



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting April 9, 2019

TELECONFERENCE LOCATIONS:

1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517.

Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.
(Speakers may be limited in speaking time dependent upon the press of business)

and number of persons wishing to address the Board.)

2. RECOGNITIONS

A. Recognition of Mono County CAO Leslie Chapman

Proposed resolution in appreciation and recognition of County Administrative Officer Leslie Chapman.

Recommended Action: Approve Resolution of Appreciation and Recognition for Ms. Leslie Chapman.

Fiscal Impact: None.

3. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. DEPARTMENT/COMMISSION REPORTS

5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Appointments to the Bridgeport Valley Regional Planning Advisory Committee (RPAC)

Departments: Community Development

(Supervisor Peters) - Board of Supervisors' consideration and possible approval of appointments to the Bridgeport Valley Regional Planning Advisory Committee (RPAC).

Recommended Action: Appoint Jimmy Little, Nick Way, Bill Campbell, and Brianna Brown to the Bridgeport Valley Regional Planning Advisory Committee (RPAC).

Fiscal Impact: None.

B. Monthly Treasury Transaction Report

Departments: Finance

Treasury Transaction Report for the month ending 2/28/2019

Recommended Action: Approve the Treasury Transaction Report for the month ending 2/28/2019

Fiscal Impact: None

C. Proposed Resolution Amending the County List of Allocated Positions to Change a Deputy Probation Officer IV to a Deputy Probation Officer V position in the Probation Department

Departments: Probation

(Karin Humiston) - Because of the more recent demands of juvenile supervision, the Deputy Probation Officer (DPO) IV's role has expanded into a manager role. By eliminating the DPO IV and adding the DPO V incorporates the additional responsibility of increasing duties of management.

Recommended Action: Consider and potentially adopt Resolution No. 19- ____, Authorizing the County Administrative Officer to amend the List of Allocated Positions to remove the Deputy Probation Officer IV and add Deputy Probation Officer V in the Department of Probation.

Fiscal Impact: The Youthful Offender Block Grant (YOBG) will fund the increase, estimated at \$4,571. There are sufficient FY 2019 appropriations to cover the increase. As such, there is no fiscal impact to the General Fund.

6. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Agricultural Commissioner's Office Department Update April 2019

April 2019 Department Update from the Inyo and Mono Counties Agricultural Commissioner's Office.

B. Application for Alcoholic Beverage License - Dos Alas Cuba Rican Cafe and Lounge

An application to the State of California Department of Alcoholic Beverage Control for Alcoholic Beverage License(s) from Dreamers Do, LLC for Dos Alas Cuba Rican Cafe and Lounge located at 1 Sherwin Creek Rd., Mammoth Lakes, CA. 93546.

C. Application for Alcoholic Beverage License - Three 95 Mexican Cafe

An application to the State of California Department of Alcoholic Beverage Control for Alcoholic Beverage License(s) from Three 95 Mexican Cafe located on 21 Hays, Bridgeport, CA., 93517.

D. Board of Supervisors Update Winter 2018/2019

Board of Supervisors newsletter/update for Winter 2018/2019.

E. California Fish and Game Commission Notice of Proposed Regulatory Actions Continuation

Notice from the California Fish and Game Commission that the proposed regulatory actions relative to "Mammal Hunting Regulations" for Elk and Bighorn Sheep may be continued to the Commission's teleconference meeting on May 16, 2019.

F. Proposed Amendment to the Los Angeles Department of Water and Power's (LADWP) Temporary Urgency Change Petition Dated January 22, 2019

A letter to Mr. Erik Ekdahl, Deputy Director of the Division of Water Rights of the State Water Resources Control Board (SWRCB), from LADWP requesting that the SWRCB approve the Proposed Amendment to LADWP's Temporary Urgency Change Petition dated January 22, 2019.

7. REGULAR AGENDA - MORNING

A. California Highway Patrol - Bridgeport Commander Mairs

Departments: Board of Supervisors
10 minutes

(Chuck Mairs) - Introducing Chuck Mairs, the new California Highway Patrol - Bridgeport Commander.

Recommended Action: Informational only.

Fiscal Impact: None.

B. Workshop on Structure and Function of County Administrative Office (Mono County Code Chapter 2.84)

Departments: County Counsel
1 hour (15 minute presentation; 45 minute discussion)

(Stacey Simon) - Discussion regarding the structure and function of the County Administrative Office, including review of Chapter 2.84 of the County Code ("County Administrator").

Recommended Action: Direct staff to return to Board with revisions (if any) to Chapter 2.84 and/or other policies and guidelines applicable to the County Administrative Office. Provide any other desired direction to staff.

Fiscal Impact: None.

C. Statement of Employee Compensation Philosophy

Departments: CAO
30 minutes

(Leslie Chapman) - A compensation philosophy is simply a formal statement documenting an organization's position about employee compensation. It explains the "why" behind employee pay and benefits, and creates a framework for consistency in decision making about pay and benefits. Employers use their compensation philosophy to attract, retain and motivate employees. In the case of public sector employers, compensation philosophy statements are used to also communicate with citizens, as well as employees, in helping them to understand the context and rationale in which decisions about public employee pay and benefits are made.

Recommended Action: Review and consider approval of the Mono County Statement of Employee Compensation Philosophy.

Fiscal Impact: None. However, as proposed, the County Employee Compensation Philosophy Statement will establish a framework for the Board of Supervisors to use in determining future employee compensation packages. Currently, personnel costs represent over 60% of the General Fund Budget.

D. Transfer 2018-19 Recreational Appropriations to the Geothermal Royalty Fund

Departments: Finance, Public Works

10 minutes

(Janet Dutcher) - The 2018-19 amended budget includes \$50,000 for the joint recreational position appropriated in the General Fund's general contributions and transfers budget unit. It also includes \$30,000 for trails and other recreational activities, appropriated in the Community Support Programs fund. Both initiatives are funded with the County's geothermal royalty revenues. This item requests Board approval to consolidate these recreational related appropriations in the County's Geothermal Royalties fund (requires 4/5ths approval).

Recommended Action: Transfer \$50,000 of appropriations for support of the joint recreational position from the General Fund contributions and transfers budget unit to the Geothermal Royalties fund, transfer \$30,000 for trails and other recreational activities from the Community Support Programs fund to the Geothermal Royalties fund, and cancel the transfer of geothermal royalties into the General Fund.

Fiscal Impact: None. This item has a net \$0 budgetary impact to the County as a whole.

8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

9. CLOSED SESSION

A. Closed Session - Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Closed Session - Real Property Negotiations

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: 452 Old Mammoth Road, Mammoth Lakes. Agency negotiator: Leslie Chapman and Stacey Simon. Negotiating parties: Mono County and 452 OM RD Investors, LLC. Under negotiation: Terms and price.

C. Closed Session - Public Employment

PUBLIC EMPLOYMENT. Government Code section 54957. Title: County Administrative Officer (CAO).

D. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Claim for damages filed by Harold Schell against Mono County.

E. Closed Session - Performance Evaluation, County Administrative Officer

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 PM.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

11. REGULAR AGENDA - AFTERNOON

A. Claim for Damages - Harold Schell

Departments: Risk Management

5 minutes

(Jay Sloane) - Claim for damages filed by Harold Schell against the County of Mono for an alleged injury near the Silver Lake Boat Ramp, which is not a County owned or maintained property.

Recommended Action: Deny the claim submitted by Harold Schell on March 22, 2019, and authorize the Risk Manager, in consultation with County Counsel, to send notice of denial to Mr. Schell.

Fiscal Impact: None

B. Sierra Center Mall Lease Extension

Departments: CAO

10 minutes

(Leslie Chapman) - Agreement and Third Amendment to Lease for Sierra Center Mall in Mammoth Lakes extending the term through March 31, 2020, pursuant to the same terms and conditions as contained in the existing lease. Direction to staff regarding exercise of 10-year lease extension.

Recommended Action: Approve County entry into proposed Agreement and Third Amendment to lease for the Sierra Center Mall, extending the term of the lease until March 31, 2020, and authorize Chair to execute said agreement on behalf of the County. Provide any other desired direction to staff.

Fiscal Impact: Continues monthly rent of \$52,563, plus a CPI increase of 1.5% scheduled to take effect on August 1, 2019, through March 31, 2020, and potentially avoids hold over penalties which could be as much as \$93,366.

C. FY 2019-2020 Budget Update

Departments: Finance

30 minutes

(Janet Dutcher) - Finance Director will update the Board of Supervisors on the FY 2019-2020 budget development and process.

Recommended Action: Receive information and provide direction to staff, if desired.

Fiscal Impact: None.

D. Proposal to Create an Executive Leadership Team

Departments: Information Technology, Behavioral Health

1 hour

(Nate Greenberg, Robin Roberts) - Proposal to create an Executive Management Team.

Recommended Action: Consider proposal to create an Executive Leadership

Team and provide staff direction.

Fiscal Impact: The proposal advocates for premium pay for those serving on the team, but there is no impact at this time.

12.

BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

ADJOURN



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

TIME REQUIRED

SUBJECT Recognition of Mono County CAO
Leslie Chapman

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed resolution in appreciation and recognition of County Administrative Officer Leslie Chapman.

RECOMMENDED ACTION:

Approve Resolution of Appreciation and Recognition for Ms. Leslie Chapman.

FISCAL IMPACT:

None.

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p>No Attachments Available</p>
--

History

Time	Who	Approval
4/4/2019 7:24 AM	County Administrative Office	Yes
4/4/2019 10:31 AM	County Counsel	Yes
4/4/2019 11:44 AM	Finance	Yes



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

Departments: Community Development

TIME REQUIRED

**PERSONS
APPEARING
BEFORE THE
BOARD**

Supervisor Peters

SUBJECT Appointments to the Bridgeport
Valley Regional Planning Advisory
Committee (RPAC)

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Board of Supervisors' consideration and possible approval of appointments to the Bridgeport Valley Regional Planning Advisory Committee (RPAC).

RECOMMENDED ACTION:

Appoint Jimmy Little, Nick Way, Bill Campbell, and Brianna Brown to the Bridgeport Valley Regional Planning Advisory Committee (RPAC).

FISCAL IMPACT:

None.

CONTACT NAME: Hailey Lang

PHONE/EMAIL: 760-932-5415 / hlang@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
staff report
Jimmy Little App
Nick Way App
Bill Campbell App
Brianna Brown App

History

Time	Who	Approval
4/4/2019 4:59 AM	County Administrative Office	Yes
4/4/2019 10:30 AM	County Counsel	Yes
4/2/2019 2:54 PM	Finance	Yes

Mono County Community Development Department

PO Box 347
Mammoth Lakes, CA 93546
760.924.1800, fax 924.1801
commdev@mono.ca.gov

Planning Division

PO Box 8
Bridgeport, CA 93517
760.932.5420, fax 932.5431
www.monocounty.ca.gov

April 9, 2019

TO: Honorable Mono County Board of Supervisors
FROM: Hailey Lang, Planning Analyst, for John Peters, District 4 Supervisor
RE: Bridgeport Regional Planning Advisory Committee

RECOMENDATION

Consider appointing Jimmy Little, Nick Way, Bill Campbell, and Brianna Brown to the Bridgeport Regional Planning Advisory Committee, as recommended by Supervisor Peters.

FISCAL IMPACT

No fiscal impacts are expected.

DISCUSSION

The Bridgeport Regional Planning Advisory Committee currently has twelve vacant seats. The three current members' terms expire in either December 2020 or 2022.

Supervisor Peters recommends Jimmy Little, Nick Way, Bill Campbell, and Brianna Brown to be appointed to a four-year term expiring in December 2023. The following summarizes the status of the current membership:

Existing Members

- Justin Nalder
- Steve Noble
- Jeff Hunewill

Term Expires

12-31-20
12-31-20
12-31-22

New Members

- Jimmy Little
- Nick Way
- Bill Campbell
- Brianna Brown

Term Expires

12-31-23
12-31-23
12-31-23
12-31-23

The applications for Mr. Little, Mr. Way, Mr. Campbell, and Mrs. Brown are attached.

If you have questions regarding this matter, please contact Supervisor Peters or Hailey Lang at 760-931-5415.

Regional Planning Advisory Committees

P.O. Box 347
Mammoth Lakes, CA 93546
760-924-1800 phone, 924-1801 fax
commdev@mono.ca.gov

P.O. Box 8
Bridgeport, CA 93517
760-932-5420 phone, 932-5431 fax
www.monocounty.ca.gov

MEMBERSHIP APPLICATION

This application is for membership in the following RPAC (choose one):

- | | |
|---|--|
| <input type="checkbox"/> Antelope Valley | <input type="checkbox"/> June Lake CAC (Citizens Advisory Committee) |
| <input type="checkbox"/> Benton/Hammil | <input type="checkbox"/> Long Valley |
| <input checked="" type="checkbox"/> Bridgeport Valley | <input type="checkbox"/> Mono Basin |
| <input type="checkbox"/> Chalfant Valley | <input type="checkbox"/> Swall Meadows |

Name Jimmy Little

Address [REDACTED]

City/State/Zip Bridgeport, Ca 93517

Phone (day) [REDACTED] Phone (eve.) _____

Email jablittle@gmail.com

Occupation/Business Self employed, Virginia Creek Settlement

Special interests or concerns about the community:

Bridgeport is a special place facing many challenges in the future. We have to meet the need of our changing tourism market, ever changing environmental challenges, and sustain a viable workforce.

As a community we need to work with all of the involved agencies to foster an environment that provides a vibrant economy, and sustains our rural quality of life. We need to make Bridgeport a desired location for employment in all sectors by working through housing deficiencies, quality of life concerns, and year round employment opportunities.

Signature  Date 3/25/19

Regional Planning Advisory Committees

P.O. Box 347
Mammoth Lakes, CA 93546
760-924-1800 phone, 924-1801 fax
commdev@mono.ca.gov

P.O. Box 8
Bridgeport, CA 93517
760-932-5420 phone, 932-5431 fax
www.monocounty.ca.gov

MEMBERSHIP APPLICATION

This application is for membership in the following RPAC (choose one):

- | | |
|---|--|
| <input type="checkbox"/> Antelope Valley | <input type="checkbox"/> June Lake CAC (Citizens Advisory Committee) |
| <input type="checkbox"/> Benton/Hammil | <input type="checkbox"/> Long Valley |
| <input checked="" type="checkbox"/> Bridgeport Valley | <input type="checkbox"/> Mono Basin |
| <input type="checkbox"/> Chalfant Valley | <input type="checkbox"/> Swall Meadows |

Name Nick Way _____

Address [REDACTED] _____

City/State/Zip Bridgeport / California / 93517 _____

Phone (day) [REDACTED] _____ Phone (eve.) [REDACTED] _____

Email nickway237@hotmail.com _____

Occupation/Business- Mono County Sheriff's Office _____

Special interests or concerns about the community:

I am a captain with the Bridgeport Fire Department and an Officer with the Mono County Sheriff's Department. I am primarily concerned with public safety in and around Bridgeport. Additionally I have an interest in the various public events that take place in Bridgeport.

Signature Nicholas Way _____ Date 3/28/19 _____

Regional Planning Advisory Committees

P.O. Box 347
Mammoth Lakes, CA 93546
760-924-1800 phone, 924-1801 fax
www.mammoth.ca.gov

P.O. Box 8
Bridgeport, CA 93517
760-932-5420 phone, 932-5431 fax
www.monocounty.ca.gov

MEMBERSHIP APPLICATION

This application is for membership in the following RPAC
(choose one):

- | | |
|---|---|
| <input type="checkbox"/> Antelope Valley
Advisory Committee) | <input type="checkbox"/> June Lake CAC (Citizens
Advisory Committee) |
| <input type="checkbox"/> Benton/Hammil | <input type="checkbox"/> Long Valley |
| <input checked="" type="checkbox"/> Bridgeport Valley | <input type="checkbox"/> Mono Basin |
| <input type="checkbox"/> Chalfant Valley | <input type="checkbox"/> Swall Meadows |

Name William E. Campbell

Address 

City/State/Zip

Bridgeport, Ca 93517

Phone (day)



Phone (eve.)

Email

weCampbell2@gmail.com

Occupation/Business

USPS Postmaster

Special interests or concerns about the community:

Public Safety, Outdoor Activity, Development

Regional Planning Advisory Committees

P.O. Box 347
Mammoth Lakes, CA 93546
760-924-1800 phone, 924-1801 fax
commdev@mono.ca.gov

P.O. Box 8
Bridgeport, CA 93517
760-932-5420 phone, 932-5431 fax
www.monocounty.ca.gov

MEMBERSHIP APPLICATION

This application is for membership in the following RPAC (choose one):

- | | |
|---|--|
| <input type="checkbox"/> Antelope Valley | <input type="checkbox"/> June Lake CAC (Citizens Advisory Committee) |
| <input type="checkbox"/> Benton/Hammil | <input type="checkbox"/> Long Valley |
| <input checked="" type="checkbox"/> Bridgeport Valley | <input type="checkbox"/> Mono Basin |
| <input type="checkbox"/> Chalfant Valley | <input type="checkbox"/> Swall Meadows |

Name: Brianna Brown _____

Address [REDACTED] _____

City/State/Zip . Bridgeport, CA . 93517 _____

Phone (day) [REDACTED] Phone (eve.) [REDACTED] _____

Email _____
bbrown@esusd.org

Occupation/Business: Teacher _____

Special interests or concerns about the community: Tourism, sustainability, growth

Signature brianna brown Date 3/29/2019



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

Departments: Finance

TIME REQUIRED

SUBJECT Monthly Treasury Transaction Report

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Treasury Transaction Report for the month ending 2/28/2019

RECOMMENDED ACTION:

Approve the Treasury Transaction Report for the month ending 2/28/2019

FISCAL IMPACT:

None

CONTACT NAME: Gerald Frank

PHONE/EMAIL: 7609325483 / gfrank@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Treasury Transaction Report for the month ending 2/28/2019](#)

History

Time	Who	Approval
3/23/2019 3:52 PM	County Administrative Office	Yes
3/28/2019 5:38 PM	County Counsel	Yes
3/27/2019 3:14 PM	Finance	Yes



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 1/31/2019, End Date: 2/28/2019

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Buy Transactions									
Buy	2/4/2019	313383QR5	450,000.00	FHLB 3.25 6/9/2023	102.52	461,340.00	2,234.38	2.63	463,574.38
Buy	2/4/2019	3133EJM48	1,000,000.00	FFCB 3.17 1/26/2024	102.35	1,023,543.68	704.44	2.66	1,024,248.12
Buy	2/12/2019	43733LBF3	246,000.00	Home Savings Bank UT 2.85 2/12/2024	100.00	246,000.00	0.00	2.85	246,000.00
Buy	2/12/2019	89236TFS9	500,000.00	Toyota Motor Credit 3.35 1/5/2024	101.31	506,560.00	1,581.94	3.06	508,141.94
Buy	2/13/2019	66736ABP3	249,000.00	Northwest Bank 2.95 2/13/2024	100.00	249,000.00	0.00	2.95	249,000.00
Buy	2/13/2019	32100LBY0	246,000.00	First Missouri State Bank 2.85 8/14/2023	100.00	246,000.00	0.00	2.85	246,000.00
Buy	2/14/2019	75213EAY0	450,000.00	Rancho Cucamonga Ca Public Finance Authority 3 5/1	99.98	449,896.50	0.00	3.00	449,896.50
Buy	2/15/2019	061785DY4	249,000.00	Bank of Deerfield 2.85 2/15/2024	100.00	249,000.00	0.00	2.85	249,000.00
Buy	2/21/2019	32112UCW9	249,000.00	First National Bank of McGregor 2.85 2/21/2024	100.00	249,000.00	19.44	2.85	249,019.44
Buy	2/22/2019	061803AH5	249,000.00	Bank of Delight 2.85 2/22/2024	100.00	249,000.00	0.00	2.85	249,000.00
Buy	2/22/2019	92535LCC6	249,000.00	Verus Bank of Commerce 2.8 2/22/2024	100.00	249,000.00	0.00	2.80	249,000.00
Buy	2/27/2019	39115UBE2	249,000.00	Great Plains Bank 2.8 2/27/2024	100.00	249,000.00	0.00	2.80	249,000.00
Subtotal			4,386,000.00			4,427,340.18	4,540.20		4,431,880.38
Deposit	2/28/2019	CAMP60481	38,999.43	California Asset Management Program LGIP	100.00	38,999.43	0.00	0.00	38,999.43
Deposit	2/28/2019	FIT	500,000.00	Funds in Transit Cash	100.00	500,000.00	0.00	0.00	500,000.00
Deposit	2/28/2019	OAKVALLEY0670	8,643.11	Oak Valley Bank Cash	100.00	8,643.11	0.00	0.00	8,643.11
Deposit	2/28/2019	OAKVALLEY0670	11,195,038.03	Oak Valley Bank Cash	100.00	11,195,038.03	0.00	0.00	11,195,038.03
Subtotal			11,742,680.57			11,742,680.57	0.00		11,742,680.57
Total Buy Transactions			16,128,680.57			16,170,020.75	4,540.20		16,174,560.95
Interest/Dividends									
Interest	2/1/2019	796711C56	0.00	San Bernardino City CA SCH Dist 4 8/1/2020		0.00	7,900.00	0.00	7,900.00
Interest	2/1/2019	84485EAE7	0.00	Southwest Financial Federal CU 3.15 2/26/2021		0.00	666.16	0.00	666.16
Interest	2/1/2019	54473ENR1	0.00	Los Angeles Cnty Public Wks 6.091 8/1/2022-10		0.00	15,227.50	0.00	15,227.50
Interest	2/1/2019	LOAN2017	0.00	Mono County 2.5 8/1/2022		0.00	2,267.48	0.00	2,267.48
Interest	2/1/2019	459200HG9	0.00	International Business Machine Corp 1.875 8/1/2022		0.00	4,687.50	0.00	4,687.50



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 1/31/2019, End Date: 2/28/2019

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Interest	2/1/2019	513802EB0	0.00	Lancaster Ca Redev Agy 2.08 8/1/2019		0.00	3,900.00	0.00	3,900.00
Interest	2/1/2019	798170AF3	0.00	San Jose RDA Successor Agency 2.828 8/1/2023		0.00	4,312.70	0.00	4,312.70
Interest	2/1/2019	513802CE6	0.00	LANCASTER REDEV AGY A 2.125 8/1/2021		0.00	6,959.38	0.00	6,959.38
Interest	2/1/2019	92603PEP3	0.00	Victor Valley CA Cmnty Clg Dist 1.324 8/1/2019		0.00	1,820.50	0.00	1,820.50
Interest	2/1/2019	369674AX4	0.00	GE Credit Union 3 8/31/2020		0.00	634.44	0.00	634.44
Interest	2/1/2019	420507CF0	0.00	HAWTHORNE CA CTFS 2.096 8/1/2019		0.00	2,620.00	0.00	2,620.00
Interest	2/1/2019	91435LAB3	0.00	University of Iowa Community Credit Union 3 4/28/2		0.00	624.25	0.00	624.25
Interest	2/1/2019	92603PEQ1	0.00	Victor Valley CA Cmnty Clg Dist 1.676 8/1/2020		0.00	2,178.80	0.00	2,178.80
Interest	2/1/2019	499724AD4	0.00	Knox TVA Employee Credit Union 3.25 8/30/2023		0.00	676.27	0.00	676.27
Interest	2/1/2019	769059XS0	0.00	Riverside Unified School District-Ref 1.94 8/1/202		0.00	3,734.50	0.00	3,734.50
Interest	2/3/2019	9497486Z5	0.00	WELLS FARGO BK NA SIOUXFALLS SD 1.6 8/3/2021		0.00	332.93	0.00	332.93
Interest	2/5/2019	31926GAL4	0.00	First Bank of Greenwich 3 11/8/2020		0.00	626.79	0.00	626.79
Interest	2/5/2019	981571CE0	0.00	Worlds Foremost Bk Sidney NE 1.75 5/5/2021		0.00	297.26	0.00	297.26
Interest	2/9/2019	59452WAE8	0.00	Michigan Legacy Credit Union 3.45 11/9/2023		0.00	729.60	0.00	729.60
Interest	2/9/2019	319141HD2	0.00	First Bank of Highland 2.2 8/9/2022		0.00	2,717.15	0.00	2,717.15
Interest	2/9/2019	037833AY6	0.00	Apple Inc 2.15 2/6/2022-15		0.00	5,375.00	0.00	5,375.00
Interest	2/10/2019	25460FCF1	0.00	Direct Federal Credit Union 3.5 9/11/2023		0.00	740.18	0.00	740.18
Interest	2/10/2019	59013JZP7	0.00	Merrick Bank 2.05 8/10/2022		0.00	426.57	0.00	426.57
Interest	2/11/2019	742718EU9	0.00	Procter & Gamble Co 2.15 8/11/2022-17		0.00	5,375.00	0.00	5,375.00
Interest	2/11/2019	02006LYD9	0.00	ALLY BK MIDVALE UTAH 1.45 2/11/2019		0.00	1,790.85	0.00	1,790.85
Interest	2/11/2019	20033APV2	0.00	COMENITY CAP BK SALT LAKE CITY UTAH 1.6 4/12/2021		0.00	332.93	0.00	332.93
Interest	2/12/2019	666496AB0	0.00	Northland Area Federal Credit Union 2.6 2/13/2023		0.00	3,211.18	0.00	3,211.18
Interest	2/14/2019	88563LAG2	0.00	Three Rivers Federal Credit Union 2.8 11/14/2019		0.00	592.14	0.00	592.14
Interest	2/14/2019	45581EAR2	0.00	Industrial and Commercial Bank of China USA, NA 2.		0.00	551.42	0.00	551.42



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 1/31/2019, End Date: 2/28/2019

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Interest	2/15/2019	20143PDV9	0.00	Commercial Bank Harrogate 3.4 11/15/2023		0.00	719.03	0.00	719.03
Interest	2/15/2019	55266CQE9	0.00	MB FINANCIAL BANK, NATIONAL ASSN 1.8 1/15/2021		0.00	374.55	0.00	374.55
Interest	2/15/2019	30257JAM7	0.00	FNB Bank Inc/Romney 3 1/16/2024		0.00	634.44	0.00	634.44
Interest	2/15/2019	62384RAF3	0.00	Mountain America Federal Credit Union 3 3/27/2023		0.00	624.25	0.00	624.25
Interest	2/16/2019	33640VCF3	0.00	First Service Bank 3.3 5/16/2023		0.00	697.88	0.00	697.88
Interest	2/17/2019	855736DA9	0.00	STATE BK & TR CO DEFIANCE OHIO 1.6 2/17/2021		0.00	332.93	0.00	332.93
Interest	2/17/2019	50116CBE8	0.00	KS Statebank Manhattan KS 2.1 5/17/2022		0.00	436.97	0.00	436.97
Interest	2/18/2019	795450YG4	0.00	SALLIE MAE BK SALT LAKE CITY UT 1.8 2/18/2021		0.00	2,223.12	0.00	2,223.12
Interest	2/18/2019	22766ABN4	0.00	Crossfirst Bank 2.05 8/18/2022		0.00	426.57	0.00	426.57
Interest	2/18/2019	59161YAA4	0.00	Metro Credit Union 2.95 7/17/2020		0.00	623.86	0.00	623.86
Interest	2/19/2019	909557HX1	0.00	United Bankers Bank 3 9/21/2020		0.00	634.44	0.00	634.44
Interest	2/19/2019	560507AJ4	0.00	Maine Savings Federal Credit Union 3.3 5/19/2023		0.00	697.88	0.00	697.88
Interest	2/19/2019	310567AB8	0.00	Farmers State Bank 2.35 9/19/2022		0.00	488.99	0.00	488.99
Interest	2/20/2019	50625LAK9	0.00	Lafayette Federal Credit Union 3.5 11/20/2023		0.00	740.18	0.00	740.18
Interest	2/21/2019	49254FAC0	0.00	Keesler Federal Credit Union 3.1 12/21/2020		0.00	655.59	0.00	655.59
Interest	2/21/2019	33610RQY2	0.00	First Premier Bank 2.05 8/22/2022		0.00	2,531.89	0.00	2,531.89
Interest	2/22/2019	90352RAC9	0.00	USAlliance Federal Credit Union 3 8/20/2021		0.00	624.25	0.00	624.25
Interest	2/23/2019	33715LBE9	0.00	First Technology Federal Credit Union 2.3 8/23/201		0.00	478.59	0.00	478.59
Interest	2/24/2019	03753XBD1	0.00	Apex Bank 3.1 8/24/2023		0.00	645.05	0.00	645.05
Interest	2/24/2019	3135G0N66	0.00	FNMA 1.4 8/24/2020-17		0.00	7,000.00	0.00	7,000.00
Interest	2/24/2019	90348JEV8	0.00	UBS Bank USA 3.45 10/24/2023		0.00	729.60	0.00	729.60
Interest	2/25/2019	3134GADG6	0.00	FHLMC 1.5 2/25/2021-16		0.00	9,375.00	0.00	9,375.00
Interest	2/25/2019	22230PBY5	0.00	Country Bank New York 3 1/25/2024		0.00	634.44	0.00	634.44
Interest	2/25/2019	3134G92E6	0.00	FHLMC 1.75 8/25/2021-16		0.00	8,750.00	0.00	8,750.00
Interest	2/25/2019	330459BY3	0.00	FNB BANK INC 2 2/25/2022		0.00	416.16	0.00	416.16
Interest	2/26/2019	3136G2YB7	0.00	FNMA 1.32 8/26/2019-16		0.00	6,600.00	0.00	6,600.00



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 1/31/2019, End Date: 2/28/2019

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Interest	2/26/2019	20070PHK6	0.00	COMMERCE ST BK WEST BEND WIS 1.65 9/26/2019		0.00	343.34	0.00	343.34
Interest	2/26/2019	91330ABA4	0.00	UNITY BK CLINTON NJ 1.5 9/26/2019		0.00	312.12	0.00	312.12
Interest	2/27/2019	35637RCQ8	0.00	FREEDOM FIN BK W DES MOINES 1.5 7/26/2019		0.00	312.12	0.00	312.12
Interest	2/28/2019	080515CH0	0.00	Belmont Savings Bank 2.7 2/28/2023		0.00	561.82	0.00	561.82
Interest	2/28/2019	72247PAC0	0.00	Pine Bluff Cotton Belt FCU 2.8 8/31/2020		0.00	563.84	0.00	563.84
Interest	2/28/2019	58733AEJ4	0.00	Mercantil Bank NA 1.9 3/2/2020		0.00	2,333.88	0.00	2,333.88
Interest	2/28/2019	CAMP60481	0.00	California Asset Management Program LGIP		0.00	38,999.43	0.00	38,999.43
Interest	2/28/2019	17286TAC9	0.00	Citadel Federal Credit Union 3 10/30/2020		0.00	593.51	0.00	593.51
Interest	2/28/2019	01748DAX4	0.00	ALLEGIANCE BK TEX HOUSTON 2.15 9/29/2022		0.00	432.95	0.00	432.95
Interest	2/28/2019	20786ABA2	0.00	CONNECTONE BK ENGLEWOOD 1.55 7/29/2019		0.00	322.53	0.00	322.53
Interest	2/28/2019	29278TCP3	0.00	Enerbank USA 3.2 8/30/2023		0.00	622.90	0.00	622.90
Interest	2/28/2019	67054NAM5	0.00	Numerica Credit Union 3.4 10/31/2023		0.00	649.45	0.00	649.45
Interest	2/28/2019	85916VBY0	0.00	STERLING BANK 1.7 7/26/2019		0.00	353.74	0.00	353.74
Interest	2/28/2019	59828PCA6	0.00	Midwest Bank of West IL 3.3 8/29/2022		0.00	697.88	0.00	697.88
Interest	2/28/2019	06426KAM0	0.00	Bank of New England 3.2 7/31/2023		0.00	606.33	0.00	606.33
Interest	2/28/2019	3130AAYV4	0.00	FHLB 1.45 2/28/2019		0.00	3,625.00	0.00	3,625.00
Interest	2/28/2019	812541AA8	0.00	Seasons Federal Credit Union 3 10/30/2020		0.00	593.51	0.00	593.51
Interest	2/28/2019	OAKVALLEY0670	0.00	Oak Valley Bank Cash		0.00	8,643.11	0.00	8,643.11
Subtotal			0.00			0.00	189,971.60		189,971.60
Total Interest/Dividends			0.00			0.00	189,971.60		189,971.60
Sell Transactions									
Matured	2/11/2019	02006LYD9	245,000.00	ALLY BK MIDVALE UTAH 1.45 2/11/2019	0.00	245,000.00	0.00	0.00	245,000.00
Matured	2/28/2019	3130AAYV4	500,000.00	FHLB 1.45 2/28/2019	0.00	500,000.00	0.00	0.00	500,000.00
Subtotal			745,000.00			745,000.00	0.00		745,000.00
Sell	2/1/2019	LOAN2017	21,701.21	Mono County 2.5 8/1/2022	0.00	21,701.21	0.00	0.00	21,701.21
Subtotal			21,701.21			21,701.21	0.00		21,701.21
Withdraw	2/14/2019	LAIF6000Q	2,500,000.00	Local Agency Investment Fund LGIP	0.00	2,500,000.00	0.00	0.00	2,500,000.00



Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 1/31/2019, End Date: 2/28/2019

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Withdraw	2/26/2019	LAIF6000Q	1,500,000.00	Local Agency Investment Fund LGIP	0.00	1,500,000.00	0.00	0.00	1,500,000.00
Withdraw	2/28/2019	OAKVALLEY0670	12,331,999.66	Oak Valley Bank Cash	0.00	12,331,999.66	0.00	0.00	12,331,999.66
Subtotal			16,331,999.66			16,331,999.66	0.00		16,331,999.66
Total Sell Transactions			17,098,700.87			17,098,700.87	0.00		17,098,700.87



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

Departments: Probation

TIME REQUIRED

**PERSONS
APPEARING
BEFORE THE
BOARD**

Karin Humiston

SUBJECT Proposed Resolution Amending the County List of Allocated Positions to Change a Deputy Probation Officer IV to a Deputy Probation Officer V position in the Probation Department

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Because of the more recent demands of juvenile supervision, the Deputy Probation Officer (DPO) IV's role has expanded into a manager role. By eliminating the DPO IV and adding the DPO V incorporates the additional responsibility of increasing duties of management.

RECOMMENDED ACTION:

Consider and potentially adopt Resolution No. 19- ____, Authorizing the County Administrative Officer to amend the List of Allocated Positions to remove the Deputy Probation Officer IV and add Deputy Probation Officer V in the Department of Probation.

FISCAL IMPACT:

The Youthful Offender Block Grant (YOBG) will fund the increase, estimated at \$4,571. There are sufficient FY 2019 appropriations to cover the increase. As such, there is no fiscal impact to the General Fund.

CONTACT NAME: Jeff Mills

PHONE/EMAIL: 7609325573 / jlmills@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Staff Report](#)

[Resolution](#)

[Organization Chart](#)

History

Time	Who	Approval
4/4/2019 11:55 AM	County Administrative Office	Yes
3/29/2019 2:13 PM	County Counsel	Yes
4/4/2019 12:06 PM	Finance	Yes



MAILING : P.O. BOX 596, BRIDGEPORT, CALIFORNIA 93517
BRIDGEPORT OFFICE (760) 932-5570 • FAX (760) 932-5571
MAMMOTH OFFICE (760) 924-1730 • FAX (760) 924-1731

Mark Magit
Presiding Judge
Superior Court

Dr. Karin Humiston
Chief Probation Officer

To: Honorable Board of Supervisors
From: Karin Humiston, Chief of Probation
Date: March 18, 2019

Recommendation

Consider and potentially adopt Resolution No. 19- _____, a resolution of the Mono County Board of Supervisors authorizing the County Administrative Officer to amend the List of Allocated Positions to remove the Deputy Probation Officer IV and add Deputy Probation Officer V in the Department of Probation.

Fiscal Impact

The Youthful Offender Block Grant (YOBG) will fund the increase which in this recommendation will be the Deputy Probation Officer V (Salary range \$64,650 - \$78,583 and benefits are \$53,900 - \$60,171). Difference between Deputy Probation Officer IV and Deputy Probation Officer V is \$3,152 in salary annually and \$1,419 in benefits annually for a total difference of \$4,571 annually. No fiscal impact to the General Fund. The following chart details the Department of Probation Allocation List before and after the current recommendation.

Position Title	FY 2018-19 Approved Allocations		FY 2018-19 Proposed Allocation Changes	
	FTE	Budgeted Salary	FTE	Budgeted Salary
Chief Probation Officer	1.00	\$ 114,934.00	1.00	\$ 114,934.00
Deputy Probation Officer V	1.00	\$ 64,650.00	1.00	\$ 64,650.00
Deputy Probation Officer V	0.00	\$ -	1.00	\$ 64,650.00
Deputy Probation Officer IV	1.00	\$ 61,498.00	0.00	\$ -
Deputy Probation Officer I/II/III	1.00	\$ 57,107.00	1.00	\$ 57,107.00
Deputy Probation Officer I/II/III	1.00	\$ 57,107.00	1.00	\$ 57,107.00
Deputy Probation Officer I/II/III	1.00	\$ 55,714.00	1.00	\$ 55,714.00
Deputy Probation Officer I/II/III	1.00	\$ 53,061.00	1.00	\$ 53,061.00
Deputy Probation Officer I/II/III	1.00	\$ 50,414.00	1.00	\$ 50,414.00
Deputy Probation Officer I/II/III	1.00	\$ 43,550.00	1.00	\$ 43,550.00
Deputy Probation Officer I/II/III	1.00	\$ 52,998.00	1.00	\$ 52,998.00
Probation Aide II	1.00	\$ 52,935.00	1.00	\$ 52,935.00
Administrative Services Specialist	1.00	\$ 56,608.00	1.00	\$ 56,608.00
Total Personnel Allocations:	12.00	\$ 720,576.00	12.00	\$ 723,728.00

Data and Detailed Justification

Probation currently has a Deputy Probation Officer IV position that oversees and supervises disparate areas within the Juvenile Division to include diversion, schools, traffic, probation and placement. A DPO IV is a line supervisor overseeing those staff involved with juvenile supervision. Because of the more recent demands of juvenile supervision such as preparation and implementation of the System Improvement Plan, Continuum of Care Reform, School Attendance Review Board (SARB), diversion programming development, increased costs of state detainment (\$ 20,000 - \$ 140,000) and therefore higher scrutiny of level of supervisor quality and quantity and response to statewide reports, the DPO IV's role has expanded into a manager role by executing typically those functions such as planning, organizing, directing/leading, coordinating and evaluating/controlling.

By eliminating the DPO IV and adding the DPO V by no means eliminates the duty of supervision but incorporates the additional responsibility of increasing duties of management.



R19-__

**A RESOLUTION OF THE MONO COUNTY
BOARD OF SUPERVISORS AUTHORIZING THE COUNTY ADMINISTRATIVE
OFFICER TO AMEND THE COUNTY OF MONO LIST OF ALLOCATED POSITIONS
TO ELIMINATE ONE (1) DEPUTY PROBATION OFFICER IV POSITION AND ADD
ONE (1) DEPUTY PROBATION OFFICER V POSITION IN PROBATION**

WHEREAS, the County of Mono maintains a list of County job classifications, the pay ranges or rates for those job classifications, and the number of positions allocated by the Board of Supervisors for each of those job classifications on its List of Allocated Positions (or “Allocation List”); and,

WHEREAS, the Allocation List identifies approved vacancies for recruitment and selection by Human Resources and implements collective bargaining agreements related to job classifications and pay rates; and,

WHEREAS, the County seeks to provide public services in the most efficient and economical manner possible, which at times requires the modification of the job classifications on the Allocation List; and

WHEREAS, it is currently necessary to amend the Allocation List as part of maintaining proper accounting for hiring employees to perform public services.

NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO RESOLVES that the County Administrative Officer shall be authorized to amend the County of Mono List of Allocated Positions to reflect the following changes:

Remove the allocation of one (1) full -time permanent Deputy Probation Officer IV (new total 0) (salary range \$4,881 - \$5,933 per month).

Add the allocation of one (1) Deputy Probation Officer V (new total 2) (salary range \$5,388 - \$6,549 per month).

PASSED, APPROVED and ADOPTED this _____ day of _____, 2019,
by the following vote, to wit:

1 **AYES:**
2 **NOES:**
3 **ABSENT:**
4 **ABSTAIN:**
5
6
7

8 _____
9 John Peters, Chair
10 Mono County Board of Supervisors

11 ATTEST:

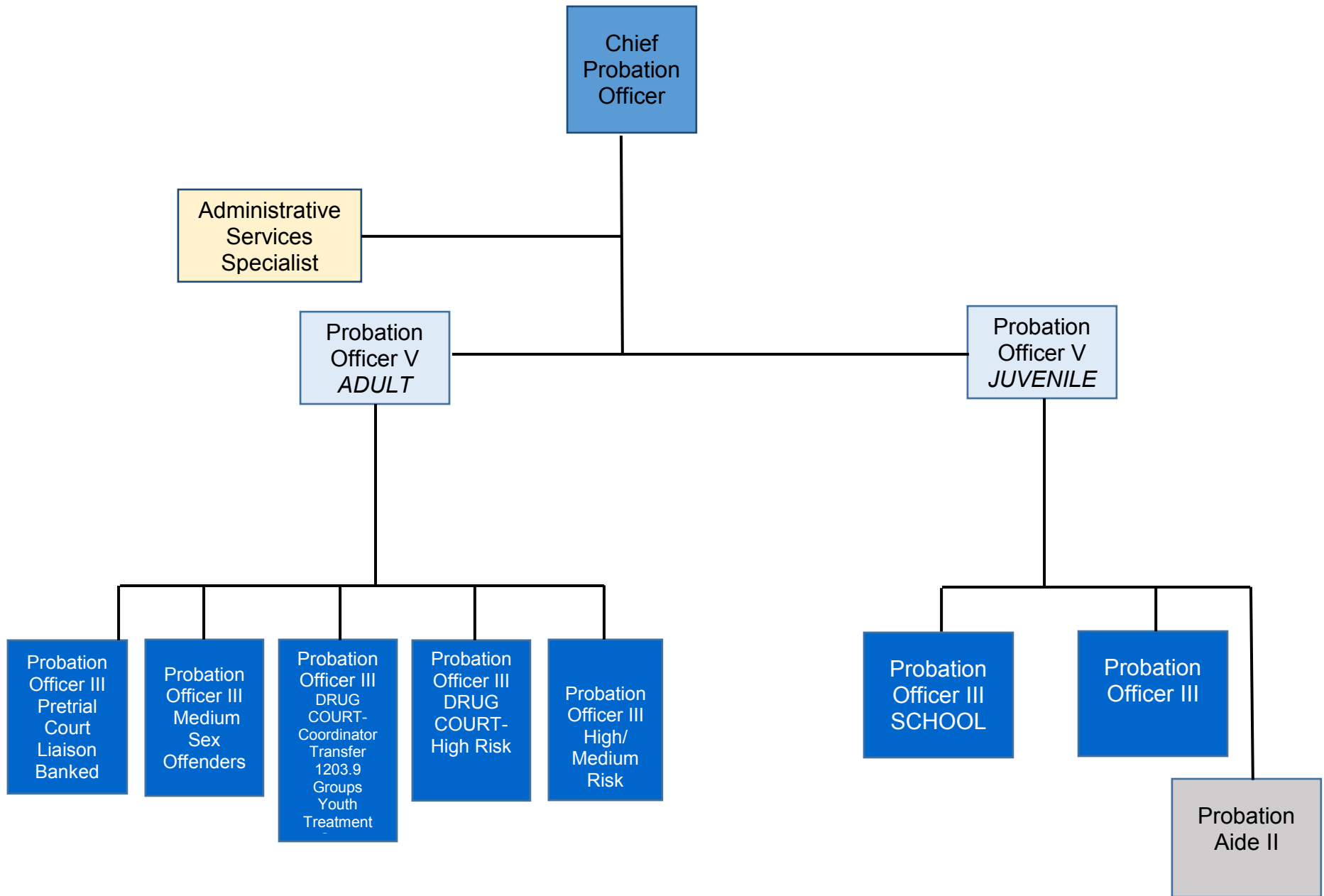
11 APPROVED AS TO FORM:

12
13
14 _____
15 Clerk of the Board

14 _____
15 County Counsel

16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32

MONO COUNTY PROBATION - 2019





OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

TIME REQUIRED

SUBJECT Agricultural Commissioner's Office
Department Update April 2019

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

April 2019 Department Update from the Inyo and Mono Counties Agricultural Commissioner's Office.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[April 2019 Department Report](#)

History

Time	Who	Approval
4/4/2019 4:59 AM	County Administrative Office	Yes
4/4/2019 10:30 AM	County Counsel	Yes
4/3/2019 2:53 PM	Finance	Yes



DEPARTMENT REPORT

April 2019

Agriculture

The California Department of Food and Agriculture has started offering industrial hemp registration training to county staff. No opening date for registration has been announced but OAL has to finish its review of the registration fee regulations by April 3. If the regulations are allowed to become immediately effective, registration may begin as soon as April 4. If regulations are no effective immediately, registration would begin July 1. Draft regulations pertaining to sampling, testing, and other issues may be released as soon as this month.

A recent survey of California counties indicated that 15 counties now have industrial hemp cultivation moratoriums in place and five more are moving in that direction. Inyo County has the only ordinance in place to regulate industrial hemp cultivation locally. Monterey County recently enacted an ordinance that treats all industrial hemp as cannabis, and regulates it in the same manner.

Our annual pesticide safety seminars were held in Coleville on March 13 and in Bishop on March 14. The 110 pesticide applicator licensees in attendance included local ranchers and farmers, vector control employees, public health employees, representatives from agriculture supply companies, public works employees, state and federal employees, and others. This meeting is very important to our local license holders as it is the only continuing education opportunity in our area.

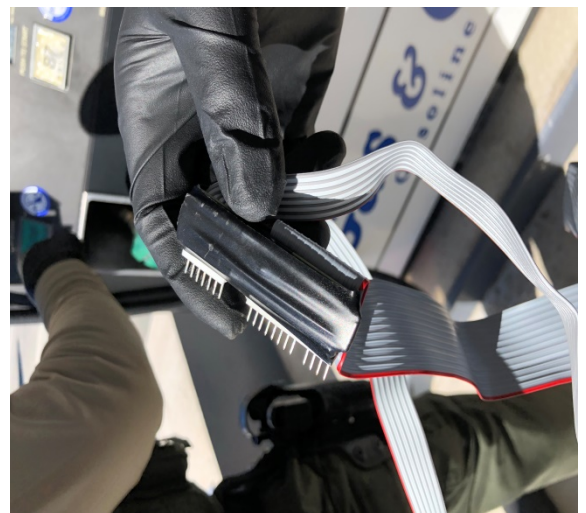


Bishop Pesticide Safety Seminar

Weights and Measures

Credit card skimmers continue to be an issue in California, and Inyo and Mono Counties are no exception. To help combat this issue, the Inyo/Mono Counties Weights and Measures Office and the Inyo County Sheriff's Department hosted a skimmer identification training on March 12 for all area law enforcement. This training featured a presentation from California Division of Measurement Standards Special Investigators Matthew Alexander and Jaime Quiroz, as well as a hands-on inspection at a fueling station.

Dozens of [skimmers](#) have been found in the two counties during the past two months. Most have been found in southern Inyo County, but a few have been found further north as well. Weights and Measures Department staff located skimming devices in Bridgeport the day after the skimmer identification training following procedures from the training. The way to ensure a safe transaction is to pay inside with cash.



Bluetooth credit card skimmer located in Bridgeport

Mosquito Abatement

We've been receiving reports of mosquitoes. These are most likely *Anopheles freebornii* mosquitoes, which we usually refer to as "February mosquitoes" since they show up during the first few warm days early each spring. Since there wasn't really any warm weather in February we are seeing these mosquitoes later than usual as they emerge from places they've been hiding over the winter. Since these are overwintering adults, there really aren't any effective management strategies. Luckily, these mosquitoes only stick around for a short time.

Mosquito management season officially kicks off on April 4 with the return of our seasonal staff. Some monitoring of early-hatching snowmelt mosquitoes has occurred already. We expect to have a very busy year given the above-average snowpack figures. Staff will be keeping an eye on *Culex tarsalis* mosquitoes with the hope of curbing West Nile virus transmission to the extent possible.



Staff monitoring for snowmelt mosquitoes

Invasive Plant Management Program

The California Department of Food and Agriculture recently opened up a request for proposals for invasive plant management project. The Inyo/Mono Counties Agricultural Commissioner's Office submitted three proposals totaling over \$120,000. Awards will be announced on April 30, and grant funding will begin to flow in May. The three proposals included a plan to update our GIS map of weed infestations in Inyo and Mono Counties, a project that would manage "A"-rated weed species throughout the two counties, and a proposal that would purchase various needed equipment.

The invasive plant management season will kick-off on May 2. Increased runoff and water spreading may make management in the Owens Valley more difficult this year. Hopefully, there isn't a four to six-fold increase in weedy populations similar to the 2017 year when extensive water spreading occurred.

Inyo County Commercial Cannabis Permit Office

CalCannabis has been conducting a pilot program of limited inspections in conjunction with a few county Agricultural Commissioner's Offices. We were able to work with the Santa Barbara Agricultural Commissioner's Office to participate in some of their inspections to provide training for our cannabis inspection staff. Observing these inspections will help us to understand what CalCannabis is going to expect of us when we begin conducting cannabis inspections.

With the majority of temporary California state cannabis licenses set to expire before May 1, California legislators have introduced [senate bill 67](#), which would allow provisional licenses to be given to temporary license holders, and would extend the expiration date of provisional licenses out to July 1, 2020. Very few annual licenses have been issued statewide.

Staff continues to work on code amendments for our various sections relating to cannabis. An ordinance should come to the Board of Supervisors sometime this month. Some of the amendments will require Planning Commission review, and these sections will follow sometime in May. We hope to have the next licensing window open shortly thereafter.

We also continue to work on bringing the Board of Supervisors a few new license types to consider. These include an infusion license type and a non-storefront retail license type. An infusion license might allow for adding cannabis to other goods, such as baked items and salves, in zoning types where other types of manufacturing would not be allowed. Non-storefront retail would allow more delivery-only cannabis retailers to operate.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

TIME REQUIRED

SUBJECT

Application for Alcoholic Beverage
License - Dos Alas Cuba Rican Cafe
and Lounge

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

An application to the State of California Department of Alcoholic Beverage Control for Alcoholic Beverage License(s) from Dreamers Do, LLC for Dos Alas Cuba Rican Cafe and Lounge located at 1 Sherwin Creek Rd., Mammoth Lakes, CA. 93546.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Application](#)

History

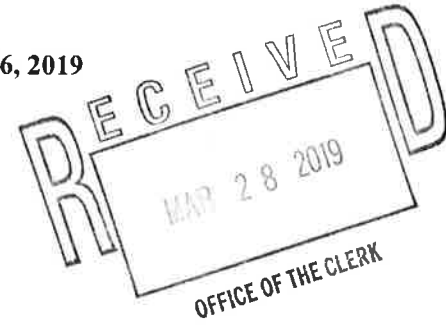
Time	Who	Approval
4/1/2019 5:03 AM	County Administrative Office	Yes
3/29/2019 2:10 PM	County Counsel	Yes
4/2/2019 2:52 PM	Finance	Yes

APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE(S)

ABC 211 (6/99)

TO: Department of Alcoholic Beverage Control
 4800 STOCKDALE HWY
 STE 213
 BAKERSFIELD, CA 93309
 (661) 395-2731

File Number: **604656**
 Receipt Number: **2562304**
 Geographical Code: **2600**
 Copies Mailed Date: **March 26, 2019**
 Issued Date:



DISTRICT SERVING LOCATION: **BAKERSFIELD**
 First Owner: **DREAMERS DO, LLC**
 Name of Business: **DOS ALAS CUBA RICAN CAFE & LOUNGE**
 Location of Business: **1 SHERWIN CREEK RD
 MAMMOTH LAKES, CA 93546**
 County: **MONO**
 Is Premise inside city limits? **No** Census Tract **0002.00**
 Mailing Address: **PO BOX 566**
 (If different from premises address) **MAMMOTH LAKES, CA 93546**

Type of license(s): **41**

Transferor's license/name: **599149 / SIERRA
 MEADOWS-MAMMOTH, LLC**

Dropping Partner: Yes No

License Type	Transaction Type	Fee Type	Master	Dup	Date	Fee
41 - On-Sale Beer And Wine	ANNUAL FEE	NA	Y	0	03/26/19	\$406.00
41 - On-Sale Beer And Wine	PERSON-TO-PERSON TRANSFER	NA	Y	0	03/26/19	\$150.00
NA	FEDERAL FINGERPRINTS	NA	N	2	03/26/19	\$48.00
NA	ISSUE TEMPORARY PERMIT	NA	N	1	03/26/19	\$100.00
NA	STATE FINGERPRINTS	NA	N	2	03/26/19	\$78.00
Total						\$782.00

Have you ever been convicted of a felony? **No**

Have you ever violated any provisions of the Alcoholic Beverage Control Act, or regulations of the Department pertaining to the Act? **No**

Explain any "Yes" answer to the above questions on an attachment which shall be deemed part of this application.

Applicant agrees (a) that any manager employed in an on-sale licensed premises will have all the qualifications of a licensee, and (b) that he will not violate or cause or permit to be violated any of the provisions of the Alcoholic Beverage Control Act.

STATE OF CALIFORNIA County of **MONO**

Date: **March 26, 2019**

Under penalty of perjury, each person whose signature appears below, certifies and says: (1) He is an applicant, or one of the applicants, or an executive officer of the applicant corporation, named in the foregoing application, duly authorized to make this application on its behalf; (2) that he has read the foregoing and knows the contents thereof and that each of the above statements therein made are true; (3) that no person other than the applicant or applicants has any direct or indirect interest in the applicant or applicant's business to be conducted under the license(s) for which this application is made; (4) that the transfer application or proposed transfer is not made to satisfy the payment of a loan or to fulfill an agreement entered into more than ninety (90) days preceding the day on which the transfer application is filed with the Department or to gain or establish a preference to or for any creditor or transferor or to defraud or injure any creditor of transferor; (5) that the transfer application may be withdrawn by either the applicant or the licensee with no resulting liability to the Department.

Effective July 1, 2012, Revenue and Taxation Code Section 7057, authorizes the State Board of Equalization and the Franchise Tax Board to share taxpayer information with Department of Alcoholic Beverage Control. The Department may suspend, revoke, and refuse to issue a license if the licensee's name appears in the 500 largest tax delinquencies list. (Business and Professions Code Section 494.5.)

Applicant Name(s)

Applicant Signature(s)

DREAMERS DO, LLC

See 211 Signature Page



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

TIME REQUIRED

SUBJECT Application for Alcoholic Beverage
License - Three 95 Mexican Cafe

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

An application to the State of California Department of Alcoholic Beverage Control for Alcoholic Beverage License(s) from Three 95 Mexican Cafe located on 21 Hays, Bridgeport, CA., 93517.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Application](#)

History

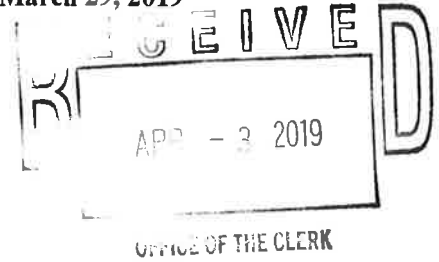
Time	Who	Approval
4/4/2019 5:00 AM	County Administrative Office	Yes
4/4/2019 10:30 AM	County Counsel	Yes
4/3/2019 2:53 PM	Finance	Yes

Department of Alcoholic Beverage Control
APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE(S)
 ABC 211 (6/99)

State of California

TO: Department of Alcoholic Beverage Control
 4800 STOCKDALE HWY
 STE 213
 BAKERSFIELD, CA 93309
 (661) 395-2731

File Number: **604824**
 Receipt Number: **2563201**
 Geographical Code: **2600**
 Copies Mailed Date: **March 29, 2019**
 Issued Date:



DISTRICT SERVING LOCATION: **BAKERSFIELD**
 First Owner: **PEREZ SALDANA, KEVIN**
 Name of Business: **THREE 95 MEXICAN CAFE**
 Location of Business: **21 HAYS
 BRIDGEPORT, CA 93517**
 County: **MONO**
 Is Premise inside city limits? **Yes**
 Mailing Address: **P.O. BOX 593
 BRIDGEPORT, CA 93517**
 (If different from premises address)

Census Tract **0001.02**

Type of license(s): **41**

Transferor's license/name:

Dropping Partner: Yes No

<u>License Type</u>	<u>Transaction Type</u>	<u>Fee Type</u>	<u>Master</u>	<u>Dup</u>	<u>Date</u>	<u>Fee</u>
41 - On-Sale Beer And Wine	ORIGINAL FEES	NA	Y	0	03/29/19	\$300.00
41 - On-Sale Beer And Wine	ANNUAL FEE	NA	Y	0	03/29/19	\$406.00
NA	STATE FINGERPRINTS	NA	N	1	03/29/19	\$39.00
NA	FEDERAL FINGERPRINTS	NA	N	1	03/29/19	\$24.00
Total						\$769.00

Have you ever been convicted of a felony? **No**

Have you ever violated any provisions of the Alcoholic Beverage Control Act, or regulations of the Department pertaining to the Act? **No**

Explain any "Yes" answer to the above questions on an attachment which shall be deemed part of this application.

Applicant agrees (a) that any manager employed in an on-sale licensed premises will have all the qualifications of a licensee, and (b) that he will not violate or cause or permit to be violated any of the provisions of the Alcoholic Beverage Control Act.

STATE OF CALIFORNIA County of **MONO**

Date: **March 29, 2019**

Under penalty of perjury, each person whose signature appears below, certifies and says: (1) He is an applicant, or one of the applicants, or an executive officer of the applicant corporation, named in the foregoing application, duly authorized to make this application on its behalf; (2) that he has read the foregoing and knows the contents thereof and that each of the above statements therein made are true; (3) that no person other than the applicant or applicants has any direct or indirect interest in the applicant or applicant's business to be conducted under the license(s) for which this application is made; (4) that the transfer application or proposed transfer is not made to satisfy the payment of a loan or to fulfill an agreement entered into more than ninety (90) days preceding the day on which the transfer application is filed with the Department or to gain or establish a preference to or for any creditor or transferor or to defraud or injure any creditor of transferor; (5) that the transfer application may be withdrawn by either the applicant or the licensee with no resulting liability to the Department.

Effective July 1, 2012, Revenue and Taxation Code Section 7057, authorizes the State Board of Equalization and the Franchise Tax Board to share taxpayer information with Department of Alcoholic Beverage Control. The Department may suspend, revoke, and refuse to issue a license if the licensee's name appears in the 500 largest tax delinquencies list. (Business and Professions Code Section 494.5.)

Applicant Name(s)

Applicant Signature(s)

PEREZ SALDANA, KEVIN

See 211 Signature Page



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

TIME REQUIRED

SUBJECT Board of Supervisors Update Winter
2018/2019

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Board of Supervisors newsletter/update for Winter 2018/2019.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Update](#)

History

Time	Who	Approval
4/4/2019 5:00 AM	County Administrative Office	Yes
4/4/2019 10:31 AM	County Counsel	Yes
4/3/2019 2:53 PM	Finance	Yes

Board of Supervisors Update



Winter 2018-19



Welcome

TO OUR
NEW
EMPLOYEES!



LUISANA BAIRE
Behavioral Health



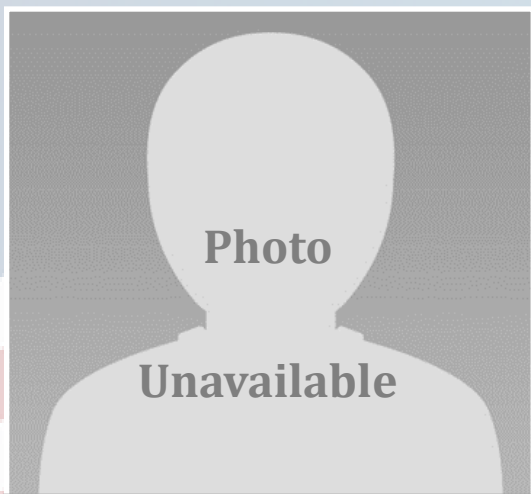
LYNNETTE CAMPBELL
Public Works



FELICITY CLARK
Sheriff's Office



KALEN DODD
Public Works



ALENA DONDERO
Sheriff's Office



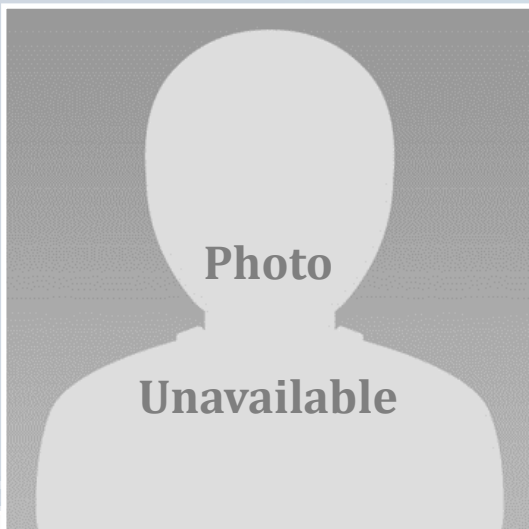
ALISTAIR FLORES
Probation



PRISCILLA ESTES
Social Services



JASON GARCIA
Public Works



TIMINA GILFOY
District Attorney's Office



COURTNEY HUGGANS
Social Services



CARA ISSAC
Finance



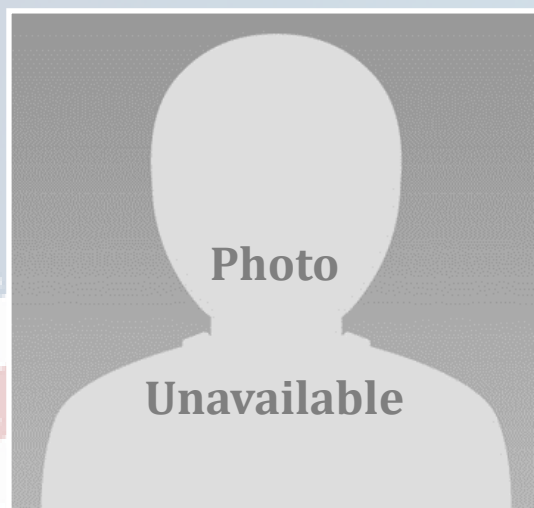
KELLY KARL
Community Development



HAILEY LANG
Community Development



SHANNON LeGRAND
Public Health



SHAINA RENNER
Sheriff's Office



JON ROCKWELL
Public Works



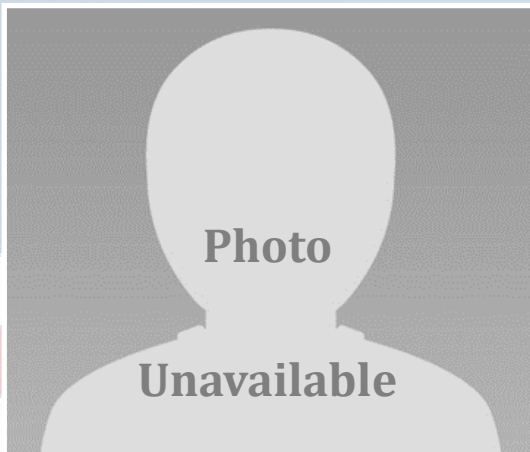
JEFFREY SPOWLS
Finance



JEREMY STEVENS
Public Works



MATTHEW ULERY
Information Technology



AMANDA WAGNER
Probation



SALINTHEA YBARRA
Public Works



Gerald Mohun was sworn in on January 9th as Superior Court Judge of the County of Mono. He fills the rather large vacancy left by recently retired Superior Court Judge Stan Eller. Superior Court Judge Mark Magit conducted the swearing in with many court staff, friends, justice partners and family present.

Above: Judge Magit swears Judge Mohun in as his wife, Marcia Mohun, looks on.

Below: Judge Eller passes the torch by helping Judge Mohun on with his robe.



BEHAVIORAL HEALTH

The Foro Latino in November at Shady Rest Park was a huge success with 125 participants! There was a lot of positive feedback from the community. **Sofia Flores** said, “A statement that stood out to me was a mother who said ‘It’s good to know that agencies believe in us and are showing their support.’ I definitely teared up when she expressed her gratitude. Her statement beautifully sums up the Cultural Outreach Committee’s intention with the Foro Latino. We are aware that the Latino community faces barriers when accessing services whether it’s language, trust, or lack of information. Our mission is to provide a safe environment where individuals can ask questions about services and resources. We have a wonderful community of agencies that offer great programs, and we want to spread the word. “

The theme of another Foro was “La mejor medicina es la alegría” Which translated is “The best medicine is joy (laughter).” Participants join in fun activities and watch a folkloric ballet or singing presentation by local students.

Our Cultural Competency Committee has been working extremely hard collaborating with assorted departments and various community entities to get these Foros to continue to grow throughout our community. Not only are other community entities involved, but quite a few of our Mono County departments contribute to this event. We are extremely grateful for every one of these collaborations!

The Foros are increasing in popularity and we are really proud of that, as well as being very proud of the increasing numbers of participants.

FORO LATINO
La Mejor Medicina es la Alegría

Jueves 13 de Diciembre 2018
5:30-7:30 pm
Mammoth High School

El Comité Cultural de Salud Mental con la colaboración de varias agencias, los invita a pasar una tarde con nosotros para obtener información sobre recursos en nuestra comunidad. El evento es facilitado en español.

Para más información, por favor comuníquese con Sofia o Bertha (760) 924-1740

El Comité Cultural de Salud Mental los invita a una tarde llena de diversión para toda la familia

Comida gratuita
5:30-6:30

Información sobre las agencias de nuestra comunidad
5:30-6:30

Actividad de Arte
5:30-6:30

Presentación de ballet folklórico y cantante
6:45-7:15

Evento auspiciado por la Proposición 63 del Departamento de Salud Mental del Condado de Mono

The Cultural Outreach Committee of Mono County behavioral Health invites you to our event Foro Latino. There will be free food, information on various agencies, art activity, folkloric ballet, and a singing presentation. Please note that this event will be primarily in Spanish. All are invited to learn about the Latino culture in our community. December 13th 2018



Community Development Department

Local Transportation Commission – The LTC has held multiple meetings on electric-vehicle charging stations, wildlife crossings to prevent or minimize wildlife casualties, and the next annual work plan, staffed by **Gerry Le Francois, Hailey Lang, and Megan Mahaffey**. Several agencies are involved in the ongoing wildlife crossings effort. **Supervisor Jennifer Halferty** was welcomed as the newest of the six-member Town/County commission. **Commissioner Fred Stump** was elected chair with **Lynda Salcido** as vice-chair.

Regional Planning Advisory Committees and Community Advisory Committee – The RPACs, including Long Valley/Paradise/Swall Meadows, and June Lake CAC provided input on the community health needs assessment following an overview by Mono County Health Department’s **Shelby Stockdale** and **Jacinda Croissant**, and discussed the General Plan Housing Element presented by **Bentley Regehr**. Stormy winter weather and lack of quorum canceled several RPAC meetings in early 2019.


In addition, the **Bridgeport Valley RPAC** also deliberated a recommendation on short-term rentals, presented by **Wendy Sugimura**.

The **Antelope Valley RPAC** also deliberated short-term rental requirements and regulations and forwarded a recommendation to the Board of Supervisors. In addition, the RPAC reviewed the Walker Military Operations Area Airspace Establishment Environmental Assessment, received an update on Public Works road projects by **Garrett Higerd**, and discussed a potential solar farm with the applicant.

The **Mono Basin RPAC** approved a letter of support for the electric-car-charging station at Hess Park.

LDTAC – The Land Development Technical Advisory Committee (Building, Planning, Public Works and Environmental Health) at recent meetings considered: use permits for short-term rentals at June Lake, Walker and Bridgeport; tentative parcel map in Benton area; three cannabis use permits in Antelope Valley; lot line adjustment in Tri-Valley; and use permit for food truck at June Lake. It also considered a lot merger at Paradise, a use permit/variance at June Lake, and future self-storage project plus manager unit with garage and office at Sierra Business Park across from Mammoth Yosemite Airport. **Jake Suppa** held a workshop on odor mitigation for cannabis operations. Projects were presented by **Bentley Regehr, Gerry Le Francois, Hailey Lang, Kelly Karl** and **Michael Draper**.

Planning Commission – During the winter, the Commission considered a conditional use permit for a farm-stay use that included yurts, farm stand/store, native-plant nursery, and RV sites for farm labor housing in Mono City area; a mining operations permit and associated reclamation plan near Lee Vining; and a General Plan Amendment to clarify inconsistencies. It also reviewed: a cannabis cultivation application in Antelope Valley; final approval of parcel map at June Lake; adjusting minimum lot sizes for development to match current density standards; refining Ch. 25 policies and regulations related to short-term rentals; and an owner-occupied short-term rental use permit in June Lake. The PC also recommended to BOS a road renaming/road vacation proposal at residents’ request in June Lake. Presentations were handled by **Gerry Le Francois, Nick Criss, Wendy Sugimura, Bentley Regehr, Hailey Lang, Kelly Karl, Garrett Higerd** and **Walt Lehmann**.





The **Board of Supervisors** heard and approved the companion permits for short-term rental and cannabis applications. Presentations for these projects were given by *Kelly Karl, Bentley Regehr, and Michael Draper*.

Owens Valley Groundwater Authority – Mono County staff *Wendy Sugimura, Michael Draper* and *Jason Canger* provide services, together with staff from Inyo County and the City of Bishop, to the multi-jurisdictional OVGA, with assistance from CAO *Leslie Chapman* and County Counsel *Stacey Simon*. Coordinating with this group is the Tri-Valley Groundwater Management District, staffed by *Marion Dunn* and *Jason Canger*.

Building Division – *Tom Perry* has been providing Building Official oversight and guidance on Fridays. *Jim Shoffner* has been conducting inspections, plan review, and staff development. *Jason Davenport*, who also conducts inspections, recently was certified as Residential Plans Examiner and has been updating the Expedited Solar Review procedures. He soon will complete Commercial Inspection Certification. *Julie Aguirre* has provided customer service and guidance, intaking applications, and issuing and managing building permits. Julie also was certified as a Residential Plans Examiner and has begun joint inspections and plan review with Jim and Jason. In addition, *Jim Shoffner* and *Julie Aguirre* are lead staff on processing the building permit for the **Mono County Civic Center** project, with assistance from *Wendy Sugimura* and *Town of Mammoth Lakes staff*. *Jim Shoffner* is the acting building official for the project.

A great deal of progress has been made on the **Tioga Inn Specific Plan and Subsequent Environmental Impact Report** with the completion of an administrative draft review, staffed by *Gerry Le Francois, Michael Draper and Wendy Sugimura*.

The **North County Water Transaction Project** is also progressing, staffed by *Bentley Regehr* and *Wendy Sugimura*. Public outreach was conducted to help define the project description and identify project alternatives for the draft **Environmental Impact Report**. The Notice of Preparation for the project will be released in early May and will include a presentation to the Board of Supervisors.

Work continues on the **Bi-State Sage-Grouse Conservation Effort** and response to the proposed listing under the Federal Endangered Species Act. *Kelly Karl* headed up a very complex grant application for California Department of Water and Power funding to develop a hydrogeologic water model for Long Valley, which earned the support of the Bi-State partners and the Los Angeles Department of Water and Power. *Wendy Sugimura* continues to staff Bi-State Executive Oversight meetings, with assistance from *Kelly Karl and Jake Suppa*. Mono County staff, including *Michael Draper, Kelly Karl, Bentley Regehr, Hailey Lang, Jake Suppa, Jason Davenport, and Justin Nalder* will be assisting the Bi-State partnership with counting leks this spring.

The **Multi-Jurisdictional Local Hazard Mitigation Plan** for the Town of Mammoth Lakes and Mono County has been approved by the State of California and is now with the Federal Emergency Management Agency (FEMA) for approval. Primary staff on the project are *Pam Kobylarz* with the Town and *Wendy Sugimura*.



County Administration—Risk Management



The county held an all employee training on Conflict Resolution, which was well attended by all departments in the county. We really appreciate the engagement from the Public Works department as seen in the picture!

Thank you to everyone who participated!

Probation



Mitchell Cyr, to the left, and **Alastair Flores**, on the right, at the Probation Officer Core Academy in Santa Rosa, pictured with a fellow officer from Plumas County.

Public Works—Facilities Division

The **Facilities Division** was awarded the 2018 Annual Safety Award for having a great team-orientated safety culture. The **Facilities Division** safely performs challenging work which benefits all county employees, community members, and visitors.

A **Big Thank You** to the entire **Facilities Team** for the work that they do!



Public Works—Solid Waste



The Solid Waste Division has been ramping up educational outreach on the subjects of recycling and diversion. Workshops were provided to students at the Lee Vining and Coleville Elementary Schools. The workshop covered information on world waste systems, recyclable waste streams as well as how the students can participate at home through composting. A demonstration vermiculture bin (worm bin) was presented and students readily got their hands dirty as they observed different stage of decomposition. After learning about recipes for good soil health, they then created their very own compost projects. Upcoming outreach includes more workshops taught by Mono County Staff as well as school assemblies performed by The EcoHero Show.



Social Services

Social Services Department Welcomes New Employees:



DSS is pleased to introduce **Jayson Partridge, as the newest Social Worker IV** to join our Mono Children and Adult Services team. Jayson was born in San Francisco, and raised in Portland, Oregon. He graduated from Oregon State University in 1991 with a degree in Political Science. He moved to California in 1994 and earned his Master of Social Worker from California State University, Stanislaus in 1997. Jayson went to work for Child Protective Services in Stanislaus County and remained there for nine years. In 2006, Jayson and his family relocated to Southern California and he was hired by Child Protective Services in Orange County and worked for 12 years. Last August, Jayson and his family moved to Mammoth Lakes from Long Beach. He is married and has two children, ages 15 and 13. Jayson's wife is the Director of Nursing at the Northern

Inyo Healthcare District. In his downtime, Jayson enjoys skiing, biking, hiking, and swimming. Welcome Jayson!

Kyla Closson, Fiscal Technical Specialist I is in the Walker Social Services office, working alongside her supervisor, Megan Foster. The north county DSS office is the last Social Service office in the north end of the County, located at 107384 Highway 395. Kyla started working for the County in July 2018, and enjoys every moment getting to know community members and co-workers. Kyla and her daughter and I have been living in Mono County for 8 years, moving "back home" from the Sacramento area. Kyla's daughter is a full-time college student in the Ventura area where she is studying Anthropology and enjoys the experiences that college life affords. Kyla spends time with different family members that continue to live in Walker, watching her young nephews play basketball, her older nephew and niece flourish as adults and taking moments of pure gratitude for living in this hidden spot of the world.



One of her greatest passions is supporting our high school students in their athletic and academic pursuits. They are some of the greatest young people she has had the pleasure of spending time with, and encourages anyone reading this to attend a game, watch a drama production or volunteer. Kyla encourages us all to take the time to let teenagers know that they matter, in whatever capacity you can. She looks forward to learning more about the Social Services Department, becoming an asset to our Social Services team, and Mono County as a whole.



Cindy Musgrove-Cook/Driver

Cindy moved to Walker in 2018 from San Diego, where she was born, raised, and worked as a Pharmacy Technician. Cindy is married to James Musgrove and has two grown children, Jake and Katelyn. Her hobbies in her free time are off-roading, kayaking, and camping.

Kimberly Medeiros-Cook/Driver

Kimberly was born in Fort Campbell, Kentucky. She received her BA in Psychology in 1997 from the University of Hawaii at Manoa where she lived for 7 years and did a lot of surfing. She has lived in Coleville for the last 3 years, she is a country girl at heart and feels very much at home here in the Antelope Valley.



Cynthia Garibay, Eligibility Specialist, is the mother of two beautiful children. She started working for the county in May 2018. Before joining the social services team she used to work at the hospital for the Department of Physical Therapy and also with Dr. Schrage as a dental assistant/front office. Cynthia worked with Dr. Schrage for three years and loved helping the patients get better with their dental hygiene. She decided to apply at the county for Social Services because she wants to help the community.

Angela Olson, Integrated Caseworker, started with Social Services on November 19, 2018. Prior to her employment with Mono County Social Services, she worked full-time for Mammoth Mountain Ski Area since 2004 as manager for Guest Services/Lost and Found/Season Lockers at all three lodges and is currently working there as a ski host on Saturdays. She also has worked for Chato boutique since 2009, and helps out occasionally with merchandising. Angela loves to ski, snowshoe, walk with her dog, reading and writing. She feels especially fortunate to call the Eastern Sierras her home.





Debra Ybarra

Debra was employed by Mono County for over 27 years!

Debra excelled at helping people in the community in which she was born and raised. She was always eager to lend a hand, and over the years she aided many locals as well as people passing through who found themselves in need of assistance.

Debra was also vital during county emergencies for her role as a Bridgeport Emergency Shelter Manager.

Debra enjoyed her work being a part of the Social Services team, but after all those years, in December 2018 she decided to retire and pursue new interests and new horizons. Congrats Debra and Happy Retirement!

Senior Center



chair yoga class

Antelope Valley Senior Center has been offering free Chair Yoga classes at the Antelope Valley Community Center.

Come join us to share the benefits that Yoga has to offer. Everyone can do yoga! Chair Yoga is a safe and effective way to practice yoga at any age and level of health, ability or mobility.

Supplemental Security Income “cash-out”

Effective June 1, 2019 for the first time ever in California 369,000 seniors and people with disabilities who receive SSI benefits will also be able to apply for CalFresh food benefits. This is referred to now as the expansion of CalFresh benefits to SSI recipients. This change will increase nutrition and health as well as reduce hunger and poverty among California’s seniors and people with disabilities. California will finally join the rest of the nation in providing CalFresh food benefits to this population. There will be no change or reduction to their current SSI/SSP amounts. Of those 369,000 newly eligible households in California, Mono County has 96 people who could potentially benefit from this change. Although a relatively small number, our eligibility staff is still excited to have the opportunity to serve these individuals residing in our community. As of June 2018, Mono County has 375 CalFresh households with 653 beneficiaries that are receiving services. This change will positively effect many of our community members.

CRAFT DAY!

Community members got together at the Senior Center in Walker for a craft day in January. They had a lot of fun making horseshoe suncatchers together and turned out beautiful!



Craft Day Fun!!



Salvation Army Food Pantry:

This is a very valuable resource in our area for anyone who is low on food to stop in and see Roger Baker who is the manager of the Mammoth Lakes Salvation Army food pantry. The food pantry is open every Monday and Wednesday from 2:00 PM -4:00 PM. The Salvation Army food bank address is 220 Sierra Manor Road (it is the road behind Roberto's). There is no eligibility requirement to receive food, even for those already receiving CalFresh benefits.

CSS Bus Passes for Dial-a-Ride:

Community Service Solutions offers bus passes for medical treatment. They do not pay for bus passes to Nevada. Please see below for further information.

Bridgeport to Gardnerville Bus Schedule & Fares:

BRIDGEPORT TO GARDNERVILLE

Schedule

Stop	Wednesday Only	Address/Location
Bridgeport	1:30 PM	121 Emigrant St.
Walker	2:20 PM	Senior Center
Coleville	2:40 PM	Post Office
Gardnerville	3:30 PM	Smiths, 1341 US Highway 395 N

< >
** Southbound bus will depart Gardnerville no later than 7:00pm. The bus may leave earlier depending upon passenger needs.

Fares

	Bridgeport	Walker	Coleville	Gardnerville
	Adult / Discount	Adult / Discount	Adult / Discount	Adult / Discount
Bridgeport	—	\$5.50 / \$4.50	\$6.00 / \$5.00	\$13.00 / \$10.75
Walker	\$5.50 / \$4.50	—	\$2.50 / \$2.00	\$6.50 / \$5.50
Coleville	\$6.00 / \$5.00	\$2.50 / \$2.00	—	\$6.00 / \$5.00
Gardnerville	\$13.00 / \$10.75	\$6.50 / \$5.50	\$6.00 / \$5.00	—

< >
Discount fares are available to riders age 60+, individuals with disabilities, and youth under the age of 16.
Adult fares are charged to non-disabled passengers age 16 to 60.
Children under age 5 ride for free when accompanied by an adult.

**Please check out the following link for more information on bus fares from Lone Pine to Reno:
<https://www.estransit.com/fares/fares-lone-pine-to-reno/>

PIT (Point-In-Time) Homeless Count

On January 24, 2019, the annual Point in Time homeless count was conducted throughout Mono County. Volunteers from Social Services, Behavior Health and the Sheriff's department sought homeless individuals/families from dusk and through the night of the count. A few volunteers were stationed in Mammoth Lakes and others drove throughout the rural areas of the county.

Surveys were conducted with the homeless individuals who wished to spend about 10 minutes with the volunteer. In return, they were given an incentive bag for their time. Observation surveys were also conducted by the volunteers if they thought that certain individuals were homeless, but either chose not to participate or were not able to be reached by one of the volunteers. Service-based survey counts were also conducted from January 25th through January 31st on people identifying themselves as homeless at both the Social Services office and Behavior Health.

For the second year in a row, The Lighthouse Church donated Forty-Three bags for the annual Point in Time homeless count in Mono County. The bags contained a variety of daily essentials including: shampoo, soap, lotion, toothpaste, and toothbrushes. Some bags had beanies and others had throw blankets. All bags had a \$25.00 gift certificate in them to either Vons or Wal-Mart. Thank you to The Lighthouse Church for their gracious donation!



EBT Card Scams!

- Scams offering a “free government cell phone” or “free gift cards”. They ask for your personal information, card number and/or PIN.
- New benefit recipients are contacted by a “protection plan” company that says they are part of the state program. They ask for personal information from cardholders, getting enough to steal benefits from the cardholders’ accounts.
- People who say they are “concerned citizens” posting warnings about EBT card security. They give a telephone number that is close to a real customer service helpline telephone number (maybe one number is different). A cardholder calls the number, and then is asked for personal information, account number, and a PIN.
- Text messages have been used to get illegal access to other people's benefits. If you receive a text message or email asking for your personal EBT information, contact your county public assistance office and do not reply to the text or email message.



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

TIME REQUIRED

SUBJECT

California Fish and Game
Commission Notice of Proposed
Regulatory Actions Continuation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Notice from the California Fish and Game Commission that the proposed regulatory actions relative to "Mammal Hunting Regulations" for Elk and Bighorn Sheep may be continued to the Commission's teleconference meeting on May 16, 2019.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Notice](#)

History

Time	Who	Approval
4/4/2019 5:00 AM	County Administrative Office	Yes
4/4/2019 10:31 AM	County Counsel	Yes
4/3/2019 2:53 PM	Finance	Yes

Commissioners
Eric Sklar, President
Saint Helena

Jacque Hostler-Carmesin, Vice President
McKinleyville

Russell E. Burns, Member
Napa

Peter S. Silva, Member
Jamul

Samantha Murray, Member
Del Mar

STATE OF CALIFORNIA
Gavin Newsom, Governor

Fish and Game Commission



Wildlife Heritage and Conservation
Since 1870

March 22, 2019

Melissa Miller-Henson
Acting Executive Director
P.O. Box 944209
Sacramento, CA 94244-2090
(916) 653-4899
fgc@fgc.ca.gov
www.fgc.ca.gov



OFFICE OF THE CLERK

TO ALL INTERESTED AND AFFECTED PARTIES

This is to provide notice that the proposed regulatory actions relative to "Mammal Hunting Regulations" in section 362, 364, 364.1 and 708.6, identified in Title 14, California Code of Regulations, which appeared in the California Regulatory Notice Register on January 11, 2019, may be continued to the Commission's teleconference meeting on May 16, 2019.

The purpose of the continuation is to allow for additional public review of associated California Environmental Quality Act (CEQA) documents for bighorn sheep and elk (SCH #s 2018112036 and 2018112037) as filed with the State Clearinghouse on February 19, 2019. Please note that information in the original notice remain the same, including regulatory text, associated documents and noticed dates of the public hearings related to this matter.

At the Commission's April 17, 2019 meeting in Santa Monica, staff will recommend continuing public review of the CEQA documents for bighorn sheep and elk.

NOTICE IS NOW GIVEN that, if the staff recommendation to continue public review of the CEQA documents for bighorn sheep and elk is approved, any person interested may present statements, orally or in writing, relevant to the proposed regulatory actions at the Commission's teleconference hearing on Thursday, May 16, 2019, at 8:00 a.m., or as soon thereafter as the matter may be heard, in the Commission's conference room, 1416 Ninth Street, Room 1320, Sacramento, California or at one of three California Department of Fish and Wildlife (CDFW) offices: Arcata Field Office, 5341 Ericson Way, Arcata, CA 95521, CDFW Fairfield Regional Office, 2825 Cordelia Road, Suite 100, Fairfield, CA 94534, and CDFW San Diego Regional Office, 3883 Ruffin Road, San Diego, CA 92123.

Written comments are requested before the April 17, 2019 meeting; however, to be considered during preparation of the adoption hearing materials, comments should be submitted no later than May 3, 2019, at the address given below, or by email to FGC@fgc.ca.gov. Any written comments mailed or emailed to the Commission office must be received before 12:00 noon on May 10, 2019 after which any comments must be received at the May 16, 2019 teleconference hearing. If you would like copies of any modifications to this proposal, please include your name and mailing address in your correspondence. Mailed comments should be addressed to California Fish and Game Commission, PO Box 944209, Sacramento, CA 94244-2090.

Sincerely,

Jon D. Snellstrom
Associate Government Program Analyst



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

TIME REQUIRED

SUBJECT

Proposed Amendment to the Los Angeles Department of Water and Power's (LADWP) Temporary Urgency Change Petition Dated January 22, 2019

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

A letter to Mr. Erik Ekdahl, Deputy Director of the Division of Water Rights of the State Water Resources Control Board (SWRCB), from LADWP requesting that the SWRCB approve the Proposed Amendment to LADWP's Temporary Urgency Change Petition dated January 22, 2019.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Letter](#)

History

Time	Who	Approval
4/2/2019 4:12 AM	County Administrative Office	Yes
3/29/2019 2:12 PM	County Counsel	Yes
4/2/2019 2:53 PM	Finance	Yes



CUSTOMERS FIRST

Board of Supervisors

Eric Garcetti, Mayor

Board of Commissioners

Mel Levine, President

Cynthia McClain-Hill, Vice President

Jill Banks Barad

Christina E. Noonan

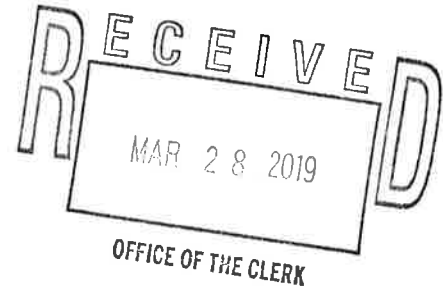
Aura Vasquez

Barbara E. Moschos, Secretary

David H. Wright, General Manager

March 22, 2019

Mr. Erik Ekdahl
Deputy Director
Division of Water Rights
State Water Resources Control Board
1001 I Street, 14th Floor
Sacramento, California 95814



Dear Mr. Ekdahl:

Subject: Proposed Amendment to the Los Angeles Department of Water and Power's
Temporary Urgency Change Petition Dated January 22, 2019

The Los Angeles Department of Water and Power (LADWP) respectfully requests that the State Water Resources Control Board (SWRCB) approve the Proposed Amendment to LADWP's Temporary Urgency Change Petition dated January 22, 2019 (Amendment). On March 14, 2019, LADWP discussed the Amendment in a conference call with representatives from the Mono Lake Committee, California Trout Inc., and stream scientists Dr. William Trush and Mr. Ross Taylor. There is consensus to support the Amendment as herein enclosed. The implementation of the Amendment will commence on April 4, 2019.

LADWP appreciates your attention to this request. If you have any questions or concerns, please contact Dr. Paul C. Pau, Environmental Engineering Associate, at (213) 367-1187.

Sincerely,

Clarence E. Martin
Manager of Aqueduct

PCP:jm

Enclosure

c/enc: Distribution List

Mr. Steve Marquez, SWRCB

Dr. Paul C. Pau

Mono Basin Distribution List

<p>Mr. Erik Ekdahl Division of Water Rights State Water Resources Control Board 1001 I Street, 14th Floor Sacramento, CA 95814</p>	<p>Ms. Lisa Cutting Mono Lake Committee P.O. Box 29 Lee Vining, CA 93541</p>
<p>Ms. Amanda Montgomery Division of Water Rights State Water Resources Control Board 1001 I Street, 14th Floor Sacramento, CA 95814</p>	<p>Mr. Bartshé Miller Mono Lake Committee P.O. Box 29 Lee Vining, CA 93541</p>
<p>Mr. Scott McFarland Division of Water Rights State Water Resources Control Board 1001 I Street, 14th Floor Sacramento, CA 95814</p>	<p>Dr. Eric Huber California Trout Inc. P.O. Box 3442 Mammoth Lakes, CA 93546</p>
<p>Dr. William Trush Humboldt State University River Institute c/o Department of Environmental Science and Management 1 Harpst Street Arcata, CA 95521-8299</p>	<p>Mr. Richard Roos-Collins Water and Power Law Group 2140 Shattuck Avenue, Suite 801 Berkeley, CA 94704-1229</p>
<p>Mr. Ross Taylor 1254 Quail Run Court McKinleyville, CA 95519</p>	<p>Mr. Marshall S. Rudolph Mono County Counsel P.O. Box 2415 Mammoth Lakes, CA 93546</p>
<p>Mr. Jon C. Regelbrugge USDA Forest Service P.O. Box 148 Mammoth Lakes, CA 93546</p>	<p>Mr. Steve Parmenter Department of Fish and Wildlife 787 North Main Street, Suite 220 Bishop, CA 93514</p>
<p>Ms. Tamara Sasaki California Department of Parks and Recreation P.O. Box 266 Tahoma, CA 96142</p>	<p>Mr. Doug Smith Grant Lake Reservoir Marina P.O. Box 21 June Lake, CA 93529</p>
<p>Matt Green California Department of Parks and Recreation PO Box 266 Tahoma, CA 96142</p>	<p>Board of Supervisors Mono County P.O. Box 715 Bridgeport, CA 93517</p>

ENCLOSURE

MONO BASIN OPERATIONS PLAN UNDER THE AMENDED TUCP

INTRODUCTION

This is a proposed amendment to the Los Angeles Department of Water and Power's (LADWP's) Temporary Urgency Change Petition (TUCP), dated January 22, 2019. This proposed amendment to the TUCP covers a 6-month (180-day) period, starting on April 4, 2019 and ending on September 30th, 2019. Since the start date is April 4, 2019, the flow schemes proposed in the original TUCP will not be implemented.

The operation plan starting April 4, 2019, for the 180-day period, is presented herein below.

MONO BASIN OPERATIONS PLAN RY2019-20 UNDER THE AMENDED TUCP

Forecast for RY2019-20

The Mono Basin's April 1st forecast for RY2019-20 is not yet available. However, it is projected that RY2019-20 is either an "EXTREME-WET" or "WET" or "WET/Normal Years" year type. This operations plan covers all year types in accordance with the Draft Amended License for the 180-days starting April 4, 2019.

Rush Creek

EXTREME WET – Rush Creek Stream Ecosystem Flows (SEFs) will follow Table 1A of the Draft Amended License (Attachment); or

WET - Rush Creek SEFs will follow Table 1B of the Draft Amended License; or (Attachment); or

WET/Normal - Rush Creek SEFs will follow Table 1C of the Draft Amended License (Attachment).

It must be noted that current infrastructure may not allow LADWP to be able to deliver the magnitude of flows and duration listed in Table 1A and Table 1B when those flows exceed 380 cfs. Any failures in magnitude and duration for flow requirements in these tables above 380 cfs will not be constituted as a violation as long as LADWP makes efforts to manage Grant Lake Reservoir and Lee Vining Creek diversions in a manner that maximizes magnitude and duration of the peak flows above 380 cfs.

Although it is desirable to maximize Lee Vining Creek diversions in order to assist with maximizing magnitude and duration of the peak flows, the current infrastructure is not well suited for implementation of Table 2A for the Lee Vining Creek flows and diversions (see below for Lee Vining Creek discussion).

Lee Vining Creek

For both EXTREME WET AND WET year types, Lee Vining SEFs will follow Table 2A of the Draft Amended License (Attachment).

MONO BASIN OPERATIONS PLAN UNDER THE AMENDED TUCP

An exception to the flows in Table 2A will be made in September during fish monitoring activities where flow in Lee Vining Creek will be set to 28 cfs for up to two weeks in order to ensure the safety of the stream scientists and LADWP biologists performing the fish monitoring activities. The exact dates for the fish monitoring activities will be determined later in the year.

As mentioned in LADWP's Feasibility Report to the Synthesis Report and in the Petition for Temporary Urgency Change Application sent to the SWRCB in 2010, implementing Table 2A flows for Lee Vining Creek presents challenges for LADWP with current infrastructure as the current infrastructure does not function accurately when setting a constant diversion flow while Lee Vining Creek flow fluctuates.

In addition, in recent years Lee Vining Creek flow has fluctuated drastically on a day-to-day basis due to Southern California Edison operations upstream of the Lee Vining Creek Intake. This adds further concern to LADWP's ability to accurately implement flows as outlined in Table 2A.

LADWP will be implementing Table 2A flows to the extent that the current infrastructure allows, but also will be conservative in operations so ensure flows in Lee Vining Creek do not drop below the minimum specified flows as outlined in Table 2A. The conservative operations will most likely result in less water being diverted from Lee Vining Creek than allowed by Table 2A.

Parker and Walker Creeks

All flows will be continuously bypassed per Provision 11 c of the Draft Amended License.

Planned Exports for RY 2019-20

LADWP will export 16,000 AF for RY2019-20, but due to high runoff in the Eastern Sierra will delay the decision on the export timing until later in the runoff year.

Communication

LADWP will communicate with Mono Basin parties (Mono Lake Committee, California Trout, California Department of Fish and Wildlife), the stream scientists (Bill Trush and Ross Taylor), and the State Water Resources Control Board during the 180-day period to coordinate and gain input as SEFs proceed. Specifically, one conference call will be scheduled within a reasonable time of the April runoff forecast to discuss final year type and operations plan and address questions and stream scientist input that may result from the operations plan. LADWP will also provide reasonable communication to update parties, answer questions, and address unforeseen challenges as SEFs are delivered according to the April 1 forecast for RY 2019-20.

Attachment

TABLE 1A: RUSH CREEK STREAM ECOSYSTEM FLOWS FOR EXTREME-WET YEARS

Hydrograph Component	Timing	Flow Requirement	Ramping Rate
Spring Baseflow	April 1 – April 30	40 cfs	Maximum: 10% or 10 cfs*
Spring Ascension	May 1 – May 15	40 cfs ascending to 80 cfs	Target: 5% Maximum: 25%
Spring Bench	May 16 – June 11	80 cfs	Maximum: 20%
Snowmelt Ascension	June 12 – June 22	80 cfs ascending to 220 cfs	Target: 10% Maximum: 20%
Snowmelt Bench	June 23 – August 10	220 cfs	Maximum Ascending: 20% Maximum Descending: 10% or 10 cfs*
Snowmelt Flood and Snowmelt Peak	Starting between June 23 and July 19 with the 5-day peak between June 29 and July 29	220 cfs ascending to 750 cfs, 750 cfs for 5 days, 750 cfs descending to 220 cfs	Target Ascending: 20% Maximum Ascending: 40% Maximum Descending: 10% or 10 cfs*
Medium Recession (Node)	August 11 – August 25	220 cfs descending to 87 cfs	Target: 6% Maximum: 10% or 10 cfs*
Slow Recession	August 26 – September 30	87 cfs descending to 30 cfs	Target: 3% Maximum: 10% or 10 cfs*
Fall and Winter Baseflow	October 1 – March 31	27 cfs target (25 cfs minimum and 29 cfs maximum)	Maximum: 10% or 10 cfs*
			* whichever is greater

TABLE 1B: RUSH CREEK STREAM ECOSYSTEM FLOWS FOR WET YEARS

Hydrograph Component	Timing	Flow Requirement	Ramping Rate
Spring Baseflow	April 1 – April 30	40 cfs	Maximum: 10% or 10 cfs*
Spring Ascension	May 1 – May 15	40 cfs ascending to 80 cfs	Target: 5% Maximum: 25%
Spring Bench	May 16 – June 11	80 cfs	Maximum: 20%
Snowmelt Ascension	June 12 – June 19	80 cfs ascending to 170 cfs	Target: 10% Maximum: 20%
Snowmelt Bench	June 20 – August 1	170 cfs	Maximum Ascending: 20% Maximum Descending: 10% or 10 cfs*
Snowmelt Flood and Snowmelt Peak	Starting between June 20 and July 8 with the 5-day peak between June 27 and July 19	170 cfs ascending to 650 cfs, 650 cfs for 5 days, 650 cfs descending to 170 cfs	Target Ascending: 20% Maximum Ascending: 40% Maximum Descending: 10% or 10 cfs*
Medium Recession (Node)	August 2 – August 15	170 cfs descending to 71 cfs	Target: 6% Maximum: 10% or 10 cfs*
Slow Recession	August 16 – September 13	71 cfs descending to 30 cfs	Target: 3% Maximum: 10% or 10 cfs*
Summer Baseflow	September 14 – September 30	30 cfs target 28 cfs minimum	Maximum: 10% or 10 cfs*
Fall and Winter Baseflow	October 1 – March 31	27 cfs target 25 cfs minimum and 29 cfs maximum	Maximum: 10% or 10 cfs*
			* whichever is greater

TABLE 1C: RUSH CREEK STREAM ECOSYSTEM FLOWS FOR WET/NORMAL YEARS

Hydrograph Component	Timing	Flow Requirement	Ramping Rate
Spring Baseflow	April 1 – April 30	40 cfs	Maximum: 10% or 10 cfs*
Spring Ascension	May 1 – May 15	40 cfs ascending to 80 cfs	Target: 5% Maximum: 25%
Spring Bench	May 16 – June 11	80 cfs	Maximum: 20%
Snowmelt Ascension	June 12 – June 18	80 cfs ascending to 145 cfs	Target: 10% Maximum: 20%
Snowmelt Bench	June 19 – July 23	145 cfs	Maximum Ascending: 20% Maximum Descending: 10% or 10 cfs*
Snowmelt Flood and Snowmelt Peak	Starting between June 19 and July 1 with the 3-day peak between June 26 and July 10	145 cfs ascending to 550 cfs, 550 cfs for 3 days, 550 cfs descending to 145 cfs	Target Ascending: 20% Maximum Ascending: 40% Maximum Descending: 10% or 10 cfs*
Medium Recession (Node)	July 24 – August 4	145 cfs descending to 69 cfs	Target: 6% Maximum: 10% or 10 cfs*
Slow Recession	August 5 – September 1	69 cfs descending to 30 cfs	Target: 3% Maximum: 10% or 10 cfs*
Summer Baseflow	September 2 – September 30	30 cfs target 28 cfs minimum	Maximum: 10% or 10 cfs*
Fall and Winter Baseflow	October 1 – March 31	27 cfs target 25 cfs minimum and 29 cfs maximum	Maximum: 10% or 10 cfs*
			* whichever is greater

TABLE 1D: RUSH CREEK STREAM ECOSYSTEM FLOWS FOR NORMAL YEARS

Hydrograph Component	Timing	Flow Requirement	Ramping Rate
Spring Baseflow	April 1 – April 30	40 cfs	Maximum: 10% or 10 cfs*
Spring Ascension	May 1 – May 15	40 cfs ascending to 80 cfs	Target: 5% Maximum: 25%
Spring Bench	May 16 – June 11	80 cfs	Maximum: 20%
Snowmelt Ascension	June 12 – June 16	80 cfs ascending to 120 cfs	Target: 10% Maximum: 20%
Snowmelt Bench	June 17 – July 14	120 cfs	Maximum Ascending: 20% Maximum Descending: 10% or 10 cfs*
Snowmelt Flood and Snowmelt Peak	Starting between June 17 and June 25 with the 3-day peak between June 23 and July 3	120 cfs ascending to 380 cfs, 380 cfs for 3 days, 380 cfs descending to 120 cfs	Target Ascending: 20% Maximum Ascending: 40% Maximum Descending: 10% or 10 cfs*
Medium Recession (Node)	July 15 – July 26	120 cfs descending to 58 cfs	Target: 6% Maximum: 10% or 10 cfs*
Slow Recession	July 27 – August 17	58 cfs descending to 30 cfs	Target: 3% Maximum: 10% or 10 cfs*
Summer Baseflow	August 18 – September 30	30 cfs target 28 cfs minimum	Maximum: 10% or 10 cfs*
Fall and Winter Baseflow	October 1 – March 31	27 cfs target 25 cfs minimum and 29 cfs maximum	Maximum: 10% or 10 cfs*
			* whichever is greater

TABLE 1E: RUSH CREEK STREAM ECOSYSTEM FLOWS FOR DRY/NORMAL II YEARS

Hydrograph Component	Timing	Flow Requirement	Ramping Rate
Spring Baseflow	April 1 – May 18	40 cfs	Maximum: 10% or 10 cfs*
Spring Ascension	May 19 – June 2	40 cfs ascending to 80 cfs	Target: 5% Maximum: 25%
Snowmelt Bench	June 3 – June 30	80 cfs	Maximum Ascending: 20% Maximum Descending: 10% or 10 cfs*
Snowmelt Flood and Snowmelt Peak	Starting between June 2 and June 15 with the 3- day peak between June 6 and June 21 coinciding with Parker and Walker Creek peaks	80 cfs ascending to 200 cfs, 200 cfs for 3 days, 200 cfs descending to 80 cfs	Target Ascending: 20% Maximum Ascending: 40% Maximum Descending: 10% or 10 cfs*
Medium Recession (Node)	July 1 – July 8	80 cfs descending to 48 cfs	Target: 6% Maximum: 10% or 10 cfs*
Slow Recession	July 9 – July 24	48 cfs descending to 30 cfs	Target: 3% Maximum: 10% or 10 cfs*
Summer Baseflow	July 25 – September 30	30 cfs target 28 cfs minimum	Maximum: 10% or 10 cfs*
Fall and Winter Baseflow	October 1 – March 31	27 cfs target 25 cfs minimum and 29 cfs maximum	Maximum: 10% or 10 cfs*
			* whichever is greater

TABLE 1F: RUSH CREEK STREAM ECOSYSTEM FLOWS FOR DRY/NORMAL I YEARS

Hydrograph Component	Timing	Flow Requirement	Ramping Rate
Spring Baseflow	April 1 – April 30	40 cfs	Maximum: 10% or 10 cfs*
Spring Ascension	May 1 – May 15	40 cfs ascending to 80 cfs	Target: 5% Maximum: 25%
Snowmelt Bench	May 16 – July 3	80 cfs	Maximum Ascending: 20% Maximum Descending: 10% or 10 cfs*
Medium Recession (Node)	July 4 – July 9	80 cfs descending to 55 cfs	Target: 6% Maximum: 10% or 10 cfs
Slow Recession	July 10 – July 30	55 cfs descending to 30 cfs	Target: 3% Maximum: 10% or 10 cfs*
Summer Baseflow	July 31 – September 30	30 cfs target 28 cfs minimum	Maximum: 10% or 10 cfs*
Fall and Winter Baseflow	October 1 – March 31	27 cfs target 25 cfs minimum and 29 cfs maximum	Maximum: 10% or 10 cfs*
			* whichever is greater

TABLE 1G: RUSH CREEK STREAM ECOSYSTEM FLOWS FOR DRY YEARS

Hydrograph Component	Timing	Flow Requirement	Ramping Rate
Spring Baseflow	April 1 – April 30	30 cfs	Maximum: 10% or 10 cfs*
Spring Ascension	May 1 – May 18	30 cfs ascending to 70 cfs	Target: 5% Maximum: 25%
Snowmelt Bench	May 19 – July 6	70 cfs	Maximum Ascending: 20% Maximum Descending: 10% or 10 cfs*
Medium Recession (Node)	July 7 – July 12	70 cfs descending to 48 cfs	Target: 6% Maximum: 10% or 10 cfs*
Slow Recession	July 13 – July 28	48 cfs descending to 30 cfs	Target: 3% Maximum: 10% or 10 cfs*
Summer Baseflow	July 29 – September 30	30 cfs target 28 cfs minimum	Maximum: 10% or 10 cfs*
Fall and Winter Baseflow	October 1 – March 31	27 cfs target 25 cfs minimum and 29 cfs maximum	Maximum: 10% or 10 cfs*
			* whichever is greater

TABLE 2A LEE VINING CREEK STREAM ECOSYSTEM FLOWS

Timing: April 1 – September 30						Year-type: Extreme/Wet, Wet, Wet/Normal, Normal, Dry/Normal II				
Maximum ramping at the beginning and end of this period is 20%.										
Inflow	Flow Requirement									
30 cfs or less	Licensee shall bypass inflow.									
31 – 250 cfs	Licensee shall bypass flow in the amount corresponding to inflow which is displayed as blocks of 10 cfs (left-hand vertical column) and 1 cfs increments within such blocks (top horizontal row).									
	0	1	2	3	4	5	6	7	8	9
30		30	30	30	30	30	31	32	33	34
40	30	31	32	33	34	35	36	37	38	39
50	35	36	37	38	39	40	41	42	43	44
60	45	46	47	48	49	50	51	52	53	54
70	55	56	57	58	59	60	61	62	63	64
80	60	61	62	63	64	65	66	67	68	69
90	70	71	72	73	74	75	76	77	78	79
100	75	76	77	78	79	80	81	82	83	84
110	85	86	87	88	89	90	91	92	93	94
120	95	96	97	98	99	100	101	102	103	104
130	100	101	102	103	104	105	106	107	108	109
140	110	111	112	113	114	115	116	117	118	119
150	120	121	122	123	124	125	126	127	128	129
160	130	131	132	133	134	135	136	137	138	139
170	135	136	137	138	139	140	141	142	143	144
180	145	146	147	148	149	150	151	152	153	154
190	155	156	157	158	159	160	161	162	163	164
200	160	161	162	163	164	165	166	167	168	169
210	170	171	172	173	174	175	176	177	178	179
220	180	181	182	183	184	185	186	187	188	189
230	190	191	192	193	194	195	196	197	198	199
240	195	196	197	198	199	200	201	202	203	204
250	200									
251 cfs and greater	Licensee shall bypass inflow.									

TABLE 2B: LEE VINING CREEK STREAM ECOSYSTEM FLOWS

Timing: April 1 – September 30					Year-type: Dry/Normal I, Dry					
Maximum ramping at the beginning and end of this period is 20%.										
Inflow	Flow Requirement									
30 cfs or less	Licensee shall bypass inflow.									
31 – 250 cfs	Licensee shall bypass flow in the amount corresponding to inflow which is displayed as blocks of 10 cfs (left-hand vertical column) and 1 cfs increments within such blocks (top horizontal row).									
	0	1	2	3	4	5	6	7	8	9
30		30	30	30	30	30	30	30	30	30
40	30	30	30	30	30	30	30	30	30	30
50	30	30	30	30	30	30	30	30	31	32
60	32	33	34	34	35	36	36	37	38	38
70	39	40	41	41	42	43	43	44	45	45
80	46	47	47	48	49	49	50	51	52	52
90	53	54	54	55	56	56	57	58	59	59
100	60	61	61	62	63	64	64	65	66	66
110	67	68	69	69	70	71	72	72	73	74
120	74	75	76	77	77	78	79	80	80	81
130	82	82	83	84	85	85	86	87	88	88
140	89	90	91	91	92	93	94	94	95	96
150	97	97	98	99	100	100	101	102	103	103
160	104	105	106	106	107	108	109	109	110	111
170	112	112	113	114	115	115	116	117	118	118
180	119	120	121	121	122	123	124	124	125	126
190	127	128	128	129	130	131	131	132	133	134
200	134	135	136	137	138	138	139	140	141	141
210	142	143	144	144	145	146	147	148	148	149
220	150	151	151	152	153	154	155	155	156	157
230	158	158	159	160	161	162	162	163	164	165
240	165	166	167	168	169	169	170	171	172	172
250	173									
251 cfs and greater	Licensee shall bypass inflow.									

TABLE 2C: LEE VINING CREEK STREAM ECOSYSTEM FLOWS

Timing: October 1 – March 31		Year-type: All		
Maximum ramping at the beginning and end of this period and at all times is 20%.				
Timing	Flow Requirement			
	Extreme/Wet, Wet	Wet/Normal	Normal	Dry/Normal II, Dry/Normal I, Dry
October 1 – October 15	30 cfs	28 cfs	20 cfs	16 cfs
October 16 – October 31	28 cfs	24 cfs	18 cfs	
November 1 – November 15	24 cfs	22 cfs		
November 16 – March 31	20 cfs	20 cfs		

Notice of Exemption

Appendix E

To: Office of Planning and Research
 P.O. Box 3044, Room 113
 Sacramento, CA 95812-3044
 County Clerk
 County of: Mono
 Bridgeport, CA 93517

From: (Public Agency): Los Angeles Department of Water and Power
111 N. Hope Street, Room 1044
Los Angeles, CA 90012
 (Address)

Project Title: Mono Basin Temporary Operation Petition to State Water Resources Control Board

Project Applicant: Los Angeles Department of Water and Power (LADWP)

Project Location - Specific:

Rush, Lee Vining, Walker, and Parker Creeks, Mono Basin, Mono County, CA

Project Location - City: Lee Vining Project Location - County: Mono

Description of Nature, Purpose and Beneficiaries of Project:

The State Water Resources Control Board flow requirements in the area under decision 1631 are being modified for three months to test the feasibility of stream scientists flow recommendations discussed in their Synthesis Report. The Synthesis Report was intended to accelerate the recovery of the Mono Basin ecosystem.

Name of Public Agency Approving Project: LADWP

Name of Person or Agency Carrying Out Project: LADWP

Exempt Status: (check one):

- Ministerial (Sec. 21080(b)(1); 15268);
- Declared Emergency (Sec. 21080(b)(3); 15269(a));
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c));
- Categorical Exemption. State type and section number: Section 15301 (i)
- Statutory Exemptions. State code number: _____

Reasons why project is exempt:

Class 1 consists of the operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public topographic features involving negligible or no expansion of use beyond that existing at the time of the lead agency's determination. Example (i) denotes maintenance of wildlife habitat areas, stream flows, and stream channels to protect fish and wildlife resources.

Lead Agency Contact Person: Chuck Holloway Area Code/Telephone/Extension: 213-367-0285

If filed by applicant:

1. Attach certified document of exemption finding
2. Has a Notice of Exemption been filed by the public agency approving the project? Yes No

Signature: Charles C. Holloway Date: 01/03/2019 Title: Manager of Environmental Planning and Assessment

Signed by Lead Agency Signed by Applicant

Authority cited: Sections 21083 and 21110, Public Resources Code.
Reference: Sections 21108, 21152, and 21152.1, Public Resources Code

Date Received for filing at OPR: _____

RECEIVED

JAN - 3 2019

MC 19-001

OFFICE OF THE CLERK

Revised 2011

Posted thru February 12th, 2019

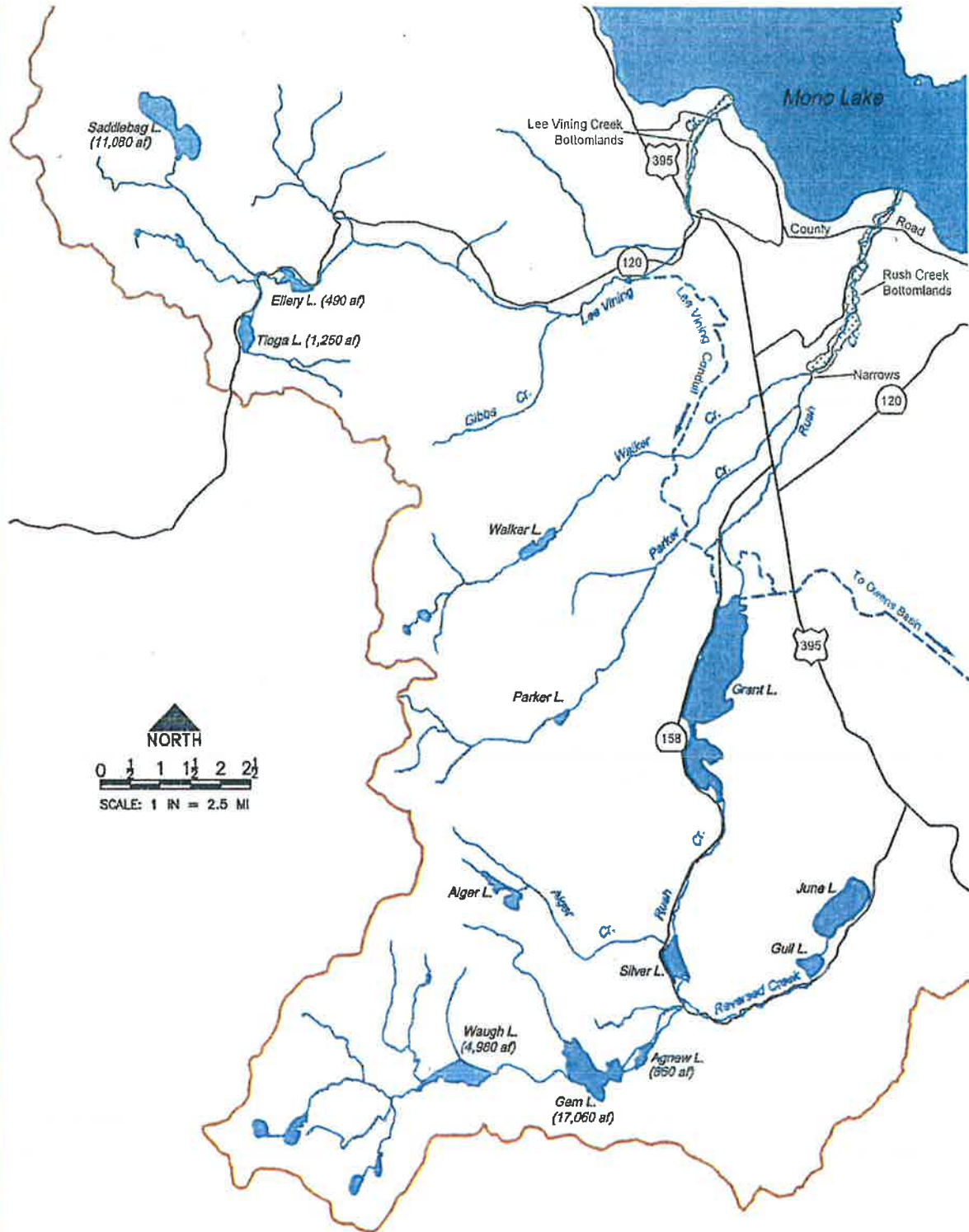


Figure 1-1. Major hydrologic features of the Mono Basin, CA and the location of Rush, Parker, Walker, and Lee Vining creeks. Storage reservoirs in the upper basins of Lee Vining and Rush creeks (with reservoir capacities indicated in the figure) are operated by Southern California Edison (SCE). Streamflow regulation and diversions occur (from north to south) via the Lee Vining Conduit, traversing Walker and Parker creeks, and into Grant Lake Reservoir on Rush Creek. Water is then exported from Grant Lake Reservoir into the Owens River basin via the Mono Craters Tunnel.



State of California - Department of Fish and Wildlife
2018 ENVIRONMENTAL FILING FEE CASH RECEIPT
 DFW 753.5a (Rev. 01/03/18) Previously DFG 753.5a

[Print](#) [Start Over](#) [Finalize & Email](#)

RECEIPT NUMBER:
 — 01/03/2018 — 01M0
 STATE CLEARINGHOUSE NUMBER (If applicable)

SEE INSTRUCTIONS ON REVERSE. TYPE OR PRINT CLEARLY.

LEAD AGENCY: LADWP LEAD AGENCY EMAIL: _____ DATE: 01/03/2018

COUNTY/STATE AGENCY OF FILING: Los Angeles DOCUMENT NUMBER: 19-001

PROJECT TITLE: MONO BASIN TEMPORARY OPERATION PETITION TO STATE WATER RESOURCES CONTROL BOARD

PROJECT APPLICANT NAME: CHUCK HOLLOWAY PROJECT APPLICANT EMAIL: _____ PHONE NUMBER: (213) 367-0285

PROJECT APPLICANT ADDRESS: 111 N. Hope Street CITY: Los Angeles STATE: CA ZIP CODE: 90012

PROJECT APPLICANT (Check appropriate box)
 Local Public Agency School District Other Special District State Agency Private Entity

CHECK APPLICABLE FEES:

<input checked="" type="checkbox"/> Environmental Impact Report (EIR)	\$3,168.00	\$	<u>0.00</u>
<input type="checkbox"/> Mitigated/Negative Declaration (MND)(ND)	\$2,280.75	\$	<u>0.00</u>
<input type="checkbox"/> Certified Regulatory Program document (CRP)	\$1,077.00	\$	<u>0.00</u>

Exempt from fee
 Notice of Exemption (attach)
 CDFW No Effect Determination (attach)
 Fee previously paid (attach previously issued cash receipt copy)

Water Right Application or Petition Fee (State Water Resources Control Board only) \$850.00 \$ 0.00
 County documentary handling fee \$ _____
 Other \$ _____

PAYMENT METHOD:

Cash Credit Check Other TOTAL RECEIVED \$ 0.00

SIGNATURE: AGENCY OF FILING PRINTED NAME AND TITLE: Ashley Strain - Deputy Clerk-Recorder



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

Departments: Board of Supervisors

TIME REQUIRED 10 minutes

PERSONS APPEARING BEFORE THE BOARD Chuck Mairs

SUBJECT California Highway Patrol - Bridgeport
Commander Mairs

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Introducing Chuck Mairs, the new California Highway Patrol - Bridgeport Commander.

RECOMMENDED ACTION:

Informational only.

FISCAL IMPACT:

None.

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p>No Attachments Available</p>
--

History

Time	Who	Approval
3/26/2019 4:04 AM	County Administrative Office	Yes
3/29/2019 2:10 PM	County Counsel	Yes
3/27/2019 3:10 PM	Finance	Yes



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

Departments: County Counsel

TIME REQUIRED 1 hour (15 minute presentation; 45 minute discussion) **PERSONS APPEARING BEFORE THE BOARD** Stacey Simon

SUBJECT Workshop on Structure and Function of County Administrative Office (Mono County Code Chapter 2.84)

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Discussion regarding the structure and function of the County Administrative Office, including review of Chapter 2.84 of the County Code ("County Administrator").

RECOMMENDED ACTION:

Direct staff to return to Board with revisions (if any) to Chapter 2.84 and/or other policies and guidelines applicable to the County Administrative Office. Provide any other desired direction to staff.

FISCAL IMPACT:

None.

CONTACT NAME: Stacey Simon

PHONE/EMAIL: 760-924-1704 / ssimon@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
<input type="checkbox"/> Staff Report
<input type="checkbox"/> Mono County Code 2.84 - County Administrator

History

Time	Who	Approval
4/2/2019 4:07 AM	County Administrative Office	Yes

3/29/2019 12:47 PM

County Counsel

Yes

4/3/2019 2:52 PM

Finance

Yes

County Counsel
Stacey Simon

Assistant County Counsel
Christian E. Milovich

Deputies
Anne M. Larsen
Jason Canger

**OFFICE OF THE
COUNTY COUNSEL**

Mono County
South County Offices
P.O. BOX 2415
MAMMOTH LAKES, CALIFORNIA 93546

Telephone
760-924-1700

Facsimile
760-924-1701

Paralegal
Jenny Lucas

To: Board of Supervisors

From: Stacey Simon

Date: April 9, 2019

Re: Workshop on structure and function of County Administrative Office, as set forth in Chapter 2.84 of the County Code

Recommended Action

Conduct workshop. Direct staff to return to Board with revisions (if any) to Chapter 2.84 and/or other policies and guidelines applicable to the County Administrative Office. Provide any other desired direction to staff.

Strategic Plan Focus Area(s) Met

Economic Base Infrastructure Public Safety
 Environmental Sustainability Mono Best Place to Work

Fiscal Impact

None.

Discussion

At the governance workshop facilitated by Bill Chiat of the California State Association of Counties and the Institute of Local Government, the Board agreed that it should review the County's current ordinance governing the operation and structure of the County Administrative Office in order to ensure that it is appropriate given the County's current needs. Attached is a copy of that ordinance. At your meeting staff will go through the ordinance with the Board and answer any questions.

If you have any questions on this matter prior to your meeting, please call me at 924-170X.

Chapter 2.84 - COUNTY ADMINISTRATOR

Sections:

2.84.010 - Purpose.

It is the intent of the board of supervisors, in adopting this chapter, to create the Mono County administrative office and to provide Mono County government with a county administrator who, under the direction of the board of supervisors, shall provide effective centralized administration for Mono County government, and to define the duties, responsibilities, authority, and qualifications thereof.

(Ord. 83-514 § 1, 1983.)

2.84.020 - County administrative office, county administrator.

There shall be in the county of Mono a county administrative office, under a county administrative officer (CAO), who shall be appointed by and serve at the pleasure of the board of supervisors or on such other contractual terms as may be agreed upon by the parties.

(Ord. 83-514 § 2, 1983.)

2.84.030 - Appointment and removal—Residence.

The county administrator shall:

- A. Be chosen upon the basis of knowledge and skills in public administration, demonstrated administrative ability, and knowledge of public budgeting, personnel, finance, and organization. This requirement may normally be met by a combination of education and experience equal to a master's degree plus five or more years experience in a highly responsible administrative or supervisory position in a public agency;
- B. Be appointed by, and serve at the pleasure of the board of supervisors, and may be removed from office by majority vote of the board of supervisors upon ninety days' written notice of such removal. The board may also relieve the county administrator of his duties during said period;
- C. Maintain residence within the county during his tenure in office, but he need not be a resident of the county at the time of appointment.

(Ord. 83-514 § 3, 1983.)

2.84.040 - Salary and benefits.

The salary of the county administrator shall be established by the board of supervisors and be paid by the auditor-controller in the same manner as the salaries of the other county employees are paid. Mileage allowance in an amount adopted by the board of supervisors, all actual and necessary budgeted expenses for conducting county business, dues and expenses to participate in state and national professional organizations of benefit to the county, and all other benefits conferred upon county management employees shall be granted to the county administrator.

(Ord. 83-514-A § 1, 1983; Ord. 83-514 § 4, 1983.)

2.84.050 - Administrative powers and duties.

The county administrator shall be the chief administrative officer of the county and shall be responsible to the board of supervisors for the proper and efficient administration of all county offices, departments, institutions, and special districts under the jurisdiction of the board of supervisors. To this end, the county administrator shall have those powers and duties set forth in this chapter and as reasonably implied therefrom, and shall be authorized to assign or delegate the administration of these duties to any department or person under the board's control, subject to the limitations imposed by law.

The board of supervisors and its members have delegated administrative responsibilities over county governmental activities to the county administrator and shall, except for the purposes of normal inquiry, not intervene or detract from this delegation.

(Ord. 83-514 § 5, 1983.)

2.84.060 - General administration.

The county administrator shall:

- A. Administer and enforce policies established by the board of supervisors; promulgate rules and regulations as necessary to implement board policies;
- B. Refer policy matters and other matters beyond his authority to resolve to the board of supervisors for determination, direction, or authorization;
- C. Represent the board of supervisors in the county's intergovernmental relationships, including legislative matters, in accordance with board policies and instructions; when directed, represent the board in dealing with individuals or groups, concerned with county affairs;
- D. Attend all meetings of the board of supervisors, except when excused; when directed, attend meetings of commissions and committees established by the board of supervisors;
- E. Supervise the board clerks and assist, on behalf of the board of supervisors, the preparation of the agendas for regular and special board meetings; to prepare administrative practices agendas; evaluate departmental and other requests to determine if such requests should be submitted to the board, and make recommendations to the board on all agenda items; propose necessary revisions of the county code in conjunction with the county counsel; make weekly reports to the board on county matters;
- F. Implement the board of supervisors' legislative advocacy program, including the initiation of legislation approved by the board of supervisors that will benefit the county and county government; the analysis of proposed state and federal legislation; make recommendations to the board of supervisors for positions on proposed legislation; and review all department head requests involving legislative activities;
- G. In conjunction with the county counsel and other relevant county officers and employees, to negotiate and/or supervise the negotiation of all county contractual agreements, including, but not limited to all agreements between the county and any third party to acquire, buy, sell, borrow, loan, encumber, or hypothecate real or personal property and all collective bargaining agreements with county employee representative bargaining units. Further, to execute on behalf of the board of supervisors, subject to the limitations and procedures established by state law and the board of supervisors, all county agreements and to administer and enforce said agreements on behalf of the county;
- H. In conjunction with the auditor-controller, maintain or supervise the maintenance of inventories of all the county's real and personal property, and undertake activities to prevent the misuse, loss, theft, or damage of county property;

- I. Conduct continuous research in administrative practices so as to bring about greater efficiency and economy in government; develop and recommend to the board of supervisors long-range plans to improve county operations and prepare for future county growth and development;
- J. In periods of extreme emergency, when there is not sufficient opportunity for the board of supervisors to meet and act, act in conjunction with the director of emergency services to take steps reasonably necessary to meet such emergencies.

(Ord. 83-514 § 6, 1983.)

2.84.070 - Budgetary matters.

The county administrator shall:

- A. Develop budget instructions and policies, revenue estimates, and departmental budget targets to guide departments in budget preparation;
- B. Recommend to the board of supervisors an annual county operating budget based upon long-range plans for acquiring, constructing, or improving buildings, roads, and other county facilities; make recommendations to the board on the acquisition and disposition of real property, except for county roads, easements, and right-of-ways, which shall be the responsibility of the public works director;
- C. Establish a control system or systems to assure that the various county departments and other agencies under the jurisdiction of the board of supervisors are operating within their respective budgets; make recommendations to the board regarding requests for unforeseen and unbudgeted expenditures; approve fund transfers and budget revisions within appropriations, including additional fixed assets in accordance with Government Code Section 29125, and make recommendations to the board of supervisors for fund transfer requests which require board action under state law; establish policies for acquiring additional or replacement fixed assets;
- D. The county administrator may establish a budgetary allotment system and such other expenditure controls which are necessary or desirable, and may authorize department heads to approve fund transfers except those requiring approval of the board of supervisors under state law;
- E. Keep the board informed of the financial status of the county and of other matters of major significance which affect the county.

(Ord. 83-514 § 7, 1983.)

2.84.080 - Departmental supervision—Appointment—Removal.

The county administrator shall:

- A. Supervise the performance of county departments, within the limitations established by state law or the board of supervisors, by directing the establishment of standards, goals, and objectives for quality and quantity of departmental performance and the measure of the performance of individual departments against those standards and goals; assign projects and scrutinize departmental expenditures to assure that they are necessary and proper;
- B. Evaluate all proposed departmental programs and recommend those to the board of supervisors that he feels should be approved or modified; periodically evaluate existing departmental programs and recommend changes to the board where they are indicated;

- C. Evaluate departmental organization on a continuous basis; subject to the limitations of state law or the direction of the board of supervisors, initiate changes in interdepartmental organization, structure, duties, or responsibilities warranted, including authorizing the transfer of equipment between departments; assign space to county and county facilities, and authorize budgeted out-of-county travel and in-county business expense in accordance with regulations prepared, based upon policies established by the board; recommend to the board of supervisors the repositioning of positions between departments and the consolidation or combining of county offices, departments, positions, or functions;
- D. Evaluate department head performance, under the direction of the board of supervisors, and recommend compensation in accordance with demonstrated performance; confer with department heads as necessary to discuss any shortcomings noted and to suggest remedial action;
- E. Unless otherwise specified by this code or prohibited by state law, the county administrator shall possess the authority to appoint, discipline, transfer, and dismiss all nonelected department heads in accordance with any applicable procedures provided by state or federal law or by any personnel ordinances, resolutions, handbooks, or memoranda of understanding (MOUs) duly adopted by the board of supervisors. In any cases where final action by the board of supervisors is mandated by applicable state law, actions by the county administrator shall not be effective unless and until ratified by the board of supervisors.
- F. When necessary or upon a department's request, assist department head in solving problems which inhibit efficient operation within a department or create friction between departments; and be responsible to the board of supervisors for ensuring that coordination exists between and among the various county departments and offices, both elective and appointive;
- G. Provide, under the direction of the board of supervisors, management training and develop leadership qualities among department heads to build a county management team that can plan for and meet future challenges, and in order to facilitate improved communication between the board of supervisors, the county administrator, and departments, the county administrative officer shall create a management advisory panel. The management advisory panel shall consist of all appointive and elective department heads and others deemed necessary or appropriate by the board of supervisors, subject to approval by the board of supervisors. Through periodic meetings and discussions, it may provide input to the county administrator and the board regarding matters of general policy.

(Ord. 99-13 § 2, 1999; Ord. 83-514 § 8, 1983.)

2.84.090 - Employment policies and practices.

The county administrator shall:

- A. Review all requests to fill permanent and limited-term personnel positions to assure that the position is required and that salary funds are available; authorize advanced step recruitment upon recommendations by department heads; authorize and control the use of extra help and payment for overtime within available funds;
- B. Be responsible for orientation and training of new county supervisors, members of boards, commissions and committees, and new department heads;
- C. Supervise the administration of employee relations, classifications, recruitment and selection, affirmative action and management, employee training, personnel policies and procedures, and other performance programs.

(Ord. 83-514 § 9, 1983.)

2.84.100 - General services.

The county administrator shall be responsible for, and exercise supervision and control over, services provided to county departments as follows:

- A. Direct the purchasing of supplies, materials, and equipment through the procedures established by the board of supervisors;
- B. Exercise general supervision over all public buildings and property, whether leased or owned by the county, and such other public lands and facilities under the control and jurisdiction of the board of supervisors;
- C. Through the public works department and the parks and facilities department, supervise building construction, alterations, maintenance, and the utilization of county vehicles;
- D. Supervise county branch offices and operations;
- E. Supervise all support services, such as duplication, central services, communications, and other ancillary services.

(Ord. 83-514 § 10, 1983.)

2.84.110 - Appearance in small claims court.

The county administrator, or the administrator's designee, is authorized to appear in small claims court on behalf of the county.

(Ord. 07-07 § 2, 2007.)



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

Departments: CAO

TIME REQUIRED 30 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD** Leslie Chapman

SUBJECT Statement of Employee
Compensation Philosophy

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

A compensation philosophy is simply a formal statement documenting an organization's position about employee compensation. It explains the "why" behind employee pay and benefits, and creates a framework for consistency in decision making about pay and benefits. Employers use their compensation philosophy to attract, retain and motivate employees. In the case of public sector employers, compensation philosophy statements are used to also communicate with citizens, as well as employees, in helping them to understand the context and rationale in which decisions about public employee pay and benefits are made.

RECOMMENDED ACTION:

Review and consider approval of the Mono County Statement of Employee Compensation Philosophy.

FISCAL IMPACT:

None. However, as proposed, the County Employee Compensation Philosophy Statement will establish a framework for the Board of Supervisors to use in determining future employee compensation packages. Currently, personnel costs represent over 60% of the General Fund Budget.

CONTACT NAME: Leslie Chapman

PHONE/EMAIL: 760-932-5414 / lchapman@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Staff Report](#)

[Compensation Philosophy Statement](#)

History

Time	Who	Approval
4/2/2019 4:10 AM	County Administrative Office	Yes
3/29/2019 2:14 PM	County Counsel	Yes
4/3/2019 2:52 PM	Finance	Yes



County of Mono

County Administrative Office

Dave Butters
Human Resources Director

Leslie L. Chapman
County Administrative Officer

Jay Sloane
Risk Manager

Date: April 9, 2019

To: Honorable Board of Supervisors

From: Leslie Chapman, County Administrator

Re: Employee Compensation Philosophy Statement

Recommended Action:

Review and consider approval of a Mono County Employee Compensation Philosophy Statement

Fiscal Impact:

None. However, as proposed, the County Employee Compensation Philosophy Statement will establish a framework for the Board of Supervisors to use in determining future employee compensation packages. Currently, personnel costs represent over 60% of the General Fund Budget.

Discussion:

Members of your Board have expressed interest in developing a Mono County Employee Compensation Philosophy Statement. A proposed Mono County Employee Compensation Philosophy Statement is attached for review, discussion, and possible adoption by your Board.

A compensation philosophy is simply a formal statement documenting an organization's position about employee compensation. It explains the "why" behind employee pay and benefits, and creates a framework for consistency in decision making about pay and benefits. Employers use their compensation philosophy to attract, retain and motivate employees. In the case of public sector employers, compensation philosophy statements are used to also communicate with citizens, as well as employees, in helping them to understand the context and rationale in which decisions about public employee pay and benefits are made.

In developing the Mono County Employee Compensation Philosophy Statement being presented for your Board's consideration today, staff reviewed and drew on compensation philosophies from public agencies and private companies across the country, including Stanford University and Mammoth Mountain. While the policies surveyed varied greatly in format and length, most embodied similar factors including the

company's financial position, the size of the organization, the industry, business objectives, market salary information, the level of difficulty in finding qualified talent, and the unique circumstances of the business. When certain principles made sense, and made sense for Mono County, they were incorporated into the attached draft.

The compensation philosophy proposed for Mono County is intended to guide the Board of Supervisors, but not dictate or make promises in matters affecting employee compensation (e.g., pay and benefits). As such, the philosophy statement intentionally brief and general, and refrains from delving into details and specifics more appropriately addressed through Memorandums of Understanding negotiated with employee bargaining units, the County's Personnel Rules, the County Code, or other policy documents. The philosophy statement is mindful of, and strives to be consistent with the County's recent practices and policy direction with respect to employee compensation. In effect, it reviews and explains the rationale of existing or proposed practices and policies. Because, like any organization, Mono County's circumstances may change over time, the compensation philosophy statement – if it is adopted – should be reviewed periodically and updated based on current factors affecting the County (but not during active employee negotiations).

As proposed, the Mono County Employee Compensation Philosophy Statement is guided by the following principles:

- Maintain Services & Jobs
- Fiscal Sensitivity
- Internal Consistency
- External Competitiveness
- Retain & Attract Key Talent

Each principle is then further described in a brief narrative. The hoped-for result is that the rationale for each of the guiding principles is reasonably self-explanatory.

The compensation philosophy statement must be representative of your Board's collective view on how the County should approach employee compensation. If the proposed Mono County Employee Compensation Philosophy Statement does not achieve this prerequisite, or is not determined by your Board to be reasonably self-explanatory relative to the guiding principles and rationale for them, staff requests input and further direction from your Board, and will return with a revised draft for consideration at a future meeting.

County of Mono

Board of Supervisors

County Employees Compensation Philosophy Statement

Mono County's Employee Compensation Philosophy is to attract, motivate and retain quality employees committed to the County's Mission to support all of our communities by providing superior services while protecting our unique rural environment in a manner that is fair and fiscally responsible.

The Mono County Board of Supervisors recognizes that it is the County's dedicated and skilled employees who ultimately deliver essential and discretionary County services. The Board of Supervisors believes that the value and appreciation it places on County employees can be expressed in multiple ways, but also recognizes that employees, understandably, view their compensation as one of the more tangible ways of doing so.

The Board of Supervisors is committed to a transparent and, whenever possible, performance-based approach to compensation. Our goal is to compete in comparable markets for high performing employees and recognize that public service has rewards beyond a base salary. We strive to provide employees with a competitive total compensation package, including benefits and retirement programs, that reflect current market practices and are fiscally sustainable for the County. We want County employees to have the opportunity to help create a superior work culture; pursue career development and growth opportunities; and, take personal satisfaction in serving the public.

The Board of Supervisors has adopted this Employee Compensation Philosophy Statement to provide a broad framework for the Board of Supervisors, employees, and citizens of Mono County to understand and guide decisions that affect employee compensation, and related policies and agreements. Nothing in this compensation philosophy statement should, however, be construed as a required benefit.

Mono County's Employee Compensation Philosophy is guided by the following principles:

Maintain Services & Jobs. The Mono County Board of Supervisors is solely responsible for determining the levels of Mono County's public services and programs, as allowed or required by State law, by the Board's approval or amendment of the annual County Budget. Adequate levels of staffing are essential to deliver County programs at standards of service established by the Board of Supervisors, and County employees need to be reasonably paid for delivering these services. In determining employee compensation levels, the Board of Supervisors must strive to achieve a balance between employee compensation and the ability to continue providing the public services and programs for which that compensation is made. In other words, present and future County Budgets must be able to afford the employee compensation package without having to reduce or eliminate otherwise desirable programs and services, and the jobs associated with them.

Fiscal Sensitivity. Determining the levels of County services, and the compensation for County employees who deliver these services must be financially responsible, and accountable to taxpayers. It is important that the County's employee compensation package reflect a sensitivity to the pay and benefits generally available to the citizens of Mono County as a whole.

Internal Consistency. Any compensation package must, first, ensure relatively similar jobs are paid equitably across the organization.

External Competitiveness. Without sacrificing the preceding principles, employee compensation should consider pay rates for comparable jobs within the relevant labor market. Such comparisons should be made to jurisdictions most likely to affect the recruitment and retention of County employees within the local labor force; recognize that differing economic and fiscal realities may preclude matching another entity's pay scale dollar-for-dollar; and, account for the County's total compensation package underscoring that non-monetary benefits vary among government jurisdictions and generally exceed those found in the private sector.

Retain & Attract Key Talent. In addition to the compensation package paid to all County employees based on the principles recited above, the Board of Supervisors recognizes that employees perform at varying levels. The Board of Supervisors supports the development of incentive programs to reward and assist in retaining high-performing employees at all levels, and to assist in finding qualified talent when positions are difficult to fill.

###



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

Departments: Finance, Public Works

TIME REQUIRED 10 minutes

PERSONS Janet Dutcher

SUBJECT Transfer 2018-19 Recreational
Appropriations to the Geothermal
Royalty Fund

**APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The 2018-19 amended budget includes \$50,000 for the joint recreational position appropriated in the General Fund's general contributions and transfers budget unit. It also includes \$30,000 for trails and other recreational activities, appropriated in the Community Support Programs fund. Both initiatives are funded with the County's geothermal royalty revenues. This item requests Board approval to consolidate these recreational related appropriations in the County's Geothermal Royalties fund (requires 4/5ths approval).

RECOMMENDED ACTION:

Transfer \$50,000 of appropriations for support of the joint recreational position from the General Fund contributions and transfers budget unit to the Geothermal Royalties fund, transfer \$30,000 for trails and other recreational activities from the Community Support Programs fund to the Geothermal Royalties fund, and cancel the transfer of geothermal royalties into the General Fund.

FISCAL IMPACT:

None. This item has a net \$0 budgetary impact to the County as a whole.

CONTACT NAME: Janet Dutcher

PHONE/EMAIL: 760-932-5494 / jdutcher@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download

[Staff Memo](#)

History

Time	Who	Approval
4/4/2019 4:57 AM	County Administrative Office	Yes
4/4/2019 10:32 AM	County Counsel	Yes
4/4/2019 11:43 AM	Finance	Yes



DEPARTMENT OF FINANCE AUDITOR-CONTROLLER COUNTY OF MONO

Stephanie M. Butters
Assistant Finance Director
Auditor-Controller

Janet Dutcher, CPA, CGFM
Director of Finance

P.O. Box 556
Bridgeport, California 93517
(760) 932-5490
Fax (760) 932-5491

To: Honorable Board of Supervisors

From: Janet Dutcher, Finance Director

Date: April 9, 2019

Re: Consolidate appropriations for regional recreational support into the Geothermal Royalties fund.

Action Requested

Transfer \$50,000 of appropriations for support of the joint recreational position from the General Fund contributions and transfers budget unit to the Geothermal Royalties fund, transfer \$30,000 for trails and other recreational activities from the Community Support Programs fund to the Geothermal Royalties fund, and cancel the transfer of geothermal royalties into the General Fund.

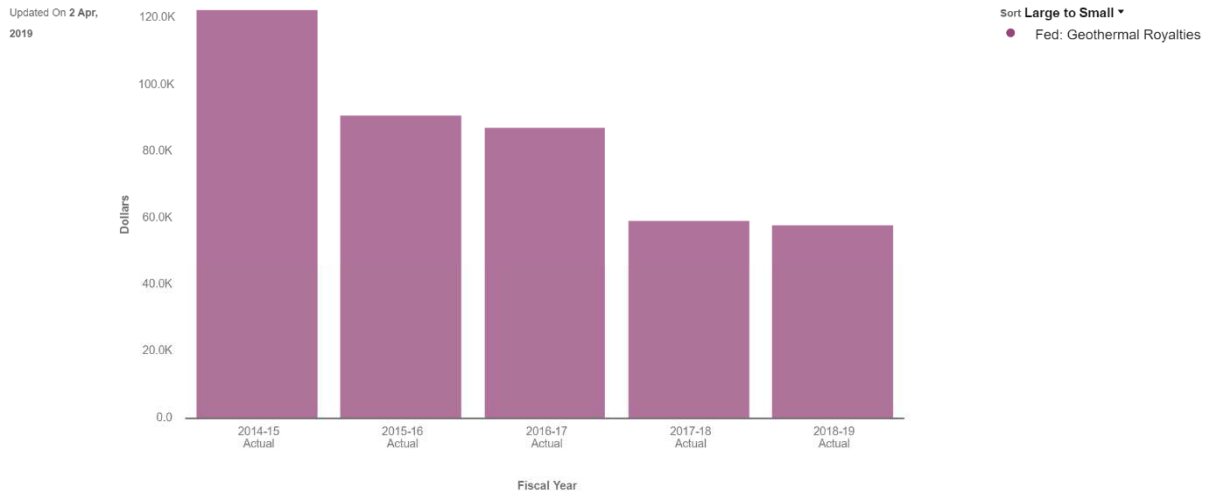
Discussion

The 2018-19 County budget, as amended, includes two appropriation items related to our regional recreational efforts.

- One is for \$50,000 as Mono County's contribution towards the shared recreational position. This item is budgeted in the General Fund contributions and transfers budget unit.
- The other is \$30,000 in support of trails and other recreational activities. This item is budgeted in the Community Support Program fund managed by the County's Economic Development department.

Both initiatives are funded with the County’s geothermal royalty revenues. Mono County receives these royalty type revenues pursuant to section 3821 of the Public Resources Code (PRC), which we deposit into fund 108. We receive these revenues from the State Controller’s Office, which represent 40% of State-derived geothermal related leases originating in Mono County. The carryover balance in fund 108 is currently \$270,523. Mono County’s annual royalty revenues since fiscal year 2014-15 are shown in the graph below and note the declining trend indicating we are receiving less revenue every year.

Geothermal Royalties



	2014-15 Actual	2015-16 Actual	2016-17 Actual	2017-18 Actual	2018-19 Actual
Fed: Geothermal Royalties	\$ 122,316	\$ 91,068	\$ 87,376	\$ 59,479	\$ 58,193
Total	\$ 122,316	\$ 91,068	\$ 87,376	\$ 59,479	\$ 58,193

PRC sections 3824 and 3824.5 provide these revenues may be spent for purposes other than geothermal development when the County itself has no geothermal development project, in which case, we may appropriate these revenues for the enhancement, restoration, or preservation of natural resources, including water development, water quality improvement, fisheries enhancement, and park and recreation facilities and areas. The County may also use these revenues for the repair and maintenance of capital assets, including roads, bridges, aviation facilities, buildings, and parking areas.

This agenda item requests the consolidation of appropriations for the joint position and trails into the Geothermal Royalties fund so that Public Works may serve as the central control point in disbursing these funds to Mammoth Lakes Recreation in accordance with our agreed upon MOU and the purposes your Board indicated during budget negotiation and adoption.



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

TIME REQUIRED

SUBJECT Closed Session - Human Resources

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
No Attachments Available

History

Time

Who

Approval



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

TIME REQUIRED

SUBJECT Closed Session - Real Property
Negotiations

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: 452 Old Mammoth Road, Mammoth Lakes. Agency negotiator: Leslie Chapman and Stacey Simon. Negotiating parties: Mono County and 452 OM RD Investors, LLC. Under negotiation: Terms and price.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

<p>Click to download</p> <p>No Attachments Available</p>
--

History

Time	Who	Approval
3/26/2019 4:06 AM	County Administrative Office	Yes
3/28/2019 5:39 PM	County Counsel	Yes
3/27/2019 3:15 PM	Finance	Yes



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

TIME REQUIRED

SUBJECT Closed Session - Public Employment

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

PUBLIC EMPLOYMENT. Government Code section 54957. Title: County Administrative Officer (CAO).

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)

No Attachments Available

History

Time

Who

Approval



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

TIME REQUIRED

SUBJECT Closed Session - Existing Litigation

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Claim for damages filed by Harold Schell against Mono County.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)
No Attachments Available

History

Time	Who	Approval
4/1/2019 5:03 AM	County Administrative Office	Yes
3/29/2019 2:11 PM	County Counsel	Yes
4/2/2019 2:52 PM	Finance	Yes



OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

TIME REQUIRED

SUBJECT

Closed Session - Performance
Evaluation, County Administrative
Officer

**PERSONS
APPEARING
BEFORE THE
BOARD**

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Administrative Officer.

RECOMMENDED ACTION:

FISCAL IMPACT:

CONTACT NAME:

PHONE/EMAIL: /

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

[Click to download](#)

No Attachments Available

History

Time	Who	Approval
4/4/2019 11:55 AM	County Administrative Office	Yes
4/4/2019 10:31 AM	County Counsel	Yes
4/4/2019 11:44 AM	Finance	Yes



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

Departments: Risk Management

TIME REQUIRED 5 minutes

PERSONS APPEARING BEFORE THE BOARD Jay Sloane

SUBJECT Claim for Damages - Harold Schell

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Claim for damages filed by Harold Schell against the County of Mono for an alleged injury near the Silver Lake Boat Ramp, which is not a County owned or maintained property.

RECOMMENDED ACTION:

Deny the claim submitted by Harold Schell on March 22, 2019, and authorize the Risk Manager, in consultation with County Counsel, to send notice of denial to Mr. Schell.

FISCAL IMPACT:

None

CONTACT NAME:

PHONE/EMAIL: 760-932-5405 / jsloane@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
<input type="checkbox"/> Schell Staff Report Open
<input type="checkbox"/> Claim for Damages
<input type="checkbox"/> Rejection Letter Schell

History

Time	Who	Approval
4/1/2019 5:02 AM	County Administrative Office	Yes

3/29/2019 2:12 PM

County Counsel

Yes

4/2/2019 2:52 PM

Finance

Yes



COUNTY OF MONO

P.O. BOX 696, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5405 • FAX (760) 932-5411

Jay Sloane
Risk Manager

To: Board of Supervisors
From: Jay Sloane
Date: April 9, 2019
Re: Claim for damages filed by Harold Schell

Discussion:

On March 22, 2019 the Clerk of the Board received a claim filed by Cheryl Cinnater on behalf of Harold Schell. The claim alleges bodily injury near the Silver Lake Boat Ramp on September 27, 2018. The claim is misdirected, as the County of Mono does not own or maintain the property where the alleged injury occurred.

Recommended Action:

Deny the claim submitted on behalf of Harold Schell and direct the Risk Manager, in consultation with County Counsel, to send the notice to the claimant of said denials.

Fiscal Impact:

None.

R Rex Parris Law Firm
43364 10th St W
Lancaster, CA 93534

USPS CERTIFIED MAIL



9214 8901 9403 8380 2333 35

COUNTY OF MONO
CLERK OF THE BOARD OF SUPERVISORS
PO Box 715
BRIDGEPORT CA 93517-0715

Username: Cheryl Cinnater (ccinnater@parrislawyers.com)
Return Ref#: Schell, Howard
Client ID: Schell

RECEIVED

MAR 22 2019

OFFICE OF THE CLERK

FILE WITH CLERK OF THE BOARD OF SUPERVISORS
P.O. BOX 715
BRIDGEPORT, CA 93517
(760) 932-5534/5533

RECEIVED

MAR 22 2019

OFFICE OF THE CLERK

CLAIM NO. CL19-01

**CLAIM FOR DAMAGES
COUNTY OF MONO**

NOTE: Read entire claim before filling in the blanks. Attach separate sheets, if necessary, to this form so full details can be given; be sure to SIGN each sheet. See Page 3 for diagram upon which to locate place of accident.

NAME OF CLAIMANT Schell Mr. Harold John
(Injured or damaged) (Last) (First) (Middle)
HOME ADDRESS 43364 10th Street West Lancaster, CA 93534 PHONE NO. (661) 949-2595

MAILING ADDRESS 43364 10th Street West, Lancaster, CA 93534 FAX NO. (661) 949-7524

PREFERRED ADDRESS FOR NOTICES (check one) () Home (X) Mailing E-MAIL _____

WHEN did damage or injury occur? Give full particulars, date, time of day: 9/27/2018 at 4:15pm

INDICATE the specific place or location where the injury or damage occurred: June Loop Area - Silver Lake Resort in Mammoth

INDICATE the physical conditions surrounding the occurrence (such as state of weather, lightness or darkness, condition of road, traffic, power lines, etc., when applicable): See attachment "A".

HOW did damage or injury occur? Give full particulars: See attachment "A".

NAME or names of the public employee or employees causing the injury, damage, or loss, if known: See attachment "A".

WHAT particular ACT or OMISSION on the part of County officers or employees do you claim caused the injury or damage: See attachment "A".

ORIGINAL



WHAT DAMAGE OR INJURIES do you claim resulted? Give full extent of injuries or damage claimed. Give the sum you claim on account of each item or injury or damage. If the claim exceeds \$10,000, no dollar amount should be included on the claim. See attachment "A".

() Limited Civil Case (the amount in controversy does not exceed \$25,000). See page 4 for complete definition.

Proof of property damage must be submitted: _____

TOTAL CLAIMED \$ _____ () Attachments provided

The Mono County Board of Supervisors has delegated to the County Administrative Officer the ability to decide upon claims seeking twenty thousand (\$20,000) or less from the county pursuant to Mono County Code §3.03.030.

Insurance payments, if any, received by you on account of this damage or injury, and name of Insurance Company: _____

Expenditures made on account of accident or injury. Proof of property damage under \$500.00 must be submitted.

DATE	ITEM	TO WHOM PAID	AMOUNT
_____	_____	_____	\$ _____
_____	_____	_____	\$ _____

Name and address of Witnesses, Doctors, and Hospitals: _____

OTHER DETAILS: _____

If the signer of this claim is not the claimant, then explain signer's relation to the claimant: Attorney

I declare, under penalty of perjury that the foregoing is true and correct. Dated this 18 day of March, 20 19, at Lancaster, California.
(place where signed)

(Claimant's Signature)

NOTES:

- (1) Presentation of a false claim is a felony. (Cal. Penal Code Sec. 72)
- (2) Claims against the County or its employees for personal injuries or death and personal property or growing crop damage must be presented to the Clerk of the Board within six (6) months of the occurrence, which caused the damages or injuries. All other claims must be presented within one year. (Government Code Sec. 911.2, et seq; Sec. 950, et seq.)

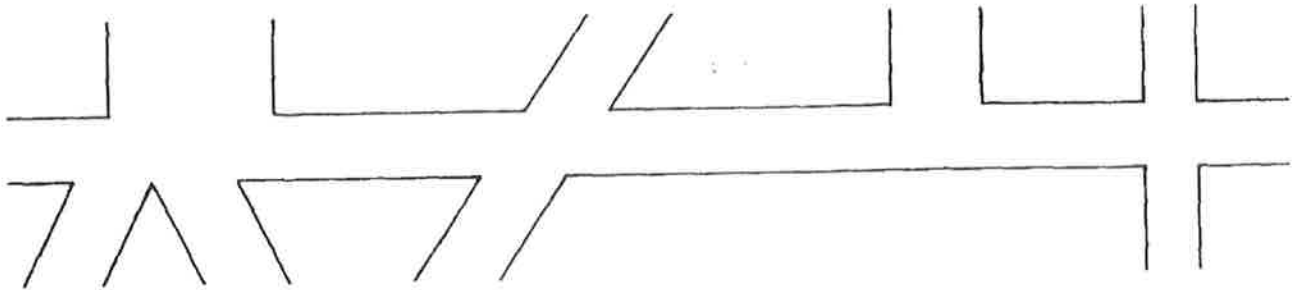
READ CAREFULLY

For all accident claims, place on following diagram names of streets, indicating North, East, South, and West; indicate place of accident by "X" and by showing house numbers or distances to street corners.

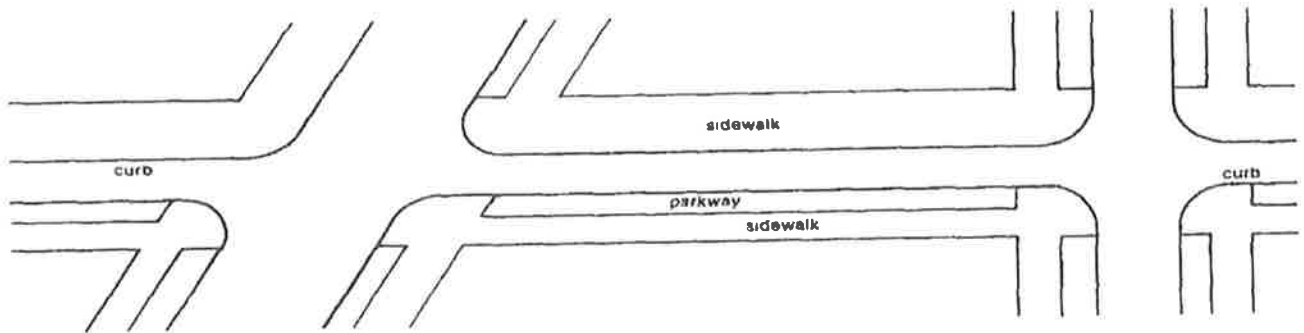
If County a vehicle was involved, designate by letter "A" the location of the County vehicle when you first saw it, and by "B" the location of yourself or your vehicle when you first saw the County vehicle; location of County vehicle at the time of the accident by "A-1" and location of yourself or your vehicle at the time of accident by "B-1" and the point of impact by "X".

NOTE: If diagram below does not fit the situation, attach hereto a proper diagram signed by claimant.

FOR AUTOMOBILE ACCIDENTS



FOR OTHER ACCIDENTS



Limited Civil Cases

Limited Civil Cases are defined in Section 85 of the California Code of Civil Procedure. The law may revise the definition from time to time. If you have any questions, please refer to that section or consult with an attorney.

An Action will be treated as a limited civil case if all of the following conditions are satisfied:

1. The amount of the controversy does not exceed twenty-five thousand dollars (\$25,000). This means the amount of the demand exclusive of attorney's fees, interest and costs that may be associated with the claim.
2. The relief sought is a type that may be granted in a limited civil case. The most common type of claim that may be a limited civil case will be a case where the demand is twenty-five thousand dollars (\$25,000) or less and special relief from the court is not being requested.
3. The relief sought is exclusively of a type described in a statute that classifies a claim as a limited civil case or that provides that the original jurisdiction for the action is with the municipal court. Examples of statutes that classify claims as limited civil cases can be found in section 85 of the Code of Civil Procedure.

ATTACHMENT A

CLAIM AGAINST GOVERNMENT ENTITY FOR DAMAGES

1. This is a government claim made by Harold John Schell for the significant injuries he suffered in a trip and fall on September 27, 2018, near the parking lot of the picnic area at June Lake Loop/Silver Lake, which is across from the Silver Lake Resort (located at 6957 CA-158, June Lake, CA 93529) near the "Silver Lake Boat Launch" in the census-designated place of June Lake, the County of Mono, and the State of California.

2. The incident occurred on property under the ownership, operation, maintenance, supervision, or control of the County of Mono in the State of California. At the time of the incident, the property where the incident occurred was in a dangerous condition for all users, including Claimant. As a direct and proximate result of that dangerous condition, Claimant tripped, slipped, and fell, causing significant injuries and emotional distress to Claimant. Claimant's injuries are more fully described in paragraph 5 herein.

3. The dangerous conditions for all pedestrians, including Claimant, at the location of the incident include, but are not limited to, steep inclines and declines, loose dirt and debris, slip hazards, eroded concrete and/or asphalt creating trip hazards, the lack of any warning signs advising pedestrians of these dangerous conditions, and the lack of any proper protective barriers such as cones, caution tape, and the like, to prevent pedestrians from slipping, tripping, and falling. At the time of the incident, the design and configuration of the pathway between the picnic table area and the parking lot at the incident location funneled pedestrians, including Claimant, directly into the dangerous conditions described above.

4. The issues described above were created by, under the operation, maintenance, supervision, or control of the County of Mono, and resulted in a dangerous condition of property.

This dangerous condition of property caused the incident involving Claimant, and caused his severe injuries. The County of Mono created the dangerous condition and had notice of the dangerous condition a sufficient time prior to Claimant's injuries to correct the condition, but the County of Mono failed to take any action.

5. Claimant's injuries include, but are not limited to: a neck fracture; paralysis from the neck down with an inability to use his arms or legs; abrasions to his forehead, including a raised bump; abrasions to his hands; abrasions to his face; back spasms, including shooting pain down his left leg stemming from his lower back; abrasions and bruises to his knees; and burning pain radiating to both of his arms.

6. The information presently available to Claimant is limited as discovery has not been completed and investigation, to date, has been limited. Claimant reserves the right to amend the claim should additional information be obtained.

PROOF OF SERVICE BY MAIL

STATE OF CALIFORNIA, COUNTY OF LOS ANGELES

I am employed in the county of Los Angeles, State of California.

I am over the age of 18 and not a party to the within action; my business address is: 43364 10th Street West, Lancaster, California 93534.

On March 18, 2019, I served the foregoing document BY CERTIFIED MAIL described as **COUNTY OF MONO - GOVERNMENT CLAIM FORM** by placing a copy thereof on recycled paper enclosed in a sealed envelope by U.S. certified mail addressed as follows:

County of Mono
Clerk of the Board of Supervisors
PO Box 715
Bridgeport, CA 93517

I am readily familiar with the firm's practice of collection and processing correspondence for certified mail. Under that practice it would be deposited on the same day with postage thereon fully prepaid at Lancaster, California in the ordinary course of business. I am aware that on motion of the party served, service is presumed invalid if postal cancellation date or postage meter date is more than one day after date of deposit for mailing in affidavit.

Executed on March 18, 2019, at Lancaster, California.

I declare under penalty of perjury under the laws of the State of California that the above is true and correct.



Cheryl Cinnater



COUNTY OF MONO

P.O. BOX 696, BRIDGEPORT, CALIFORNIA 93517
(760) 932-5410 • FAX (760) 932-5411
jsloane@mono.ca.gov

Jay Sloane
Risk Manager
Mono County Administration

TO: Harold Schell
43364 10th Street West
Lancaster, CA 93534

Claim of Harold Schell)
Claimant,)
v.)
COUNTY OF MONO)
Respondent.)
_____)

NOTICE OF REJECTED CLAIM

(Gov. Code 913)

RE: Harold Schell v. County of Mono
Claim No.: MON19-0001
DOL: 9/27/2018

Dear claimant:

NOTICE IS HEREBY GIVEN that the claim which you presented to the County of Mono on 03/22/18 was rejected on 04/09/2019 in its entirety.

WARNING

Subject to certain exceptions, you have only six (6) months from the date this notice is personally delivered or deposited in the mail to file a court action on your state law claims. See Government Code Section 945.6. This notice does not apply to any claim you may have under federal law, and your time for filing an action on any federal law claim may be less than six months.

You may (at you own expense) seek the advice of an attorney of your choice in connection with this matter. If you desire to consult an attorney, you should do so immediately.

Please be advised that pursuant to Sections 128.5 and 1038 of the California Code of Civil Procedure, the County of Mono will seek to recover all costs of defense in the event an action is filed in this matter and it is determined that action was not brought in good faith and with reasonable cause.

Sincerely,

Jay Sloane
Risk Manager
Mono County Office of Administration

PROOF OF SERVICE - C.C.P. 1013A, 2015.5

I, Jay Sloane, declare that:

1. I am employed in the County of Mono, California; I am over the age of eighteen years and not a party to the within cause; and my business address is 74 N. School St, Bridgeport, California 93517.

2. I am readily familiar with the practice of the County of Mono in the processing of correspondence, said practice being that in the ordinary course of business, correspondence is deposited in the United States Postal Service the same day as it is placed for processing.

3. On April 10, 2019, I served the following document(s)

NOTICE OF CLAIM DEEMED REJECTED
for the claim of Harold Schell

In said cause, on the following interested parties:

Harold Schell
43364 10th Street West
Lancaster, CA 93534

4. Said service was performed in the following manner:

X **BY U.S. POSTAL SERVICE (Mail):** I placed each such document in a sealed envelope addressed as noted above, with first-class mail postage thereon fully prepaid, for collection and mailing at Bridgeport, California, following the above-stated business practice, on this date.

BY PERSONAL SERVICE: I hand-delivered each such envelope to the address[es] listed on this date.

BY COURIER/MESSENGER SERVICE (Hand Delivery): I caused each such envelope to be delivered by hand to the address[es] listed above on this date.

BY FACSIMILE: I caused said document[s] to be transmitted by facsimile machine to the parties at the number[s] indicated above on this date.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed April 10, 2019, at Bridgeport, California.

Jay Sloane



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

Departments: CAO

TIME REQUIRED 10 minutes

**PERSONS
APPEARING
BEFORE THE
BOARD** Leslie Chapman

SUBJECT Sierra Center Mall Lease Extension

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Agreement and Third Amendment to Lease for Sierra Center Mall in Mammoth Lakes extending the term through March 31, 2020, pursuant to the same terms and conditions as contained in the existing lease. Direction to staff regarding exercise of 10-year lease extension.

RECOMMENDED ACTION:

Approve County entry into proposed Agreement and Third Amendment to lease for the Sierra Center Mall, extending the term of the lease until March 31, 2020, and authorize Chair to execute said agreement on behalf of the County. Provide any other desired direction to staff.

FISCAL IMPACT:

Continues monthly rent of \$52,563, plus a CPI increase of 1.5% scheduled to take effect on August 1, 2019, through March 31, 2020, and potentially avoids hold over penalties which could be as much as \$93,366.

CONTACT NAME: Leslie Chapman or Stacey Simon

PHONE/EMAIL: 932-5413 or 924-1704 (Stacey) / lchapman@mono.ca.gov; ssimon@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
<input type="checkbox"/> Staff Report
<input type="checkbox"/> Third Amendment to Lease

History

Time

Who

Approval

4/2/2019 4:09 AM	County Administrative Office	Yes
3/29/2019 2:08 PM	County Counsel	Yes
4/4/2019 12:04 PM	Finance	Yes

County Counsel
Stacey Simon

Assistant County Counsel
Christian E. Milovich

Deputies
Anne M. Larsen
Jason Canger

**OFFICE OF THE
COUNTY COUNSEL**

Mono County
South County Offices
P.O. BOX 2415
MAMMOTH LAKES, CALIFORNIA 93546

Telephone
760-924-1700

Facsimile
760-924-1701

Paralegal
Jenny Lucas

To: Board of Supervisors

From: Stacey Simon

Date: April 9, 2019

Re: Sierra Center Mall Lease Extension

Recommended Action

Approve County entry into proposed Agreement and Third Amendment to lease for the Sierra Center Mall, extending the term of the lease until March 31, 2020, and authorize Chair to execute said agreement on behalf of the County. Provide any other desired direction to staff.

Strategic Plan Focus Area(s) Met

Economic Base Infrastructure Public Safety
 Environmental Sustainability Mono Best Place to Work

Discussion

Staff has met with the current owner of the Sierra Center Mall and agreed to the attached amendment to the County's lease for space within the Mall. The proposed amendment would extend the current term of the lease from October 30, 2019 until March 31, 2020, thereby providing additional time for the County to complete its relocation to the Mono County Civic Center. As consideration for that extension of time, the County would forego its right to exercise options contained in the lease for two additional 10-year terms at market rental rates. The County must exercise the first of those two options, if at all, by May 1, 2019. Eliminating the options provides certainty for the Mall's owners (and any potential lenders) regarding the County's plans, which will enable the owners to move forward with their plans to renovate the Mall.

If you have any questions on this matter prior to your meeting, please call me at 924-1704, Tony Dublino at 932-5459 or Leslie Chapman at 932-5414.

THIRD AMENDMENT TO OFFICE LEASE

THIS THIRD AMENDMENT TO OFFICE LEASE (this "Third Amendment"), is made effective as of _____ ("Effective Date"), by and between 452 OM RD INVESTORS, LLC, a Delaware limited liability company ("Landlord"), and the COUNTY OF MONO, a political subdivision of the State of California ("Tenant"), with regard to the following recitals:

RECITALS

A. Landlord's predecessor-in-interest Doheny V, LLC, and Tenant entered in to that certain written Office Lease dated August 1, 2006 (the "Lease"), and a First Amendment to Lease dated June 26, 2007, and Landlord's predecessor-in-interest 452 OM RD, LLC and Highmark Mammoth Investments, LLC, as tenants in common, and Tenant entered in to a Second Amendment to Lease dated April 2015, pursuant to which Tenant leased space within a commercial shopping center commonly known as The Sierra Center Mall, located at 452 Old Mammoth Road, Mammoth Lakes, Mono County, California (the "Leased Premises"). The Lease, the First Amendment and the Second Amendment are collectively referred to herein as the "Lease."

B. Landlord and Tenant now desire to amend the Lease for the purpose of extending the Lease Term through and including March 31, 2020, and deleting Tenant's option to further extend the Lease Term, as set forth in this Third Amendment.

NOW, THEREFORE, in consideration of the foregoing, the mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which Landlord and Tenant hereby acknowledge, Landlord and Tenant mutually agree as follows:

AGREEMENT

1. Despite anything contained in the Lease to the contrary, including paragraph 2.2 of the Lease, the Lease Term shall expire on March 31, 2020.

2. In consideration of Landlord's agreement to extend the Lease Term as provided in paragraph 1 of this Third Amendment, Landlord and Tenant hereby agree that paragraph 2.5 of the Lease, and any other provision of the Lease that provides Tenant with an option or right to further extend or renew the Lease Term beyond March 31, 2020, is hereby deleted in its entirety.

3. Except as provided in this Third Amendment, the Lease shall remain in full force and effect.

4. Miscellaneous.

4.1. Representations of the Parties. Each party represents to the other that (a) it has not made any assignment, sublease, transfer, conveyance or other disposition of the Lease or any interest in the Lease, and (b) it has all necessary authority and power to enter in to this Third Amendment.

4.2. Voluntary Agreement. The parties have read this Third Amendment and on advice of counsel they have freely and voluntarily entered in to this Third Amendment.

4.3. Successors. This Third Amendment shall be binding on and inure to the benefit of the parties and their successors.

4.4. Entire Agreement. This Third Amendment contains the entire agreement of the parties with respect to the matters which are the subject of this Third Amendment and supersedes all prior and contemporaneous written or oral agreements, statements, understandings, terms, conditions, representations and warranties made by Landlord or Tenant concerning the matters which are the subject of this Third Amendment. To the extent of any inconsistency between the terms of this Third Amendment and the terms of the Lease, the terms of this Third Amendment shall control.

4.5. Counterparts; PDF Signatures. This Third Amendment may be executed in counterparts, each of which shall be deemed an original, and all of which shall constitute one and the same instrument. Signatures exchanged by email in PDF format shall be deemed original for purposes of giving effect to and enforcing the terms of this Third Amendment.

REMAINDER OF PAGE LEFT BLANK

IN WITNESS WHEREOF, the parties hereto have executed this Third Amendment as of the Effective Date.

LANDLORD: 452 OM RD INVESTORS, LLC,
a Delaware limited liability company

By: 452 OM RD MANAGEMENT, LLC
a Delaware limited liability company
Its: Manager

By: _____
Drew Cameron Hild
Its: Manager

TENANT: THE COUNTY OF MONO

By: _____
John Peters, Chair
Mono County Board of Supervisors

APPROVED AS TO FORM:

Mono County Counsel



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

Departments: Finance

TIME REQUIRED 30 minutes

PERSONS APPEARING BEFORE THE BOARD Janet Dutcher

SUBJECT FY 2019-2020 Budget Update

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Finance Director will update the Board of Supervisors on the FY 2019-2020 budget development and process.

RECOMMENDED ACTION:

Receive information and provide direction to staff, if desired.

FISCAL IMPACT:

None.

CONTACT NAME: Janet Dutcher

PHONE/EMAIL: 760-932-5494 / jdutcher@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Staff Memo

History

Time	Who	Approval
4/4/2019 4:58 AM	County Administrative Office	Yes
4/4/2019 10:31 AM	County Counsel	Yes
4/4/2019 11:43 AM	Finance	Yes



DEPARTMENT OF FINANCE AUDITOR-CONTROLLER COUNTY OF MONO

*Stephanie M. Butters
Assistant Finance Director
Auditor-Controller*

*Janet Dutcher, CPA, CGFM
Director of Finance*

*P.O. Box 556
Bridgeport, California 93517
(760) 932-5490
Fax (760) 932-5491*

Date: April 9, 2019
To: Honorable Board of Supervisors
From: Janet Dutcher, Finance Director
Subject: FY 2019-2020 Budget Update

Action Requested: Receive information and provide direction to staff if desired.

Discussion:

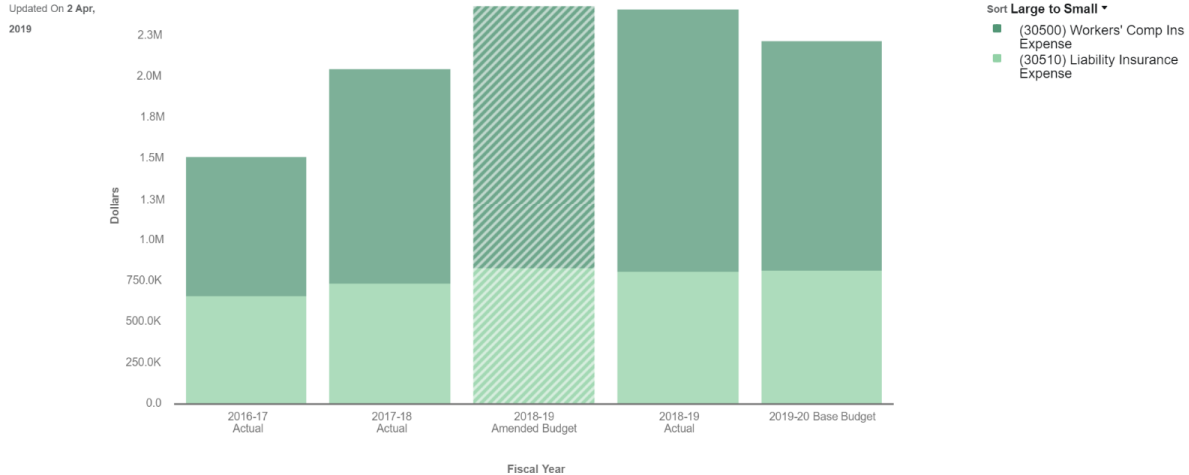
This is the second of three budget updates with your Board.

Budget development activity over the last several weeks include the following:

- We prepared and released budget guidelines and instructions to department heads and fiscal staff. The guidelines and instructions assist departments in formulating their budget requests to meet certain parameters. For General Fund (GF) Departments this includes preparing their budgets to request no increase above the individual base budget each department was given. Later in this memo, there is a discussion and illustration covering the development and allocation of the GF base budget.
- Workforce costs including salaries and benefits have been calculated and entered into the base budgets. Corrections to workforce data has been entered as requested by departments.
- The fixed costs (internal charges) were determined and entered in the base budget for departments.
- Departments have prepared and submitted their initial budget proposals.

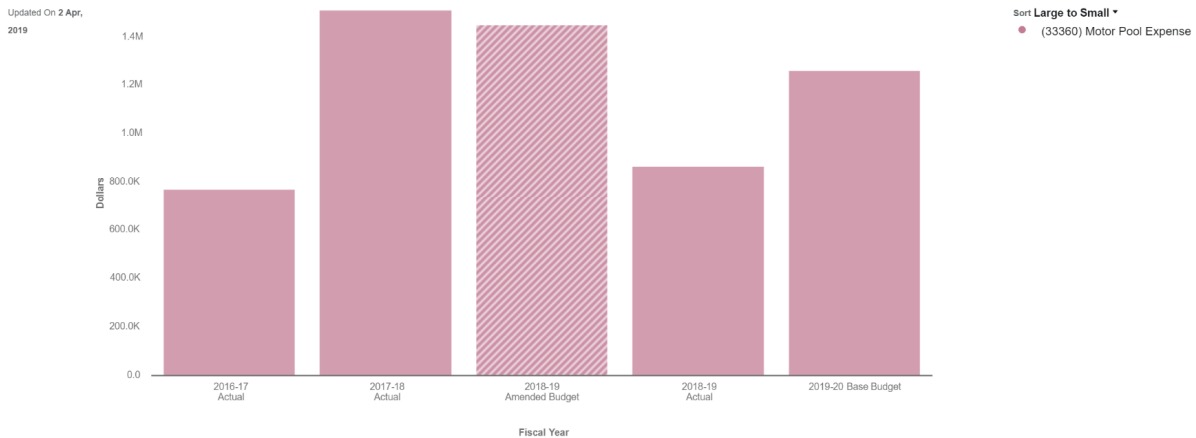
Worker's compensation costs decreased \$194,256, or 12%. General liability costs decreased \$15,476, or 1.9%.

Insurance



Public Works staff determine the initial motor pool costs allocated to departments by projecting individual vehicle mileage rates applied to an estimate of each department's annual historical mileage usage. Motor pool costs were estimated at \$1,261,470, a decrease of \$190,083, or 13.95%.

Motor Pool Expense

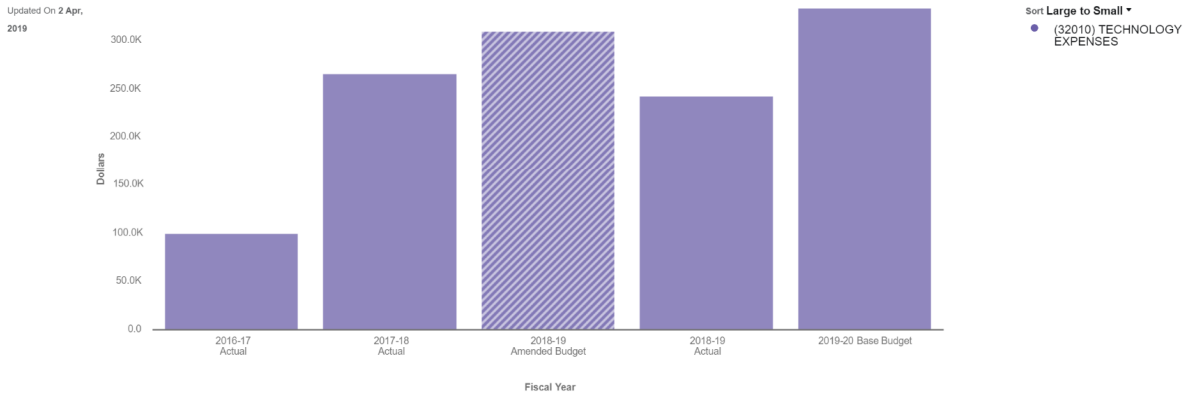


The County's cost plan (A87) charges for fiscal year 2019-20 is not currently available. We calculated cost plan charges using amounts from the current year, \$1,558,353, plus 5%.

Technology charges to departments include the cost associated with employee desktop (or laptop), office 365, network server and storage, communications equipment and enterprise software. These costs have been increasing because of a plan to transition these costs away from

the cost plan (and accounted for in the General Fund) and move them into the Tech Refresh ISF, where costs are direct charged to user departments in the same year in which the costs are incurred. Technology charges increased \$23,326, or 7.5%.

Technology Charges to Departments



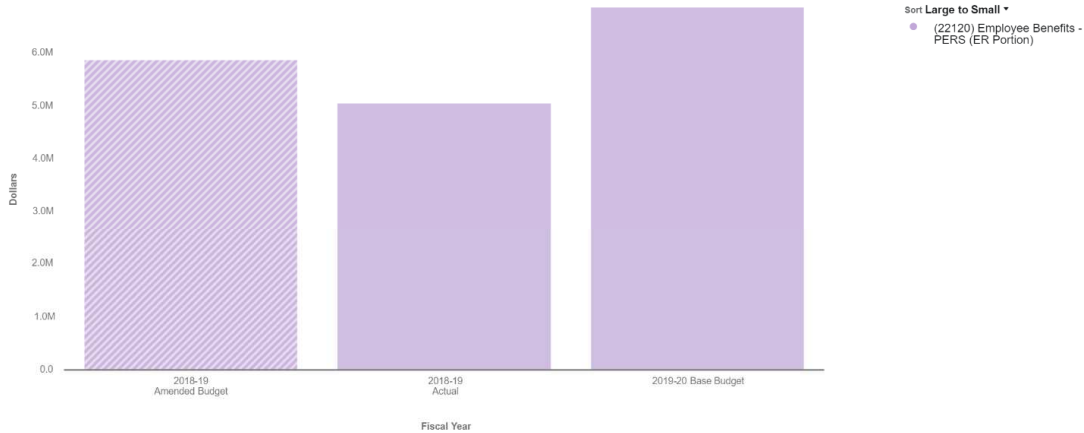
The County's annual payment toward the CalPERS unfunded liability increased by \$438,730, or 12.74%, as shown below:

Pension Plan Unit	FY	FY	Increase
	2018/19	2019/20	
Miscellaneous	2,355,936	2,537,315	181,379
Peace Officers (Probation) - Classic	356,131	433,778	77,647
Peace Officers (Probation) - PEPR	1,003	2,164	1,161
EMS - 1st tier	218,648	271,355	52,707
EMS - 2nd tier	4,593	6,864	2,271
EMS - PEPR	481	984	503
Sheriff & PSO - 1st tier	505,431	627,786	122,355
Sheriff & PSO - 2nd tier	1,469	1,841	372
Sheriff & PSO - PEPR	266	601	335
Total unfunded liability payment	3,443,958	3,882,688	438,730
Percentage increase			12.74%

The normal cost portion of the County's contribution to CalPERS also increased. The graph below illustrates a comparison of this year's retirement costs to the fiscal year 2019-20 estimated retirement costs, and includes the normal cost, unfunded payment and annual payment on the County's pension obligation bonds.

Retirement Costs

Updated On 2 Apr, 2019



	2018-19 Amended Budget	2018-19 Actual	2019-20 Base Budget
(22120) Employee Benefits - PERS (ER Portion)	\$ 5,887,790	\$ 5,059,781	\$ 6,863,638
Total	\$ 5,887,790	\$ 5,059,781	\$ 6,863,638

GF Target Budget Deficit and Net County Cost

This year, Finance and the CAO produced a base budget, which for the GF was targeted to produce an overall aggregate net county cost not in excess of \$3,000,000, inclusive of all GF departments and budget units. This process involved forecasting discretionary revenue reduced by non-departmental spending and the following costs:

- Salaries and benefits - using known filled positions, anticipated pay rates and COLAs, and estimated benefit costs.
- Workers compensation insurance
- General liability insurance
- Technology charges
- Motor pool

The net resulting from this process plus using \$3,000,000 in carryover fund balance is allocated to departments (GF allocation), which departments distributed to their object accounts using their judgment about how best to utilize the resources provided to them. Departments submitted their budget proposals, producing the following results:

- As the departments, Finance and the CAO continued to work on developing the budget, we realized corrections to the workforce calculations were necessary for vacant positions, omitted positions, new position requests, and other changes. This ultimately increased the target budget deficit by an additional \$1,734,622.
- Departments identified net revenue increases of \$282,614.
- Departments requested additional spending of \$976,198 above the base budget.
- The department requested GF budget deficit is at \$5,320,269

Changes from the GF base budget to the department requested budget proposals is summarized below.

	Base Budget	Proposed	Change
Discretionary revenues	28,520,850	28,520,850	--
Department revenues	8,165,620	8,448,234	282,614
Total current resources	36,686,470	36,969,084	282,614
Non-departmental costs	(5,977,432)	(5,989,830)	(12,398)
Department salaries and benefits	(25,814,320)	(27,548,942)	(1,734,622)
Other department fixed costs	(2,702,159)	(2,707,624)	(5,465)
Allocate (or requested) by departments	(5,066,759)	(6,042,957)	(976,198)
Budget Deficit	(2,874,200)	(5,320,269)	(2,446,069)

We are looking forward on the calendar at these key dates that are rapidly approaching:

- Through May 10 – meetings with Departments to review budget requests and adjust
- May 13-24 – Finalize budgets and publish budget workshop materials
- May 28 and 29 – Budget workshop with the Board, Departments, CAO and Finance



**OFFICE OF THE CLERK
OF THE BOARD OF SUPERVISORS**

REGULAR AGENDA REQUEST

Print

MEETING DATE April 9, 2019

Departments: Information Technology, Behavioral Health

TIME REQUIRED 1 hour

**PERSONS
APPEARING
BEFORE THE
BOARD**

Nate Greenberg, Robin Roberts

SUBJECT Proposal to Create an Executive
Leadership Team

AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposal to create an Executive Management Team.

RECOMMENDED ACTION:

Consider proposal to create an Executive Leadership Team and provide staff direction.

FISCAL IMPACT:

The proposal advocates for premium pay for those serving on the team, but there is no impact at this time.

CONTACT NAME: Nate Greenberg

PHONE/EMAIL: / ngreenberg@mono.ca.gov

SEND COPIES TO:

MINUTE ORDER REQUESTED:

YES NO

ATTACHMENTS:

Click to download
Letter

History

Time	Who	Approval
4/5/2019 12:48 PM	County Administrative Office	Yes
4/5/2019 12:26 PM	County Counsel	Yes
4/5/2019 12:48 PM	Finance	Yes

March 24, 2019

To: Mono County Board of Supervisors

From: Nate Greenberg and Robin Roberts

Re: Creation of Mono County Executive Leadership Team

Dear Board of Supervisors:

Please accept this letter as our formal recommendation and request of your Board to establish an Executive Leadership Team (ELT) for the County of Mono.

With the eminent departure of our current County Administrative Officer in the coming weeks, we feel that there is both a unique opportunity as well as an extraordinary need to establish this group swiftly. Doing so now will allow the organization to maintain momentum on key projects and initiatives, as well as begin to better identify and address County needs in terms of internal systems and processes.

As you know, the County has dedicated, talented staff who are engaged in envisioning and creating success as it relates to our Strategic Initiatives as well as policy and legislative changes at the state level. As was demonstrated at our meeting on Monday, March 18th there is concern about, and a desire to address the County infrastructures, business processes, capacity needs, etc. We feel that the ELT will be the conduit to make this happen, and a group which can help bridge the turbulence of the anticipated transitional periods.

Statewide, this is a time where counties have the opportunity to become innovative in their approach to service delivery and operations. The ELT will be the first time Mono County has brought together a high level of talent, initiative, and emotional intelligence to focus on a process where vision, leadership, and the use of our Strategic Plan can be effectively leveraged to move Mono County into the future.

After compiling the information discussed on Monday, March 18th and again at the Department Head strategic planning meeting on Friday, March 22nd, then brainstorming the topic further, we have created this outline as a draft proposal for the Board's review.

The duties of the ELT would include, but not be limited to, the following:

- Facilitate the development, implementation, and monitoring of the 2019-2024 Mono County Strategic Plan – including coordination, updates, and maintenance across departments
- Review, improve, and develop systems throughout the County that measure and ultimately enhance quality service delivery and efficiency
- Begin to create a culture focused on feedback and continuous improvement
- Develop outcome measures and an evaluation process that is focused on understanding challenge areas and enhancing performance
- Explore infrastructure needs and make proposals for enhancement that are rooted in data
- Leverage the Strategic Plan to better tell the Mono County story, both externally and internally
- Create vision and provide leadership to Department Heads and the Board as it relates to long-term projects, policy setting, internal systems, infrastructure, etc.
- Create a robust internal stakeholder process to assess staff morale and make recommendations around improvement
- Address areas where there is duplication of work, lack of connection between departments, and develop systems to create robust inter-county collaborations

- Address diversity and make recommendations for improving staff development that are focused on enhanced inclusiveness
- Liaise between Department Heads/managers and the Board where appropriate
- Support the Interim and new CAO through institutional knowledge, rapport, policy knowledge, and legislative analysis as it relates to specific departments and the Strategic Plan
- If needed, support the organization and Board by providing temporary CAO services/duties during the recruitment and hiring phase of the new position

Proposed structure:

- Nate Greenberg and Robin Roberts would co-chair the ELT. Terms would last for one year and rotate to other members.
- The ELT would be no larger than six persons to ensure quality and maximum engagement
- We recommend that the first ELT be comprised of the following Department Heads: Janet Dutcher, Garret Higerd, Nate Greenberg, Tim Kendall, Robin Roberts, and Wendy Sugimura. This group creates a representation of essential departments, including an elected official.
- Participation in the ELT would be voluntary but may be considered as an additional responsibility during contract negotiations.
- The ELT would meet on a regular basis (at a minimum once-per-month) and be available to coordinate with, report to, and discuss ideas and initiatives with the Board as requested.
- The ELT will create an assessment and evaluation process for their work/time that is transparent and has consistent feedback from other Department Heads, Board Members and general County staff.

We hope that this will serve as a starting point for a conversation which can happen between the Board and us. We are certainly interested in and open to your feedback and input as to how we could make this effort successful and begin to move it forward.

Thank you for your consideration, and we look forward to hearing from you and talking more.

Regards,



Nate Greenberg
Director, Information Technology


Robin Roberts (Mar 25, 2019)

Robin Roberts
Director, Behavioral Health






Executive Leadership Team Recommendation 2019

Final Audit Report

2019-03-25

Created:	2019-03-25
By:	Nate Greenberg (ngreenberg@mono.ca.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA92Qyz5wlv_fnSIT7_1-rnaQoZ66hvNdh

"Executive Leadership Team Recommendation 2019" History

-  Document created by Nate Greenberg (ngreenberg@mono.ca.gov)
2019-03-25 - 7:00:54 PM GMT- IP address: 162.252.88.209
-  Document emailed to Robin Roberts (rroberts@mono.ca.gov) for signature
2019-03-25 - 7:01:20 PM GMT
-  Document viewed by Robin Roberts (rroberts@mono.ca.gov)
2019-03-25 - 7:01:31 PM GMT- IP address: 64.201.116.55
-  Document e-signed by Robin Roberts (rroberts@mono.ca.gov)
Signature Date: 2019-03-25 - 7:02:05 PM GMT - Time Source: server- IP address: 64.201.116.55
-  Signed document emailed to Robin Roberts (rroberts@mono.ca.gov) and Nate Greenberg (ngreenberg@mono.ca.gov)
2019-03-25 - 7:02:05 PM GMT

