, and 2) maximizing the use of funds. Data herein demonstrates that children who participated in Summer Bridge had a readiness rate of 50%, with an overall readiness rate of 51%. Funds allow for enrollment of 60 students in Mammoth Lakes, but over the last several years enrollment was consistently low. Between 2014 and 2018, an average of 37 students participated leaving an average of 23 slots, 38% of the available slots, empty each year. The program began as a First 5 California-funded School Readiness initiative. After state-specific funding ceased, the First 5 Mono Commission opted to continue allocating discretionary funds. Due to the projected \$50,000 decline in FY 2020-21 due to the declining birth rate and the analysis above, the 5-year fiscal plan suspends Summer Bridge funding after FY 20-21.

Another currently funded program deeply considered during the Strategic Planning process was the Oral Health. While First 5 Mono has continued to use discretionary funds for this initiative originally funded by First 5 California, Mono County Public Health now receives funding dedicated to oral health. Consideration for this funding includes knowledge that the 0-5 population still has significant oral health needs--33% of entering kindergartners in the County have untreated cavities. Given program overlap with a partner agency, the First 5 Mono Commission will consider this initiative as a specific agenda item prior to the next evaluation report.

PROGRAMS AND EVALUATION

IMPROVED FAMILY FUNCTIONING HOME VISITING

Home Visiting is included in the First 5 Mono Strategic Plan because it is nationally recognized as a strong strategy to improve outcomes for children and families. Home Visiting is an effective tool to: improve family functioning, decrease child abuse, and improve school readiness and literacy¹. In partnership with Mammoth Hospital, First 5 also provides lactation services through its Home Visiting efforts. Individual breastfeeding support in Labor and Delivery, at home, and through the group meeting Café Mom, enhances the will and ability for moms to sustain breastfeeding, positively contributing to overall childhood health.

The 2018-19 investment in Home Visiting was \$183,039 which includes the following:

1. Welcome Baby!: 9 visits to families with a child prenatal to one year old, visit frequency increases with family stressors.
2. Parenting Partners: 3-24 visits a year depending on need for families with stressors and a child one year old to kindergarten entry.
3. CalWORKS Home Visiting: 24 visits a year for 3 years

First 5 Mono conducts the Home Visiting programs with funding support from First 5 California Small Population County Funding Augmentation (SPCFA) (\$140,043) and Mono County Department of Social Services Community Based Child Abuse Prevention (CBCAP) and Child Abuse Prevention, Intervention, and Treatment (CAPIT) grants (\$33,000). The CalWORKS Home Visiting Initiative, funded through Mono County Department of Social Services (\$9,996), began in FY 2018-19 for families enrolled in Cal WORKS to receive two visits a month for 3 years.

¹ Promising Practice Local Model: Modified Parents as Teachers Evidence-based framework: Pfannenstiel, J. C., & Zigler, E. (2007). Prekindergarten experiences, school readiness and early elementary achievement. Unpublished report prepared for Parents as Teachers National Center.

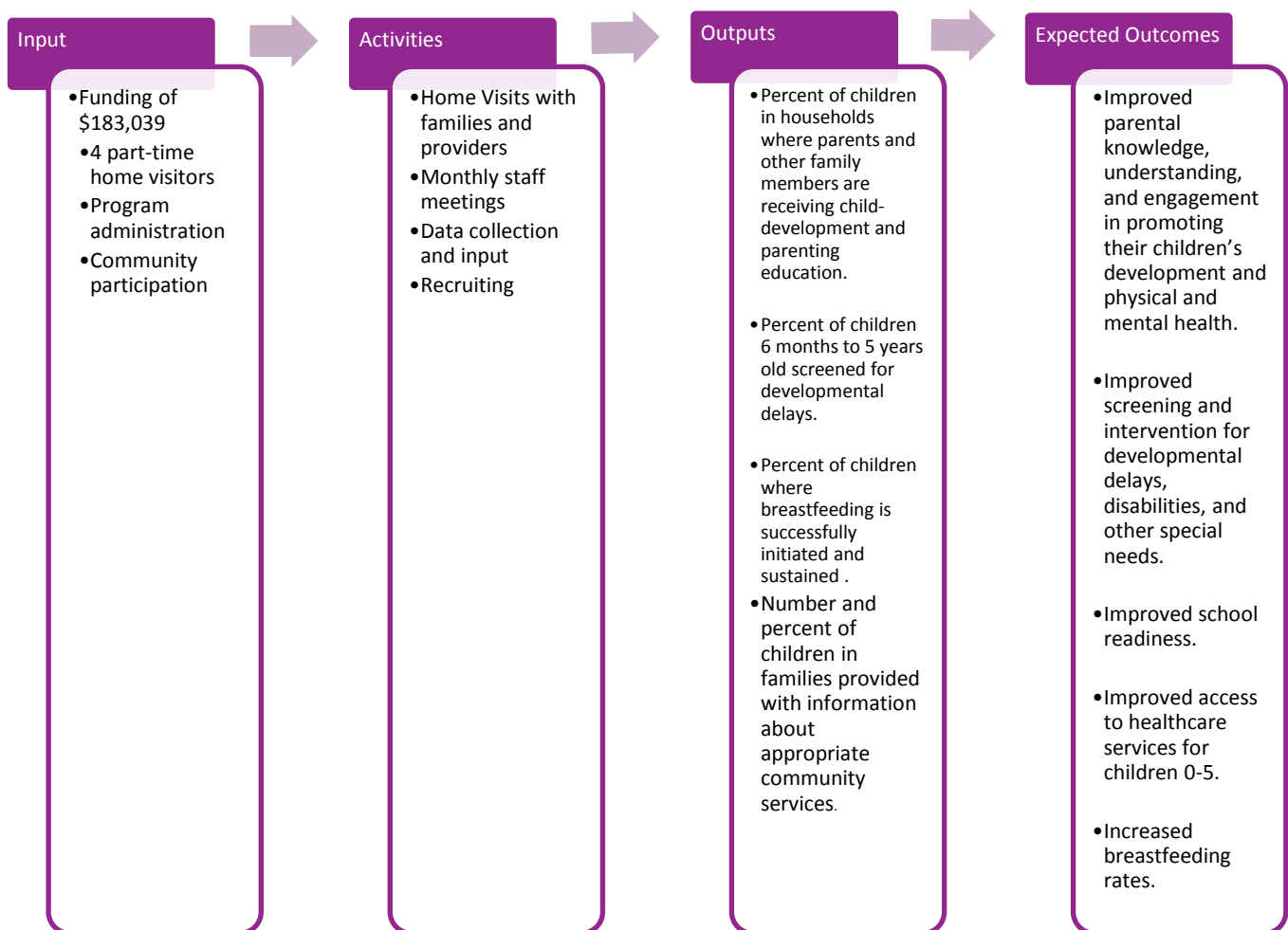
Snow, C.E., Burns, M., and Griffin, P. (Eds.). (1998). Preventing reading difficulties in young children. Washington, DC: National Academy Press.

Parents as Teachers has a long history of independent research demonstrating effectiveness. For more details, refer to the Parents as Teachers evaluation brochure or Web site, www.parentsasteachers.org.

Program objectives include:

- Facilitate parents' role as their child's first and most important teacher
- Provide information on typical child development
- Stimulate child development by providing age-appropriate activities
- Increase and support breastfeeding and literacy activities
- Link families to community services and support access to services
- Conduct developmental screenings and refer families to early intervention programs
- Provide culturally competent services in Spanish and English
- Facilitate optimal family functioning
- Decrease child abuse and neglect

Logic Model



Evaluation Findings and Conclusions

1. Are parents participating in Home Visiting receiving child development and parenting education? (indicator 14, page 41) Yes

- Data Source: Home Visiting exit surveys and resource referrals (below)
 - Table 1: Parenting Partners Exit Survey

<i>scale of 1 (strongly disagree) to 5 (strongly agree)</i>	N=6	Before Program Average	After Program Average	Change
<i>I know how to meet my child's social and emotional needs.</i>		3.3	4.3	1
<i>I understand my child's development and how it influences my parenting responses.</i>		3	4.2	1.2
<i>I regularly support my child's development through play, reading, and shared time together.</i>		4	4.5	.5
<i>I establish routines and set reasonable limits and rules for my child.</i>		3.3	4.3	1
<i>I use positive discipline with my child.</i>		3.7	4.2	.5
<i>I make my home safe for my child.</i>		4.2	4.7	.5
<i>I am able to set and achieve goals.</i>		3.5	4	.5
<i>I am able to deal with the stresses of parenting and life in general.</i>		3	4.2	1.2
<i>I feel supported as a parent.</i>		2.8	4.2	1.4
Total				7.8

- Table 2: Welcome Baby! And Parenting Partners Exit Surveys

	Strongly Agree FY 18-19 N=16	Strongly Agree FY 17-18 N=26
<i>I feel comfortable talking with my parent educator.</i>	94%	100%
<i>I would recommend this program to a friend</i>	94%	100%
<i>My parent educator gives me handouts that help me continue learning about parenting and child development.</i>	94%	93%
<i>My parent educator is genuinely interested in me and my child.</i>	94%	93%
<i>My parent educator encourages me to read books to my child.</i>	88%	93%
<i>This program increases my understanding of my child's development.</i>	69%	87%
<i>My parent educator helps me find useful resources in my community.</i>	75%	80%
<i>Activities in the visits strengthen my relationship with my child.</i>	69%	73%
<i>I feel less stressed because of this program.</i>	50%	73%

• Table 3: Resource Referrals

<i>Community Resource</i>	<i>FY 2016-17</i>		<i>FY 2017-18</i>		<i>FY 2018-19</i>	
	<i>Referred</i>	<i>Accessed</i>	<i>Referred</i>	<i>Accessed</i>	<i>Referred</i>	<i>Accessed</i>
<i>Adult Education</i>	8	1	17	2	5	1
<i>Dental Services</i>	1	0	2	1	4	1
<i>Early Intervention</i>	9	6	10	5	16	4
<i>Early Education Setting & General Childcare/Preschool Information</i>	8	3	21	9	16	5
<i>Financial Resources</i>	4	2	13	1	4	0
<i>Food Resources (WIC, IMACA, DSS)</i>	0	0	6	2	8	1
<i>General Parenting or Social Support, Community Participation/Recreation</i>	41	11	102	33	104	21
<i>Health Insurance</i>	-	-	-	-	1	0
<i>Language/Literacy Activities</i>	6	1	19	4	8	1
<i>Medical Services</i>	7	2	10	5	10	6
<i>Mental Health Services</i>	9	5	9	4	12	5
<i>Subsidy for Child Care/Preschool</i>	1	0	2	0	1	0
<i>Domestic Violence Services</i>	1	1	3	3	0	0
<i>Other (injury prevention, crisis intervention, employment and legal resources)</i>	2	0	13	2	16	2
Total	97	32	227	71	104	47
% Referrals Accessed	33%		31%		45%	

- Findings: Survey data yielded agreement of 70% or higher in measures pertaining to child development and parenting and an increase in activities related to child development after program participation. Referral data demonstrates parent engagement in accessing resources related to health and development and referrals to support families.
- Conclusion: The program is achieving this outcome

2. Does Home Visiting improve screening and intervention for developmental delays, disabilities, and other special needs? (indicator 4, page 40) Yes

- Data Source: Ages and Stages Questionnaire (ASQ) screening data

- Table 4: Home Visiting Ages and Stages Questionnaire Developmental Screenings

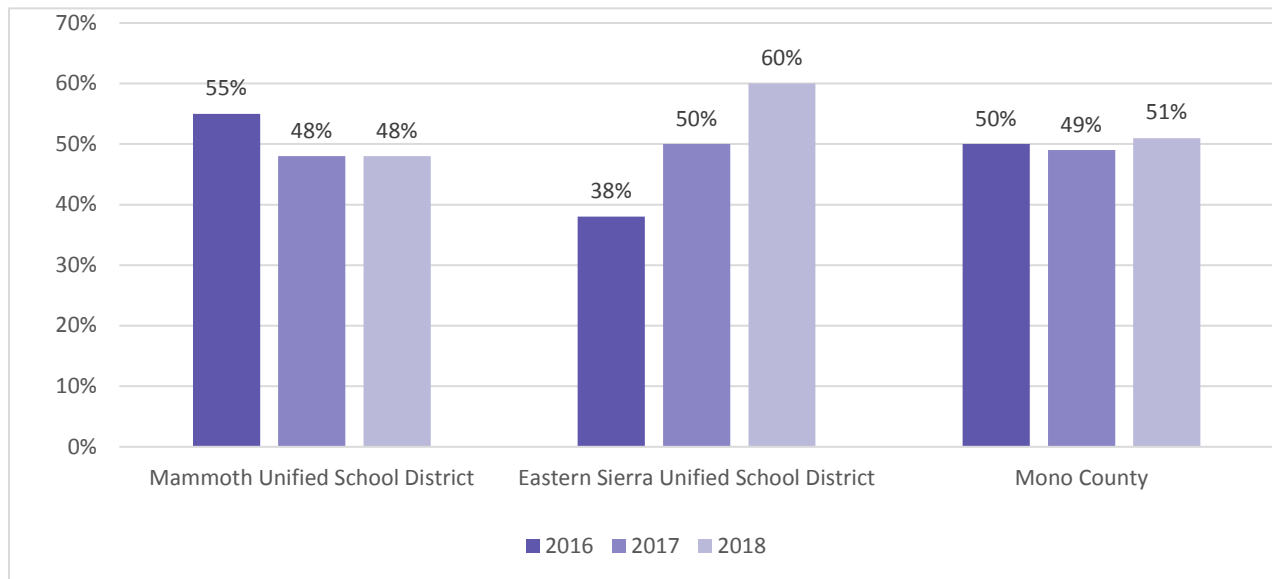
	<i>Number of children</i>	<i>Percent of children without an identified delay or disability n=138</i>
<i>Screenings Completed</i>	72*	54%
<i>With one or more identified concern(s)</i>	21	29% of those screened
<i>Who received Early Intervention Services as a result of a screening</i>	4	6% of those screened

*children are not screened for the following reasons: under 4 months old or less than 3 home visits.

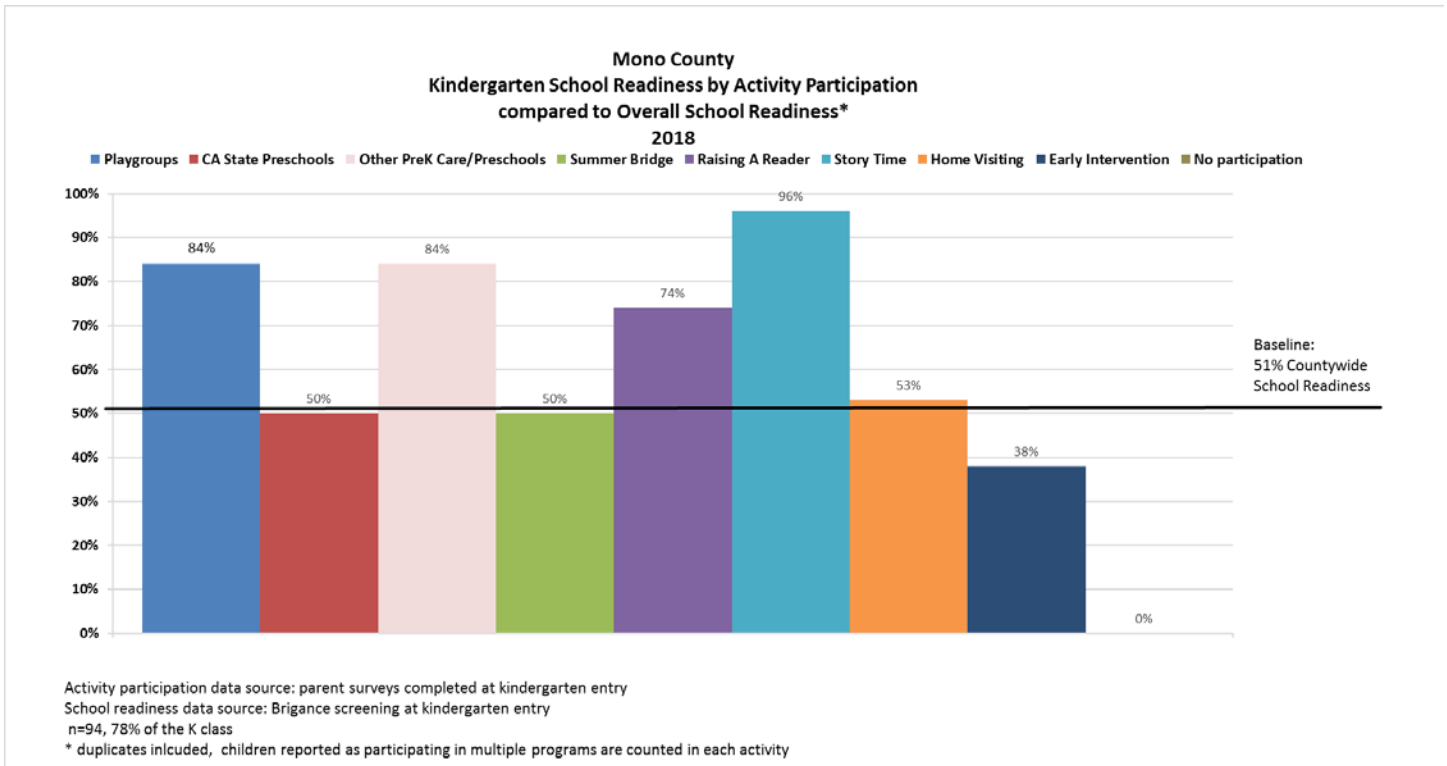
- Finding: 54% of enrolled children without an identified delay received a screening. Of those screened, 29% had a concern identified, and 6% of all children screened received early intervention services because of a screening. Only 6% of children with a screening received services compared to 29% for whom a concern was identified for the following reasons:
 1. Concerns were addressed by providing activities to families that lead to growth to the extent that there was no longer a concern;
 2. The parents refused a referral; 3) after assessment by early intervention specialists, the concern did not meet the threshold to qualify for early intervention services.
- Conclusion: The program is achieving this outcome; however, the program will seek to improve the rate of screening.

3. Does Home Visiting improve school readiness? (indicator 9, page 41) Yes

- Data Source: Kindergartners Assessed as School ready and Kindergarten School Readiness by Activity Participation (both below)
 - Figure 1: Kindergartners Assessed as School Ready by District 2016-2018



- Figure 2: Percent of Kindergartners Assessed as School Ready by Program Participation 2018.

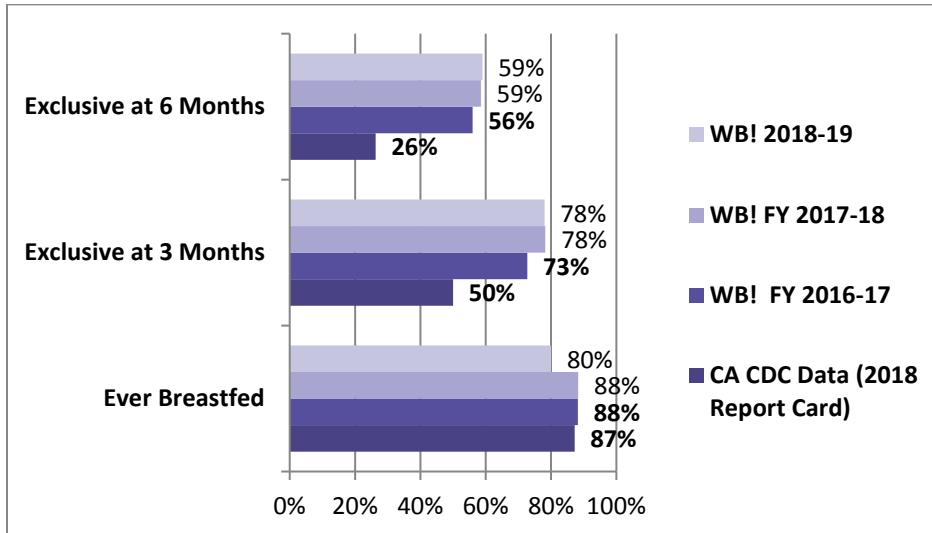


- Finding: Compared to an overall school readiness rate of 51%, 53% of children who participated in Home Visiting were assessed as school ready. Compared to the school readiness rate of 0 for children who did not participate in any early learning programs, 53% is a marked improvement. Overall, school readiness continues to hover around 50%.
- Conclusion: Children who participate in Home Visiting are 53% more likely to be school ready than those who did not participate in any early learning programs, and slightly more likely (2%) to be assessed as school ready than the cohort as a whole. We do not have data on the kindergarteners' demographic characteristics, e.g., how many come from families with low income, low educational attainment, or other stressors. If the proportion of children experiencing stressors served through Home Visiting (35%) was higher than those of the kindergarten cohort as a whole, it would point to significant readiness gains for children enrolled in Home Visiting. At the February 2019 Strategic Planning Retreat, the Commission asked staff to seek additional funding to fund home visiting to model fidelity as school readiness is a demonstrated outcome of model-fidelity home visiting.

4. Do children whose mothers participate in Home Visiting have increased breastfeeding rates? (related indicator:15, page 42) Yes

- Data Source: Visit records

- Figure 3: Breastfeeding Rates for Moms Enrolled in First 5 Mono Home Visiting Compared to California 2016-17 to 2018-19



- Finding: Mothers enrolled in Welcome Baby! exclusively breastfed at 3 and 6 months at a substantially higher rate than the state rate for the last 3 years.
- Conclusion: The program is achieving this outcome.

5. Is the number of parents participating high or increasing for the following age ranges: prenatal to 1 and prenatal to 5? (indicators, 2 & 3, page 40) TBD

- Data Source: participation in home visiting: 66% of parents with a child prenatal to age 1 participated while 22% of parents with a child prenatal to 5 did.
- Finding: A higher number of parents with infants access home visiting. As infants have been the funding focus of the program, this is a success.
- Conclusion: This will serve as the baseline to gauge participation in the years to come.

6. Is the percent of children 0-5 with the expected BMI high or increasing? Yes (indicator 16, page 42). Data from Mammoth Hospital; Finding: this is increasing; Conclusion: Continue to educate parents on healthy nutrition.

The Commission will continue to fund Home Visiting programs as program-specific evaluation results indicate achievement of the desired outcomes. Thanks to funding allocated by the Mono County Board of Supervisors and funded by the taxpayers of Mono County, home visiting will be conducted to model fidelity in the 2019-2020 fiscal year and significant gains in the evaluation results are expected over the next 5 years as children receiving visits to model fidelity enter kindergarten.

IMPROVED CHILD DEVELOPMENT

SCHOOL READINESS

A child's education begins very early. Since school-based educational systems do not begin until 3-5 years of age, First 5 and community partners offer programs to help prepare children for school in the early years. School readiness programs include all Mono County public elementary schools, childcare and preschool centers, special needs programs, and the Mono County Library System. The FY 2018-19 investment in school readiness was \$82,066 with funding support from First 5 SPCFA (\$82,063). For all incoming kindergartners planning to attend a public school, First 5 Mono funds transition to school support including Kindergarten Round Up (which First 5 also implements in partnership with the schools), Summer Bridge, and incoming kindergarten assessments (Conducted by Eastern Sierra and Mammoth Unified School Districts). Early literacy investments include: Raising A Reader and Story Time (conducted and partially funded by Mono County Libraries), Readers' Theatre and First Book (conducted and funded by First 5 Mono), and Footsteps2brilliance (operated and primarily funded by Mono County Office of Education with funding support from First 5 Mono and Mono County) .

The objectives and a brief description for the programs funded in this category are as follows:

Transition to School Programs

Kindergarten Round Up: informational meeting held at all public elementary schools in the County

Objectives:

- Introduce families and children to the school, teachers, principal, and each other
- Provide information on entering school and kindergarten readiness
- Facilitate children and families' smooth transition into the education system
- Enroll children in kindergarten
- Sign children up for Summer Bridge

Summer Bridge: two week kindergarten transition program held in the summer for incoming kindergartners

Objectives:

- Identify children's skill development needs before school begins
- Improve school readiness

Incoming Kindergarten Assessments: school readiness assessments conducted by teachers in the first month of school

Objectives:

- Assess students' school readiness
- Identify children's skill development needs

Early Literacy Programs

Raising A Reader: book bags distributed by libraries and early learning programs

Objectives:

- Increase literacy for young children
- Encourage use of the library system
- Increase parental and care-provider literacy activities

Readers' Theatre: a literacy program provided to licensed childcares

Objectives:

- Increase literacy for young children
- Increase care-provider literacy activities

Footsteps2brilliance: a literacy application

Objective:

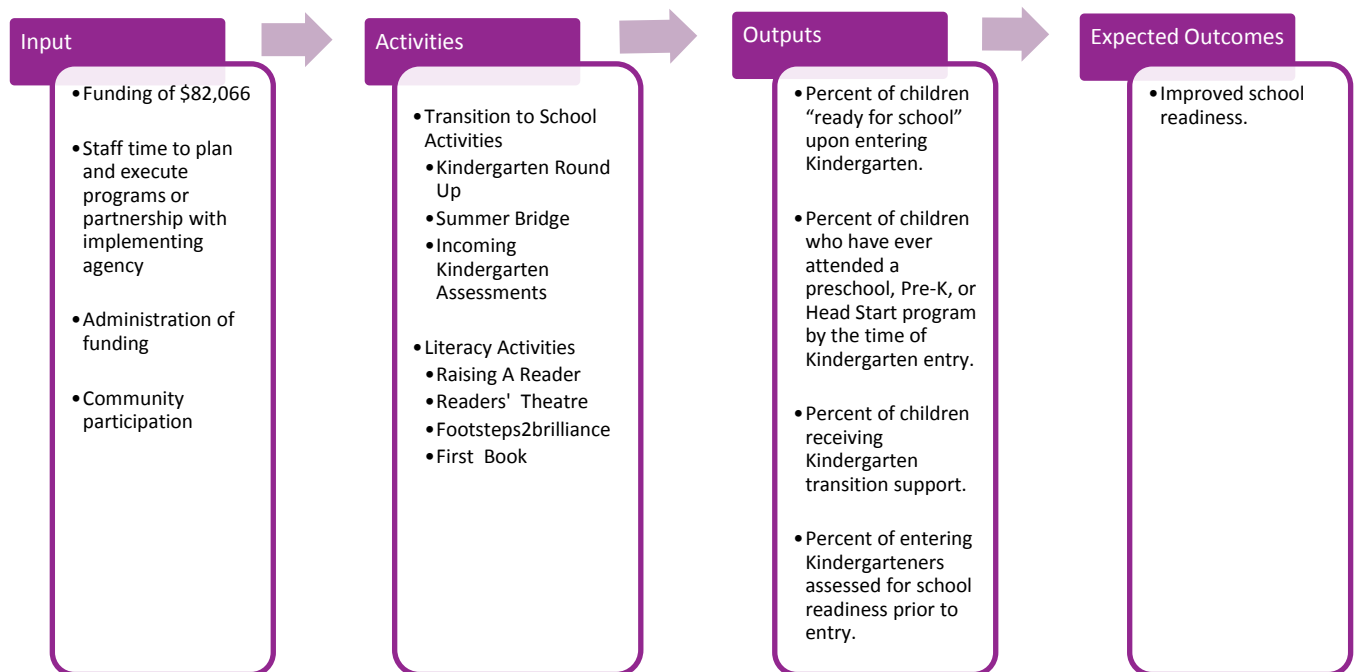
- Increase literacy for young children

First Book: free children's books

Objectives:

- Increase parent-child literacy activities
- Facilitate positive parent-child interaction

Logic Model



Evaluation Findings and Conclusions

1. Is the percent of children “ready for school” upon entering kindergarten increasing? (indicator 9, page 41) Yes, but minimally

- Data Source: Brigance Assessments (Figure 1, Page 8)
- Finding: Readiness increased to 51% from 49% last year
- Conclusion: While school readiness has been a major investment for 19 years, only in the last 3 years was a standardized universal assessment used to measure school readiness. The Percent of Kindergartners Assessed as School Ready by Program Participation (Figure 2, Page 10) demonstrates that funded programs support school readiness across the county. Although the school readiness rate is low, 51%, and improvement is a goal, without current investments in early learning our County school readiness rates would be much lower.

2. Is the percent of children who have ever attended a preschool, Pre-K, or Head Start program by the time of Kindergarten entry increasing? Yes (indicator 8, page 41)

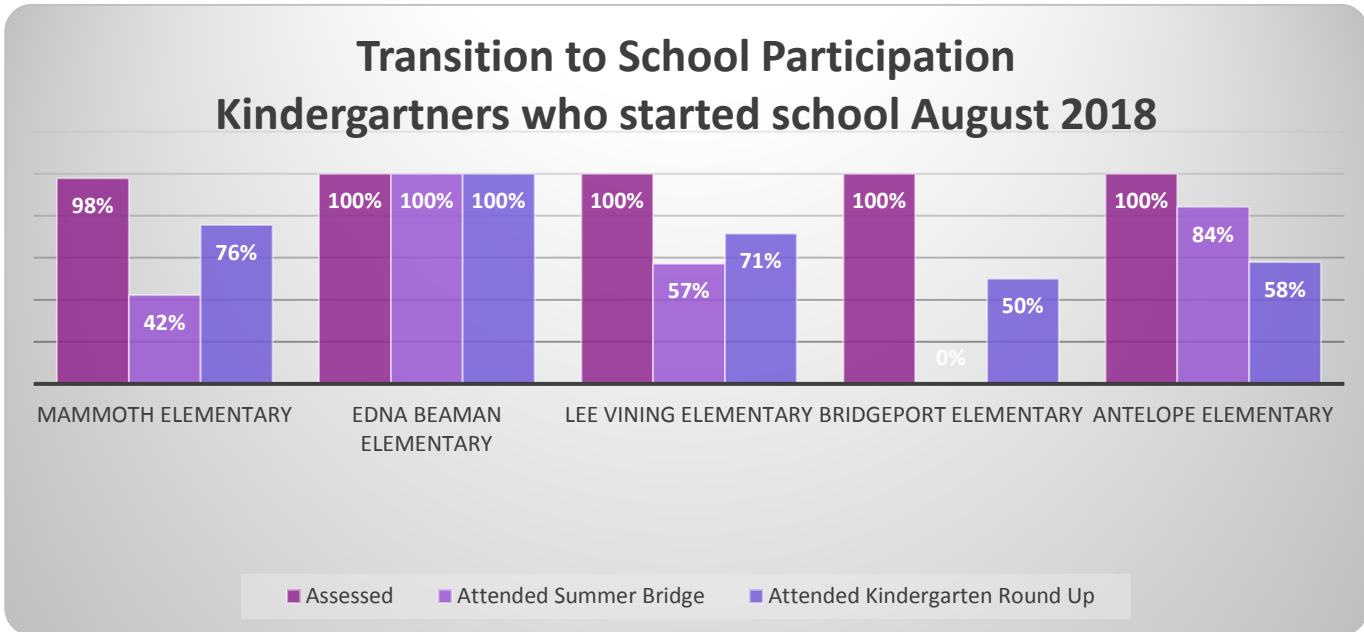
- Data Source: Incoming Kindergarten Parent Survey
- Finding: yes, 70% compared to 65% last year
- Conclusion: Efforts to maximize enrollment and increase the number of available slots coupled with the district-mandated Transitional Kindergarten program had a positive impact on the rate of preschool attendance.

3. Is there a high or increasing percent of preschool slots for age-eligible children? (indicator 12, page 41)

- Data Source: Resource and Referral agency data.
- Finding: 100%
- Conclusion: Although countywide data shows 100% of age-eligible children have a preschool slot, some slots remain unfilled. The reasons for underutilization are:
 - Slots are located in towns without enough children to fill them
 - Children are not able to enroll because of income requirements (e.g., State Preschool, CDBG, or Head Start)
 - Lack of transportation
 - Federal employment requirements for parents (e.g., Mountain Warfare Training Facility Child Development Center).

4. Is the percent of children whose parents attended Kindergarten and TK Round-Up increasing or remaining high? (indicator 10, page 43)

- Data Source:
 - Figure 1: Participation in Transition to School Activities



- Finding: Kindergarten Round Up participation increased to 73%, up from 54% last year. Summer Bridge participation remained low at Lee Vining and Mammoth, and was not offered in Bridgeport.

- Round-Up Conclusion: The program is achieving its goal.

This is a new indicator this year, the previous indicator for transition to school participation included the Summer Bridge program. To ensure evaluation of the Summer Bridge program, please see the conclusion below:

- Summer Bridge Conclusion: Low rates of participation primarily in Mammoth Summer Bridge continue to decline to 42% this year from 51% last fiscal year. During the 18-19, Strategic Planning process the Commission identified the Summer Bridge Program as not meeting the goals of: 1) improving school readiness, and 2) maximizing the use of funds. Data herein demonstrates that children who participated in Summer Bridge had a readiness rate of 50%, while the overall readiness rate was only one percent higher at 51%. Funds allow for enrollment of 60 students in Mammoth Lakes but over the last several years, enrollment was consistently low: a 5 year average of 37 students participated between 2014 and 2018, leaving an average of 23 slots (38% of the available slots) empty each year. The program began as a First 5 California funded school readiness initiative, and after state specific funding ceased, the First 5 Mono Commission opted to continue funding the program using discretionary funds. The Commission’s discretionary funds are projected to drop by \$50,000 in FY 20-21 due to the

declining birth rate which (using the current funding formula) is projected to lead to a decline of Small Population County Augmentation. For these reasons, the 5 year fiscal plan suspends Summer Bridge program funding after FY 20-21.

5. Is the percent of entering Kindergartners assessed for school readiness at entry increasing or remaining high? (indicator 13, page 41) Yes

- Data Source: Kindergarten readiness assessments (Figure 1, page 8)
- Findings: yes, 98% of kindergartners
- Conclusion: The new protocol to assess kindergartners at kindergarten entry (instead of prior to kindergarten) had a positive impact on the percentage of students assessed for the past two years.

6. Is the percent of children birth to 5 accessing funded literacy activities high or increasing? (indicator 11, page 41) new indicator, TBD

- Data Source: Participation in Raising a Reader and Home Visiting includes duplicates.
- Findings: TBD, baseline is 47%
- Conclusion: This data is challenging, as First 5 does not have access to the Raising a Reader participant names so cannot provide unduplicated numbers. Future assessment with multi-year data will help identify the utility of this indicator.

As the majority of the program-specific evaluation results indicate achievement of the desired outcomes, the Commission will continue to fund the same School Readiness activities in 2018-19 as in 2017-18. The Commission plans to end Summer Bridge program funding in FY 2020-21 as it is 1) not achieving its intended outcomes, and 2) has had low participation at some schools. Coupled with projected funding declines, the Commission decided to cease funding Summer Bridge in the future.

Family Behavioral Health

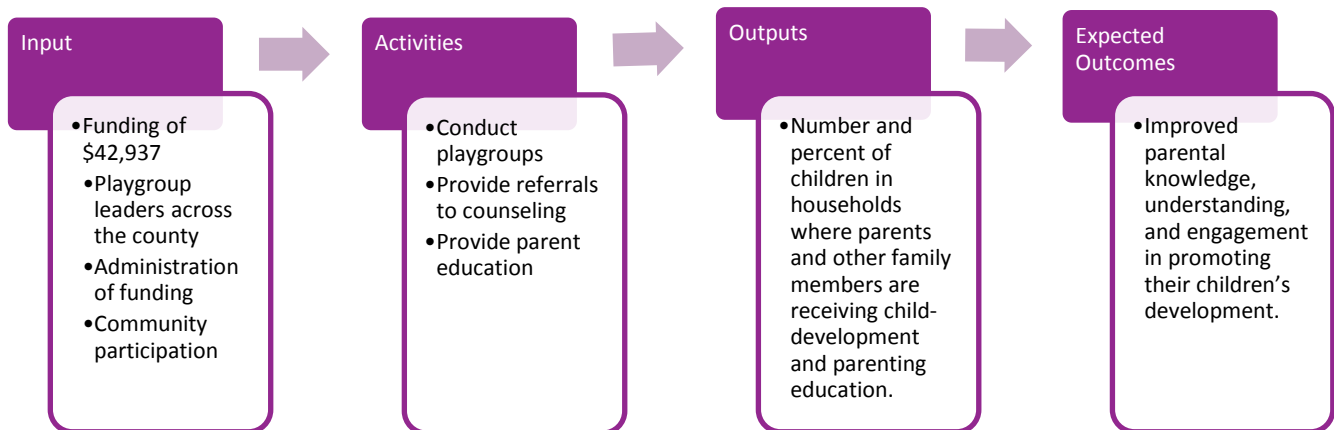
In such a rural and geographically isolated county, it is easy for families to feel alone. Opportunities for children and their parents are fewer than in more populated areas. To meet the social needs of parents and their children, a weekly playgroup program was developed. Funding is primarily from Mono County Behavioral Health (\$40,000) with a small contribution from First 5 Mono (\$2,937) for a total investment of \$42,937. Playgroups and parent education are conducted by First 5 Mono.

The objectives and a brief description for the program funded in this category is as follows:
Peapod Playgroups: For parents, caregivers, and children birth to 5 years old. Playgroups meet for 10-week sessions. Sessions were held in the following communities: Walker, Bridgeport, Mammoth Lakes, Crowley Lake, Lee Vining, June Lake and Chalfant/Benton.

Objectives:

- Decrease isolation by providing parents and children an opportunity to socialize
- Destigmatize seeking behavioral health services
- Link families to community services
- Encourage school readiness and early literacy.

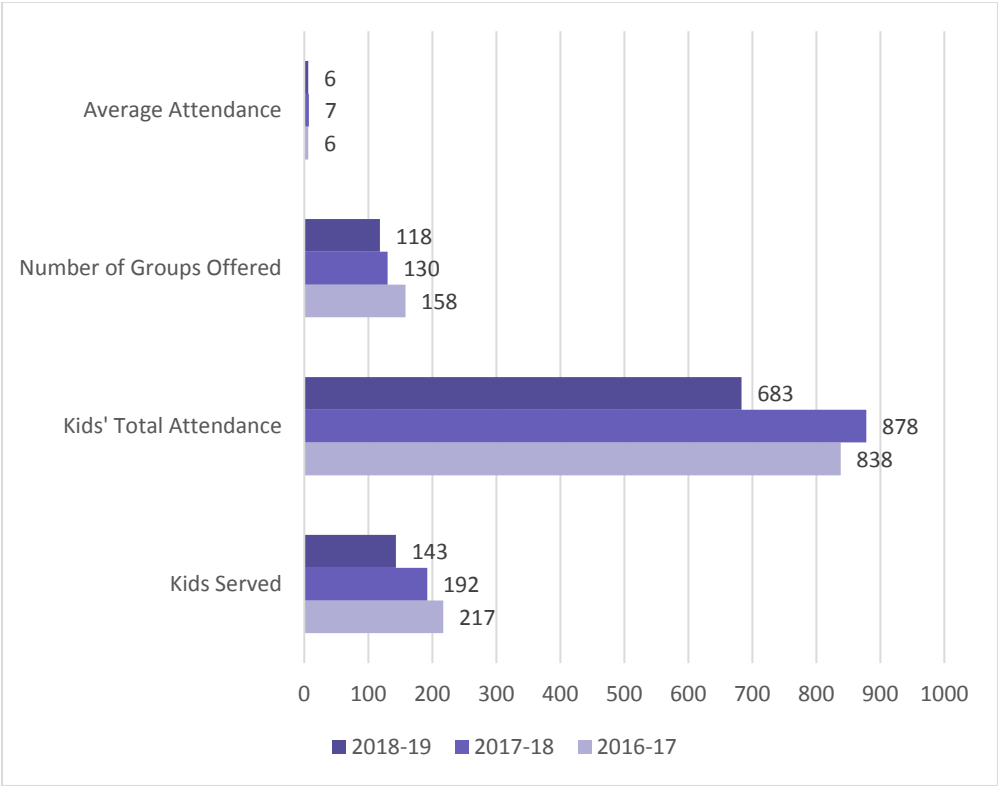
Logic Model



Evaluation Findings and Conclusions

1. Is the percent of children in households where parents and other family members are receiving child-development and parenting education high or increasing? (part of indicator 14, page 41) No

- Data Source: Number of children participating in playgroups.
 - Figure 1: Participation 2016-17 to 2018-19

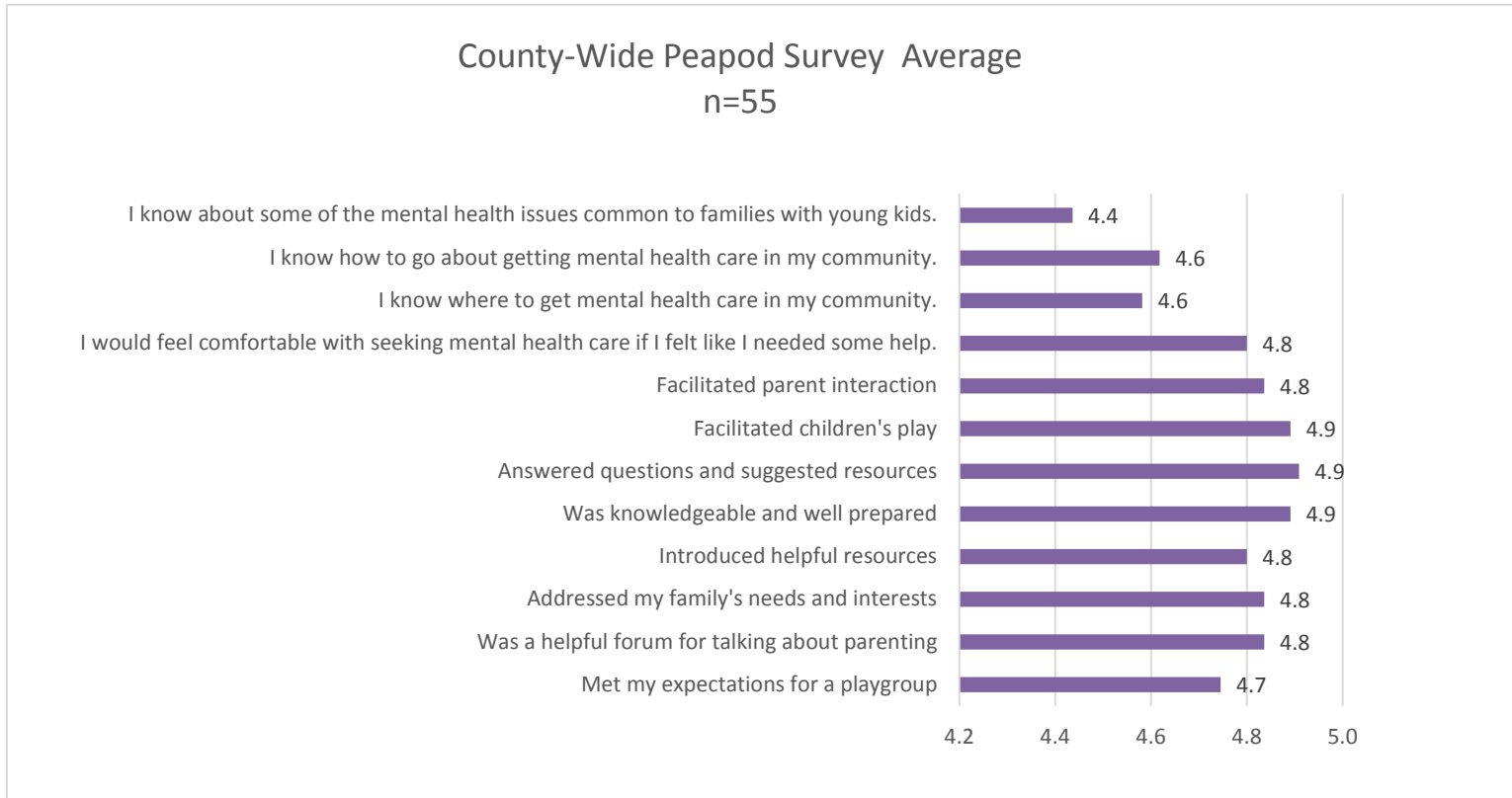


- Finding: Down to 21% from 27% of children birth to 5 in the County last year.
- Conclusion: Due to participation in Peapod, children lived in households receiving child-development and parenting education. Although there was a decrease in the percent of children who participated this year, the program is still achieving its intended outcome.

2. Does Peapod survey data yield 100% satisfaction or an average of 4-5 on a scale of 1-5 that the playgroup met participant expectations. (indicator 1, page 40) Yes

- Data Source: Peapod surveys
 - Figure 1: Participant Survey Results

Scale of 0-5: 1 Strongly Disagree; 2 Disagree; 3 Neither Agree nor Disagree; 4 Moderately Agree; 5 Strongly Agree



- Finding: Yes
- Conclusion: Due to client satisfaction with the program, the program will continue to offer services as it has in the past.

Families have more information about parenting and child development because of the Family Behavioral Health investment. The Commission will continue to invest in and seek funding partnership for this initiative. As part of the continuous quality improvement of the Peapod Program, outreach efforts to ensure as many families as possible participate will continue. First 5 will also work to ensure that information about parenting and child-development is included in groups as a part of each 10 week session cycle

Childcare Quality

First 5 Mono includes Childcare Quality in the strategic plan as many children spend a significant amount of their early years with their childcare provider. The initiative is fiscally supported by First 5 California, the California Department of Education, and a federal Community Development Block Grant through Mono County. Educating child care providers on how to best meet the needs of children helps ensure children will spend their formative years in optimal learning environments.

The Childcare Quality investment for FY 2018-19 was \$447,999 that came from the following funding streams:

- Improve and Maximize Programs so All Children Thrive (IMPACT), conducted by First 5 Mono for Mono and Alpine Counties funded by First 5 Mono & First 5 California (\$97,790);
- Region 6 Training and Technical Assistance Hub, funded by First 5 California (\$103,060);
- California Department of Education (CDE) Certification and Certification & Coordination Grants (\$2,625);
- Infant/Toddler Quality Rating and Improvement System (I/T QRIS) Block Grant (\$6,854);
- Childcare services provided by Eastern Sierra Unified School District funded by the Community Development Block Grant (CDBG) through Mono County (\$230,899).

The objectives and a brief description for the programs funded in this category are as follows:

IMPACT: Training, coaching, rating, stipends, and support for childcare providers for the provision of high-quality care for children and their families.

Objectives:

- Provide site-specific professional development to child care providers.
- Support providers' implementation of developmental screenings and parent engagement activities
- Build public awareness and support for quality early care
- Build a Childcare Quality System that leverages funding and maximizes support for care providers

QRIS and CSPP QRIS Block Grants: Support for state preschool sites and sites serving infants and toddlers.

Objectives:

- Provide site-specific professional development to child care providers
- Support provider understanding of quality care and education

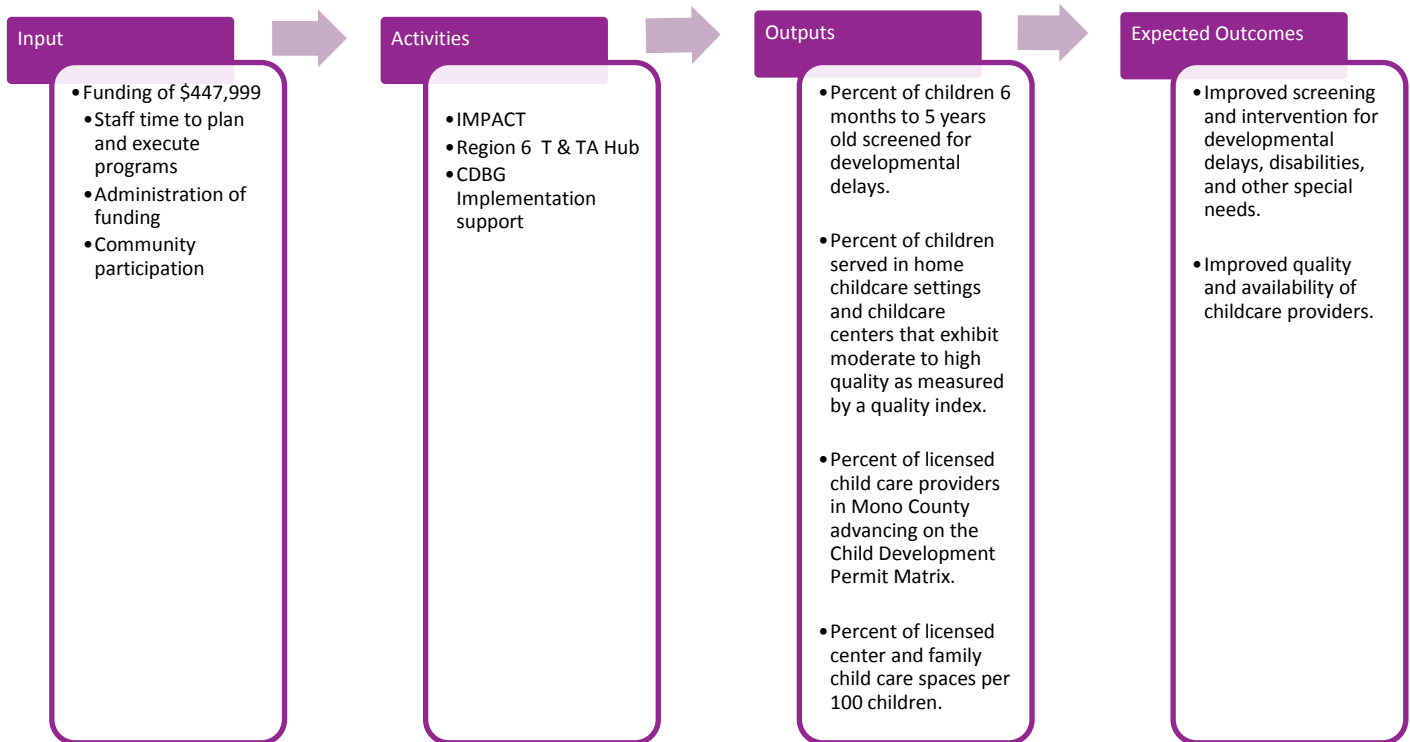
Training and Technical Assistance Hub: Support regional efficiencies in Childcare Quality work

Objectives:

- Provide assessors for Spanish speaking sites
- Contract with Viva for coordination for the Hub
- Contract with i-Pinwheel database to track sites' participation
- Contract with American Institute of Research for the Early Learning Needs Assessment Tool (ELNAT) database to analyze child data to determine needs

CDBG Childcare: Provide high-quality care to preschool age children in Bridgeport and Benton.

Logic Model



Evaluation Findings and Conclusions

1. Is the percent of children 6 months to 5 years old screened for developmental delays increasing? (indicator 4, page 40) Yes

- Data Source: Completed ASQs
 - Table 1: Developmental Screening, ASQ, from Participating Sites

<i>Fiscal Year</i>	<i>Number of Screenings</i>	<i>Percent of enrolled children screened</i>	<i>Number of children screened with an identified concern</i>	<i>Percent of children screened with an identified concern</i>
2017-18	130	60%	22	23%
2018-19	180	85%	33	18%

- Finding: Yes, 85% of children enrolled at participating sites were screened for a developmental delay, up from 60% the previous year.
- Conclusion: More children are being screened for developmental delays through their childcare provider.

2. Is the percent of children served in home childcare and childcare centers that exhibit moderate to high quality as measured by a quality index increasing? (indicator 5, page 40) Yes

- Data Sources: Site ratings and Childcare Quality System participation data
- Finding: Yes, 192 children in Mono County attended a site with a high quality rating, 91% of children enrolled in programs participating in the Childcare Quality System and 28% of all children in the county up from 44% and 13% respectively last year. (indicator 6, page 40)
- Conclusion: More sites were rated as having high quality this year, 9 sites were rated as 4—exceeding quality; and 3 sites were rated at 3—achieving quality. Due to more sites being rated as high quality, a higher percentage of children were served in sites with high quality as measured by a quality index, a number that has increased from 8% in FY 2016-17 to 27% in 2018-19. (table 5 page 37)

3. Is the percent of licensed childcare providers in Mono County advancing on the Child Development Permit Matrix high or increasing? (indicator 6, page 40) No

- Data Source: Childcare Quality System participation
- Finding: 0, down from 2 in 2017-18

- Conclusion: Although child development permits are an element of a high quality program, the incentive to improve quality is not enough to support providers to overcome the barriers to attaining child development permits. Barriers include low pay regardless of permit achievement, no licensing requirement to have a permit, and the difficulty of gathering supporting documents and properly completing the permit application.
- 4. Is the percent of licensed center and family childcare spaces per 100 children high or increasing? (indicator 7, page 40) Yes, it is increasing**
- Data Source: IMACA Resource and Referral slot numbers and the Childcare Portfolio
 - Findings: In 2016 (the most current Childcare Portfolio), 24% of children 0-12 with parents in the workforce had a licensed childcare slot available, an increase from 17% in 2014.
 - Conclusion: Although the number of slots available to children in Mono County decreased dramatically from 56% in 2008, the percent of available slots has increased over the years and is now 47%, a steady increase over the last three years. The percent increase is related to decreases in the 0-5 county population (data from the Childcare Portfolio, Appendix IX, Page 44) which may in turn be related to the lack of available child care. First 5 partnered with Mono County, Eastern Sierra Unified School District, and the Mono County Office of Education to open two new preschools—one in Bridgeport and one in Benton—which helped with the increase, but due to closures of family childcares there was still a net loss of slots in the county. First 5 Mono continues to actively participate in the Mono County Child Care Council to support initiatives seeking to increase the number of child care slots in Mono County. And to collaborate with the Mono County Office of Education, which has taken the lead on a coordinated effort to create more slots in Mammoth Lakes.

The Commission will continue to invest in the Childcare Quality initiative because it is rating sites, supporting developmental screenings, and impacting the number of available slots in the county. Coaching and assessing capacity was created in FY 2018-19 as part of continuous quality improvement. Coaches provided teacher specific coaching based on classroom observations and instead of paying a contractor to travel to obtain CLASS observations (one of the rating tools) an in-house observer was hired and trained in all three CLASS tools (infant, toddler, and pre-k). First 5 hopes that funding for these capacity increases will continue to support the system.

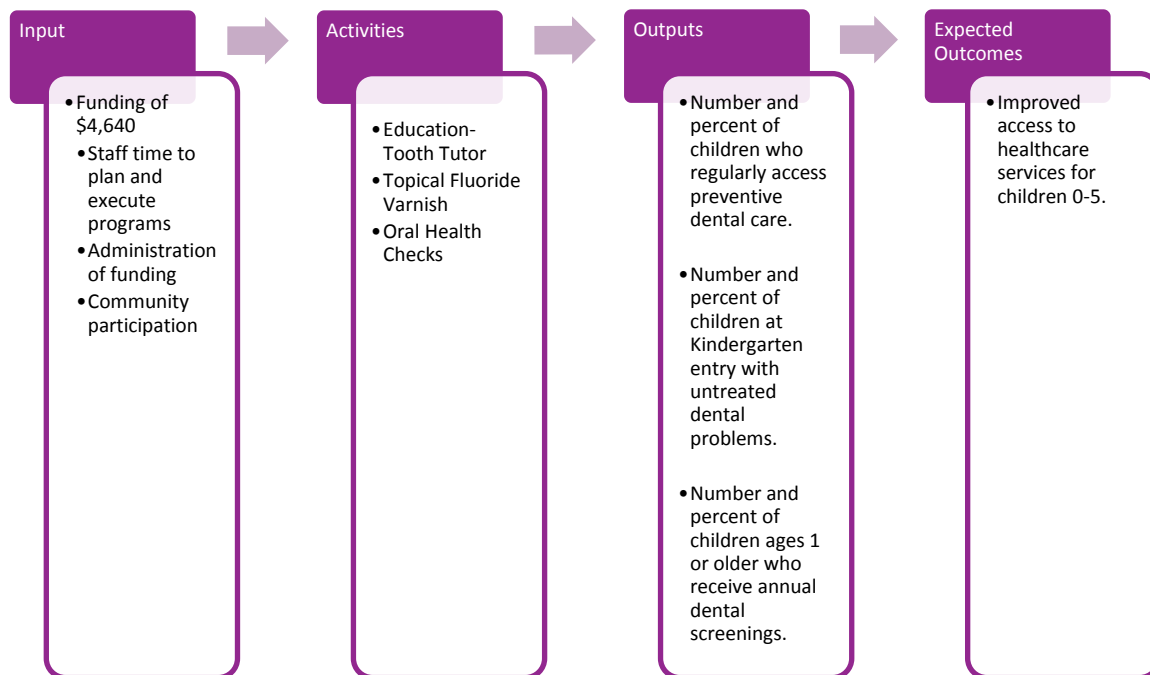
IMPROVED CHILD HEALTH

ORAL HEALTH

The 2009 First 5 Mono Strategic Plan identified a significant community need in the area of oral health. Pediatricians saw visible tooth decay and an opportunity to provide topical fluoride varnish and oral health education through paraprofessionals was developed. Pediatricians in the County continue to report needs for sustained efforts in oral health due to high numbers of children with poor oral health. The Oral Health program consists of education, oral health checks, and topical fluoride varnish application for children in childcare settings across the County. The program was funded and operated by First 5 Mono at a cost of \$4,640 for FY 2018-19. The program provides free toothbrushes, toothpaste, and floss to families to help maintain oral health.

Objective: Provide application of topical fluoride varnish twice a year to all Mono County children age 1-5 not already receiving services from a dentist, and educate children and parents about oral health.

Logic Model



Evaluation Findings and Conclusions

- 1. Is the percent of children ages 1 or older who receive annual dental screenings high or increasing? (indicator 17, page 42) No**
 - Data Source: Sierra Park Dental Data, 2016-18
 - Finding: 51% of children age 1-5 years old had an annual exam at Mammoth Hospital—, a drop from 59% the previous year. There was a corresponding drop in the reporting rate as the number of patients at Sierra Park Dental declined by 61 individuals.
 - Conclusion: First 5 will continue oral health education efforts to support higher percentages of children receiving an annual screening. A data challenge is that only one dental provider is included.

- 2. Is there a low percent of children at Kindergarten entry with untreated dental problems? (indicator 18, page 42) No**
 - Data Source: Kindergarten Oral Health Checks
 - Finding: 33% of the oral health checks turned in at kindergarten enrollment indicated the child had untreated caries (cavities), up from 30% last year.
 - Conclusion: The percent of untreated caries at kindergarten entry increased.

The oral health needs of young children in Mono County continue to be high, only around 50% of children in the County are receiving annual screenings at the Mammoth Hospital Dental Clinic. The actual rate is certainly higher as some children access care through a private provider or out of County. For the next year, the Commission will continue to invest in this initiative and seek to improve oral health for children 0-5. As part of the continuous quality improvement of the oral health investment, First 5 will target education for parents to get annual dental checkups and preventative care for their children. Additionally, First 5 will continue to provide topical fluoride varnish and oral health checks for children between one and 5-years-old.

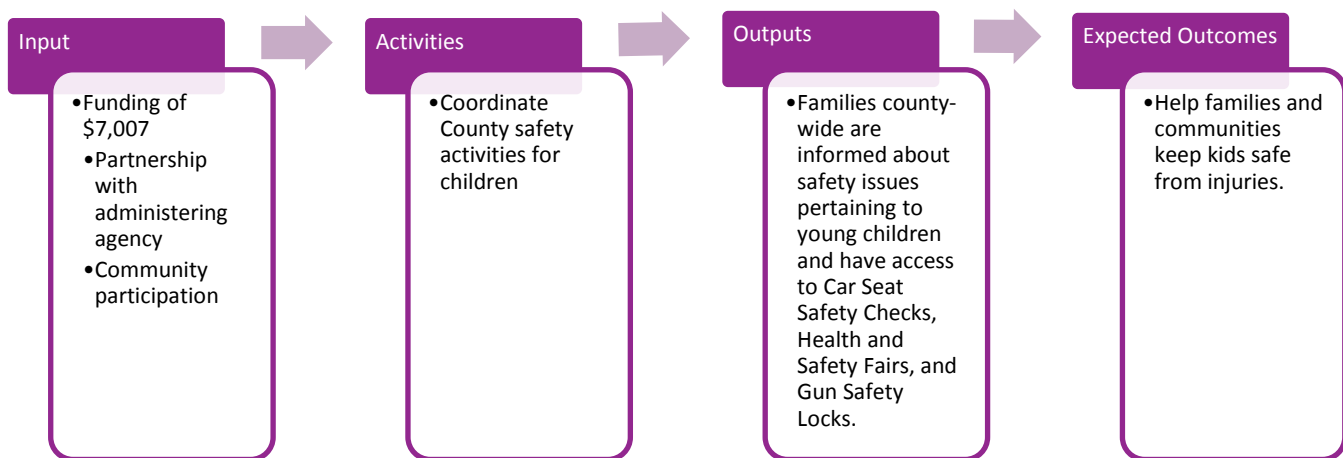
First 5 Mono has continued allocate discretionary funds for the oral health initiative, once funded by First 5 California. The Health Department was awarded funding for an oral health initiative last year, and the pediatric office provides topical fluoride varnish, topics which arose in the Strategic Planning process. The 0-5 population has significant needs based on the rate of untreated carries at kindergarten entry-- 33%. Although the need exists, considerations for continuation of this funding allocation are: new Oral Health Education funds awarded to Mono County Public Health, lack of First 5 California oral-health specific funding, and potential Small Population County Funding Augmentation declines associated with lower birth rates. The First 5 Mono Commission will consider continued funding of this initiative as a specific agenda item prior to the next evaluation report.

CHILD SAFETY

Prior to the formation of *Safe Kids California, Mono Partners*, no agency in the County specifically focused on child safety. While some agencies conducted safety activities, services were not coordinated. Initially spearheaded by Mammoth Hospital, multiple community agencies met to pursue the formation of a Safe Kids Coalition. Based on higher than average injury data for Mono & Inyo Counties, and after learning the benefits of such collaborations, the Commission decided to fund the coordination of *Safe Kids California, Mono Partners* as no other participating agencies had the necessary funding to conduct coordinating activities. With combined funding from SPCFA (\$7,000) and the Mono County Office of Education, the Mono County Office of Education coordinates *Safe Kids California, Mono Partners*.

Objective: Bring safety services & resources to families

Logic Model



Evaluation Findings and Conclusions

1. Are families countywide informed about safety issues pertaining to young children and able to access Car Seat Safety Checks, Health and Safety Fairs, and Gun Safety Locks?

Yes

- Data Source: Health and Safety Fair Participants (Appendix VIII, Page 39)
- Finding: approximately 80% of the 0-5 population and a parent accessed resources, an increase from 27% last year
- Conclusion: As a result of Health and Safety Fairs, families across the county were informed of safety issues and had increased access to safety materials.

Families have more information about child safety as a result of the Safe Kids investment, thus the Commission will continue to invest in this initiative. Safe Kids also successfully leveraged funds in FY 2018-19 including a grant the Safe Kids Coordinator obtained to provide additional safety resources to families. As part of the continuous quality improvement of the Safe Kids California, Mono Partners work, outreach efforts will continue to ensure as many families as possible participate in Health & Safety Fairs.

APPENDICIES

Appendix 1, Home Visiting

Table 1: Referral Source

	Number	Percent
Mammoth Hospital Labor & Delivery	25	24%
Self	18	17%
Childbirth Education Class	11	12%
First 5 Home Visitors	10	10%
Doctor, Pediatrician, or Nurse Practitioner	10	10%
Northern Inyo Hospital	5	5%
Peapod	4	4%
Mono County Child Protection Services	4	4%
CalWORKS Home Visiting Initiative	4	4%
Other, Family/Friends	4	4%
Mammoth Hospital ER	3	3%
Early Start	2	6%
Mammoth Hospital Dietician & Women's Clinic	2	
Parent Child Workshop	1	
School	1	
18-19 Total	104	
2017-18 Total	70	
2016-17 Total	69	

Table 2: Visits Provided

<i>Visit Type</i>	<i>FY 2016-17*</i>	<i>FY 2017-18*</i>	<i>FY 18-19</i>
<i>Prenatal Home Visits</i>	38	63	65
<i>Birth-5 Home Visits</i>	564	561	527
<i>Total Visits</i>	602	624	592

*numbers updated from previous years due to database calculation updates.

Table 3: Families Served

	<i>FY 2016-17</i>	<i>FY 2017-18</i>	<i>FY 18-19</i>
<i>New Babies Enrolled in WB! Births to Mono County Residents*</i>	69	58	89
<i>Percent of Mono County Babies Enrolled Total Families Served</i>	52%	43%	66%
	141	125	136

*Source: California Department of Finance January 2019, projections
FY calculations use the calendar year projections of the year the FY begins (e.g., 2018 for FY 2018-19)

Table 4: Child's Race & Ethnicity, N=150

Non-Hispanic	74, 49%	Black or African American	1
		White	67
		Multi-race	6
Hispanic	76, 51%	Multi-race	71
		White	5

Table 5: High Needs

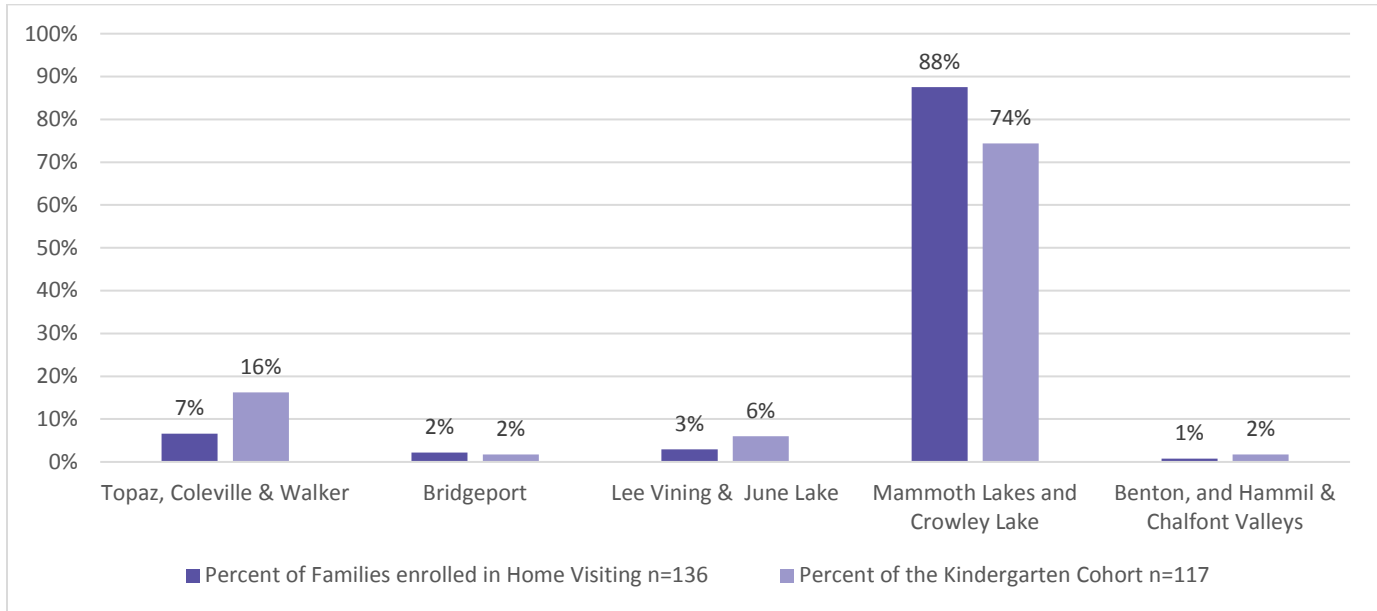
Families with high needs: 52, 38%

High Needs is determined using the national home visiting standard. If a family has *more than one of the following* stressors

low income or education,	foster parents	death in the immediate family
child or parent with a disability	incarcerated parent	child abuse or neglect
homeless or unstable housing	very low birth weight	active military family
young parent	domestic violence	
substance abuse	recent immigrant	

<i>Select stressors</i>	<i>Number of families</i>
<i>Low income</i>	46
<i>High School Diploma or Equivalency not attained</i>	27
<i>Child with a Disability</i>	16
<i>Parent with a Disability</i>	5
<i>Young Parent (parenting under age of 21)</i>	5
<i>Housing Instability</i>	5

Figure 1: Home Visiting Families' Town of Residence Compared to the Kindergarten Cohort



Exit Comments

1. What about this program has been most helpful to you and your family?

- Debbie's support through everything and always ready to help.
- Annaliesa's kind approach, willingness to share experiences and knowledge.
- Me ayudo mucho a trabajar juntos para ayudar a mi nina ya que tuvo tardanza en ablor como entenderla y ayudarla en todo. (It helped me a lot to work together, to understand, and help my daughter in everything because she was slow to speak.)
- I felt safe if I need help I can always call Lara. I loved the books Lara gave to us, all educational.
- Having Lara come to the house.
- Tips and suggestions for my daughter's routine and sensory needs.

2. What suggestions do you have to improve the Home Visiting program?

- Para nosotros esta muy bien, porque nos ayudo en todo. Gracias (For us it is very good, because it helped us with everything. Thank you)
- I think just perfect.
- n/a
- Activities which require parent/child teamwork and engagement with parent teacher guidance.

3. Additional Comments:

- I like a monthly prints about what to practice with baby and what to accept every age. I love the monthly daily fun with your little one schedule.
- Lara is amazing!
- My child loves the program and her parent-teacher. Thank you!

Appendix II, Transition to School

Kindergartners who Started School in August of 2018

Table 1: Summer Bridge Parent Survey

In which ways do you feel Summer Bridge helped prepare your child for Kindergarten?

<i>Classroom Skill</i>	Percent of Parents, N=49 (82% reporting)
<i>Getting used to the classroom</i>	90%
<i>Meeting the teachers</i>	86%
<i>Increased self-confidence</i>	67%
<i>Adjusting to a group learning environment</i>	65%
<i>Development of social skills</i>	55%
<i>Learning how to follow directions</i>	55%
<i>Increased attention span</i>	45%

How could we improve the Summer Bridge Program next year?

- No improvements, Monica and Bessie provided a fun and rich learning environment for [child's name].
- It was great! I loved seeing so many students participating. In [previous state of residence] it was really only a few who had never attended pre-school or been away from home.
- It was wonderful!
- Send some paperwork home for how to do the first day of school for new parents sending a child to school.
- I liked the fact that it was available, but maybe make it closer to when school starts. I think one week between Summer Bridge and the first day is plenty of time.
- I thought it was perfect!
- Don't know, I'm very happy.
- Maybe more advertising for a possible bigger turnout.
- Do we get feedback on [child's name] and what we should work on this summer before kindergarten starts?
- Bus transportation
- Doing it like this it is perfectly fine. Maybe one more hour.
- I don't know of any improvements as [child's name] has enjoyed coming to bridge every day and always comes home happy.
- You are doing everything right. Thank you.
- Nothing.

Translated from Spanish:

- I think your program is wonderful in making children know new things and prepare them to continue without fear of school.
- Everything is very good now.
- I think everything is fine. a little more hours and / or a little longer the program not separating children due to their language / race
- I think the Summer Bridge program should last longer for children to function more in school
- Everything seems very good to us, thank you for your help in teaching our children more.
- Thank you very much.
- I think it's very good That the program takes more than 2 weeks for children, so they have more time to connect to school.
- For me it's ok

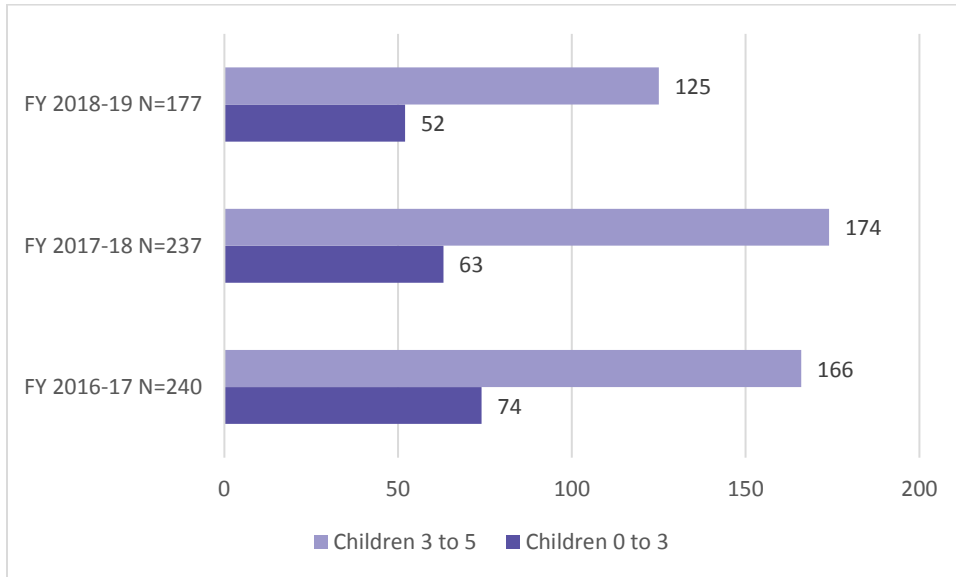
Summer Bridge Teacher Survey

How could we improve the Summer Bridge Program next year?

- Assessing students in spring to make sure all students are identified who have not been to preschool.
- Footsteps2Brilliance login and passwords for each student enrolled in Summer Bridge.
- I believe the program works well. We might want to try advertising in the newspapers and radio stations.
- It was great!

Appendix III, Early Literacy

Figure 1: Raising A Reader, Participation by Age 2016-17 to 2018-19



Raising A Reader Parent Survey

What did you enjoy about the RAR Program?

- The bi-weekly visits from Kacee are wonderful. It is a special day that the children all look forward to.
- Kacee has been a very good teacher in encouraging students to engage in reading.
- The variety of books, loved that [it] offers books in English/Spanish
- We love when Kacee comes for site visit reads.
- Parents enjoyed each book, easy to keep organized and hand them out.
- We love Kacee!
- Story time with Miss Kacee and the children's eagerness to take home new books!
- I believe that the more adults children see reading and have reading to them, increased their understanding of the importance of books and reading!

Table 1: Readers' Theater Participation by Location

<i>Readers' Theater Location</i>	<i>FY 2016-17</i>	<i>FY 2017-18</i>	<i>FY 2018-19</i>
<i>Family Child Care Providers</i>	4	-	-
<i>Edna Beaman Elementary Preschool</i>			2
<i>Bridgeport Elementary Preschool</i>	-	8	10
<i>Coleville State Preschool</i>	12	9	11
<i>Coleville Marine Base Childcare</i>	13	18	8
<i>Lee Vining Head Start Preschool</i>	15	7	6
<i>Lutheran Preschool</i>	-	9	9
<i>Kids' Corner</i>	15	15	17
<i>Mammoth Head Start Preschool</i>	21	18	18
<i>MCOE Preschool or TK Room</i>	-	9	14
Total	80	93	95

Table 2: First Book Distribution

<i>Program</i>	<i>Number of Books</i>
<i>Home Visiting & Peapod</i>	415
<i>Health & Safety Fairs</i>	10
<i>Back to School Night</i>	30
<i>Total</i>	455

Table 3: Birth to Five-Year-Old Footsteps2Brilliance Participation

2017-18	500
2018-19	35

Appendix IV, Peapod Playgroups

Table 1: Families Served by Location 2016-17 to 2018-19, includes duplicates between locations

<i>Playgroup Location</i>	<i>FY 16-17</i>	<i>FY 17-18</i>	<i>FY 18-19</i>
<i>Benton/Chalfant</i>	3	2	3
<i>Bridgeport</i>	15	12	21
<i>Crowley Lake</i>	32	45	38
<i>Lee Vining/ June Lake</i>	2	0	3
<i>Mammoth English</i>	74	55	38 (bilingual)
<i>Mammoth Spanish</i>	0	4	
<i>Walker</i>	12	4	15
<i>Total</i>	138	122	118

Survey Comments:

- All the fun activities and kids interacting.
- Fun, friendly group.
- Fun beautiful kind graceful environment, great songs.
- Songs, toys, chatting.
- Keep doing what you're doing. We love the group.
- The leaders are great. They even went beyond and cleaned some cow poop that was in the way.
- Consistent attendees and experience lets [child's name] be comfortable.
- Kids interaction and learning, as well as parent interaction.
- Safe, fun, on time.
- Inclusive, friendly leaders.
- Great community feel
- The kids, leaders, and moms and dads are wonderful and we have learned so much.
- Consistent activities and attendees.
- Jackie and Robin are very sociable with the parents and kids. They never cease to ask how we're doing and what activities she's been up to.
- Playing with different toys, songs, chatting.
- Always changing the toys and play equipment (teeter totters/slides)
- Socialization for my daughter
- Consistent activities and people
- Children interaction and learning.
- More classes.
- Nada, it's perfect, Jackie is amazing.
- Interaction with younger and older children
- Consistent activities and attendees.
- Started introducing crafts

Survey Comments (continued)

- Kids interacting, singing, playing, Jackie & Lara are awesome!
- Group leaders helping when conflict arises between kids.
- Introducing different topics for kids and parents.
- Focusing of children's play and parent interaction.
- Spanish songs.
- Fun, social, developmental play for kids
- Opportunity to interact with parents
- Open mind conversation, great program for kids
- I like how group play is encouraged. The toys are age appropriate too.
- Everyone hanging out socializing.
- Child and parent interaction.
- Getting to know parents, singing, great leaders getting the kids involved but not being pushy.
- Jackie & Lara are very friendly and quick to welcome me and my child to the group. They encourage my child without being pushy. They have activities that engage the kids (age appropriate).
- Friendly welcoming atmosphere, inclusion, research based play.
- Kept child's interest and encouraged socialization.
- My daughter loves the parachute and songs. Learning new songs, getting comfortable with the Leaders, and looking forward to coming and push toys.
- Well organized, great toys, great kid interaction as well as parent.
- An opportunity for families snowbound for outlet and for children who aren't in childcare or preschool to be acquainted with others.
- Younger and older children access
- Structured play
- Jackie talks to every parent and child. Both my children can have fun with toys and songs. Parents working together to make sure kids play well and have fun.
- Group singing.
- I love the free play time for the babies and social time with adults. It's a really great change of pace for the baby and I during long days at home.
- Music both English and Spanish, sharing practice.

Survey Suggestions:

- Longer parachute
- No suggestions. It has been great as it is. Really enjoy it, my daughter has so much fun, and has learned so much.
- Could be more often.
- More outreach, bring in more children.
- Conflicts with other activity (bilingual playgroup next door)
- Everything is great, would only suggest an afternoon session. Dad would love to join but work doesn't allow it during morning sessions.
- Read a book after song time.
- Field trips (fires station, police, etc)
- Would love more afternoon sessions.
- It's excellent
- Stay like now is great
- None. Thank you for all that you do!
- Everything is great.
- No suggestions.
- I am new to the group so currently no suggestions.
- More of the same, maybe more activities/songs with parent and child interacting with other parent/child like partners.
- Read simple book after song.
- I like a less structured playgroup but understand that may conflict with the wishes of other families.

Appendix V, Childcare Quality

Table 1: Participating Childcare Sites in Mono County

Site Type	Number of Sites Served	Percent of Qualifying Sites Served
Center	8	100%
Family Childcare	7	78%
Total	15	88%

Table 2: Children Served at Participating Childcare Sites in Mono County

Year	Number of Children birth-5 Served	Percent of County birth-5 population Served
2017-18	217	30%
2018-19	211	31%

Table 3: Alternative Sites Served Mono County

Site Type
Home Visiting 0-3
Home Visiting 3-5
Peapod North County
Peapod South County

Table 4: Participating Sites in Alpine County

Site Type	Number Served	Percent Served
Center	1	50%
Alternative Site--Playgroups	1	100%

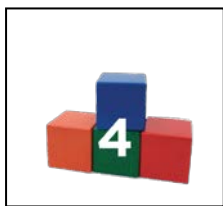
Table 5: Ratings

Rating is based on the following set of California State standards known to promote high-quality early learning for kids.

- Interactions between teachers and children
- The health and safety of the classroom
- How teachers meet and support the developmental needs of children
- Staff qualifications and training
- Group size, number of children per teacher

	COMMITTED TO QUALITY – participating in quality improvement efforts
	RAISING QUALITY – meeting some quality standards
	ACHIEVING QUALITY – meeting multiple quality standards
	EXCEEDING QUALITY – meeting quality standards in all areas
	HIGHEST QUALITY – exceeding quality standards in all areas

Rated Sites—participating sites that opted to be rated



- Bridgeport Elementary Preschool
- Coleville IMACA State Preschool
- Edna Beaman Elementary Preschool
- Kindred Spirits
- Lee Vining IMACA Head Start/ State Preschool
- Mammoth IMACA Head Start/ State Preschool
- Mammoth Lakes Lutheran Preschool
- Mountain Warfare training Center Child Development Center
- Alpine Early Learning Center (Alpine County)



- Cherubs Academy—Etelvina Rios
- Kids Corner
- Vasquez Family Day Care—Guillermina Vasquez

Appendix VI, Childcare Availability

Figures 1-3: Source-California Child Care Resource and Referral Network Child Care Portfolios 2009-2016 (https://www.rrnetwork.org/california_child_care_portfolio)

Figure 1:

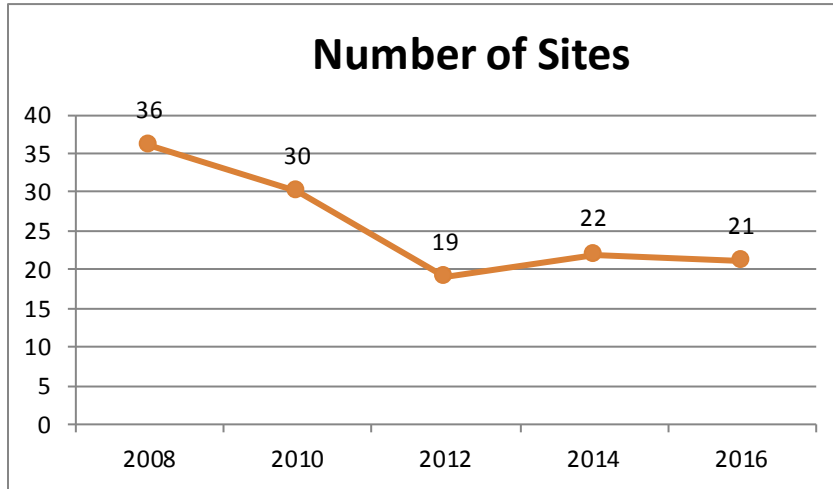


Figure 2:

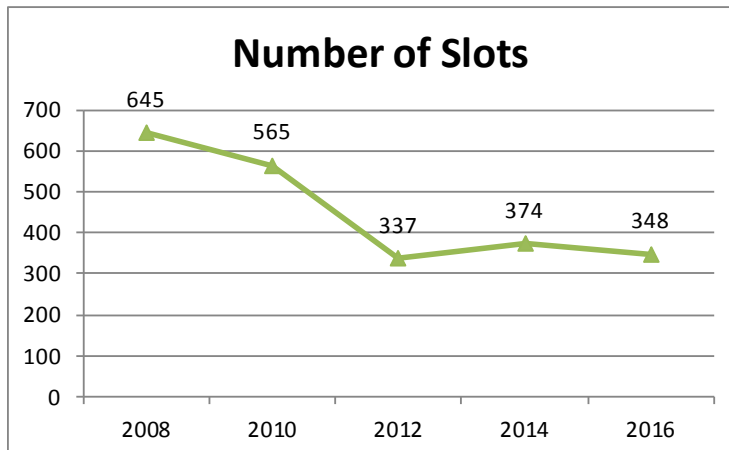
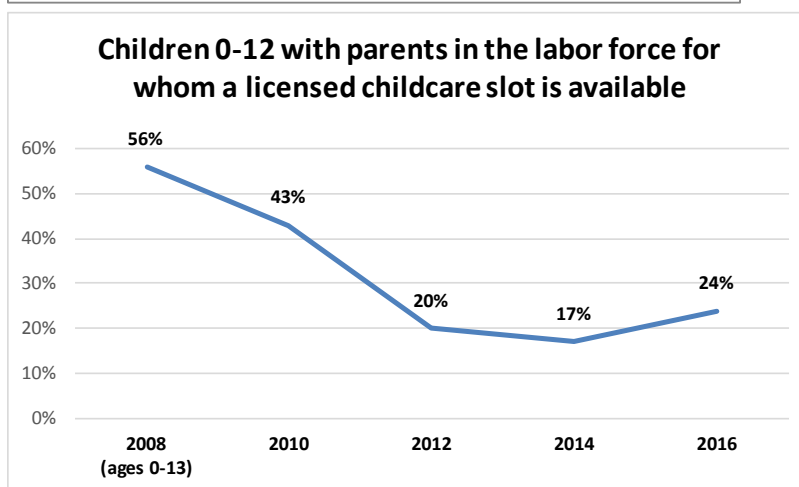


Figure 3:



Appendix VII, Child Health

Table 1: Oral Health Services Provided

	<i>Oral Health Education</i>	<i>Fluoride Varnish</i>
FT 2018-19 Total	114	114
FY 2017-18 Total	102	155

Table 2: Safe Kids Activities

County-Wide Birth to 5 Health & Safety Fairs

Activities for Families and Children Birth to 5	Estimated Children Served	Estimated % of children Birth-5 served
Eastern Sierra Unified School District fairs	306	44%
Mammoth Lakes Fair	250	36%
Child Passenger Car Seat Check or Replacement	41	6%
Accident Prevention Supplies	206	30%
Bike Helmets	215	31%

Mammoth Lakes Birth to 5 Health & Safety Fair

Activities & Resources Offered	People Reached 2017	People Reached 2018	People Reached 2019
Car Seat Safety Checks or Replacements	17	16	28
Department of Social Services Information	31	50	60
Gun Safety Locks/Information	55	50	25
Bike Helmets staffed by State Farm	66	80	103
Health Department Information	32	50	60
Home Safety Kits/ Poison Prevention	41	80	75
Fruit & Hot Dogs sponsored by Rotary	224	238	250
Fair Attendance	300	263	350

Other 2019 Activities: First Books for ages 0-5, Kids' Bike Rodeo, Probation & Behavioral Health Info, Library & Raising A Reader programs, Town of Mammoth summer programs, Peapod Playgroup toys, face painting, ambulance tour, Mammoth Mountain Wooley visit, Lion's Vision checks, Kern Regional Center information, Mammoth Hospital pediatrics, music from Luke Kinney.

Appendix VIII, Results and Indicators

Result I: <i>Mono County children 0-5 are educated to their greatest potential.</i>				
Indicator	Investment area	2016-17	2017-18	2018-19
1. Peapod survey data yields 100% satisfaction or an average of 4-5 on a scale of 1-5 that the playgroup met participant expectations	Family Behavioral Health			Yes
2. Number and percent of children prenatal to age 1 whose parents accessed Home Visiting	Home Visiting	New indicators		89, 66%
3. Number and percent of children prenatal to age 5 whose parents accessed Home Visiting.		148, 22%		
4. Number and percent of children 6 months to 5 years old screened for developmental delays.	Home Visiting & Childcare Quality	28%	29%	252, 35%
5. Number and percent of children served in home childcare settings and childcare centers that exhibit moderate to high quality as measured by a quality index.		8%	13%	192, 28%
6. Number and percent of licensed child care providers in Mono County advancing on the Child Development Permit Matrix.	Childcare Quality	unavailable	4%	0
7. Number and percent of licensed center and family child care spaces per 100 children.		30%	37%	47, 47%

Sources:

1. Peapod Program Parent Surveys
2. Home Visiting Participation 150/ 691 US Census population estimate children birth to 5 in Mono County
3. Home Visiting Participation/ 691 US Census population estimate children 0-5 in Mono County
4. Children in commission-run programs a with developmental screening—Home Visiting (72) & children in child care programs participating in quality programs who received a developmental screening (180) 252/ 691 US Census population estimate children 0-5 in Mono County (50% reporting rate as 50% of the birth-5 population is enrolled in home visiting or with a provider who participates in the childcare quality system from which the data is derived, includes duplication). Screened is defined by using an evidence and research-based formal screening tool like the Ages and Stages Questionnaire.
5. Children served at the sites with a rating of 3 or higher 192/ 691 US Census population estimate children 0-5 in Mono County (100% reporting rate)
6. Childcare Quality System data (88% reporting rate, the percent of sites participating in the Childcare Quality System)
7. Number of licensed child care spaces available to Mono County children birth-5 on the IMACA Resource and Referral list, 326 /691 US Census population estimate children 0-5 in Mono County (100% reporting rate)

Result I continued: *Mono County children 0-5 are educated to their greatest potential.*

Indicator	Investment area	2016-17	2017-18	2018-19
8. Number and percent of children who have ever attended a preschool, Pre-K, or Head Start program by the time of Kindergarten entry.		24%	66%	71, 76%
9. Number and percent of children “ready for school” upon entering Kindergarten.		50%	49%	60, 51%
10. Number and percent of children whose parents attended Kindergarten and TK Round Up.		67%	54%	87, 73%
11. Number and percent of children birth to 5 accessing funded literacy activities.	School Readiness	New Indicator		325, 47%
12. Number and percentage of age-eligible children for whom a preschool slot is available.				286, 100%*
13. Number and percent of entering Kindergartners assessed for school readiness at entry.				99%
14. Number and percent of children in households where parents and other family members are receiving child-development and parenting education.	Home Visiting & Family Behavioral Health	46%	44%	273, 40%

*although there are slots available for 100% of preschoolers, some remain unfilled due to: 1) the location of the available slots, or 2) eligibility based on income or parental employment by the federal government.

Sources:

8. Incoming Kindergarten Parent Surveys indicating enrollment in preschool or pre-K--71/94 surveys=76%. The reporting rate is 78%: surveys 94/120 kindergarten students. 2016-17 data was from the Summer Bridge Parent Survey with a much lower reporting rate.
9. In-kindergarten Brigance screens of students assessed as within the typical range and above the gifted cutoff 60/118 number of assessments=51%.118 assessed 118 /120 kindergarten students=98% reporting rate. Previous year's reporting rates: 2016, 99%; 2017 100%.
10. Children participating in Kindergarten and TK Round Up or Summer Bridge, whichever is highest (Round Up for FY 2018-19) 87/120 number of children on the first day of kindergarten, school district data (100% reporting rate)
11. Number of children enrolled in Raising a Reader and or Home Visiting, includes duplicates 325/ 691 US Census population estimate children 0-5 in Mono County.
12. The number of available slots in the County based on resource and referral numbers 286 / 280-- Five-year Kinder and TK average (2014-2018) multiplied by 2 to get a projected number of 3 & 4 year olds.
13. Number of Brigance screens completed by the school district 118/ 120 kindergarten students
14. Children in commission-run programs with child-development education components (Home Visiting 150 and Peapod-unduplicated 123) 273/ 691 US Census population estimate children 0-5 in Mono County. Only includes First 5 operated programs that gather identifying information so as to be able to omit duplicates—40% reporting rate, same calculation as above.

Result II: All Mono County children 0-5 are healthy.				
Indicator	Investment Area	2016-17	2017-18	2018-19
15. Number and percent of children where breastfeeding is successfully initiated and sustained.		91%	Not available	88, 86%
16. Number and percent of children 0 to 5 years of age who are in the expected range of weight for their height and age, or BMI.	Home Visiting	77%	Not available	280, 81%
17. Number and percent of children ages 1 or older who receive annual dental screenings.		60%	59%*	355, 51%
18. Number and percent of children at Kindergarten entry with untreated dental problems.	Oral Health	18%	30%	26, 33%

*numbers updated to reflect 1-5.99 age range seen at Sierra Park Dental Clinic, previous numbers included the 0-5.99 age range.

Sources:

15. Sierra Park Pediatrics number of Mono County children still breastfed at visits to pediatrics up to 1 month of age. Children seen up to 1 month 88/ 137 births in 2019 Department of Finance projection January 2020. 2016-17 data was from Welcome Baby! and 2017-18 data not able to be collected due to a change in record keeping at the hospital
16. Sierra Park Pediatrics number of Mono County 2-5 year olds seen in 2018-19 within the expected range of weight and height. 2017-18 data not able to be collected due to a change in record keeping at the hospital. 2015-16 data from children enrolled in CHDP from the Mono County Public Health Department. 2018-19. 50% reporting rate, 346 patients/691 US Census population estimate children 0-5 in Mono County.
17. Children 1 year- to age 5.99 seen at Sierra Park Dental annually for a screening. Number of children 1 year to 5.99 years old seen annually for a screening in the Mammoth Hospital Dental Clinic 355/691 US Census population estimate children 0-5 in Mono County. 51% reporting rate, same as previous calculation. Note: the number of patients in the age range declined by 61 clients (from 452 to 391) between FY 2017-18 and FY 2018-19.
18. Oral Health Assessments turned into the school indicating untreated dental problems 26/79 completed oral health assessments. 66% reporting rate from the SCOHR school reporting system oral health assessments 79 /120

Appendix IX, Fiscal Overview

Revenue		Amount		
Prop. 10 Tax Revenue		\$73,624		
Small County Augmentation		\$268,120		
Prop 56 apportionment		\$8,033		
CalWORKS HVI		\$9,996		
SMIF (Surplus Money Investment Fund)		\$223		
CBCAP/CAPIT (Parenting Partners)		\$33,000		
IMPACT		\$97,790		
Region 6 T&TA Hub		\$103,060		
CDBG Administration		\$5,547		
CDBG		\$225,352		
CDE Certification & Coordination Grant		\$2,625		
Infant Toddler Block Grant		\$6,854		
Peapod Program (Prop. 63 Funds)		\$40,000		
Miscellaneous		\$17,077		
Interest on Mono County First 5 Trust Fund		\$13,081		
Total Revenue		\$904,382		
Expense	Amount	% of Expenditures	% of Discretionary Funds	5-year Strategic Plan % of Discretionary Funds
Home Visiting	\$183,039	21%	37%	33%
School Readiness	\$82,066	9%	22%	22%
Peapod	\$42,937	5%	1%	0%
Childcare Quality	\$447,999	50%	2%	3%
Oral Health	\$4,640	.5%	1%	1%
Safe Kids Coalition	\$7,007	.5%	2%	2%
Operations/Support/Evaluation	\$122,528	14%	32%	39%
Total Expenses	\$890,216			
Total Revenue	\$904,382			
Net Revenue	\$14,166		4%	
Fund Balance		Amount		
Fund Balance Beginning		\$543,551		
Fund Balance End		\$557,717		
Net Change in Fund Balance		\$14,166		

Mono County Report

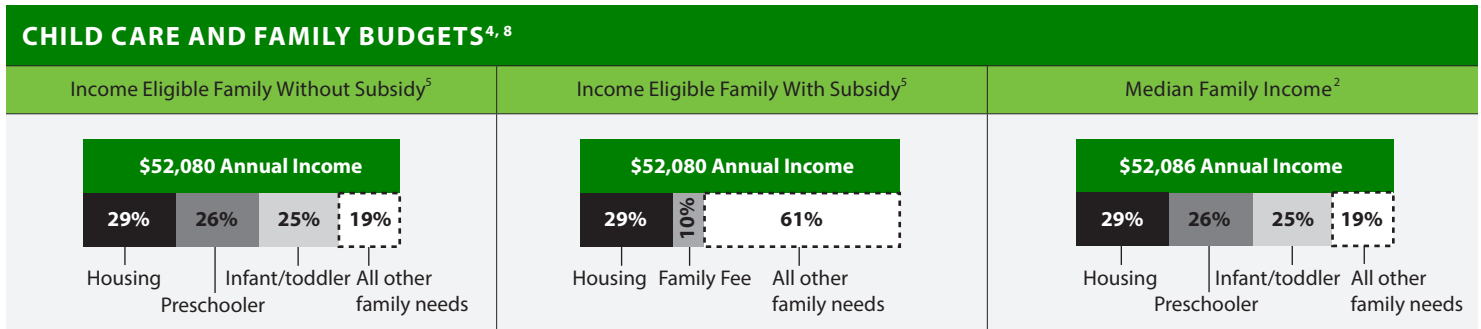
Family & Child Data

The 2017 California Child Care Portfolio, the 11th edition of a biennial report, presents a unique portrait of child care supply, demand, and cost statewide and county by county, as well as data regarding employment, poverty, and family budgets. The child care data in this report was gathered with the assistance of local child care resource and referral programs (R&Rs). R&Rs work daily to help parents find child care that best suits their family and economic needs. They also work to build and support the delivery of high quality child care services in diverse settings throughout the state. To access the full report summary and county pages, go to our website at www.rrnetwork.org.

PEOPLE ¹	COUNTY			STATE		
	2014	2016	CHANGE	2014	2016	CHANGE
Total number of residents	14,440	13,785	-5%	38,548,204	39,354,432	2%
Number of children 0-12	2,182	2,069	-5%	6,533,125	6,631,621	2%
Under 2 years	319	287	-10%	1,002,081	982,688	-2%
2 years	160	149	-7%	498,124	498,782	0.1%
3 years	165	126	-24%	503,950	503,064	-0.2%
4 years	167	138	-17%	497,010	503,461	1%
5 years	185	144	-22%	496,168	518,282	4%
6-10 years	866	861	-1%	2,541,962	2,596,934	2%
11-12 years	320	364	14%	993,178	1,028,410	4%

LABOR FORCE ²	COUNTY			STATE		
	2014	2016	CHANGE	2014	2016	CHANGE
Children 0-12 in single-parent family, parent in labor force	440	357	-19%	1,733,794	1,730,412	-0.2%
Children 0-12 in two-parent family, parents in labor force	956	1,096	15%	2,427,771	2,496,144	3%

POVERTY ²	COUNTY			STATE			PEOPLE IN POVERTY IN 2016 ²				
	2014	2016	CHANGE	2014	2016	CHANGE					
Number of people living in poverty	1,197	684	-43%	6,259,098	5,525,524	-12%	<table border="1"> <tr> <th>COUNTY</th> <th>STATE</th> </tr> <tr> <td>6%</td> <td>20%</td> </tr> </table>	COUNTY	STATE	6%	20%
COUNTY	STATE										
6%	20%										
Children 0-5 living in poverty	93	95	2%	690,825	608,247	-12%					
Children in subsidized care ³	80	112	40%	301,973	315,100	4%					



Mono County

Child Care Supply Data

AGE/TYPE

CHILD CARE SUPPLY ⁶	LICENSED CHILD CARE CENTERS			LICENSED FAMILY CHILD CARE HOMES			CHILD CARE REQUESTS ⁷	
	2014	2017	CHANGE	2014	2017	CHANGE		
Total number of slots	236	234	-1%	138	114	-17%	Under 2 years	6%
Under 2 years	52	36	-31%				2-5 years	82%
2-5 years	184	198	8%				6 years and older	12%
6 years and older	-	-	-					
Total number of sites	7	9	29%	15	12	-20%		

24%*

Children 0-12 with parents in the labor force for whom a licensed child care slot is available

56%

Child care centers with one or more federal/state/local contracts

*This estimate is based on 348 licensed slots and does not include license-exempt programs.

SCHEDULE AND COST

CHILD CARE SUPPLY	LICENSED CHILD CARE CENTERS	LICENSED FAMILY CHILD CARE HOMES	FULL-TIME REQUESTS FOR CHILD CARE
Full-time and part-time slots	100%	93%	82%
Only full-time slots	0%	7%	
Only part-time slots	0%	0%	
Sites offering evening, weekend or overnight care	22%	67%	REQUESTS FOR CARE DURING NON-TRADITIONAL HOURS
Full-time infant care ⁸	\$18,781	\$13,141	
Full-time preschool care ⁸	\$13,636	\$12,488	
MAJOR REASONS FAMILIES SEEK CHILD CARE ⁹			
76% Employment	12% Parent seeking employment	6% Parent in school or training	Evening / weekend / overnight care 32%

LANGUAGE

CENTERS WITH AT LEAST ONE STAFF SPEAKING THE FOLLOWING LANGUAGES ⁹	LANGUAGES SPOKEN AT HOME
English 100%, Spanish 33%	English 76%
FAMILY CHILD CARE PROVIDERS SPEAKING THE FOLLOWING LANGUAGES ⁹	Spanish 23%
Spanish 67%, English 50%	Asian/Pacific Island languages 1%
	Another language 1%

1. CA Department of Finance Population Projections 2016
 2. American Community Survey 2016 1-year and 2015 5-year estimates
 3. CA Department of Education CDD 801-A October 2016, CA Department of Social Services CW115, October 2016
 4. U.S. Housing and Urban Development rent for 2-bedroom 50th percentile
 5. 70% of 2015 State Median Income for a family of three
 6. Resource and referral (R&R) databases
 7. R&R child care referrals April/May/June 2016
 8. 2016 Regional Market Rate Survey, Network estimate
 9. Percentages may exceed 100% when multiple options are chosen

For more information about child care in **MONO COUNTY:**

IMACA Community Connections for Children
800-317-4700
www.imaca.net



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

Departments: Administration

TIME REQUIRED 15 minutes

PERSONS APPEARING BEFORE THE BOARD Rebecca Buccowich

SUBJECT Census 2020 Update and request to use General Fund Contingency

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Update from the Mono County Census Committee (Rebecca Buccowich, Molly DesBaillets, Director of First 5, and Christopher Platt, Librarian for Mono County Libraries/Office of Education) regarding the upcoming 2020 Census. Consider request to use General Fund contingency for cost of proposed mailers (requires 4/5ths vote).

RECOMMENDED ACTION:

Receive presentation and provide any desired direction to staff. Authorize transfer of General Fund contingency of \$2,000 to fund an increase in the CAO budget for Census 2020 mailers (requires 4/5ths vote).

FISCAL IMPACT:

Cost of the mailers is estimated at \$2,000. Use of General Fund contingency reduces the balance available for the remainder of the year to \$227,095.

CONTACT NAME: Rebecca Buccowich

PHONE/EMAIL: 7609325408 / rbuccowich@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
Flyer: We ALL Count

History

Time

Who

Approval

3/12/2020 4:56 PM	County Administrative Office	Yes
3/10/2020 3:06 PM	County Counsel	Yes
3/10/2020 3:00 PM	Finance	Yes



County of Mono

County Administrative Office

Bob Lawton

Assistant County Administrative Officer

Steve Barwick

County Administrative Officer

Dave Butters

Human Resources Director

To: Board of Supervisors
From: Rebecca Buccowich, County Administrative Office
Date: March 5, 2020

Subject:
Census 2020 Update

Recommendation:
Committee to report on the Census 2020 activities in Mono County. Request the Board of Supervisors consider and approve minimal funding costs.

Discussion:
Update from Mono County Census 2020 Committee members: Molly DesBaillets, Director of First 5, Christopher Platt, Director of Mono County Free Library, and county employees Rebecca Buccowich and Bentley Regehr about Census 2020 activities in Mono County. Discuss the need for minor funding for printing and postage costs for mailings to PO Boxes. Additionally, get the word out to the public that their Census 2020 questionnaires can be completed today!

Fiscal Impact:
To be determined

Attached:
Flyer "We ALL Count"



We ALL Count

In our community, we believe every person counts. And we believe every person should get their fair share.

A big way our community gets money for programs is by participating in the U.S. Census. The State and Federal government uses Census information to fund programs like child care, free and low-cost school lunches, and Medi-Cal.

Here are just a few reasons why your participation in the Census matters:



When you and your kids are part of the Census count, the community receives its fair share of money for important programs like Medi-Cal, WIC, Head Start, the National School Lunch Program, CHIP, and child care.



California receives more than \$115 billion every year based on Census data. We must count everyone so we don't lose these resources.



The number of people California has in Congress is based on the Census count.

Here is how it works:

- Households who receive mail via a P.O. Box will not receive Census information in the mail.
- Complete by end of April to avoid a home visit from a Census official.
- Complete Online at **2020census.gov**
Online forms go live March 12th.
- Between March 9 - July 31
call toll-free:
English: **1-844-330-2020**
Español: **1-844-468-2020**
TDD: **1-844-467-2020**

If you need help accessing the Census, visit your local library

Please be counted so your community gets the funding and services it deserves.

For information and assistance, call NALEO Educational Fund's toll-free bilingual hotline:
1-877-EL-CENSO (352-3676)

Common Questions about the Census



Are my answers confidential? YES.

By law, your response to the census CANNOT BE SHARED with anyone outside the census. This includes ICE (immigration), police, CPS (Child Protective Services), the IRS, the FBI, your landlord, or anyone else. No one can use your census answers to reduce your benefits, evict you, deport you, fine you, or take your children.

Will there be a question on the Census asking if I am a citizen? NO.

Can I skip questions? The best way to avoid a phone call or visit from a Census worker is to complete all the questions truthfully. And please make sure everyone in your household is counted — every adult, child, and baby.

How can I complete the Census? You have options. You can fill out the Census on a computer (at home or at a library), over the phone, or on paper. For help on how to respond using a paper Census form, call 1-877-352-3676.

What if my child is a baby — do I list him or her on the Census? YES. Please list your baby no matter how old — even if you are still in the hospital!

I am pregnant — how should I fill out the Census? Every child born on or before April 1, 2020 should be counted.

I have kids living with me who aren't mine — do I list them? YES. You should count every child who is living at your address, even if only temporarily, on April 1, 2020.

I have more people living with me than my landlord knows. I shouldn't list them, should I? Everyone must be listed, according to the U.S. Constitution. The Census will not report your answers to your landlord or anyone else. Please make sure all people living in your household, or property, on April 1st, 2020 are counted.

I am not in the country legally. Should I take the census? YES. By law, the census cannot report your answers to any immigration authorities, law enforcement, or people in charge of government benefits. Everyone living in the U.S. at the time of the census should be counted, no matter their citizenship or immigration status.

My child doesn't live with me all the time — do I list him or her? It depends. Whomever your child lives with most of the time should count your child. If time is split evenly, the adult who has the child on April 1, 2020 should count the child.

How long does it take? About 10 minutes.

Your answers to the Census are 100% confidential and are not shared with anyone. Please fill out your census form in 2020!



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

Departments: Finance, Community Development, Public Works

TIME REQUIRED 30 minutes

PERSONS Megan Mahaffey

SUBJECT Community Development Block Grant
(CDBG) 2020 Application

**APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Staff recommendations and Board and public discussion about the specific activities and amounts for inclusion in the County's CDBG 2020 funding application.

RECOMMENDED ACTION:

Presentation of staff recommendations for CDBG activities to include in the County's 2020 funding application and direction from the Board. Consider approval of a resolution R20-____, approving a grant application for funding and the execution of a grant agreement and any amendments thereto from the 2019 2020 funding year of the State Community Development Block Grant program.

FISCAL IMPACT:

The County is eligible to apply for up to \$3.5 million in CDBG funding. Staff recommendations include \$700,000 for housing assistance, \$400,000 for public services, \$250,000 for technical assistance, \$1.34 million for public facility construction, and up to \$1.3 million towards affordable housing projects.

CONTACT NAME: Megan Mahaffey

PHONE/EMAIL: 760-924-1836 / mmahaffey@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Staff report](#)

[Resolution](#)

History

Time	Who	Approval
3/12/2020 5:02 PM	County Administrative Office	Yes
3/10/2020 3:17 PM	County Counsel	Yes
3/10/2020 2:49 PM	Finance	Yes



DEPARTMENT OF FINANCE AUDITOR-CONTROLLER COUNTY OF MONO

Vacant
Assistant Finance Director
Auditor-Controller

Janet Dutcher, CPA, CGFM
Director of Finance

P.O. Box 556
Bridgeport, California 93517
(760) 932-5490
Fax (760) 932-5491

Date: March 17, 2020

To: Honorable Board of Supervisors

From: Megan Mahaffey – Mono County Accountant
Janet Dutcher – Mono County Finance Director
Bob Lawton – Mono County Assistant Administrative Officer
Steve Barwick – Mono County Administrative Officer

Re: Mono County Community Development Block Grant (CDBG) application

Recommended Action: Approve Resolution 20_XX for Mono County applications to the CDBG 2020 NOFA for the Community Development Competitive Program April 15, deadline. Provide any desired direction to staff.

Fiscal Impact: None at this time.

Strategic Plan: A CDBG grant application moves Mono County towards the Strategic focus area of enhancing quality of life for residents.

Background:

There was a Public Hearing conducted on February 18th to allow for citizen participation in the Mono County CDBG grant application. As per the grant parameters, Mono County can submit one application per activity and up to six (6) applications during this 2020 NOFA cycle.

The Community Development Block Grant (CDBG) is a federal program allocated through the California Department of Housing and Community Development, Department of Housing and Urban Development (HUD). The CDBG program is available to all non-entitlement jurisdictions. A non-entitled jurisdiction is a County with fewer than 200,000 residents or unincorporated areas and cities with fewer than 50,000 residents. Mono County has a history of successful CDBG Applications. In previous years, CDBG funds have been used for projects including technical assistance, the June Lake Community Center, Courthouse and County park rehabilitation, Sierra East Mobile Home Park water purification, child care services, and the First Time Homebuyer program.

The Notice of Funding Availability (NOFA) for 2019 and 2020 funds was released on January 21, 2020, with a rolling application acceptance starting February 14, 2020. This year's NOFA is for

approximately \$60 million. Mono County can apply for up to six activities for the 2020 NOFA. Jurisdictions are encouraged to partner with districts, agencies, nonprofit service providers, and other community organizations whenever appropriate to prepare and submit applications for CDBG funding. All grant applications must meet the national objective of benefiting low to moderate income (LMI) persons. A household is considered LMI if the income is 80% or less of the Area Median Income (AMI). The HUD 2019 Area Median income for Mono is \$81,200, making the 80% threshold a household of four making less than \$62,300 or less.

Discussion:

The staff recommendation today is to approve a resolution for the Housing and Community Development Competitive Programs for these grant application activities:

- Public Service
- Homeownership Assistance
- Planning assistance

This does not preclude Mono County from applying for Housing and Community Development projects for Multifamily Housing, Housing Infrastructure, and Community Development OTC projects by the September 30, 2020 deadline.

The following is a description of the specific programs staff recommend the County seek funding by the April 15 application deadline:

1. Housing Assistance – \$700,000 for Mammoth Lakes Housing to operate a Homeownership Assistance Program in Mono County. We currently have a portfolio of 14 loans ranging from \$54,000 to \$200,000. All loans are 30-year deferred loans with the earliest term being August of 2036 (provided the First Time Homebuyers stay in their home and do not sell.) The County's First Time Homebuyer (FTHB) program is currently operated by Mammoth Lakes Housing (MLH) and is funded by the 2018 HOME award in the amount of \$500,000. Total loan portfolio is \$1.8 million which had leveraged \$2.7 million of private investment for a total of \$4.49 million in real estate investment in Bridgeport, June Lake, Mono City, Chalfant, Hammil Valley, Lee Vining, and Crowley Lake. This program has been run by Mammoth Lakes housing since 2006 and has benefited 15 families since 2005.
2. Public Service – \$310,000 for Mono County First 5 to continue operating a Child Care program in partnership with Eastern Sierra Unified School District in Bridgeport for the 2020-2021 and 2021-2022 school year. The County's current CDBG award funds the Child Care program in Bridgeport and Benton. (Benton enrollment has dropped significantly since the program started in 2015.) This program has been a joint effort by Mono First 5 and the Eastern Sierra Unified School District since the 2016-2017 school year and benefits 10-25 families per year. Child Care services is a strategic priority established by your Board in previous budget cycles.

3. Technical Assistance - \$250,000 for Mono County Community Development to assess the needs of the county's diverse network of special districts, particularly those for water, sewer and fire, which limit higher density development. This funding will allow completion of a baseline survey of all special districts that will identify infrastructure needs preventing potential low-income housing development. The study would also provide data for increasing capacity needs for accessory dwelling units which are often affordable for low-to-moderate income tenants. The final deliverable would be a capacity improvement plan targeted at reducing infrastructure barriers to housing production. Developing affordable housing solutions is a strategic priority established by your Board in previous budget cycles.

The CDBG rolling application process started on February 14th. The Housing and Community Development Competitive Program deadline is April 15. All of the above grant applications must be submitted by April 15th and include a resolution from the Mono County Board of Supervisors. With the approval of the above applications totaling \$1.26 million, Mono County can still apply for up to \$2.24 million by the September 30th deadline for other projects of interest that fall under the activities of "Multi-family Housing, Housing Infrastructure and Community Development OTC". Applications for the September 30th deadline would require a separate public hearing if they were not discussed at the Public hearing held on February 18th. Staff also recommend approving a separate resolution for this part of the process, which staff will bring back to your Board for further discussion and consideration at a later date.

Projects of interest for the September 30th deadline include the following developed and recommended by the Mono County Public Works Department:

1. Housing activity: Housing project, Multifamily Rental (5 or more Units) - \$1,200,000
This project would involve the demolition and reconstruction of the Bridgeport Social Services Building, to provide a 5-unit housing development with childcare area of 525 sf within the building. One advantage is that Mono County owns the property which simplifies the grant compliance process. This would be a design-build project.
2. Housing activity: Housing project, Acquisition of Real Property - \$100,000
This project would involve the acquisition of 12 centrally located lots in Bridgeport for the purposes of completing approved infrastructure plans and deed-restricting them for affordable housing.
4. Non-Housing Community Development: Public Improvements - \$90,000
Benton Community Center and Park Project – this project will upgrade the Benton Community Center with ADA path of travel and restrooms. One advantage is the project has issued/approved plans that could be let out to bid once awarded CDBG funds.

5. Non-Housing Community Development: Public Facility - \$1,100,000
Chalfant Community Center demo and re-build. This would be a design-build project.
6. Non-Housing Community Development: Project Pre-Development - \$150,000
This project would provide for the pre-development work necessary to demolish and relocate the Lee Vining Road Shop and replace that facility with an affordable housing development.

Project of interest for the September 30th deadline include the following from Mono County First Five:

1. Non-Housing Community Development: Public Facility - \$120,000
This project would build a childcare site in Walker behind the tennis courts.

Project of interest for the September 30th deadline include the following from Mammoth Lakes Housing:

1. Housing activity: Housing project, Multifamily Rehabilitation (5 or more Units) - \$1,900,000
This project would involve the demolition and reconstruction of the Country glass building in Mammoth Lakes and convert it into 11 one-bedroom affordable rental units. Total project cost is estimated at \$6 million. The project would require a CDBG funded loan from the County to MLH. Terms of the loan are fixed at 0% interest, deferred payments for 55 years. The County would require staffing resources to perform annual monitoring (and audit) on this loan for 55 years and would be second in line to a first deed of trust which MLH would have to secure to make this project viable. Mono County supported a CDBG application in December 2018 until the project was deemed ineligible for CDBG Funds. Progress since December 2018 is unknown. Staff recommend MLH secure the remainder of the \$4.1 million of funds needed to complete the project before considering use of the County's CDBG allocation. If the Board desires to pursue this alternative, the application will require approval and execution of an MOU agreement to dedicate County CDBG funding within the Town's jurisdiction.

Constraints:

Some constraints to consider with moving forward with the CDBG application are as follows:

1. **50% rule applies to each activity awarded funds.** Any activity that has not spent 50% of awarded funds by next grant cycle precludes the County from applying for the 2021 NOFA.
2. **Staff availability and capacity** to oversee and/or administer these programs.

3. ***Mono County is financially liable for all CDBG grant awards*** and responsible for ensuring that all awarded funds are spent in accordance to HCD CDBG guidelines and HUD requirements.
4. ***Project "Readiness"*** is an extremely important component to be competitive. A project should be capable of bidding within 90 days of grant funds being awarded. If awarded OTC funds and does not go out to bid, standard agreements will be canceled.
5. ***The CDBG 2020 NOFA funding limit is 3.5 million*** for Community Development activities. The NOFA allows for up to six application activities. Additionally, each activity had a funding limit listed below:

Housing Activities

- a. Single-Family Housing Rehabilitation Program, 1-4 units - up to \$1 million
- b. Homeownership Assistance Program - up to \$1 million
- c. Housing Project: Multifamily Rental (5 or more units), Rehabilitation with or without acquisition - up to \$3.5 million
- d. Housing Project: Acquisition of Real Property for Multifamily housing projects - up to \$3.5 million
- e. Public Improvements in Support of Housing: New Construction - up to \$3.5 million

Non-Housing Community Development Activities

- a. Public Improvements (other than In Support of Housing or Businesses) - up to \$3.5 million
- b. Public Facility - up to \$3.5 million
- c. Project Predevelopment (limited to 2 grant awards this NOFA) - up to \$500,000
- d. Public Services - up to \$500,000
- e. Planning & Technical Assistance - up to \$250,000



R20-__

**A RESOLUTION OF THE MONO COUNTY
BOARD OF SUPERVISORS APPROVING A GRANT APPLICATION FOR FUDING AND
THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO
FROM THE 2019 2020 FUNDING YEAR OF THE
STATE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

WHEREAS, the California Department of Housing and Community Development is authorized to allocate Community Development Block Grant (CDBG) funds made available from the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, the Mono County Board of Supervisors has determined that there is a need for CDBG funding within the jurisdictional boundary of Mono County; and

WHEREAS, the Federal Citizen Participation requirements were met during the development of this application.

NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO RESOLVES that:

SECTION ONE: The Mono County Board of Supervisors has reviewed and hereby approves an application to the CA Department of Housing and Community Development to participate in the CDBG Housing and Community Development competitive program an allocation of funds not to exceed \$1,260,000 for the following activities and/or programs as:

Technical Assistance –\$250,000
Child Care Services –\$310,000
Homeownership Assistance - \$700,000

SECTION TWO: Mono County acknowledges compliance with state and federal public participation requirements in the development of this application.

SECTION THREE: The County Administrative Officer or his designee is hereby authorized and directed to prepare and execute the CDBG grant application and act on the County's behalf in all matters pertaining to the application.

SECTION FOUR: If the application is approved, The County Administrative Officer is authorized to enter into and sign the resulting grant agreement and any subsequent amendments with the State of California for the purposes of this grant including funds requests and other required reporting forms.

PASSED, APPROVED and ADOPTED this 17th day of March 2020, by the following vote,
to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

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Stacy Corless, Chair
Mono County Board of Supervisors

ATTEST:

APPROVED AS TO FORM:

Clerk of the Board

County Counsel



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

Departments: Information Technology; Sheriff

TIME REQUIRED 10 minutes (5 minute presentation; 5 minute discussion) **PERSONS APPEARING BEFORE THE BOARD** Nate Greenberg; Sheriff Ingrid Braun

SUBJECT Regional Dispatch Update and Contract Approval

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

This item will authorize Mono County to engage Federal Engineering to complete a Regional Dispatch Consolidation Feasibility Study in partnership with Inyo County, the City of Bishop, and Town of Mammoth Lakes.

RECOMMENDED ACTION:

Approve, and authorize the County Administrative Officer to sign, contract with Federal Engineering to conduct a Regional Dispatch Feasibility Study and Implementation Plan.

FISCAL IMPACT:

\$74,943 which is fully budgeted in the 2019-2020 Radio budget and is offset by incoming revenue from CalOES (\$37,471) and \$9,367 each from Inyo County, the City of Bishop, and Town of Mammoth Lakes for a total of \$28,103. The County's obligation for this project would be \$9,367.

CONTACT NAME: Nate Greenberg

PHONE/EMAIL: (760) 924-1819 / ngreenberg@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
Agreement
Attachment

History

Time	Who	Approval
3/12/2020 5:10 PM	County Administrative Office	Yes
3/11/2020 6:32 PM	County Counsel	Yes
3/10/2020 3:00 PM	Finance	Yes



**INFORMATION TECHNOLOGY
COUNTY OF MONO**

PO Box 7657 | 437 OLD MAMMOTH ROAD, STE. 228 MAMMOTH LAKES, CA 93546
(760) 924-1819 • FAX (760) 924-1697 • ngreenberg@mono.ca.gov

Nate Greenberg
Information Technology Director

March 17, 2020

To Honorable Board of Supervisors
From Nate Greenberg, Information Technology Director
Ingrid Braun, Sheriff
Subject Regional Dispatch Feasibility Study

Recommendation

Authorize the County Administrative Officer to sign a contract amendment with Federal Engineering to conduct a Regional Dispatch Feasibility Study and Implementation Plan.

Discussion

In August, 2019 the Mono County Board of Supervisors authorized the Information Technology and Sheriff's Departments to engage with Inyo County, the Town of Mammoth Lakes, and City of Bishop to evaluate the feasibility of consolidating the three separate Public Safety Answering Points (PSAPs) or dispatch centers in Mono and Inyo Counties. Since that time, the four agencies have been working to define a scope of work necessary to fully understand the issues, opportunities, and process needed to make such an effort possible.

The agencies have determined that Federal Engineering is best positioned to conduct the feasibility study, and is now prepared to move forward and engage them on this project. Federal Engineering recently completed the comprehensive Strategic Engineering Study for Mono County which evaluated and prescribed a recommended course of action with regard to overhauling the County's radio system. As such, they have a unique and intimate level of knowledge which positions them perfectly to take on the dispatch consolidation analysis.

Each of the four agencies have committed \$25,000 toward the completion of this study. Additionally, the California Governor's Office of Emergency Services (CalOES) has agreed to pay 50% of the total cost of the study, thereby reducing the obligation of each of the four agencies.

Fiscal Impact

\$74,943 which is fully budgeted in the 2019-2020 Radio budget and is offset by incoming revenue from CalOES (\$37,471) and \$9,367 each from Inyo County, the City of Bishop, and Town of Mammoth Lakes for a total of \$28,103. The County's obligation for this project would be \$9,367.

Strategic Plan Alignment

Mono County Strategic Priorities

1. Improve Public Safety & Health
2. Enhance Quality of Life for County Residents
3. Fiscally Health County & Regional Economy
4. Improve County Operations
5. Support the County Workforce

IT Strategic Initiatives

- ✕ 1. Customer Success
- 2. Infrastructure & Security
- 3. Communications
- ✕ 4. Engaged & Empowered Users
- ✕ 5. Usability & Access
- ✕ 6. Data Quality & Availability

**AGREEMENT BETWEEN COUNTY OF MONO
AND FEDERAL ENGINEERING, INC.
FOR THE PROVISION OF RADIO CONSULTING SERVICES**

INTRODUCTION

WHEREAS, the County of Mono (hereinafter referred to as "County") may have the need for the radio consulting services of Federal Engineering, Inc., of Fairfax, VA (hereinafter referred to as "Contractor"), and in consideration of the mutual promises, covenants, terms and conditions hereinafter contained, the parties hereby agree as follows:

TERMS AND CONDITIONS

1. SCOPE OF WORK

Contractor shall furnish to County, upon its request, those services and work set forth in Attachment A, attached hereto and by reference incorporated herein. Requests by County to Contractor to perform under this Agreement will be made by the Director of Information Technology, or an authorized representative thereof. Requests to Contractor for work or services to be performed under this Agreement will be based upon County's need for such services. County makes no guarantee or warranty, of any nature, that any minimum level or amount of services or work will be requested of Contractor by County under this Agreement. By this Agreement, County incurs no obligation or requirement to request from Contractor the performance of any services or work at all, even if County should have some need for such services or work during the term of this Agreement.

Services and work provided by Contractor at County's request under this Agreement will be performed in a manner consistent with the requirements and standards established by applicable federal, state, and county laws, ordinances, and resolutions. Such laws, ordinances, regulations, and resolutions include, but are not limited to, those that are referred to in this Agreement.

This Agreement is subject to the following Exhibits (as noted) which are attached hereto, following all referenced Attachments, and incorporated by this reference. In the event of a conflict between the terms of an attached Exhibit and this Agreement, the terms of the Exhibit shall govern:

- Exhibit 1:** General Conditions (Construction)
- Exhibit 2:** Prevailing Wages
- Exhibit 3:** Bond Requirements
- Exhibit 4:** Invoicing, Payment, and Retention
- Exhibit 5:** Trenching Requirements
- Exhibit 6:** FHWA Requirements
- Exhibit 7:** CDBG Requirements
- Exhibit 8:** HIPAA Business Associate Agreement
- Exhibit 9:** Other _____

2. TERM

The term of this Agreement shall be from March 17, 2020, to December 31, 2020, unless sooner terminated as provided below.

3. CONSIDERATION

A. Compensation. County shall pay Contractor in accordance with the Schedule of Fees (set forth as Attachment B) for the services and work described in Attachment A that are performed by Contractor at County's request.

B. Travel and Per Diem. Contractor will not be paid or reimbursed for travel expenses or per diem that Contractor incurs in providing services and work requested by County under this Agreement, unless otherwise provided for in Attachment B.

C. No Additional Consideration. Except as expressly provided in this Agreement, Contractor shall not be entitled to, nor receive, from County, any additional consideration, compensation, salary, wages, or other type of remuneration for services rendered under this Agreement. Specifically, Contractor shall not be entitled, by virtue of this Agreement, to consideration in the form of overtime, health insurance benefits, retirement benefits, disability retirement benefits, sick leave, vacation time, paid holidays, or other paid leaves of absence of any type or kind whatsoever.

D. Limit upon amount payable under Agreement. The total sum of all payments made by County to Contractor for services and work performed under this Agreement shall not exceed \$74,923.00 (hereinafter referred to as "Contract Limit"). County expressly reserves the right to deny any payment or reimbursement requested by Contractor for services or work performed that is in excess of the Contract Limit.

E. Billing and Payment. Consistent with the invoicing schedule described in Attachment B, upon completion of each stated task, Contractor shall submit to County an itemized statement of all services and work described in Attachment A, which were done at County's request. The statement shall identify the date on which the services and work were performed and describe the nature of the services and work which were performed on each day. Invoicing shall be informative but concise. Upon finding that Contractor has satisfactorily completed the work and performed the services as requested, County shall make payment to Contractor within 30 days. Should County determine the services or work have not been completed or performed as requested and/or should Contractor produce an incorrect statement, County shall withhold payment until the services and work are satisfactorily completed or performed and/or the statement is corrected and resubmitted.

F. Federal and State Taxes.

(1) Except as provided in subparagraph (2) below, County will not withhold any federal or state income taxes or social security from any payments made by County to Contractor under the terms and conditions of this Agreement.

(2) County shall withhold California state income taxes from payments made under this Agreement to non-California resident independent contractors when it is anticipated that total annual payments to Contractor under this Agreement will exceed One Thousand Four Hundred Ninety-Nine dollars (\$1,499.00).

(3) Except as set forth above, County has no obligation to withhold any taxes or payments from sums paid by County to Contractor under this Agreement. Payment of all taxes and other assessments on such sums is the sole responsibility of Contractor. County has no responsibility or liability for payment of Contractor's taxes or assessments.

(4) The total amounts paid by County to Contractor, and taxes withheld from payments to non-California residents, if any, will be reported annually to the Internal Revenue Service and the California State Franchise Tax Board.

4. WORK SCHEDULE

Contractor's obligation is to perform, in a timely manner, those services and work identified in Attachment A that are requested by County. It is understood by Contractor that the performance of these services and work will require a varied schedule. Contractor, in arranging his/her schedule, will coordinate with County to ensure that all services and work requested by County under this Agreement will be performed within the time frame set forth by County.

5. REQUIRED LICENSES, CERTIFICATES, AND PERMITS

Any licenses, certificates, or permits required by the federal, state, county, or municipal governments, for Contractor to provide the services and work described in Attachment A must be procured by Contractor and be valid at the time Contractor enters into this Agreement. Further, during the term of this Agreement, Contractor must maintain such licenses, certificates, and permits in full force and effect. Licenses, certificates, and permits may include, but are not limited to, driver's licenses, professional licenses or certificates, and business licenses. Such licenses, certificates, and permits will be procured and maintained in force by Contractor at no expense to County. Contractor will provide County, upon execution of this Agreement, with evidence of current and valid licenses, certificates and permits that are required to perform the services identified in Attachment A. Where there is a dispute between Contractor and County as to what licenses, certificates, and permits are required to perform the services identified in Attachment A, County reserves the right to make such determinations for purposes of this Agreement.

6. OFFICE SPACE, SUPPLIES, EQUIPMENT, ETC

Contractor shall provide such office space, supplies, equipment, vehicles, reference materials, support services and telephone service as is necessary for Contractor to provide the services identified in Attachment A to this Agreement. County is not obligated to reimburse or pay Contractor for any expense or cost incurred by Contractor in procuring or maintaining such items. Responsibility for the costs and expenses incurred by Contractor in providing and maintaining such items is the sole responsibility and obligation of Contractor.

7. COUNTY PROPERTY

A. Personal Property of County. Any personal property such as, but not limited to, protective or safety devices, badges, identification cards, keys, uniforms, vehicles, reference materials, furniture, appliances, etc. provided to Contractor by County pursuant to this Agreement is, and at the termination of this Agreement remains, the sole and exclusive property of County. Contractor will use reasonable care to protect, safeguard and maintain such items while they are in Contractor's possession. Contractor will be financially responsible for any loss or damage to such items, partial or total, that is the result of Contractor's negligence.

B. Products of Contractor's Work and Services. Any and all compositions, publications, plans, designs, specifications, blueprints, maps, formulas, processes, photographs, slides, videotapes, computer programs, computer disks, computer tapes, memory chips, soundtracks, audio recordings, films, audio-visual presentations, exhibits, reports, studies, works of art, inventions, patents, trademarks, copyrights, or intellectual properties of any kind that are created, produced, assembled, compiled by, or are the result, product, or manifestation of, Contractor's services or work under this Agreement are, and at the termination of this Agreement shall remain, the sole and exclusive property of County. At the termination of the Agreement, Contractor will convey possession and title to all such properties to County.

8. WORKERS' COMPENSATION

Contractor shall provide Statutory Workers' Compensation insurance coverage and Employer's Liability coverage for not less than One Million dollars (\$1,000,000.00) per occurrence for all employees engaged in services or operations under this Agreement. Any insurance policy limits in excess of the specified minimum limits and coverage shall be made available to County as an additional insured. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of County for all work performed by Contractor, its employees, agents, and subcontractors.

9. INSURANCE

A. Contractor shall procure and maintain, during the entire term of this Agreement or, if work or services do not begin as of the effective date of this Agreement, commencing at such other time as may be authorized in writing by County's Risk Manager, the following insurance (as noted) against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work and/or services hereunder and the results of that work and/or services by Contractor, its agents, representatives, employees, or subcontractors:

- General Liability. A policy of Comprehensive General Liability Insurance which covers all the work and services to be performed by Contractor under this Agreement, including operations, products and completed operations, property damage, bodily injury (including death) and personal and advertising injury. Such policy shall provide limits of not less than One Million dollars (\$1,000,000.00) per claim or occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project or the general aggregate limit shall be twice the required occurrence limit.
- Automobile/Aircraft/Watercraft Liability Insurance. A policy of Comprehensive Automobile/Aircraft/Watercraft Liability Insurance for bodily injury (including death) and property damage which provides total limits of not less than One Million dollars (\$1,000,000.00) per claim or occurrence applicable to all owned, non-owned and hired vehicles/aircraft/watercraft. If the services provided under this Agreement include the transportation of hazardous materials/wastes, then the Automobile Liability policy shall be endorsed to include Transportation Pollution Liability insurance covering materials/wastes to be transported by Contractor pursuant to this Agreement. Alternatively, such coverage may be provided in Contractor's Pollution Liability policy.
- Professional Errors and Omissions Liability Insurance. A policy of Professional Errors and Omissions Liability Insurance appropriate to Contractor's profession in an amount of not less than One Million dollars (\$1,000,000.00) per claim or occurrence or Two Million dollars (\$2,000,000.00) general aggregate. If coverage is written on a claims-made form then: (1) the "retro date" must be shown, and must be before the beginning of contract work; (2) insurance must be maintained and evidence of insurance must be provided for at least five years after completion of the contract work; and (3) if coverage is cancelled or non-renewed, and not replaced with another claims-made policy form with a "retro date" prior to the contract effective date, then Contractor must purchase "extended reporting" coverage for a minimum of five years after completion of contract work.
- Pollution Liability Insurance. A policy of Comprehensive Contractors Pollution Liability coverage applicable to the work being performed and covering Contractor's liability for bodily injury (including death), property damage, and environmental damage resulting from "sudden

accidental” or “gradual” pollution and related cleanup costs arising out of the work or services to be performed under this Agreement. Coverage shall provide a limit no less than One Million dollars (\$1,000,000.00) per claim or occurrence or Two Million dollars (\$2,000,000.00) general aggregate. If the services provided involve lead-based paint or asbestos identification/remediation, the Pollution Liability policy shall not contain lead-based paint or asbestos exclusions.

B. Coverage and Provider Requirements. Insurance policies shall not exclude or except from coverage any of the services and work required to be performed by Contractor under this Agreement. The required polic(ies) of insurance shall be issued by an insurer authorized to sell such insurance by the State of California, and have at least a “Best’s” policyholder’s rating of “A” or “A+”. Prior to commencing any work under this agreement, Contractor shall provide County: (1) a certificate of insurance evidencing the coverage required; (2) an additional insured endorsement for general liability applying to County, its agents, officers and employees made on ISO form CG 20 10 11 85, or providing equivalent coverage; and (3) a notice of cancellation or change of coverage endorsement indicating that the policy will not be modified, terminated, or canceled without thirty (30) days written notice to County.

C. Primary Coverage. For any claim made related to this Agreement or work and/or services performed or provided pursuant to this Agreement, Contractor’s insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as with respect to County, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by County, its officers, officials, employees, or volunteers shall be excess of Contractor’s insurance and shall not contribute with it.

D. Deductible, Self-Insured Retentions, and Excess Coverage. Any deductibles or self-insured retentions must be declared and approved by County. If possible, Contractor’s insurer shall reduce or eliminate such deductibles or self-insured retentions with respect to County, its officials, officers, employees, and volunteers; or Contractor shall provide evidence satisfactory to County guaranteeing payment of losses and related investigations, claim administration, and defense expenses. Any insurance policy limits in excess of the specified minimum limits and coverage shall be made available to County as an additional insured.

E. Subcontractors. Contractor shall require and verify that all subcontractors maintain insurance (including Workers’ Compensation) meeting all the requirements stated herein and that County is an additional insured on insurance required of subcontractors.

10. STATUS OF CONTRACTOR

All acts of Contractor, its agents, officers, and employees, relating to the performance of this Agreement, shall be performed as an independent contractor, and not as an agent, officer, or employee of County. Contractor, by virtue of this Agreement, has no authority to bind or incur any obligation on behalf of, or exercise any right or power vested in, County, except as expressly provided by law or set forth in Attachment A. No agent, officer, or employee of County is to be considered an employee of Contractor. It is understood by both Contractor and County that this Agreement shall not, under any circumstances, be construed to create an employer-employee relationship or a joint venture. As an independent contractor:

A. Contractor shall determine the method, details, and means of performing the work and services to be provided by Contractor under this Agreement.

B. Contractor shall be responsible to County only for the requirements and results specified in this Agreement, and except as expressly provided in this Agreement, shall not be subjected to County's control with respect to the physical action or activities of Contractor in fulfillment of this Agreement.

C. Contractor, its agents, officers and employees are, and at all times during the term of this Agreement shall represent and conduct themselves as, independent contractors, and not employees of County.

11. DEFENSE AND INDEMNIFICATION

Contractor shall defend with counsel acceptable to County, indemnify, and hold harmless County, its agents, officers, and employees from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees, arising out of, resulting from or in connection with, the negligent performance of this Agreement by Contractor, or Contractor's agents, officers, or employees. Contractor's obligation to defend, indemnify, and hold County, its agents, officers, and employees harmless applies to any actual or alleged personal injury, death, damage or destruction to tangible or intangible property, including the loss of use. Contractor's obligation under this Paragraph 11 extends to any claim, damage, loss, liability, expense, or other costs that are caused in whole or in part by any willful or negligent act or omission of Contractor, its agents, employees, supplier, or anyone directly or indirectly employed by any of them, or anyone for whose acts or omissions any of them may be liable.

Contractor's obligation to defend, indemnify, and hold County, its agents, officers, and employees harmless under the provisions of this Paragraph 11 is not limited to, or restricted by, any requirement in this Agreement for Contractor to procure and maintain a policy of insurance and shall survive any termination or expiration of this Agreement.

12. RECORDS AND AUDIT

A. Records. Contractor shall prepare and maintain all records required by the various provisions of this Agreement, federal, state, county, municipal, ordinances, regulations, and directions. Contractor shall maintain these records for a minimum of four (4) years from the termination or completion of this Agreement. Contractor may fulfill its obligation to maintain records as required by this Paragraph 12 by substitute photographs, micrographs, or other authentic reproduction of such records.

B. Inspections and Audits. Any authorized representative of County shall have access to any books, documents, papers, records, including, but not limited to, financial records of Contractor, that County determines to be pertinent to this Agreement, for the purposes of making audit, evaluation, examination, excerpts, and transcripts during the period such records are to be maintained by Contractor. Further, County has the right, at all reasonable times, to audit, inspect, or otherwise evaluate the work performed or being performed under this Agreement.

13. NONDISCRIMINATION

During the performance of this Agreement, Contractor, its agents, officers, and employees shall not unlawfully discriminate in violation of any federal, state, or local law, against any employee, or applicant for employment, or person receiving services under this Agreement, because of race, religious creed, color, ancestry, national origin, physical disability, mental disability, medical condition, marital status, sex, age, or sexual orientation. Contractor and its agents, officers, and employees shall comply with the provisions of the Fair Employment and Housing Act (Government Code section 12900, et seq.), and the applicable regulations promulgated thereunder in the California Code of Regulations. Contractor shall also abide by the Federal Civil Rights Act of 1964 (P.L. 88-352) and all amendments thereto, and all administrative rules and regulations issued pursuant to said Act.

14. TERMINATION

This Agreement may be terminated by County without cause, and at will, for any reason by giving to Contractor thirty (30) calendar days written notice of such intent to terminate. Contractor may terminate this Agreement without cause, and at will, for any reason whatsoever by giving to County thirty (30) calendar days written notice of such intent to terminate. Within ten days of such termination, Contractor will provide County with an itemized invoice setting forth the tasks performed, the number of hours worked, the employee name or position title performing the work, the applicable rate for that work and the cost of any reimbursable goods or supplies. In the event the amount County has paid to Contractor is less than the amount shown on the invoice, and upon County's determination that the work has been satisfactorily performed, County shall make payment to Contractor of the difference within thirty days. Alternatively, if the amount shown on the invoice is less than County has pre-paid to Contractor under Exhibit B to this Agreement, Contractor shall, within thirty days, reimburse the amount of overpayment.

15. ASSIGNMENT

This is an agreement for the personal services of Contractor. County has relied upon the skills, knowledge, experience, and training of Contractor as an inducement to enter into this Agreement. Contractor shall not assign or subcontract this Agreement, or any part of it, without the express written consent of County. Further, Contractor shall not assign any moneys due or to become due under this Agreement without the prior written consent of County.

16. DEFAULT

If Contractor abandons the work, fails to proceed with the work or services requested by County in a timely manner, or fails in any way as required to conduct the work and services as required by County, then County may declare Contractor in default and terminate this Agreement upon five (5) days written notice to Contractor. Upon such termination by default, County will pay to Contractor all amounts owing to Contractor for services and work satisfactorily performed to the date of termination.

17. WAIVER OF DEFAULT

Waiver of any default by either party to this Agreement shall not be deemed to be a waiver of any subsequent default. Waiver or breach of any provision of this Agreement shall not be deemed to be a waiver of any other or subsequent breach, and shall not be construed to be a modification of the terms of this Agreement unless this Agreement is modified as provided in Paragraph 23.

18. CONFIDENTIALITY

Contractor agrees to comply with various provisions of the federal, state, and county laws, regulations, and ordinances providing that information and records kept, maintained, or accessible by Contractor in the course of providing services and work under this Agreement, shall be privileged, restricted, or confidential. Contractor agrees to keep confidential, all such privileged, restricted or confidential information and records obtained in the course of providing the work and services under this Agreement. Disclosure of such information or records shall be made by Contractor only with the express written consent of County.

19. CONFLICTS

Contractor agrees that he/she has no interest, and shall not acquire any interest, direct or indirect, that would conflict in any manner or degree with the performance of the work and services under this Agreement. Contractor agrees to complete and file a conflict-of-interest statement.

20. POST-AGREEMENT COVENANT

Contractor agrees not to use any confidential, protected, or privileged information that is gained from County in the course of providing services and work under this Agreement, for any personal benefit, gain, or enhancement. Further, Contractor agrees for a period of two (2) years after the termination of this Agreement, not to seek or accept any employment with any entity, association, corporation, or person who, during the term of this Agreement, has had an adverse or conflicting interest with County, or who has been an adverse party in litigation with County, and concerning such, Contractor by virtue of this Agreement has gained access to County's confidential, privileged, protected, or proprietary information.

21. SEVERABILITY

If any portion of this Agreement or application thereof to any person or circumstance shall be declared invalid by a court of competent jurisdiction, or if it is found in contravention of any federal, state, or county statute, ordinance, or regulation, then the remaining provisions of this Agreement, or the application thereof, shall not be invalidated thereby, and shall remain in full force and effect to the extent that the provisions of this Agreement are severable.

22. FUNDING LIMITATION

The ability of County to enter into this Agreement is based upon available funding from various sources. In the event that such funding fails, is reduced, or is modified, from one or more sources, County has the option to terminate, reduce, or modify this Agreement, or any of its terms within ten (10) days of notifying Contractor of the termination, reduction, or modification of available funding. Any reduction or modification of this Agreement effective pursuant to this provision must comply with the requirements of Paragraph 23.

23. AMENDMENT

This Agreement may be modified, amended, changed, added to, or subtracted from, by the mutual consent of the parties hereto, if such amendment or change order is in written form, and executed with the same formalities as this Agreement or in accordance with delegated authority therefor, and attached to the original Agreement to maintain continuity.

24. NOTICE

Any notice, communication, amendments, additions or deletions to this Agreement, including change of address of any party during the term of this Agreement, which Contractor or County shall be required, or may desire to make, shall be in writing and may be personally served, or sent by prepaid first-class mail or email (if included below) to the respective parties as follows:

County of Mono:
Nate Greenberg
Director of Information Technology
PO Box 7657
Mammoth Lakes, CA 93546
ngreenberg@mono.ca.gov

Contractor:
Ron Bosco
President/CEO
10560 Arrowhead Drive
Fairfax, VA 22030
rbosco@fedeng.com

25. COUNTERPARTS

This Agreement may be executed in two (2) or more counterparts (including by electronic transmission), each of which shall constitute an original, and all of which taken together shall constitute one and the same instrument.

26. ENTIRE AGREEMENT

This Agreement contains the entire agreement of the parties, and no representations, inducements, promises, or agreements otherwise between the parties not embodied herein or incorporated herein by reference, shall be of any force or effect. Further, no term or provision hereof may be changed, waived, discharged, or terminated, unless executed in writing by the parties hereto.

IN WITNESS THEREOF, THE PARTIES HERETO HAVE SET THEIR HANDS AND SEALS THIS ____ DAY OF _____, _____.

COUNTY OF MONO

CONTRACTOR

By: _____

By: Ronald F. Bosco

Title: _____

Title: President/CEO

Dated: _____

Dated: 3/10/2020

APPROVED AS TO FORM:

County Counsel

APPROVED BY RISK MANAGEMENT:

Risk Manager

ATTACHMENT A

**AGREEMENT BETWEEN COUNTY OF MONO
AND FEDERAL ENGINEERING, INC.
FOR THE PROVISION OF RADIO CONSULTING SERVICES**

TERM:

FROM: March 17, 2020 TO: December 31, 2020

SCOPE OF WORK:

Contractor shall provide those services and deliverables described in its February 3, 2020, letter and proposal to Mono County, Inyo County, the City of Bishop and the Town of Mammoth Lakes to provide expert consulting services for a regional dispatch feasibility study and implementation plan, which is attached hereto and incorporated by this reference.

ATTACHMENT B

**AGREEMENT BETWEEN COUNTY OF MONO
AND FEDERAL ENGINEERING, INC.
FOR THE PROVISION OF RADIO CONSULTING SERVICES**

TERM:

FROM: March 17, 2020 TO: December 31, 2020

SCHEDULE OF FEES:

County shall pay Contractor the firm, fixed price of \$74,923.00 for the work and services described in the Proposal, in accordance with the procedures and requirements set forth in paragraph 3.D of this Agreement.

In the event that additional work or services are requested by County, or recommended by Contractor, this Agreement may be amended to add those services and provide for additional payment.

The parties mutually agree to the following invoicing schedule:

Client Initiation Meeting/Completion of Interviews	\$30,310
Consolidation Feasibility Analysis conference call to report findings	\$29,073
Submittal of Draft Feasibility Study and Implementation Plan Report	\$12,540
Submittal of Final Feasibility Study and Implementation Plan Report	\$3,000

See Attachment B1, incorporated herein by this reference (optional).



"Unleashing the Power of Technology"

**Federal
Engineering®**

Federal Engineering, Inc.

10560 Arrowhead Drive
Fairfax, VA 22030
703-359-8200

February 3, 2020

Mr. Nate Greenberg
Director, Information Technology
437 Old Mammoth Road, Suite 288
Mammoth Lakes, CA 93546
Via email: ngreenberg@mono.ca.gov

Dear Mr. Greenberg:

Federal Engineering, Inc. (*FE*) is pleased to offer this proposal to Mono County, Inyo County, the City of Bishop, and Town of Mammoth Lakes (the Agencies) to provide expert consulting services for a regional dispatch feasibility study and implementation plan. We look forward to continuing to serve as your trusted advisor on this project. We will evaluate the three existing public safety answering points (PSAP), help the Agencies develop a feasible regional dispatch solution, and prepare a migration plan.

FE specializes in mission-critical emergency communications projects. *FE*'s experience includes dispatch operations and technology studies, PSAP consolidation, Next Generation 9-1-1 (NG9-1-1), and computer aided dispatch and records management system (CAD/RMS) consulting. Our services cover planning, assessment, needs analysis, conceptual design, and possible procurement through end-user transition to new operational and governance models and hardware or software solutions.

FE has completed multiple projects in California. We understand the distinctive conditions of the operational landscape, political influence, and geographical terrain. We understand every project is unique and our team will work with the Agencies to develop the plan that best meets your needs, while drawing upon our experience with projects across the nation. Our in-house team with direct, hands-on experience will help the Agencies develop a regional dispatch solution to meet your objectives and guide stakeholders forward. We can proceed with this effort immediately, and we encourage you to consider a sole source procurement with *FE* utilizing our CMAS or GSA contract.

FE is uniquely positioned to assist the Agencies in achieving improved levels of service, collaborative technological and communications solutions, and ultimately, cost efficiencies. Our Senior Account Executive, Jeff Paré, will be the Agencies' point of contact for answering questions regarding our submittal; he can be reached by telephone at 530-263-8541 or email at jpare@fedeng.com. By my signature below, I hereby authorize submission of this proposal and bind Federal Engineering, Inc. to its terms and conditions for 30 days, beginning on the date of submittal. My team and I look forward to working once again with Mono County and becoming the trusted advisor also to Inyo County, the City of Bishop, and the Town of Mammoth Lakes.

Sincerely,

Ronald F. Bosco
President and Chief Executive Officer, Federal Engineering, Inc.



FEDERAL ENGINEERING PROFILE

Corporate Overview

Over the last 37 years, *FE* has become the nation's leading specialist in public safety consulting for state-of-the-art emergency communications systems. We have built an excellent reputation in the public safety industry in both PSAP and radio system consulting, and have helped hundreds of towns, cities, counties, and state agencies on PSAP consolidations, operational improvements, emergency response technology upgrades, and other related initiatives.

Our certified independence guarantees that you will receive totally objective analyses, free from the influences of hardware vendors, software suppliers, and service providers¹.

FE values our existing relationship with Mono County. We are committed to helping your ongoing efforts to improve emergency communications. The PSAPs will benefit from *FE*'s unique combination of subject matter expertise, hands-on experience in call answering and dispatch operations, local experience and presence in California, broad range of systems and technology experience, operational impacts, project management, and implementation experience. We have demonstrated our exceptional reputation hundreds of times around the country and specifically in California.

We fully understand the scope of work required to complete this project and have outlined our approach to completing it in the following section. We have identified what we believe are some of the major consolidation issues you will face at the beginning, during, and after the consolidation of PSAP activities, and how we can support the communities, dispatchers, first responders, and other stakeholders throughout the process.

"In my opinion FE has the best consultants in police communications. The professionalism, the technical expertise, and the knowledge of national standards and trends is above reproach. Under their guidance we underwent a \$1.2 million remodel of our communications center. They provided a staffing study that allowed us to address issues with call answering standards, this study also allowed us to do a deep dive on our internal processes and was a catalyst for changing many that were antiquated. FE was also very involved in assisting our Communications Center during software upgrades and were of great assistance in holding vendors accountable for delivery of appropriate products. FE would be the first consultants that I would call for any future projects.

*~Lt. George Bray, Operations Manager
Communications Division. Seattle Police Department*

¹ *FE* subscribes to the strict code of ethics of IEEE, Society for Technical Communication (STC), and Independent Computer Consultants Associate (ICCA) that explicitly forbid any conflict of interest in our consulting activities.





Mono County, California

Regional Dispatch Feasibility Study and Implementation Plan

PROJECT OVERVIEW

The Agencies wish to conduct a study to help them better understand the opportunities and constraints associated with implementing a regional dispatch solution, as well as key steps that need to be taken to move forward. As outlined in the initial Scope of Work developed by the Agencies, one of the main reasons for considering a regional dispatch facility is to improve service delivery to first responders in the field, as well as the public. Another important consideration is how to maximize cost efficiencies and resource sharing in these rural, sparsely populated regions.

Collectively, the Agencies are served by three separate PSAPs, operated by Mono County Sheriff, Inyo County Sheriff, and the City of Bishop Police Department. The Agencies believe there is an opportunity to consolidate these three separate PSAPs into one and establish a regional dispatch center that will serve all stakeholders with improved levels of service, better staff efficiency, more collaborative technological and communication solutions, and potentially realize cost savings.

Throughout *FE's* Scope of Work outlined in the following section, we summarize in text boxes the desired tasks from the Agencies' initial Scope of Work and provide our detailed methodology for successfully completing each task.





SCOPE OF WORK

Project Initiation and Data Collection

Documentation Review

FE's data collection methodology emphasizes the significance of the information to enable us to conduct a valid feasibility study. We will stress to stakeholders the importance of returning requested information within the allocated timeframe. There are several approaches to administer data collection instruments to support this feasibility study, ranging from hard copy survey forms to Web-based tools that allow on-line entry, access, and monitoring of the progress of the collection of the required information. Our project manager will collaborate with the Agencies' point of contact to determine the data collection approach that best fits the participating stakeholders' needs and capabilities.

In preparing for the project initiation meeting, we will work with the Agencies' contacts to develop a customized data collection tool that will be distributed, or made available, to the three participating PSAPs prior to the project initiation meeting. The tool provides an initial collection methodology to obtain the baseline information necessary for analysis of the participating PSAPs' current emergency communications conditions regarding operations, technology, facilities, staffing, budgets, services, service levels, expectations, and related issues. In conjunction with the survey tool, our project manager will submit a request for information to each participating PSAP/dispatch center to obtain existing documentation.

We recognize that this task establishes the foundation for all future work. Our project manager will collaborate closely with the Agencies' point of contact on the progress of this data collection activity. We will gather sufficient information to fully understand the environment and prepare for participant sessions. Information requested may include some or all the following:

- Agency/PSAP operational policies
- 9-1-1 and non-emergency telephony configuration and equipment
- Current budgets and operations costs
- Facilities space and layout
- Mission, goals, objectives for Agency
- Organizational charts
- Workflow/process maps for call taking and dispatching (use cases or process flow diagrams)
- Call processing and workload statistics
- Call volume statistics
- Training requirements
- Staffing at each PSAP
- Mapping/GIS, voice logging, CAD, RMS equipment and operations
- Operational and reporting requirements
- Performance metrics
- Service level agreements (SLA)
- Labor contracts and union agreements





Onsite Project Kick-Off

FE will work with the Agencies' project manager to schedule a project initiation meeting with participants and other key representatives. We will confirm background data and the initial data gathered from the documentation review. During the meeting, we will establish lines of communications, discuss the proposed work plan, assign action items, clearly define responsibilities, and identify anticipated risks. Goals are to solidify project objectives and confirm project scope, methodology, and schedule.

This meeting will include review of FE's survey tool that will assist management and support staff of the PSAPs with gathering data. Participation in the project initiation meeting allows our team to set project expectations, introduce the project team and participants, develop the framework for ongoing work efforts, and identify critical success factors for the project.

Project Initiation Meeting Topics

- Team introductions
- Clarify roles
- Identify objectives
- Streamline communication
- Discuss schedule
- Review key milestones
- Confirm deliverables
- Discuss site visits
- Review reporting methodologies
- Identify issues/risks
- Build relationships

Interviews and Existing Systems Observation

To execute an effective operational assessment and develop trusting relationships, we rely heavily upon face-to-face sessions with individuals representing the participating Agencies. Our project manager will work with the points of contact from the PSAPs to identify decision makers and stakeholders who we will interview, either individually or via focus group meetings, and to determine a mutually acceptable interview schedule following the project initiation meeting.

We will gather sufficient information to accurately document the needs, desires, and concerns of the three PSAPs and the first responders they serve. As part of the review, we will address the challenges of relationship and interdependence among myriad public safety organizations that need to communicate and share information with the PSAP systems being evaluated. The participant interview process will include a preliminary set of future requirements and desires based on our review of the requested documents, our experience in the region, and our knowledge of common issues and challenges in similar regionalization projects in rural environments. This approach saves the cost of starting from scratch.

Our subject matter experts understand the fundamental questions that must be addressed as we systematically evaluate, assess, and propose approaches for combining public safety communications centers supporting different organizations and agencies. These questions include the following:

- How should a combination of emergency communications centers take place to provide improved services?
- How should a combined communications center be organized and staffed?
- What are the facility requirements and potential location for a combined communications center?
- What technology requirements are needed to effectively support communications center combination options?





- What services should a combined communications center serving multiple municipalities perform and what services should remain with the municipalities?
- How should a consolidated communications center be organized, governed, and funded to serve its requirements and service commitments to its affiliated communities and response agencies?
- How should disparate union agreements and compensation packages be resolved during the transition to a regional center?

It is critically important that the appropriate key staff attend sessions to adequately represent the needs of each Agency and provide relevant existing system and operational information. Our team will conduct follow-up discussions with participants as necessary to complete the data gathering interviews.

We will use an interview and meeting approach that provides participants with ample opportunity to present their views regarding the feasibility, options, requirements, and concerns regarding a consolidation initiative. In many instances, providing sufficient opportunity to solicit input from a wide range of sources helps mitigate criticisms that the solicitation of participant input was not adequate for decision making when the study is completed.

Our subject matter experts will conduct site visits at the Mono County Sheriff PSAP, Inyo County Sheriff PSAP, and the City of Bishop Police Department PSAP. While on-site at the PSAPs/dispatch centers, our team will observe operations, validate or complete survey data, and conduct the scheduled interviews and meetings with PSAP/dispatch center staff and applicable police, fire, and emergency medical officials representing the Agencies. While observing PSAP/dispatch center operations, we will focus on the following:

- Call-taking and dispatching methodologies
- Use of technology to support services and activities
- Range of duties and responsibilities performed by PSAP/dispatch center personnel
- Staffing and supervision
- Sufficiency of facilities to support operations and technology utilized for emergency communications

Our experienced project team members will sit alongside the PSAP/dispatch center staff, providing an opportunity to converse and solicit additional information about operations, services, and perceived views about consolidated operations and associated concerns.

Since our proposed project team members all have extensive emergency communications center experience, they can connect comfortably as observers without disrupting operations.

Feasibility Assessment for Dispatch Regionalization

Assess Current PSAPs' Conditions

Based on the interviews and onsite observations, we will gain an understanding of the operational status, requirements, strengths, and any challenges of the current call answering and dispatching processes that are instrumental to our assessment of current conditions. The collective results of





the data collection, interviews, meetings, and observation of operations at the PSAPs will provide the following information necessary for our team to document the current conditions and benchmark current operations to industry standards:

- QA/QC program
- Overtime utilization
- Service level goals and response times
- Workload and performance data
- Interaction with other agencies
- Shift schedules and console assignments
- Shift and management organization
- Related workload (e.g., data entry, recordkeeping, reports)
- Organizational structure
- Governance
- Stakeholder expectations
- Position classifications, compensation, union agreements
- Position occupancy factors
- Employee turnover
- Workplace policies and practices
- Call volumes
- Call process methodology
- Call processing time variance
- Technology constraints impacting performance
- Readiness for major events
- Back-up/redundancy provisions
- Budget and funding sources

Assess Governance Structure and Operations Management

Based on the information collected, *FE* will review and evaluate the emergency communications and public safety dispatch operations of the three PSAPs. Our team will analyze generally accepted governance models in consolidated dispatch centers, governance and accountability structures, policies, and operational and service delivery models. We will identify the pros and cons of feasible models and make recommendations to retain, modify, or change existing models to better serve public safety responders, citizens, and visitors.

FE understands the need for governance in establishing the highest level of emergency communications. It provides strategic planning and direction, as well as a central body of authority focused on achieving consensus. With a successful governance strategy, consensus on cost allocation, technologies, programming, utilization, and change management can be achieved.

FE will evaluate the existing governance and recommend a structure and development plan to best serve a consolidated center. Our methods include benchmarking existing governance against *FE*'s key criteria for effective governance and against the Department of Homeland Security's emergency communications governance guide for state, local, tribal, and territorial officials. *FE* will work with stakeholders to craft a governance framework that positions the Agencies for migration to a regional dispatch center. Specifically, *FE* will evaluate the following:

- Formal authorization
- Charters/bylaws
- Membership (balance)
- Communications focus
- Effective leadership
- Transparency
- Outreach and information sharing
- Shared decision making and goals

Governance Analysis

- Generally accepted governance options in consolidated dispatch centers including pros and cons of each
- Organizational structure (dedicated manager, TAC, board makeup, records management, etc.)
- Methodology for populating seats on a Board of Directors, and clarification of roles





FE will evaluate the current chain of command system, division of labor, and span of control. We will define how existing organizational structures function and we will recommend an organizational structure to improve efficiency in a consolidated center. Our recommendations will address functions including the following:

- Administrative
- Supervisory
- Quality assurance
- Clerical/secretarial needs
- Contractual obligations/risk mitigation
- Oversight Board
- Management
- Technical support
- Training
- Facility support needs
- SOPs and policies
- Records management

Assess Labor

Appropriate staffing, processes, internal protocol, compliance, training, and equipment all play a critical role in the delivery of effective and efficient services by a PSAP. Almost every primary PSAP and ECC in the United States is challenged with hiring, training, and retaining employees. Our team will help the Agencies identify and address key issues in order to analyze, recommend, and plan for any modifications to the emergency communications, dispatch, and ancillary support services currently provided by the PSAPs' staff.

We will review existing union contracts and assess the impacts for staff moving from one union to another, identifying similarities and differences and issues of seniority, salaries and benefits to be resolved.

Recruitment and retention of qualified staff is critical to the optimal performance of PSAPs. To improve or create recruitment and retention programs, we will help the PSAPs develop a strategy regarding 9-1-1 call takers and dispatchers' amount of voluntary or mandatory overtime, outline expectation and pursuit of professionalism, and provide requirements for recruiting staff. Our team will help the Agencies develop a recruiting process that is consistently improved, attractive to, and adaptable for the current generation of candidates.

The goal of this review will be to provide recommendations for program improvements that will attract highly qualified employees. We will include input from PSAP staff so that the guidelines meet the needs of the PSAPs' operations. In addition, employee retention and reallocation of funds will support improved work-life balance, morale, and working environment for operational staff. Guidance will be included on how to implement the best practices and how to measure the success of the program.

As the PSAPs consider future needs and expectations of the Agencies' emergency response, it is especially important that basic telecommunicator training programs align with national standards and best practices. Standardized training helps to assure that uniform levels of service are provided to callers. Consistency in training also improves the ability of personnel from disparate

Labor Analysis

- The similarities and differences of each of the labor forces
- The impacts and potential solutions for staff moving from one union to another
- Salaries and benefits
- Structure, seniority, and staffing considerations
- Staffing levels necessary to operate effectively
- Incorporate thoughts of dispatchers or staff in existing roles
- Training





PSAPs and backgrounds to interact with each other as everyone possesses the same baseline expectation of how to manage an incident.

We will review the current training and in-service programs to measure alignment with the APCO American National Standards Institute (ANSI) standards that address PSAP training minimum standards for telecommunicators, training officers, quality assurance evaluators, supervisors, manager/director, and training coordinator. This review will also assess the ability of the center to perform service reviews to measure the success of the educational program(s).

Assess Service Delivery and Staffing Levels

FE will review and evaluate call processing and radio dispatching methodologies. During the interviews, group meetings, operational observations, and documentation review, our experts will focus on the current call taking and dispatching methodologies as part of the overall workflow and call flow processes. Our evaluation will identify any duplication of effort, gaps in service, and issues with how the technology and protocols in use may negatively impact the quality or efficiency of services to the community and response agencies.

Our approach will then assess the staffing levels needed for call taking, dispatching, supervision, operations management, technology management, and other support functions in a consolidated environment. *FE* staffing assessments provide an overview of management practices and how executive decisions affect operations and morale. We will then determine the appropriate staffing levels and expertise needed to allow service delivery at optimum efficiency and cost-effectiveness.

FE has considerable experience assisting clients in assessing their normal flow of operations and determining how they can best utilize their staff and technology to support operational goals. A key factor in any decision process for operational changes is a comprehensive workload analysis and staffing review. Based on the existing data collected, industry standards, and our knowledge of best practices, we will conduct the following:

- Review workload in each PSAP for emergency/non-emergency services call volume and for processing incoming call types for 9-1-1, emergency, non-emergency, and administrative calls
- Document the projected volume of police, fire, EMS, and other public safety radio traffic and the volume of incident dispatches to law enforcement, fire, EMS, and any other agencies
- Assess current staffing in each PSAP, staff allocations, and distribution of personnel by work assignments, shifts, and training
- Review the operational service components for each PSAP (call taking, dispatching, administrative, technical support, ancillary functions)

Service Delivery Analysis

- Current staffing levels and costs necessary to handle existing call volumes at all three PSAPs
- Projected staffing level and costs for handling call volume in a consolidated PSAP
- Analysis of staffing level and cost differential
- Recommendations for repurposing potential savings (additional services such as EMDs, capital investment, etc.) or leaving savings with the agencies
- Appropriate standard performance metrics for evaluating quality of service delivery
- Methods for evaluating and reporting on performance





Mono County, California

Regional Dispatch Feasibility Study and Implementation Plan

- Compare each PSAP's dispatch operations and staffing levels/requirements with other comparable centers, national standards, and best practices.

An important consideration in our review will be the call answering and dispatch staffing required to meet the anticipated call volume, service levels, and industry call handling metrics. We will work with the PSAPs to gather information that includes data on agency emergency and non-emergency call volumes, talk times, dispatcher availability, delay answering, and maximum time in queue.

After gathering agency-specific data and conducting an analysis of dispatch operations and performance metrics, our project team will use automated tools, such as Erlang C calculations, to determine the dispatcher staffing requirements during low, normal, and peak call periods. We will also conduct a staffing model by agency call volume.

To determine the estimated number of call takers needed to process the call volume, we use formulas developed by APCO Project 40 (RETAINS). These nationally recognized formulas use the actual call volume, processing time, and employee availability to determine the number of call-takers needed to efficiently process call volume. Calculations estimate the average processing time, net available work hours, and agent occupancy rate and calculate against a determined turnover rate. Based on this data, we will apply proven modeling formulas to recommend staffing levels.

Combined with information from other areas that impact staffing needs (i.e., labor bargaining agreements on minimum mandatory staffing requirements), we will present the Agencies with empirical data and an analysis by day-of-week and time-of-day data to support decision-making based on the following criteria:

- Optimal staffing
- Staffing needs during peak periods or planned events
- Strategies to minimize dispatcher fatigue
- Gaps in staff coverage
- Adjustments needed to enhance service levels
- Strategies to improve call-handling

"FE and its staff exceeded performance in project management, technical expertise, adherence to schedule and budget, communications and responsiveness. Fe was prompt and thorough in all requests for information or explanation. FE helped Oakland Police Department prepare thorough and compelling documentation to support budget and staffing requests. FE provided regional and national insight into best practices. FE was uniquely familiar with strategies on how to best transition to our new CAD system—the largest and most complex IT project in OPD's history. Their participation has already helped us make better decisions and crucial project junctures"

Virginia Gleason, Deputy Director, Oakland Police Department (OPD)





From this analysis and assumptions agreed to with stakeholders, we will develop draft workload projections and high-level staffing requirements. We will review the staffing requirements with the PSAPs' designated stakeholders via a conference call to gain consensus.

Assess Technology and Communications

As a result of our technical experts' experience, we have the unique ability to assess existing technology infrastructure at each of the PSAPs and identify potential hurdles or roadblocks to consolidation. Our experts will also identify opportunities to provide better technology to dispatchers and field units while streamlining the service and deployment of that technology.

Our experts will examine and identify any roadblocks caused by the following systems:

- 9-1-1 consoles and refresh cycles (including NG9-1-1 rollout plans)
- GIS, mapping, and CAD/RMS
- Logging recorders
- Voice and data radio and radio infrastructure and interconnectivity
- Technological connectivity of the telephone network
- Connections to local, state, and federal computer systems and crime information databases
- Integration of legacy public safety radio systems and service delivery models
- New technology that may need incorporation

Building on the technology analysis and recommendations, we will analyze efficiencies to be gained through better utilization of technology. We will identify techniques to use current equipment while transitioning to systems leveraging new and emerging technologies.

Assess Location and Physical Space

In your initial Scope of Work, the Agencies have tentatively identified the Bishop Police Department as a potential location for the regional dispatch center. The Agencies believe that there is a benefit to locating the regional dispatch center in the City of Bishop, perhaps initially utilizing the existing Bishop Police Department facility. We will assess this facility to determine its feasibility and, if necessary, suggest another potential location as well.

We will review applicable codes and standards (NFPA, NENA, APCO, IBC, IEEE), local regulations, and PSAP operations. We will interview key staff to determine technology needs, personnel, and equipment space needs at both current and future time frames. We will work with available staff to project future needs and determine proper capacity for growth, in both staff and technology.

Technology & Communications Analysis

- 9-1-1 consoles and refresh cycles
- PCs in dispatch and field use including refresh cycles
- Telecom infrastructure and NG9-1-1 roll out
- CAD/RMS, GIS and mapping services in dispatch and mobile data computer and field technologies
- Ability to interconnect the Agencies' communications systems by leveraging traditional LMR technology, IP backhaul, and opportunities for future collaborative uses of infrastructure
- Long range view and planning for future integration and embracing emerging and anticipated needs
- Service delivery models for ongoing IT and radio support.





Mono County, California

Regional Dispatch Feasibility Study and Implementation Plan

We will identify, evaluate, and prioritize communications and technology requirements, including spaces for building support systems (power, data, HVAC, water/sewer), for both near and long term. Impacts of staffing during extended emergencies as well as daily activity will also be considered.

Our facility assessment will capture operational flows and working adjacencies as well as room-specific requirements. We will give special attention to the operational spatial needs of the consolidated staffing projections.

The *FE* team will then conduct a facility/space utilization needs assessment of the City of Bishop Police Department facility to assess its feasibility as the regional dispatch center location, incorporating the following types of information:

- Key facility requirements including size, redundancy, and adherence to industry standards and best practices for mission-critical operations, including ability to withstand a major earthquake
- Current and future size and space needs, facility sizing, allocation, and adjacencies
 - Operations floor(s)
 - Other critical equipment and mechanical space
 - Lockers, break rooms, kitchen
 - Redundancy requirements for power, air handling, radio, and telephony infrastructure
 - Console position number, layout
 - Storage
 - Administrative and support space
 - Training/conference areas
 - Human factors/ergonomic requirements (console furniture, chairs, lighting, acoustics)
- Technology requirements
- Facility-related transition issues
- Requirements for a separate backup facility
- Key communications technologies being shared and the location/size requirements for each
 - E9-1-1/NG9-1-1 telephony
 - CAD and RMS
 - Voice logging recording
 - Video and wireless systems
 - Cabling and systems facility infrastructure
 - Administrative telephony
 - Communications console electronics
 - Radio system connectivity
 - Enhanced IT requirements
 - Peripheral systems
- Comparison of current facilities with other communications centers, national standards, and best practice
- Input obtained from community organizations

Location & Physical Space Analysis

- Validate City of Bishop Police facility, and/or suggest other alternatives
- Evaluate physical space needs within the existing facility
- Determine long-term needs of the Agencies (dispatch center)
- Consider the need for and most likely location for a backup PSAP location
- Research potential for requirement exemptions due to “Frontier” or “Rural” status for Mono and Inyo
- Evaluate emerging laws around structural needs to build a new facility.

We will consider space projections based on a 20-year countywide growth projection, prepared by others. Given the investments represented by a fully equipped essential facility, we will consider staff growth and technology advancements envisioned for communications. These include facility





expansion capabilities and ready accommodation of new generations of technology with minimal impact to ongoing critical operations.

From this facility needs analysis, and including assumptions agreed to with the decision makers, we will develop high-level requirements for a facility or facility updates. As a cost savings method, we will consider the feasible use of the existing City of Bishop Police Department site.

Assess Timing & Transition Plan

Implementation involves change management, especially gaining the willingness of a diverse group of county and municipal agencies and stakeholders to reach a workable consensus for change. *FE* strategies to foster stakeholder participation are rooted in our staff expertise in ongoing project management, organizational and change management, consensus building practices, planning alternatives for increased service delivery options, and effective communications and education for stakeholders, community and government leaders.

Timing & Transition Plan Analysis

- The timing necessary to successfully implement a regional consolidated dispatch solution
- A recommended timeline with key steps and milestones for each agency, and the project as a whole—the goal being a rapid and efficient implementation of this effort.

A critical step to facilitate the change process is to develop a high-level implementation plan and timetable with definable milestones to support decision making concerning moving forward with changes to the emergency communications system. Transition planning for changes to a dispatch center's operations involves multiple components: equipment/technology transition, human resources and staffing transition, and governance and management transition including operational policies/procedures.

FE will work closely with stakeholders to facilitate the process and develop a transition plan and timeline that addresses each of these key critical elements. The deliverable from this task will be a draft high-level transition plan and timeline, outlining the transition steps identified and agreed upon for equipment/technology, human resources and staffing, governance and management, and facility modifications. The high-level transition plan will be reviewed with decision makers from the Agencies to gain consensus and acceptance on the next steps forward with the project.

The next step will be to form several working groups consisting of dispatchers, PSAP management, and police, fire, and EMS first responders to determine how best to operationalize the agreed-upon changes. *FE* clearly understands the difficulty and sensitivity when assisting clients in implementing new technologies and making changes to emergency communications operational practices. This is especially relevant when various stakeholders must consider the possibly significant changes that can result from different technology, policies and procedures, governance, funding, staffing, management, administrative and service delivery approaches.

FE has assisted many clients implement changes to their dispatching operations and configurations. Many of our team members served as local, regional, and statewide PSAP Directors prior to joining *FE* and offer hands-on knowledge of the operational challenges facing today's PSAPs, as technologies converge and the public's expectations of 9-1-1 functionality changes. As a result of these prior positions, in addition to their consulting experience, every member of our team has managed and implemented change within public safety projects and PSAPs.





Develop Cost Estimates for Regionalization

FE will develop projected cost estimates for a regional dispatch center. Our cost analysis and estimates will be based on the operating budgets and additional cost information collected during the previous tasks and industry knowledge. We will identify areas of potential cost increases and cost reductions for each of the Agencies that may result from the consolidation. The cost estimates will include the following factors:

- Identify projected start-up, transition, and recurring operating costs for each participating Agency in a regional dispatch model.
- Prepare and compare high level cost estimates between consolidated operations and the current cost of continuing to operate, maintain, and make necessary enhancements to sustain services. We will make cost comparisons for the following:
 - Technology, including maintenance of CAD, RMS, 9-1-1 answering equipment, radio consoles, and cost associated with procurement and maintenance of required systems.
 - Personnel based upon proposed staffing, including management overhead, training, and other human capital management costs
 - Financial risks and cost controls
 - Dispatch positions
 - Facilities
- Identify and project operating expenses for 5 and 10-years
- Identify costs to cover non-dispatch related tasks if no longer provided by PSAP/ dispatch staff.

Cost Estimate Analysis

- Costing models for each of the agencies
- 5-year and 10-year anticipated operating expenses for the center, based on existing expenses of each agency and potential future costs under proposed approach.

Assess Risks and Disentanglement Impacts

FE's continuous outstanding performance with public safety communications has earned us a reputation as a premier consulting firm. Our expertise helps to mitigate risk and to smooth out the bumps in the road of a project which increases user confidence and leads to a successful project. Our many successes across the United States demonstrate a thorough understanding of PSAP operations, a key advantage over other firms.

Our involvement includes understanding our client's requirements and documenting their current and future business processes.

Throughout the feasibility study, we will work with stakeholders to identify risks and challenges in transitioning to the consolidated PSAP model. Our analysis will consider different models, including the primary and backup or contingency facility plans for the regional center. We will develop financial models to clearly show the impact if an Agency decides to backout of the consolidated center or if union contract issues impact the proposed staff compensation assumptions. We will work with the Agencies to develop governance language to address concerns

Risks & Disentanglement Analysis

- Impacts of an agency moving away from consolidation and if the decision is made to dissolve the consolidated facility
- Necessary governance structure or language to allow for but not encourage disentanglement
- Facility contingency plan
- Evaluation of staffing liabilities





about future disentanglement, sharing examples of agreements developed by other agencies who faced similar concerns.

Additional Factors for Consideration

FE has worked with many jurisdictions and agencies to conduct consolidation planning, designing viable frameworks and architecture for regional dispatch operations. During the project, we will share examples of rural Agencies' consolidation projects, both that have been successful and that have been less successful. We understand the key issues that the Agencies must address and openly discuss to be successful and will guide decision makers throughout the process.

An area that often affects the success of consolidation areas is how Agencies deal with the many non-dispatch tasks often handled by the PSAP. As part of the on-site PSAP visits and the completion of the PSAP surveys, our team will identify ancillary functions performed by staff that are not directly related to the dispatch function. As identified by the Agencies, these non-dispatch tasks may include:

- Non-911 calls, including 311 calls from other agencies, media calls, and records request
- Training
- Walk-in complaints
- Functioning as a switchboard or receptionist for other government operations
- Getting accreditation data for other agencies
- Technology support
- Reporting
- Data entry

We will work with the participating Agencies to determine what tasks/functions are more appropriately kept at the original Agency, and what tasks/functions are appropriate for transitioning to a consolidated operation. We will provide recommendations for addressing the non-dispatch tasks/functions in a manner that does not pose a block to a potential consolidation. We will assist the Agencies with determining the impact of maintaining or transitioning these services.

We will also explore potential coordination with CalOES regarding the financial impacts of consolidation and assistance with procurement of future PSAP equipment. FE is currently working with several other California agencies on PSAP assessment projects and very familiar with the opportunities available through coordination with CalOES.

Feasibility Study and Implementation Plan Report

FE's team will prepare a draft *Mono County, Inyo County, City of Bishop, and Town of Mammoth Lakes Regional Dispatch Feasibility Study and Implementation Plan Report*. The report will contain the assessment and benchmarking of current conditions and the emergency communications environment of the PSAPs operated by Mono County Sheriff, Inyo County Sheriff,

Additional Analysis

- Potential coordination with CalOES regarding financial impacts of consolidation (future PSAP equipment)
- Benchmarking and implementation lessons learned from similar consolidation projects
- Examples of rural dispatch centers that have succeeded or have been less successful and why
- Other key focus areas of the study





Mono County, California Regional Dispatch Feasibility Study and Implementation Plan

and City of Bishop Police Department. This will include a description of the project and methodology, description of the work performed, and summary of all findings for the Agencies. *FE* will also provide the assessment of the stakeholders' expectations and concerns regarding regional dispatch as a result of the interviews.

The report will include both an executive summary and the detailed results of the feasibility study. It will discuss *FE's* analysis and recommendations for governance, organizational structure, labor contracts, service delivery and staffing to meet call volumes, technology and communications challenges, facility assessment and options, transition planning and timing considerations, cost estimates, risks, and other factors to be considered by the Agencies move into a consolidated PSAP environment.

FE will review the report findings with Agency officials in person. This review will include accuracy of the information sources and consistency of report findings and recommendations with the Agencies' expectations. Within an agreed upon amount of days, we will ask a designated official to provide written comments back to *FE*, highlighting necessary modifications or corrections. The information provided will be used to revise the report and included as an exhibit.

Following revisions to the draft report, *FE* will submit the final *Regional Dispatch Feasibility Study and Implementation Plan Report* to the Agencies. The report will include the following information:

- Executive summary
- Study methodology
- PSAP benchmarking—existing conditions analysis of the three PSAPs
- Consolidation assessment and interview results
- Governance options analysis
- Organizational structure and requirements
- Labor and human resource assessment and options
- Service level expectations, requirements, and operational methodology
- Call volume/workload and staffing requirements
- Technology requirements and options
- Facility requirements and conceptual plan
- Cost estimates/funding and potential savings
- Non-dispatch tasks
- Funding mechanisms
- Findings, requirements, and recommendation of PSAP consolidation alternative
- Transition plan and timeline for proceeding with consolidation among the participating agencies
- Risk analysis and modified transition and funding plans
- Supporting appendices and documentation

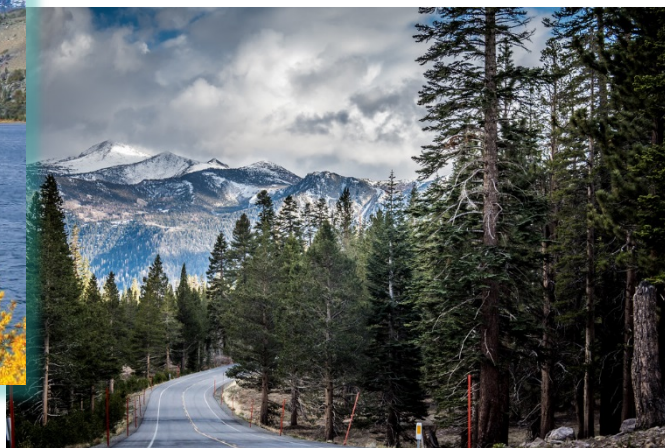




Mono County, California

Regional Dispatch Feasibility Study and Implementation Plan

As an option, *FE* can deliver additional formal presentations to elected officials from the participating jurisdictions.





COST PROPOSAL

Firm Fixed Price

The total firm fixed cost, including labor, travel, and other direct costs, for the Mono County, California, Regional Dispatch Feasibility Study and Implementation Plan project is \$74,923.

FE's proposed costs for this project are indicative of the efficiency of our operations, our proven automated tools, our vast experience completing similar projects, and our view of the strategic nature of Mono County's project. Further, it is not our culture to "up-scope" during contract negotiations or during the project, unless the County adds scope of work beyond that outlined the scope of work.

Hourly Rates for Time & Material Optional Services

If required by Mono County, FE will provide optional services, such as procurement support, implementation Support, and project management of the transition plan, on a Time and Material Basis in accordance with the CMAS rate schedule below. Alternatively, should Mono County desire, FE can develop firm-fixed-prices for optional tasks as they become better defined.

GSA Schedule 70
Contract Number: GS-35F-0159Y
California Multiple Award Schedule (CMAS)
Agreement Number: 3-18-70-3515A
Federal Engineering Rates

GSA Rates Effective January 23, 2012 through January 22, 2022

Labor Category Supporting Mono County	Off-site Price w/ IFF
Director/Chief Consultant	\$207.78
Project Manager	\$159.29
Senior Communication Systems Engineer	\$164.43
Senior Radio Engineer (RF Eng. II)	\$159.29
Senior Subject Matter Expert II	\$164.43
Senior Systems Engineer II	\$159.29

This document is proprietary to Federal Engineering, Inc. and shall not be disclosed to third parties without prior written permission from Federal Engineering, Inc.

Proprietary Notice

This proposal, its contents, and appendices are proprietary to Federal Engineering, Inc. and shall not be disclosed to third parties without prior written permission from Federal Engineering, Inc. Should this proprietary notice conflict with any government procurement regulations, policies, or practices, the government procurement regulations shall take precedence.

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Fairfax, Virginia





Basis of our Proposal

1. This proposal assumes Federal Engineering, Inc. will perform the tasks as called out in the proposal (excluding optional tasks). The deletion of a task, a significant change in scope of one or more tasks, or use of a phased implementation approach may affect the overall price.
2. *FE* will provide draft and final deliverables electronically to Mono County, California.
3. This proposal assumes that the County's project manager will schedule meetings, provide meeting facilities, notify attendees, and arrange for onsite visits.
4. Any optional or additional tasking will be authorized by mutual agreement of the County and *FE*. Such tasking will be performed on a time and materials basis in accordance with the rates in Schedule A or on a fixed price basis as mutually agreed upon in a task order by the County and *FE*.
5. *FE's* ability to fulfill this task depends, in part, on the willingness and ability of Mono County, Inyo County, the City of Bishop, the Town of Mammoth Lake, participating Agencies, equipment vendors, service providers, third parties, and others to provide information in a timely manner, and upon the accuracy of the information as supplied. The accuracy of input data, whether provided in electronic or hard copy form, and the recommendations, actions, system designs, system procurements, and license filings resulting therefrom cannot, therefore, be warranted by *FE* nor can the performance, suitability, or reliability of said systems be warranted by *FE*. *FE* accepts no responsibility or liability to any third party in respect to any information or related content delivered by *FE*. This information is subjective in certain respects, and, thus, susceptible to multiple interpretations and may be in need of periodic revisions based on actual experience and subsequent developments.
6. This proposal is based upon a start date on or before April 6, 2020 and assumes a 60-day schedule to completion. The schedule for procurement and implementation oversight will be adjusted after determination of the County's procurement schedule and the vendor's final approved implementation schedule. Delays to the project schedule due to actions or lack of actions on the part of the County, County and Agency participants, third parties, and others including, but not limited to vendor protests, protracted contract negotiations, vendor delays that impact the program schedule and/or costs to the County will be brought to the attention of the County's project manager in a timely manner and the schedule and cost impacts will be reduced to writing via a mutually agreed upon contract amendment.
7. This proposal assumes a mutually agreeable invoicing schedule for work completed.
8. Federal Engineering reserves the right to assign/reassign work efforts and associated costs across tasks and between our professional staff members in order to meet our contractual obligations to the County.





**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

Departments: County Counsel and CAO

TIME REQUIRED 5 minutes

PERSONS APPEARING BEFORE THE BOARD Stacey Simon and Steve Barwick

SUBJECT Amendment to Mono County Code Section 3.03.030

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed ordinance amending section 3.03.030 of the Mono County Code to increase delegated authority of the County Administrative Officer to process, allow, compromise or settle claims against the County from \$20,000 to \$30,000.

RECOMMENDED ACTION:

Introduce, read title, and waive further reading of proposed ordinance. Provide any desired direction to staff.

FISCAL IMPACT:

CONTACT NAME: Stacey Simon

PHONE/EMAIL: x1704 / ssimon@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
Ordinance

History

Time	Who	Approval
3/12/2020 4:56 PM	County Administrative Office	Yes
3/10/2020 3:24 PM	County Counsel	Yes
3/10/2020 2:56 PM	Finance	Yes

County Counsel
Stacey Simon

Assistant County Counsels
Christian E. Milovich
Anne L. Frievalt

Deputy County Counsel
Jason Canger

**OFFICE OF THE
COUNTY COUNSEL**

Mono County
South County Offices
P.O. BOX 2415
MAMMOTH LAKES, CALIFORNIA 93546

Telephone
760-924-1700

Facsimile
760-924-1701

Paralegal
Jenny Lucas

To: Board of Supervisors

From: Stacey Simon

Date: March 17, 2020

Re: Proposed Ordinance increasing CAO's settlement authority from \$20,000 to \$30,000

Recommended Action

Introduce, read title, and waive further reading of proposed ordinance. Provide any desired direction to staff.

Strategic Plan Focus Areas Met

Economic Base Infrastructure Public Safety
 Environmental Sustainability Mono Best Place to Work

Fiscal Impact

None.

Discussion

Chapter 3.03 of the Mono County Code includes the County's processes for handling claims made against the County. As a part of that Chapter, the Board has delegated to the CAO the authority to process, allow, compromise or settle claims up to \$20,000.

CAO Barwick has requested an increase in the that amount to \$30,000. Government Code section 935.3 authorizes delegation of authority up to \$50,000. The proposed ordinance would amend section 3.03.030 of the County Code to increase the CAO's authority to \$30,000.

If you have any questions regarding this item prior to your meeting, please call me at 760-924-1704.



ORDINANCE NO. ORD20-__

**AN ORDINANCE OF THE MONO COUNTY
BOARD OF SUPERVISORS AMENDING SECTION 3.03.030
OF THE MONO COUNTY CODE TO INCREASE DELEGATED
AUTHORITY TO THE COUNTY ADMINISTRATIVE OFFICER
TO PROCESS, ALLOW, COMPROMISE OR SETTLE
CLAIMS AGAINST THE COUNTY FROM \$20,000 TO \$30,000**

WHEREAS, Mono County Code Chapter 3.03 describes the procedures and requirements for the filing of and response to claims against the County, by reference to Government Code sections 935 et seq.; and

WHEREAS, pursuant to Government Code section 935.3, the Board of Supervisors has delegated authority to the County Administrative Officer (CAO) to perform those functions of the board prescribed by Title 1, Division 3.6, Part 3 (commencing with Section 900) of the California Government Code (the "Government Claims Act") with respect to any claims seeking twenty thousand dollars or less from the County; and

WHEREAS, the Board has additionally authorized the CAO to allow, compromise or settle any such claim against the County; and

WHEREAS, Government Code section 935.3 allows the governing body of a public entity to delegate this authority, up to fifty thousand dollars, to an employee of that public entity; and

WHEREAS, the Board now wishes to increase the amount of delegated authority contained in Mono County Code section 3.03.030 to thirty thousand dollars (\$30,000);

NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO ORDAINS that:

SECTION ONE: Section 3.03.030 of the Mono County Code is hereby amended, in its entirety to read as follows:

"3.03.030 – Claims of thirty thousand dollars or less – Delegation of authority

Under Section 935.3 of the California Government Code, the board of supervisors does delegate to the county administrator or his designee the authority to perform those functions of the board prescribed by Title 1, Division 3.6, Part 3 (commencing with Section 900) of the California Government Code with respect to any claims seeking thirty thousand dollars or less from the county. The board further authorizes the county administrator to allow, compromise, or settle any such claim against the county, including any anticipated or potential claims that have not been formally presented or

1 asserted. Upon written order of the county administrator, the county's auditor-controller
2 shall cause a warrant to be issued upon the county treasury in the amount for which a
3 claim has been allowed, compromised, or settled.”

4 **SECTION TWO:** This ordinance shall become effective 30 days from the date of its
5 adoption and final passage, which appears immediately below. The Clerk of the Board of
6 Supervisors shall post this ordinance and also publish it in the manner prescribed by Government
7 Code Section 25124 no later than 15 days after the date of its adoption and final passage. If the
8 Clerk fails to publish this ordinance within said 15-day period, then the ordinance shall not take
9 effect until 30 days after the date of publication.

10 **PASSED, APPROVED and ADOPTED** this _____ day of _____, 2020,
11 by the following vote, to wit:

12 **AYES:**

13 **NOES:**

14 **ABSENT:**

15 **ABSTAIN:**

16 _____
17 Stacy Corless, Chair
18 Mono County Board of Supervisors

19 **ATTEST:**

20 **APPROVED AS TO FORM:**

21 _____
22 Clerk of the Board

23 _____
24 County Counsel



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

Departments: Finance

TIME REQUIRED 30 minutes

PERSONS APPEARING BEFORE THE BOARD Janet Dutcher

SUBJECT FY 2020-21 Budget Update

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CAO and Finance will update the Board about the FY 2020-21 budget development process.

RECOMMENDED ACTION:

Receive information and provide direction to staff, if desired.

FISCAL IMPACT:

None.

CONTACT NAME: Janet Dutcher

PHONE/EMAIL: 760-932-5494 / jdutcher@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
<input type="checkbox"/> Staff report
<input type="checkbox"/> Workforce Budgeting - Methodology presentation
<input type="checkbox"/> CalPERS Rates and Fiscal Impact
<input type="checkbox"/> Monthly Healthcare rates for FY 2020-21 Budget Development

History

Time

Who

Approval



DEPARTMENT OF FINANCE AUDITOR-CONTROLLER COUNTY OF MONO

Vacant
Assistant Finance Director
Auditor-Controller

Janet Dutcher, CPA, CGFM, MPA
Director of Finance

P.O. Box 556
Bridgeport, California 93517
(760) 932-5490
Fax (760) 932-5491

Date: February 18, 2020

To: Honorable Board of Supervisors

From: Janet Dutcher, Finance Director
Steve Barwick, County Administrative Officer

Subject: FY 2020-2019 Budget Update

Action Requested: Receive information and provide direction to staff if desired.

Discussion:

On February 4, staff discussed next year's budget calendar with your Board. The schedule includes six opportunities for updating you and the public about our budget process. This is the first budget update.

Listed below are critical milestones from the calendar. The goal is adoption of all ongoing and one-time spending needs in July. This means conservatively estimating the General Fund (GF) carryover balance available for spending to minimize the risk of budgeting greater needs than we have resources.

Calendar for Mono County Budget	
February	Internal rates GF discretionary revenues Non-discretionary spending
March	Base Budget
March 30 – April 17	Departments budget development Submit proposals
March 27 – May 15	Budget meetings
June 15, 18	Budget Workshop
July 21	Public hearing Budget Adoption

MONO COUNTY BUDGET CALENDAR			
BUDGET ACTIVITY	INTERIM DATE	COMMITTEE	FY 2020-21
CAD and Finance develop budget calendar. Proposed calendar presented to the Board. Dates for key milestones are set.	CAD FINANCE BOARD MEMBERS	Send detailed calendar to DR, present commented calendar to the BOB. Also set timeline JCCS adoption, JCCS comment.	Feb 4 BOB mtg.
Strategic workshops, one with DR and the other with Board & County leaders to update strategic plan for FY 2020-21 strategic objectives and funding priorities.	CAD/Hein Greenberg FINANCE SPT/HEIN BOARD MEMBERS		March
Capital Improvement Projects workshop	BOARD MEMBERS PROJECT REVIEW COMMITTEE		March
Finance Department: Schedule of assumptions and economic factors GF revenue projections (departments are responsible for non-GF revenues) Schedule of salary and benefit accounts. Resource allocation Cost plan allocation Internal rates for various department charges including water and sewer; IT charges and health reform; capital pool Set up Department proposals in Budget Builder	FINANCE SPT AND SERVICE DEPARTMENTS HEIN/HEIN RESOURCES		Feb 6 to 18
CAD and Finance update Board about budget development PART OF FOCUS UPDATES	BOARD MEMBERS CAD FINANCE	Present rate development results	Feb 18 mtg.
CAD and Finance finalize beginning assumptions for developing FY 2020-21 base budget Revenue estimates. Not cost allocated to GF budget units. Import base budget into budget builder	CAD FINANCE		By March 20

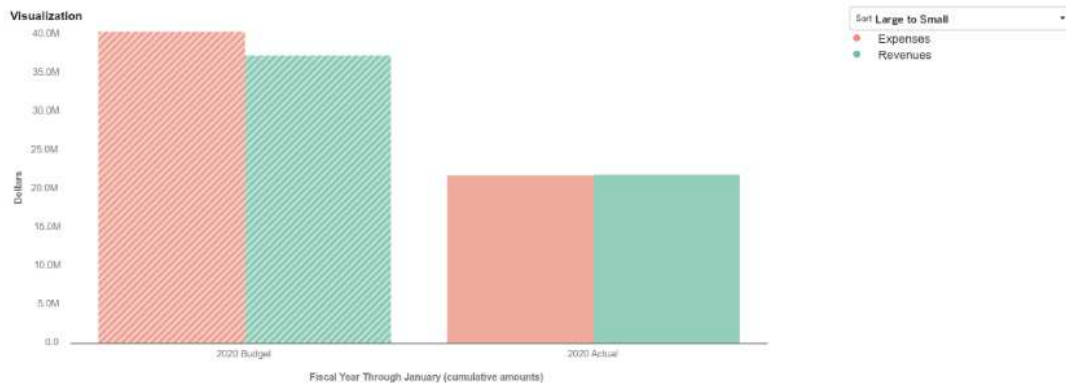
We are in an early but critical stage of next year’s budget cycle. As the first month of the budget process concludes, we are discussing budget policy and strategizing the best pathway forward towards achieving a structurally balanced budget.

Budget Philosophy

- **Budgets are about making funding decisions that affect future activities**
 - Optimize budgets to drive performance
 - Embed evidence of public value in proposals
 - Stop making incremental changes to budgets to maintain the status quo
 - Start making funding decisions based on priority needs and program effectiveness

We recognize the challenge before us when expenditures exceed our resources, yet significant progress was made in the FY 2019-20 budget cycle when the GF deficit was reduced from \$6.3 million to \$3 million. We believe this is good momentum and we are modeling how we might continue this progress towards reducing the GF deficit to \$0.

2020 Mid Year Budget - with Variance



Expand All	2020 Budget	2020 Actual	2019-20 Variance	2019-20 Variance
▶ Expenses	\$ 40,409,465	\$ 21,850,956	18,558,509	45.93%
▶ Revenues	37,409,466	21,943,867	-15,465,579	-41.34%
▶ Taxes	25,089,800	16,509,484	-8,480,116	-33.68%
▶ Intergovernmental	4,551,437	2,702,275	-1,849,162	-40.63%
▶ Charges for Services	4,541,394	1,792,326	-2,749,068	-60.53%
▶ Transfers In	676,834	305,655	-373,179	-55.22%
▶ Fines, Forfeitures & Penalties	630,209	270,349	-359,860	-57.44%
▶ Interest & Rents	291,092	147,747	-143,345	-49.24%
▶ Licenses, Permits & Franchises	312,400	85,330	-227,070	-72.69%
▶ Miscellaneous Revenues	14,500	130,720	116,220	801.52%
Revenues Less Expenses	\$ -2,999,999	\$ 92,931	3,092,930	103.10%

Data filtered by Types, GENERAL FUND, No Project and reported on February 13, 2020. Created with OpenGov

Using the OpenGov Budget Builder application, we continue to use a solution of strategically formulating a base budget from which Departments propose their budgets. We intend this budget year's strategic base budget to move the County's GF spending closer to our goal of falling within the projected available current resources and eliminating the reliance on carryover. In terms of balancing the budget, it is organizationally easier to expand the pie chart as resources become available than it is to shrink proposed overall spending we cannot afford.

Budget Guidelines

- **Goal: Structurally balanced budget in the General Fund and a responsibly balanced budget in the non-General Fund**
- **Challenge:** Expenditures > Revenues
- **Solution:**
 - a) Base budget as a starting point
 - b) Propose against the base budget - justifying funding increases above the base amount
 - c) Provide data to support augmentation request

FY 2020 Amended Budget - General Fund

Visualization

Department	Amount	Percentage
Information Technology	\$2,205,558	5.8%
Public Works	\$3,748,664	8.3%
County Administrative Officer	\$2,262,338	5.9%
Community Development	\$2,094,429	5.7%
District Attorney	\$2,037,537	5.6%
More (8 grouped)	\$7,291,458	16.8%
Sherriff	\$16,021,480	24.9%
Finance	\$6,346,412	15.3%
Emergency Medical Services	\$4,391,913	10.9%

Data shared by Departments, GEN/NOA, FUND, No Project, Expenses and Reported on February 15, 2020. Created with OpenGov

CAO and Finance are currently planning changes to the detailed instructions and information for departments to guide the formulation of their budget proposals. These will be available for distribution on March 30.

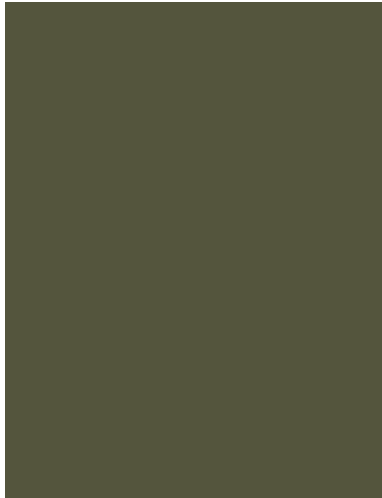
Department training and budget kick-off is planned for April 1, with all department heads and fiscal staff expected to attend.

Finance is currently working on:

- Estimating salary and benefits. We are using the Workforce develop application connected and interlinked with OpenGov budget builder. The application calculates salaries and benefit cost amounts using modeling, positions and incumbents. The goal is continuous achievement of a higher level of precision in the budget for this significant expense category, along with greater automation and transparency. Factors we consider in our simulation include:
 - Known and anticipated COLAs
 - Next year's PERS contribution rates for current service costs
 - Next year's allocation of PERS unfunded accrued liability payment
 - Scheduled pension obligation bond debt service payments
 - Level of funding for retiree other post-employment benefits
 - Anticipated increase in health care premiums

- Vacant positions on the allocation list which are not currently funded in the budget
- Insurance expense allocation to Departments
- A87 charges
- Internal service charges including motor pool, copier and IT
- Forecasting of GF discretionary revenues

CAO and Finance continue to strategize about our approach towards budget balancing and setting expectations so departments can formulate budget requests more closely aligned with our objective of structurally balancing the General Fund operating budget.



Workforce
Budgeting
Mono County
Methodology

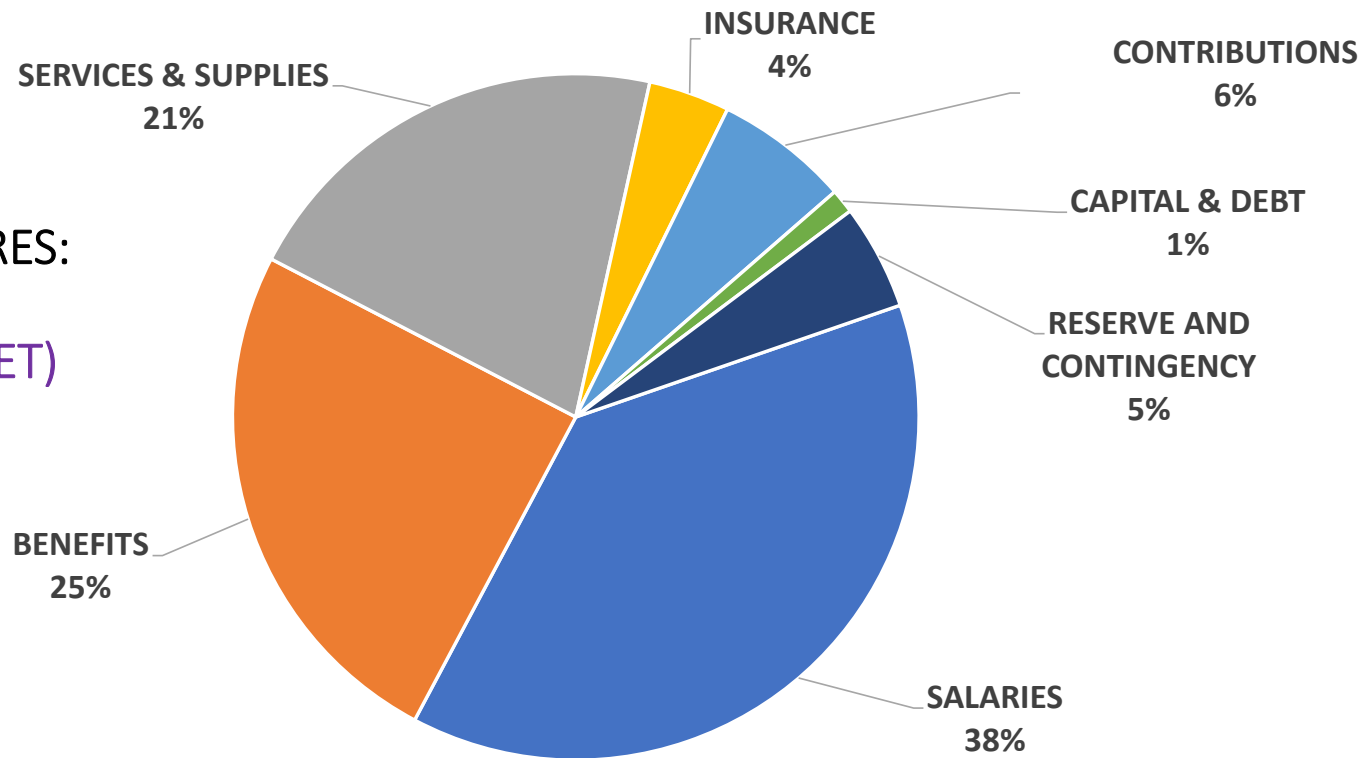
STRATEGIES TO ELIMINATE BUDGET DEFICITS?

- Raise Revenue
- Delay Expenditures
- Cut Services
- Layoff Employees
- Be more Efficient

OR
BE MORE PRECISE?

WORKFORCE IS 63% OF GF SPENDING

GF EXPENDITURES:
By Type
(FY 2019 BUDGET)



GFOA Best Practice – Effective Budgeting of Salary and Wages

- Limited Resources
- Salary and Benefits = high % of our GF budgets
- Forecast more accurate expenditure projections



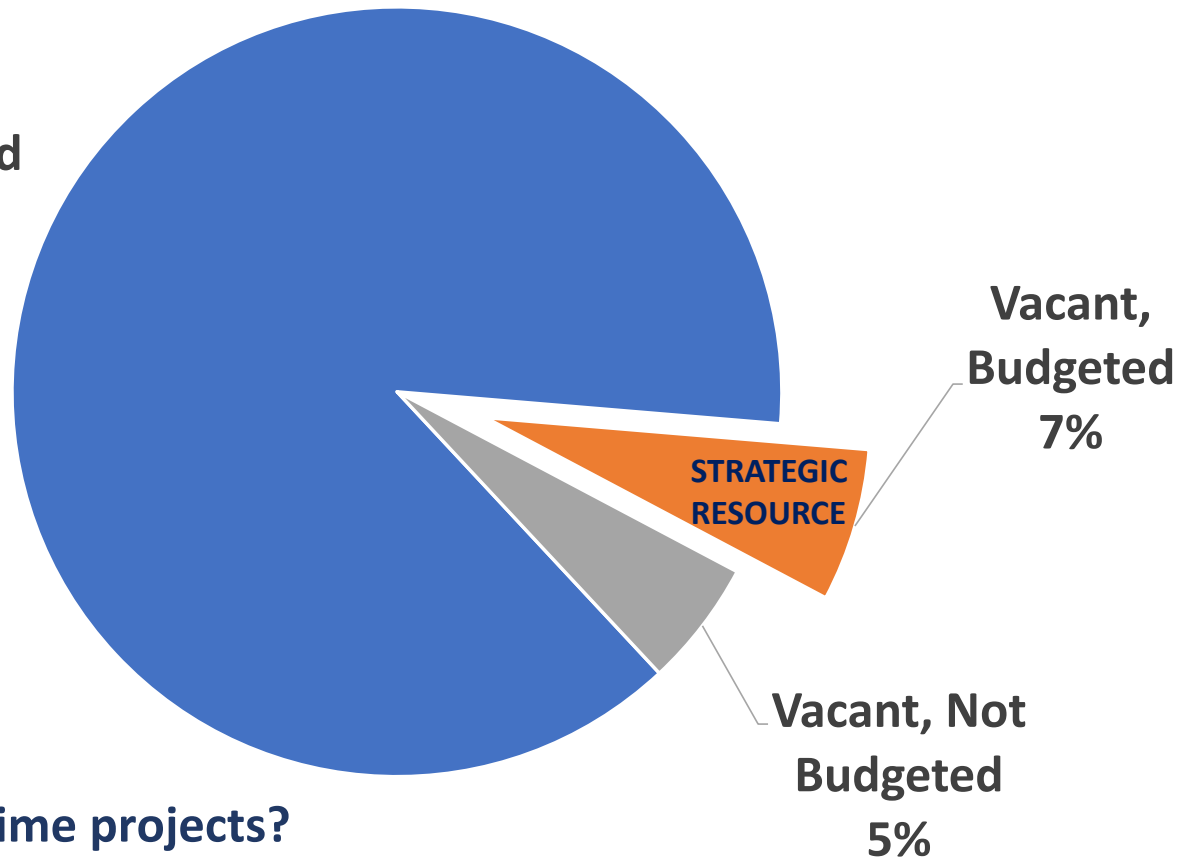
Government Finance Officers Association

BEST PRACTICE

Effective Budgeting of Salary and Wages

POSITION CONTROL LIST

Filled, Budgeted
88%



- Temporary vacancy?
- Recruiting?
- Source of budget savings
- Opportunity to fund one-time projects?

GFOA ADVICE

Vacancy Adjustments. Not all positions will be filled 52 weeks per year, so ***expected vacancies need to be addressed in the salary budget.*** In doing so, however, governments should consider developing policies on how to treat these vacancies. If the government fully funds salaries associated with vacancies, it is building some potential cushion into the budget. Items to consider:

- Start dates (# of months position is vacant)
- Trends (turnover, months to fill)
- Frozen or Eliminated Positions
- Funded vs Unfunded Positions
- Retirements

COLLECTIVE BARGAINING – GFOA RECOMMENDATIONS

- Identify unions and specific compensation items within budget, ***ACCORDING TO THEIR MOU***
- Build into Budgets
 - Scheduled and anticipated COLAS
 - Add-on Pay (Bilingual, Education, Licensing)
 - PERS
 - Normal cost
 - UAL
 - Health Care
- Negotiations - Expiring contracts

MCPE

DSA

PSO

EMS

DPOA

AT WILL

ELECTED

TEMP

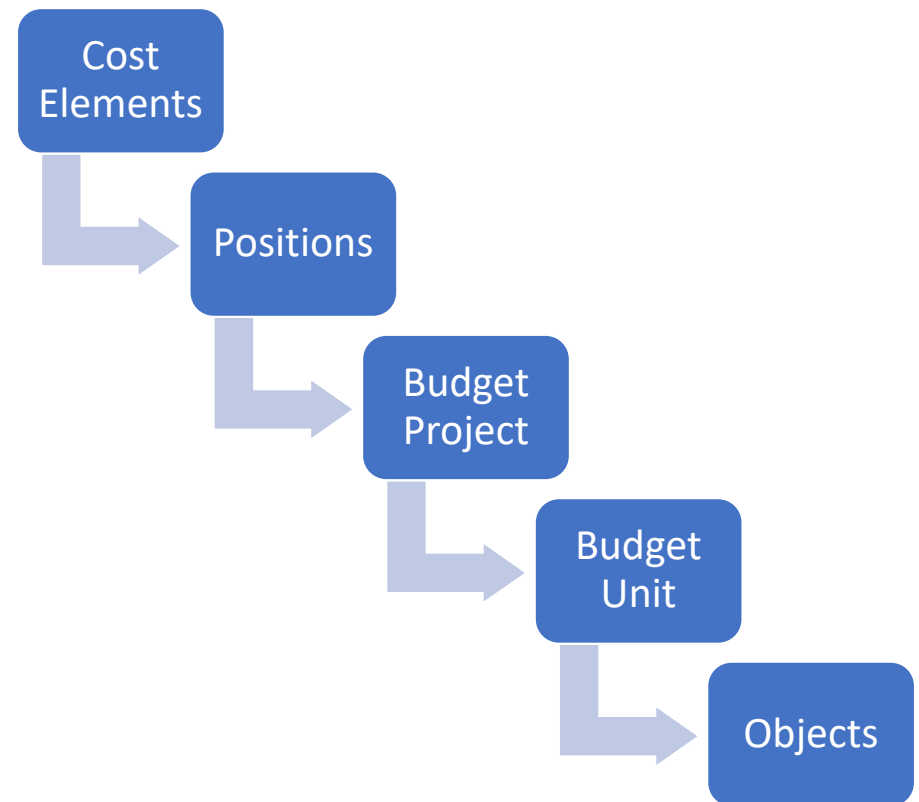
BUILD COMPENSATION MODEL

- **Assumptions**

- Base pay
- Steps
- COLAs – scheduled and anticipated
- Health care premiums
- Pension rates
- 401a Participation

- **Dynamic**

- Change rates, not data
- Policy development
- Budget targets
- Data analysis



MONO COUNTY COST ELEMENTS

SALARY	HOLIDAY (Public Safety)
COLA	401a (County Match)
EDUCATION	UNIFORMS
LONGEVITY	CELL PHONE ALLOWANCE
HEALTH INSURANCE	AUTO ALLOWANCE
PENSION – NORMAL COST	OUT OF CLASS PAY
PENSION - UAL	VACATION / SL PAYOUT
RETIREE HEALTH	MEDICARE / SOCIAL SECURITY

**DESIGN
FORMULA**

POSITIONS

Data Collection

- Recommendation
 - Start with full position control listing
 - Set allocation to 0% for unfunded positions
- Position title
- Department
- Bargaining unit
- FTE, Allocation %
- Budget unit
- Incumbent
- Compensation profile

[← Go back to all positions](#)

Position

Position Name (required) SHERIFF	Position Number (required) 440-SHF-005-01	
Job Name SHERIFF	Job Number ELECTED	
Position Start Date (required) 07 / 01 / 2019	End Date? OFF <input type="checkbox"/> ON <input checked="" type="checkbox"/>	
Class 0	Grade 0	
Full Time Equivalency (FTE) (required) 1	Standard Hours per Year (required) 2080	Hourly Base Wage (required) \$ 70.425

PROJECTED TOTAL COST

Projected Total Cost

\$250,774

Refresh

Cost Breakdown

Salary	\$146,484
PERS	\$32,120
Unfunded PERS	\$30,382
Health	\$20,727
Retiree Health	\$13,477
401(a)	\$2,930
Medicare	\$2,124
State Disability Insurance	\$1,184
Dental	\$792
Life	\$244
Vision	\$234
EBS Admin Fee	\$54
Survivors Benefit	\$24

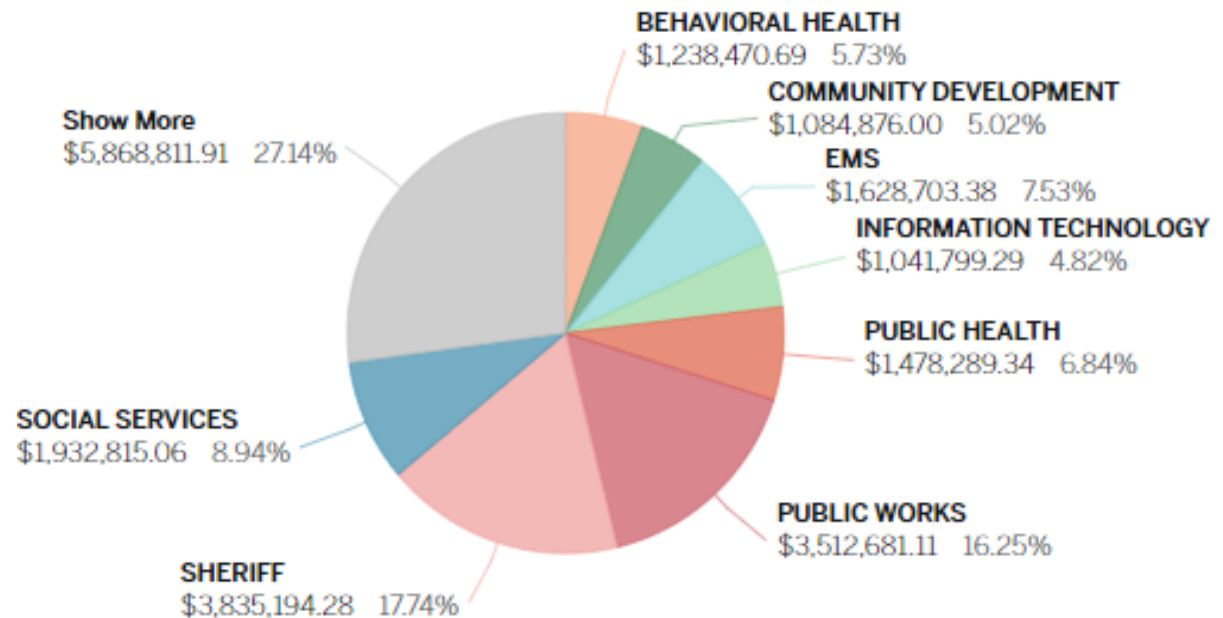
BUDGET DEVELOPMENT INTEGRATION

Salary And Wages <small>100-22-440-21100-0000000</small>	-2,122,270	-2,445,711	-4,357,649	<u>2,385,321</u>	<input type="text" value="0"/> \$ ▾ 0%	2,385,321
Overtime <small>100-22-440-21120-0000000</small>	-434,682	-325,000	-831,381	0	<input type="text" value="400000"/> \$ ▾ N/A	400,000
Holiday Pay <small>100-22-440-21410-0000000</small>	-101,942	-115,432	-212,064	<u>112,449</u>	<input type="text" value="0"/> \$ ▾ 0%	112,449
Employee Benefits <small>100-22-440-22100-0000000</small>	-1,728,220	-521,470	-1,090,338	<u>300,441</u>	<input type="text" value="0"/> \$ ▾ 0%	300,441
Employee Benefits - Health (M... <small>100-22-440-22110-0000000</small>	0	-547,410	-850,271	<u>498,522</u>	<input type="text" value="0"/> \$ ▾ 0%	498,522
Employee Benefits - PERS (ER ... <small>100-22-440-22120-0000000</small>	0	-759,686	-1,351,913	<u>979,445</u>	<input type="text" value="0"/> \$ ▾ 0%	979,445
Uniform Allowance <small>100-22-440-30120-0000000</small>	-2,821	-15,000	-12,483	<u>1,000</u>	<input type="text" value="3600"/> \$ ▾ 360%	4,600

- Creating datasets – User Perspective
 - Unnecessary columns
 - Accumulating results by object
 - Excel template
 - Year field = date stamp
- Department Review and Feedback
- Make Changes
- Repeat
- Finalize

REPORTING

ACCOUNT 21100 TOTALS BY DEPARTMENT



LESSONS

- Start with position allocation list
 - Set allocation to 0% for vacant and not budgeted positions
- Greater budgetary precision
 - Less Flexibility
 - Unanticipated events
 - Solid contingency allocation and policy on use
 - Educate Governance
- Controlling Costs
 - Holding the line is not easy
 - Living within our means = less freedom to spend
- Decision Making – what if analysis
 - Model = ability to change
 - Reports = impact from change

CalPERS Pension Rates

FY 2020-21 Fiscal Impact on Budget

CONTRIBUTION FORMULA

NORMAL
COST

+

AMORTIZATION
OF UNFUNDED
ACCRUED
LIABILITY (UAL)

PERS Rates – Normal Cost

The annual cost of service accrual for the upcoming fiscal year for active employees. Should be viewed as the long-term contribution rate.

MEMBER CATEGORY	FY 2019-20 RATES	FY 2020-21 RATES	CHANGE	FISCAL IMPACT
MISCELLANEOUS	11.099%	11.173%	0.074%	\$11,026
PUBLIC SAFETY	21.927%	23.674%	1.747%	92,518
				\$103,544

Amortization of Unfunded Accrued Liability (UAL)

FY 2020-21 annual payment towards the unfunded accrued liability.

The UAL is the short-fall in plan assets available to pay the total dollars needed as of the valuation date to fund all benefits earned in the past for current members (retired and active)

MEMBER CATEGORY	FY 2019-20 Amortization	FY 2020-21 Amortization	FISCAL IMPACT	% INCREASE
MISCELLANEOUS*	\$2,699,077	\$2,959,139	\$260,062	9.64%
PUBLIC SAFETY	1,345,373	1,539,160	193,787	14.40%
* INCLUDES SUPERIOR COURT'S SHARE	\$4,044,450	\$4,498,299	\$453,849	11.22%

Healthcare rates for FY 2020-21 Budget Development (EE, EE+1, FAMILY, per month)

BARGAINING UNIT	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21
MCPE, MANAGEMENT ELECTED PROBATION	\$836.40 \$1,672.80 \$2,139.64	\$879.47 \$1,758.94 \$2,251.62	\$863.62 \$1,727.25 \$2,210.42	\$677.58 \$1,330.46 \$1,712.09
PARAMEDICS	\$689.12 \$1,378.24 1,791.71	\$723.58 1,447.15 \$1,881.30	\$710.90 \$1,421.80 \$1,848.34	\$494.28 \$520.29 \$1,285.11
DSA, PSO	\$836.40 \$1,672.80 \$2,139.64	\$879.47 \$1,758.94 \$2,251.62	\$735.68 \$1,580.40 \$2,021.51	\$735.30 \$1,614.05 \$2,089.05



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

TIME REQUIRED

SUBJECT Closed Session - Human Resources

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Steve Barwick, Stacey Simon, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO). Unrepresented employees: All.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p>No Attachments Available</p>
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History

Time

Who

Approval



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

TIME REQUIRED

SUBJECT Closed Session - Public Employment

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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History

Time

Who

Approval



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

TIME REQUIRED

SUBJECT Closed Session - Existing Litigation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Claim for damages filed by Vickie Murphy against Mono County.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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History

Time	Who	Approval
3/12/2020 4:57 PM	County Administrative Office	Yes
3/10/2020 3:07 PM	County Counsel	Yes
3/10/2020 2:50 PM	Finance	Yes



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

TIME REQUIRED

SUBJECT Closed Session - Existing Litigation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: County of Mono et al. v. City of Los Angeles et al. (Alameda Superior Court Case No. RG18923377).

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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No Attachments Available

History

Time

Who

Approval



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

Departments: White Mountain Fire District, EMS

TIME REQUIRED 1 hour

PERSONS APPEARING BEFORE THE BOARD Dave Doonan, Fire Chief

SUBJECT White Mountain Fire Protection
District Ambulance Operation Update

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation by Chief Dave Doonan of White Mountain Fire District regarding the EMS program in the Tri-Valley area..

RECOMMENDED ACTION:

Provide any desired direction to staff.

FISCAL IMPACT:

Information only at this time.

CONTACT NAME: Chris Mokracek

PHONE/EMAIL: (760) 924-4632 / cmokracek@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

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Staff Report
WMFPD Update Presentation

History

Time	Who	Approval
3/12/2020 5:15 PM	County Administrative Office	Yes
3/10/2020 3:28 PM	County Counsel	Yes
3/10/2020 2:29 PM	Finance	Yes



MONO COUNTY
EMERGENCY MEDICAL SERVICES

DATE: February 24, 2020

TO: Honorary Board of Supervisors

FROM: Chris Mokracek, EMS Chief

SUBJECT: White Mountain Fire Protection District Ambulance Operation Update

Recommendation:

Receive an update from Fire Chief Dave Doonan of the White Mountain Fire Protection District (WMFPD) regarding the operation of 24/7 Basic Life Support ambulance service in the Tri-Valley area. Provide any necessary direction to staff.

Discussion:

Over the last two years, the WMFPD has successfully operated a 24/7 staffed BLS ambulance, increased staffing, improved equipment, expanded service and has moved into the Advanced Life Support arena, as staffing allows. This presentation will provide a historical timeline, status of current operations and a strategic plan for the future.

Fiscal Impact:

None at this time. Presentation will present a financial outlook for the future.



White Mountain Fire
EMS Service
Update
2020

"We are not judged on our intentions, but on our achievements"



As a direct result of the innovative collaboration with Mono County, White Mountain Fire Department has proven to be a reliable, professional, cost effective and efficient provider of BLS Emergency Medical Service to the Tri Valley area, exceeding all established response standards for rural EMS Systems. In addition, it has become a dependable mutual aid resource for both Mono and Inyo County.

With the most affordable and available land in Mono County, this partnership has developed the foundation for critical EMS infrastructure needed for impending future growth of the area.



PURPOSE:

- ▶ Remind the Board of how we got here
- ▶ Report on the overwhelming success of the innovative delivery of EMS to the Tri Valley
- ▶ Create a pathway forward from here





Mono County, being a Rural/Frontier county, had struggled with providing “countywide” EMS services for decades. Beginning in 1991, they made financial commitments to begin to identify solutions. With the Abaris Report in 1991, the Fitch Report in 2012 and the Ad Hoc Committee report in 2016 they looked at an exhaustive list of potential solutions from privatization to expansion of current services. Among the issues they were facing is how to supply the most isolated parts of the county with minimum basic EMS services. Based on recommendations of the Ad Hoc Committee, in early 2017, the Board proceeded with a list of priorities.



RESULT...

In March of 2017, the Mono Board established the following priorities:

- To continue to provide EMS to residents of Mono County
- To continue to subsidize the program at the current level of service
- • To modify the existing system in order to increase efficiency, control costs and move toward sustainability.
- • To address the issue of the underserved population of the South end of Mono County along the Hwy. 6 corridor, recognizing that costs are inherent.



Laura Roberts

Potential Cost to Add EMS to Tri Valley.....

- ▶ The cost to add full time paid service to Tri Valley –
 - ▶ Personnel
 - ▶ 2 Personnel per shift times 3 shift – 6 FTE's
 - ▶ Total personnel cost - \$846,000
 - ▶ Equipment
 - ▶ Ambulance - \$175,000
 - ▶ Medical Equipment
 - ▶ Gurney - \$20,000
 - ▶ Loading System - \$30,000
 - ▶ Monitor - \$20,000
 - ▶ Auto CPR - \$15,000
 - ▶ Facility
 - ▶ \$500,000 - \$1,000,000

Potential Cost to Add EMS to Tri -Valley.....(Cont'd)

Total Cost for Full Time Tri Valley EMS

Initial – \$1,175,000 - \$1,850,000

Ongoing - \$900,000 - \$1,000,000

EMS Cost to County

- ▶ Currently, Mono County EMS is staffed with 24 personnel
- ▶ The adopted 2019-20 budget allows for \$3,634,802 in employee compensation
 - ▶ \$300,000 in Overtime Alone
- ▶ Employee compensation accounts for 83% of the EMS budget



White Mountain Proposal To Mono County

- ▶ In late 2017, White Mountain began brainstorming possible solutions
- ▶ Department was undergoing transformation
- ▶ Took equal ownership in solving the issue
- ▶ Developed a proposal for a collaboration with Mono County to provide reliable EMS services to this area in a cost controlled manner

Methods and Means

A contractual arrangement, as proposed, would commit Mono County to a financial obligation of approximately \$300,000 and subsequently provide WMFPD the means necessary to operate an independent ambulance service which meets the criteria previously outlined in this presentation. WMFPD would employ the following methods:

1. Establishment of a group of trained, certified and licensed EMT personnel within the District, available and willing to respond to EMS calls and falling within a clearly defined and well managed system (White Mountain Fire Department).

Means and Methods (cont'd)

- ▶ 2. Recruit, support, maintain, and retain this group through the establishment of a stipend system, providing for an “on-call” response team and related financial incentives.
 - ▶ Scheduled coverage at all times
 - ▶ Provide high quality training, high quality equipment and volunteer support
- ▶ 3. WMFPD would establish a standard of a 20 minute response time for BLS and 45 minutes for ALS, when necessary, to 90% of calls within the District.
 - ▶ Establish response facility in Hammil Valley
- ▶ 4. All EMT personnel would fall under the jurisdiction of ICEMA regarding protocols, policies and procedures, best practices, etc.
- ▶ 5. Additionally, all EMT's would be held to standards for ongoing training and education as determined by Mono Co. EMS/ICEMA, including Quality Assessment and Quality Improvement (QA/QI) Programs.

Pilot Program

- ▶ In FY 18/19 Mono County agreed to provide \$200,000 in partial year funding to assist White Mountain in launching this program
- ▶ Program began November 1, 2018





Where did we start?:

EMS Coverage in Tri Valley Prior to 2017

- ▶ One Volunteer EMT
 - ▶ If not available, no ambulance transport
- ▶ System depended on “Luck”
- ▶ Dependent on Symons Ambulance
 - ▶ No Contract
 - ▶ No Obligation
 - ▶ 40 – 50 minute response times, if available
- ▶ Mono County EMS (Automatically Dispatched to all EMS Calls)
 - ▶ 50-60 minute response time
 - ▶ Removed ALS ambulance from Mammoth or June Lake for 2-4 hours
- ▶ Average Response Times
 - ▶ From Dispatch to On Scene – 40 Minutes
 - ▶ From Dispatch to Hospital – 93 Minutes
- ▶ Departmental Missed Call Rate – 40–50%



Measurable Success:

Since November 1, 2018

- ▶ Currently have 24 EMS Personnel
 - ▶ 17 EMT Basic
 - ▶ 1 EMT Advanced
 - ▶ 6 EMT Paramedic
- ▶ Capable of ALS when staffing allows
- ▶ Total of 147 calls for service
- ▶ 240% Increase over previous 2 years
 - ▶ 24 in 2016
 - ▶ 41 in 2017
 - ▶ 147 from Nov 18 - present (15 months)
 - ▶ 13 in January 2020
- ▶ ALS requested from Mono County EMS 2 times
 - ▶ One resulted in ALS transport by MCEMS
 - ▶ One cancelled en route
- ▶ Average 91% coverage with 2 EMT's





From Journal of American Medical Association – Surgery

(*JAMA Surg.* 2017;152(10):983-984. doi:10.1001/jamasurg.2017.2230)

(Includes both full time and volunteer responders)

Table 2.

Response Time Data for Emergency Medical Services Encounters by Zip Code Classification

Category	No.	Median (IQR), min	Arrival Time, min	
			90th Percentile	Mean (SD)
Suburban	1 538 203	6 (4-10)	14	7.7 (5.4)
Urban	146 682	6 (4-9)	12	7.0 (4.4)
Rural	68 283	13 (8-19)	26	14.5 (9.5)
Overall	1 753 168	7 (4-10)	14	7.9 (5.7)

Abbreviation: IQR, interquartile range.

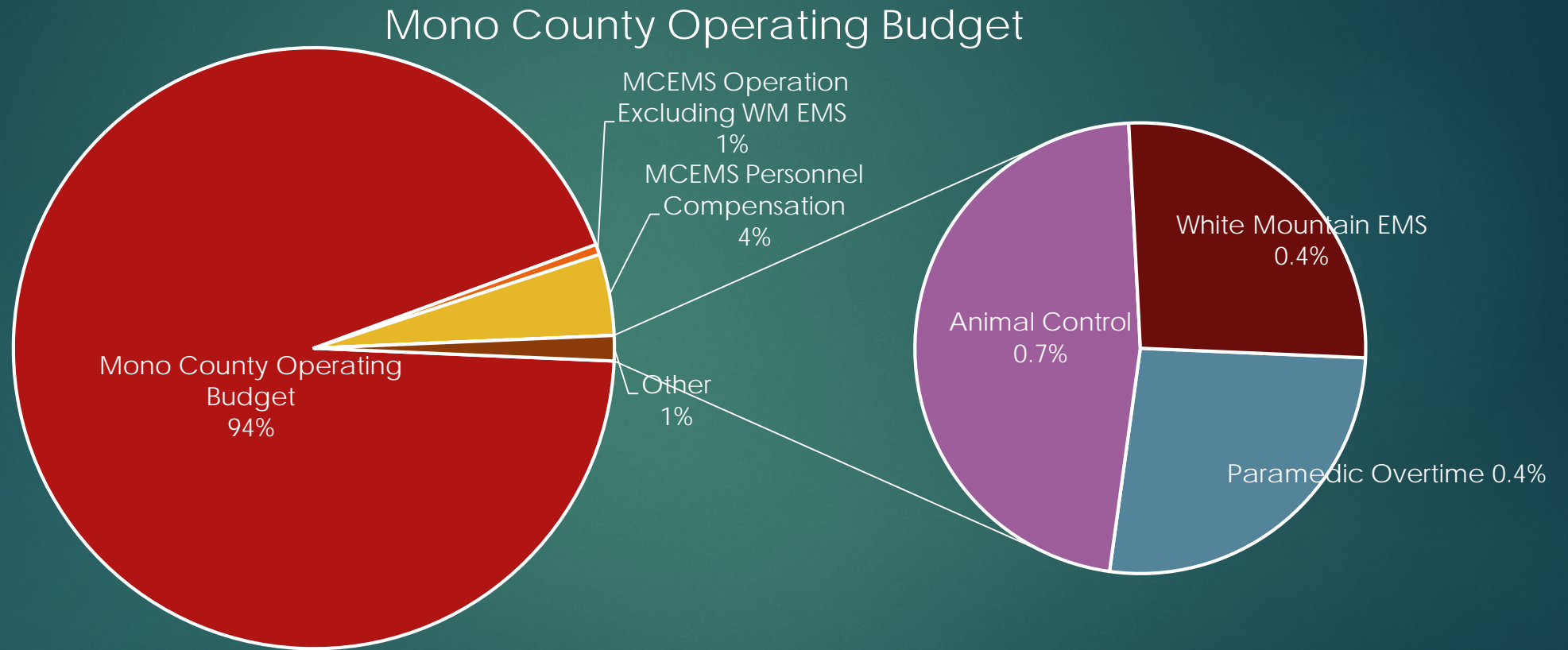
Rural Ambulance Response "Standard" – 20 minutes to 90%

WM EMS Response Times:

- ▶ From Time of Notification to Ambulance Responding
 - ▶ 8 minutes
 - ▶ EMT notified. Travel to station, respond medic
 - ▶ Many times EMT responds directly to scene and ambulance is responded by another
- ▶ From Time of Notification to On Scene
 - ▶ 16 minutes
- ▶ From Time of Notification to Patient at Hospital
 - ▶ 49 min
- ▶ No Missed Calls



Where White Mountain EMS Fits In...



■ Mono County Operating Budget

■ Paramedic Overtime

■ Mono County EMS Operations(Less WM EMS)

■ Animal Control

■ MCEMS Personnel Compensation

■ White Mountain EMS

Vision

Mono County Outstanding Community Services, Quality of Life Beyond Compare

Mission

*Mono County's Mission:
To support all our communities by providing
superior services while protecting our unique
rural environment.*

Values

- Customer Service**
We commit to exceptional service by managing the resources entrusted to us with integrity, trust, respect, and accountability.
- Integrity**
We demonstrate our integrity by ensuring our work is performed with consistency, credibility, and confidentiality.
- Excellence**
We strive to achieve the highest standards of excellence; continuously learn, develop, and improve; and take pride in our work.
- Collaboration**
We commit to responsible communication and respectful partnerships to achieve common goals.
- Innovation**
We strive to foster innovation and creative thinking, embrace change and challenge the status quo, listen to all ideas and viewpoints, learn from our successes and mistakes.
- Results Orientation**
We strive to set challenging goals, focus on output, assume responsibility, and constructively solve problems.



Strategic Directions

- Promote a Strong Diverse Economy
- Protect Natural Resources & Enhance Public Access
- Understand & Address Community Needs
- Support Healthy People in Healthy Communities
- Reward Innovation
- Effectively Use Resources
- Workforce Wellness
- Strengthen County Culture

Best Mono Imaginable

Where is the money going?





State of the Art
Transport
Equipment...

Crew and Patient Safety...

Back injury reducing
Power Cot and auto
loading system.....



Auto Pulse – Mechanical CPR (utilized three times during this period)



On Going Training.....



Extrication Tools.....

(utilized four times during this period)



Rescue equipment.....



Uniforms –

- Professionalism
- Patient confidence in provider



Our Most Important Asset....



Program Sustainability....

Key Points:

- ▶ Building Capacity
 - ▶ From 1 EMT to 13 to 24 Currently
 - ▶ People want to belong to something important
- ▶ Training
 - ▶ Experienced personnel participation
 - ▶ Ability to maintain certifications
 - ▶ Cited as one of the largest obstacles facing rural EMS
- ▶ Building Community infrastructure
- ▶ Developing future leaders
- ▶ Continuing investment in State of the Art equipment
- ▶ With increasing call volume, increased opportunity for skills maintenance
- ▶ Providing predictable base budget



“Volunteerism remains the cornerstone of rural EMS...To retain volunteers, one must address and attempt to meet the needs of the volunteer as best as possible”

Busko, J., “Emergency Medical Services: Clinical Practices and Systems Oversight”, Ch. 18 “Rural EMS”

▶ Volunteer “Needs”

- ▶ High Quality Training - \$\$
- ▶ Good and Proper Equipment - \$\$
- ▶ Strong Community Need
- ▶ High Visibility
- ▶ Strong Medical Oversight
- ▶ Formal Organizational Structure
- ▶ Interagency Cooperation
- ▶ Sound Business Operation
- ▶ Cohesive Community Environment
- ▶ Personal Success
- ▶ Health Benefits - \$\$
- ▶ Cash Incentives - \$\$

Where Do We Go From Here?

As presented, WMFPD has proven they have the capacity in both management and operational abilities to provide an EMS System in a cost efficient manner that meets or exceeds all priorities and policies of Mono County Budget and Strategic Plan. As such we propose the following:

- Contract for Service
 - Most Efficient
 - Performance Based
 - Removes Potential County Liability
- \$300,000 Annual Cost
 - Contained at that level
 - Allows for the growth of the system at a fixed cost
 - Predictable base
- Quarterly allocation of \$75,000
 - Approved by County EMS Chief
 - Based on quarterly evaluation of performance metrics





2019 - 2024

MONO COUNTY, CA STRATEGIC PLAN

VISION

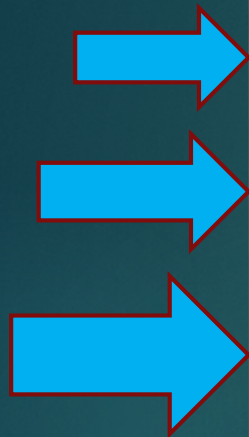
Mono County:
**Outstanding Community Services;
Quality of Life Beyond Compare**

MISSION

To support all our communities by
delivering superior services while
protecting our unique rural environment.

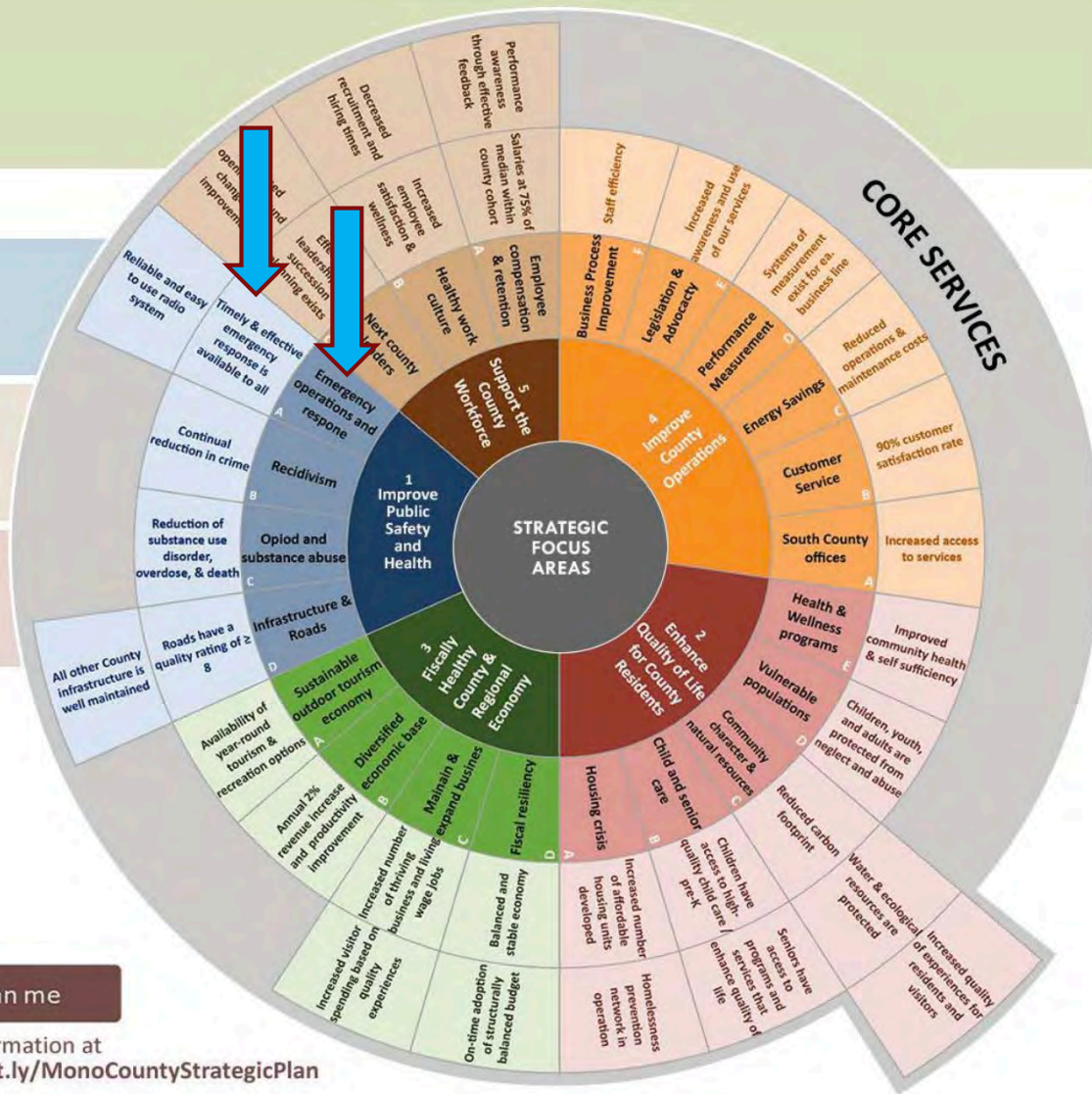
VALUES

**Collaboration; Customer Service;
Excellence; Innovation; Integrity;
Results Oriented**



Scan me

more information at <https://bit.ly/MonoCountyStrategicPlan>







QUESTIONS?





**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

Departments: Public Works

TIME REQUIRED 15 minutes

SUBJECT Backup Power - Recommendations

**PERSONS
APPEARING
BEFORE THE
BOARD**

Tony Dublino, Director of Public Works and Joe Blanchard, Facilities Superintendent

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Presentation by Tony Dublino regarding County generator infrastructure and recommendations for future expansion and investment.

RECOMMENDED ACTION:

Approve the expenditure of CalOES Funding for the replacement of the Bridgeport Jail Generator and Associated Infrastructure, and the development of Continuity Plans for other mandated services.

FISCAL IMPACT:

Expenditures would be limited to CalOES Subrecipient Allocation of \$153,512. No General Fund Impact. Appropriation included and approved during the 2019-20 Mid-year Budget Review.

CONTACT NAME: Tony Dublino

PHONE/EMAIL: 760.932.5459 / tdublino@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Report
Attachment A

History

Time	Who	Approval
3/13/2020 1:27 PM	County Administrative Office	Yes

3/13/2020 10:22 AM

County Counsel

Yes

3/13/2020 1:47 PM

Finance

Yes



MONO COUNTY DEPARTMENT OF PUBLIC WORKS

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517
760.932.5440 • Fax 760.932.5441 • monopw@mono.ca.gov • www.monocounty.ca.gov

Date: March 17, 2020
To: Honorable Chair and Members of the Board of Supervisors
From: Tony Dublino, Director of Public Works
Subject: Backup Power for County Operations and Services

Recommended Action:

Approve the expenditure of CalOES Funding for the replacement of the Bridgeport Jail Generator and Associated Infrastructure, and the development of Continuity Plans for other mandated services.

Fiscal Impact:

Expenditures would be limited to CalOES Subrecipient Allocation of \$153,512. No General Fund Impact. Appropriation included and approved during the 2019-20 Mid-year Budget Review.

Discussion:

Background

At the December 10, 2019 Board meeting, staff presented an inventory and description of the County's backup power infrastructure, and made a recommendation to increase appropriations in the Capital Improvement Plan Budget to cover generator installations at the Bridgeport Jail, Annex I and II, the Probation Department, and Medic 1.

That presentation was triggered by the recent Public Safety Power Shutoff (PSPS) events, as well as the availability of \$153,512 in funding that had been allocated from CalOES for eligible equipment and planning. As staff prepared the presentation, the subject of PSPS events and potential impacts were being widely discussed, which generated numerous requests for backup power among Departments. This created a competition among requests against limited spending resources.

As the requests for backup power emerged (Probation, Social Services, Finance, and the Treasurer-Tax Collector to name a few), it was clear that each potential project would require individual analysis into the building where the services are provided -- the wiring within the building, the need to re-wire circuits, the siting of the generator and the availability of fuel -- and of course the cost of the generator itself.

It was clear that each request was complex, and that \$153,512 would not cover them all. By the time of the presentation, it seemed that a larger policy discussion was in order. Today's item is intended to elicit and inform that policy discussion.

Impacts to Mandated Services

The primary consideration in prioritizing backup power expenditures should be how/if a Department's mandated services would be impacted, should they lose power.

Public Works staff (in coordination with County Counsel), developed a list of Department mandates in Attachment A. Public Works staff then developed associated recommendations based on our understanding of the mandated service (volume, location and timing) being provided, the proximity to locations with available backup power, and the associated cost of providing backup power to those locations.

The list establishes that most Departments are under several mandates, but that many of those mandates are not critically time-sensitive or location-sensitive, and a loss of power for 72 hours (as an example) would not create a crisis, or undue risk/liability for the County. In those cases, Public Works has recommended against installing permanent generators, as the cost/benefit is limited.

Some mandates and services are in fact time-sensitive (such as tax collection or payroll) but could be addressed through the development of continuity plans that would provide for the continuation of services. For example, relocating to a nearby location that has backup power.

Other mandates and services are both time-sensitive and location-sensitive (Jail, Emergency Shelters, IT Servers), which justify either the provision of a permanent generator, or the ability to deploy portable generator capacity to that service location.

In the opinion of Public Works staff, the single largest risk faced by the County is the need for continuous and reliable backup power for the Bridgeport Jail, with its 24/7 operation a clear and immediate concern.

Some Department Directors have stated that they have funding available (outside of the General Fund) to provide backup power and have expressed a willingness to fund backup power for their operations, as needed. The details of these funding sources (i.e., whether the funding is specific to providing backup power), and how that may change the priority/need for backup power within that Department, is a topic that can be addressed by the respective Directors.

Available Resources

Aside from what individual Department directors may be able to identify in non-General Funds, the CalOES funding of \$153,512 is available to support these efforts. These funds can be spent on equipment such as generators, or the creation of continuity and contingency plans. Staff has not assumed there would be a General Fund contribution for this effort at this time.

Recommendation

In an environment where funding was no object, the recommendation would be to provide sufficient backup power for every workstation and Department within the County.

The recommendation before the Board is to utilize the current CalOES funding to perform necessary upgrades at the Bridgeport Jail, with the remainder going toward the development of continuity plans and the acquisition of 1 portable generator to support Departments throughout the County on an as-needed basis.

On December 10th, the Board was given a cost to replace the aging generator at the Bridgeport Jail of \$25,000. Since that time, it has been discovered that the project will require a larger generator and will also involve the re-wiring of many circuits in order to ensure a seamless operation of backup power. Informal estimates have suggested this project could cost upwards of \$150,000. Staff continues to work on obtaining a more detailed estimate for that work.

If you have any questions regarding this item, please contact Tony Dublino at tdublino@mono.ca.gov or at (760) 932-5459.

Respectfully submitted,



Tony Dublino, Director of Public Works

ATTACHMENT A

DEPARTMENT	MANDATES	PUBLIC WORKS RECOMMENDATION
County Administrative Office	Administration of certain Employer mandates (e.g., sexual harassment, drug-free policies, DOT drug testing, FMLA/CFRA, Injury and Illness Prevention Policy, EEOC policies)	Permanent generator not required
	County budget if directed by Board (GC 29040 et seq.)	
County Counsel's Office	Provide legal services to the county (GC 26520)	Permanent generator not required
	Serve as legal advisor to the Board of Supervisors, attend Board meetings (GC 26526)	
	Prosecute and defend all civil actions ad proceedings in which the county or any officer/employee is a party or concerned (GC 26529)	
	Prosecute actions for forfeiture of bail, recovery of fines, etc. (GC 26521)	
	Attend and oppose an unjust or illegal claims against county (GC 26526)	
	Represent auditor and treasurer in certain actions (GC 26523)	
	Represent superior court or judge upon request (GC 26524)	
Clerk-Recorder-Registrar's Office	Recording/maintaining property documents	Permanent generator not required Need contingency plan for elections
	Processing/maintaining/providing vital records (birth and death certificates, marriage licenses)	
	Conducting elections	
	Processing/maintaining applications for changed assessments	
	Clerk of the Board of Supervisors	
	Clerk of the Assessment Appeals Board	
	FPPC Form 700 Filing Office	
	Processing/maintaining fictitious business name applications	
	Processing a variety of notices (i.e., CEQA notices)	
	Maintain roster of county public agencies (GC 53051)	
Finance Department	Auditor-Controller Function	
	Prescribe and exercise supervision over County accounting forms and methods (GC 26881)	Permanent generator not required Need contingency plan for payroll functions
	Maintain such accounts, statistics, audits, and reports as the Board may deem necessary (GC 26882, 26883)	
	Examine and settle accounts of persons indebted to the County (GC 26900)	
	Keep accounts current with the treasurer and file receipts for deposits made with the treasurer. (GC 26904)	
	Reconcile accounts every month. (GC 26905)	
	Audit special district accounts and records (GC 26909)	
	Allocate property tax revenue (GC 26912)	
	Review and audit treasurer's statements of assets (GC 26920)	
	Add and adjust valuations on assessment roll for use by tax collector (RTC 1646, 2601)	
	Calculate tax rates for the Board of Supervisors (GC 26920)	
	Treasurer Function	
	Receive and keep safe money belonging to the County (GC 27000)	Permanent generator not required
	Invest county funds if authority delegated by the board (GC 27000.1)	
	File and keep auditor certificates and give receipts for money paid into treasury (GC 27001, 27009)	
	Keep account of receipts and expenditures (GC 27002)	
	Disburse county money upon proper order (GC 27005, 27006)	
	Settle accounts every month (GC 27061)	
	Tax Collector Function	

ATTACHMENT A

	Collect all property taxes (RTC 2602 et seq.) Collect all county licenses (GC 27400) Pay money received into the treasury (GC 27401) Audited Federal single audit Countywide cost allocation plan8 County budget (GC29040 et seq.) Various State Controller reports Banking services for County agencies, schools, and special districts	Permanent generator not required Need contingency plan for tax collection functions
Assessor's Office	Assess all taxable property in Mono County (RTC 405)	
Sheriff-Coroner's Office	Service of process (GC 26608, 26609) Arrest certain persons (GC 26601.) Coroner (GC 24000 et seq.); Various Mandatory Duties Including Inquests, Autopsies, and Certain Interments (GC 27460 et seq.) Jail and related functions (GC 26605, 26640 et seq.) Director of Emergency Services Preserve the peace, suppress riots (GC 26600, 26602.)	Permanent Generator Required for 24/7 Jail Function
District Attorney's Office	Public prosecutor	Permanent generator not required
Community Development Department	General Plan/zoning (GC 65300, 65302, 65350) Subdivision (tract & parcel maps; mergers; lot line adjustments) (GC 66410 et seq.) Surface Mining and Reclamation Act - rec plans and monitoring (compliance) (PRC 2728) Environmental (CEQA & NEPA) LAFCO (annexations/detachments; Spheres of Influence; Municipal Service Review) (PRC 21000 et seq.) Airport Land Use Commission - airport compatibility plans (PRC 21670(b)) L TC (Transportation Plan, transportation programming, transit funding) (GC 29535) Building Official (HSC 18900 et seq.) Building Official Duties including: Counter services, plan check review, permit issuance, inspection operations	Permanent generator not required
Economic Development Department	NONE	Permanent generator not required
Behavioral Health Department	Mental Health Services-contractual agreement: (1) core services; (2) Short-Doyle Medi-Cal Program (WIC 14680-14685; 5775-5780) MHSA Services (WIC 5840 et seq.) Mental Health services for children in IDEA program (GC 7576) LPS conservatorship functions (WIC 5150)	Permanent generator not required
Public Health Department	California Children Services (HSC 123800, 123850) Preserve and Protect Public Health (HSC 101025) Child Health and Disability Prevention (HSC 124025) Tobacco Control/Prevention Maternal Child Health (HSC 123550) Environmental Health Services Immunization (HSC 120350) Disease Control, Epidemiology and Surveillance (HSC 120175) STD/HIV Control (HSC 120575) WIC Program (HSC 123275) Public Health Emergency Preparedness	

ATTACHMENT A

	Public Health Officer (HSC 10100, 101030)	
	Medical Marijuana (HSC 11362.7)	
	Registrar of Vital Statistics (HSC 102275)	
	Indigent Health Care (with social services)	Permanent generator required for DOC function Accommodated in Civic Center Design
Social Services Department	Eligibility determination and benefit issuance for:	
	CalWORKS which includes use of mandated computer systems CIV, MEDS, SFIS, EBT	Permanent generator not required Accommodated (in part) in Civic Center design
	Food Stamps which includes use of mandated computer systems CIV, MEDS, SFIS, EBT	
	MediCal which includes use of mandated computer systems CIV, MEDS	
	County Medical Services Program which includes mandated computer systems CIV, MEDS	
	In Home Supportive Services which includes mandated computer system CIV, MEDS, SFIS, and CMIPS	
	General Assistance	
	Indigent Burial	
	Senior Programs	
	Workforce Investment Act	
	Emergency response and case management	
	Child Protective Services which includes mandated computer system CWS/CMS	Permanent generator not required
	Adult Protective Services	
	Services and management	
	Child Abuse Prevention, Intervention, and Treatment	Permanent generator not required
	Community Based Child Abuse Prevention	
	Public Guardian	
	Promoting Safe and Stable Families	
	Emergency Shelters	
	MEDS	Permanent generator required/ Provided at all Comm Centers
Agricultural Commissioner's Office	Annual reports to state director and reports to board of supervisors if and when required (FAC 2272, 2273)	Permanent generator not required
	Various pest-related duties (FAC 2274 et seq.)	
	Agricultural Statistics	
	Other Agricultural programs, including nursery and seed programs; egg quality control; fruit and vegetable standards; apiary; rodent control and rodent bait sales; advocate for ag issues	
Director of Weights and Measures	Device Inspections (BPC 12210 et seq.)	Permanent generator not required
	Petroleum standards (BPC 13400 et seq.)	
	Quality Control/Package Inspections (BPC 12211 et seq., 12602 et seq.)	
	Complaint Program	
Emergency Medical Services	NONE	Permanent generator required at Medic locations for response
Animal Control	Various duties related to rabies control, including dog vaccination (clinics and enforcement), bites, licensing, investigations, and quarantines (Health & Safety Code § 121690 et seq.; also Food & Agriculture Code§ 30801 et seq.)	
	Provide and maintain animal sheltering system, including animals that are abandoned, neglected, lost, or stray (Penal Code§§ 597f and 597.1)	
	Impounding and/or euthanizing certain dogs, cats, and other animals (Food & Agriculture Code§§ 31105 et seq. and 31752 et seq.)	
	Proceedings related to dangerous or vicious dogs (FAC 31601 et seq.)	

ATTACHMENT A

	Spay and neutering regulations (FAC 31760 et seq.)	Permanent generator not required	
Public Works	Land Development Review	Permanent generator not required Portable Generators Required for fuel system	
	Flood Plain Management		
Public Works - Campgrounds	NONE		
Public Works - Motor Pool, Fleet	Maintain vehicle DMV licensing		
	Fuel System for County Fleet, Emergency Services, Etc		
Public Works - Roads	Safety BIT inspections (The California Commercial Motor Vehicle Safety Act of 1988, commonly referred to as the Biennial Inspection of Terminals (BIT) Program,) on all commercial over-the-road trucks and trailers		
Public Works - Facilities	ADA compliance		
	Maintain Jail facilities to state requirements		
Probation Department	Appointment of a Chief Probation Officer. (Welf. & Institutions Code § 270; Penal Code § 1202.8.)		Permanent generator not required
	Preparation of probation reports		
	Supervise probationers		
	Collection of restitution and victim notification		
	Sex offender evaluations		
	Step parent adoption investigations		
	Drug testing		
	Detain juveniles		
	Placement supervision		
Information Technology Department	NONE	Permanent generator required for asset preservation	
Child Support Services	California Family Code section 17304 and 17304(a), including but not limited to locate absent parents; establish paternity; and establish, enforce, and collect child support orders	Permanent Generator not required	



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE March 17, 2020

Departments: Public Works

TIME REQUIRED 20 minutes

SUBJECT Civic Center Update

**PERSONS
APPEARING
BEFORE THE
BOARD**

Tony Dublino, Director of Public Works; Nate Greenberg, IT Director

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Weekly update on the County's Civic Center project at 1290 Tavern Road, and efforts to transition from other Mammoth locations into the Civic Center as of June 1, 2020.

RECOMMENDED ACTION:

None; Informational only.

FISCAL IMPACT:

None.

CONTACT NAME: Tony Dublino

PHONE/EMAIL: 760.932.5459 / tdublino@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p>No Attachments Available</p>
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History

Time	Who	Approval
3/13/2020 1:27 PM	County Administrative Office	Yes
3/13/2020 10:27 AM	County Counsel	Yes
3/13/2020 1:52 PM	Finance	Yes