



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

### Regular Meeting February 5, 2019

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#### TELECONFERENCE LOCATIONS:

1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517.

Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

***UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.***

9:00 AM Call meeting to Order

Pledge of Allegiance

#### 1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.  
(Speakers may be limited in speaking time dependent upon the press of business)

and number of persons wishing to address the Board.)

**2. RECOGNITIONS**

**A. Civility Proclamation**

Departments: Board of Supervisors

5 minutes

(Supervisor Gardner) - A proclamation of the Mono County Board of Supervisors naming February 2019 and every succeeding month Revive Civility months.

**Recommended Action:** Approve civility proclamation.

**Fiscal Impact:** None.

**3. COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**4. DEPARTMENT/COMMISSION REPORTS**

**5. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Board Minutes**

Departments: Clerk of the Board

Approval of the Board minutes from the regular meeting on January 8, 2019.

**Recommended Action:** Approve the Board minutes from the regular meeting on January 8, 2019.

**Fiscal Impact:** None.

**B. Board Minutes**

Departments: Clerk of the Board

Approval of the Board minutes from the regular meeting on January 15, 2019.

**Recommended Action:** Approve the Board minutes from the regular meeting on January 15, 2019.

**Fiscal Impact:** None.

**C. Mono County Emergency Medical Care Committee By-Law Change and Member Appointments**

Departments: EMS

Approve update to Emergency Medical Care Committee (EMCC) By-Laws, Article V Membership, to conform with current agency representation and appoint representatives from Mono County EMS and Public Health.

**Recommended Action:** Appoint Dr. Thomas Boo, Public Health Officer and Chris Mokracek, EMS Chief to the Mono County Emergency Medical Care Committee.

**Fiscal Impact:** None

**D. Agreement with Mono County Superior Court for the Provision of Court Security Services**

Departments: Sheriff

Agreement between the County of Mono and the Mono County Superior Court for the continued provision of court security/court screener services by the Mono County Sheriff's Department.

**Recommended Action:** Approve County entry into proposed agreement and authorize Chair to execute said agreement on behalf of the County. Provide any desired direction to staff.

**Fiscal Impact:** The Sheriff's budget this fiscal year for court security is \$468,748, paid for with realignment funds.

**E. Voting System Replacement Grant Approval**

Departments: Elections

A Voting System Replacement Grant, administered by the Secretary of State, with state funds is being offered to reimburse counties for voting system replacement activities. These reimbursements are subject to a dollar for dollar match by the county.

**Recommended Action:** 1. Approve and authorize the Mono County Board Clerk-Recorder to sign Agreement #18G30126 (Voting System Replacement) for receipt up to \$116,000 to be used to offset funds previously spent last year on new elections equipment. 2. Approve an increase in Appropriations of \$112,204.44 to pre-pay the principal on the treasury note. This amount will be offset by the revenue received in the grant. Recommended action 2 requires a 4/5ths board approval.

**Fiscal Impact:** Up to \$116,000 in grant funded reimbursement.

**F. State Off-Highway Vehicle Grant for FY 2019-2020**

Departments: Sheriff/Coroner

The California State Parks Off-Highway Vehicle Division has requested a governing

body resolution for participation in the Off-Highway Vehicle Grant. The resolution should specifically identify the following personnel as grant administrators to administer and sign documents related to the Off-Highway Vehicle Grant: Mono County Sheriff-Coroner – Sheriff Ingrid Braun, Mono County Sheriff’s Off-Highway Vehicle Coordinator – Sergeant Jeff Beard, and Mono County Sheriff’s Office Finance Officer – Arleen Mills.

**Recommended Action:** To approve resolution R19-\_\_\_\_, State Off-Highway Vehicle Grant FY 2019-2020

**Fiscal Impact:** This resolution will assist with meeting the grant guidance for participation in the Off-Highway Vehicle Grant Program for Fiscal Year 2019-2020. When the grant is awarded, the amount will not exceed \$120,000.

**G. Monthly Treasury Transaction Report**

Departments: Finance

Treasury Transaction Report for the month ending 12/31/2018.

**Recommended Action:** Approve the Treasury Transaction Report for the month ending 12/31/2018.

**Fiscal Impact:** None

**H. Quarterly Investment Report**

Departments: Finance

Investment Report for the Quarter ending 12/31/2018.

**Recommended Action:** Approve the Investment Report for the Quarter ending 12/31/2018.

**Fiscal Impact:** None.

**6. CORRESPONDENCE RECEIVED**

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**A. Los Angeles Department of Water and Power Temporary Urgency Change Petition Affection Rush, Lee Vining, Parker, and Walker Creeks**

The Los Angeles Department of Water and Power requests that the State Water Resources Control Board (SWRCB) approve the Temporary Urgency Change Petition (TUCP) to temporarily deviate from the Stream Restoration Flow requirements as outlined in SWRCB Order 98-05.

**7. REGULAR AGENDA - MORNING**

**A. MOU with White Mountain Fire District for Emergency Medical Services Transport and Basic Life Support Services**

Departments: EMS, White Mountain Fire Protection District  
30 minutes (10 minute discussion, 20 minute discussion)

(Chris Mokracek) - Proposed Memorandum of Understanding (MOU) with White Mountain Fire Protection District pertaining to the delivery of Emergency Medical Services.

**Recommended Action:** Approve County entry into proposed MOU and authorize the Chair of the Board of Supervisors to execute said MOU on behalf of the County.

**Fiscal Impact:** \$200,000 initial appropriation previously appropriated by the Board of Supervisors on October 2, 2018, to fund a pilot program for EMS in the Tri-Valley area.

**B. Civic Center Update**

Departments: Public Works  
20 minutes (10 minute presentation, 10 minute discussion)

(Tony Dublino, Director of Public Works) - Update on the current status of the Mono County Civic Center project to be located on Sierra Park Road in Mammoth Lakes.

**Recommended Action:** Informational only. Provide direction to staff, if needed.

**Fiscal Impact:** None.

**C. Support for a Statewide Commission on Recycling Markets**

Departments: Public Works  
15 minutes (5 minute presentation; 10 minute discussion)

(Justin Nalder) - Several California counties are urging Governor Newsom to establish a statewide Commission to address significant challenges to the State's recycling markets. The Commission would be comprised of state, local, and industry representatives with the task of making recommendations for solutions to the State's declining markets for recyclable materials, while continuing to emphasize the need to divert materials from our landfills. The Commission would examine potential solutions including, the development of international and domestic markets, updated compliance standards in this new economic environment, ways to increase source reduction, and any other means that will alleviate this growing public health and environmental crisis.

**Recommended Action:** Adopt proposed resolution R19-\_\_\_, In support of a statewide commission on recycling markets.

**Fiscal Impact:** No fiscal impact.

**D. FY 2019-2020 Budget Calendar**

Departments: CAO, Finance

15 minutes (5 minutes presentation; 10 minutes discussion)

(Leslie Chapman, Janet Dutcher) - Report and discussion regarding the budget calendar for adoption of the County's FY 2019-2020 final budget.

**Recommended Action:** Receive budget calendar outlining sequence of events culminating in the adoption of the County's FY 2019-2020 final budget; discuss and reach consensus about critical dates.

**Fiscal Impact:** None.

**8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

**9. CLOSED SESSION**

**A. Closed Session - Human Resources**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

**B. Closed Session - Existing Litigation**

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Mineral County, et al. v. Lyon County (NV), Centennial Livestock, et al.

**C. Closed Session - Performance Evaluation, County Counsel**

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Counsel.

**THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.**

**10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

on items of public interest that are within the subject matter jurisdiction of the Board.

(Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

**11. REGULAR AGENDA - AFTERNOON**

**A. Mid-Year Budget Review**

Departments: CAO, Finance

1 hour 20 minutes (20 minutes presentation, 60 minutes discussion)

(Leslie Chapman, Janet Dutcher) - Receive analysis of the County's General Fund fiscal performance for the FY 2018-19 through December. Present mid-year budget review and discuss budget updates.

**Recommended Action:** Receive update about General Fund performance through six months of the current year. Hear budget updates and approve the mid-year budget adjustments (4/5ths vote required).

**Fiscal Impact:** Departments requested a net increase in General Fund spending of \$608,522, which exceeds contingencies of \$595,137, leaving no contingency balance in the event there is an emergency during the remaining six months of the fiscal year. This means we would have to rely on Economic Stabilization funds unless the emergency rose to the level required by the Government Code to qualify for using General Reserves. The increase in Non-General Fund appropriations of \$1,488,840 is offset by unanticipated revenues of \$829,026, resulting in a net decrease of \$659,814 offset to carryover balance.

**12. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**ADJOURN**



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** February 5, 2019

**Departments: Board of Supervisors**

**TIME REQUIRED** 5 minutes

**PERSONS APPEARING BEFORE THE BOARD** Supervisor Gardner

**SUBJECT** Civility Proclamation

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

A proclamation of the Mono County Board of Supervisors naming February 2019 and every succeeding month Revive Civility months.

**RECOMMENDED ACTION:**

Approve civility proclamation.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Scheereen Dedman

**PHONE/EMAIL:** x5538 / sdedman@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Proclamation</a>

**History**

Time	Who	Approval
1/31/2019 12:58 PM	County Administrative Office	Yes
1/31/2019 9:43 AM	County Counsel	Yes
1/31/2019 12:14 PM	Finance	Yes





## **MONO COUNTY BOARD OF SUPERVISORS CIVILITY PROCLAMATION**

**WHEREAS**, our country, including members of Congress and the President, are engaged in constant conflict, frequently resorting to insults and personal attacks, and demonstrating little ability or willingness to compromise; and

**WHEREAS**, in contrast, civil discourse is the free and respectful exchange of different ideas in a way that respects and affirms all persons, while hearing their perspectives; and

**WHEREAS**, civility reduces stress, rudeness, ridicule, and lack of respect for the open exchange of ideas;

**WHEREAS**, civility improves our physical and mental well-being, restores trust, and encourages citizens to participate in building a brighter future for generations to come; and

**WHEREAS**, civility assists in the process of working together to create lasting solutions through discussion and compromise for our most pressing challenges while fostering respect among opposing groups; and

**WHEREAS**, community members should always feel comfortable and respected while exploring worldviews of their own as well as world views outside their own; and

**WHEREAS**, listening to each other and listening across differences for understanding is important in building respect and sustaining our sense of community; and

**WHEREAS**, there is much more we agree on based on shared values that unite us than what divides us;

**NOW, THEREFORE**, the Mono County Board of Supervisors proclaims February 2019 and every succeeding month to be Revive Civility months, and we call upon the people of Mono County, the State of California, and the United States to exercise and model civility and respect towards each other now and in the future, avoiding insulting and derogatory language, and supporting efforts to work together across ideological and political lines.

**APPROVED AND ADOPTED** this 5<sup>th</sup> day of February, 2019, by the Mono County Board of Supervisors.

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**Jennifer Halferty, Supervisor District #1**

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**Fred Stump, Supervisor District #2**

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**Bob Gardner, Supervisor District #3**

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**John Peters, Supervisor District #4**

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**Stacy Corless, Supervisor District #5**



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** February 5, 2019

**Departments: Clerk of the Board**

**TIME REQUIRED**

**SUBJECT** Board Minutes

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of the Board minutes from the regular meeting on January 8, 2019.

**RECOMMENDED ACTION:**

Approve the Board minutes from the regular meeting on January 8, 2019.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Scheereen Dedman

**PHONE/EMAIL:** x5538 / sdedman@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">1-8-19 Draft Minutes</a>

**History**

Time	Who	Approval
1/23/2019 1:29 PM	County Administrative Office	Yes
1/31/2019 10:03 AM	County Counsel	Yes
1/18/2019 2:39 PM	Finance	Yes



**DRAFT MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting  
January 8, 2019**

<b>Flash Drive</b>	<b>Board Room Recorder</b>
<b>Minute Orders</b>	<b>M19-001 – M19-11</b>
<b>Resolutions</b>	<b>R19-01</b>
<b>Ordinance</b>	<b>ORD19-01 Not Used</b>

9:03 AM Meeting called to order by Chair Gardner.

*Supervisors Present: Corless, Gardner, Halferty, Peters, and Stump.  
Supervisors Absent: None.*

The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Supervisor Stump.

**Ceremonial Swearing in of Newly-Elected Officials**

Judge Magit will administer the oath of office to District One Supervisor Jennifer Halferty, District Five Supervisor Stacy Corless, Assessor Barry Beck, District Attorney Tim Kendall, and Sheriff-Coroner Ingrid Braun.

**Shannon Kendall, Clerk-Recorder:**

- Introduced item.

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one spoke.

**Note:**

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

## 2. RECOGNITIONS

### A. Election of New 2019 Board Chair

Departments: Clerk of the Board

(Outgoing Board Chair) - The outgoing Board Chair will call for nominations to elect the Chair of the Board for 2019.

**Action:** Elect the new Chair of the Board for 2019, Supervisor Peters.

**Stump moved; Halferty seconded**

**Vote: 5 yes; 0 no**

**M19-01**

**Supervisor Gardner:**

- Introduced item.
- Called for nominations.

**Supervisor Stump:**

- Nominated Supervisor Peters.

**Supervisor Peters:**

- Thanked everyone and talked about his hopes for future.

### B. Presentation to Outgoing Chair Gardner

Departments: Clerk of the Board

(Board Chair) - Presentation to Chair Gardner by the newly elected Board Chair honoring Supervisor Gardner's service to the Board in 2018.

**Action:** Outgoing Chair Gardner presented plaque to incoming Chair Peters.

**Supervisor Peters:**

- Presented plaque to Supervisor Gardner.

**Supervisor Gardner:**

- Spoke of his hopes for the future.

### C. Election of New 2019 Vice Chair to the Board

Departments: Clerk of the Board

(Board Chair) - The newly elected Board Chair will call for nomination to elect the Vice Chair of the Board for 2019.

**Action:** Elect the new Vice Chair of the Board for 2019, Supervisor Corless.

**Peters moved; Gardner seconded**

**Vote: 5 yes; 0 no**

**M19-02**

**Supervisor Peters:**

- Introduced item.
- Typically, the Chair Pro-Tem moves into the Vice Chair seat, but Supervisor Stump

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stated that he did not want to be Chair the following year.

#### **D. Election of New 2019 Chair Pro-Tem**

Departments: Clerk of the Board

(Board Chair) - The newly elected Chair will call for nominations to elect the Chair Pro-Tem of the Board for 2019.

**Action:** Elect the new Chair Pro-Tem of the Board for 2019, Supervisor Halferty.

**Stump moved; Gardner seconded**

**Vote: 5 yes; 0 no**

#### **M19-03**

**Supervisor Stump:**

- Nominated Supervisor Halferty.

### **3. COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**Leslie Chapman, CAO:**

- Next week, current priorities will be discussed. Board will hopefully agree what projects to work on for the remainder of the fiscal year.
- Midyear budget followed by state of the county which involves each department head standing before board going over goals that they presented during the budget adoption.
- January 15 - Solid Waste presentation, including closure of Benton landfill and solutions.
- Still working on what the duties will look like for the Housing person. Planning on having an overall strategy agreed upon in order to determine duties.
- The legislative platform needs to be brought to the forefront. Board rules of procedure will probably be amended during the workshop.
- Have been talking to Inyo County CAO Clint Quilter to get Kim Vann up here for a visit.
- More workshops.
- **Supervisor Corless:** asked that Leslie send out the legislative platform for input and review. Would like to have in hand for the (NACo) Legislative Conference by end of February.

### **4. DEPARTMENT/COMMISSION REPORTS**

**Stacey Simon, County Counsel:**

- Litigation against Los Angeles Department of Water and Power.
- Leg taking effect in 2019, Christy Milovich working on that. Might be useful to have Board presentation on that. Feb 5.

**Kathy Peterson, Social Services:**

- Partial Federal government shutdown. Heard from her professional association that

#### **Note:**

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some programs, such as SNAP (Cal Fresh) will exhaust all federal money by early to mid-February. SNAP is a mandatory entitlement program and is relying on a reserve fund. No projection of how long the fund will last.

- The US Census Bureau is looking to hire part-time field representatives. The information will be posted on Mono County website. They are offering \$14.30 per hour plus mileage and flexible hours. Particularly looking for bilingual people.

**Robin Roberts, Behavioral Health:**

- She will be attending association meetings in Sacramento; she will be hearing about plans for federal dollars received.
- Meeting with the Governor's office, whose concern is Mental health and wellness in the state of California.

## 5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

### A. Board Minutes

Departments: Clerk of the Board

Approval of minutes of the regular Board of Supervisors meeting on December 4, 2018.

**Action:** Approve the minutes of the regular Board of Supervisors meeting on December 4, 2018.

**Gardner moved; Corless seconded**

**Vote: 5 yes; 0 no**

**M19-04**

### B. Second Amendment to Contract with Inyo County for Senior Services funds

Departments: Social Services

Second Amendment to Contract with County of Inyo for a decrease of funds for FY 2018-19 pertaining to the Senior Services Program

**Action:** Approve the proposed contract Amendment #2 to the contract with Inyo County for senior services for the period July 1, 2016 through June 30, 2020 and authorize the Board Chair to execute such Amendment on behalf of the County.

**Gardner moved; Corless seconded**

**Vote: 5 yes; 0 no**

**M19-05**

### C. Amendment to Fiscal Year 2017-2020 Substance Abuse Block Grant

**Note:**

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

### **Agreement with Department of Health Care Services**

Departments: Behavioral Health

(Robin Roberts) - Proposed amendment to contract with California Department of Health Care Services pertaining to the Substance Abuse Prevention and Treatment Block Grant.

**Action:** Approve County entry into proposed contract amendment and authorize director of Behavioral Health to execute said amendment and related certifications and assurances on behalf of the County.

**Gardner moved; Corless seconded**

**Vote: 5 yes; 0 no**

**M19-06**

### **D. Resolution Delegating Investment Authority to the County Treasurer**

Departments: Finance

Resolution Delegating Investment Authority to the County Treasurer.

**Action:** Adopt Resolution R18-01, Delegating Investment Authority to the County Treasurer.

**Gardner moved; Corless seconded**

**Vote: 5 yes; 0 no**

**R19-01**

### **E. Monthly Treasury Transaction Report**

Departments: Finance

Treasury Transaction Report for the month ending 11/30/2018.

**Action:** Approve the Treasury Transaction Report for the month ending 11/30/2018.

**Gardner moved; Corless seconded**

**Vote: 5 yes; 0 no**

**M19-07**

### **F. HAVA Grant Approval**

Departments: Elections

The U.S. Elections Assistance Commission, through the State of California, is offering Help America Vote Act (HAVA) federal reimbursement funding for County efforts to improve cyber security and infrastructure related to VoteCal.

**Action:** Approve and authorize the Mono County Clerk-Recorder-Registrar of Voters to sign Agreement #18G27126 with the California Secretary of State for

**Note:**

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receipt of up to \$10,000 to be used for HAVA Cyber Security and Infrastructure Improvement program.

**Gardner moved; Corless seconded**

**Vote: 5 yes; 0 no**

**M19-08**

## **G. Contract with Willdan for Interim Assistant CAO Services**

Departments: CAO

(Leslie Chapman) - Contract with Willdan for Interim Assistant County Administrative Officer services to be provided by Kevin Carunchio.

**Action:** Approve contract with Wildan and authorize the CAO to execute said contract on behalf of the County.

**Gardner moved; Corless seconded**

**Vote: 4 yes; 0 no; 1 abstain**

**M19-09**

**Supervisor Stump:**

- Abstaining: Kevin Carunchio was instrumental in Owens Valley work, and he is Chair of the Board, so is erring on the side of caution.

**Supervisor Corless:**

- Some employees were surprised by this item. Encourage good, open, and honest communication about what this does and what it means.

## **6. CORRESPONDENCE RECEIVED**

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

### **A. Hemp Cultivation Letter**

Letter from Vanessa Arnold to the Board asking to codify hemp as a permitted agriculture crop.

**Supervisor Halferty:**

- Farm Bill 2019 included Hemp becoming an agriculture commodity.

### **B. Invitation for a Meeting to Discuss the Inyo National Forest Land Management Plan Revision Objections**

An invitation from Bernie Gyant, Deputy Regional Forester and Objection Reviewing Officer, to a meeting to discuss potential resolutions to objections on January 15-17, 2019 at the Eastern Sierra Campus of Cerro Coso Community College. The meeting is open to the public.

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**



**Supervisor Corless:**

- Objection meetings have been postponed due to the shutdown.
- Wanted to recognize the Community Development staff.
- Hopes the Forest Service can provide a better meeting time once business resumes.

**C. Liberty Utilities Rate Increase Request**

A notification of Liberty Utilities LLC request to increase rates - 2019-2021 General Rate Case application filing from November 30, 2018.

**D. Suddenlink Restructuring**

A letter from Davis Wright Tremaine LLP and Jenner & Block LLP, attorneys for Altice USA, to the Video Franchising and Broadband Deployment Group of the California Public Utilities Commission regarding a Pro forma restructuring of intermediate parent entity of Cequel III Communications I, LLC, Cebridge Acquisition, L.P., and NPG Cable, LLC (all d/b/a Suddenlink Communications).

**E. Agricultural Commissioner's Office Department Update January 2019**

January 2019 department update from the Counties of Inyo and Mono Agricultural Commissioner's office.

**Supervisor Peters:**

- Includes the farm bill update.
- **Leslie Chapman:** The Ag. Commissioner comes when there is an item of interest. He will be here on Jan. 22 to present his department's goals.

**7. REGULAR AGENDA - MORNING**

**A. Supervisors' Appointments to Boards, Commissions and Committees for 2019**

Departments: Clerk of the Board

(Shannon Kendall; Board Chair) - Mono County Supervisors serve on various board, commissions and committees for one-year terms that expire on December 31st. Each January, the Board of Supervisors makes appointments for the upcoming year.

**Action:** Appoint Supervisors to boards, commissions and committees for 2019, as discussed and agreed upon.

**Halferty moved; Gardner seconded**

**Vote: 5 yes; 0 no**

**M19-10**

**Shannon Kendall, Clerk-Recorder-Registrar:**

**Note:**

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

- Introduced item.

The 2019 list of Supervisor's Appointments to Boards, Commissions, and Committees can be found on the Mono County website:

*Break: 10:25 AM*

*Reconvene: 10:35 AM*

## **B. Mono County Statement of Investment Policy**

Departments: Finance

(Gerald Frank) - Annual renewal and approval of the Mono County Statement of Investment Policy pursuant to Section 27133 of the Government Code of the State of California.

**Action:** Approve the Mono County Statement of Investment Policy, as presented or amended.

**Gardner moved; Halferty seconded**

**Vote: 5 yes; 0 no**

### **M19-11**

**Gerald Frank, Treasurer – Tax Collector**

- Introduced item. Went through corrections:
- Section 4.3 - adding code section that was left out.
- Section 8 – authorized investment. Added codes to make it consistent.
- Section 9.25 – changing this statement to be more of a guideline. Added bottom section.
- Appendix A – Corrections to government code references.

## **C. Criteria for Planning Commission Appointments**

Departments: CDD

(Wendy Sugimura on behalf of Supervisor Stump) - Discuss the duties of and criteria for appointment to the Mono County Planning Commission.

**Action:** Discuss duties and criteria for Planning Commissioner appointments and provide any direction to staff.

**Wendy Sugimura, Community Development Director:**

- Introduced item.

**Moved to Board Reports.**

## **8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one spoke.

## **9. CLOSED SESSION at 11:27 AM**

### **Note:**

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

## **A. Closed Session - Human Resources**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

*Reconvene: 11:43 AM*

Nothing to report out of Closed Session.

**Moved to Adjourn.**

## **10. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

### **Supervisor Corless:**

- 1/3: Great Basin Unified Air Pollution Control District Board in Independence, last meeting
- 1/7: Mammoth Lakes Housing: approved submitted a proposal to TOML Request for Qualifications for housing "experts," MLH will work with Sierra Business Council and consultants who worked on Community Housing Action Plan collaboratively on the proposal. MLH was approved for participation in the CA Coalition for Rural Housing's internship program and will now work to recruit an intern. (Will send application in separate email.)
- Local Impacts of Government Shutdown: Hearing from constituents about concerns of lack of agency presence during times of high visitation, worked to get information on social media, urge board and county to be active in looking for solutions if shutdown continues.

### **Supervisor Gardner:**

- Went on a trip for two weeks.
- Spoke of the Government Shutdown in Washington and its effects in the Eastern Sierra.

### **Supervisor Halferty:**

- On December 20th I attended the County Planning Commission.
- On January 4th I attended the first meeting of the California Coalition for Rural Housing Board Subcommittee Disaster Relief/Prevention. The committee agreed to focus on working with the State Housing and Community Development Director on putting in place the means to quickly get housing funding out to disaster areas. A tentative meeting is scheduled for next week. I plan to call into the meeting.
- On January 7th I attended The Land Development Technical Advisory Committee. I also attended the CCRH Finance Committee meeting and the CCRH Legislative

### **Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

Committee meeting. I did learn that the State Senate split their Housing and Transportation Committee into two separate committees. Senator Wiener will serve as a chair of the Housing Committee and Senator Beall will serve as the Transit Committee Chair.

**Supervisor Peters:**

- 18<sup>th</sup> Dustlynn Beavers PH
- 3<sup>rd</sup> AV RPAC
- Lots of Holiday Events in Bridgeport, AV and Mammoth
- **Upcoming:**
- BP RPAC Tonight

**Supervisor Stump:**

- 12-20: Attended Special Board meeting - approved Behavioral Health's request.
- 1-2: Met with Jerry Vandebrake to discuss specifications for slip in water tank/pump units for the County Road Department. Better to use slip in units in existing County Dump truck beds that to purchase entire new water trucks vehicles. Old fire people, yes that applies to me, know pumps and plumbing.
- 1-3: Attended the Great Basin unified Air Pollution Control District meeting. Supervisor Corless announced that she is leaving that Board due to schedule conflicts. The entire GBUAPCD Board, myself included, are sorry to see her go.
- 1-4: Attended a staff meeting to prepare for the 1-15 CSA TV service item that will be on the BOS agenda. Meeting was put together by County Counsel Simon and once again I got to be impressed by her skills

**Moved to Closed Session.**

**ADJOURNED at 11:43 AM**

**ATTEST**

---

**JOHN PETERS  
CHAIR OF THE BOARD**

---

**SCHEEREEN DEDMAN  
SR. DEPUTY CLERK**



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** February 5, 2019

**Departments: Clerk of the Board**

**TIME REQUIRED**

**SUBJECT** Board Minutes

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approval of the Board minutes from the regular meeting on January 15, 2019.

**RECOMMENDED ACTION:**

Approve the Board minutes from the regular meeting on January 15, 2019.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Scheereen Dedman

**PHONE/EMAIL:** x5538 / sdedman@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

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<a href="#">1-15-19 Draft Minutes</a>

**History**

Time	Who	Approval
1/30/2019 3:12 PM	County Administrative Office	Yes
1/31/2019 10:05 AM	County Counsel	Yes
1/18/2019 2:39 PM	Finance	Yes



**DRAFT MEETING MINUTES  
BOARD OF SUPERVISORS, COUNTY OF MONO  
STATE OF CALIFORNIA**

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

**Regular Meeting  
January 15, 2019**

<b>Flash Drive</b>	<b>Board Room Recorder</b>
<b>Minute Orders</b>	<b>M19-12 – M19-21</b>
<b>Resolutions</b>	<b>R19-02 Not Used</b>
<b>Ordinance</b>	<b>ORD19-01 Not Used</b>

9:06 AM Meeting called to order by Chair Peters.

*Supervisors Present: Corless, Gardner, Halferty, Peters, and Stump.  
Supervisors Absent: None.*

The Mono County Board of Supervisors stream all of their meetings live on the internet and archives them afterward. To listen to any meetings from June 2, 2015 forward, please go to the following link: <http://www.monocounty.ca.gov/meetings>.

Pledge of Allegiance led by Supervisor Corless.

**1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one spoke.

**2. RECOGNITIONS - NONE**

**3. COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**Leslie Chapman, CAO:**

- Absent.

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

#### 4. DEPARTMENT/COMMISSION REPORTS

##### Francie Avitia, Social Services:

- February Cal Fresh benefits will be issued early to active recipients.
- These are the only benefits that will be provided through the end of February. Benefits in March may not be available.
- 700 individuals receiving Cal Fresh in Mono County.
- Food pantry in Social Services office.
- **Supervisor Halferty:** Encourages people to donate to the food pantries whenever possible.

#### 5. CONSENT AGENDA

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

##### A. Board Minutes

Departments: Clerk of the Board

Approval of minutes of the regular Board of Supervisors meeting on December 11, 2018.

**Action:** Approve the minutes of the regular Board of Supervisors meeting on December 11, 2018.

**Corless moved; Gardner seconded**

**Vote: 5 yes; 0 no**

**M19-12**

##### B. Board Minutes

Departments: Clerk of the Board

Approval of minutes of the regular Board of Supervisors meeting on December 18, 2018.

**Action:** Approve the minutes of the regular Board of Supervisors meeting on December 18, 2018.

**Corless moved; Gardner seconded**

**Vote: 5 yes; 0 no**

**M19-13**

##### C. Board Minutes

Departments: Clerk of the Board

Approval of minutes of the special Board of Supervisors meeting on December 20, 2018.

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

**Action:** Approve the minutes of the special Board of Supervisors meeting on December 20, 2018.

**Corless moved; Gardner seconded**

**Vote: 5 yes; 0 no**

**M19-14**

**D. Agreement and First Amendment to Public Defender Contract with Sophie Charlotte Bidet**

Departments: CAO; County Counsel

Proposed Agreement and First Amendment to Agreement between County of Mono and Sophie Charlotte Bidet for the Provision of Indigent Defense Services. The proposed amendments include only minor adjustments to the introduction paragraph.

**Action:** Approve County entry into proposed Amendment and authorize CAO, Leslie Chapman, to execute said Amendment on behalf of the County.

**Corless moved; Gardner seconded**

**Vote: 5 yes; 0 no**

**M19-15**

**E. Mono County Child Care Council Certification Statement Regarding Composition of Local Planning Council Membership**

Departments: Mono County Child Care Council

The Board of Supervisors and Superintendent of Schools make the appointments of the council members to the Mono Council Child Care Council. The Certification Statement Regarding Composition of Local Planning Council (LPC) Membership certifies that the membership criteria as established under the Education Code are met. The submission of certification is required annually by the California Department of Education.

**Action:** Approve the membership certification for the Mono County Child Care Council and authorize the Board of Supervisors Chair to sign the certification.

**Corless moved; Gardner seconded**

**Vote: 5 yes; 0 no**

**M19-16**

**6. CORRESPONDENCE RECEIVED**

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**A. Walker Military Operations Area Airspace Establishment at Marine Corps**

**Note:**

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors



## **Mountain Warfare Training Center, Bridgeport, CA**

A letter from the United States Marine Corps (USMC) Mountain Warfare Training Center (MWTC) in Bridgeport, California regarding the USMC, United States Forest Service (USFS), and Federal Aviation Administration (FAA) national environmental policy act public involvement for environmental assessment of the Walker military operations area (MOA) airspace establishment at MWTC to study the impacts of a proposal to establish the Walker (MOA) designated airspace.

### **Supervisor Peters:**

- This issue has been discussed at RPAC.
- Formalizing the operations area by FAA guidelines.
- No new activities are intended to occur.

## **B. Suddenlink Programming and Fee Changes**

Altice USA, Inc. notice that effective February 1, 2019, there will be changes to the programming lineup and some monthly service fees and surcharges for certain new and existing residential customers.

## **7. REGULAR AGENDA - MORNING**

### **A. Continuum of Care Presentation**

Departments: Board of Supervisors

(Susi Bains, Continuum of Care Board Chair) - Susi Bains will present Continuum of Care's new work, new funding opportunities, and the upcoming Point in Time Homelessness count.

**Action:** None (informational only). Provide any desired direction to staff.

### **Susi Bains:**

- Introduced item.
- Point in time count. HUD requirement to take place in the last 10 days of January. January 24, 2019.
- Considering doing their own count in the summer, since the numbers are most likely different. Not sure how the numbers would be given to HUD, but still important to know.
- IMACA keeps the data to help identify the individuals and the services that are needed.
- **Supervisor Peters:** when homeless individuals are identified during the count – are they given resources on the spot?
- Volunteers put together care packages with blanket, hats, and mittens, possible food cart involved. Inyo County offers a Vons food card.

### **B. Avalanche Program Update**

Departments: Clerk of the Board

### **Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

(Sue Burak, Forecaster) – Sue Burak will present an update of the Mono County Avalanche program, including topics such as an additional weather station, weekly avalanche advisories, road crew training, significant weather events, and the annual Community Avalanche Awareness event.

**Action:** None, informational only.

**Sue Burak:**

- Went through presentation (available in additional documents).
- Road crew training January 24, 2019 with Eric Diem, June Mountain Ski Patrol Director.
- Presenting at Lee Vining Community Center January 24 – Community avalanche awareness. Important that people sign up. Information available on the Mono County website.

*Break: 10:30 AM*

*Reconvene: 10:45 AM*

### **C. California Mutual Aid Region VI Intra-Region Cooperative Agreement for Emergency Medical and Health Disaster Services**

Departments: EMS, Public Health

(Chris Mokracek) - Proposed agreement with the signatory counties of the California Governors' Office of Emergency Services (OES) Mutual Aid Region VI pertaining to California Mutual Aid Region VI Intra-Region Cooperative Agreement for Emergency Medical and Health Disaster Services.

**Action:** Approve County entry into proposed agreement and authorize the Chairperson of the Board of Supervisors to execute said contract on behalf of the County. Provide any desired direction to staff.

**Corless moved; Stump seconded**

**Vote: 5 yes; 0 no**

**M19-17**

**Chris Mokracek, EMS Chief: Medical Health Operational Coordinator:**

- Introduced item.

### **D. Approve Mental Health Services Act FY 2018-2019 Annual Update**

Departments: Behavioral Health

(Amanda Greenberg, Robin Roberts) - Presentation by Amanda Greenberg regarding the Mental Health Services Act FY 2018-2019 Annual Update.

**Action:** Approve Mental Health Services Act FY 2018-2019 Annual Update.

**Halferty moved; Gardner seconded**

**Vote: 5 yes; 0 no**

**M19-18**

**Amanda Greenberg:**

- Introduced item.

Moved to Item 12 Board Member Reports.

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

**8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one spoke.

**9. CLOSED SESSION at 12:14 PM**

**A. Closed Session - Human Resources**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

**B. Closed Session - Real Property Negotiations**

CONFERENCE WITH REAL PROPERTY NEGOTIATORS. Government Code section 54956.8. Property: 71 Davison Road. Agency negotiators: Amanda Greenberg, Robin Roberts, Stacey Simon. Negotiating parties: Mono County, Silver State Investors, LLC; Sami Abdelatif and Tyler Malotte; Elliott Brainard. Under negotiation: Price and terms of sale.

**C. Closed Session - Existing Litigation**

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: *Michael Hallum v. County of Mono* (Case No. CV170086).

**THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1 P.M.**

*Reconvene: 1:15 PM*

Report out of Closed Session:

Staff was directed to seek appellate relief in the matter of *Michael Hallum v. County of Mono* which pertains to Mr. Hallum's termination from employment with Mono County. The votes were as follows:

Ayes: Stump, Halferty, Corless, Gardner, Peters

**10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

No one spoke.

**Note:**

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

## 11. REGULAR AGENDA - AFTERNOON

### A. Cannabis Operation Permit 18-002 - Tilth Farms

Departments: Community Development - Planning

(Michael Draper) - Consider approval of Cannabis Operation Permit 18-002 (Tilth Farms), an adult-use commercial cannabis cultivation operation located at 108432 Highway 395, APN # 002-450-024. The cultivation is outdoors with a maximum canopy area of 2 acres.

**Action:** Find that the project qualifies as a CEQA Exemption pursuant to CEQA Guidelines 15183 and file a Notice of Exemption. Make findings 1 through 5 as contained in the staff report and approve Cannabis Operation Permit 18-002 subject to the modified conditions.

**Halferty moved; Corless seconded**

**Vote: 5 yes; 0 no**

#### **M19-19**

**Wendy Sugimura:**

- Introduced item.
- Planning Commission approved use permit.
- No comment letters received.
- Adjustment to conditions of approval, 7 – insert the word annual to say, “The applicant must provide proof of the annual state-issued license when available.”

**Michael Draper:**

- Went through presentation.

**Paul Christiansen:**

- Supports.
- This operation will help the County have monies to support improved communication.
- Appreciate Eric’s participation in the community.

**Eric Edgerton, Tilth Farms:**

- Looks forward to this opportunity.

### B. Television Service in County Service Areas 1 and 2

Departments: Finance, IT, Public Works

(Various) - Presentation regarding the provision of digital television service within County Service Areas 1 (Long Valley area) and 2 (Tri-Valley area).

**Action:** Determine that CSA1 funds should not be spent to replace and upgrade equipment that provides off-air digital television service within a portion of the CSA1 service area. And to have further discussion once CSA2 has finished considering its recommendation.

**Stump moved; Halferty seconded**

**Vote: 5 yes; 0 no**

#### **M19-20**

**Note:**

These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors

**Stacey Simon, County Counsel:**

- Introduced item.

### **C. Reimbursement of Elections Costs**

Departments: Elections

(Shannon Kendall and Helen Nunn) - On November 6, 2018, the Mono County Elections Office conducted a Statewide General Election. Pursuant to Elections Code 10002, "the city or district shall reimburse the county in full for the services performed upon presentation of a bill to the city or district." There were seven contests included in the November General Election that are eligible to be reimbursed by a Special or School District.

**Action:** Approve seven invoices (Antelope Valley Fire Protection District, Bishop Unified School District, Kern Community College District, Mammoth Community Water District, Mono County Office of Education Trustee Area 2, Mono County Office of Education Trustee Area 3, and Southern Mono Healthcare District) for costs incurred by races/measures on the ballot in the Statewide General Election which occurred on November 6, 2018.

**Corless moved; Gardner seconded**

**Vote: 5 yes; 0 no**

**M19-21**

**Helen Nunn, Assistant Registrar of Voters:**

- Introduced item.

## **12. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**Supervisor Corless:**

- 1/11: State Forest Management Task Force Sierra/Eastside Regional Prioritization Working Group Meeting: focus on project development examples and challenges throughout the region, needs assessment. Survey for stakeholders, will be reaching out to fire dept, county and town staff, fire safe councils, sending survey questions out for distribution. State Task Force meeting happened on Monday but couldn't attend.
- 1/14: YARTS: Approved short-range transit plan—some highlights include working toward fiscal stability/addressing bus replacement needs, making service plan improvements to cut costs and increase revenue (includes already implemented and future fare increases, route changes including 395/June Lake), make institutional improvements by adding counties to the JPA. Still, YARTS faces a funding shortfall that ultimately could mean further investment for member counties (more money from us). Which is what makes this part of the report even worse: YARTS is dipping into very limited reserves to fund service during the government shutdown. Currently, the only service is on Highway 140, but the several runs per day are costing about \$7,000 per day. This will very likely not be reimbursed by NPS, even though initially the continuation of service was requested by the park. The board discussed the ethical issues of bringing people into the park given the reports of damage and danger, but

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

ultimately, fiscal concerns will drive a decision whether to modify or end service during the shutdown. Staff is doing some analysis and the board will likely hold a special meeting in the next couple weeks to make a decision. YARTS staff, meanwhile, reported that the park “has gone dark” and is not communicating.

- Shutdown Update: Reached out to forest leadership re: OSV trail grooming, safety issues. Not sure of status, but some trails were groomed.
- This week: RCRC board meeting and officer installation in Sacramento, hearing in Oakland on Friday.
- Request to adjourn in memory of Zane Davis

**Supervisor Gardner:**

- Appreciates Supervisor Halferty representing the County at the ESTA meeting.
- Missed the YARTS meeting.

**Supervisor Halferty:**

- On January 8th, I participated in the Eastern Sierra Continuum of Care Point in time subcommittee meeting. The Tri-counties’ annual Point in Time Count will be held on January 24th. The information gathered is completely confidential and anonymous, gift cards or baskets are provided to participants, volunteers will count persons experiencing homelessness on the streets, campgrounds, parking lots, encampments and other locations. The information is used by the CoC to obtain state and federal funds to address the needs of our homeless residents.
- I attended a special meeting of the Mammoth Lakes Town Council on January 9th. The Council held a public hearing on the 2019 CDBG application. There is interest from the owners of the Mammoth Mall in converting some of the upstairs office space into apartments and using CDBG funding to help with the conversion in exchange for serving the low-income community. The Council then went on to have a joint meeting with the Town’s Planning and Economic Development Commission.
- On Friday, January 11th I attended the Eastern Sierra Transit Authority meeting in Bishop. The Board authorized Phil Moores, the Executive Director, to purchase 10 new cameras for the Mammoth Busses. There was also an update on the Reno route which has move their Greyhound stop from Reno to the new Greyhound facility in Sparks. There was also discussion of the Old Mammoth Route, which is being evaluated for possible improvements with regards to a turn around. The Executive Director plans to bring back a proposal. There’s been some success in recruiting staff in both Bishop and Mammoth Lakes, though there’s an ongoing concern around wages and cost of living, especially with regard to the cost of housing.
- Later that morning I attended the CCRH Board meeting.
- Monday, January 14th I attended my first Local Transportation Commission meeting as a commission member.
- I want to be sure that everyone is aware of an open house being hosted by the Town tomorrow, January 16th from 2-4 PM in the Town Council Chambers on Resilience Planning - the topics include updating their General Plan Housing Plan for the next eight years, fire preparedness and climate adaptation. Because it’s open house style you can participate on one or all topics.

**Supervisor Peters:**

- 8<sup>th</sup> Bridgeport RPAC
- 14<sup>th</sup> LTC
- Tony Dublino
- Cal Rossi Govt Affairs SCE
- Power Outage in Bridgeport Thursday 10-1
- CSAC IHSS Working Group Co Chair

**Note:**

**These draft meeting minutes have not yet been approved by the Mono County Board of Supervisors**

- CSAC/CBHDA Joint OIG(Officer Inspector General) Audit Allocation Working Group
- in the proposed methodology: using a county's amount of claims in 2013 to determine their portion of the federal recoupments
- Next Week Midyear Budget
- Legislative Platform
- **Upcoming:**
- LADWP Oakland

**Supervisor Stump:**

- 1-10: Attended the OVGA meeting. Long closed session. The Board was given the first presentation by the plan consultant. Lots of work to do.
- 1-12: Attended an ice rescue training at Crowley Lake. This particular rescue capacity rests primarily with the Volunteer Fire Departments.
- 1-14: Attended the LTC meeting. Welcomed Supervisor Halferty. Got updates on the "wildlife crossing project", electric vehicle charging stations, 5G tower approval conditions, and County, Town and State Transportation projects.
- 1-14: Attended a meeting with Wendy Sugimura and Jason Canger to discuss OVGA related items.
- 1-14: Telephone meeting with Liz Podolinsky of the San Francisco office of the Public Utilities Commission to discuss the letter sent by the BOS in November. I was glad to hear that she has at least discussed the problem with PUC President Picker which is much higher conversation within the PUC than has happened prior.
- Jay Sloane: Sexual Harassment Prevention (AB 1825 training). Wednesday, January 23, 9:00 AM In Mammoth and 1:30 PM in Bridgeport.

Moved to item 8 Opportunity for the public to address the Board.

**ADJOURNED IN MEMORY OF ZANE DAVIS AT 2:33 PM**

**ATTEST**

---

**JOHN PETERS**  
**CHAIR OF THE BOARD**

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**SCHEEREN DEDMAN**  
**SR. DEPUTY CLERK**



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** February 5, 2019

**Departments: EMS**

**TIME REQUIRED**

**SUBJECT** Mono County Emergency Medical  
Care Committee By-Law Change and  
Member Appointments

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Approve update to Emergency Medical Care Committee (EMCC) By-Laws, Article V Membership, to conform with current agency representation and appoint representatives from Mono County EMS and Public Health.

**RECOMMENDED ACTION:**

Appoint Dr. Thomas Boo, Public Health Officer and Chris Mokracek, EMS Chief to the Mono County Emergency Medical Care Committee.

**FISCAL IMPACT:**

None

**CONTACT NAME:** Chris Mokracek, EMS Chief

**PHONE/EMAIL:** (760) 924-4632 / cmokracek@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Staff Report</a>
<a href="#">EMCC By-Laws</a>

**History**

Time	Who	Approval
1/23/2019 1:11 PM	County Administrative Office	Yes
1/29/2019 5:20 PM	County Counsel	Yes



1/17/2019 1:50 PM

Finance

Yes

# COUNTY OF MONO

## DEPARTMENT OF EMERGENCY MEDICAL SERVICES

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P.O. Box 511 | 199 Twin Lakes Rd. Bridgeport, CA 93517 \* (760) 932-5485 \* [mono.ca.gov/ems](http://mono.ca.gov/ems)

**DATE:** November 28, 2018

**TO:** Honorable Board of Supervisors

**FROM:** Chris Mokracek, EMS Chief

**SUBJECT:** Mono County Emergency Medical Care Committee Membership Appointments and By-Law Update

**Recommendation:**

Fill two committee vacancies and approve amended Mono County Emergency Medical Care Committee By-Laws.

**Discussion:**

The Mono County Emergency Medical Care Committee (EMCC), an advisory committee of the Mono County Board of Supervisors and the Inland Counties Emergency Medical Agency (ICEMA), at its regularly scheduled meeting of March 27, 2018 approved the appointment of Dr. Thomas Boo, Mono County Health Officer, to fill the vacancy left by Dr. Richard Johnson and Chris Mokracek, EMS Chief, to fill the vacancy left by Bob Rooks.

The EMCC also recommends amending the EMCC By-Laws to eliminate the Mono County EMS Director and EMS Manager and replace with the Mono County EMS Chief to align with the changes made with the formation of the Mono County Emergency Medical Services Department on 6/20/17 (Ord. 17-122). This would bring voting membership from six to five members.

**Fiscal Impact:**

None.



# **MONO COUNTY**

## **EMERGENCY MEDICAL CARE COMMITTEE**

### **BYLAWS**

#### **ARTICLE I**

##### **NAME**

This organization shall be known as the Mono County Emergency Medical Care Committee (EMCC).

#### **ARTICLE II**

##### **GEOGRAPHIC AREA**

The committee will serve the geographic area of Mono County, California.

#### **ARTICLE III**

##### **AUTHORIZATION**

Authority for establishing the Emergency Medical Care Committee has been provided by California Health & Safety Code, Division 2.5, Section 1797.270 et seq.

#### **ARTICLE IV**

##### **PURPOSE**

The committee:

1. Shall function in an advisory manner to the Mono County Board of Supervisors and the local EMS Agency known as the Inland Counties Emergency Medical Agency (ICEMA).
2. Shall participate in the planning process for the establishment of goals, objectives, policies and procedures for the local EMS Agency.
3. Shall assist in the establishment and offer advice on policy and procedures governing pre-hospital care in Mono County.
4. Encourage and educate the public to understand the nature of pre-hospital emergency

medical care and encourage support throughout the county for the development and implementation of effective EMS plans.

5. Review and periodically evaluate the County's EMS program needs, services, facilities and special programs.
6. Review and approve the procedures used to ensure citizen and professional involvement at all stages of the planning process leading to the formation and adoption of the County EMS programs.
7. It shall fulfill its reporting requirements of the California Health and Safety Code, Chapter 9, Section 1751.

## **ARTICLE V**

### **MEMBERSHIP**

1. The Mono County Emergency Medical Care Committee shall consist of five (5) voting members appointed for a period of two (2) years.
2. Members shall have a professional interest in or personal commitment to pre-hospital emergency medical care in their community. The members shall include representatives from each of the local agencies actively associated with pre-hospital emergency medical care. Agencies represented shall include:
  - Mono County Fire Chief's Association Representative
  - Mono County Health Officer
  - Mono County EMS Chief
  - Mammoth Hospital Paramedic Liaison Nurse
  - Mammoth Hospital EMS Director
3. In the event that prior to the expiration of his/her term, a member ceases to retain the status, which qualified him/her for appointment to the committee, his/her membership on the committee shall terminate. The vacancy will be filled by the Mono County Board of Supervisors after recommendation from the members of the EMCC.
4. An alternative representative who, when recognized in that capacity by the committee chairperson, will have the rights and voting privileges of the official committee member in his/her absence.
5. The members of the committee may be removed for cause pursuant to standards adopted by the committee, which are consistent with the provisions of the Health and Safety Code.

## ARTICLE VI

### **OFFICERS & DUTIES**

1. Election of officers will occur during the first annual meeting.

2. Officers: General Duties

*a. Chairperson*

Call regular and special meetings, approve the agenda, preside over meetings, conduct and expedite business in the name of the committee.

*b. Vice Chairperson*

Preside over meetings in the absence of the Chairperson.

3. Term of office shall be for one (1) year.

4. Only voting members may be elected officers.

## ARTICLE VII

### **MEETING SCHEDULES**

1. Regular meetings shall be held at least quarterly.

2. Special meeting shall be held at the discretion of the Chairperson.

3. All meetings of the committee shall be open to the public.

## ARTICLE VIII

### **PROTOCOL**

1. A quorum shall consist of a majority of voting members. A 2/3 majority of the quorum shall constitute a vote of the EMCC.

2. All meetings shall observe Robert's Rules of Order.

## **ARTICLE IX**

### **AMENDMENTS**

Proposed by-law amendments shall be circulated to the committee in writing at least fifteen (15) days in advance of the meeting at which a vote may be called.

## **ARTICLE X**

### **RELATIONSHIP TO THE LOCAL EMS AGENCY**

1. The EMCC may submit any comments regarding the Mono County EMS programs to the local EMS Agency.
2. At any time, if the Committee desires, it may request an explanation by the Health Officer for action he/she has taken which relate directly to the local EMS Agency.
3. Any minority group within the structure of the Committee may submit an official minority report.

Signature on File  
Chairperson



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** February 5, 2019

**Departments: Sheriff**

**TIME REQUIRED**

**SUBJECT** Agreement with Mono County  
Superior Court for the Provision of  
Court Security Services

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Agreement between the County of Mono and the Mono County Superior Court for the continued provision of court security/court screener services by the Mono County Sheriff's Department.

**RECOMMENDED ACTION:**

Approve County entry into proposed agreement and authorize Chair to execute said agreement on behalf of the County. Provide any desired direction to staff.

**FISCAL IMPACT:**

The Sheriff's budget this fiscal year for court security is \$468,748, paid for with realignment funds.

**CONTACT NAME:** Stacey Simon

**PHONE/EMAIL:** 760-924-1704 / ssimon@mono.ca.gov or agreenberg@mono.ca.gov

**SEND COPIES TO:**

Superior Court

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Staff Report</a>
<a href="#">Agreement</a>

**History**

Time	Who	Approval
1/31/2019 4:45 PM	County Administrative Office	Yes

1/31/2019 11:57 AM

County Counsel

Yes

1/31/2019 11:02 AM

Finance

Yes



**County Counsel**  
Stacey Simon

**Assistant County Counsel**  
Christian E. Milovich

**Deputies**  
Anne M. Larsen  
Jason Canger

**OFFICE OF THE  
COUNTY COUNSEL**

*Mono County*  
South County Offices  
P.O. BOX 2415  
MAMMOTH LAKES, CALIFORNIA 93546

**Telephone**  
760-924-1700

**Facsimile**  
760-924-1701

**Paralegal**  
Jenny Lucas

To: Board of Supervisors

From: Stacey Simon and Ingrid Braun

Date: February 5, 2019

Re: Court Security Agreement

**Recommended Action**

Approve and authorize Chair to sign agreement with Mono County Superior Court for the continued provision of court security/screener services by the Mono County Sheriff.

**Strategic Plan Focus Area(s) Met**

Economic Base     Infrastructure     Public Safety  
 Environmental Sustainability     Mono Best Place to Work

**Fiscal Impact**

The Sheriff's budget this fiscal year for court security is \$468,748, paid for with realignment funds.

**Discussion**

The Mono County Sheriff's department provides court security services (bailiff and court screeners) to the Mono County Superior Court. The proposed agreement carries forward the terms of a prior, expired agreement for those services with minor adjustments to reflect current circumstances, as identified at a meeting between Court staff, the Sheriff and County Counsel which occurred in 2018.

The term of the agreement is February 1, 2019, through June 30, 2022, with automatic renewals for subsequent one-year periods unless either party provides notice of nonrenewal at least 180 days prior to the end of the term. The agreement references two attachments which are not included with this item because they include confidential security information and are not public documents.

If you have any questions on this matter prior to your meeting, please call Stacey Simon at 924-1704 or Sheriff Braun at 760-932-7549.

**MEMORANDUM OF UNDERSTANDING  
BETWEEN THE MONO COUNTY SUPERIOR COURT  
AND THE MONO COUNTY SHERIFF'S DEPARTMENT  
FOR COURT SECURITY SERVICES PURSUANT TO THE  
SUPERIOR COURT LAW ENFORCEMENT ACT OF 2002**

**This Memorandum of Understanding for Court Security Services ("Agreement") is effective as of February 1, 2019 and is between the Superior Court of California, County of Mono ("COURT") and the County of Mono ("COUNTY") through the Mono County Sheriff's Office ("SHERIFF"). The County and Sheriff are deemed to be one party under this Agreement, collectively referred to as SHERIFF, and the COURT is the other party.**

WHEREAS, the Superior Court Law Enforcement Act of 2002 ("Act") requires the Superior Court of every county to enter into a memorandum of understanding with the Sheriff's department that had been providing court security services to that Superior Court prior to the adoption of the Act; and

WHEREAS, under the Act the memorandum of understanding must outline the level of court security services to be provided to the Superior Court, the cost of the services, and the terms of payment by the Superior Court to the Sheriff's Department; and

WHEREAS, Pursuant to California Government Code section 77003 and California Rule of Court 10.810 as modified by the Superior Court Security Act of 2011 (Government code section 69920 et seq.), the COURT has legal authority, subject to available funding, to enter into an agreement with the SHERIFF for the necessary and appropriate level of court security services; and

WHEREAS, court security services, for the purposes of this agreement, are defined to include bailiff services, detention/holding cell services, entrance screening services, perimeter security and other law enforcement services; and

WHEREAS, the Superior Court Security Act of 2011 implements a realignment of court security funding, placing responsibility for funding superior court security services with the county where the superior court is located;

NOW THEREFORE, in consideration of the foregoing recitals, which are incorporated as part of this Agreement, COURT and SHERIFF agree as follows:

**I. Services**

- A. *Scope of Services*** - During the term of this Agreement, SHERIFF shall provide law enforcement services in the courts. Court security services shall include the baseline service level of court security staffing, court-sheriff liaison, coordination with other law

enforcement agencies regarding court security, building emergency coordination and training, as well as supervision for these functions, at the two courthouse locations; Mammoth Lakes Courthouse and Bridgeport Courthouse. Responsibility for after-hours court security needs depends on the courthouse location. Responsibility for after-hours court security needs for the Mammoth Lakes Courthouse Court is with the Mammoth Lakes Police Department in coordination with the SHERIFF. Responsibility for the after-hours court security needs for the Bridgeport courthouse lies entirely with the SHERIFF. Court security services, for the purposes of this agreement are specifically defined as the following:

1. ***Bailiff Services-*** maintaining security and decorum within the courtrooms and hearing rooms during any court proceeding.
2. ***Detention/Holding Cell Services-*** accepting custody of in- custody defendants being transported to a court location for appearances and/or persons remanded into custody. Maintaining security and supervision over persons held in the detention/holding cells.
3. ***Entrance Screening Services-*** screening persons entering courthouse locations for weapons and contraband.
4. ***Perimeter Security Services-*** patrol of the outside of the courthouse locations and adjacent parking areas.

***B. Level of Services*** - the COURT has requested a baseline level of court security services from the SHERIFF, both parties agree that the level of services provided as set forth in this agreement is necessary, and that the cost associated with this level of service is reasonable. However, the cost of courts security services shall not exceed the actual court security allocation approved by the Judicial Council and the funding provided by the Legislature. Absent a temporary, emergency situation as determined by the SHERIFF, the baseline service level for each court location has been agreed upon by the COURT and the SHERIFF as one (1) bailiff per active courtroom and no less than two (2) court screeners at the Courthouse. The SHERIFF liaison will immediately notify the COURT liaison upon a determination that a temporary emergency situation requiring a reduction in the baseline level of court security service exists, as well as when the above described baseline level of court security services will be reestablished.

1. ***High Profile and/or High Risk Court Proceeding-*** In the event of a high profile and/or high risk court proceeding, the COURT may request a temporary increase in baseline level of services for the duration of the proceeding at the location where the proceeding is being held. Such increases in services may be required for situations such as, but not limited to, multiple defendants. trials, critical incident response, civil disobedience and demonstrations at courthouse locations, bomb threats, or other emergencies. In situations where it is known that additional security services are warranted, the SHERIFF and COURT will meet and confer in regard to the extent and expected cost of these services. The SHERIFF, in good faith, will decide if a level of service greater than the baseline can be provided for high profile and/or high risk court proceedings subject to the availability of funding.
  2. ***Non-Court Operations Events-*** Non-court operations events or activities that are not part of court proceedings or normal court operations. Examples include providing after-hours court security services for court sponsored events at courthouse locations such as community forums or public conferences. The COURT may request a temporary increase of services for non-court operations events or activities. The SHERIFF in good faith will decide if court security services can be provided for non-court operations events or activities subject to the availability of funding.
- C. ***Quality of Service-*** SHERIFF is responsible for ensuring that all SHERIFF personnel are knowledgeable and will perform, at a minimum, all duties expected of the SHERIFF personnel as delineated in the Mono County SHERIFF's Department Bailiff Manual (henceforth Bailiff Manual). Given the importance of bailiff services to the function and operation of the COURT, the most current version of the Bailiff Manual at the time this agreement was signed is attached as Attachment B (entitled "Mono County SHERIFF's Department Bailiff Manual -2018"). Attachment B is not incorporated into this agreement by reference. However, the SHERIFF will provide the COURT notice within 30 days of any changes being made to the Bailiff Manual. The notice to the COURT shall include reference(s) to the location(s) of the change(s) and the text of the change. In addition, the SHERIFF will provide on an annual basis a complete copy in digital format of the latest version of the Bailiff Manual.

## **II. AUTHORITY**

### **A. Court's Authority**

1. A judicial officer (judge, commissioner or judge pro tem) may request that a bailiff assigned to his/her courtroom be exchanged with another SHERIFF employee that is assigned to and on-site at the Court at the time of the request. Any such request shall be granted in a manner consistent with the following:
  - a) The COURT liaison shall notify the SHERIFF liaison of any such requested exchange prior to or concurrently with the exchange.
  - b) Should there be no other available armed SHERIFF personnel assigned to and on-site at the time of the request, and available to act as a bailiff, the Presiding Judge must approve the exchange of an armed bailiff for an unarmed bailiff. For any such exchange where an armed bailiff is exchanged for an unarmed bailiff at the request and approval of the COURT, the COURT agrees to indemnify, defend with counsel acceptable to the SHERIFF, and hold harmless the SHERIFF from any and all claims arising out of and/or related to the security of the courtroom for which the exchange was requested.
2. Subject to Section I.B. of this agreement, the SHERIFF acknowledges the Presiding Judge's authority regarding the following:
  - a) The number and location of Entrance Screening stations at which the SHERIFF will provide court security services; and
  - b) The number of active courtrooms and the type of litigation (i.e. criminal or civil) assigned to each courtroom at which the SHERIFF will provide court security services.

### **B. Sheriff's Authority**

1. The COURT acknowledges the SHERIFF's authority regarding the following:

a) Decisions regarding selection, assignment and reassignment of Court Security services personnel are the responsibility of the SHERIFF.

(1) However, SHERIFF liaison will provide the COURT liaison an opportunity to consult with SHERIFF regarding the selection, permanent assignment and reassignment of court security services personnel. To the extent possible, the SHERIFF will provide consistency in the staff assigned to court security services and the SHERIFF agrees to coordinate deployment of court security personnel with the COURT's Operations Manager. In the event that the COURT desires a change in the SHERIFF personnel permanently and/or regularly assigned to Courthouse duties, the following process shall be followed:

a. The COURT liaison and/or Presiding Judge shall notify the SHERIFF liaison, in writing, regarding the specific reasons as to why the COURT requests that a particular SHERIFF employee be reassigned to other duties outside the scope of this agreement, and that a new SHERIFF employee be permanently / regularly assigned to the duties set forth in this agreement.

b. In the event that the notification provided pursuant to subsection (a) above does not result in resolution of the matter within a reasonable period of time, a meeting shall be conducted between the COURT CEO and/or the Presiding Judge with the elected Sheriff and/or Undersheriff to personally discuss the matter. If, after a reasonable amount of time has passed for the matter to then be resolved to the satisfaction of the COURT, the matter has not so resolved, then the COURT may initiate the Dispute Resolution process pursuant to section V.D. below.

b) The standards of performance for court services;

- c) The direction and control of SHERIFF personnel; and
- d) The discipline of SHERIFF personnel and any other matters related to the performance of court security services shall remain with the SHERIFF.

**C. *Administration of Agreement***

The SHERIFF or his or her designee shall have the authority to administer this agreement on behalf of the SHERIFF, and the COURT's CEO or his or her designee shall have the authority to administer this agreement on behalf of the COURT.

**III. TRAINING**

The SHERIFF shall ensure that all SHERIFF personnel regularly assigned to court security services receive any training relevant to their specific court security tasks, duties and/or courthouse location with annual follow-up training as needed.

**IV. EQUIPMENT**

- A.** The COURT shall be responsible for the purchase and maintenance of equipment used exclusively for courthouse locations entrance screening and courtroom security. This includes but is not limited to x-ray machines, magnetometers, handheld metal detectors and courthouse surveillance camera equipment.
- B.** The SHERIFF shall be responsible for weapons, ammunition, bulletproof vests and uniforms for SHERIFF personnel assigned to court security services.

**V. GENERAL PROVISIONS**

- A. *Term of Agreement-*** This Agreement shall be in full force and effective February 1, 2019, by joint consent, and will expire on June 30, 2022. At the conclusion of the initial term, this Agreement shall be automatically extended in one (1) year increments, unless either party provides the other with notice of its intention not to renew at least 180 calendar days prior to the end of the term. Notwithstanding the foregoing, the SHERIFF may terminate or request modification of this agreement upon shorter notice if funding for court security services is reduced or eliminated. Any modification of shall be agreed upon by both parties.

**B. Notices-** All notices required herein shall be in writing and sent by First Class Mail, postage prepaid, to the parties at the following addresses and to the attention of the persons named:

1. To SHERIFF: Sheriff- Mono County  
P.O. Box 616 Bridgeport, CA 93517
2. To COURT: CEO- Superior Court- Mono County  
P.O. Box 1037 Mammoth Lakes, CA 93546

**C. Court Security Liaisons-** The SHERIFF will appoint a primary contact to serve as Court Security liaison for the SHERIFF (the "SHERIFF liaison"). At this time the SHERIFF liaison is designated as the SHERIFF Operations Lieutenant. The court security liaison for the COURT is the Court Executive Officer.

**D. Dispute Resolution-** Operational issues such as duties or assignments which do not impact funding or service changes shall be resolved by the COURT liaison and the SHERIFF liaison for court security services. The parties shall meet in a good faith effort to resolve the dispute to their mutual satisfaction. If the COURT liaison and the SHERIFF liaison are unable or unwilling to reach agreement as to any of the matters set forth in this agreement that require their mutual agreement, the parties shall seek mediation assistance as determined by the Director of the Administrative Office of the Courts and the president of the California State Sheriffs' Association as set forth in California Government Code Section 69926(c).

**E. Court Security Plan**

1. The SHERIFF, as Court Security Officer, is required by Government Code Section 69925 to develop a law enforcement security plan, mutually agreed upon with the Presiding Judge, as part of a cooperative comprehensive court security plan for efficient and effective provision of security services to the COURT. A copy of the currently existing Court Security Plan is attached herewith as "Attachment A." The SHERIFF, or his or her designee, will work with the COURT security liaison to annually update the Court Security Plan, as required by law, and work with the COURT to meet legal requirements.

**VI. COURT SECURITY SERVICES PERSONNEL  
EMPLOYMENT STATUS**



For all purposes, SHERIFF personnel performing court security services under this agreement are employees of the SHERIFF and not the COURT. Court shall not be liable for the direct payment of any salaries, wages, benefits, disability or any other compensation to any SHERIFF personnel performing services under this agreement.

## **VII. COMPLETE AGREEMENT**

The body of this agreement and Attachment A fully express all understandings, promises, and agreements of the parties concerning any or all matters set forth herein. Attachment B is not incorporated by reference into this agreement. No additions, alterations, modifications or amendments to any term of this agreement, whether by written or verbal understanding the parties, their officers, employees, or agents, shall be valid and effective unless made in the form of a written amendment to this agreement executed by the parties authorized in this agreement.

## **VIII. PARTIES AUTHORIZED TO EXECUTE AGREEMENT**

On behalf of the COURT, the Presiding Judge and the Court Executive Officer are authorized to execute this agreement. On behalf of the SHERIFF, the Mono County Board of Supervisors and the SHERIFF are authorized to execute this agreement.

[[NOTHING FOLLOWS]]

**IX. JURISDICTION**

The terms and conditions of this agreement shall be construed and interpreted under the laws of the State of California.

IN WITNESS WHEREOF, the parties hereto have caused this Memorandum of Understanding to be executed and attested by the proper officers, and shall be effective as of February 1, 2019.

MONO COUNTY SUPERIOR COURT:

\_\_\_\_\_  
Mark Magit, Presiding Judge

\_\_\_\_\_  
Hector Gonzalez, Jr. Court Executive Officer

MONO COUNTY:

\_\_\_\_\_  
John Peters, Chair of the Board

SHERIFF:

\_\_\_\_\_  
Ingrid Braun

APPROVED AS TO FORM:

\_\_\_\_\_  
Mono County Counsel

APPROVED BY RISK MANAGEMENT:

\_\_\_\_\_  
Jay Sloane, Risk Manager



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** February 5, 2019

**Departments: Elections**

**TIME REQUIRED**

**SUBJECT** Voting System Replacement Grant  
Approval

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

A Voting System Replacement Grant, administered by the Secretary of State, with state funds is being offered to reimburse counties for voting system replacement activities. These reimbursements are subject to a dollar for dollar match by the county.

**RECOMMENDED ACTION:**

1. Approve and authorize the Mono County Board Clerk-Recorder to sign Agreement #18G30126 (Voting System Replacement) for receipt up to \$116,000 to be used to offset funds previously spent last year on new elections equipment.
2. Approve an increase in Appropriations of \$112,204.44 to pre-pay the principal on the treasury note. This amount will be offset by the revenue received in the grant. Recommended action 2 requires a 4/5ths board approval.

**FISCAL IMPACT:**

Up to \$116,000 in grant funded reimbursement.

**CONTACT NAME:** Shannon Kendall

**PHONE/EMAIL:** x5533 / skendall@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<input type="checkbox"/> <a href="#">Staff Report</a>
<input type="checkbox"/> <a href="#">Voting System Replacement Contract</a>

**History**

Time	Who	Approval
------	-----	----------

1/30/2019 3:01 PM	County Administrative Office	Yes
1/29/2019 5:12 PM	County Counsel	Yes
1/30/2019 8:29 AM	Finance	Yes



**CLERK – RECORDER – REGISTRAR  
COUNTY OF MONO**

---

P.O. BOX 237, BRIDGEPORT, CALIFORNIA 93517  
(760) 932-5530 • FAX (760) 932-5531

Shannon Kendall  
Clerk-Recorder-Registrar  
760-932-5533  
[skendall@mono.ca.gov](mailto:skendall@mono.ca.gov)

Helen Nunn  
Asst. Clerk-Recorder-Registrar  
760-932-5534  
[hunn@mono.ca.gov](mailto:hunn@mono.ca.gov)

To: Honorable Board of Supervisors  
From: Shannon Kendall, Clerk-Recorder-Registrar of Voters  
Date: February 5, 2019

**Recommendation**

1. Approve and authorize the Mono County Clerk-Recorder-Registrar to sign Agreement #18G30126 (Voting System Replacement) with the California Secretary of State for receipt of up to \$116,000 to be used to offset the cost of previously purchased election equipment. 2. Approve an increase in Appropriations of \$112,000 to pre-pay the principal on the treasury note. This amount will be offset by the revenue received in the grant. Recommended action 2 requires a 4/5ths board approval.

**Discussion**

The Secretary of State is offering a Voting System Replacement Grant, with state funds to reimburse the county for voting system replacement activities subject to the provisions of this Agreement and all requirements of state and federal law, regulations and procedures. This grant requires a dollar for dollar match, up to the maximum amount of funds allocated for the contract to qualify for reimbursement. Mono County spent \$224,402.88 on our new election equipment last year. With this amount, we would be eligible for \$112,204.44 (half of the total purchase price) to be reimbursed to us.

**Fiscal Impact**

Up to \$116,000 in grant funded reimbursement.

**STANDARD AGREEMENT**

STD 213 (Rev. 10/2018)

AGREEMENT NUMBER

18G30126

PURCHASING AUTHORITY NUMBER (if applicable)

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

Secretary of State

CONTRACTOR NAME

Mono County

2. The term of this Agreement is:

START DATE

February 1, 2019 or upon approval by Dept. of General Services, if required, whichever is later

THROUGH END DATE

June 30, 2021

3. The maximum amount of this Agreement is:

\$ 116,000.00

One hundred sixteen thousand Dollars and Zero Cents

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made part of the Agreement.

EXHIBITS	TITLE	PAGES
Exhibit A	Scope of Work	4 pages
Exhibit B	Budget Detail and Payment Provisions	3 pages
Exhibit C *	General Terms and Conditions	GTC 04/2017
Exhibit D	Special Terms and Conditions (Attached hereto as part of this Agreement)	2 pages
Exhibit E	Additional Provisions	2 pages
Exhibit F	County Resolution	pages
Exhibit G	Contractor Voting System Replacement Activity Report	1 pages

Items shown with an asterisk (\*), are hereby incorporated by reference and made part of this agreement as if attached hereto.  
 These documents can be viewed at [www.dgs.ca.gov/ols/resources/standardcontractlanguage.aspx](http://www.dgs.ca.gov/ols/resources/standardcontractlanguage.aspx)

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

**CONTRACTOR**

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

Mono County

CONTRACTOR BUSINESS ADDRESS

P.O. Box 237

CITY

Bridgeport

STATE

CA

ZIP

93517

PRINTED NAME OF PERSON SIGNING

TITLE

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

**STATE OF CALIFORNIA**

CONTRACTING AGENCY NAME

Secretary of State

CONTRACTING AGENCY ADDRESS

1500 11<sup>th</sup> Street

CITY

Sacramento

STATE

CA

ZIP

95814

PRINTED NAME OF PERSON SIGNING

Cindy Halverstadt

TITLE

Chief, Management Services Division

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION, IF APPLICABLE

**EXHIBIT A**  
**(Standard Agreement)**

**SCOPE OF WORK**

**A. NAME OF PROGRAM**

This program shall be known as "Voting System Replacement Contract 2018."

**B. PURPOSE OF AGREEMENT**

The purpose of this Agreement is to provide the counties within the state of California, as appropriated by Assembly Bill 1824, Chapter 38 (Stats.2018), (Voting System Replacement Contracts), pursuant to California Elections Code sections 19400 and 19402, administered by the Secretary of State, with state funds to reimburse counties for voting system replacement activities subject to the provisions of this Agreement and all requirements of state and federal law, regulations and procedures. Counties who receive the reimbursement of funds under this agreement are subject to the following:

1. Counties may seek reimbursement for payments made pursuant to a purchase agreement, lease agreement, or other contract made after April 29, 2015.
2. The funded activities must belong to one or more of the categories outlined below in Section E – USE OF FUNDS.
3. If a county uses funding provided to it for activities described below in Section E – USE OF FUNDS, #8, and those activities do not result in a voting system certified by the Secretary of State to comply with the California Voting Systems Standards by July 1, 2023, the county shall return the state funding provided for those activities to the State. If the county does not return the funding by June 30, 2024, the State Controller shall withhold any payment to the county in an equivalent amount, as directed by the California Department of Finance.
4. Any voting system purchased or leased by a county for which the county seeks reimbursement from the Secretary of State pursuant to this Agreement and that does not require a voter to directly mark a ballot, must produce a paper version or representation of the voted ballot or of all of the ballots cast on a unit of the voting system. The paper version shall not be provided to the voter but shall be retained by elections officials for use during the one percent manual tally described in Elections Code Section 15360, or any recount, audit, or contest.

**C. PROJECT CONTACTS**

The program representatives during the term of Agreement will be:

- a. For County: **Shannon Kendall (760) 932-5537**
- b. For State: **Kathryn Chaney (916) 695-1657**

**EXHIBIT A**  
**(Standard Agreement)**

**D. MATCHING FUNDS**

Counties may seek reimbursement where the county has spent matching county funds on voting systems replacement activities on a dollar-for-dollar basis, up to the maximum amount of funds allocated for the contract. Matching funds may also include federal funds such as Help America Vote Act (HAVA). **State funds**, such as Voting Modernization Bond Act of 2002 (VMB) **may not** be used as matching funds.

**E. USE OF FUNDS**

Any Voting Systems Replacement Contract 2018 funds received pursuant to this program shall be used by County only for one or more of the following purposes:

1. New voting systems that have been certified or conditionally approved pursuant to the California Voting Systems Standards (CVSS).
2. Electronic poll books certified by the Secretary of State.
3. Ballot on demand systems certified by the Secretary of State.
4. Vote by mail ballot drop boxes that comply with any applicable regulations adopted by the Secretary of State, including California Code of Regulations (CCR) Title 2, Division 7, Chapter 3, sections 20130-20138.
5. Remote accessible vote by mail systems certified or conditionally approved by the Secretary of State.
6. Telecommunication technologies to facilitate electronic connection, for the purpose of voter registration, between polling places, vote centers, and the office of the county elections official or the Secretary of State's office.
7. Vote by mail ballot sorting and processing equipment.
8. Research and development of a new voting system using only nonproprietary software and firmware with disclosed source code that have not been certified or conditionally approved by the Secretary of State, but that would result in a voting system certified by the Secretary of State to comply with the California Voting Systems Standards, in addition to the following:
  - Manufacturing of the minimum number of voting system units reasonably necessary for either of the following purposes:
    - Testing and seeking administrative approval for the voting system pursuant to Section 19210 to 19214, inclusive.
    - Testing and demonstrating the capabilities of the voting system in a pilot program pursuant to paragraph (2) of subdivision (b) and subdivision (c) of Section 19209.



**EXHIBIT A**  
**(Standard Agreement)**

F. County shall not submit any claim for payment or reimbursement and shall not be entitled to receive payment or reimbursement from State of Voting System Replacement Contract 2018 funds for:

1. The cost of purchasing any motored vehicle;
2. The cost of leasing for more than thirty (30) days of any motored vehicle;
3. The cost of purchasing any real property;
4. The cost of leasing any real property;
5. The cost of promotional items and memorabilia;
6. General purpose equipment, including but not limited to, office equipment and furnishings; modular furniture; telephone networks and component parts that are not for the explicit use of facilitating electronic connections as defined above in Section E – USE OF FUNDS, #6 of this document; and reproduction and printing equipment that is not a component of a voting system, ballot on demand system, or electronic poll book system;
7. General office supplies;
8. Any indirect rate or overhead costs distributed to county administrative support services.

G. DISPOSAL OR SALE OF EQUIPMENT PURCHASED WITH VOTING SYSTEM REPLACEMENT CONTRACT FUNDING

If a county elections officials disposes of voting systems or voting equipment purchased with Voting System Replacement Contract funding:

1. No pre-approval or permission is required by the Secretary of State.
2. Sales should conform to county purchasing procedures. If those do not exist, counties should rely on the State Administrative Manual (SAM Chapter 8600).
3. A solid audit trail should be maintained and include the following:
  - a. All information relevant to valuation.
  - b. Documentation relevant to the source of funding used for the original purchase of the equipment being sold or disposed of.

**EXHIBIT A**  
**(Standard Agreement)**

- c. Information relevant to the actual sale or disposition, including the date, amount of the actual sale, which equipment was involved (description and inventory numbers) and receipts.
4. Prior to disposing or selling of any voting system or portion thereof, ensure the equipment is formatted so there is no software or firmware remaining on the equipment. All equipment should be taken back to a condition where it is solely a non-functioning piece of hardware.

**EXHIBIT B  
(Standard Agreement)**

**BUDGET DETAIL AND PAYMENT PROVISIONS**

**1. Invoicing and Payment**

- A. For services satisfactorily rendered, and upon receipt and approval of the invoices submitted with supporting documentation, the State agrees to compensate the Contractor for actual expenditures incurred in accordance with the rates specified herein, which is attached hereto and made a part of this Agreement.
- B. Invoices shall include the Agreement Number and shall be submitted in triplicate not more frequently than monthly in arrears to:

Office of Secretary of State  
Attention: Accounts Payable  
P.O. Box 944260  
Sacramento, CA 94244-2600

Invoices may be submitted via email to [AccountsPayable@sos.ca.gov](mailto:AccountsPayable@sos.ca.gov). Please contact Accounts Payable at (916) 653-9165 for any further questions regarding invoices.

**2. Budget Contingency Clause**

- A. It is mutually agreed that if the Budget Act or a Voting System Replacement Contract Spending Plan amendment of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall be of no further force and effect. In this event, the State shall have no liability to pay any funds whatsoever to Contractor or to furnish any other considerations under this Agreement and Contractor shall not be obligated to perform any provisions of this Agreement.
- B. If funding for any fiscal year is reduced or deleted by the Budget Act or a Voting System Replacement Contract Spending Plan amendment for purposes of this program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an Agreement amendment to Contractor to reflect the reduced amount.

**3. Prompt Payment Clause**

Payment will be made in accordance with, and within the time specified in Government Code Chapter 4.5, commencing with Section 927.

**4. Failure to Properly Claim Maximum Amount of Voting System Replacement Contract Funds**

Notwithstanding any provision of Agreement, County shall be entitled to receive only those amounts for fully supported and appropriate claims, which are properly submitted, pursuant to the provisions of Agreement and all applicable state and federal laws, regulations, and procedures.

**5. Basis of Claims**

Subject to the provisions of Paragraph #9 below, all claims for Voting System Contract Replacement Funds under this program must be based on invoices submitted by the County. All invoices or Agreements that are the subject of any claims must relate directly to expenditures authorized pursuant to Exhibit A – SCOPE OF WORK, Section E – USE OF FUNDS.

**EXHIBIT B  
(Standard Agreement)**

**6. Processing of Claims**

The Secretary of State shall establish the criteria and processes for submitting claims under this Program. Such criteria shall include requirements that all claims:

- A. Contain a face sheet that summarizes each expenditure made by the categories set forth in Exhibit A – SCOPE OF WORK, Section E – USE OF FUNDS;
- B. Include the total amount of the claim;
- C. Identify whether additional claims are expected to be submitted;
- D. Include the hourly charge of any contractor for which a claim is made for their time;
- E. Include signed Contractor Activity Reports, please see sample, which is Exhibit G - CONTRACTOR VOTING SYSTEM REPLACEMENT ACTIVITY REPORT, for each employee and contractor's employee for whom reimbursement for time is being claimed. (Vendors who receive payment from Voting System Replacement Contract funds are required to submit timesheets for any work paid for as time and materials); and
- F. Include a copy of the contract, if the contractor's invoice does not describe the activities undertaken in such a manner that the State can determine whether the activities comply with the provisions of this Agreement.

**7. Retroactive Payments**

Counties may claim reimbursement for expenses and activities permissible under the terms of this Agreement that occur after April 29, 2015, and before June 30, 2021.

**8. Payments of Claims**

The Secretary of State shall advise the County of the status of the claim processing within 30 (thirty) days of receipt of the claim. Payments made by the State with respect to any claim shall be sent directly by the State Controller's office to the County.

**9. Deadline for Submitting Claims**

The deadline for submitting any claim under this program is 30 (thirty) days after the expiration date of this Agreement.

**10. Multiple Claims**

County can submit multiple claims for Voting Systems Replacement funds authorized above, within the aggregate limit established for County.

**11. Documentation to be Submitted**

- A. Each claim shall include a cover page that identifies the activity or service in Exhibit A – SCOPE OF WORK and a summary sheet that includes the dollar amount associated with each activity or service for which funds are being sought. Each claim shall also include originals or true copies of all documentation of the payment for which reimbursement is sought, and of the purchase agreement, lease agreement, or other contract pursuant to which the reimbursed payment was made.

**EXHIBIT B**  
**(Standard Agreement)**

- B. The county shall certify to the Secretary of State the source and amount of match funding, including supporting documentation of the source of funding such as a statement of account.
- C. If applicable, approval by the County Board of Supervisors, along with the appropriate County Resolution will be required.

**12. Order of Processing**

Claims shall be processed by the Secretary of State in order of receipt.

**EXHIBIT C  
(Standard Agreement)**

**GENERAL TERMS AND CONDITIONS**

PLEASE NOTE: This page will not be included with the final agreement. The General Terms and Conditions (GTC 04/2017) will be included in the agreement by reference to Internet site: [www.dgs.ca.gov/ols/resources/standardcontractlanguage.aspx](http://www.dgs.ca.gov/ols/resources/standardcontractlanguage.aspx)

**EXHIBIT D  
(Standard Agreement)**

**SPECIAL TERMS AND CONDITIONS**

**A. AUDITING**

1. Receipt of Voting System Replacement funds by County indicates agreement, to be reimbursed by the Secretary of State, by first providing matching funds spent on voting system replacement activities described in Exhibit A – SCOPE OF WORK, Section E – USE OF FUNDS, on a dollar-for-dollar basis, up to a maximum amount of funds allocated for the contract, as allocated per county.
2. County shall maintain records in a manner that:
  - a. Accurately reflects fiscal transactions with necessary controls and safeguards;
  - b. Provides complete audit trails, based whenever possible on original documents (purchase orders, receipts, progress payments, invoices, timesheets, cancelled warrants, warrant numbers, etc.);
  - c. Provides accounting data so the costs can readily be determined throughout Agreement period;
  - d. Accurately records and tracks the disposition of all equipment and sensitive property in compliance with 41 CFR 105-71 and the California State Administrative Manual.
3. Records shall be maintained for three (3) years after termination of this Agreement and for at least one (1) year following any audit or final disposition of any disputed audit finding.
4. If the final disposition of any disputed audit finding is determined to be a disallowed cost that the Secretary of State has paid the County, the County shall return to the Secretary of State an amount equal to the disallowance.
5. County shall permit periodic site visits by the Secretary of State, or the Secretary of State's designee or designees, to determine if any Voting System Replacement Contract funds are being used or have been used in compliance with this Agreement and all applicable laws.

**B. GENERAL PROVISIONS**

1. Voting System Replacement Contract funds can only be used for the purposes for which the Voting System Replacement Contract funds are made.
2. No portion of any Voting System Replacement Contract funds shall be used for partisan political purposes. All contractors providing services are required to sign an agreement, please see Exhibit E – Additional Provisions, to abide by the Secretary of States' policy to refrain from engaging in political activities that call into question the impartiality of the Secretary of State's Office.
3. Proceeds received by the County for the sale of equipment or sensitive property originally purchased by funds shall be deposited in an interest-bearing account and used in accordance with procedures outlined in Exhibit A – SCOPE OF WORK, Section G - DISPOSAL OR SALE OF EQUIPMENT PURCHASED WITH VOTING SYSTEM REPLACEMENT CONTRACT FUNDING. Such sales shall be reported in writing to the Secretary of State within 30 days of completion. Interest earned on funds shall be reported to the Secretary of State within 90 days of the close of each fiscal year. Upon expenditure of these funds and interest earned, County will report such

**EXHIBIT D**  
**(Standard Agreement)**

expenditure to the Secretary of State, along with documentation of such expenditure, including invoices, agreements or other documentation.

4. Funds not claimed by County within thirty (30) days of the end date of this contract, or any funds claimed by a county that are not approved for use by the Secretary of State within one hundred eighty (180) days of the end date of this contract, shall revert to the Secretary of State.
5. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this Program, the State shall have the option to either cancel this Agreement with no liability occurring to the State, or offer an Agreement amendment to County to reflect any reduced amount.
6. This Agreement is subject to any restrictions, limitations or conditions enacted or promulgated by the United States Government, or any agency thereof, that may affect the provisions, terms or funding of Agreement in any manner.
7. County warrants by execution of this Agreement, that no person or selling agency has been employed or retained to solicit or secure this contract upon agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by County for the purpose of securing business. For breach or violation of this warranty, the State shall, in addition to other remedies provided by law, have the right to annul this contract without liability, paying only for the value of the work actually performed, or otherwise recover the full amount of such commission, percentage, brokerage, or contingent fee.
8. Nothing contained in this Agreement or otherwise, shall create any contractual relation between the State and any subcontractor or vendor, and no subcontractor shall relieve County of its responsibilities and obligations hereunder. County agrees to be as fully responsible to State for the acts and omissions of its subcontractors and of persons either directly or indirectly employed by any of them as it is for the acts and omissions of persons directly employed by County. County's obligation to pay its subcontractors is an independent obligation from the State's obligation to make payments to County. As a result, State shall have no obligation to pay or to enforce the payment of any moneys to any subcontractor or vendor of County.
9. If a county uses funding provided to it for activities described in Exhibit A – SCOPE OF WORK, Section E – USE OF FUNDS, #8, and those activities do not result in a voting system certified by the Secretary of State to comply with the California Voting Systems Standards by July 1, 2023, the county shall return the state funding provided for those activities to the State. If the county does not return the funding by June 30, 2024, the State Controller shall withhold any payment to the county in an equivalent amount, as directed by the California Department of Finance.



**EXHIBIT E  
(Standard Agreement)**

**ADDITIONAL PROVISIONS**

**Secretary of State Policy Regarding Political Activity in the Workplace**

**SECRETARY OF STATE POLICY REGARDING POLITICAL ACTIVITY IN THE WORKPLACE**

The Secretary of State is the state's chief elections officer. It is, therefore, imperative that staff in the Secretary of State's Office, and those who contract with the Secretary of State's Office, refrain from engaging in any political activity that might call into question the office's impartiality with respect to handling election issues. Accordingly, the policy of the Secretary of State's Office with respect to political activity in the workplace, a copy of which will be given to every employee in the Secretary of State's office and incorporated as an attachment to contracts with the Secretary of State's Office, is as follows:

- 1) No employee of or contractor with the Secretary of State's Office shall engage in political campaign-related activities on state-compensated or federal-compensated time, except as required by official duties, such as answering inquiries from the public. In those cases where the contractor with the Secretary of State's Office is a county, the term "contractor" shall apply only to county elections office employees, county employees redirected to work temporarily for the county elections office, or any person, firm, company or business that provides reimbursable election-related services to a county elections office in furtherance of a contract. This prohibition shall not apply while an employee is on approved vacation or approved annual leave. This prohibition shall not apply to activities engaged in during the personal time of an employee.
- 2) No employee of or contractor with the Secretary of State's Office shall use any state property in connection with political campaign activities. It is strictly prohibited to schedule political campaign-related meetings or to conduct political campaign-related meetings in state office space, even if after normal working hours.
- 3) No employee of or contractor with the Secretary of State's Office shall use his or her official status with the Secretary of State's Office to influence political campaign-related activities or to confer support for or indicate opposition to a candidate or measure at any level of government.
- 4) No employee of or contractor with the Secretary of State's Office may be involved with political campaign-related telephone calls, letters, meetings or other political campaign-related activities on state-compensated or federal-compensated time. Requests by employees to switch to alternative work schedules, such as 4-10-40 or 9-8-80 work weeks, or to take vacation in order to accommodate political campaign-related activities or to attend political campaign functions, will be judged in the same manner and on the same basis as any other requests of this nature (i.e., existing needs of the office and discretion of the division chiefs).
- 5) The receipt or delivery of political campaign contributions or photocopies thereof on state property is strictly prohibited, as is the use of office time or state resources (e.g., intra-office mail or fax machines) to solicit or transmit political campaign contributions.
- 6) No employee of or contractor with the Secretary of State's Office may authorize any person to use his or her affiliation with the Secretary of State's Office in an attempt to suggest that the employee's or contractor's support or opposition to a nomination or an election for office or a ballot measure is of an "official," as distinguished from private, character.
- 7) No employee of or contractor with the Secretary of State's Office may display political campaign-related buttons, posters, or similar materials in areas visible to individuals who are in public areas of the Secretary of State's Office; nor may an employee of or contractor with the Secretary of State's Office display political campaign-related posters or other materials on windows facing out of the state office building.

**EXHIBIT E  
(Standard Agreement)**

- 8) No employee of or contractor with the Secretary of State's Office may use official authority or influence for the purpose of interfering with or attempting to affect the results of an election or a nomination for any public office.
- 9) No employee of or contractor with the Secretary of State's Office may directly or indirectly coerce or solicit contributions from subordinates in support of or in opposition to an election or nomination for office or a ballot measure.
- 10) An employee who is paid either partially or fully with federal funds, including the Help America Vote Act of 2002 (HAVA), is subject to the provisions of the federal Hatch Act, and is, therefore, prohibited from being a candidate for public office in a partisan election, as defined in the federal Hatch Act. However, any employee who is to be paid either partially or fully with funds pursuant to HAVA, shall first be consulted about the proposed funding and be informed about the prohibitions of the federal Hatch Act. The employee, whenever possible, shall be given the opportunity to engage in employment that does not involve HAVA funding.
- 11) Provisions limiting participation in political campaign-related activities as provided for in this policy statement shall be included in every contract with the Secretary of State's Office.

If you have questions concerning these restrictions, please refer them to the Secretary of State Office contact person listed in Exhibit A – SCOPE OF WORK.

STATE OF CALIFORNIA - SECRETARY OF STATE

**CONTRACTOR VOTING SYSTEM REPLACEMENT ACTIVITY REPORT**

<b>NAME</b>	<b>COMPANY NAME</b>	<b>Month/Year</b>
<b>Contract Number:</b>	Location (Sacramento)	Voting System Replacement Coordinator's Approval

**VOTING SYSTEM REPLACEMENT ACTIVITY HOURS**

Contractor	VOTING SYSTEM REPLACEMENT ACTIVITY HOURS																															DELIVERABLE NAME	ORG	HOURS
	31	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			
1																																(Taken from proposal and contract)		0.0
2																																		0.0
3																																		0.0
4																																		0.0
5																																		0.0
6																																		0.0
7																																		0.0
8																																		0.0
9																																		0.0
10																																		0.0
11																																		0.0
12																																		0.0
13																																		0.0
14																																		0.0
15																																		0.0
16																																		0.0
17																																		0.0
18																																		0.0
19																																		0.0
20																																		0.0
21																																		0.0
22																																		0.0
23																																		0.0
24																																		0.0
																																<b>MONTHLY TOTAL</b>		0.0

<b>SIGNATURE OF CONTRACTOR</b>	<b>DATE</b>	
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**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** February 5, 2019

**Departments: Sheriff/Coroner**

**TIME REQUIRED**

**SUBJECT** State Off-Highway Vehicle Grant for  
FY 2019-2020

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The California State Parks Off-Highway Vehicle Division has requested a governing body resolution for participation in the Off-Highway Vehicle Grant. The resolution should specifically identify the following personnel as grant administrators to administer and sign documents related to the Off-Highway Vehicle Grant: Mono County Sheriff-Coroner – Sheriff Ingrid Braun, Mono County Sheriff's Off-Highway Vehicle Coordinator – Sergeant Jeff Beard, and Mono County Sheriff's Office Finance Officer – Arleen Mills.

**RECOMMENDED ACTION:**

To approve resolution R19-\_\_\_, State Off-Highway Vehicle Grant FY 2019-2020

**FISCAL IMPACT:**

This resolution will assist with meeting the grant guidance for participation in the Off-Highway Vehicle Grant Program for Fiscal Year 2019-2020. When the grant is awarded, the amount will not exceed \$120,000.

**CONTACT NAME:** Sarah Roberts

**PHONE/EMAIL:** 760-932-5279 / sroberts@monosheriff.org

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<input type="checkbox"/> <a href="#">Staffing Report</a>
<input type="checkbox"/> <a href="#">State Off-Highway Vehicle Grant Resolution FY 2019-2020</a>

History

Time

Who

Approval

1/30/2019 3:11 PM	County Administrative Office	Yes
1/30/2019 2:20 PM	County Counsel	Yes
1/18/2019 2:38 PM	Finance	Yes

**MONO COUNTY**  
**SHERIFF**

*A Commitment to Community Safety and Service*



**Ingrid Braun**  
**Sheriff-Coroner**

DATE: January 15, 2019  
TO: The Honorable Board of Supervisors

**Phillip West**  
**Undersheriff**

FROM: Ingrid Braun, Sheriff-Coroner

SUBJECT: Fiscal Year 2019-2020 California State Parks Off-Highway Vehicle Grant Program

**RECOMMENDATION:**

Approve Resolution 19-xx authorizing the Mono County Sheriff-Coroner, Mono County Sheriff's Off-Highway Vehicle Coordinator, and/or the Mono County Sheriff's Office Finance Officer to apply for and administer the California State Parks Off-Highway Vehicle Grant Program for Fiscal Year 2019-20. The Off-Highway Vehicle Grant will not exceed \$120,000.00.

**DISCUSSION:**

The California State Parks Off-Highway Vehicle Division has requested a governing body resolution for participation in the Off-Highway Vehicle Grant. The resolution should specifically identify the following personnel as grant administrators to administer and sign documents related to the Off-Highway Vehicle Grant:

Mono County Sheriff-Coroner – Sheriff Ingrid Braun  
Mono County Sheriff's Off-Highway Vehicle Coordinator – Sergeant Jeff Beard  
Mono County Sheriff's Office Finance Officer – Arleen Mills

**FINANCIAL IMPACT:**

This resolution will assist with meeting the grant guidance for participation in the Off-Highway Vehicle Grant Program for Fiscal Year 2019-2020. When the grant is awarded, the award will not exceed \$120,000.00.

Respectfully submitted,

Ingrid Braun  
Sheriff-Coroner



**RESOLUTION NO. R19-\_\_\_**

**A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS APPROVING THE APPLICATION FOR STATE OFF-HIGHWAY VEHICLE GRANT FY 2019-2020**

**WHEREAS**, the people of the State of California have enacted the Off-Highway Motor Vehicle Recreation Act of 2003, which provides funds to the State of California and its political subdivisions for Operation and Maintenance, Restoration, Law Enforcement, and Education and Safety for off-highway vehicle recreation; and

**WHEREAS**, the Off-Highway Motor Vehicle Recreation Division with the California Department of Parks and Recreation has been delegated the responsibility to administer the program; and

**WHEREAS**, procedures established by the California Department of Parks and Recreation require the Applicant's Governing Body to certify by resolution the approval to receive grant funding from the Off-Highway Motor Vehicle Grant funds; and

**WHEREAS**, this Project appears on, or is in conformance with this jurisdiction's adopted general or Master plan and is compatible with the land use plans of those jurisdictions immediately surrounding the Project;

**NOW, THEREFORE, BE IT RESOLVED** that the hereby: \_\_\_\_\_  
(Applicant's Governing Body)

1. Approves the receiving of grant funding from the Off-Highway Vehicle Grant or Cooperative Agreement Program; and
2. Certifies that this agency understands its legal obligations to the State upon approval of the Grant; and
3. Certifies that this agency understands the California Public Resources Code requirement that Acquisition and Development Projects be maintained to specific conservation standards; and
4. Certifies that the Project will be well-maintained during its useful life; and
5. Certifies that this agency will implement the Project with diligence once funds are available and the Applicant has reviewed, understands, and agrees with the Project Agreement; and
6. Certifies that this agency will provide the required matching funds; and
7. Certifies that the public and adjacent property owners have been notified of this Project (as applicable); and

8. Appoints the following positions

Sheriff – Coroner Ingrid Braun  
Sergeant Jeff Beard  
Finance Officer Arleen Mills

as agent to conduct all negotiations, execute and submit all documents including, but not limited to Applications, agreements, amendments, payment requests and so on, which may be necessary for completion of the Project.

Approved and Adopted on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. I, the undersigned, hereby certify that the foregoing Resolution was duly adopted by \_\_\_\_\_  
(Applicant's Governing Body)

**PASSED AND ADOPTED this \_\_\_ day of \_\_\_\_\_, 2019, by the following vote:**

**AYES :**

**NOES :**

**ABSTAIN :**

**ABSENT :**

**ATTEST:**

Clerk of the Board

\_\_\_\_\_  
**John Peters, Chair**  
**Board of Supervisors**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
**COUNTY COUNSEL**





OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** February 5, 2019

**Departments: Finance**

**TIME REQUIRED**

**SUBJECT** Monthly Treasury Transaction Report

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

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### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Treasury Transaction Report for the month ending 12/31/2018.

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### RECOMMENDED ACTION:

Approve the Treasury Transaction Report for the month ending 12/31/2018.

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### FISCAL IMPACT:

None

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**CONTACT NAME:** Gerald Frank

**PHONE/EMAIL:** 7609325483 / gfrank@mono.ca.gov

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### SEND COPIES TO:

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### MINUTE ORDER REQUESTED:

YES  NO

---

### ATTACHMENTS:

Click to download

[Treasury Transaction Report for the month ending 12/31/2018](#)

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### History

Time	Who	Approval
1/30/2019 3:17 PM	County Administrative Office	Yes
1/29/2019 5:09 PM	County Counsel	Yes
1/18/2019 4:19 PM	Finance	Yes



## Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 11/30/2018, End Date: 12/31/2018

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
<b>Buy Transactions</b>									
Buy	12/10/2018	25460FCF1	249,000.00	Direct Federal Credit Union 3.5 9/11/2023	100.00	249,000.00	0.00	3.50	249,000.00
Buy	12/18/2018	765761BH3	440,000.00	City of Ridgecrest California 5 6/1/2022	105.34	463,478.40	0.00	3.35	463,478.40
Buy	12/19/2018	909557HX1	249,000.00	United Bankers Bank 3 9/21/2020	100.00	249,000.00	0.00	3.00	249,000.00
Buy	12/21/2018	49254FAC0	249,000.00	Keesler Federal Credit Union 3.1 12/21/2020	100.00	249,000.00	0.00	3.10	249,000.00
<b>Subtotal</b>			<b>1,187,000.00</b>			<b>1,210,478.40</b>	<b>0.00</b>		<b>1,210,478.40</b>
Deposit	12/4/2018	CAMP60481	3,000,000.00	California Asset Management Program LGIP	100.00	3,000,000.00	0.00	0.00	3,000,000.00
Deposit	12/5/2018	LAIF6000Q	2,000,000.00	Local Agency Investment Fund LGIP	100.00	2,000,000.00	0.00	0.00	2,000,000.00
Deposit	12/6/2018	CAMP60481	2,000,000.00	California Asset Management Program LGIP	100.00	2,000,000.00	0.00	0.00	2,000,000.00
Deposit	12/11/2018	CAMP60481	4,000,000.00	California Asset Management Program LGIP	100.00	4,000,000.00	0.00	0.00	4,000,000.00
Deposit	12/13/2018	CAMP60481	1,500,000.00	California Asset Management Program LGIP	100.00	1,500,000.00	0.00	0.00	1,500,000.00
Deposit	12/13/2018	LAIF6000Q	4,000,000.00	Local Agency Investment Fund LGIP	100.00	4,000,000.00	0.00	0.00	4,000,000.00
Deposit	12/18/2018	LAIF6000Q	2,500,000.00	Local Agency Investment Fund LGIP	100.00	2,500,000.00	0.00	0.00	2,500,000.00
Deposit	12/31/2018	CAMP60481	35,140.37	California Asset Management Program LGIP	100.00	35,140.37	0.00	0.00	35,140.37
Deposit	12/31/2018	FIT	1,000,000.00	Funds in Transit Cash	100.00	1,000,000.00	0.00	0.00	1,000,000.00
Deposit	12/31/2018	OAKVALLEY0670	9,505.04	Oak Valley Bank Cash	100.00	9,505.04	0.00	0.00	9,505.04
Deposit	12/31/2018	OAKVALLEY0670	27,752,508.75	Oak Valley Bank Cash	100.00	27,752,508.75	0.00	0.00	27,752,508.75
<b>Subtotal</b>			<b>47,797,154.16</b>			<b>47,797,154.16</b>	<b>0.00</b>		<b>47,797,154.16</b>
<b>Total Buy Transactions</b>			<b>48,984,154.16</b>			<b>49,007,632.56</b>	<b>0.00</b>		<b>49,007,632.56</b>
<b>Interest/Dividends</b>									
Interest	12/1/2018	84485EAE7	0.00	Southwest Financial Federal CU 3.15 2/26/2021		0.00	64.47	0.00	64.47
Interest	12/1/2018	369674AX4	0.00	GE Credit Union 3 8/31/2020		0.00	613.97	0.00	613.97
Interest	12/1/2018	842400GL1	0.00	Southern California Edison 3.4 6/1/2023-18		0.00	8,358.33	0.00	8,358.33
Interest	12/1/2018	91435LAB3	0.00	University of Iowa Community Credit Union 3 4/28/2		0.00	604.11	0.00	604.11
Interest	12/1/2018	499724AD4	0.00	Knox TVA Employee Credit Union 3.25 8/30/2023		0.00	654.45	0.00	654.45



## Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 11/30/2018, End Date: 12/31/2018

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Interest	12/3/2018	9497486Z5	0.00	WELLS FARGO BK NA SIOUXFALLS SD 1.6 8/3/2021		0.00	322.19	0.00	322.19
Interest	12/5/2018	31926GAL4	0.00	First Bank of Greenwich 3 11/8/2020		0.00	606.58	0.00	606.58
Interest	12/5/2018	981571CE0	0.00	Worlds Foremost Bk Sidney NE 1.75 5/5/2021		0.00	287.67	0.00	287.67
Interest	12/9/2018	59452WAE8	0.00	Michigan Legacy Credit Union 3.45 11/9/2023		0.00	706.07	0.00	706.07
Interest	12/10/2018	59013JZP7	0.00	Merrick Bank 2.05 8/10/2022		0.00	412.81	0.00	412.81
Interest	12/10/2018	34387ABA6	0.00	FLUSHING BANK N Y 1.8 12/10/2018		0.00	302.05	0.00	302.05
Interest	12/11/2018	20033APV2	0.00	COMENITY CAP BK SALT LAKE CITY UTAH 1.6 4/12/2021		0.00	322.19	0.00	322.19
Interest	12/14/2018	88563LAG2	0.00	Three Rivers Federal Credit Union 2.8 11/14/2019		0.00	573.04	0.00	573.04
Interest	12/14/2018	45581EAR2	0.00	Industrial and Commercial Bank of China USA, NA 2.		0.00	533.63	0.00	533.63
Interest	12/15/2018	20143PDV9	0.00	Commercial Bank Harrogate 3.4 11/15/2023		0.00	695.84	0.00	695.84
Interest	12/15/2018	55266CQE9	0.00	MB FINANCIAL BANK, NATIONAL ASSN 1.8 1/15/2021		0.00	362.47	0.00	362.47
Interest	12/15/2018	17275RAX0	0.00	Cisco Systems Inc 2.45 6/15/2020-15		0.00	6,125.00	0.00	6,125.00
Interest	12/15/2018	3132X0BG5	0.00	FAMC 1.75 6/15/2020		0.00	1,968.75	0.00	1,968.75
Interest	12/15/2018	62384RAF3	0.00	Mountain America Federal Credit Union 3 3/27/2023		0.00	604.11	0.00	604.11
Interest	12/16/2018	33640VCF3	0.00	First Service Bank 3.3 5/16/2023		0.00	675.37	0.00	675.37
Interest	12/17/2018	855736DA9	0.00	STATE BK & TR CO DEFIANCE OHIO 1.6 2/17/2021		0.00	322.19	0.00	322.19
Interest	12/17/2018	50116CBE8	0.00	KS Statebank Manhattan KS 2.1 5/17/2022		0.00	422.88	0.00	422.88
Interest	12/18/2018	22766ABN4	0.00	Crossfirst Bank 2.05 8/18/2022		0.00	412.81	0.00	412.81
Interest	12/19/2018	560507AJ4	0.00	Maine Savings Federal Credit Union 3.3 5/19/2023		0.00	675.37	0.00	675.37
Interest	12/19/2018	310567AB8	0.00	Farmers State Bank 2.35 9/19/2022		0.00	473.22	0.00	473.22
Interest	12/20/2018	50625LAK9	0.00	Lafayette Federal Credit Union 3.5 11/20/2023		0.00	716.30	0.00	716.30
Interest	12/20/2018	313383FF3	0.00	FHLB 1.55 12/20/2019		0.00	7,750.00	0.00	7,750.00
Interest	12/21/2018	3130A8DB6	0.00	FHLB 1.125 6/21/2019		0.00	5,625.00	0.00	5,625.00
Interest	12/22/2018	90352RAC9	0.00	USAlliance Federal Credit Union 3 8/20/2021		0.00	604.11	0.00	604.11
Interest	12/23/2018	33715LBE9	0.00	First Technology Federal Credit Union 2.3 8/23/201		0.00	463.15	0.00	463.15



## Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 11/30/2018, End Date: 12/31/2018

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
Interest	12/24/2018	03753XBD1	0.00	Apex Bank 3.1 8/24/2023		0.00	624.25	0.00	624.25
Interest	12/24/2018	90348JEV8	0.00	UBS Bank USA 3.45 10/24/2023		0.00	706.07	0.00	706.07
Interest	12/25/2018	330459BY3	0.00	FNB BANK INC 2 2/25/2022		0.00	402.74	0.00	402.74
Interest	12/26/2018	20070PHK6	0.00	COMMERCE ST BK WEST BEND WIS 1.65 9/26/2019		0.00	332.26	0.00	332.26
Interest	12/26/2018	91330ABA4	0.00	UNITY BK CLINTON NJ 1.5 9/26/2019		0.00	302.05	0.00	302.05
Interest	12/27/2018	35637RCQ8	0.00	FREEDOM FIN BK W DES MOINES 1.5 7/26/2019		0.00	302.05	0.00	302.05
Interest	12/28/2018	080515CH0	0.00	Belmont Savings Bank 2.7 2/28/2023		0.00	543.70	0.00	543.70
Interest	12/28/2018	3134G8U72	0.00	FHLMC 1.25 12/28/2018-16		0.00	6,250.00	0.00	6,250.00
Interest	12/28/2018	3135G0H55	0.00	FNMA 1.875 12/28/2020		0.00	9,375.00	0.00	9,375.00
Interest	12/28/2018	20786ABA2	0.00	CONNECTONE BK ENGLEWOOD 1.55 7/29/2019		0.00	312.12	0.00	312.12
Interest	12/28/2018	85916VBY0	0.00	STERLING BANK 1.7 7/26/2019		0.00	342.33	0.00	342.33
Interest	12/28/2018	59828PCA6	0.00	Midwest Bank of West IL 3.3 8/29/2022		0.00	675.37	0.00	675.37
Interest	12/29/2018	72247PAC0	0.00	Pine Bluff Cotton Belt FCU 2.8 8/31/2020		0.00	563.84	0.00	563.84
Interest	12/29/2018	01748DAX4	0.00	ALLEGIANCE BK TEX HOUSTON 2.15 9/29/2022		0.00	432.95	0.00	432.95
Interest	12/31/2018	CAMP60481	0.00	California Asset Management Program LGIP		0.00	35,140.37	0.00	35,140.37
Interest	12/31/2018	912828XY1	0.00	T-Note 2.5 6/30/2020		0.00	18,750.00	0.00	18,750.00
Interest	12/31/2018	LAIF6000Q	0.00	Local Agency Investment Fund LGIP		0.00	63,689.03	0.00	63,689.03
Interest	12/31/2018	912828WS5	0.00	T-Note 1.625 6/30/2019		0.00	8,125.00	0.00	8,125.00
Interest	12/31/2018	9128283N8	0.00	T-Note 1.875 12/31/2019		0.00	9,375.00	0.00	9,375.00
Interest	12/31/2018	17286TAC9	0.00	Citadel Federal Credit Union 3 10/30/2020		0.00	613.97	0.00	613.97
Interest	12/31/2018	29278TCP3	0.00	Enerbank USA 3.2 8/30/2023		0.00	644.38	0.00	644.38
Interest	12/31/2018	67054NAM5	0.00	Numerica Credit Union 3.4 10/31/2023		0.00	719.03	0.00	719.03
Interest	12/31/2018	06426KAM0	0.00	Bank of New England 3.2 7/31/2023		0.00	671.30	0.00	671.30
Interest	12/31/2018	812541AA8	0.00	Seasons Federal Credit Union 3 10/30/2020		0.00	613.97	0.00	613.97
Interest	12/31/2018	912828U99	0.00	T-Note 1.25 12/31/2018		0.00	6,250.00	0.00	6,250.00
Interest	12/31/2018	OAKVALLEY0670	0.00	Oak Valley Bank Cash		0.00	9,505.04	0.00	9,505.04
<b>Subtotal</b>			<b>0.00</b>			<b>0.00</b>	<b>217,519.95</b>		<b>217,519.95</b>



## Mono County Transaction Summary by Action Investment Portfolio

Begin Date: 11/30/2018, End Date: 12/31/2018

Action	Settlement Date	CUSIP	Face Amount / Shares	Description	Purchase Price	Principal	Interest / Dividends	YTM @ Cost	Total
<b>Total Interest/Dividends</b>			<b>0.00</b>			<b>0.00</b>	<b>217,519.95</b>		<b>217,519.95</b>
<b>Sell Transactions</b>									
Matured	12/10/2018	34387ABA6	245,000.00	FLUSHING BANK N Y 1.8 12/10/2018	0.00	245,000.00	0.00	0.00	245,000.00
Matured	12/28/2018	3134G8U72	1,000,000.00	FHLMC 1.25 12/28/2018-16	0.00	1,000,000.00	0.00	0.00	1,000,000.00
Matured	12/31/2018	912828U99	1,000,000.00	T-Note 1.25 12/31/2018	0.00	1,000,000.00	0.00	0.00	1,000,000.00
<b>Subtotal</b>			<b>2,245,000.00</b>			<b>2,245,000.00</b>	<b>0.00</b>		<b>2,245,000.00</b>
Withdraw	12/21/2018	LAIF6000Q	2,000,000.00	Local Agency Investment Fund LGIP	0.00	2,000,000.00	0.00	0.00	2,000,000.00
Withdraw	12/26/2018	LAIF6000Q	2,000,000.00	Local Agency Investment Fund LGIP	0.00	2,000,000.00	0.00	0.00	2,000,000.00
Withdraw	12/31/2018	OAKVALLEY0670	28,788,851.01	Oak Valley Bank Cash	0.00	28,788,851.01	0.00	0.00	28,788,851.01
<b>Subtotal</b>			<b>32,788,851.01</b>			<b>32,788,851.01</b>	<b>0.00</b>		<b>32,788,851.01</b>
<b>Total Sell Transactions</b>			<b>35,033,851.01</b>			<b>35,033,851.01</b>	<b>0.00</b>		<b>35,033,851.01</b>



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** February 5, 2019

**Departments: Finance**

**TIME REQUIRED**

**SUBJECT** Quarterly Investment Report

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Investment Report for the Quarter ending 12/31/2018.

**RECOMMENDED ACTION:**

Approve the Investment Report for the Quarter ending 12/31/2018.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Gerald Frank

**PHONE/EMAIL:** 7609325483 / gfrank@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Investment Report for the Quarter ending 12/31/2018</a>

**History**

Time	Who	Approval
1/30/2019 3:20 PM	County Administrative Office	Yes
1/30/2019 2:20 PM	County Counsel	Yes
1/18/2019 4:19 PM	Finance	Yes



# DEPARTMENT OF FINANCE

## COUNTY OF MONO

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Gerald A. Frank  
Assistant Finance Director  
Treasurer-Tax Collector

Janet Dutcher, CPA, CGFM  
Finance Director

Stephanie Butters  
Assistant Finance Director  
Auditor-Controller

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**Date:** February 5, 2019  
**To:** Honorable Board of Supervisors  
Treasury Oversight Committee  
Treasury Pool Participants  
**From:** Gerald Frank  
**Subject:** Quarterly Investment Report

The Treasury Pool investment report for the quarter ended December 31, 2018 is attached pursuant to Government Code §53646(b) and includes the following reports:

- **Portfolio Holdings by Security Sector** - includes, among other information, the type of investment, issuer, date of maturity, par value, dollar amount invested in all securities and market value as calculated by Union Bank, in accordance with Government Code §53646(b)(1).
- **Distribution by Asset Category – Market Value** – Provides a graphic to make it easy to see the asset allocation by type of security.
- **Distribution by Maturity Range – Face Value** – Provides a bar graph to see the maturities of the various investments and gives the reader a sense of the liquidity of the portfolio.
- **Treasury Cash Balances as of the Last Day of the Most Recent 14 Months** – Shows growth in the current mix of cash and investments when compared to prior months and particularly the same time last year. Additionally, the section at the bottom shows maturity by month for all non-same day investments.
- **Mono County Treasury Pool Quarterly Yield Comparison** – Shows, at a glance, the county pool performance in comparison to two-year US Treasuries and the California Local Agency Investment Fund (LAIF).
- **Mono County Treasury Pool Participants** – Provides a graphic to make it easy to see the types of pool participants.

The County also has monetary assets held outside the County Treasury including:

- The Sheriff's Department has two accounts: The Civil Trust Account and the Sheriff's Revolving Fund. The balances in these accounts as of December 31, 2018 were \$28,763 and \$2,863 respectively.
- Mono County's OPEB (Other Post Employment Benefit) trust fund with PARS had a balance of \$19,658,105.74 as of November 30, 2018. This is an irrevocable trust to mitigate the liability for the County's obligation to pay for retiree health benefits.

The Treasury was in compliance with the Mono County Investment Policy on December 31, 2018.

Weighted Average Maturity (WAM) as of December 31, 2018 was 553 days.

It is anticipated that the County Treasury will be able to meet the liquidity requirements of its pooled participants for the next six months.

The investments are presented at fair market value in accordance with Government Accounting Standards Board (GASB) Statement No. 31, Accounting and Financial Reporting for Certain Investments and for External Pools. On the last day of the quarter, on a cost basis, the portfolio totaled \$125,985,182, and the market value was \$124,816,524 (calculated by Union Bank) or 99.07% of cost. Market value does not include accrued interest which was \$380,942, on the last day of the quarter.

Investment Pool earnings are as shown below:

Quarter Ending	3/31/2018	6/30/2018	9/30/2018	12/31/2018
Average Daily Balance	\$96,454,256	\$99,054,354	\$87,416,898	\$105,707,557
Earned Interest (including accruals)	\$381,677	\$433,750	\$415,334	\$555,712
Earned Interest Rate	1.6048%	1.7564%	1.8850%	2.0857%
Number of Days in Quarter	90	91	92	92
Interest Received (net of amortized costs)	\$349,876	\$417,512	\$409,948	\$507,233
Administration Costs	\$16,598	\$10,736	\$10,841	\$11,286
Net Interest for Apportionment	\$333,278	\$406,776	\$399,107	\$495,947





## Mono County Portfolio Holdings by Security Sector As of December 31, 2018

Description	CUSIP	Settlement Date	Cost Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
<b>Cash</b>												
Oak Valley Bank Cash	OAKVALLEY0670	02/28/2009	6,070,069.14	6,070,069.14	6,070,069.14	2.258	2.258	N/A	1	None		4.83
<b>Sub Total / Average</b>			<b>6,070,069.14</b>	<b>6,070,069.14</b>	<b>6,070,069.14</b>	<b>2.258</b>	<b>2.258</b>		<b>1</b>		<b>0.00</b>	<b>4.83</b>
<b>Funds In Transit</b>												
Funds in Transit Cash	FIT	03/31/2018	1,000,000.00	1,000,000.00	1,000,000.00	0.000	0.000	N/A	1	None		0.80
<b>Sub Total / Average</b>			<b>1,000,000.00</b>	<b>1,000,000.00</b>	<b>1,000,000.00</b>	<b>0.000</b>	<b>0.000</b>		<b>1</b>		<b>0.00</b>	<b>0.80</b>
<b>Local Government Investment Pools</b>												
California Asset Management Program LGIP	CAMP60481	08/03/2017	19,238,346.69	19,238,346.69	19,238,346.69	2.460	2.460	N/A	1	None		15.30
Local Agency Investment Fund LGIP	LAIF6000Q	07/01/2014	17,087,651.92	17,087,651.92	17,087,651.92	2.291	2.291	N/A	1	NR		13.59
<b>Sub Total / Average</b>			<b>36,325,998.61</b>	<b>36,325,998.61</b>	<b>36,325,998.61</b>	<b>2.381</b>	<b>2.381</b>		<b>1</b>		<b>0.00</b>	<b>28.89</b>
<b>Local Government Notes</b>												
Hilton Creek Community Service District 3.3 7/15/2	LOANHCCSD	07/16/2018	100,000.00	100,000.00	100,000.00	3.300	3.300	07/15/2023	1,657	NR	1,518.90	0.08
Mono County 2.5 8/1/2022	LOAN2017	08/01/2017	181,398.01	181,398.01	181,398.01	2.500	2.500	08/01/2022	1,309	None	1,889.56	0.14
<b>Sub Total / Average</b>			<b>281,398.01</b>	<b>281,398.01</b>	<b>281,398.01</b>	<b>2.784</b>	<b>2.784</b>		<b>1,433</b>		<b>3,408.46</b>	<b>0.22</b>
<b>CD Negotiable</b>												
Affinity Federal Credit Union 2.7 8/16/2019	00832KAE9	08/17/2018	243,000.00	243,000.00	243,133.65	2.700	2.700	08/16/2019	228	None	2,444.65	0.19
ALLEGIANCE BK TEX HOUSTON 2.15 9/29/2022	01748DAX4	09/29/2017	245,000.00	245,000.00	234,332.70	2.150	2.150	09/29/2022	1,368	None	28.86	0.19
ALLY BK MIDVALE UTAH 1.45 2/11/2019	02006LYD9	02/11/2016	245,000.00	245,000.00	244,818.70	1.450	1.450	02/11/2019	42	None	1,382.07	0.19
American Express Bank, FSB 2.35 5/3/2022	02587CEM8	05/03/2017	245,000.00	245,000.00	236,373.55	2.350	2.350	05/03/2022	1,219	None	914.89	0.19
AMERICAN EXPRESS CENTURION BK 1.85 4/29/2020	02587DXK9	04/29/2015	245,000.00	245,000.00	242,182.50	1.850	1.850	04/29/2020	485	None	782.32	0.19
Apex Bank 3.1 8/24/2023	03753XBD1	08/24/2018	245,000.00	245,000.00	240,425.85	3.100	3.100	08/24/2023	1,697	None	145.66	0.19
Bank Hapoalim B.M. 3.5 11/14/2023	06251AV31	11/14/2018	245,000.00	245,000.00	244,277.25	3.500	3.500	11/14/2023	1,779	None	1,104.18	0.19
Bank of Baroda New York 3.3 9/28/2023	06062R4E9	11/19/2018	243,652.50	245,000.00	242,354.00	3.300	3.423	09/28/2023	1,732	None	2,082.16	0.19
Bank of New England 3.2 7/31/2023	06426KAM0	08/09/2018	247,000.00	247,000.00	243,581.52	3.200	3.200	07/31/2023	1,673	None	0.00	0.20
Belmont Savings Bank 2.7 2/28/2023	080515CH0	02/28/2018	245,000.00	245,000.00	237,686.75	2.700	2.700	02/28/2023	1,520	None	54.37	0.19
BENEFICIAL BANK 2.15 10/18/2022	08173QBX3	10/18/2017	245,000.00	245,000.00	234,151.40	2.150	2.150	10/18/2022	1,387	None	1,067.93	0.19
BMW Bank North America 2.7 3/9/2022	05580ALT9	03/09/2018	245,000.00	245,000.00	240,908.50	2.700	2.700	03/09/2022	1,164	None	2,047.93	0.19
CAPITAL ONE BANK USA NATL ASSN 1.8 1/22/2020	140420RD4	01/26/2015	245,000.00	245,000.00	243,579.00	1.800	1.800	01/22/2020	387	None	1,957.32	0.19
CAPITAL ONE, NATIONAL ASSOCIATION 1.7 10/5/2021	14042RCQ2	10/05/2016	245,000.00	245,000.00	233,945.60	1.700	1.700	10/05/2021	1,009	None	992.75	0.19
CIT BK SALT LAKE CITY 2.25 11/26/2019	17284C4F8	11/26/2014	245,000.00	245,000.00	244,051.85	2.250	2.250	11/26/2019	330	None	528.60	0.19
Citadel Federal Credit Union 3 10/30/2020	17286TAC9	10/30/2018	249,000.00	249,000.00	248,985.06	3.000	3.000	10/30/2020	669	None	0.00	0.20
COMENITY CAP BK SALT LAKE CITY UTAH 1.6 4/12/2021	20033APV2	04/11/2016	245,000.00	245,000.00	238,495.25	1.600	1.600	04/12/2021	833	None	214.79	0.19
COMMERCE ST BK WEST BEND WIS 1.65 9/26/2019	20070PHK6	06/26/2015	245,000.00	245,000.00	243,490.80	1.650	1.650	09/26/2019	269	None	55.38	0.19
Commercial Bank Harrogate 3.4 11/15/2023	20143PDV9	11/15/2018	249,000.00	249,000.00	247,149.93	3.400	3.400	11/15/2023	1,780	None	371.11	0.20
Community Credit Union of Lynn 3.1 11/30/2020	20369AAG5	11/30/2018	246,000.00	246,000.00	246,307.50	3.100	3.100	11/30/2020	700	None	647.69	0.20
Compass Bank 3.1 11/30/2020	20451PVY9	11/28/2018	246,000.00	246,000.00	246,307.50	3.100	3.100	11/30/2020	700	None	689.47	0.20
CONNECTONE BK ENGLEWOOD 1.55 7/29/2019	20786ABA2	01/28/2015	245,000.00	245,000.00	244,299.30	1.550	1.550	07/29/2019	210	None	31.21	0.19
Crossfirst Bank 2.05 8/18/2022	22766ABN4	08/18/2017	245,000.00	245,000.00	234,026.45	2.050	2.050	08/18/2022	1,326	None	178.88	0.19
Direct Federal Credit Union 3.5 9/11/2023	25460FCF1	12/10/2018	249,000.00	249,000.00	248,541.84	3.500	3.500	09/11/2023	1,715	None	501.41	0.20
DISCOVER BK GREENWOOD DEL 1.9 5/6/2020	254672NC8	05/06/2015	245,000.00	245,000.00	241,962.00	1.900	1.900	05/06/2020	492	None	701.44	0.19
Dollar BK Fed Savings BK 2.9 4/13/2023	25665QAX3	04/13/2018	245,000.00	245,000.00	239,306.20	2.900	2.900	04/13/2023	1,564	None	1,537.79	0.19



## Mono County Portfolio Holdings by Security Sector As of December 31, 2018

Description	CUSIP	Settlement Date	Cost Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
Enerbank USA 3.2 8/30/2023	29278TCP3	08/31/2018	245,000.00	245,000.00	241,437.70	3.200	3.200	08/30/2023	1,703	None	0.00	0.19
EVERBANK 1.3 11/4/2019	29976DW48	11/04/2016	245,000.00	245,000.00	241,795.40	1.300	1.300	11/04/2019	308	None	497.38	0.19
Farmers State Bank 2.35 9/19/2022	310567AB8	01/19/2018	245,000.00	245,000.00	236,172.65	2.350	2.350	09/19/2022	1,358	None	189.29	0.19
First Bank of Greenwich 3 11/8/2020	31926GAL4	11/05/2018	246,000.00	246,000.00	245,955.72	3.000	3.000	11/08/2020	678	None	525.70	0.20
First Bank of Highland 2.2 8/9/2022	319141HD2	08/09/2017	245,000.00	245,000.00	235,445.00	2.200	2.200	08/09/2022	1,317	None	2,126.47	0.19
FIRST BUSINESS BK MADISON WIS 1.9 1/13/2021	31938QQ98	01/13/2016	245,000.00	245,000.00	239,404.20	1.900	1.900	01/13/2021	744	None	2,180.84	0.19
First Premier Bank 2.05 8/22/2022	33610RQY2	08/22/2017	245,000.00	245,000.00	234,033.80	2.050	2.050	08/22/2022	1,330	None	1,816.36	0.19
First Service Bank 3.3 5/16/2023	33640VCF3	11/16/2018	249,000.00	249,000.00	247,025.43	3.300	3.300	05/16/2023	1,597	None	337.68	0.20
First Technology Federal Credit Union 2.3 8/23/201	33715LBE9	02/23/2018	245,000.00	245,000.00	244,544.30	2.300	2.300	08/23/2019	235	None	123.51	0.19
FNB BANK INC 2 2/25/2022	330459BY3	08/25/2017	245,000.00	245,000.00	235,856.60	2.000	2.000	02/25/2022	1,152	None	80.55	0.19
FREEDOM FIN BK W DES MOINES 1.5 7/26/2019	35637RCQ8	01/27/2015	245,000.00	245,000.00	244,314.00	1.500	1.500	07/26/2019	207	None	40.27	0.19
GE Credit Union 3 8/31/2020	369674AX4	08/31/2018	249,000.00	249,000.00	249,209.16	3.000	3.000	08/31/2020	609	None	613.97	0.20
GOLDMAN SACHS BK USA NEW YORK 1.9 4/22/2020	38148JRS2	05/05/2015	244,387.50	245,000.00	242,398.10	1.900	1.953	04/22/2020	478	None	892.74	0.19
Industrial and Commercial Bank of China USA, NA 2.	45581EAR2	02/14/2018	245,000.00	245,000.00	237,326.60	2.650	2.650	02/14/2023	1,506	None	302.39	0.19
Jefferson Financial Credit Union 3.35 10/19/2023	474067AQ8	10/19/2018	245,000.00	245,000.00	242,775.40	3.350	3.350	10/19/2023	1,753	None	1,641.50	0.19
Keesler Federal Credit Union 3.1 12/21/2020	49254FAC0	12/21/2018	249,000.00	249,000.00	249,234.06	3.100	3.100	12/21/2020	721	None	211.48	0.20
Knox TVA Employee Credit Union 3.25 8/30/2023	499724AD4	08/30/2018	245,000.00	245,000.00	241,966.90	3.250	3.250	08/30/2023	1,703	None	654.45	0.19
KS Statebank Manhattan KS 2.1 5/17/2022	50116CBE8	11/17/2017	245,000.00	245,000.00	235,606.70	2.100	2.100	05/17/2022	1,233	None	197.34	0.19
Lafayette Federal Credit Union 3.5 11/20/2023	50625LAK9	11/20/2018	249,000.00	249,000.00	248,240.55	3.500	3.500	11/20/2023	1,785	None	262.64	0.20
LCA Bank Corporation 2.3 1/12/2022	501798LJ9	01/12/2018	245,000.00	245,000.00	238,549.15	2.300	2.300	01/12/2022	1,108	None	2,655.40	0.19
Lebanon Federal Credit Union 3.2 9/21/2023	52248LAA4	09/21/2018	245,000.00	245,000.00	241,332.35	3.200	3.200	09/21/2023	1,725	None	2,169.42	0.19
MAHOPAC NATL BK N Y 1.45 7/30/2019	560160AQ6	01/30/2015	245,000.00	245,000.00	244,284.60	1.450	1.450	07/30/2019	211	None	1,498.86	0.19
Maine Savings Federal Credit Union 3.3 5/19/2023	560507AJ4	10/19/2018	249,000.00	249,000.00	246,970.65	3.300	3.300	05/19/2023	1,600	None	270.15	0.20
MARLIN BUSINESS BANK 1.4 10/28/2020	57116AMW5	10/28/2016	245,000.00	245,000.00	237,476.05	1.400	1.400	10/28/2020	667	None	601.42	0.19
MB FINANCIAL BANK, NATIONAL ASSN 1.8 1/15/2021	55266CQE9	01/15/2016	245,000.00	245,000.00	241,511.20	1.800	1.800	01/15/2021	746	None	193.32	0.19
MEDALLION BANK 2.15 10/11/2022	58404DAP6	10/11/2017	245,000.00	245,000.00	234,242.05	2.150	2.150	10/11/2022	1,380	None	1,183.38	0.19
Mercantil Bank NA 1.9 3/2/2020	58733AEJ4	08/29/2017	245,000.00	245,000.00	242,520.60	1.900	1.900	03/02/2020	427	None	1,555.92	0.19
Merrick Bank 2.05 8/10/2022	59013JZP7	08/10/2017	245,000.00	245,000.00	234,131.80	2.050	2.050	08/10/2022	1,318	None	288.97	0.19
Michigan Legacy Credit Union 3.45 11/9/2023	59452WAE8	11/09/2018	249,000.00	249,000.00	247,735.08	3.450	3.450	11/09/2023	1,774	None	517.78	0.20
Midwest Bank of West IL 3.3 8/29/2022	59828PCA6	11/28/2018	249,000.00	249,000.00	248,412.36	3.300	3.300	08/29/2022	1,337	None	67.54	0.20
Morgan Stanley Bank 2.65 1/11/2023	61747MF63	01/11/2018	245,000.00	245,000.00	237,645.10	2.650	2.650	01/11/2023	1,472	None	3,077.27	0.19
Morgan Stanley Private Bank 3.55 11/8/2023	61760ARS0	11/08/2018	245,000.00	245,000.00	244,086.15	3.550	3.550	11/08/2023	1,773	None	1,262.92	0.19
Mountain America Federal Credit Union 3 3/27/2023	62384RAF3	03/27/2018	245,000.00	245,000.00	240,354.80	3.000	3.000	03/27/2023	1,547	None	322.19	0.19
Northland Area Federal Credit Union 2.6 2/13/2023	666496AB0	02/13/2018	245,000.00	245,000.00	236,910.10	2.600	2.600	02/13/2023	1,505	None	2,460.74	0.19
Numerica Credit Union 3.4 10/31/2023	67054NAM5	10/31/2018	249,000.00	249,000.00	247,224.63	3.400	3.400	10/31/2023	1,765	None	0.00	0.20
Pine Bluff Cotton Belt FCU 2.8 8/31/2020	72247PAC0	08/29/2018	245,000.00	245,000.00	244,407.10	2.800	2.800	08/31/2020	609	None	37.59	0.19
SALLIE MAE BK SALT LAKE CITY UT 1.8 2/18/2021	795450YG4	02/18/2016	245,000.00	245,000.00	239,553.65	1.800	1.800	02/18/2021	780	None	1,631.10	0.19



## Mono County Portfolio Holdings by Security Sector As of December 31, 2018

Description	CUSIP	Settlement Date	Cost Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
Seasons Federal Credit Union 3 10/30/2020	812541AA8	10/30/2018	249,000.00	249,000.00	248,985.06	3.000	3.000	10/30/2020	669	None	0.00	0.20
Southwest Financial Federal CU 3.15 2/26/2021	84485EAE7	11/28/2018	249,000.00	249,000.00	249,346.11	3.150	3.150	02/26/2021	788	None	644.67	0.20
State Bank of India-Chicago IL 3.6 11/29/2023	856283G59	11/29/2018	245,000.00	245,000.00	245,308.70	3.600	3.600	11/29/2023	1,794	None	773.26	0.19
STATE BK & TR CO DEFIANCE OHIO 1.6 2/17/2021	855736DA9	02/17/2016	245,000.00	245,000.00	240,028.95	1.600	1.600	02/17/2021	779	None	150.36	0.19
STERLING BANK 1.7 7/26/2019	85916VBY0	08/28/2017	245,000.00	245,000.00	243,787.25	1.700	1.700	07/26/2019	207	None	34.23	0.19
SYNCHRONY BANK 2 3/20/2020	87164WGC6	03/20/2015	245,000.00	245,000.00	242,723.95	2.000	2.000	03/20/2020	445	None	1,369.32	0.19
Third Federal Savings and Loan Assn. of Cleveland	88413QBD9	03/26/2015	245,000.00	245,000.00	242,760.70	1.800	1.800	03/26/2020	451	None	1,159.89	0.19
Three Rivers Federal Credit Union 2.8 11/14/2019	88563LAG2	11/14/2018	249,000.00	249,000.00	249,278.88	2.800	2.800	11/14/2019	318	None	324.72	0.20
UBS Bank USA 3.45 10/24/2023	90348JEV8	10/24/2018	249,000.00	249,000.00	247,809.78	3.450	3.450	10/24/2023	1,758	None	164.75	0.20
United Bankers Bank 3 9/21/2020	909557HX1	12/19/2018	249,000.00	249,000.00	249,134.46	3.000	3.000	09/21/2020	630	None	245.59	0.20
UNITY BK CLINTON NJ 1.5 9/26/2019	91330ABA4	05/26/2015	245,000.00	245,000.00	243,471.20	1.500	1.500	09/26/2019	269	None	50.34	0.19
University of Iowa Community Credit Union 3 4/28/2	91435LAB3	04/30/2018	245,000.00	245,000.00	240,156.35	3.000	3.000	04/28/2023	1,579	None	604.11	0.19
USAlliance Federal Credit Union 3 8/20/2021	90352RAC9	08/22/2018	245,000.00	245,000.00	244,037.15	3.000	3.000	08/20/2021	963	None	181.23	0.19
WELLS FARGO BK NA SIOUXFALLS SD 1.6 8/3/2021	9497486Z5	08/03/2016	245,000.00	245,000.00	234,736.95	1.600	1.600	08/03/2021	946	None	300.71	0.19
WEX BANK 2 10/19/2020	92937CGB8	10/18/2017	245,000.00	245,000.00	240,754.15	2.000	2.000	10/19/2020	658	None	993.42	0.19
Whitney Bank 1.75 10/25/2019	966594BD4	10/25/2017	245,000.00	245,000.00	243,228.65	1.750	1.750	10/25/2019	298	None	787.02	0.19
Worlds Foremost Bk Sidney NE 1.75 5/5/2021	981571CE0	05/05/2016	200,000.00	200,000.00	193,622.00	1.750	1.750	05/05/2021	856	None	249.32	0.16
<b>Sub Total / Average</b>			<b>19,620,040.00</b>	<b>19,622,000.00</b>	<b>19,323,934.63</b>	<b>2.497</b>	<b>2.499</b>		<b>1,024</b>		<b>60,984.33</b>	<b>15.60</b>
<b>Corporate Bonds</b>												
Apple Inc 2.15 2/6/2022-15	037833AY6	10/20/2017	500,095.39	500,000.00	487,500.00	2.150	2.145	02/06/2022	1,133	Moody's-Aa1	4,240.28	0.40
Apple Inc 2.7 5/13/2022-15	037833BF6	11/13/2018	488,676.62	500,000.00	494,430.00	2.700	3.392	05/13/2022	1,229	Moody's-Aa1	1,800.00	0.40
Bank of New York Mellon 3.5 4/28/2023	06406RAG2	04/30/2018	500,250.92	500,000.00	501,500.00	3.500	3.489	04/28/2023	1,579	Moody's-A1	3,062.50	0.40
Bank of New York Mellon 5.45 5/15/2019	06406HBM0	04/20/2017	537,325.00	500,000.00	504,585.00	5.450	1.760	05/15/2019	135	Moody's-A1	3,481.94	0.40
Berkshire Hathaway Inc 3.4 1/31/2022	084670BF4	04/25/2017	528,500.00	500,000.00	506,610.00	3.400	2.135	01/31/2022	1,127	Moody's-Aa2	7,083.33	0.40
Cisco Systems Inc 2.45 6/15/2020-15	17275RAX0	01/23/2018	501,300.00	500,000.00	497,345.00	2.450	2.337	06/15/2020	532	Moody's-A1	544.44	0.40
Colgate-Palmolive 2.25 11/15/2022-17	19416QEL0	11/15/2017	499,805.00	500,000.00	485,515.00	2.250	2.258	11/15/2022	1,415	Moody's-Aa3	1,437.50	0.40
General Electric Co. 4.375 9/16/2020	36962G4R2	10/11/2016	553,655.00	500,000.00	499,290.00	4.375	1.550	09/16/2020	625	Moody's-Baa1	6,380.21	0.40
International Business Machine Corp 1.875 8/1/2022	459200HG9	10/19/2017	490,400.00	500,000.00	472,020.00	1.875	2.301	08/01/2022	1,309	Moody's-A1	3,906.25	0.40
John Deere Cap 2.3 9/16/2019	24422ESS9	01/16/2018	501,908.75	500,000.00	497,165.00	2.300	2.065	09/16/2019	259	Moody's-A2	3,354.17	0.40
JPMORGAN CHASE 2.35 1/28/2019	46625HJR2	04/14/2015	1,021,450.00	1,000,000.00	999,510.00	2.350	1.762	01/28/2019	28	Moody's-A2	9,987.50	0.80
Microsoft Corp 2 11/3/2020-20	594918BG8	12/28/2015	501,580.00	500,000.00	494,430.00	2.000	1.931	11/03/2020	673	Moody's-Aaa	1,611.11	0.40
Microsoft Corp 2.65 11/3/2022-22	594918BH6	11/03/2017	507,740.00	500,000.00	495,860.00	2.650	2.320	11/03/2022	1,403	Moody's-Aaa	2,134.72	0.40
Oracle Corp 2.5 5/15/2022-15	68389XBB0	11/13/2018	483,495.00	500,000.00	489,265.00	2.500	3.509	05/15/2022	1,231	Moody's-A1	1,597.22	0.40
Pfizer Corp 2.1 5/15/2019-14	717081DL4	01/19/2017	505,935.00	500,000.00	498,690.00	2.100	1.577	05/15/2019	135	Moody's-A1	1,341.67	0.40
Procter & Gamble Co 2.15 8/11/2022-17	742718EU9	10/29/2018	480,269.24	500,000.00	485,670.00	2.150	3.267	08/11/2022	1,319	Moody's-Aa3	4,180.56	0.40
Southern California Edison 3.4 6/1/2023-18	842400GL1	08/03/2018	497,780.00	500,000.00	497,130.00	3.400	3.500	06/01/2023	1,613	Moody's-A1	1,416.67	0.40
Toyota Motor Credit Corp 3.45 9/20/2023-18	892367FN0	10/03/2018	499,217.02	500,000.00	500,835.00	3.450	3.484	09/20/2023	1,724	Moody's-Aa3	4,887.50	0.40
United Parcel Service 2.5 4/1/2023-23	911312BK1	04/05/2018	485,225.00	500,000.00	486,440.00	2.500	3.145	04/01/2023	1,552	Moody's-A1	3,125.00	0.40
US Bancorp 3 3/15/2022-22	91159HHC7	04/25/2017	517,195.00	500,000.00	496,865.00	3.000	2.253	03/15/2022	1,170	Moody's-A1	4,416.67	0.40
US Bank NA 3.4 7/24/2023-23	90331HNV1	08/01/2018	498,910.00	500,000.00	498,975.00	3.400	3.448	07/24/2023	1,666	S&P-AA-	7,413.89	0.40
<b>Sub Total / Average</b>			<b>11,100,712.94</b>	<b>11,000,000.00</b>	<b>10,889,630.00</b>	<b>2.832</b>	<b>2.518</b>		<b>995</b>		<b>77,403.13</b>	<b>8.75</b>



## Mono County Portfolio Holdings by Security Sector As of December 31, 2018

Description	CUSIP	Settlement Date	Cost Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
<b>Municipal Bonds</b>												
California State GO UNLTD 2.367 4/1/2022	13063DAD0	04/27/2017	252,287.50	250,000.00	246,347.50	2.367	2.170	04/01/2022	1,187	Moody's-Aa3	1,479.38	0.20
California State GO UNLTD 2.367 4/1/2022	13063DAD0	04/27/2017	251,937.50	250,000.00	246,347.50	2.367	2.200	04/01/2022	1,187	Moody's-Aa3	1,479.38	0.20
Central Valley Support Services Joint Powers Agenc	155751CU2	09/04/2018	641,651.40	585,000.00	645,015.15	5.526	3.400	09/01/2023	1,705	S&P-A+	10,775.70	0.47
City of Ridgecrest California 5 6/1/2022	765761BH3	12/18/2018	463,478.40	440,000.00	465,484.80	5.000	3.351	06/01/2022	1,248	S&P-AA	794.44	0.35
City of San Jose CA Airport 4.75 3/1/2020-11	798136TK3	09/14/2016	550,655.00	500,000.00	510,995.00	4.750	1.724	03/01/2020	426	Moody's-A2	7,916.67	0.40
HAWTHORNE CA CTFS 2.096 8/1/2019	420507CF0	05/17/2016	252,680.00	250,000.00	248,197.50	2.096	1.751	08/01/2019	213	S&P-AA	2,183.33	0.20
Lancaster Ca Redev Agy 2.08 8/1/2019	513802EBO	04/18/2017	377,756.25	375,000.00	372,982.50	2.080	1.751	08/01/2019	213	S&P-AA	3,250.00	0.30
LANCASTER REDEV AGY A 2.125 8/1/2021	513802CE6	08/01/2016	661,995.40	655,000.00	640,609.65	2.125	1.900	08/01/2021	944	S&P-AA	5,799.48	0.52
Los Angeles Cnty Public Wks 6.091 8/1/2022-10	54473ENR1	07/12/2018	555,000.00	500,000.00	552,115.00	6.091	3.176	08/01/2022	1,309	Moody's-Aa2	12,689.58	0.40
Monrovia CA Redev Agy 2 5/1/2019	611583CP8	04/18/2017	151,195.50	150,000.00	149,437.50	2.000	1.601	05/01/2019	121	S&P-AA	500.00	0.12
Palm Desert CA Redev 2.25 10/1/2020	696624CC7	04/26/2018	247,077.50	250,000.00	247,447.50	2.250	2.750	10/01/2020	640	S&P-AA	1,406.25	0.20
Riverside Unified School District-Ref 1.94 8/1/202	769059XS0	05/25/2016	387,156.00	385,000.00	378,978.60	1.940	1.801	08/01/2020	579	Moody's-Aa2	3,112.08	0.31
SALDEV 1.25 7/1/2019	794881BQ4	08/23/2016	159,774.40	160,000.00	158,392.00	1.250	1.300	07/01/2019	182	Fitch-AA+	1,000.00	0.13
San Bernardino City CA SCH Dist 4 8/1/2020	796711C56	01/16/2018	410,985.65	395,000.00	401,576.75	4.000	2.350	08/01/2020	579	Moody's-A2	6,583.33	0.31
University of California 2.836 5/15/2020-18	91412HDG5	08/21/2018	240,542.40	240,000.00	240,040.80	2.836	2.701	05/15/2020	501	Moody's-Aa3	869.71	0.19
Victor Valley CA Cmnty Clg Dist 1.324 8/1/2019	92603PEP3	05/05/2016	276,078.00	275,000.00	272,651.50	1.324	1.200	08/01/2019	213	Moody's-Aa2	1,517.08	0.22
Victor Valley CA Cmnty Clg Dist 1.676 8/1/2020	92603PEQ1	05/05/2016	261,869.40	260,000.00	255,395.40	1.676	1.500	08/01/2020	579	Moody's-Aa2	1,815.67	0.21
<b>Sub Total / Average</b>			<b>6,142,120.30</b>	<b>5,920,000.00</b>	<b>6,032,014.65</b>	<b>3.311</b>	<b>2.276</b>		<b>802</b>		<b>63,172.08</b>	<b>4.71</b>
<b>US Agency</b>												
FAMC 1.75 6/15/2020	3132X0BG5	01/04/2017	224,977.50	225,000.00	222,279.75	1.750	1.753	06/15/2020	532	None	175.00	0.18
FFCB 1.18 10/18/2019-16	3133EGLD5	07/18/2016	999,250.00	1,000,000.00	988,350.00	1.180	1.204	10/18/2019	291	Moody's-Aaa	2,392.78	0.80
FFCB 1.3 4/21/2020-16	3133EGNF8	07/22/2016	998,400.00	1,000,000.00	984,240.00	1.300	1.344	04/21/2020	477	Moody's-Aaa	2,527.78	0.80
FFCB 1.49 5/3/2021-17	3133EGC78	11/03/2016	999,250.00	1,000,000.00	975,720.00	1.490	1.507	05/03/2021	854	Moody's-Aaa	2,400.56	0.80
FFCB 2.08 11/1/2022	3133EHM91	11/15/2017	998,080.00	1,000,000.00	978,070.00	2.080	2.121	11/01/2022	1,401	Moody's-Aaa	3,466.67	0.80
FFCB 2.35 1/17/2023	3133EH7F4	01/17/2018	999,770.00	1,000,000.00	986,620.00	2.350	2.355	01/17/2023	1,478	Moody's-Aaa	10,705.56	0.80
FFCB 2.7 4/11/2023	3133EJKN8	04/11/2018	999,196.41	1,000,000.00	999,240.00	2.700	2.717	04/11/2023	1,562	Moody's-Aaa	6,000.00	0.80
FFCB 2.8 3/30/2020	3133EJN62	11/08/2018	998,770.00	1,000,000.00	1,003,380.00	2.800	2.891	03/30/2020	455	Moody's-Aaa	4,666.67	0.80
FFCB 3.05 10/2/2023	3133EJD48	10/17/2018	996,674.50	1,000,000.00	1,015,190.00	3.050	3.123	10/02/2023	1,736	Moody's-Aaa	7,540.28	0.80
FHLB 1.125 6/21/2019	3130A8DB6	11/02/2018	990,820.00	1,000,000.00	993,130.00	1.125	2.588	06/21/2019	172	Moody's-Aaa	312.50	0.80
FHLB 1.15 1/28/2019-16	3130A8WC3	07/28/2016	1,000,000.00	1,000,000.00	999,030.00	1.150	1.150	01/28/2019	28	Moody's-Aaa	4,887.50	0.80
FHLB 1.375 9/1/2020-16	3130A9AK7	09/28/2016	549,862.50	550,000.00	539,599.50	1.375	1.381	09/01/2020	610	Moody's-Aaa	2,520.83	0.44
FHLB 1.45 2/28/2019	3130AAYV4	03/15/2017	499,800.00	500,000.00	499,200.00	1.450	1.467	02/28/2019	59	Moody's-Aaa	2,477.08	0.40
FHLB 1.5 9/30/2021-16	3130A9MG3	11/04/2016	998,750.00	1,000,000.00	972,460.00	1.500	1.526	09/30/2021	1,004	Moody's-Aaa	3,750.00	0.80
FHLB 1.55 12/20/2019	313383FF3	01/17/2018	990,510.00	1,000,000.00	989,550.00	1.550	2.055	12/20/2019	354	Moody's-Aaa	473.61	0.80
FHLB 2 9/9/2022	313380GJ0	09/29/2017	1,002,290.00	1,000,000.00	987,720.00	2.000	1.951	09/09/2022	1,348	Moody's-Aaa	6,222.22	0.80
FHLB 2.08 4/27/2022-18	3130AB6Q4	04/27/2017	1,000,000.00	1,000,000.00	985,610.00	2.080	2.080	04/27/2022	1,213	Moody's-Aaa	3,697.78	0.80
FHLMC 1.5 2/25/2021-16	3134GADG6	08/25/2016	1,250,000.00	1,250,000.00	1,222,300.00	1.500	1.500	02/25/2021	787	Moody's-Aaa	6,562.50	0.99
FHLMC 1.75 5/30/2019	3137EADG1	12/31/2015	1,007,770.00	1,000,000.00	996,830.00	1.750	1.516	05/30/2019	150	Moody's-Aaa	1,458.33	0.80
FHLMC 1.75 8/25/2021-16	3134G92E6	08/30/2016	1,000,000.00	1,000,000.00	979,210.00	1.750	1.750	08/25/2021	968	Moody's-Aaa	6,125.00	0.80
FHLMC 2.125 4/27/2022-17	3134GBKY7	04/27/2017	1,000,000.00	1,000,000.00	986,080.00	2.125	2.125	04/27/2022	1,213	Moody's-Aaa	3,777.78	0.80



## Mono County Portfolio Holdings by Security Sector As of December 31, 2018

Description	CUSIP	Settlement Date	Cost Value	Face Amount/Shares	Market Value	Coupon Rate	YTM @ Cost	Maturity Date	Days To Maturity	Credit Rating 1	Accrued Interest	% of Portfolio
FHLMC 2.375 1/13/2022	3137EADB2	01/13/2017	1,016,560.00	1,000,000.00	996,020.00	2.375	2.025	01/13/2022	1,109	Moody's-Aaa	11,083.33	0.80
FNMA 1.06 4/26/2019-17	3136G3F59	08/19/2016	999,490.00	1,000,000.00	995,440.00	1.060	1.079	04/26/2019	116	Moody's-Aaa	1,913.89	0.80
FNMA 1.15 9/13/2019	3136G34X0	11/05/2018	740,205.00	750,000.00	742,290.00	1.150	2.704	09/13/2019	256	Moody's-Aaa	2,587.50	0.60
FNMA 1.25 11/27/2019-17	3136G32J3	08/30/2016	1,250,000.00	1,250,000.00	1,234,350.00	1.250	1.250	11/27/2019	331	Moody's-Aaa	1,475.69	0.99
FNMA 1.25 5/6/2021	3135G0K69	10/26/2016	747,270.00	750,000.00	728,272.50	1.250	1.333	05/06/2021	857	Moody's-Aaa	1,432.29	0.60
FNMA 1.3 1/28/2020-16	3136G3L52	07/28/2016	1,000,000.00	1,000,000.00	986,530.00	1.300	1.300	01/28/2020	393	Moody's-Aaa	5,525.00	0.80
FNMA 1.32 8/26/2019-16	3136G2YB7	02/26/2016	1,000,000.00	1,000,000.00	991,570.00	1.320	1.320	08/26/2019	238	Moody's-Aaa	4,583.33	0.80
FNMA 1.375 10/7/2021	3135G0Q89	10/26/2016	997,470.00	1,000,000.00	969,940.00	1.375	1.428	10/07/2021	1,011	Moody's-Aaa	3,208.33	0.80
FNMA 1.4 8/24/2020-17	3135G0N66	08/24/2016	999,900.00	1,000,000.00	979,960.00	1.400	1.402	08/24/2020	602	Moody's-Aaa	4,938.89	0.80
FNMA 1.45 1/27/2021-17	3136G3H81	07/27/2016	999,100.00	1,000,000.00	978,130.00	1.450	1.471	01/27/2021	758	Moody's-Aaa	6,202.78	0.80
FNMA 1.5 11/30/2020	3135G0F73	12/31/2015	983,000.00	1,000,000.00	980,180.00	1.500	1.863	11/30/2020	700	S&P-AA+	1,250.00	0.80
FNMA 1.5 5/25/2021-17	3136G4GG2	11/23/2016	1,000,000.00	1,000,000.00	974,780.00	1.500	1.500	05/25/2021	876	Moody's-Aaa	1,500.00	0.80
FNMA 1.5 5/28/2021-17	3136G33W3	08/30/2016	1,000,000.00	1,000,000.00	972,910.00	1.500	1.500	05/28/2021	879	Moody's-Aaa	1,375.00	0.80
FNMA 1.5 9/29/2020-17	3136G3VG7	01/04/2017	245,627.50	250,000.00	245,507.50	1.500	1.988	09/29/2020	638	Moody's-Aaa	958.33	0.20
FNMA 1.55 6/15/2020-16	3136G3CU7	03/15/2016	1,000,000.00	1,000,000.00	985,470.00	1.550	1.550	06/15/2020	532	Moody's-Aaa	4,563.89	0.80
FNMA 1.55 7/28/2021-16	3136G3C78	07/28/2016	1,000,000.00	1,000,000.00	971,320.00	1.550	1.550	07/28/2021	940	Moody's-Aaa	6,587.50	0.80
FNMA 1.6 10/28/2021-17	3136G4EU3	10/28/2016	999,200.00	1,000,000.00	964,680.00	1.600	1.617	10/28/2021	1,032	Moody's-Aaa	2,800.00	0.80
FNMA 1.625 1/21/2020	3135G0A78	06/24/2015	997,400.00	1,000,000.00	990,050.00	1.625	1.684	01/21/2020	386	Moody's-Aaa	7,222.22	0.80
FNMA 1.625 10/28/2021-17	3136G4EV1	10/28/2016	1,000,000.00	1,000,000.00	966,360.00	1.625	1.625	10/28/2021	1,032	Moody's-Aaa	2,843.75	0.80
FNMA 1.875 12/28/2020	3135G0H55	12/31/2015	1,000,000.00	1,000,000.00	987,200.00	1.875	1.875	12/28/2020	728	Moody's-Aaa	156.25	0.80
FNMA 2 10/5/2022	3135G0T78	10/06/2017	999,340.00	1,000,000.00	981,100.00	2.000	2.014	10/05/2022	1,374	Moody's-Aaa	4,777.78	0.80
FNMA 2.375 1/19/2023	3135G0T94	01/23/2018	994,410.00	1,000,000.00	992,520.00	2.375	2.495	01/19/2023	1,480	Moody's-Aaa	10,687.50	0.80
<b>Sub Total / Average</b>			<b>40,473,143.41</b>	<b>40,525,000.00</b>	<b>39,909,389.25</b>	<b>1.689</b>	<b>1.780</b>		<b>784</b>		<b>169,813.68</b>	<b>32.23</b>
<b>US Treasury</b>												
T-Note 1.625 3/31/2019	912828C65	01/04/2018	1,495,605.47	1,500,000.00	1,497,060.00	1.625	1.865	03/31/2019	90	Moody's-Aaa	6,160.71	1.19
T-Note 1.625 6/30/2019	912828WS5	01/09/2018	995,937.50	1,000,000.00	995,470.00	1.625	1.906	06/30/2019	181	Moody's-Aaa	0.00	0.80
T-Note 1.875 12/31/2019	9128283N8	11/05/2018	990,000.18	1,000,000.00	992,730.00	1.875	2.762	12/31/2019	365	Moody's-Aaa	0.00	0.80
T-Note 2.5 6/30/2020	912828XY1	11/08/2018	1,490,156.25	1,500,000.00	1,498,830.00	2.500	2.911	06/30/2020	547	Moody's-Aaa	0.00	1.19
<b>Sub Total / Average</b>			<b>4,971,699.40</b>	<b>5,000,000.00</b>	<b>4,984,090.00</b>	<b>1.938</b>	<b>2.366</b>		<b>300</b>		<b>6,160.71</b>	<b>3.98</b>
<b>Total / Average</b>			<b>125,985,181.81</b>	<b>125,744,465.76</b>	<b>124,816,524.29</b>	<b>2.218</b>	<b>2.188</b>		<b>553</b>		<b>380,942.39</b>	<b>100.00</b>



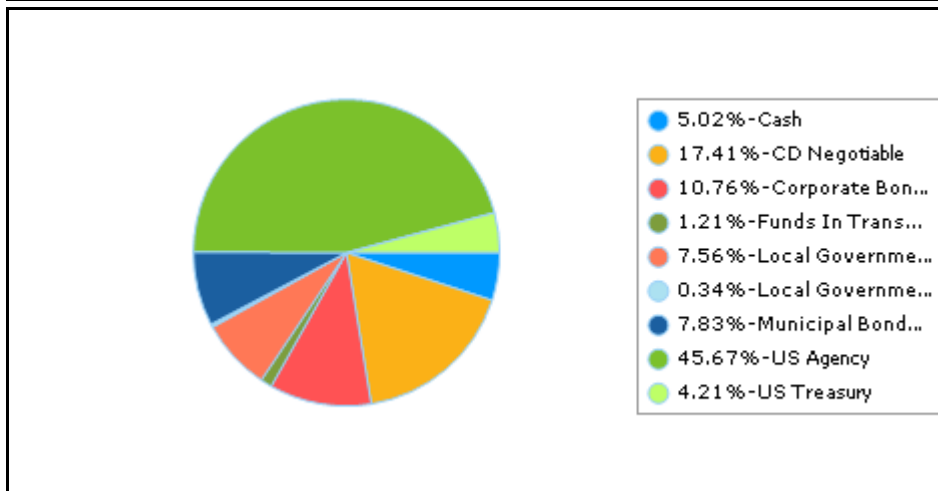
## Mono County Distribution by Asset Category - Market Value Investment Portfolio

Begin Date: 9/30/2018, End Date: 12/31/2018

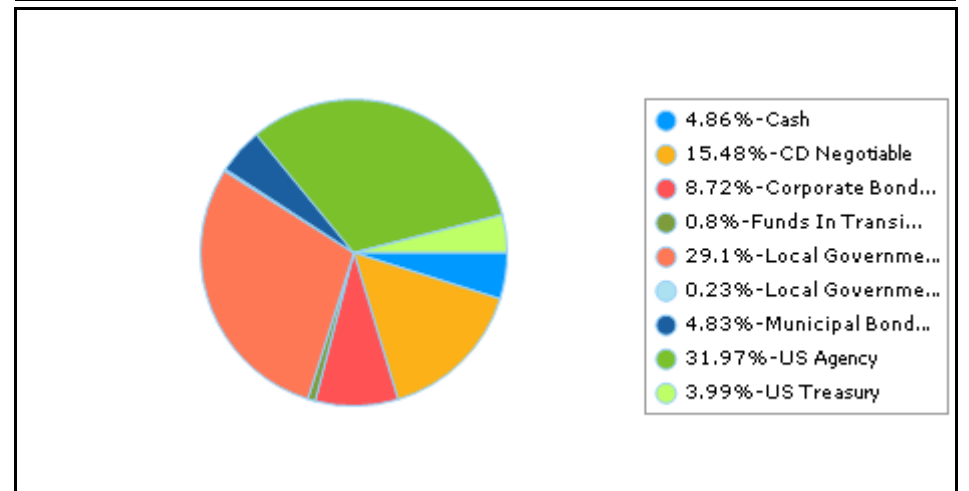
### Asset Category Allocation

Asset Category	Market Value 9/30/2018	% of Portfolio 9/30/2018	Market Value 12/31/2018	% of Portfolio 12/31/2018
Cash	4,150,981.30	5.02	6,070,069.14	4.86
CD Negotiable	14,404,643.97	17.41	19,323,934.63	15.48
Corporate Bonds	8,905,090.00	10.76	10,889,630.00	8.72
Funds In Transit	1,000,000.00	1.21	1,000,000.00	0.80
Local Government Investment Pools	6,253,490.20	7.56	36,325,998.61	29.10
Local Government Notes	281,398.01	0.34	281,398.01	0.23
Municipal Bonds	6,475,410.50	7.83	6,032,014.65	4.83
US Agency	37,795,732.00	45.67	39,909,389.25	31.97
US Treasury	3,484,940.00	4.21	4,984,090.00	3.99
<b>Total / Average</b>	<b>82,751,685.98</b>	<b>100.00</b>	<b>124,816,524.29</b>	<b>100.00</b>

### Portfolio Holdings as of 9/30/2018

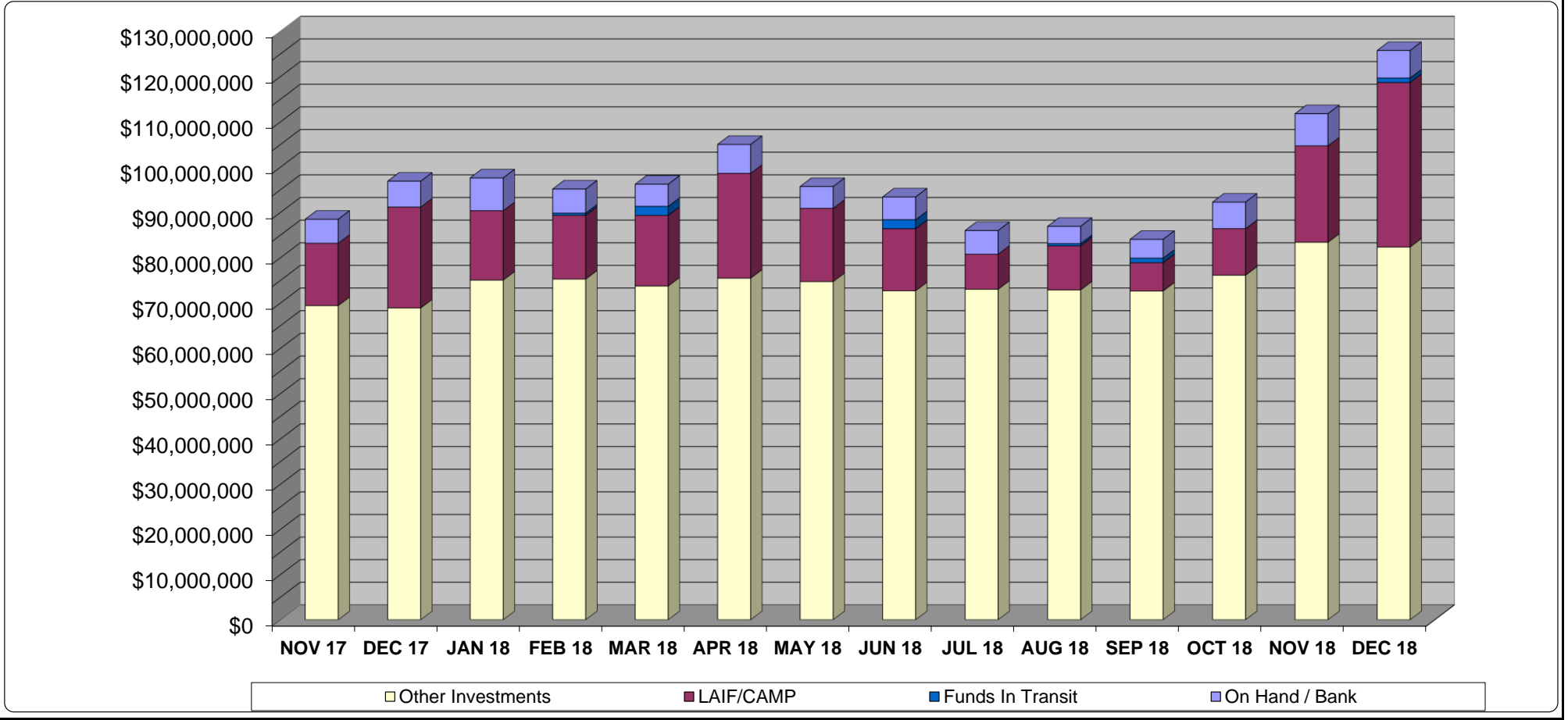


### Portfolio Holdings as of 12/31/2018



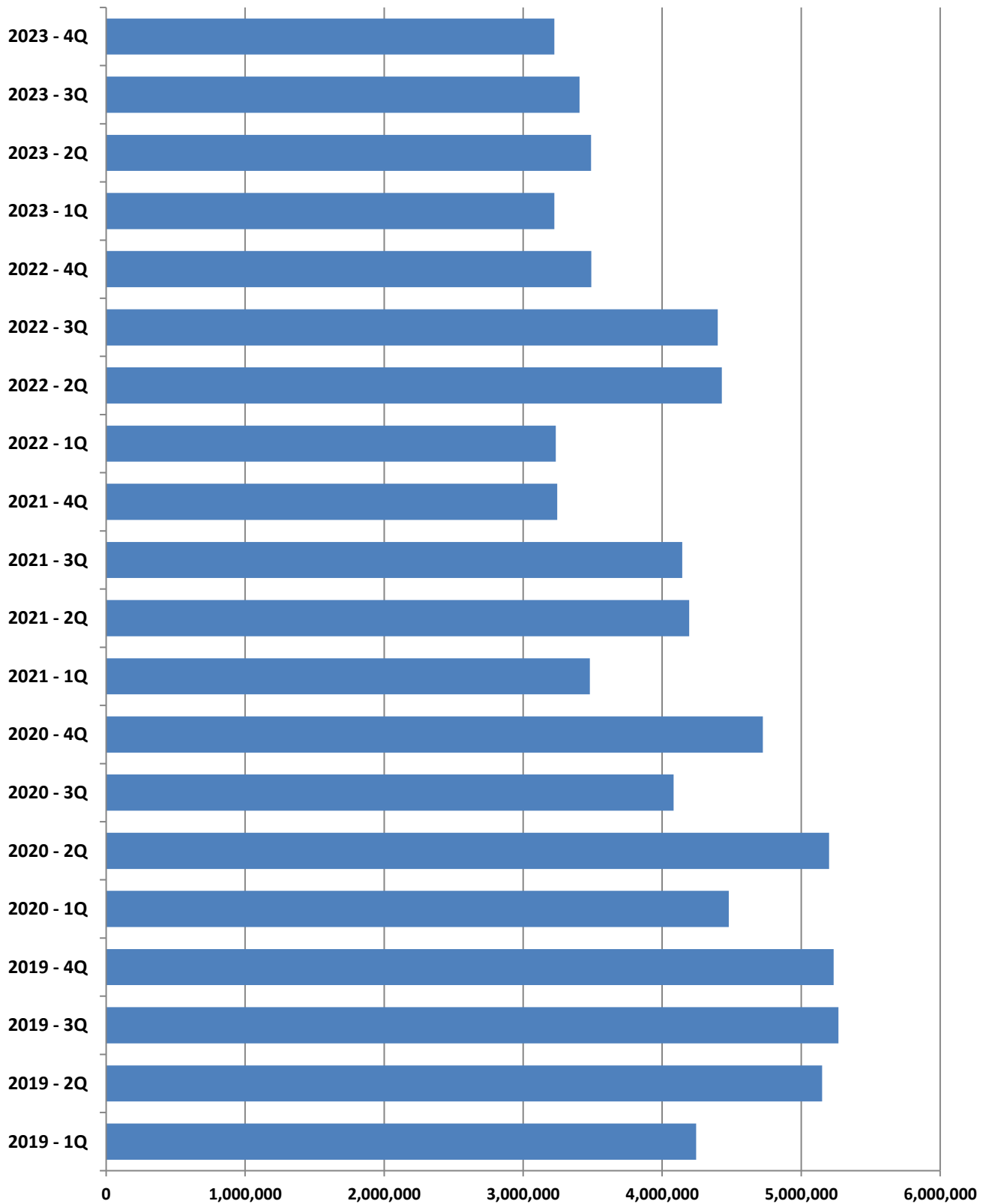
**TREASURY CASH BALANCES AS OF THE LAST DAY OF THE MOST RECENT 14 MONTHS**

	NOV 17	DEC 17	JAN 18	FEB 18	MAR 18	APR 18	MAY 18	JUN 18	JUL 18	AUG 18	SEP 18	OCT 18	NOV 18	DEC 18
On Hand / Bank	\$5,299,437	\$5,716,233	\$7,245,740	\$5,304,391	\$4,880,952	\$6,378,611	\$4,809,632	\$5,017,640	\$5,226,165	\$3,803,562	\$4,150,981	\$5,858,280	\$7,096,906	\$6,070,069
Funds In Transit				\$490,000	\$2,000,000			\$2,000,000		\$490,000	\$1,000,000			\$1,000,000
LAIF/CAMP	\$13,765,638	\$22,275,140	\$15,319,858	\$14,081,744	\$15,597,787	\$23,145,852	\$16,172,083	\$13,694,838	\$7,735,895	\$9,746,095	\$6,253,490	\$10,278,466	\$21,290,858	\$36,325,999
Other Investments	\$69,424,194	\$68,901,424	\$75,051,424	\$75,275,256	\$73,740,531	\$75,480,531	\$74,725,531	\$72,699,484	\$73,031,026	\$72,883,593	\$72,645,398	\$76,135,398	\$83,406,398	\$82,348,398
<b>TOTAL</b>	<b>\$88,489,269</b>	<b>\$96,892,797</b>	<b>\$97,617,022</b>	<b>\$95,151,390</b>	<b>\$96,219,270</b>	<b>\$105,004,994</b>	<b>\$95,707,246</b>	<b>\$93,411,962</b>	<b>\$85,993,086</b>	<b>\$86,923,250</b>	<b>\$84,049,870</b>	<b>\$92,272,144</b>	<b>\$111,794,163</b>	<b>\$125,744,466</b>



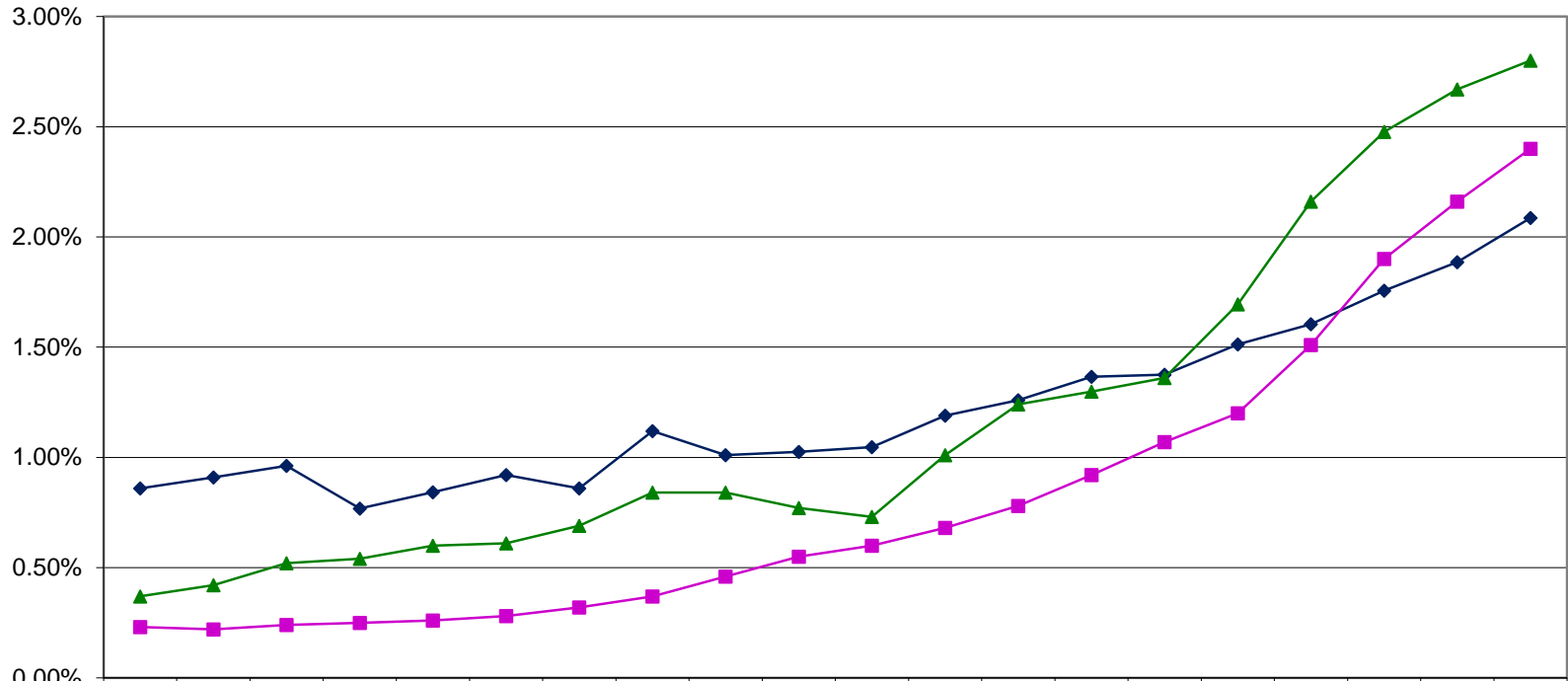
MATURITIES	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTALS
Calendar Year 2019	\$2,000,000.00	\$745,000.00	\$1,500,000.00	\$1,000,000.00	\$2,150,000.00	\$2,000,000.00	\$1,140,000.00	\$2,388,000.00	\$1,740,000.00	\$1,245,000.00	\$1,989,000.00	\$2,000,000.00	\$19,897,000.00
Calendar Year 2020	\$2,245,000.00		\$2,235,000.00	\$1,490,000.00	\$485,000.00	\$3,225,000.00		\$2,534,000.00	\$1,549,000.00	\$1,738,000.00	\$1,738,000.00	\$1,249,000.00	\$18,488,000.00
Calendar Year 2021	\$1,490,000.00	\$1,989,000.00		\$245,000.00	\$3,950,000.00		\$1,000,000.00	\$2,145,000.00	\$1,000,000.00	\$3,245,000.00			\$15,064,000.00
Calendar Year 2022	\$1,745,000.00	\$745,000.00	\$745,000.00	\$2,500,000.00	\$1,490,000.00	\$440,000.00		\$2,910,398.01	\$1,490,000.00	\$1,490,000.00	\$2,000,000.00		\$15,555,398.01
Calendar Year 2023	\$2,245,000.00	\$735,000.00	\$245,000.00	\$2,490,000.00	\$498,000.00	\$500,000.00	\$847,000.00	\$735,000.00	\$1,824,000.00	\$1,743,000.00	\$1,482,000.00		\$13,344,000.00
<b>TOTAL</b>													<b>\$82,348,398.01</b>

## Maturity Distribution As of 12/31/2018



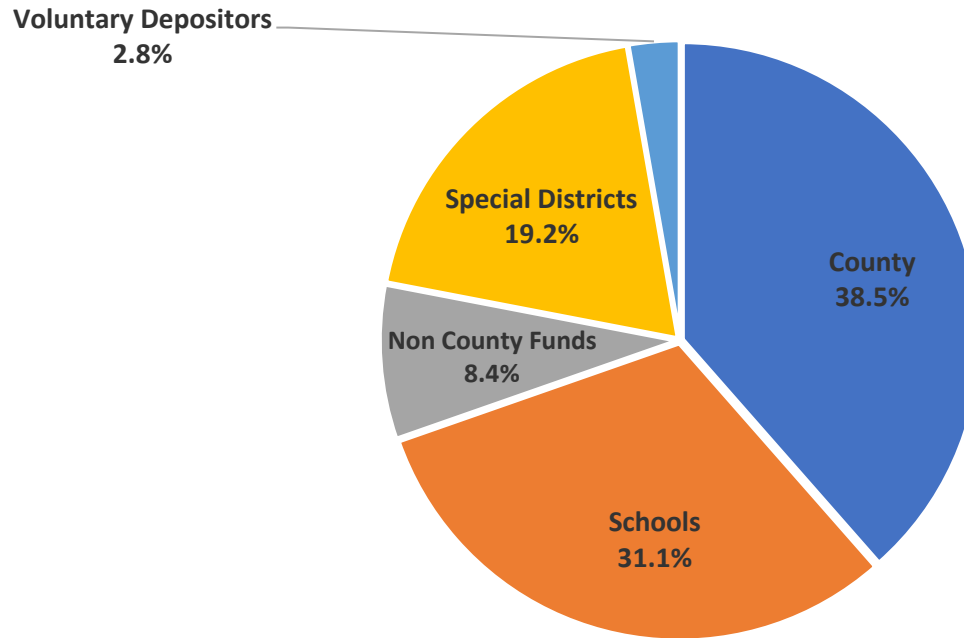


### MONO COUNTY TREASURY POOL QUARTERLY YIELD COMPARISON



	3/31 2014	6/30 2014	9/30 2014	12/31 2014	3/31 2015	6/30 2015	9/30 2015	12/31 2015	3/31 2016	6/30 2016	9/30 2016	12/30 2016	3/31 2017	6/30 2017	9/30 2017	12/31 2017	3/31 2018	6/30 2018	9/30 2018	12/31 2018
—◆— COUNTY	0.86%	0.91%	0.96%	0.77%	0.84%	0.92%	0.86%	1.12%	1.01%	1.03%	1.05%	1.19%	1.26%	1.37%	1.38%	1.51%	1.60%	1.76%	1.89%	2.09%
—■— LAIF	0.23%	0.22%	0.24%	0.25%	0.26%	0.28%	0.32%	0.37%	0.46%	0.55%	0.60%	0.68%	0.78%	0.92%	1.07%	1.20%	1.51%	1.90%	2.16%	2.40%
—▲— 2YR TREAS	0.37%	0.42%	0.52%	0.54%	0.60%	0.61%	0.69%	0.84%	0.84%	0.77%	0.73%	1.01%	1.24%	1.30%	1.36%	1.69%	2.16%	2.48%	2.67%	2.80%

## Investment Pool Participants as of 12/31/2018



The Pool is comprised of monies deposited by mandatory and voluntary participants. Mandatory participants include the County of Mono, School Districts, and Special Districts. Voluntary participants are those agencies that are not required to invest their monies in the County Pool and do so only as an investment option.

### Districts Participating in Pool

Antelope Valley Fire Protection District, Antelope Valley Water District, Birchim Community Service District, Bridgeport Fire Protection District, Chalfant Valley Fire Protection District, County Service Area #1, County Service Area #2, County Service Area #5, Hilton Creek Community Services District, June Lake Fire Protection District, Lee Vining Fire Protection District, Lee Vining Public Utility District, Long Valley Fire Protection District, Mammoth Community Service District, Mammoth Lakes Mosquito Abatement District, Mono City Fire Protection District, Mono County Resource Conservation District, Paradise Fire Protection District, Tri-Valley Ground Water Management District, Wheeler Crest Community Service District, Wheeler Crest Fire Protection District, White Mountain Fire Protection District.

### Districts Not Participating in Pool

Bridgeport Public Utility District, Inyo-Mono Resource Conservation District, June Lake Public Utility District, Mammoth Lakes Community Water District, Mammoth Lakes Fire Protection District, Southern Mono Healthcare District.



OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** February 5, 2019

**TIME REQUIRED**

**SUBJECT**

Los Angeles Department of Water  
and Power Temporary Urgency  
Change Petition Affection Rush, Lee  
Vining, Parker, and Walker Creeks

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

The Los Angeles Department of Water and Power requests that the State Water Resources Control Board (SWRCB) approve the Temporary Urgency Change Petition (TUCP) to temporarily deviate from the Stream Restoration Flow requirements as outlined in SWRCB Order 98-05.

**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**CONTACT NAME:**

**PHONE/EMAIL: /**

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download

[Letter](#)

#### History

Time	Who	Approval
1/30/2019 3:29 PM	County Administrative Office	Yes
1/29/2019 5:08 PM	County Counsel	Yes
1/30/2019 8:37 AM	Finance	Yes



CUSTOMERS FIRST



*Board of Supervisors*  
*Mono County*  
Eric Garcetti, Mayor

Board of Commissioners  
Mel Levine, President  
Cynthia McClain-Hill, Vice President  
Jill Banks Barad  
Christina E. Noonan  
Aura Vasquez  
Barbara E. Moschos, Secretary  
David H. Wright, General Manager

January 22, 2019

Mr. Erik Ekdahl  
Deputy Director  
Division of Water Rights  
State Water Resources Control Board  
1001 I Street, 14th Floor  
Sacramento, California 95814

Dear Mr. Ekdahl:

Subject: Temporary Urgency Change Petition to Deviate From the Stream Restoration Flow Requirements

The Los Angeles Department of Water and Power (LADWP) requests that the State Water Resources Control Board (SWRCB) approve this Temporary Urgency Change Petition (TUCP), pursuant to Water Code Section 1435, to temporarily deviate from the Stream Restoration Flow requirements as outlined in SWRCB Order 98-05.

Upon approval of the TUCP, flows will be scheduled in Rush, Lee Vining, Parker, and Walker Creeks as follows:

Rush Creek

- Set base flows at 27 cfs through March 31, 2019.

Lee Vining Creek

- Set base flows at 18 cfs, or match inflow to Lee Vining Creek through March 31, 2019. Divert flows in excess of base flows to the Lee Vining Conduit.

Parker Creek

- Flow-through conditions.

Walker Creek

- Flow-through conditions.

Mr. Erik Ekdahl  
Page 2  
January 22, 2019

The above flows are to collect data, and to test and evaluate the effects on resources from the implementation of the Rush Creek Stream Ecosystem Flows as recommended by the SWRCB-appointed stream scientist in the 2010 Synthesis of Instream Flow Recommendations to the State Water Resources Control Board and the Los Angeles Department of Water and Power. The above requested action is exempt from the California Environmental Quality Act pursuant to Public Resources Code Section 15306.

LADWP appreciates your attention to this request. If you have any questions or concerns, please contact Dr. Paul C. Pau, Environmental Engineering Associate, at (213) 367-1187.

Sincerely,



Clarence E. Martin  
Manager of Aqueduct

PCP:jm  
Enclosures  
c: Distribution List  
Dr. Paul C. Pau, w/enc.

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### Mono Basin Distribution List

<p>Mr. Erik Ekdahl          Division of Water Rights          State Water Resources Control Board          1001 I Street, 14th Floor          Sacramento, CA 95814</p>	<p>Ms. Lisa Cutting          Mono Lake Committee          P.O. Box 29          Lee Vining, CA 93541</p>
<p>Ms. Amanda Montgomery          Division of Water Rights          State Water Resources Control Board          1001 I Street, 14th Floor          Sacramento, CA 95814</p>	<p>Board of Supervisors          Mono County          P.O. Box 715          Bridgeport, CA 93517</p>
<p>Mr. Scott McFarland          Division of Water Rights          State Water Resources Control Board          1001 I Street, 14th Floor          Sacramento, CA 95814</p>	<p>Ms. Janet Hatfield          California Trout Inc.          P.O. Box 3442          Mammoth Lakes, CA 93546</p>
<p>Dr. William Trush          Humboldt State University River Institute          c/o Department of Environmental Science          and Management          1 Harpst Street          Arcata, CA 95521-8299</p>	<p>Mr. Richard Roos-Collins          Water and Power Law Group          2140 Shattuck Avenue, Suite 801          Berkeley, CA 94704-1229</p>
<p>Mr. Ross Taylor          1254 Quail Run Court          McKinleyville, CA 95519</p>	<p>Mr. Marshall S. Rudolph          Mono County Counsel          P.O. Box 2415          Mammoth Lakes, CA 93546</p>
<p>Mr. Jon C. Regelbrugge          USDA Forest Service          P.O. Box 148          Mammoth Lakes, CA 93546</p>	<p>Mr. Steve Parmenter          Department of Fish and Wildlife          787 North Main Street, Suite 220          Bishop, CA 93514</p>
<p>Ms. Tamara Sasaki          California Department of Parks and          Recreation          P.O. Box 266          Tahoma, CA 96142</p>	<p>Mr. Doug Smith          Grant Lake Reservoir Marina          P.O. Box 21          June Lake, CA 93529</p>
<p>Mr. Matthew Green          State Parks          3415 Hot Springs Road          Markleeville, CA 96120</p>	





OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** February 5, 2019

**Departments: EMS, White Mountain Fire Protection District**

**TIME REQUIRED** 30 minutes (10 minute discussion, 20 minute discussion) **PERSONS APPEARING BEFORE THE BOARD** Chris Mokracek

**SUBJECT** MOU with White Mountain Fire District for Emergency Medical Services Transport and Basic Life Support Services

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Proposed Memorandum of Understanding (MOU) with White Mountain Fire Protection District pertaining to the delivery of Emergency Medical Services.

### RECOMMENDED ACTION:

Approve County entry into proposed MOU and authorize the Chair of the Board of Supervisors to execute said MOU on behalf of the County.

### FISCAL IMPACT:

\$200,000 initial appropriation previously appropriated by the Board of Supervisors on October 2, 2018, to fund a pilot program for EMS in the Tri-Valley area.

**CONTACT NAME:** Chris Mokracek

**PHONE/EMAIL:** 760-924-4632 / cmokracek@mono.ca.gov

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

Click to download
<input type="checkbox"/> <a href="#">Staff Report</a>
<input type="checkbox"/> <a href="#">Memorandum of Understanding</a>
<input type="checkbox"/> <a href="#">HIPAA Business Associate Agreement</a>
<input type="checkbox"/> <a href="#">Letter</a>



**History****Time**

1/30/2019 3:00 PM

1/29/2019 5:11 PM

1/18/2019 2:33 PM

**Who**

County Administrative Office

County Counsel

Finance

**Approval**

Yes

Yes

Yes



MONO COUNTY  
EMERGENCY MEDICAL SERVICES

**DATE:** 12/27/2018

**TO:** Honorable Board of Supervisors

**FROM:** Chris Mokracek, EMS Chief

**SUBJECT:** White Mountain Fire Protection District MOU for EMS Services

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**Recommendation**

Authorize the Board Chair to sign a Memorandum of Understanding (MOU) between the County of Mono and the White Mountain Fire Protection District for emergency medical transport and basic life support.

**Discussion**

On March 1, 2018, the White Mountain Fire Protection District (WMFPD) presented to the Board of Supervisors a proposal to provide 24/7 basic life support staffing and ambulance transport within the WMFPD boundaries. At the Board of Supervisors meeting on September 2, 2018, an appropriation of \$200,000 was approved for the implementation of the proposal. This MOU details the expectations, obligations and general provisions between the County and WMFPD.

**Fiscal Impact**

\$200,000 initial appropriation. Future requests shall be presented for approval through the budgeting process.

**MEMORANDUM OF UNDERSTANDING BETWEEN THE  
COUNTY OF MONO AND THE WHITE MOUNTAIN FIRE  
PROTECTION DISTRICT FOR EMERGENCY MEDICAL  
TRANSPORT AND BASIC LIFE SUPPORT SERVICES**

**WHEREAS**, the County of Mono ("County") operates an emergency medical services (EMS) program ("Mono County EMS") that includes operating and staffing Advanced Life Support (ALS) paramedic rescue vehicles within areas designated as exclusive operating areas and areas designated as non-exclusive operating areas by the 2004 Exclusive Operating Area Plan for Mono County (the "EOA Plan"); and

**WHEREAS**, the EMS system throughout Mono County relies on the provision of first-responder, basic life support (BLS) services by local volunteer fire districts, which often are the first to respond in an emergency; and

**WHEREAS**, the EMS system in Mono County is subject to review and oversight by the Inland Counties Emergency Medical Agency (ICEMA), which is the local Emergency Medical Services Agency (LEMSA) for Mono, Inyo and San Bernardino Counties, and has consented to this arrangement; and

**WHEREAS**, the portion of southeastern Mono County within the boundaries of the White Mountain Fire Protection District (WMFPD), which includes the communities of Hammil Valley, Benton, Benton Hot Springs and the Benton Tribal Reservation (hereinafter, the "WMFPD Communities"), is not presently designated as an exclusive operating area under the EOA Plan, but is instead designated as non-exclusive Operating Area 3; and

**WHEREAS**, Mono County EMS and Symons Ambulance of Bishop, California, provide ALS and ambulance transport services within the WMFPD Communities, but response times can be lengthy due to the remote location of these communities. BLS services are provided by volunteers of the White Mountain Fire Protection District; and

**WHEREAS**, WMFPD would like to improve the availability, response times and services of its BLS triage, assessment, and transport services, yet presently has limited financial resources; and

**WHEREAS**, the County shares WMFPD's interest in improving first-responder volunteer EMS services within the WMFPD Communities in order to enhance the functioning of the EMS system in that region; and

**WHEREAS**, accordingly, the County and WMFPD wish to collaborate, as set forth in this memorandum of understanding (MOU), to implement a pilot program to enhance the provision volunteer BLS triage, assessment, and emergency transportation services by WMFPD within the WMFPD Communities;

**NOW THEREFORE**, in consideration of the mutual promises and obligations contained herein, County and WMFPD hereby agree as follows:

**I. County Obligations**

1. County will establish in the County Treasury, and make a one-time contribution of two-hundred thousand dollars (\$200,000) into, an Ambulance Operating Fund, to support the establishment by WMFPD of a pilot program for the provision of enhanced and expanded first responder EMS and BLS transport services within the WMFPD Communities as set forth in this MOU (the "Pilot Program").
2. County will manage and maintain the Ambulance Operating Fund, through the County's Finance Department, consistent with the County's current management of other WMFPD accounts.
3. County will provide billing services for WMFPD at a rate of 5% (five percent) of billing charges, payable at collection.
4. County will maintain the confidentiality of personally identifiable health information (PHI) provided by WMFPD for billing purposes, in accordance with the Business Association Agreement attached hereto as an exhibit and incorporated by this reference.
5. Subject to availability and resources, County EMS employees will provide EMT/EMS training to WMFPD volunteers or, alternatively, the Board of Supervisors may provide training funds to the Fire Chiefs ' Association to enable the Association to provide such training, as part of the County's budget process.
6. County will allow WMFPD volunteers to attend County EMT/EMS training when sufficient space for volunteers is available.
7. If the Pilot Program is successful and its continuation is mutually desired by County and WMFPD, the County may, in its discretion, appropriate funds in future years towards a continuation of the Program.

**II. WMFPD Obligations**

1. WMFPD will utilize all funds deposited into the Ambulance Operating Fund to implement the Pilot Program within the WMFPD Communities for the purpose of enhancing and expanding the availability and effectiveness of qualified volunteer first-responders, including but not limited to: minimizing response times, decreasing time for patient access to ALS or a definitive care facility and enhancing the skills and training of volunteer first responders. To accomplish this, WMFPD will:
  - a. Recruit, train and maintain a pool of qualified volunteer first

responders.

- b. Increase the hours of availability of BLS, CPR and AED volunteer response, with the goal to achieve 24-hour, 7 day per week response coverage.
  - c. Reduce response times with the goal of achieving a 20-minute response time on 90% of calls for service.
2. WMFPD shall be responsible for and will pay all costs and expenses of any sort or nature related to its provision of emergency medical services within the WMFPD Communities including, but not limited to the costs and expenses of: vehicle acquisition or lease, operation and maintenance, operating; insurance premiums and deductibles; stipends, reimbursements or benefits; supplies, equipment and materials; training (except to the extent County may include WMFPD volunteers in trainings pursuant to paragraphs I.5 and I.6 of this MOU); communications equipment and devices; station maintenance; administrative costs; mileage and personnel. Accordingly, this agreement shall supersede, and replace, any prior agreement, or portion thereof, between County and WMFPD for the payment or reimbursement of expenses incurred by WMFPD for the provision of EMS services.
3. Where a cost or expense of the Pilot Program is a shared cost or expense of another program of WMFPD (e.g., electric bills at the fire station which support both fire and EMS functions of WMFPD), then payment from the Ambulance Operating Fund for that cost or expense shall be allocated between the functions based on the portion attributable to each program, in accordance with generally accepted accounting principles, and as approved by the Finance Director.
4. WMFPD and its officers, employees and volunteers shall be responsible for the payment of any tax, for any required tax withholding or reporting and for compliance with any applicable tax, employment, labor, or other applicable law or regulation.
5. WMFPD will present payment warrants on a form or forms provided by the County, along with such supporting documents as may be reasonably requested by the Finance Department, to the Finance Director for payment of expenses from the WMFPD Ambulance Operating Fund.
6. WMFPD will verify and maintain all necessary emergency medical technician and/or paramedic (as applicable) pre-hospital credentials, certifications and licenses for any volunteer who responds to a call for first responder emergency medical services or BLS transportation services. Provide copies

or verification of such certifications or licenses to County or ICEMA upon request.

7. WMFPD will maintain in good working, and pay all costs associated with, any emergency medical vehicle(s) owned, leased or used by WMFPD to provide first-responder BLS services within the WMFPD Communities.
8. WMFPD will comply with the provisions of any Memorandum of Understanding pertaining to the use and maintenance of EMS vehicle(s) provided to WMFPD by County and ensure and be responsible for maintaining and supplying such vehicle(s) with all necessary BLS equipment, communication devices and/or supplies.
9. WMFPD will maintain a cooperative and professional working relationship with the local hospitals, the Mono County Paramedics, other first responders, and with other emergency medical transport entities.
10. WMFPD may request fees, as set forth in ICEMA's Rate Schedule, for services provided from any person or entity having the responsibility to pay WMFPD for such services and such shall be deposited into the Ambulance Operating Fund to support the costs of providing the Pilot Program.
11. WMFPD will comply with all laws and regulations, including record keeping and retention, standard of care, and other rules governing EMS operations as may be required by State Law, ICEMA, or County, and shall be subject to audit by County, ICEMA, or any authorized agency to ensure compliance. WMFPD understands and agrees that any services provided by WMFPD are the sole responsibility of WMFPD and ensures and verifies that WMFPD is capable and able to provide competent emergency medical services.
12. WMFPD shall defend, with counsel acceptable to County, indemnify and hold harmless County, its agents, officers, and employees from and against all claims, damages, losses, judgments, liabilities, expenses, and other costs, including litigation costs and attorney's fees, arising out of, resulting from or in connection with, the performance of this agreement by WMFPD or WMFPD's volunteers, agents, officers, or employees, including those arising under or related to WMFPD's compliance with the Fair Labor Standards Act. The obligations under this paragraph apply to any actual or alleged damages, personal injury, death, damage or destruction to tangible or intangible property, including the loss of use, caused or alleged to be caused in whole or in part by any act or omission of WMFPD, its volunteers, agents, employees, suppliers, or anyone directly or indirectly employed by any of them, or anyone for whose acts or omissions any of them may be liable.
12. WMFPD shall provide Statutory Workers' Compensation insurance

coverage and Employer's Liability coverage for not less than \$1 million (\$1,000,000.00) per occurrence for all employees engaged in services or operations under this Agreement. Any insurance policy limits in excess of the specified minimum limits and coverage shall be made available to County as an additional insured. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of County for all work performed by WMFPD, its employees, agents, and subcontractors.

13. WMFPD shall procure and maintain, during the entire term of this Agreement or, if work or services do not begin as of the effective date of this Agreement, commencing at such other time as may be authorized in writing by the County Risk Manager, the following insurance (as noted) against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by WMFPD, its agents, representatives, employees, or subcontractors:

General Liability. A policy of Comprehensive General Liability Insurance which covers all the work and services to be performed by Contractor under this Agreement, including operations, products and completed operations, property damage, bodily injury (including death) and personal and advertising injury. Such policy shall provide limits of not less than \$1,000,000.00 per claim or occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project or the general aggregate limit shall be twice the required occurrence limit.

Automobile/Aircraft/Watercraft Liability Insurance. A policy of Comprehensive Automobile/Aircraft/Watercraft Liability Insurance for bodily injury (including death) and property damage which provides total limits of not less than \$1,000,000.00 per claim or occurrence applicable to all owned, non-owned and hired vehicles/aircraft/watercraft. If the services provided under this Agreement include the transportation of hazardous materials/wastes, then the Automobile Liability policy shall be endorsed to include Transportation Pollution Liability insurance covering materials/wastes to be transported by Contractor pursuant to this Agreement. Alternatively, such coverage may be provided in Contractor's Pollution Liability policy.

Professional Liability Insurance. A policy of professional liability insurance (medical malpractice) in the amount of not less than two million dollars (\$2,000,000.00) each occurrence/two million (\$2,000,000.00) policy aggregate. If professional liability coverage is written on a claims-made form: (A). The "retro date" must be shown, and must be before the date of the beginning of contract work. (B). Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the

work. (C). If coverage is cancelled or non-renewed, and not replaced with another claims-made policy form with a "Retro Date" prior to the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of the work.

14. WMFPD shall prepare and maintain all documentation relative to the payment to volunteers pursuant to this MOU, including, without limitation, liability insurance, workers' compensation coverage; payroll/income tax deductions and reporting, training received, certifications; and licenses. District shall maintain these records for a period of at least four (4) years from the last date service was provided by the volunteer, and shall permit County and/or ICEMA to inspect such records upon reasonable notice.

### **III. General Provisions**

1. No officer, agent, employee or volunteer of WMFPD shall have authority to bind, or incur any obligation on behalf of, County nor hold themselves out to be representative, agent, employee or officer of County. It is expressly understood by both County and WMFPD that this MOU shall not be construed or considered to create an employer-employee relationship or joint venture between the parties and that WMFPD is solely responsible for determining the methods, means and details of providing enhanced BLS first-responder services within the WMFPD Communities that accomplish the results set forth herein.
2. This MOU is entered into by and between the Mono County Board of Supervisors and the District's Board of Commissioners and may be modified in writing by any persons authorized by the Board of Supervisors or Board of Commissioners, to the extent so authorized.
3. Pursuant to State law, this MOU is subject to the LEMSA's EMS Plan, and all LEMSA ordinances, policies, and protocols. ICEMA, as the LEMSA, has the authority to withdraw its consent to this MOU if it determines a party violates of any provision of the EMS Plan or any ICEMA ordinance, policy or protocol relating to this MOU. The parties agree to receive notices describing any such violation and/or action by ICEMA to withdraw its consent to this MOU, addressed as stated in section 5 below.
4. The term of this MOU shall be from November 1, 2018 until June 30, 2019. This MOU may be terminated at any time by either party upon the provision of thirty (30) days' written notice. Upon termination or expiration, all funds remaining in the Ambulance Operating Fund shall revert to the County and any single piece of equipment having a value in excess of \$5,000 and purchased with moneys in or from the Ambulance Operating Fund shall become the property of the County unless otherwise agreed in writing.
5. Any notice, communication, amendments, additions or deletions to this MOU, including change of address of any party during the term of this



MOU, which WMFPD or County shall be required, or may desire to make, shall be in writing and may be personally served, or sent by prepaid first-class mail to the respective parties as follows:

County of Mono:	WMFPD:
Chris Mokracek	Dave Doonan
EMS Chief	Fire Chief
Mono County	White Mountain FPD
P.O. Box 511	25470 Highway 6
Bridgeport, CA	Benton, CA 93512
93517	

6. This MOU shall be interpreted under the laws of the State of California, resolving any ambiguities and questions of the validity of specific provisions so as to give maximum effect to its purposes. If any provision of this MOU, or the application thereof to any person or circumstances, is found to be invalid, the remainder of the provisions of this Agreement, or the application of such provisions to persons or circumstances other than those as to which it is found to be invalid, as the case may be, shall not be affected thereby.
7. This MOU represents the entire understanding of the parties with respect to the matters discussed herein. No prior understanding or agreement between the parties, whether oral or written, shall be of any further force or effect unless specifically referenced herein.
8. The parties may execute this MOU in two or more counterparts, which shall, in the aggregate, be signed by both parties; each counterpart shall be deemed an original instrument as against any party who has signed it.
9. The Mono County Counsel's Office has disclosed to the parties that it has a pre-existing attorney-client relationship with each of them (Mono County and the White Mountain Fire Protection District). Knowing that, the parties nevertheless give their informed written consent to the County Counsel's office advising the County in regard to this MOU. The parties knowingly and voluntarily waive any actual or potential conflict associated with such representation.

### **III. Execution**

The parties shall be deemed to have executed this MOU through their undersigned representatives, as of the date last written below.

COUNTY OF MONO

WHITE MOUNTAIN FIRE  
PROTECTION DISTRICT

\_\_\_\_\_  
By: Bob Gardner, Board Chair  
Its: Board Chair

\_\_\_\_\_  
By:  
Its: Board President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
Mono County Counsel

APPROVED BY RISK MANAGEMENT:

\_\_\_\_\_  
Jay Sloane, Mono County Risk Manager

## HIPAA BUSINESS ASSOCIATE AGREEMENT

### BETWEEN WHITE MOUNTAIN FIRE PROTECTION DISTRICT AND MONO COUNTY EMERGENCY MEDICAL SERVICES FOR THE PROVISION OF EMERGENCY MEDICAL SERVICES

This Business Associate Agreement (the “Agreement”) is made between Mono County Emergency Medical Services, (the “Business Associate”) and the White Mountain Fire Protection District (the “Covered Entity”), and applies to the Emergency Medical Services (“EMS”) Business Associate will perform on behalf of Covered Entity (collectively, “Services”).

1. **Purpose.** This Agreement is intended to ensure that the Business Associate will establish and implement appropriate privacy and security safeguards with respect to “Protected Health Information” (as defined below) that the Business Associate may create, receive, use, or disclose in connection with the Services to be provided by the Business Associate to the Covered Entity, and that such safeguards will be consistent with the standards set forth in regulations promulgated under the Health Insurance Portability and Accountability Act of 1996, Public Law 104-191 (“HIPAA”) as amended by the Health Information Technology for Economic and Clinical Health Act as set forth in Title XIII of Division A and Title IV of Division B of the American Recovery and Reinvestment Act of 2009 (“HITECH Act”).

2. **Regulatory References.** All references to regulatory Sections, Parts and Subparts in this Agreement are to Title 45 of the Code of Federal Regulations as in effect or as amended, and for which compliance is required, unless otherwise specified.

3. **Definitions.** Terms used, but not otherwise defined, in this Agreement shall have the same meaning as those terms defined in Sections 160.103, 164.304 and 164.501.

(a) Business Associate. “Business Associate” shall mean the party identified above as the “Business Associate”.

(b) Breach. “Breach” shall have the same meaning as the term “breach” in Section 164.402.

(c) Covered Entity. “Covered Entity” shall mean the White Mountain Fire Protection District, a covered entity, and its designated covered components, which are subject to the Standards for Privacy and Security of Individually Identifiable Health Information set forth in Parts 160 and 164.

(d) Designated Record Set. “Designated Record Set” shall have the same meaning as the term “designated record set” in Section 164.501.

(e) Electronic Protected Health Information. “Electronic Protected Health Information” (“E PHI”) is a subset of Protected Health Information and means individually identifiable health information that is transmitted or maintained in electronic media, limited to the information created, received, maintained or transmitted by Business Associate from or on behalf of Covered Entity.

(f) Individual. “Individual” shall have the same meaning as the term “Individual” in Section 160.103 and shall include a person who qualifies as a personal representative in accordance with Section 164.502(g).

(g) Master Agreement. “Master Agreement” shall mean the contract or other agreement to which this Attachment is attached and made a part of, if such a Master Agreement exists.

(h) Minimum Necessary. “Minimum Necessary” shall mean the minimum amount of Protected Health Information necessary for the intended purpose, as set forth at Section 164.514(d)(1): *Standard: Minimum Necessary Requirements*.

(i) Privacy Rule. “Privacy Rule” shall mean the Standards for Privacy of Individually Identifiable Health Information at Part 160 and Part 164, Subparts A and E.

(j) Protected Health Information. “Protected Health Information” shall have the same meaning as the term “protected health information” in Section 160.103, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

(k) Required By Law. “Required by law” shall have the same meaning as the term “required by law” in Section 164.103.

(l) Secretary. “Secretary” shall mean the Secretary of the United States Department of Health and Human Services (“DHHS”) or his/her designee.

(m) Security Incident. “Security Incident” shall mean the attempted or successful unauthorized access, use, disclosure, modification, or destruction of information or interference with systems operations in an information system, but does not include minor incidents that occur on a daily basis, such as scans, “pings”, or unsuccessful random attempts to penetrate computer networks or servers maintained by Business Associate.

(n) Security Rule. “Security Rule” shall mean the Security Standards for the Protection of Electronic Protected Health Information at 45 CFR Part 160 and Part 164, Subparts A and C.

(o) Unsecured Protected Health Information. “Unsecured Protected Health Information” shall have the same meaning as the term “unsecured protected health information” in Section 164.402, limited to the information created or received by Business Associate from or on behalf of Covered Entity.

#### 4. **Compliance with the HIPAA Privacy and Security Rules.**

(a) Business Associate acknowledges that it is required by Sections 13401 and 13404 of the HITECH Act to comply with the HIPAA Security Rule, Sections 164.308 through 164.316, and the use and disclosure provisions of the HIPAA Privacy Rule, Sections 164.502 and 164.504.

(b) Business Associate agrees not to use or further disclose Protected Health Information other than as permitted or required by this Agreement, or as required by law.

#### 5. **Permitted Uses and Disclosures.**

(a) Except as otherwise limited in this Agreement, Business Associate may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, Covered Entity for the purposes specified in Exhibit 1 to this Attachment, which if completed and attached hereto is incorporated by reference, or as otherwise specified in the Scope of Work (Attachment A) of the Master Agreement, subject to limiting use and disclosure to applicable minimum necessary rules, regulations and statutes and provided that such use or disclosure would not violate the Privacy Rule if done by Covered Entity.

(b) Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information for the proper management and administration of the Business Associate or to carry out the legal responsibilities of the Business Associate.

(c) Except as otherwise limited in this Agreement, Business Associate may disclose

Protected Health Information for the proper management and administration of the Business Associate, provided that disclosures are Required by Law, or Business Associate obtains reasonable assurances from the person to whom the information is disclosed that it will remain confidential and used or further disclosed only as Required by Law or for the purpose for which it was disclosed to the person, and the person notifies the Business Associate of any instances of which it is aware in which the confidentiality of the information has been breached.

(d) Except as otherwise limited in this Agreement, Business Associate may use Protected Health Information to provide Data Aggregation services to Covered Entity as permitted by Section 164.504(e)(2)(i)(B).

(e) Business Associate may use Protected Health Information to report violations of law to appropriate Federal and State authorities consistent with Section 164.502(j).

## **6. Appropriate Safeguards.**

(a) Business Associate agrees to use appropriate safeguards to prevent the use or disclosure of Protected Health Information other than as provided for by this Agreement. Appropriate safeguards shall include implementing administrative, physical, and technical safeguards that reasonably and appropriately protect the confidentiality, integrity, and availability of the Protected Health Information that is created, received, maintained or transmitted on behalf of the Covered Entity and limiting use and disclosure to applicable minimum necessary rules, regulations and statutes.

(b) To the extent practicable, Business Associate will secure all Protected Health Information by technological means that render such information unusable, unreadable, or indecipherable to unauthorized individuals and in accordance with any applicable standards or guidance issued by the Department of Health and Human Services under Section 13402 of the HITECH Act.

## **7. Reporting Unauthorized Uses and Disclosures.**

(a) Business Associate agrees to notify Covered Entity of any breach, or security incident involving Unsecured Protected Health Information of which it becomes aware, including any access to, or use or disclosure of Protected Health Information not permitted by this Agreement. Such notification will be made within five (5) business days after discovery and will include, to the extent possible, the identification of each Individual whose Unsecured Protected Health Information has been, or is reasonably believed by the Business Associate to have been, accessed, acquired, used or disclosed, a description of the Protected Health Information involved, the nature of the unauthorized access, use or disclosure, the date of occurrence, and a description of any remedial action taken or proposed to be taken by Business Associate. Business Associate will also provide to Covered Entity any other available information that the Covered Entity is required to include in its notification to the Individual under Section 164.404(c) at the time of the initial report or promptly thereafter as the information becomes available.

(b) In the event of a request by law enforcement under Section 164.412, Business Associate may delay notifying Covered Entity for the applicable timeframe.

(c) A breach or unauthorized access, use, or disclosure shall be treated as discovered by the Business Associate on the first day on which such unauthorized access, use, or disclosure is known, or should reasonably have been known, to the Business Associate or to any person, other than the individual committing the unauthorized disclosure, that is an employee, officer, subcontractor, agent or other representative of the Business Associate.

(d) In meeting its obligations under this section, it is understood that Business Associate is not acting as the Covered Entity's agent. In performance of the work, duties, and obligations and in the exercise of the rights granted under this Agreement, it is understood and agreed that Business Associate is at all times acting as an independent contractor in providing services pursuant to this Agreement and the Master Agreement.

**8. Mitigating the Effect of a Breach, Security Incident, or Unauthorized Access, Use or Disclosure of Unsecured Protected Health Information.**

(a) Business Associate agrees to mitigate, to the greatest extent possible, any harm that results from the breach, security incident, or unauthorized access, use or disclosure of Unsecured Protected Health Information by Business Associate or its employees, officers, subcontractors, agents, or other representatives.

(b) Following a breach, security incident, or any unauthorized access, use or disclosure of Unsecured Protected Health Information, Business Associate agrees to take any and all corrective action necessary to prevent recurrence, to document any such action, and to make said documentation available to Covered Entity.

(c) Except as required by law, Business Associate agrees that it will not inform any third party of a breach or unauthorized access, use or disclosure of Unsecured Protected Health Information without obtaining the Covered Entity's prior written consent. Covered Entity hereby reserves the sole right to determine whether and how such notice is to be provided to any Individuals, regulatory agencies, or others as may be required by law, regulation or contract terms, as well as the contents of such notice.

**9. Indemnification.**

(a) Business Associate agrees to hold harmless, defend at its own expense, and indemnify Covered Entity for the costs of any mitigation undertaken by Business Associate pursuant to Section 8, above.

(b) Business Associate agrees to assume responsibility for any and all costs associated with the Covered Entity's notification of Individuals affected by a breach or unauthorized access, use or disclosure by Business Associate or its employees, officers, subcontractors, agents or other representatives when such notification is required by any state or federal law or regulation, or under any applicable contract to which Covered Entity is a party.

(c) Business Associate agrees to hold harmless, defend at its own expense and indemnify Covered Entity and its respective employees, directors, officers, subcontractors, agents or other members of its workforce (each of the foregoing hereinafter referred to as "Indemnified Party") against all actual and direct losses suffered by the Indemnified Party and all liability to third parties arising from or in connection with any breach of this Agreement or from any acts or omissions related to this Agreement by Business Associate or its employees, directors, officers, subcontractors, agents or other members of its workforce. Accordingly, on demand, Business Associate shall reimburse any Indemnified Party for any and all actual and direct losses, liabilities, lost profits, fines, penalties, costs or expenses (including reasonable attorneys' fees) which may for any reason be imposed upon any Indemnified Party by reason of any suit, claim, action, proceeding or demand by any third party which results from the Business Associate's acts or omissions hereunder. Business Associate's obligation to indemnify any Indemnified Party shall survive the expiration or termination of this Agreement.

**10. Individuals' Rights.**

(a) Business Associate agrees to provide access, at the request of Covered Entity, and in the time and manner designated by the Covered Entity, to Protected Health Information in a Designated Record Set, to Covered Entity or, as directed by Covered Entity, to an Individual, or a person or entity designated by the Individual in order to meet the requirements under Section 164.524 and HITECH Act Section 13405(e)(1).

(b) Business Associate agrees to make any amendment(s) to Protected Health Information in a Designated Record Set that the Covered Entity directs or agrees to make pursuant to Section 164.526, at the request of Covered Entity or an Individual, and in the time and manner designated by the Covered Entity.

(c) Business Associate agrees to document such disclosures of Protected Health Information and information related to such disclosures as would be required for Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with Section 164.528.

(d) Business Associate agrees to provide to Covered Entity or an Individual, in the time and manner designated by Covered Entity, information collected in accordance with Section 10(c) of this Agreement, to permit Covered Entity to respond to a request by an Individual for an accounting of disclosures of Protected Health Information in accordance with Section 164.528.

(e) Business Associate agrees to comply with any restriction to the use or disclosure of Protected Health Information that Covered Entity agrees to in accordance with Section 164.522.

**11. Obligations of Covered Entity.**

(a) Covered Entity shall provide Business Associate with the notice of privacy practices that Covered Entity produces in accordance with Section 164.520, as well as any changes to such notice.

(b) Covered Entity shall provide Business Associate with any changes in, or revocation of, permission by Individual to use or disclose Protected Health Information, if such changes affect Business Associate's permitted or required uses and disclosures.

(c) Covered Entity shall notify Business Associate of any restriction to the use or disclosure of Protected Health Information that Covered Entity has agreed to in accordance with Section 164.522, to the extent that such restriction may affect Business Associate's use or disclosure of Protected Health Information.

**12. Agents and Subcontractors of Business Associate.**

(a) Business Associate agrees to ensure that any agent, subcontractor, or other representative to whom it provides Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity, agrees in writing to the same restrictions, conditions and requirements that apply through this Agreement to Business Associate with respect to such information, including the requirement to promptly notify the Business Associate of any instances of unauthorized access to or use or disclosure of Protected Health Information of which it becomes aware. Upon request, Business Associate shall provide copies of such agreements to Covered Entity.

(b) Business Associate shall implement and maintain sanctions against any agent, subcontractor or other representative that violates such restrictions, conditions or requirements and shall mitigate the effects of any such violation.

**13. Audit, Inspection, and Enforcement.**

(a) Business Associate agrees to make internal practices, books, and records relating to the use and disclosure of Protected Health Information received from, or created or received by Business Associate on behalf of, Covered Entity, available to any state or federal agency, including the Secretary, for the purposes of determining compliance with HIPAA and any related regulations or official guidance.

(b) With reasonable notice, Covered Entity and its authorized agents or contractors may audit and/or examine Business Associate's facilities, systems, policies, procedures, and documentation relating to the security and privacy of Protected Health Information to determine compliance with the terms of this Agreement. Business Associate shall promptly correct any violation of this Agreement found by Covered Entity and shall certify in writing that the correction has been made. Covered Entity's failure to detect any unsatisfactory practice does not constitute acceptance of the practice or a waiver of Covered Entity's enforcement rights under this Agreement.

**14. Permissible Requests by Covered Entity.** Covered Entity shall not request Business Associate to use or disclose Protected Health Information in any manner that would not be permissible under the Privacy Rule if done by Covered Entity.

**15. Term and Termination.**

(a) The terms of this Agreement shall remain in effect for the duration of all services provided by Business Associate under the Master Agreement and for so long as Business Associate remains in possession of any Protected Health Information received from, or created or received by Business Associate on behalf of Covered Entity unless Covered Entity has agreed in accordance with this section that it is not feasible to return or destroy all Protected Health Information.

(b) Upon termination of the Master Agreement, Business Associate shall recover any Protected Health Information relating to the Master Agreement and this Agreement in its possession and in the possession of its subcontractors, agents or representatives. Business Associate shall return to Covered Entity, or destroy with the consent of Covered Entity, all such Protected Health Information, in any form, in its possession and shall retain no copies. If Business Associate believes it is not feasible to return or destroy the Protected Health Information, Business Associate shall so notify Covered Entity in writing. The notification shall include: (1) a statement that the Business Associate has determined that it is not feasible to return or destroy the Protected Health Information in its possession, and (2) the specific reasons for such determination. If Covered Entity agrees in its sole discretion that Business Associate cannot feasibly return or destroy the Protected Health Information, Business Associate shall ensure that any and all protections, requirements and restrictions contained in the Master Agreement and this Agreement shall be extended to any Protected Health Information for so long as Business Associate maintains such Protected Health Information, and that any further uses and/or disclosures will be limited to the purposes that make the return or destruction of the Protected Health Information infeasible.

(c) Covered entity may immediately terminate the Master Agreement if it determines that Business Associate has violated a material term of this Agreement.



16. **Amendment.** The Parties agree to take such action as is necessary to amend this Agreement from time to time as is necessary for Covered Entity and Business Associate to comply with the requirements of the HIPAA Privacy and Security Rules and the HITECH Act.

17. **Entire Agreement.** This Attachment constitutes the entire HIPAA Business Associate Agreement between the parties, and supersedes any and all prior HIPAA Business Associate Agreements between them.

18. **Notices.**

(a) All notices required or authorized by this Agreement shall be in writing and shall be delivered in person or by deposit in the United States mail, by certified mail, postage prepaid, return receipt requested. Any notice sent by mail in the manner prescribed by this paragraph shall be deemed to have been received on the date noted on the return receipt or five days following the date of deposit, whichever is earlier.

(b) Any mailed notice, demand, request, consent, approval or communication that Covered Entity desires to give to Business Associate shall be addressed to Business Associate at the mailing address set forth in the Master Agreement.

(c) Any mailed notice, demand, request, consent, approval or communication that Business Associate desires to give to Covered Entity shall be addressed to Covered Entity at the following address:

Mono County Privacy Officer  
Office of County Counsel  
P.O. Box 2415  
Mammoth Lakes, CA 93546

(d) For purposes of subparagraphs (b) and (c) above, either party may change its address by notifying the other party of the change of address.

19. **Lost Revenues; Penalties/Fines.**

(a) Lost Revenues. Business Associate shall make Covered Entity whole for any revenues lost arising from an act or omission in billing practices by Business Associate.

(b) Penalties/Fines for Failure to Comply with HIPAA. Business Associate shall pay any penalty or fine assessed against Covered Entity arising from Business Associate's failure to comply with the obligations imposed by HIPAA.

(c) Penalties/Fines (other). Business Associate shall pay any penalty or fine assessed against Covered Entity arising from Business Associate's failure to comply with all applicable Federal or State Health Care Program Requirements, including, but not limited to any penalties or fines which may be assessed under a Federal or State False Claims Act provision.

## **HIPAA BUSINESS ASSOCIATE PROVISIONS**

### **Exhibit 1 to Attachment C**

As provided in Paragraph 5 of Attachment C of this Agreement, Business Associate may use or disclose Protected Health Information to perform functions, activities, or services for, or on behalf of, Covered Entity for the purposes specified below, or as otherwise specified in the Master Agreement authorizing functions, activities, or services for, or on behalf of, Covered Entity, provided that such use or disclosure would not violate the Privacy Rule if done by Covered Entity.

Authorized Purposes (in any in addition to the purposes set forth in the Scope of Work):

**FILL IN THIS SPACE WITH TYPE OF SERVICES TO BE PROVIDED/PERFORMED ON BEHALF OF COVERED ENTITY.**

Supervisor Stump,

I noticed that the Board Agenda for 1/22/2019 included reports on progress toward the 2018-2019 Strategic Goals. As White Mountain Fire was part of those goals, I wanted to take a minute and update you on our progress.

As you are aware, prior to 2018, the Tri Valley was quite deficient in reliable, fast EMS coverage. ***IF*** there was a crew available for Medic 4, response times were not reliable. Most calls were transferred to either Medic 3, with a ***minimum*** response time of 30-50 minutes or Symons Ambulance, with a ***minimum*** response time of 30 minutes. This situation fell well outside of industry standards for rural EMS delivery ( as indicated in the 1991 Abaris report, the 2012 Fitch Report and the findings of the 2016 EMS ad hoc committee). In mid 2017, WMFD decided to tackle this situation. As you know, with the help of Mono County EMS, we were able to get 13 personnel certified to EMT Basic. This certainly gave us more options, but we were still dependent on “luck” to have personnel available when the call came in. We knew we would need assistance, mostly financial, which led us to pursuing a partnership with Mono County in addressing the the future of EMS in the Tri Valley.

I am happy to report that this program is working beyond expectation! I would like to give you an overview of the scope of what we do and some statistics from 2018 to current;

- WMFD District covers 187 square miles, with over 100 miles of paved highway and many miles of dirt roads
- We serve a resident population of over 1100 people
- Highway 6 is responsible for over 3000 high speed vehicle trips per day through our district
- Highway 120 is responsible for over 200 high speed vehicle trips per day
- The road distance from our fire station to calls within our district ranges from less than 1 mile to more than 30 miles
- The distance to our closest hospital is 30-50 miles depending on our call location
- The average distance of our EMT's to the fire station is 7 miles with a range of 1-12 miles, just to get to the ambulance to respond
- 16% of the calls we responded to since 1/2018 required CPR. Average length of CPR was 45 minutes
- Tri Valley, including our district had no reliable EMS coverage prior to 2018. Missed calls were a regular event with Symons ambulance providing the service at an extended time frame

### **Our Solution**

- 13 EMT's certified January 2018

- Negotiated a partnership with Mono County to provide reliable EMS coverage to our district under a Memorandum of Understanding
- Began the program outlined in the MOU November 1, 2018
- Response time statistics from January 1, 2018 to November 1, 2018
  - Average response time from call notification to en route was **8.12 Minutes**
  - Average response time from en route to on scene was **6.25 Minutes**
  - No reliable availability of personnel, just luck of when the call came in
  - **No Missed Calls**
  - 52% < 5Minutes
  - 24% 5-10 Minutes
  - 16% 10-15 Minutes
  - 8% > 15 Minutes
  - **92% of our calls, we provided an ambulance to the patient in less than 15 minutes**
- Response time statistics from November 1, 2018 to current
  - Average response time from call notification to en route was **6.3 Minutes**
  - Average response time from en route to on scene was **9.9 Minutes**
  - 92% of the days from November 1 until current were covered by 2 EMT's
  - **No Missed Calls**
  - 20% < 5 Minutes
  - 20% 5-10 Minutes
  - 60% 10-15 Minutes
  - **100% of our calls, we provided an ambulance to the patient in less than 15 minutes**

It is evident from these numbers that we now have what would be called reliable, fast and efficient EMS coverage in our district. We are exceeding all standards for rural EMS delivery for the residents and visitors. The challenge now is sustainability of the volunteer model. This is where the financial investment comes in. It has always been my belief that the volunteers should have the best equipment available to perform their job. They should be presented in a professional manner and provided with a safe work environment. To this end, this is what we have been able to accomplish, so far since November 1;

- Negotiated lease on New Ambulance. Taking Delivery in 2 weeks
- Ambulance is equipped with state of the art patient loading system eliminating the need for manual lifting of patients by EMT personnel
- Purchased Automatic CPR equipment which will allow us to rapidly transport CPR patients to ALS that we previously could not. This decreases provider fatigue, increases survival rates and decreases stress on family members present in these situations
- Purchased automated patient monitoring equipment which allows for more accurate and consistent readings while freeing EMT for better patient care
- In process of providing uniforms for all personnel

- Began station remodel for housing of “on call” EMT’s
- We are still pursuing options for a response facility in Hammil which aid in decreasing response times further and increase are coverage

It is our mission to build a system that will outlast any individual. We will no doubt have setbacks with personnel numbers and other unforeseen issues but we have to remember, good programs bring good people; Great Programs Bring Great People. We now have a program that is desirable for people to be part of, which will lead to more interest.

We, as a District, would like to thank you for all your work and support in this endeavor. We would also like to thank Chief Chris Mokrcek, Paramedic Trainer Ray McGrale, CAO Leslie Chapman, Janet Dutcher, Stephanie Butters, Penny Galvin and Stacey Simon for their assistance in this project. If you have any questions regarding this program, fell free to contact me anytime.

Dave Doonan  
Fire Chief  
White Mountain Fire Protection District  
760-937-0764



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** February 5, 2019

**Departments: Public Works**

<b>TIME REQUIRED</b>	20 minutes (10 minute presentation, 10 minute discussion)	<b>PERSONS APPEARING BEFORE THE BOARD</b>	Tony Dublino, Director of Public Works
<b>SUBJECT</b>	Civic Center Update		

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Update on the current status of the Mono County Civic Center project to be located on Sierra Park Road in Mammoth Lakes.

**RECOMMENDED ACTION:**

Informational only. Provide direction to staff, if needed.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Tony Dublino

**PHONE/EMAIL:** 760.932.5459 / tdublino@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<p><a href="#">Click to download</a></p> <p>No Attachments Available</p>
--

**History**

Time	Who	Approval
1/31/2019 1:00 PM	County Administrative Office	Yes
1/31/2019 10:02 AM	County Counsel	Yes
1/31/2019 10:29 AM	Finance	Yes





OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** February 5, 2019

**Departments: Public Works**

**TIME REQUIRED** 15 minutes (5 minute presentation;  
10 minute discussion) **PERSONS APPEARING BEFORE THE BOARD** Justin Nalder

**SUBJECT** Support for a Statewide Commission on Recycling Markets

### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Several California counties are urging Governor Newsom to establish a statewide Commission to address significant challenges to the State's recycling markets. The Commission would be comprised of state, local, and industry representatives with the task of making recommendations for solutions to the State's declining markets for recyclable materials, while continuing to emphasize the need to divert materials from our landfills. The Commission would examine potential solutions including, the development of international and domestic markets, updated compliance standards in this new economic environment, ways to increase source reduction, and any other means that will alleviate this growing public health and environmental crisis.

### RECOMMENDED ACTION:

Adopt proposed resolution R19-\_\_\_, In support of a statewide commission on recycling markets.

### FISCAL IMPACT:

No fiscal impact.

**CONTACT NAME:** Justin Nalder

**PHONE/EMAIL:** 760-932-5453 / jnalder@mono.ca.gov

### SEND COPIES TO:

### MINUTE ORDER REQUESTED:

YES  NO

### ATTACHMENTS:

Click to download

[Staff Report for Statewide Commission on Recycling Markets](#)

[Resolution in support of Statewide Commission on Recycling Markets](#)

History



<b>Time</b>	<b>Who</b>	<b>Approval</b>
1/30/2019 3:10 PM	County Administrative Office	Yes
1/30/2019 2:19 PM	County Counsel	Yes
1/30/2019 8:32 AM	Finance	Yes



# MONO COUNTY DEPARTMENT OF PUBLIC WORKS SOLID WASTE DIVISION

POST OFFICE BOX 457 • 74 NORTH SCHOOL STREET • BRIDGEPORT, CALIFORNIA 93517  
760.932.5440 • FAX 760.932.5441 • [monopw@mono.ca.gov](mailto:monopw@mono.ca.gov) • [www.monocounty.ca.gov](http://www.monocounty.ca.gov)

**Date:** February 5, 2019  
**To:** Honorable Board of Supervisors  
**From:** Justin Nalder, Solid Waste Superintendent  
**Subject:** Support for a Statewide Commission on Recycling Markets.

## **Recommended Action:**

Approve and authorize the Chair's signature on Resolution No. R19- , A RESOLUTION OF THE MONO COUNTY BOARD OF SUPERVISORS IN SUPPORT OF A STATEWIDE COMMISSION ON RECYLING MARKETS.

## **Fiscal Impact:**

No fiscal impact.

## **Discussion:**

Recent changes in China's trade import policies have significantly disrupted California's solid waste and recycling industry by restricting foreign imports of recyclable materials and requiring reduced contamination levels in recycling streams. These changes are collectively referred to as China's "National Sword" and will ultimately close off Chinese and Asian markets to California's scrap imports completely by 2020. These markets have served as the foundation for California's recycling system as the export of recyclable materials is a key component of California's recycling infrastructure. Significant market disruptions for recyclable materials have a direct impact on California's local governments and our ability to meet state-mandated recycling goals. Since China's change in policy, materials are piling up in local waste facilities across state with no place to go. This has caused slowdowns in waste processing of other materials, significant public health risks, and the increased potential for fines and penalties.

In addition, local governments across California will soon have to comply with new state regulations for organic waste diversion and processing. SB 1383 (Chapters 395, 2016) establishes targets to achieve a 50 percent reduction in the level of the statewide disposal of organic waste from 2014 levels by 2020 and a 75 percent reduction by 2025. Infrastructure required to implement this law is expected to cost billions. As a result, local government resource recovery and waste management operations are facing several significant and complex infrastructure challenges at the same time.

Several California counties are urging Governor Newsom to establish a statewide Commission to address these significant challenges to our recycling markets. The Commission would be comprised of state, local and industry representatives with the task of making recommendations for solutions to our declining markets for recyclable materials, while continuing to emphasize the need to divert materials from our landfills. The Commission would examine potential solutions including, the development of international and domestic markets, updated compliance standards in this new economic environment, ways to increase source reduction, and any other means that will alleviate this growing public health and environmental crisis.

If approved, the resolution should be mailed to:

The Honorable Gavin Newsom  
Governor, State of California  
State Capitol Building  
Sacramento, CA 95814

If you have any questions regarding this item, please contact me at (760) 932-5453.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Justin Nalder". The signature is fluid and cursive, with the first name "Justin" written in a larger, more prominent script than the last name "Nalder".

Justin Nalder  
Solid Waste Superintendent



R19-\_\_

**A RESOLUTION OF THE MONO COUNTY  
BOARD OF SUPERVISORS IN SUPPORT OF A STATEWIDE COMMISSION ON  
RECYCLING MARKETS**

**WHEREAS**, Counties are leaders and critical partners in California’s leading sustainability efforts; and

**WHEREAS**, China recently enacted strict mixed paper and plastic contamination limits and import bans which are collectively referred to as National Sword; and

**WHEREAS**, China has declared their intent to ban all recyclable material imports by 2020; and

**WHEREAS**, Exporting recyclable materials to foreign markets is a key component of California’s recycling infrastructure; and

**WHEREAS**, National Sword policy changes in China has led to the decline of other international markets for recyclables, and subsequent stockpiles of unsold materials at California solid waste and recycling facilities; and

**WHEREAS**, California recycling policy relies on robust international markets to purchase and process the millions of tons of recyclable waste it produces each year; and

**WHEREAS**, Stockpiled paper and plastic materials in California’s solid waste and recycling facilities is causing slowdowns in processing of other waste materials and is creating significant public health risks; and

**WHEREAS**, Local governments across California will soon have to comply with additional state regulations for organic waste diversion and processing. SB 1383 (Chapters 395, 2016) establishes targets to achieve a 50 percent reduction in the level of the statewide disposal of organic waste from the 2014 level by 2020 and a 75 percent reduction by 2025. Infrastructure required to implement these regulations is expected to cost billions; and

**WHEREAS**, These increased diversion requirement added to recent changes to international policies and a declining global market value for recyclables, has resulted in an issue of statewide concern for the resource recovery industry, local governments, and Californians; and

**NOW, THEREFORE, THE BOARD OF SUPERVISORS OF THE COUNTY OF MONO RESOLVES** that: it calls for California Governor Newsom to establishing a statewide Commission to address these significant challenges to our recycling markets. The Commission

1 should be comprised of state, local and industry representatives with the task of making  
2 recommendations for solution to our declining markets for recyclable materials, while continuing  
3 to emphasize the need to divert materials from our landfills. The Commission should examine  
4 potential solutions including, but not limited to, the development of international and domestic  
5 markets, updated compliance standards in this new economic environment, ways to increase  
6 source reduction, and any other means that will alleviate the growing public health and  
7 environmental crisis while still allowing California to meet its goals for a sustainable future.

8 **PASSED, APPROVED and ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 2019,  
9 by the following vote, to wit:

10 **AYES:**

11 **NOES:**

12 **ABSENT:**

13 **ABSTAIN:**

14  
15  
16 \_\_\_\_\_  
17 John Peters, Chair  
18 Mono County Board of Supervisors

19 **ATTEST:**

20 **APPROVED AS TO FORM:**

21 \_\_\_\_\_  
22 Clerk of the Board

23 \_\_\_\_\_  
24 County Counsel



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** February 5, 2019

**Departments: CAO, Finance**

**TIME REQUIRED** 15 minutes (5 minutes presentation;  
10 minutes discussion) **PERSONS APPEARING BEFORE THE BOARD** Leslie Chapman, Janet Dutcher

**SUBJECT** FY 2019-2020 Budget Calendar

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Report and discussion regarding the budget calendar for adoption of the County's FY 2019-2020 final budget.

**RECOMMENDED ACTION:**

Receive budget calendar outlining sequence of events culminating in the adoption of the County's FY 2019-2020 final budget; discuss and reach consensus about critical dates.

**FISCAL IMPACT:**

None.

**CONTACT NAME:** Janet Dutcher

**PHONE/EMAIL:** 760-932-5494 / jdutcher@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

Click to download
<a href="#">Staff memo</a>
<a href="#">2019-20 Budget Calendar</a>
<a href="#">Presentation - 2019/20 Budget Calendar</a>

**History**

Time	Who	Approval
1/30/2019 3:15 PM	County Administrative Office	Yes
1/29/2019 5:08 PM	County Counsel	Yes

1/31/2019 12:13 PM

Finance

Yes



# DEPARTMENT OF FINANCE AUDITOR-CONTROLLER COUNTY OF MONO

---

*Stephanie M. Butters*  
Assistant Finance Director  
Auditor-Controller

*Janet Dutcher, CPA, CGFM*  
Director of Finance

*P.O. Box 556*  
*Bridgeport, California 93517*  
*(760) 932-5490*  
*Fax (760) 932-5491*

**Date:** February 5, 2019

**To:** Honorable Board of Supervisors

**From:** Janet Dutcher, Finance Director  
Leslie Chapman, County Administrative Officer

**Subject:** FY 2019-2020 Budget Calendar

**Action Requested:**

Receive budget calendar outlining the sequence of events culminating in the adoption of the County's FY 2019-2020 final budget. Discuss and reach consensus on critical dates.

**Discussion:**

Each year, the CAO and Finance Director collaborate to develop a comprehensive budget calendar that specifies when to complete budget tasks and identifies time-lines. The budget calendar communicates when budget tasks, events, and decisions will occur, giving stakeholders and participants an opportunity to plan and participate in the process.

The purpose of this item is to present to your Board the proposed budget calendar for the fiscal year 2019-2020. We highlight some of this year's significant changes below.

- We designed this year's budget calendar of activities to commence immediately with the goal of adopting a structurally balanced operating budget and a one-time spending plan using estimated carryover, both by June 30, 2018.
- The process of incorporating one-time spending requests will commence immediately using a conservative estimate of carryover balance. This year, we intend to integrate phase II activities into the phase I process to make all budgetary decisions at the same time, during the same process, and prior to the start of the fiscal year.
- We designed a standing agenda item to update your Board each month as the budget process progresses.
- The budget workshop is planned for the last week of May: Tuesday (May 28) in Mammoth and Wednesday (May 29) in Bridgeport.
- The public hearing and budget workshop is planned for the third Tuesday of June (18<sup>th</sup>) in Mammoth.

**Fiscal Impact:** None.



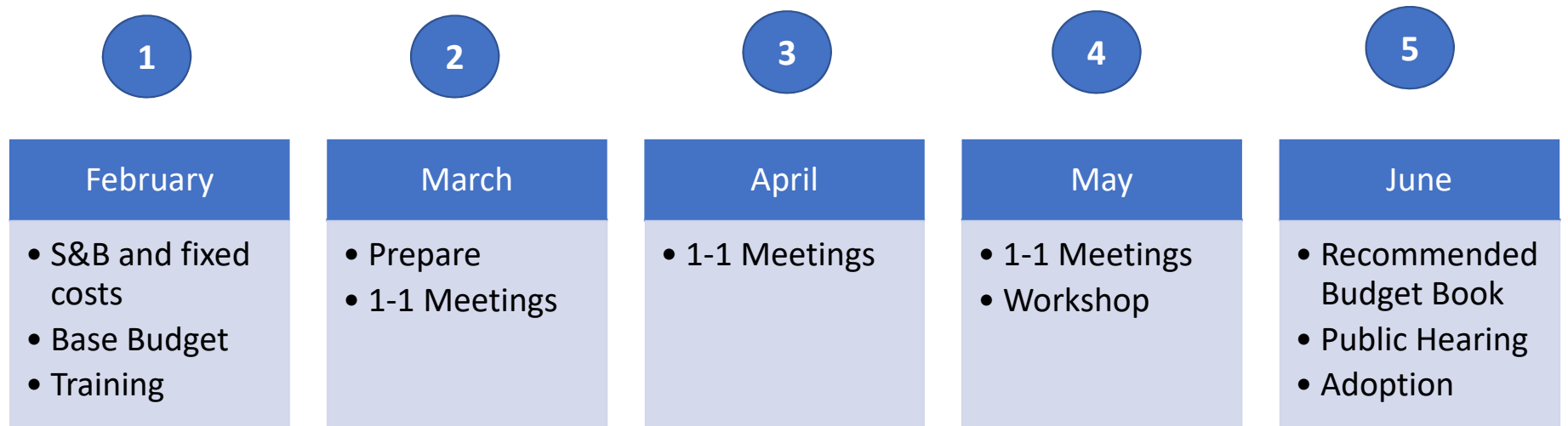
MONO COUNTY  
BUDGET CALENDAR  
FY 2019-2020

BUDGET ACTIVITY	DATE RANGE
Review budget calendar with Board members	February 5
Strategic workshop with Board members to identify FY 2019-20 strategic directives and funding priorities	TBD
Capital Improvement Projects workshop	March
Finance projects revenues, estimates salary and benefit accounts and determines internal rates charged to user departments	February 1 to February 22
CAO and Finance update Board about budget development	February 19
CAO and Finance determine target base budget (net cost allocation to GF budget units), review and finalize department budget guidelines, instructions and worksheets. Finance establishes budget project and standard proposals in OpenGov Budget Builder.	By February 22
Budget kick-off and training for Department Heads and finance staff (including instructions for using OpenGov budget builder).	February 25 or 26
Budget system goes live for budget entry. Departments begin to enter budgets.	February 25
CAO and Finance update Board about budget development	March 12
Departments submit budget forms back to Finance and Department budgets are completed	by March 15
CAO and Finance meet with departments to review budget requests	March 18 to May 10
CAO and Finance update Board about budget development	April 16
CAO and Finance develop and finalize budget materials for budget workshop	May 13 to May 24
Budget workshop with Board, Departments, CAO and Finance	May 28 & 29
Recommended budget book is assembled and published	May 30 to June 7
Release recommended budget book. Publish notice of budget hearings.	June 7
Open public hearing at Board meeting. Opportunity for public comments concerning recommended budget. Board considers adoption of recommended budget.	June 18

# BUDGET CALENDAR

*Fiscal Year 2019-2022*

# BUDGET DEVELOPMENT TIMELINE



*Adopted Budget in place to start the fiscal year on July 1, 2019*

# FEBRUARY 2019 KEY DATES

- Finance
  - Estimate salary & benefits
  - Internal rates
  - Estimate GF discretionary revenues
- CAO & Finance
  - Develop target base budget  
*Net cost allocation to GF Depts*
  - Budget instructions
- Board update *Feb 19*
- Kick-off (*tentative Feb. 25 or 26*)
  - Departments, Fiscal staff
  - Training
- Budget system goes live *Feb. 25*

# MARCH & APRIL 2019 KEY DATES

- Departments
  - Develop and Input budgets
  - By *March 15*
- CAO, Finance & Departments meetings
- Board update *March 12*
- Board update *April 16*

# MAY & JUNE 2019 KEY DATES

- CAO, Finance & Departments meetings wrap up
- Finalize budget changes and revisions
- Budget Materials released for the Workshop *May 24*
- Budget workshop with Board, CAO, Finance & Departments
  - Proposed *May 28* (4<sup>th</sup> Tuesday) in Mammoth
  - Proposed *May 29* (Wednesday) in Bridgeport
- Released Recommended Budget Book *June 7*
- *June 18* Board Meeting
  - Public Hearing
  - Budget Adoption
- *July 1* – Start next fiscal year



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** February 5, 2019

**TIME REQUIRED**

**SUBJECT** Closed Session - Human Resources

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39 - majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**CONTACT NAME:**

**PHONE/EMAIL:** /

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<p><a href="#">Click to download</a></p> <p>No Attachments Available</p>
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**History**

**Time**

**Who**

**Approval**



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** February 5, 2019

**TIME REQUIRED**

**SUBJECT** Closed Session - Existing Litigation

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: Mineral County, et al. v. Lyon County (NV), Centennial Livestock, et al.

**RECOMMENDED ACTION:**

**FISCAL IMPACT:**

**CONTACT NAME:** Jason

**PHONE/EMAIL:** (760) 924-1712 / jcanger@gmail.com

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<p><a href="#">Click to download</a></p> <p>No Attachments Available</p>
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**History**

Time	Who	Approval
1/30/2019 3:00 PM	County Administrative Office	Yes
1/29/2019 5:12 PM	County Counsel	Yes
1/30/2019 8:25 AM	Finance	Yes





OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS

## REGULAR AGENDA REQUEST

Print

**MEETING DATE** February 5, 2019

**TIME REQUIRED**

**SUBJECT** Closed Session - Performance  
Evaluation, County Counsel

**PERSONS  
APPEARING  
BEFORE THE  
BOARD**

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### AGENDA DESCRIPTION:

(A brief general description of what the Board will hear, discuss, consider, or act upon)

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Government Code section 54957. Title: County Counsel.

---

### RECOMMENDED ACTION:

---

### FISCAL IMPACT:

---

### CONTACT NAME:

PHONE/EMAIL: /

---

### SEND COPIES TO:

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### MINUTE ORDER REQUESTED:

YES  NO

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### ATTACHMENTS:

[Click to download](#)

No Attachments Available

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### History

Time	Who	Approval
1/23/2019 1:24 PM	County Administrative Office	Yes
1/29/2019 5:07 PM	County Counsel	Yes
1/30/2019 8:25 AM	Finance	Yes



**OFFICE OF THE CLERK  
OF THE BOARD OF SUPERVISORS**

**REGULAR AGENDA REQUEST**

Print

**MEETING DATE** February 5, 2019

**Departments: CAO, Finance**

**TIME REQUIRED** 1 hour 20 minutes (20 minutes presentation, 60 minutes discussion)

**PERSONS APPEARING BEFORE THE BOARD**

Leslie Chapman, Janet Dutcher

**SUBJECT** Mid-Year Budget Review

**AGENDA DESCRIPTION:**

(A brief general description of what the Board will hear, discuss, consider, or act upon)

Receive analysis of the County's General Fund fiscal performance for the FY 2018-19 through December. Present mid-year budget review and discuss budget updates.

**RECOMMENDED ACTION:**

Receive update about General Fund performance through six months of the current year. Hear budget updates and approve the mid-year budget adjustments (4/5ths vote required).

**FISCAL IMPACT:**

Departments requested a net increase in General Fund spending of \$608,522, which exceeds contingencies of \$595,137, leaving no contingency balance in the event there is an emergency during the remaining six months of the fiscal year. This means we would have to rely on Economic Stabilization funds unless the emergency rose to the level required by the Government Code to qualify for using General Reserves. The increase in Non-General Fund appropriations of \$1,488,840 is offset by unanticipated revenues of \$829,026, resulting in a net decrease of \$659,814 offset to carryover balance.

**CONTACT NAME:** Janet Dutcher

**PHONE/EMAIL:** 760-932-5494 / jdutcher@mono.ca.gov

**SEND COPIES TO:**

**MINUTE ORDER REQUESTED:**

YES  NO

**ATTACHMENTS:**

<p>Click to download</p> <p> <a href="#">2018-19 Mid-Year Budget Report</a></p>
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History

Time

Who

Approval

1/30/2019 3:01 PM	County Administrative Office	Yes
1/17/2019 8:58 AM	County Counsel	Yes
1/31/2019 12:15 PM	Finance	Yes



# MID-YEAR BUDGET REVIEW

FISCAL YEAR

2018-2019

January 22, 2019

**County of Mono  
Mid-Year Budget 2018-19  
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# DEPARTMENT OF FINANCE AUDITOR-CONTROLLER COUNTY OF MONO

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Auditor-Controller

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**Date:** January 22, 2019  
**To:** Honorable Board of Supervisors  
**From:** Janet Dutcher, Finance Director, Leslie Chapman, CAO  
**Subject:** Present mid-year budget review and discuss budget updated

## **Recommended Action**

Receive update about General Fund performance through six months of the current year. Hear budget updates and approve the mid-year budget adjustment (4/5ths vote required).

## **Fiscal Impact**

Departments requested a net increase in General Fund spending of \$608,522, which exceeds contingencies of \$595,137, leaving no contingency balance in the event there is an emergency during the remaining six months of the fiscal year. This means we would have to rely on Economic Stabilization funds unless the emergency rose to the level required by the Government Code to qualify for using General Reserves

The increase in Non-General Fund appropriations of \$1,488,840 is offset by unanticipated revenues of \$829,026, resulting in a net decrease of \$659,814 offset to carryover balance.

## **Introduction**

Following this transmittal introduction to the mid-year budget review and update is a GF income statement showing fiscal activity year-to-date through December 31, 2018, along with a memo discussing key financial trends and results. A key indicator is the flattening and in some cases a decline in significant General Fund revenue sources. Meanwhile, spending continues to climb.

Following this brief introduction is information about each Department's requested budget adjustments.

Starting in early December, Finance sent a request for Departments to review their current year budget to actual financial reports and propose mid-year budget adjustments, if necessary. We instructed Departments that if requesting an increase in spending, Departments were to offset these increases with unanticipated or additional revenue unless proposed for a non-General Fund department but only if fund balance carryover exist to offset the requested increase.

A summary recapping the results of this process is below.

	<b>General Fund</b>	<b>Non-General Fund</b>	<b>All Funds</b>
<b>Adopted Budget, as revised</b>			
Expense	42,076,059	87,746,101	129,822,160
Contingency	595,137	-	595,137
Revenue	36,386,732	84,943,428	121,330,160
<i>Net Revenue (Cost)</i>	<i>(6,284,464)</i>	<i>(2,802,673)</i>	<i>(9,087,137)</i>
<b>Midyear Budget Request</b>			
Expense	42,493,001	89,234,941	131,727,942
Contingency	-	-	-
Revenue	36,375,152	85,772,454	122,147,606
<i>Net Revenue (Cost)</i>	<i>(6,117,849)</i>	<i>(3,462,487)</i>	<i>(9,580,336)</i>
<b>Budget Change at Mid-Year</b>			
Expense	416,942	(643,961)	(227,019)
Contingency	(595,137)	-	(595,137)
Revenue	(11,580)	(134,560)	(146,140)
<i>Net Revenue (Cost)</i>	<i>166,615</i>	<i>509,401</i>	<i>676,016</i>

### **Non-General Fund Department Budget Requests**

Non-General Fund Departments requested the following budget adjustments and these adjustments were included in the detail budget schedules. Department Heads will be at your Board meeting to answer any questions you may have on these items.

- Behavioral Health – increase appropriation by \$35,168 for the Homeless Mentally Ill Outreach & Treatment Program Grant. The Department received \$100,000 from the State of California available for spending over the next two years.
- County Administrative Office – transfer \$200,000 of unspent Trindel incentive monies to establish a Workforce Development fund.
- Information Technology – establish an appropriation in the Tech Refresh Internal Service Fund to capitalize the County’s new phone system as an internal asset paid for with future user charges to Departments.
- Probation – Track SB 678 spending details directly in the SB 678 fund and eliminate use of transfers to the General Fund. Budget the next grant cycle of the Drug Court Enhancement grant awarded to Probation earlier this fiscal year. The grant period is for three years. The Department expects to spend \$62,500 the remaining six months of fiscal year 2018-19.

- Public Health – Increase various program related revenues by \$377,991 and expenditures by \$40,295. The adjustments are to align estimates with actual results and to account for the carryover of unspent grant monies.
- Social Services – Increase various program related revenues by \$22,844 and expenditures by \$57,096. Besides a small adjustment to the ESAAA contract, the Department will propose a new position funded with 2011 realignment monies.
- Public Works
  - Airport Enterprise Fund – increase expenditures by \$63,074 to reimburse SB 1 funding for the Airport’s share of the fog seal project.
  - County-Wide Service Area – increase expenditures by \$17,726 to reimburse SB 1 funding for the Service Area’s share of the fog seal project.
  - Road State & Federal Construction – increase revenue by \$66,979 to adjust original budget estimates and include the fog seal reimbursements from the Airport and County-Wide Service Area. Increase spending on road projects by \$920,028. This increase includes the carryover of planned projects now that the repeal of SB 1 was defeated, and on-going funding is certain.
  - Solid Waste Enterprise Fund – include additional appropriations totaling \$37,000 for land surveys and unanticipated vehicle expenses.
- Sheriff – Adjust Homeland Security Grant revenues downward by \$1,288 to agree to the actual allocation to be received.

### **General Fund Department Budget Requests**

General Fund Departments requested the following budget adjustments and these adjustments were included in the detail budget schedules. Department Heads will be at your Board meeting to answer any questions you may have on these items.

- Assessor – increase expenditures by \$55,000 to fund the Auditor-Appraiser position for the remainder of fiscal year 2018-19 and by \$3,000 to train this new position.
- County Counsel – increase expenditures by \$5,000 to cover legal expenses related to sale of the Davison House as affordable housing stock.
- County Administrative Officer – increase expenditures by \$74,000 of which \$24,000 is the transfer of an encumbrance from Finance related to the implementation of the timekeeping portal and \$50,000 is for unanticipated professional services related to personnel matters.
- Court MOE – during a recent Court Revenue audit by the State Controller’s Office, the audit prompted recalculations of the County’s MOE payments to the State and to the State portion of the TVS fees for the Courthouse Construction fund. The State Controller’s Office maintains that the MOE payments were over-remitted by \$103,321 but the TVS fees were under-remitted by \$271,199, resulting in an alleged deficiency of \$167,878. Finance received preliminary information about this on January 15. This information will be reviewed, and if found to be incorrect, will be contested before remitting payment.
- Information Technology – cancel the \$180,000 appropriation for the phone system. Budget this project in the Tech Refresh Internal Service Fund. Increase revenues and expenditures related to Digital 395 services by \$45,120.



- Paramedics – to assist in balancing the County budget, the EMS program agreed to a \$100,000 decrease in its overtime budget. Injuries, vacancies and a retirement has caused the Department to exceed its anticipated budget for overtime with no offsetting salary and benefit savings. The department is requesting an increase in expenditures of \$150,000.
- Probation – Eliminate \$75,000 of transfers in from SB 678 and reduce expenditures by the same amount.
- Sheriff - promote two PSO employees to Deputy Sheriff I and appropriate funding for the POST basic academy. The cost of the promotion for the remaining six months of the fiscal year is estimated at \$122,606 and the cost of the POST academy is \$73,338. The Department’s request to increase expenditures is offset by an unrelated transfer from the Inmate Welfare fund of \$18,300.

### **General Fund Contingencies**

At this time, because it is not sound fiscal policy to use contingencies for ongoing expenses and because of the rapidly declining economy (both explained in more detail below), the CAO is not recommending appropriating contingencies for any purpose. While it was Board direction for certain departments to come back during mid-year to request filling positions, using contingencies for this purpose is not prudent nor in alignment with the County Strategic Priority of fiscal resiliency because this would be using one-time money for ongoing expenses. EMS overtime was overly conservatively budgeted and did not anticipate two people being out for injuries while their shifts must be covered mostly by paying overtime. Other requests fit the purpose of contingencies stated below but are not being recommended at this time.

Therefore, the CAO is recommending that each department return to the Board with individual requests for contingencies if there is no other way to absorb the additional expenses through other budget savings within the general fund.

Additionally, the recommendation is that staff return to the Board with a formal contingency use policy before the 2019-20 budget is adopted that will include the following.

The purpose of establishing an expenditure contingency appropriation at the start of the fiscal year is to allow adjustments to the budget resulting from circumstances such as:

- unforeseen expenditures that could not have been anticipated at the time the annual budget was adopted.
- When the department is impacted by legislative changes not known at the time of budget development and which has a negative impact on the department’s expenditures.
- Increases in expenditures necessary to maintain current service levels.
- Economic events that increase vendor costs such as utility rate increases or an increase in a vendor’s rate.
- Unanticipated operational changes.

This type of contingency is not designed to fund ongoing programmatic additions to the budget which your Board deliberated upon last June after holding budgetary public hearings giving the public a chance to comment on the County’s proposed spending plan for the year. Generally, mid-year is not the appropriate time to budget new spending for positions and programs outside of the normal budgetary development and due process with the public.

Included in Department request for a contingency allocation is \$253,944 to establish new positions. A significant portion of these requests, if approved, will commit your board to appropriating additional personnel costs of \$355,212 in fiscal year 2019-20 and each of the following budget years. Current headlines about our nation’s economy are not good with most leading economists predicting the U.S. will enter a recession by the end of 2019. Given the current federal shut-down, there is much anxiety about uncertainty, and this is fueling speculation that economic declines will start materializing sooner than the end of the year. Faced with the threat of a recessionary economy, we do not believe now is the time to commit to further expansion of the County’s workforce.

The following provides a summary of the resulting decrease in the contingency balance if all budget requests are approved compared to the CAO’s recommendation for your Board.

	Department Requested		Recommended
	On-going	One-time	
ASSESSOR	\$ 55,000	\$ 3,000	\$ -
CAO	-	50,000	-
COUNTY COUNSEL	-	5,000	-
COURT MOE	-	167,878	-
PARAMEDICS	-	150,000	-
SHERIFF	122,606	55,038	-
	<u>177,606</u>	<u>430,916</u>	<u>-</u>
Total contingency requested and recommended		608,522	-
Contingency balance, available for mid-year		<u>595,137</u>	<u>595,137</u>
Contingency balance, after mid-year		<u>\$ (13,385)</u>	<u>\$ 595,137</u>



# DEPARTMENT OF FINANCE AUDITOR-CONTROLLER COUNTY OF MONO

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*Stephanie M. Butters*  
Assistant Finance Director  
Auditor-Controller

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Director of Finance

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Date: January 22, 2019  
To: Honorable Board of Supervisors  
From: Janet Dutcher, Finance Director  
Subject: General Fund (GF) Financial Report and Analysis

Attached is the GF income statement showing fiscal activity year-to-date as of December 31, 2018. Following is a discussion about key financial trends and results for the first six months of this fiscal year.

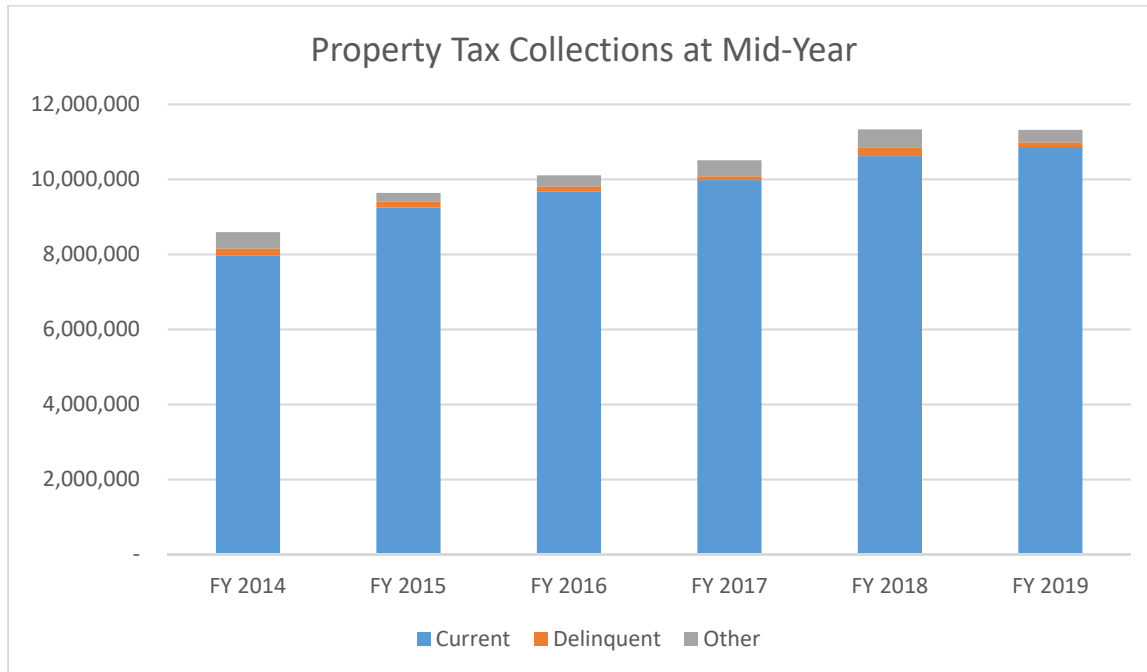
The income statement reports on the inflow and outflow of financial resources for the period. Revenues (or inflows) are presented by type and expenditures (or outflows) are presented both by department and by object (salaries and benefits, supplies, services, etc.). Current year budget (before mid-year decisions) and prior year results through the same period are included for comparative purposes.

### ***Revenue Trends and Results***

Overall, GF revenues are 50% of budget and \$239,000 less than last year, excluding the effect of last year's treasury loan to purchase election equipment. Revenues trending upwards include property taxes, sales taxes, interest and intergovernmental revenues. Revenues trending downwards include transient occupancy taxes, fines, permits and licensing, and charges for services.

Property tax collections represent nearly 53% of GF revenues. Half way through the fiscal year, property tax collections are 59.6% of the budget and \$29,000 more than last year. Property tax revenues include first installment collections, some early collections of the second installment and prior year delinquent collections. Current collections increased by \$242,000. Delinquent collections are \$112,000 less, which reflects a trend towards greater collectability and a declining receivable balance. We expect to experience continued decreases in delinquent collections. Another result from this trend is declining revenue generated from penalties and interest charged to delinquent accounts which was \$159,000 less than the prior year.

Below is a chart showing mid-year property tax collections for the past six years, which may indicate a leveling off of a significant GF revenue source.



Sales tax collections representing 1.7% of all GF revenues are trending upwards with nearly 56% of the budget collected at mid-year and \$29,000 (or 9%) more than last year at this time. This year’s increase is less than last year’s increase of 11%.

Transient Occupancy Taxes (TOT) represents 8.8% of all GF revenues. This amount excludes the 8.3% of TOT set aside to fund Tourism activities. At mid-year just prior to collections for this year’s second quarter, TOT revenues were 46.4% of the budget and \$70,500 less than last year at this time. While collections for this year’s 2<sup>nd</sup> quarter are incomplete at the time this report was prepared, collections through January 14<sup>th</sup> are \$9,300 less in 2019 than they were in 2018. First quarter collections are \$55,136 (or 3.6%) less than last year’s 1<sup>st</sup> quarter. This is a cautionary trend compared to recent double digit growth over the past several years of recovery.

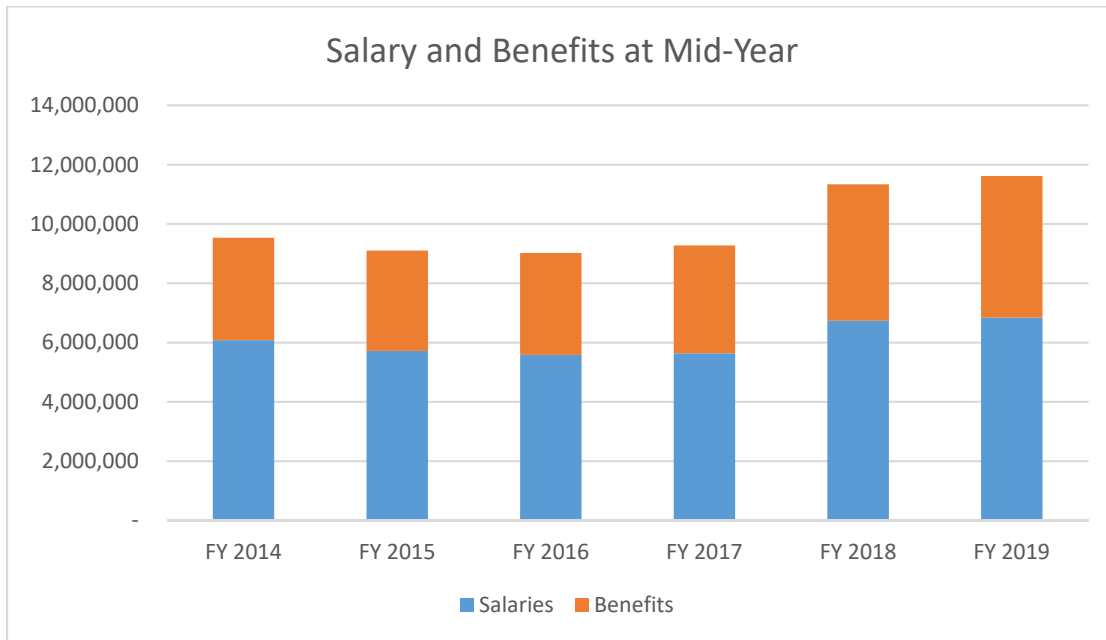
GF expenditures are funded with 15.4% of revenues from other governments, mostly federal and state sources. State sources include proposition 172 that supports ongoing public safety programs including Sheriff, DA, Probation and \$150,000 to our local fire districts. This year’s proposition 172 revenues are averaging 15.4% more than last year.

***Expenditure Trends and Results***

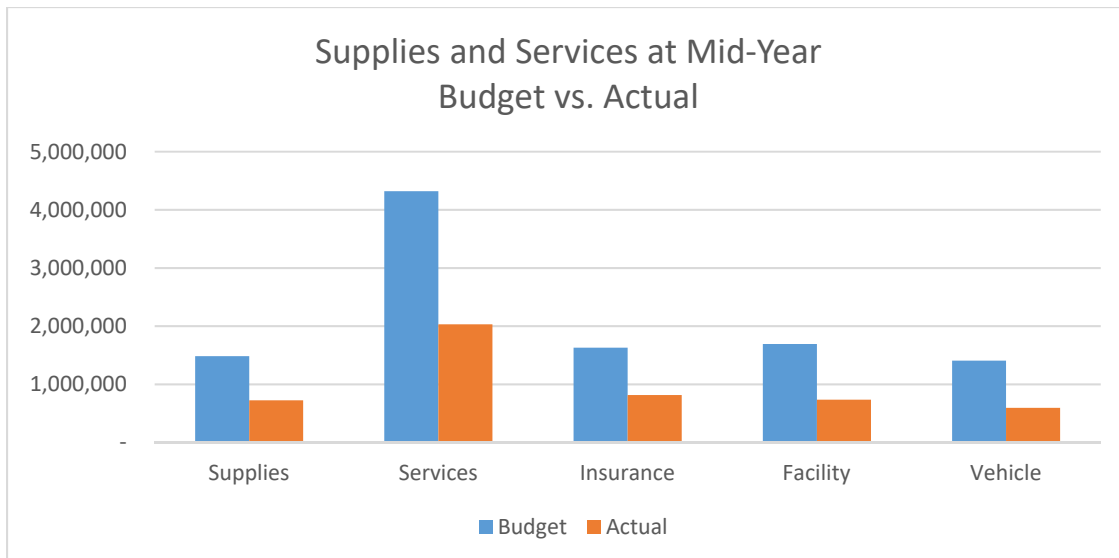
GF expenditures year-to-date are \$16.67 million or 39% of the budget and \$2.7 million (or 14%) less than last year. This year’s contributions to other agencies and transfers to other funds that we normally record at six months have not been made yet for 2019. This factor alone accounts

for the large decrease in spending. Besides this, salary and benefits are 2.5% higher and supplies and services are also 2.5% higher.

The following chart shows salary and benefit costs incurred at December 31 for each of the past six fiscal years and demonstrates the recent upward trending of personnel costs for the General Fund.



Other spending that includes services, supplies, insurance, vehicle and facility-related costs were trending less than expected at mid-year with 46.5% of the budget spent after six months. The chart below illustrates this. If this trend holds to the end of the year, budget savings is likely to occur. We cannot estimate the amount of budget savings at this time.



MONO COUNTY  
**General Fund**  
Income Statement  
Year to Date, through December, 2018

	% of BUDGET	BUDGET	ACTUAL	% OF ACTUAL TO BUDGET	LAST YTD
<b>REVENUES BY TYPE</b>					
Property taxes	52.9%	\$ 19,238,000	\$ 11,471,305	59.6%	\$ 11,442,237
Transient occupancy tax	8.8%	3,208,800	1,487,338	46.4%	1,557,847
Sales taxes	1.7%	630,000	351,367	55.8%	322,348
Licenses, permits, franchises, fines and penalties	3.0%	1,101,425	395,044	35.9%	562,391
Interest and rents	0.7%	237,378	101,501	42.8%	61,348
Intergovernmental revenues	15.4%	5,603,368	2,474,346	44.2%	2,207,936
Charges for services	12.7%	4,614,788	1,361,047	29.5%	1,646,189
Miscellaneous	0.3%	111,200	111,035	99.9%	166,568
Debt proceeds	0.0%	-	-	N/A	224,000
Transfers in from other funds	4.5%	1,641,773	413,033	25.2%	438,180
<b>Total Revenues by Type</b>	<b>100.0%</b>	<b>36,386,732</b>	<b>18,166,016</b>	<b>49.9%</b>	<b>18,629,044</b>
<b>EXPENDITURES BY OBJECT</b>					
Salaries and benefits	62.9%	26,835,739	11,616,208	43.3%	11,334,672
Supplies	3.5%	1,484,141	723,688	48.8%	471,298
Services	10.1%	4,319,674	2,029,881	47.0%	2,005,985
Insurance	3.8%	1,629,617	815,007	50.0%	701,884
Facility related	4.0%	1,692,386	735,353	43.5%	866,858
Vehicle related	3.3%	1,405,562	595,319	42.4%	735,978
Contributions	0.9%	383,258	-	0.0%	310,599
Transfers out to other funds	9.0%	3,837,144	-	0.0%	2,814,113
Capital outlay	0.9%	370,000	52,702	14.2%	89,423
Debt repayments	0.3%	118,538	92,378	77.9%	52,682
Contingency	1.4%	595,538	-	N/A	-
<b>Total Expenditures by Object</b>	<b>100.0%</b>	<b>42,671,597</b>	<b>16,660,536</b>	<b>39.0%</b>	<b>19,383,492</b>
<b>Change in Fund Balance</b>		<b>\$ (6,284,865)</b>	<b>\$ 1,505,480</b>	<b>-24.0%</b>	<b>\$ (754,448)</b>

MONO COUNTY

*General Fund*

Income Statement

Year to Date, through December, 2018

	% of BUDGET	BUDGET	ACTUAL	% OF ACTUAL TO BUDGET	LAST YTD
<b>NET EXPENDITURES BY DEPARTMENT</b>					
<i>Governance and Administration</i>					
Board of Supervisors	1.3%	536,410	256,619	47.8%	240,586
County Administrative Office	3.4%	1,444,837	529,269	36.6%	494,880
Finance	5.5%	2,354,687	998,279	42.4%	1,020,069
Assessor	3.1%	1,322,312	522,287	39.5%	470,103
County Counsel	2.8%	1,182,249	522,120	44.2%	466,831
Clerk/Recorder	1.6%	687,379	282,810	41.1%	287,235
Elections	0.7%	290,733	140,702	48.4%	33,412
Information Technology	4.9%	2,091,148	844,236	40.4%	795,335
IT - Radio	1.0%	417,898	117,079	28.0%	87,018
<i>Public Safety and Protection</i>					
District Attorney	4.0%	1,724,552	828,289	48.0%	905,833
DA - Victim Witness	0.3%	144,234	72,220	50.1%	52,389
Courts - County MOE	2.0%	866,331	608,768	70.3%	507,915
Public Defender	1.8%	768,500	276,495	36.0%	344,141
Sheriff - Coroner	15.6%	6,666,766	2,997,631	45.0%	2,898,275
Court Security	1.1%	468,748	189,509	40.4%	182,236
Jail	6.7%	2,876,655	1,150,276	40.0%	1,228,670
Office of Emergency Services	0.0%	-	-	N/A	129,338
Probation	4.2%	1,782,921	687,321	38.6%	880,387
Animal Control	1.7%	731,762	331,273	45.3%	289,683
Agricultural Commissioner	0.4%	190,000	161,807	85.2%	156,366
Other	0.5%	193,961	106,851	55.1%	66,490
<i>Roads, Infrastructure and Community Development</i>					
Public Works - Engineering	2.8%	1,214,528	469,905	38.7%	414,672
Facilities	6.8%	2,908,680	1,262,795	43.4%	1,199,297
Building Official	1.3%	538,762	181,405	33.7%	149,918
Code Enforcement	0.6%	257,889	75,965	29.5%	62,965
Planning and Transportation	2.7%	1,130,880	553,897	49.0%	521,603
Housing Development	0.6%	237,359	18,385	7.7%	222,465
Other	0.0%	19,003	19,509	102.7%	16,435
<i>Health and Human Services</i>					
Emergency Medical Services	9.9%	4,212,798	2,194,944	52.1%	1,907,082
Veterans Services	0.1%	38,568	-	0.0%	9,981
Farm Advisor	0.1%	28,665	29,635	103.4%	25,566
			-		-
<i>Other</i>					
Economic Development	1.3%	565,010	230,255	40.8%	201,585
Transfers and Contributions	9.8%	4,181,834	-	0.0%	3,114,731
Contingency	1.4%	595,137	-	0.0%	-
<b>Total Expenditures</b>	<b>100.0%</b>	<b>\$ 42,671,196</b>	<b>\$ 16,660,536</b>	<b>39.0%</b>	<b>\$ 19,383,492</b>

**2018-19 MID-YEAR BUDGET COMPARISON REPORT  
GENERAL FUND**

GENERAL FUND DEPARTMENTS	CURRENT YEAR REVISED BUDGET			REQUESTED MID-YEAR BUDGET			CHANGE		
	REVENUES	FUND BALANCE USED	EXPENDITURES	REVENUES	FUND BALANCE USED	EXPENDITURES	REVENUES	FUND BALANCE USED	EXPENDITURES
General Non-Departmental	28,872,804	(28,872,804)	-	28,872,804	(28,872,804)	-	-	-	-
Board of Supervisors	502	535,908	536,410	502	535,908	536,410	-	-	-
County Administrative Officer	8,200	1,436,637	1,444,837	8,200	1,510,637	1,518,837	-	74,000	74,000
Department of Finance	354,968	1,999,719	2,354,687	354,968	1,975,719	2,330,687	-	(24,000)	(24,000)
Farm Advisor	1,000	27,665	28,665	1,000	27,665	28,665	-	-	-
Veterans Service Officer	-	38,568	38,568	-	38,568	38,568	-	-	-
Agricultural Commissioner	68,209	121,791	190,000	68,209	121,791	190,000	-	-	-
County MOE (Courts Share of Costs)	-	866,331	866,331	-	1,034,209	1,034,209	-	167,878	167,878
Public Defender	26,150	742,350	768,500	26,150	742,350	768,500	-	-	-
Grand Jury	-	10,300	10,300	-	10,300	10,300	-	-	-
Bridgeport Clinic	-	-	-	-	-	-	-	-	-
Assessor	357,063	965,249	1,322,312	357,063	1,023,249	1,380,312	-	58,000	58,000
County Counsel	5,858	1,176,391	1,182,249	5,858	1,181,391	1,187,249	-	5,000	5,000
Information Technology	320,620	1,770,528	2,091,148	365,740	1,590,528	1,956,268	45,120	(180,000)	(134,880)
Information Technology-Radio	166,000	251,898	417,898	166,000	251,898	417,898	-	-	-
County Clerk-Recorder	181,294	506,085	687,379	181,294	506,085	687,379	-	-	-
Election Division	1,500	289,233	290,733	1,500	289,233	290,733	-	-	-
Economic Development	1,000	564,010	565,010	1,000	564,010	565,010	-	-	-
Animal Control	43,000	688,762	731,762	43,000	688,762	731,762	-	-	-
Planning & Transportation	193,168	937,712	1,130,880	193,168	937,712	1,130,880	-	-	-
Housing Development	15,000	222,359	237,359	15,000	222,359	237,359	-	-	-
Code Enforcement	32,500	225,389	257,889	32,500	225,389	257,889	-	-	-
Planning Commission	-	19,003	19,003	-	19,003	19,003	-	-	-
LAFCO	-	-	-	-	-	-	-	-	-
Building Inspector	140,000	398,762	538,762	140,000	398,762	538,762	-	-	-
Contingency	-	595,137	595,137	-	-	-	-	(595,137)	(595,137)
District Attorney	221,558	1,495,044	1,716,602	221,558	1,495,044	1,716,602	-	-	-
Public Administrator	-	7,950	7,950	-	7,950	7,950	-	-	-
Victim-Witness	144,234	-	144,234	144,234	-	144,234	-	-	-
Sheriff	1,315,068	5,351,698	6,666,766	1,333,368	5,529,342	6,862,710	18,300	177,644	195,944
Boating Law Enforcement	135,227	-	135,227	135,227	-	135,227	-	-	-
Search and Rescue	-	48,434	48,434	-	48,434	48,434	-	-	-
Court Security	468,748	-	468,748	468,748	-	468,748	-	-	-
Jail	417,469	2,459,186	2,876,655	417,469	2,459,186	2,876,655	-	-	-
Emergency Services	-	-	-	-	-	-	-	-	-
Juvenile Probation Services	61,825	(2,000)	59,825	61,825	(2,000)	59,825	-	-	-
Adult Probation Services	453,967	1,269,129	1,723,096	378,967	1,269,129	1,648,096	(75,000)	-	(75,000)
Public Works	200,000	1,014,528	1,214,528	200,000	1,014,528	1,214,528	-	-	-
County Facilities	-	2,908,680	2,908,680	-	2,908,680	2,908,680	-	-	-
Paramedic Program	2,029,800	2,182,998	4,212,798	2,029,800	2,332,998	4,362,798	-	150,000	150,000
GF Operating Transfers	150,000	4,031,834	4,181,834	150,000	4,031,834	4,181,834	-	-	-
<b>TOTAL</b>	<b>36,386,732</b>	<b>6,284,464</b>	<b>42,671,196</b>	<b>36,375,152</b>	<b>6,117,849</b>	<b>42,493,001</b>	<b>(11,580)</b>	<b>(166,615)</b>	<b>(178,195)</b>



**2018-19 MID-YEAR BUDGET COMPARISON REPORT  
NON-GENERAL FUNDS**

FUND #	DEPARTMENT	CURRENT YEAR REVISED BUDGET			REQUESTED MID-YEAR BUDGET			CHANGE		
		REVENUES	NET FUND BALANCE USED	EXPENDITURES	REVENUES	NET FUND BALANCE USED	EXPENDITURES	REVENUES	NET FUND BALANCE USED	EXPENDITURES
101	General Reserves	500,000	(500,000)	-	500,000	(500,000)	-	-	-	-
102	Fish Enhancement	153,737	-	153,737	153,737	-	153,737	-	-	-
103	Conway Ranch	75,482	-	75,482	75,482	-	75,482	-	-	-
104	Fish & Game Fine Fund	7,600	19,000	26,600	7,600	19,000	26,600	-	-	-
105	Tourism	343,000	-	343,000	343,000	-	343,000	-	-	-
106	DA Grants	139,000	-	139,000	139,000	-	139,000	-	-	-
107	Geothermal	414,580	-	414,580	414,580	-	414,580	-	-	-
108	Geothermal Royalties	73,000	(23,000)	50,000	73,000	(23,000)	50,000	-	-	-
109	Community Support Programs	129,000	20,000	149,000	129,000	20,000	149,000	-	-	-
110	Social Services	5,407,321	(768,812)	4,638,509	5,430,539	(757,778)	4,672,761	23,218	11,034	34,252
110	AID Programs	-	688,092	688,092	-	688,092	688,092	-	-	-
110	Aid to Indigents	18,000	-	18,000	18,000	-	18,000	-	-	-
110	Senior Services	330,123	30,570	360,693	329,749	30,570	360,319	(374)	-	(374)
111	Workforce Investment Act	129,662	13,737	143,399	129,662	13,737	143,399	-	-	-
112	Foster Care (Wraparound)	127,529	-	127,529	127,529	-	127,529	-	-	-
114	Birth Certificate Children's	31,000	-	31,000	31,000	-	31,000	-	-	-
118	DSS 2011 Realignment	1,344,426	-	1,344,426	1,344,426	23,218	1,367,644	-	23,218	23,218
120	Behavioral Health	1,187,129	69,465	1,256,594	1,287,129	4,633	1,291,762	100,000	(64,832)	35,168
120	Alcohol & Drug	863,365	(18,679)	844,686	863,365	(18,679)	844,686	-	-	-
121	MH Services Act	1,637,329	2,658,229	4,295,558	1,637,329	2,658,229	4,295,558	-	-	-
122	BH 2011 Realignment	400,000	(32,776)	367,224	400,000	(32,776)	367,224	-	-	-
130	Public Health	2,890,304	87,365	2,977,669	3,059,644	(159,284)	2,900,360	169,340	(246,649)	(77,309)
131	Health Education	325,521	16,395	341,916	430,662	-	430,662	105,141	(16,395)	88,746
133	Bio-Terrorism-Public Hlth	365,600	(77,476)	288,124	469,110	(152,128)	316,982	103,510	(74,652)	28,858
142	Homeland Security Grants	89,990	-	89,990	88,702	1,288	89,990	(1,288)	1,288	-
145	Off Highway Vehicle Fund	64,554	-	64,554	64,554	-	64,554	-	-	-
146	Court Security - 2011 Realign	533,686	(64,938)	468,748	533,686	(64,938)	468,748	-	-	-
151	Stabilization fund	1,024,180	(1,024,180)	-	1,024,180	(1,024,180)	-	-	-	-
155	DA Diversion Program	12,000	-	12,000	12,000	-	12,000	-	-	-
156	Law Library Fund	13,150	-	13,150	13,150	-	13,150	-	-	-
157	2011 Realignment	-	-	-	-	-	-	-	-	-
160	County Service Area #1	175,500	(95,975)	79,525	175,500	(95,975)	79,525	-	-	-
162	County Service Area #2	17,900	26,400	44,300	17,900	26,400	44,300	-	-	-
163	County Service Area #5	50,500	325,500	376,000	50,500	325,500	376,000	-	-	-
164	Countywide Service Area	118,075	(53,675)	64,400	118,075	(35,949)	82,126	-	17,726	17,726
179	Disaster Assistance Fund	43,166	14,389	57,555	43,166	14,389	57,555	-	-	-
180	Road Fund	3,715,267	1,188,228	4,903,495	3,715,267	1,188,228	4,903,495	-	-	-
181	State & Federal Const.	2,985,073	(278,676)	2,706,397	3,052,052	574,373	3,626,425	66,979	853,049	920,028
185	HOME / CDBG Grants	500,000	-	500,000	500,000	-	500,000	-	-	-
185	Comm Dev Block Grants	440,000	-	440,000	440,000	-	440,000	-	-	-
185	Affordable Housing Reserve	200,000	(200,000)	-	200,000	(200,000)	-	-	-	-

**2018-19 MID-YEAR BUDGET COMPARISON REPORT  
NON-GENERAL FUNDS**

FUND #	DEPARTMENT	CURRENT YEAR REVISED BUDGET			REQUESTED MID-YEAR BUDGET			CHANGE		
		REVENUES	NET FUND BALANCE USED	EXPENDITURES	REVENUES	NET FUND BALANCE USED	EXPENDITURES	REVENUES	NET FUND BALANCE USED	EXPENDITURES
190	Capital Improvements	50,300	191,659	241,959	50,300	191,659	241,959	-	-	-
191	Accumulated Capital Outlay	-	150,000	150,000	-	150,000	150,000	-	-	-
192	Criminal Justice Facility	25,434,986	1,475,705	26,910,691	25,434,986	1,475,705	26,910,691	-	-	-
193	Civic Center Project	22,611,622	62,875	22,674,497	22,611,622	62,875	22,674,497	-	-	-
198	Debt Service Fund	147,977	-	147,977	147,977	-	147,977	-	-	-
600	Airport Enterprise Fund	31,200	12,638	43,838	31,200	75,712	106,912	-	63,074	63,074
605	Campground Ent. Fund	34,700	10,033	44,733	34,700	10,033	44,733	-	-	-
610	Cemetery Ent. Fund	17,625	4,530	22,155	17,625	4,530	22,155	-	-	-
611	Cemetery Endowment Fund	-	-	-	-	-	-	-	-	-
615	Solid Waste Ent. Fund	2,472,000	1,008,296	3,480,296	2,472,000	1,045,296	3,517,296	-	37,000	37,000
616	Solid Waste Special Rev Fund	825,000	(145,000)	680,000	825,000	(145,000)	680,000	-	-	-
617	Solid Waste Acc. Landfill Closure	500,000	(500,000)	-	500,000	(500,000)	-	-	-	-
650	Motor Pool	1,448,110	(866,255)	581,855	1,448,110	(866,255)	581,855	-	-	-
651	CARB Reserve	500,000	(500,000)	-	500,000	(500,000)	-	-	-	-
652	Insurance Fund	2,450,743	(223,457)	2,227,286	2,450,743	(23,457)	2,427,286	-	200,000	200,000
653	Tech Refresh	301,252	(34,482)	266,770	301,252	21,471	322,723	-	55,953	55,953
655	Copier Pool	136,400	1,221	137,621	136,400	1,221	137,621	-	-	-
659	Workforce Development	-	-	-	200,000	(200,000)	-	200,000	(200,000)	-
680	CCP 2011 Realignment	612,000	72,754	684,754	612,000	72,754	684,754	-	-	-
681	YOBG 2011 Realignment	117,000	54,042	171,042	117,000	54,042	171,042	-	-	-
682	SB 678 2011 Realignment	200,000	19,181	219,181	200,000	19,181	219,181	-	-	-
683	JJCPA 2011 Realignment	37,434	-	37,434	37,434	-	37,434	-	-	-
684	PRCS 2011 Realignment	10,250	(10,250)	-	10,250	(10,250)	-	-	-	-
685	BSCC 2011 Realignment	100,000	-	100,000	100,000	-	100,000	-	-	-
686	Juvenile Activities	10,780	-	10,780	10,780	-	10,780	-	-	-
688	Drug Court Enhancement Gr	-	-	-	62,500	-	62,500	62,500	-	62,500
720	Inmate Welfare	18,300	-	18,300	18,300	-	18,300	-	-	-
		<b>84,943,428</b>	<b>2,802,673</b>	<b>87,746,101</b>	<b>85,772,454</b>	<b>3,462,487</b>	<b>89,234,941</b>	<b>829,026</b>	<b>659,814</b>	<b>1,488,840</b>

# **Governance and Administration**

## Governance and Administration

	FY 2018-2019 Proposed Mid-Year Budget			Net Mid-Year Budget Increase (Decrease)
	Revenues	Expenditures	Net Cost	
General Revenues	\$ 28,872,804	\$ -	\$ (28,872,804)	\$ -
Board of Supervisors	502	536,410	535,908	-
County Administrative Office	8,200	1,518,837	1,510,637	74,000
Workforce Development	200,000	-	(200,000)	(200,000)
Insurance ISF	2,450,743	2,427,286	(23,457)	200,000
Finance	354,968	2,330,687	1,975,719	(24,000)
Copier Pool	136,400	137,621	1,221	-
Debt Service Fund	147,977	147,977	-	-
Farm Advisor	1,000	28,665	27,665	-
Assessor	357,063	1,380,312	1,023,249	58,000
County Counsel	5,858	1,187,249	1,181,391	5,000
Clerk / Recorder	181,294	687,379	506,085	-
Elections	1,500	290,733	289,233	-
Information Technology	365,740	1,956,268	1,590,528	(180,000)
IT - Radio	166,000	417,898	251,898	-
Tech Refresh ISF	301,252	322,723	21,471	55,953
GF Operating Transfer and Contributions	150,000	4,181,834	4,031,834	-
GF Contingency	-	-	-	(595,137)
General Reserves	500,000	-	(500,000)	-
Stabilization Fund	1,024,180	-	(1,024,180)	-
<b>TOTALS</b>	<b>\$ 35,225,481</b>	<b>\$ 17,551,879</b>	<b>\$ (17,673,602)</b>	<b>\$ (606,184)</b>

**GOVERNANCE AND ADMINISTRATION**

Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget
<b>GENERAL REVENUES REVENUES</b>					
Taxes	24,358,214	14,788,829	24,121,000	-	24,121,000
Licenses, Permits, Fines and Penalties	1,263,146	312,142	978,975	-	978,975
Revenue from Use of Money and Property	101,465	21,837	81,000	-	81,000
Intergovernmental	1,486,437	1,334,348	1,459,756	-	1,459,756
Charges for Current Services	1,311,141	389,588	1,547,319	-	1,547,319
Transfers In	-	-	684,754	-	684,754
<b>TOTAL REVENUES</b>	<b>28,520,403</b>	<b>16,846,744</b>	<b>28,872,804</b>	<b>-</b>	<b>28,872,804</b>
<b>EXPENDITURES</b>					
Services and Supplies	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET COST</b>	<b>(28,520,403)</b>	<b>(16,846,744)</b>	<b>(28,872,804)</b>	<b>-</b>	<b>(28,872,804)</b>
<b>BOARD OF SUPERVISORS</b>					
<b>REVENUES</b>					
Charges for Current Services	502	-	502	-	502
Miscellaneous Revenues	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>502</b>	<b>-</b>	<b>502</b>	<b>-</b>	<b>502</b>
<b>EXPENDITURES</b>					
Salaries & Wages	236,113	143,930	287,868	-	287,868
Employee Benefits	132,668	85,904	156,939	-	156,939
Services and Supplies	118,113	55,012	91,603	-	91,603
<b>TOTAL EXPENDITURES</b>	<b>486,894</b>	<b>284,846</b>	<b>536,410</b>	<b>-</b>	<b>536,410</b>
<b>NET COST</b>	<b>486,392</b>	<b>284,846</b>	<b>535,908</b>	<b>-</b>	<b>535,908</b>
<b>COUNTY ADMINISTRATIVE OFFICE</b>					
<b>REVENUES</b>					
Licenses, Permits, Fines and Penalties	1,550	-	2,400	-	2,400
Revenue from Use of Money and Property	6,820	3,675	5,000	-	5,000
Charges for Current Services	-	-	800	-	800
Miscellaneous Revenues	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>8,370</b>	<b>3,675</b>	<b>8,200</b>	<b>-</b>	<b>8,200</b>
<b>EXPENDITURES</b>					
Salaries & Wages	579,266	284,249	779,887	-	779,887
Overtime	407	-	1,000	-	1,000
Employee Benefits	350,341	218,944	389,798	-	389,798
Services and Supplies	164,639	89,217	274,152	74,000	348,152
<b>TOTAL EXPENDITURES</b>	<b>1,094,653</b>	<b>592,410</b>	<b>1,444,837</b>	<b>74,000</b>	<b>1,518,837</b>
<b>NET COST</b>	<b>1,086,283</b>	<b>588,735</b>	<b>1,436,637</b>	<b>74,000</b>	<b>1,510,637</b>
<b>WORKFORCE DEVELOPMENT</b>					
<b>REVENUES</b>					
Transfers In	-	-	-	200,000	200,000
<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>200,000</b>	<b>200,000</b>
<b>EXPENDITURES</b>					
Salaries & Wages	-	-	-	-	-
Overtime	-	-	-	-	-
Employee Benefits	-	-	-	-	-
Services and Supplies	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET COST</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(200,000)</b>	<b>(200,000)</b>
<b>INSURANCE ISF</b>					
<b>REVENUES</b>					
Revenue from Use of Money and Property	-	-	-	-	-
Charges for Current Services	108,967	70,000	10,000	-	10,000
Miscellaneous Revenues	2,063,778	1,218,191	2,440,743	-	2,440,743
Transfers In	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>2,172,745</b>	<b>1,288,191</b>	<b>2,450,743</b>	<b>-</b>	<b>2,450,743</b>
<b>EXPENDITURES</b>					
Salaries & Wages	84,902	43,169	92,611	-	92,611
Employee Benefits	45,778	35,728	56,910	-	56,910
Services and Supplies	2,098,502	957,503	2,077,765	-	2,077,765
Transfers Out	-	-	-	200,000	200,000
<b>TOTAL EXPENDITURES</b>	<b>2,229,182</b>	<b>1,036,400</b>	<b>2,227,286</b>	<b>200,000</b>	<b>2,427,286</b>
<b>NET COST</b>	<b>56,437</b>	<b>(251,791)</b>	<b>(223,457)</b>	<b>200,000</b>	<b>(23,457)</b>

**GOVERNANCE AND ADMINISTRATION**

	Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget	
<b>FINANCE</b>	<b>REVENUES</b>						
	Licenses, Permits, Fines and Penalties	24,453	7,277	18,000	-	18,000	
	Revenue from Use of Money and Property	103,011	120,378	120,378	-	120,378	
	Charges for Current Services	227,650	31,768	206,590	-	206,590	
	Miscellaneous Revenues	11,019	6,951	10,000	-	10,000	
	Transfers In	-	-	-	-	-	
	<b>TOTAL REVENUES</b>	<b>366,133</b>	<b>166,374</b>	<b>354,968</b>	<b>-</b>	<b>354,968</b>	
	<b>EXPENDITURES</b>						
	Salaries & Wages	875,639	401,778	927,302	-	927,302	
	Overtime	7,837	1,061	13,000	-	13,000	
Employee Benefits	586,149	379,451	693,368	-	693,368		
Services and Supplies	590,785	299,271	650,417	(24,000)	626,417		
Capital Assets / Equipment	-	-	-	-	-		
Other Charges	105,364	68,410	70,600	-	70,600		
<b>TOTAL EXPENDITURES</b>	<b>2,165,774</b>	<b>1,149,971</b>	<b>2,354,687</b>	<b>(24,000)</b>	<b>2,330,687</b>		
<b>NET COST</b>	<b>1,799,641</b>	<b>983,597</b>	<b>1,999,719</b>	<b>(24,000)</b>	<b>1,975,719</b>		
<b>COPIER POOL</b>	<b>REVENUES</b>						
	Revenue from Use of Money and Property	518	153	300	-	300	
	Charges for Current Services	95,170	40,460	136,100	-	136,100	
	Miscellaneous Revenues	-	-	-	-	-	
	Other Financing Sources	-	-	-	-	-	
	<b>TOTAL REVENUES</b>	<b>95,688</b>	<b>40,613</b>	<b>136,400</b>	<b>-</b>	<b>136,400</b>	
	<b>EXPENDITURES</b>						
	Services and Supplies	57,361	48,321	105,621	-	105,621	
	Capital Assets / Equipment	46,017	-	32,000	-	32,000	
	<b>TOTAL EXPENDITURES</b>	<b>103,378</b>	<b>48,321</b>	<b>137,621</b>	<b>-</b>	<b>137,621</b>	
<b>NET COST</b>	<b>7,690</b>	<b>7,708</b>	<b>1,221</b>	<b>-</b>	<b>1,221</b>		
<b>DEBT SERVICE FUND</b>	<b>REVENUES</b>						
	Miscellaneous Revenues	948,748	68,410	147,977	-	147,977	
	Other Financing Sources	-	-	-	-	-	
	<b>TOTAL REVENUES</b>	<b>948,748</b>	<b>68,410</b>	<b>147,977</b>	<b>-</b>	<b>147,977</b>	
	<b>EXPENDITURES</b>						
	Other Charges	921,455	68,371	147,977	-	147,977	
	Transfers Out	-	-	-	-	-	
	<b>TOTAL EXPENDITURES</b>	<b>921,455</b>	<b>68,371</b>	<b>147,977</b>	<b>-</b>	<b>147,977</b>	
	<b>NET COST</b>	<b>(27,293)</b>	<b>(39)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
	<b>FARM ADVISOR</b>	<b>REVENUES</b>					
Intergovernmental		2,426	-	1,000	-	1,000	
<b>TOTAL REVENUES</b>		<b>2,426</b>	<b>-</b>	<b>1,000</b>	<b>-</b>	<b>1,000</b>	
<b>EXPENDITURES</b>							
Services and Supplies		25,566	29,635	28,665	-	28,665	
<b>TOTAL EXPENDITURES</b>		<b>25,566</b>	<b>29,635</b>	<b>28,665</b>	<b>-</b>	<b>28,665</b>	
<b>NET COST</b>		<b>23,140</b>	<b>29,635</b>	<b>27,665</b>	<b>-</b>	<b>27,665</b>	
<b>ASSESSOR</b>		<b>REVENUES</b>					
		Charges for Current Services	354,063	-	354,063	-	354,063
		Miscellaneous	3,111	-	3,000	-	3,000
	<b>TOTAL REVENUES</b>	<b>357,174</b>	<b>-</b>	<b>357,063</b>	<b>-</b>	<b>357,063</b>	
	<b>EXPENDITURES</b>						
	Salaries & Wages	572,470	284,893	609,524	29,592	639,116	
	Overtime	-	-	-	-	-	
	Employee Benefits	368,084	252,710	414,824	25,408	440,232	
	Services and Supplies	140,886	63,544	297,964	3,000	300,964	
	<b>TOTAL EXPENDITURES</b>	<b>1,081,440</b>	<b>601,147</b>	<b>1,322,312</b>	<b>58,000</b>	<b>1,380,312</b>	
<b>NET COST</b>	<b>724,266</b>	<b>601,147</b>	<b>965,249</b>	<b>58,000</b>	<b>1,023,249</b>		

**GOVERNANCE AND ADMINISTRATION**

	Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget
<b>COUNTY COUNSEL</b>	<b>REVENUES</b>					
	Charges for Current Services	14,355	10,125	5,858	-	5,858
	Miscellaneous Revenues	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>14,355</b>	<b>10,125</b>	<b>5,858</b>	<b>-</b>	<b>5,858</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	560,146	295,904	623,313	-	623,313
	Employee Benefits	317,455	222,649	374,394	-	374,394
	Services and Supplies	138,697	76,920	184,542	5,000	189,542
	<b>TOTAL EXPENDITURES</b>	<b>1,016,298</b>	<b>595,473</b>	<b>1,182,249</b>	<b>5,000</b>	<b>1,187,249</b>
	<b>NET COST</b>	<b>1,001,943</b>	<b>585,348</b>	<b>1,176,391</b>	<b>5,000</b>	<b>1,181,391</b>
<b>CLERK / RECORDER</b>	<b>REVENUES</b>					
	Charges for Current Services	108,749	58,475	104,994	-	104,994
	Miscellaneous Revenues	191,439	1,760	76,300	-	76,300
	<b>TOTAL REVENUES</b>	<b>300,188</b>	<b>60,235</b>	<b>181,294</b>	<b>-</b>	<b>181,294</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	329,621	176,824	353,947	-	353,947
	Overtime	-	-	-	-	-
	Employee Benefits	176,433	114,135	201,704	-	201,704
	Services and Supplies	222,316	34,976	131,728	-	131,728
	<b>TOTAL EXPENDITURES</b>	<b>728,370</b>	<b>325,935</b>	<b>687,379</b>	<b>-</b>	<b>687,379</b>
<b>NET COST</b>	<b>428,182</b>	<b>265,700</b>	<b>506,085</b>	<b>-</b>	<b>506,085</b>	
<b>ELECTIONS</b>	<b>REVENUES</b>					
	Intergovernmental	-	-	-	-	-
	Charges for Current Services	22,333	6,600	1,500	-	1,500
	Other Financing Sources	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>22,333</b>	<b>6,600</b>	<b>1,500</b>	<b>-</b>	<b>1,500</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	40,607	29,978	64,092	-	64,092
	Employee Benefits	28,697	46,147	58,287	-	58,287
	Services and Supplies	77,181	60,325	120,416	-	120,416
	Other Charges	23,969	23,968	47,938	-	47,938
<b>TOTAL EXPENDITURES</b>	<b>170,454</b>	<b>160,418</b>	<b>290,733</b>	<b>-</b>	<b>290,733</b>	
<b>NET COST</b>	<b>148,121</b>	<b>153,818</b>	<b>289,233</b>	<b>-</b>	<b>289,233</b>	
<b>INFORMATION TECHNOLOGY</b>	<b>REVENUES</b>					
	Charges for Current Services	332,300	158,167	320,620	45,120	365,740
	Transfers In	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>332,300</b>	<b>158,167</b>	<b>320,620</b>	<b>45,120</b>	<b>365,740</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	811,315	431,650	949,346	-	949,346
	Overtime	6,292	4,912	3,000	-	3,000
	Employee Benefits	539,434	387,625	646,828	-	646,828
	Services and Supplies	248,174	144,324	311,974	45,120	357,094
	Capital Assets / Equipment	-	-	180,000	(180,000)	-
<b>TOTAL EXPENDITURES</b>	<b>1,605,215</b>	<b>968,511</b>	<b>2,091,148</b>	<b>(134,880)</b>	<b>1,956,268</b>	
<b>NET COST</b>	<b>1,272,915</b>	<b>810,344</b>	<b>1,770,528</b>	<b>(180,000)</b>	<b>1,590,528</b>	
<b>IT-RADIO</b>	<b>REVENUES</b>					
	Revenue from Use of Money and Property	15,400	9,800	16,000	-	16,000
	Transfers In	130,000	139,791	150,000	-	150,000
	<b>TOTAL REVENUES</b>	<b>145,400</b>	<b>149,591</b>	<b>166,000</b>	<b>-</b>	<b>166,000</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	-	-	83,779	-	83,779
	Employee Benefits	-	-	33,299	-	33,299
	Services and Supplies	69,944	90,530	175,820	-	175,820
	Capital Assets / Equipment	79,264	24,261	125,000	-	125,000
	<b>TOTAL EXPENDITURES</b>	<b>149,208</b>	<b>114,791</b>	<b>417,898</b>	<b>-</b>	<b>417,898</b>
<b>NET COST</b>	<b>3,808</b>	<b>(34,800)</b>	<b>251,898</b>	<b>-</b>	<b>251,898</b>	

**GOVERNANCE AND ADMINISTRATION**

Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget
<b>TECH REFRESH - ISF REVENUES</b>					
Revenue from Use of Money and Property	-	-	-	-	-
Charges for Current Services	168,397	-	301,252	-	301,252
<b>TOTAL REVENUES</b>	<b>168,397</b>	<b>-</b>	<b>301,252</b>	<b>-</b>	<b>301,252</b>
<b>EXPENDITURES</b>					
Services and Supplies	3,176	(84,256)	220,770	-	220,770
Capital Assets / Equipment	-	-	46,000	55,953	101,953
<b>TOTAL EXPENDITURES</b>	<b>3,176</b>	<b>(84,256)</b>	<b>266,770</b>	<b>55,953</b>	<b>322,723</b>
<b>NET COST</b>	<b>(165,221)</b>	<b>(84,256)</b>	<b>(34,482)</b>	<b>55,953</b>	<b>21,471</b>
<b>GF TRANSFERS &amp; CONTRIBUTIONS</b>					
<b>REVENUES</b>					
Intergovernmental Transfers In	150,000	150,000	150,000	-	150,000
<b>TOTAL REVENUES</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>	<b>150,000</b>
<b>EXPENDITURES</b>					
Other Charges	421,028	-	344,690	-	344,690
Transfers Out	3,116,069	-	3,837,144	-	3,837,144
<b>TOTAL EXPENDITURES</b>	<b>3,537,097</b>	<b>-</b>	<b>4,181,834</b>	<b>-</b>	<b>4,181,834</b>
<b>NET COST</b>	<b>3,387,097</b>	<b>(150,000)</b>	<b>4,031,834</b>	<b>-</b>	<b>4,031,834</b>
<b>GF CONTINGENCY</b>					
<b>REVENUES</b>					
Other Financing Sources	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES</b>					
Contingency	-	-	595,137	(595,137)	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>595,137</b>	<b>(595,137)</b>	<b>-</b>
<b>NET COST</b>	<b>-</b>	<b>-</b>	<b>595,137</b>	<b>(595,137)</b>	<b>-</b>
<b>GENERAL RESERVES</b>					
<b>REVENUES</b>					
Revenue from Use of Money and Property	-	-	-	-	-
Transfers In	250,000	-	500,000	-	500,000
<b>TOTAL REVENUES</b>	<b>250,000</b>	<b>-</b>	<b>500,000</b>	<b>-</b>	<b>500,000</b>
<b>EXPENDITURES</b>					
Services and Supplies	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET COST</b>	<b>(250,000)</b>	<b>-</b>	<b>(500,000)</b>	<b>-</b>	<b>(500,000)</b>
<b>STABILIZATION FUND</b>					
<b>REVENUES</b>					
Revenue from Use of Money and Property	-	-	-	-	-
Transfers In	660,000	-	1,024,180	-	1,024,180
<b>TOTAL REVENUES</b>	<b>660,000</b>	<b>-</b>	<b>1,024,180</b>	<b>-</b>	<b>1,024,180</b>
<b>EXPENDITURES</b>					
Services and Supplies	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET COST</b>	<b>(660,000)</b>	<b>-</b>	<b>(1,024,180)</b>	<b>-</b>	<b>(1,024,180)</b>
<b>SUMMARY FOR GENERAL GOVERNMENT</b>					
<b>REVENUES</b>	34,515,162	18,948,725	34,980,361	245,120	35,225,481
<b>EXPENDITURES</b>	15,318,160	5,891,973	17,912,943	(361,064)	17,551,879
<b>NET COST</b>	<b>(19,197,002)</b>	<b>(13,056,752)</b>	<b>(17,067,418)</b>	<b>(606,184)</b>	<b>(17,673,602)</b>



# **Public Safety and Protection**

## Public Safety and Protection

	FY 2018-2019 Proposed Mid-Year Budget			Net Mid-Year Budget Increase (Decrease)
	Revenues	Expenditures	Net Cost	
District Attorney	\$ 221,558	\$ 1,716,602	\$ 1,495,044	\$ -
District Attorney - Victim Witness	144,234	144,234	-	-
Public Administrator	-	7,950	7,950	-
GF Grant Programs	139,000	139,000	-	-
Courts - County MOE	-	1,034,209	1,034,209	167,878
Grand Jury	-	10,300	10,300	-
Public Defender	26,150	768,500	742,350	-
Law Library Fund	13,150	13,150	-	-
DA Diversion Program	12,000	12,000	-	-
Sheriff - Coroner	1,333,368	6,862,710	5,529,342	177,644
Sheriff - Boat Safety	135,227	135,227	-	-
Sheriff - Court Security	468,748	468,748	-	-
Off Highway Vehicle Fund	64,554	64,554	-	-
Court Security - 2011 Realignment	533,686	468,748	(64,938)	-
Sheriff - Jail	417,469	2,876,655	2,459,186	-
Probation	378,967	1,648,096	1,269,129	-
Juvenile Detention Center	61,825	59,825	(2,000)	-
Inmate Welfare Trust	18,300	18,300	-	-
2011 Realignment Fund	-	-	-	-
CCP 2011 Realignment	612,000	684,754	72,754	-
YOBG 2011 Realignment	117,000	171,042	54,042	-
SB 678 2011 Realignment	200,000	219,181	19,181	-
JJCPA 2011 Realignment	37,434	37,434	-	-
PRCS 2011 Realignment	10,250	-	(10,250)	-
BSCC 2011 Realignment	100,000	100,000	-	-
Juvenile Activities	10,780	10,780	-	-
Drug Court Enhancement Grant	62,500	62,500	-	-
Search and Rescue	-	48,434	48,434	-
Emergency Services (OES)	-	-	-	-
Animal Control	43,000	731,762	688,762	-
Fish & Game Propagation	7,600	26,600	19,000	-
Terrorism	88,702	89,990	1,288	1,288
<b>TOTALS</b>	<b>\$ 5,257,502</b>	<b>\$ 18,631,285</b>	<b>\$ 13,373,783</b>	<b>\$ 346,810</b>

PUBLIC SAFETY AND PROTECTION

Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget
<b>DISTRICT ATTORNEY REVENUES</b>					
Intergovernmental	168,275	45,746	159,208	-	159,208
Charges for Current Services	50,240	12,850	50,350	-	50,350
Miscellaneous Revenues	-	-	-	-	-
Other Financing Sources	-	-	-	-	-
Transfers In	178,401	79,500	12,000	-	12,000
<b>TOTAL REVENUES</b>	<b>396,916</b>	<b>138,096</b>	<b>221,558</b>	<b>-</b>	<b>221,558</b>
<b>EXPENDITURES</b>					
Salaries & Wages	734,773	392,713	804,035	-	804,035
Overtime	(1,274)	4,173	5,000	-	5,000
Employee Benefits	613,777	363,950	549,273	-	549,273
Services and Supplies	413,985	188,786	358,294	-	358,294
Other Charges	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>1,761,261</b>	<b>949,622</b>	<b>1,716,602</b>	<b>-</b>	<b>1,716,602</b>
<b>NET COST</b>	<b>1,364,345</b>	<b>811,526</b>	<b>1,495,044</b>	<b>-</b>	<b>1,495,044</b>
<b>DA - VICTIM WITNESS REVENUES</b>					
Intergovernmental	88,750	77,057	144,234	-	144,234
<b>TOTAL REVENUES</b>	<b>88,750</b>	<b>77,057</b>	<b>144,234</b>	<b>-</b>	<b>144,234</b>
<b>EXPENDITURES</b>					
Salaries & Wages	80,238	48,877	85,238	-	85,238
Overtime	801	440	1,157	-	1,157
Employee Benefits	35,951	26,882	39,228	-	39,228
Services and Supplies	15,834	6,263	18,611	-	18,611
<b>TOTAL EXPENDITURES</b>	<b>132,824</b>	<b>82,462</b>	<b>144,234</b>	<b>-</b>	<b>144,234</b>
<b>NET COST</b>	<b>44,074</b>	<b>5,405</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>PUBLIC ADMINISTRATOR</b>					
<b>REVENUES</b>					
Intergovernmental	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>EXPENDITURES</b>					
Services and Supplies	2,303	150	7,950	-	7,950
<b>TOTAL EXPENDITURES</b>	<b>2,303</b>	<b>150</b>	<b>7,950</b>	<b>-</b>	<b>7,950</b>
<b>NET COST</b>	<b>2,303</b>	<b>150</b>	<b>7,950</b>	<b>-</b>	<b>7,950</b>
<b>GF GRANT PROGRAMS FUND</b>					
<b>REVENUES</b>					
Intergovernmental	125,367	53,969	139,000	-	139,000
<b>TOTAL REVENUES</b>	<b>125,367</b>	<b>53,969</b>	<b>139,000</b>	<b>-</b>	<b>139,000</b>
<b>EXPENDITURES</b>					
Salaries & Wages	30,000	-	20,000	-	20,000
Overtime	3,756	1,956	5,000	-	5,000
Employee Benefits	35,000	-	25,000	-	25,000
Services and Supplies	5,506	14,341	89,000	-	89,000
Capital Assets / Equipment	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>74,262</b>	<b>16,297</b>	<b>139,000</b>	<b>-</b>	<b>139,000</b>
<b>NET COST</b>	<b>(51,105)</b>	<b>(37,672)</b>	<b>-</b>	<b>-</b>	<b>-</b>

PUBLIC SAFETY AND PROTECTION

	Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget	
<b>COURTS - COUNTY MOE</b>	<b>REVENUES</b>						
	Taxes	-	-	-	-	-	
	<b>TOTAL REVENUES</b>	-	-	-	-	-	
	<b>EXPENDITURES</b>						
	Services and Supplies	765,072	608,768	866,331	167,878	1,034,209	
	<b>TOTAL EXPENDITURES</b>	765,072	608,768	866,331	167,878	1,034,209	
	<b>NET COST</b>	765,072	608,768	866,331	167,878	1,034,209	
<b>GRAND JURY</b>	<b>REVENUES</b>						
	Taxes	-	-	-	-	-	
	<b>TOTAL REVENUES</b>	-	-	-	-	-	
	<b>EXPENDITURES</b>						
	Services and Supplies	4,744	3,660	10,300	-	10,300	
	<b>TOTAL EXPENDITURES</b>	4,744	3,660	10,300	-	10,300	
	<b>NET COST</b>	4,744	3,660	10,300	-	10,300	
<b>PUBLIC DEFENDER</b>	<b>REVENUES</b>						
	Licenses, Permits, Fines and Penalties	330	250	300	-	300	
	Intergovernmental	6,096	1,865	4,500	-	4,500	
	Charges for Current Services	33,007	11,910	21,350	-	21,350	
	Transfers In	-	-	-	-	-	
	<b>TOTAL REVENUES</b>	39,433	14,025	26,150	-	26,150	
	<b>EXPENDITURES</b>						
	Services and Supplies	711,631	276,575	768,500	-	768,500	
	<b>TOTAL EXPENDITURES</b>	711,631	276,575	768,500	-	768,500	
		<b>NET COST</b>	672,198	262,550	742,350	-	742,350
<b>LAW LIBRARY FUND</b>	<b>REVENUES</b>						
	Revenue from Use of Money and Property	-	-	-	-	-	
	Miscellaneous Revenues	3,756	3,586	4,000	-	4,000	
	Transfers In	9,150	-	9,150	-	9,150	
	<b>TOTAL REVENUES</b>	12,906	3,586	13,150	-	13,150	
	<b>EXPENDITURES</b>						
	Services and Supplies	-	-	13,150	-	13,150	
	<b>TOTAL EXPENDITURES</b>	-	-	13,150	-	13,150	
		<b>NET COST</b>	(12,906)	(3,586)	-	-	-
	<b>DA DIVERSION PROGRAM</b>	<b>REVENUES</b>					
Revenue from Use of Money and Property		-	-	-	-	-	
Charges for Current Services		2,000	2,250	12,000	-	12,000	
<b>TOTAL REVENUES</b>		2,000	2,250	12,000	-	12,000	
<b>EXPENDITURES</b>							
Transfers Out		9,375	4,500	12,000	-	12,000	
	<b>TOTAL EXPENDITURES</b>	9,375	4,500	12,000	-	12,000	
	<b>NET COST</b>	7,375	2,250	-	-	-	
<b>SHERIFF - CORONER</b>	<b>REVENUES</b>						
	Revenue from Use of Money and Property	-	-	-	-	-	
	Intergovernmental	1,361,781	424,600	1,286,168	-	1,286,168	
	Charges for Current Services	28,929	22,735	27,000	-	27,000	
	Miscellaneous Revenues	658	345	1,900	-	1,900	
	Other Financing Sources	-	-	-	-	-	
	Transfers In	10,364	-	-	18,300	18,300	
	<b>TOTAL REVENUES</b>	1,401,732	447,680	1,315,068	18,300	1,333,368	
	<b>EXPENDITURES</b>						
	Salaries & Wages	2,224,212	1,157,047	2,561,143	68,714	2,629,857	
	Overtime and Holiday Pay	434,682	216,112	325,000	-	325,000	
	Employee Benefits	1,728,220	990,852	1,828,566	51,492	1,880,058	
	Services and Supplies	1,824,605	944,201	1,952,057	75,738	2,027,795	
	<b>TOTAL EXPENDITURES</b>	6,211,719	3,308,212	6,666,766	195,944	6,862,710	
		<b>NET COST</b>	4,809,987	2,860,532	5,351,698	177,644	5,529,342

PUBLIC SAFETY AND PROTECTION

	Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget
<b>SHERIFF - BOAT SAFETY</b>						
<b>REVENUES</b>						
	Intergovernmental	120,414	131,492	135,227	-	135,227
	<b>TOTAL REVENUES</b>	<b>120,414</b>	<b>131,492</b>	<b>135,227</b>	<b>-</b>	<b>135,227</b>
<b>EXPENDITURES</b>						
	Salaries & Wages	39,068	32,955	33,513	-	33,513
	Overtime	49,223	12,609	60,915	-	60,915
	Employee Benefits	21,823	6,557	3,462	-	3,462
	Services and Supplies	28,384	16,929	37,337	-	37,337
	<b>TOTAL EXPENDITURES</b>	<b>138,498</b>	<b>69,050</b>	<b>135,227</b>	<b>-</b>	<b>135,227</b>
	<b>NET COST</b>	<b>18,084</b>	<b>(62,442)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>SHERIFF - COURT SECURITY</b>						
<b>REVENUES</b>						
	Transfers In	400,762	190,335	468,748	-	468,748
	<b>TOTAL REVENUES</b>	<b>400,762</b>	<b>190,335</b>	<b>468,748</b>	<b>-</b>	<b>468,748</b>
<b>EXPENDITURES</b>						
	Salaries & Wages	254,265	131,213	315,073	-	315,073
	Overtime	11,965	7,538	10,000	-	10,000
	Employee Benefits	99,608	59,478	92,638	-	92,638
	Services and Supplies	35,851	14,362	51,037	-	51,037
	<b>TOTAL EXPENDITURES</b>	<b>401,689</b>	<b>212,591</b>	<b>468,748</b>	<b>-</b>	<b>468,748</b>
	<b>NET COST</b>	<b>927</b>	<b>22,256</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>OFF HIGHWAY VEHICLE FUND</b>						
<b>REVENUES</b>						
	Licenses, Permits, Fines and Penalties	16,801	-	16,231	-	16,231
	Revenue from Use of Money and Property	-	-	-	-	-
	Intergovernmental	-	71,977	48,323	-	48,323
	Other Financing Sources	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>16,801</b>	<b>71,977</b>	<b>64,554</b>	<b>-</b>	<b>64,554</b>
<b>EXPENDITURES</b>						
	Overtime	37,160	33,205	50,820	-	50,820
	Employee benefits	-	-	-	-	-
	Services and Supplies	24,476	9,289	13,734	-	13,734
	<b>TOTAL EXPENDITURES</b>	<b>61,636</b>	<b>42,494</b>	<b>64,554</b>	<b>-</b>	<b>64,554</b>
	<b>NET COST</b>	<b>44,835</b>	<b>(29,483)</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>COURT SECURITY 2011 REALIGNMENT</b>						
<b>REVENUES</b>						
	Intergovernmental	535,799	189,225	533,686	-	533,686
	Transfers In	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>535,799</b>	<b>189,225</b>	<b>533,686</b>	<b>-</b>	<b>533,686</b>
<b>EXPENDITURES</b>						
	Transfers Out	456,367	190,335	468,748	-	468,748
	<b>TOTAL EXPENDITURES</b>	<b>456,367</b>	<b>190,335</b>	<b>468,748</b>	<b>-</b>	<b>468,748</b>
	<b>NET COST</b>	<b>(79,432)</b>	<b>1,110</b>	<b>(64,938)</b>	<b>-</b>	<b>(64,938)</b>
<b>SHERIFF - JAIL</b>						
<b>REVENUES</b>						
	Intergovernmental	16,160	8,162	15,627	-	15,627
	Charges for Current Services	292,309	191,771	383,542	-	383,542
	Transfers In	233,891	-	18,300	-	18,300
	<b>TOTAL REVENUES</b>	<b>542,360</b>	<b>199,933</b>	<b>417,469</b>	<b>-</b>	<b>417,469</b>
<b>EXPENDITURES</b>						
	Salaries & Wages	1,031,223	468,747	1,036,358	-	1,036,358
	Overtime	278,893	165,342	325,000	-	325,000
	Employee Benefits	780,384	444,723	853,502	-	853,502
	Services and Supplies	625,928	227,018	661,795	-	661,795
	Transfers Out	-	-	-	-	-
	<b>TOTAL EXPENDITURES</b>	<b>2,716,428</b>	<b>1,305,830</b>	<b>2,876,655</b>	<b>-</b>	<b>2,876,655</b>
	<b>NET COST</b>	<b>2,174,068</b>	<b>1,105,897</b>	<b>2,459,186</b>	<b>-</b>	<b>2,459,186</b>

PUBLIC SAFETY AND PROTECTION

	Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget
PROBATION	<b>REVENUES</b>					
	Licenses, Permits, Fines and Penalties	4,632	1,762	2,750	-	2,750
	Intergovernmental	181,528	123,921	125,446	-	125,446
	Charges for Current Services	19,798	7,442	17,800	-	17,800
	Transfers In	372,568	1,182	307,971	(75,000)	232,971
	<b>TOTAL REVENUES</b>	<b>578,526</b>	<b>134,307</b>	<b>453,967</b>	<b>(75,000)</b>	<b>378,967</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	589,958	291,793	652,753	-	652,753
	Overtime	4,667	4,150	3,000	-	3,000
	Employee Benefits	863,750	482,239	748,400	-	748,400
Services and Supplies	256,347	105,694	318,943	(75,000)	243,943	
Transfers Out	-	-	-	-	-	
<b>TOTAL EXPENDITURES</b>	<b>1,714,722</b>	<b>883,876</b>	<b>1,723,096</b>	<b>(75,000)</b>	<b>1,648,096</b>	
<b>NET COST</b>	<b>1,136,196</b>	<b>749,569</b>	<b>1,269,129</b>	<b>-</b>	<b>1,269,129</b>	
JUVENILE DETENTION CENTER	<b>REVENUES</b>					
	Intergovernmental	136,225	23,928	61,825	-	61,825
	Charges for Current Services	-	-	-	-	-
	Transfers In	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>136,225</b>	<b>23,928</b>	<b>61,825</b>	<b>-</b>	<b>61,825</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	43,177	-	9,916	-	9,916
	Employee Benefits	43,177	-	9,916	-	9,916
	Services and Supplies	47,630	1,409	39,993	-	39,993
	Other Charges	-	-	-	-	-
Transfers Out	-	-	-	-	-	
<b>TOTAL EXPENDITURES</b>	<b>133,984</b>	<b>1,409</b>	<b>59,825</b>	<b>-</b>	<b>59,825</b>	
<b>NET COST</b>	<b>(2,241)</b>	<b>(22,519)</b>	<b>(2,000)</b>	<b>-</b>	<b>(2,000)</b>	
INMATE WELFARE TRUST	<b>REVENUES</b>					
	Miscellaneous Revenues	39,585	13,242	18,300	-	18,300
	<b>TOTAL REVENUES</b>	<b>39,585</b>	<b>13,242</b>	<b>18,300</b>	<b>-</b>	<b>18,300</b>
	<b>EXPENDITURES</b>					
	Services and Supplies	33,405	12,937	18,300	-	18,300
Transfers Out	-	-	-	-	-	
<b>TOTAL EXPENDITURES</b>	<b>33,405</b>	<b>12,937</b>	<b>18,300</b>	<b>-</b>	<b>18,300</b>	
<b>NET COST</b>	<b>(6,180)</b>	<b>(305)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
2011 REALIGNMENT FUND	<b>REVENUES</b>					
	Revenue from Use of Money and Property	86,090	4,293	-	-	-
	Intergovernmental	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>86,090</b>	<b>4,293</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>EXPENDITURES</b>					
Transfers Out	5,262,487	-	-	-	-	
<b>TOTAL EXPENDITURES</b>	<b>5,262,487</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>NET COST</b>	<b>5,176,397</b>	<b>(4,293)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
CCP 2011 REALIGNMENT	<b>REVENUES</b>					
	Revenue from Use of Money and Property	-	-	-	-	-
	Intergovernmental	712,306	273,301	612,000	-	612,000
	Transfers In	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>712,306</b>	<b>273,301</b>	<b>612,000</b>	<b>-</b>	<b>612,000</b>
<b>EXPENDITURES</b>						
Transfers Out	881,315	75,000	684,754	-	684,754	
<b>TOTAL EXPENDITURES</b>	<b>881,315</b>	<b>75,000</b>	<b>684,754</b>	<b>-</b>	<b>684,754</b>	
<b>NET COST</b>	<b>169,009</b>	<b>(198,301)</b>	<b>72,754</b>	<b>-</b>	<b>72,754</b>	

PUBLIC SAFETY AND PROTECTION

	Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget
YOBG 2011 REALIGNMENT	<b>REVENUES</b>					
	Revenue from Use of Money and Property	-	-	-	-	-
	Intergovernmental	117,000	39,574	117,000	-	117,000
	Transfers In	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>117,000</b>	<b>39,574</b>	<b>117,000</b>	<b>-</b>	<b>117,000</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	-	-	34,771	-	34,771
	Employee Benefits	-	-	34,771	-	34,771
	Services and Supplies	-	38,710	47,000	-	47,000
	Other Charges	-	7,500	54,500	-	54,500
Transfers Out	-	-	-	-	-	
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>46,210</b>	<b>171,042</b>	<b>-</b>	<b>171,042</b>	
<b>NET COST</b>	<b>(117,000)</b>	<b>6,636</b>	<b>54,042</b>	<b>-</b>	<b>54,042</b>	
SB 678 2011 REALIGNMENT	<b>REVENUES</b>					
	Intergovernmental	237,647	56,894	200,000	-	200,000
	Transfers In	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>237,647</b>	<b>56,894</b>	<b>200,000</b>	<b>-</b>	<b>200,000</b>
	<b>EXPENDITURES</b>					
	Services and Supplies	-	16,693	11,209	75,000	86,209
	Transfers Out	46,426	1,182	207,972	(75,000)	132,972
	<b>TOTAL EXPENDITURES</b>	<b>46,426</b>	<b>17,875</b>	<b>219,181</b>	<b>-</b>	<b>219,181</b>
	<b>NET COST</b>	<b>(191,221)</b>	<b>(39,019)</b>	<b>19,181</b>	<b>-</b>	<b>19,181</b>
	JJCPA 2011 REALIGNMENT	<b>REVENUES</b>				
Revenue from Use of Money and Property		-	-	-	-	-
Intergovernmental		59,763	22,755	37,434	-	37,434
Transfers In		-	-	-	-	-
<b>TOTAL REVENUES</b>		<b>59,763</b>	<b>22,755</b>	<b>37,434</b>	<b>-</b>	<b>37,434</b>
<b>EXPENDITURES</b>						
Salaries & Wages		-	-	16,326	-	16,326
Employee Benefits		-	-	16,326	-	16,326
Services and Supplies		7,685	160	4,782	-	4,782
Transfers Out		-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>7,685</b>	<b>160</b>	<b>37,434</b>	<b>-</b>	<b>37,434</b>	
<b>NET COST</b>	<b>(52,078)</b>	<b>(22,595)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
PRCS 2011 REALIGNMENT	<b>REVENUES</b>					
	Revenue from Use of Money and Property	-	-	-	-	-
	Intergovernmental	10,250	10,250	10,250	-	10,250
	Transfers In	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>10,250</b>	<b>10,250</b>	<b>10,250</b>	<b>-</b>	<b>10,250</b>
	<b>EXPENDITURES</b>					
	Services and Supplies	-	-	-	-	-
	<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>NET COST</b>	<b>(10,250)</b>	<b>(10,250)</b>	<b>(10,250)</b>	<b>-</b>	<b>(10,250)</b>
	BSCC 2011 REALIGNMENT	<b>REVENUES</b>				
Intergovernmental		100,000	-	100,000	-	100,000
Transfers In		-	-	-	-	-
<b>TOTAL REVENUES</b>		<b>100,000</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>100,000</b>
<b>EXPENDITURES</b>						
Transfers Out		100,000	-	100,000	-	100,000
<b>TOTAL EXPENDITURES</b>		<b>100,000</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>100,000</b>
<b>NET COST</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

PUBLIC SAFETY AND PROTECTION

Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget
<b>JUVENILE ACTIVITIES REVENUES</b>					
Intergovernmental	-	22,842	10,780	-	10,780
<b>TOTAL REVENUES</b>	-	22,842	10,780	-	10,780
<b>EXPENDITURES</b>					
Services and Supplies	-	-	10,780	-	10,780
<b>TOTAL EXPENDITURES</b>	-	-	10,780	-	10,780
<b>NET COST</b>	-	(22,842)	-	-	-
<b>DRUG COURT ENHANCEMENT GRANT</b>					
<b>REVENUES</b>					
Intergovernmental	-	-	-	62,500	62,500
<b>TOTAL REVENUES</b>	-	-	-	62,500	62,500
<b>EXPENDITURES</b>					
Salaries & Wages	-	-	-	20,938	20,938
Employee Benefits	-	-	-	11,041	11,041
Services and Supplies	-	-	-	30,521	30,521
<b>TOTAL EXPENDITURES</b>	-	-	-	62,500	62,500
<b>NET COST</b>	-	-	-	-	-
<b>SEARCH AND RESCUE</b>					
<b>REVENUES</b>					
Charges for Current Services	-	-	-	-	-
<b>TOTAL REVENUES</b>	-	-	-	-	-
<b>EXPENDITURES</b>					
Services and Supplies	47,709	24,157	48,434	-	48,434
<b>TOTAL EXPENDITURES</b>	47,709	24,157	48,434	-	48,434
<b>NET COST</b>	47,709	24,157	48,434	-	48,434
<b>EMERGENCY SERVICES (OES)</b>					
<b>REVENUES</b>					
Intergovernmental	127,787	-	-	-	-
Miscellaneous Revenues	-	-	-	-	-
<b>TOTAL REVENUES</b>	127,787	-	-	-	-
<b>EXPENDITURES</b>					
Salaries & Wages	11,522	-	-	-	-
Overtime	3,500	-	-	-	-
Employee Benefits	7,389	27,270	-	-	-
Services and Supplies	9,636	1,676	-	-	-
Capital Assets / Equipment	143,505	-	-	-	-
Transfers Out	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	175,552	28,946	-	-	-
<b>NET COST</b>	47,765	28,946	-	-	-
<b>ANIMAL CONTROL</b>					
<b>REVENUES</b>					
Licenses, Permits, Fines and Penalties	15,470	14,490	20,000	-	20,000
Charges for Current Services	9,182	4,830	8,000	-	8,000
Miscellaneous Revenues	-	-	15,000	-	15,000
<b>TOTAL REVENUES</b>	24,652	19,320	43,000	-	43,000
<b>EXPENDITURES</b>					
Salaries & Wages	198,531	105,282	227,921	-	227,921
Overtime	2,874	510	5,000	-	5,000
Employee Benefits	190,976	107,991	208,198	-	208,198
Services and Supplies	233,090	131,727	275,643	-	275,643
Capital Assets / Equipment	1,229	16,279	15,000	-	15,000
<b>TOTAL EXPENDITURES</b>	626,700	361,789	731,762	-	731,762
<b>NET COST</b>	602,048	342,469	688,762	-	688,762



PUBLIC SAFETY AND PROTECTION

	Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget
<b>FISH &amp; GAME PROPAGATION</b>						
	<b>REVENUES</b>					
	Licenses, Permits, Fines and Penalties	23,625	10,776	7,500	-	7,500
	Revenue from Use of Money and Property	287	153	100	-	100
	Miscellaneous Revenues	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>23,912</b>	<b>10,929</b>	<b>7,600</b>	<b>-</b>	<b>7,600</b>
	<b>EXPENDITURES</b>					
	Services and Supplies	3,997	-	26,600	-	26,600
	<b>TOTAL EXPENDITURES</b>	<b>3,997</b>	<b>-</b>	<b>26,600</b>	<b>-</b>	<b>26,600</b>
	<b>NET COST</b>	<b>(19,915)</b>	<b>(10,929)</b>	<b>19,000</b>	<b>-</b>	<b>19,000</b>
<b>TERRORISM</b>						
	<b>REVENUES</b>					
	Intergovernmental	88,618	89,836	89,990	(1,288)	88,702
	<b>TOTAL REVENUES</b>	<b>88,618</b>	<b>89,836</b>	<b>89,990</b>	<b>(1,288)</b>	<b>88,702</b>
	<b>EXPENDITURES</b>					
	Services and Supplies	89,752	95,100	89,990	-	89,990
	<b>TOTAL EXPENDITURES</b>	<b>89,752</b>	<b>95,100</b>	<b>89,990</b>	<b>-</b>	<b>89,990</b>
	<b>NET COST</b>	<b>1,134</b>	<b>5,264</b>	<b>-</b>	<b>1,288</b>	<b>1,288</b>
	<b>SUMMARY FOR PUBLIC SAFETY AND PROTECTION</b>					
	<b>REVENUES</b>	6,025,601	2,241,096	5,252,990	4,512	5,257,502
	<b>EXPENDITURES</b>	22,571,543	8,618,005	18,279,963	351,322	18,631,285
	<b>NET COST</b>	<b>16,545,942</b>	<b>6,376,909</b>	<b>13,026,973</b>	<b>346,810</b>	<b>13,373,783</b>

**Roads,  
Infrastructure,  
and  
Community  
Development**

## Roads, Infrastructure and Community Development

	FY 2018-2019 Proposed Mid-Year Budget			Net Mid-Year Budget Increase (Decrease)
	Revenues	Expenditures	Net Cost	
Road Department	\$ 3,715,267	\$ 4,903,495	\$ 1,188,228	\$ -
State & Federal Road Projects	3,052,052	3,626,425	574,373	853,049
Disaster Recovery Fund	43,166	57,555	14,389	-
Public Works Engineering	200,000	1,214,528	1,014,528	-
County Facilities	-	2,908,680	2,908,680	-
Conway Ranch	75,482	75,482	-	-
Campgrounds	34,700	44,733	10,033	-
Cemeteries	17,625	22,155	4,530	-
Cemetery Endowment	-	-	-	-
Solid Waste Sanitation	2,472,000	3,517,296	1,045,296	37,000
Solid Waste Special Revenue Fund	825,000	680,000	(145,000)	-
SW Accelerated Landfill Closure Fund	500,000	-	(500,000)	-
Airports	31,200	106,912	75,712	63,074
Motor Pool	1,448,110	581,855	(866,255)	-
CARB Reserve	500,000	-	(500,000)	-
Building Department	140,000	538,762	398,762	-
Code Enforcement	32,500	257,889	225,389	-
Ag Commissioner / Sealer of Weights and Measures	68,209	190,000	121,791	-
Planning & Transportation	193,168	1,130,880	937,712	-
Housing Development	15,000	237,359	222,359	-
Planning Commission	-	19,003	19,003	-
Community Development Grants	440,000	440,000	-	-
Affordable Housing Reserve	200,000	-	(200,000)	-
Local Agency Formation Commission (LAFCO)	-	-	-	-
Geothermal	414,580	414,580	-	-
Geothermal Royalties	73,000	50,000	(23,000)	-
<b>TOTALS</b>	<b>\$ 14,491,059</b>	<b>\$ 21,017,588</b>	<b>\$ 6,526,529</b>	<b>\$ 953,123</b>

**ROADS, INFRASTRUCTURE AND COMMUNITY DEVELOPMENT**

	Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget
<b>ROAD DEPARTMENT</b>	<b>REVENUES</b>					
	Taxes	-	-	-	-	-
	Licenses, Permits, Fines and Penalties	83,136	22,140	70,000	-	70,000
	Revenue from Use of Money and Property	-	-	-	-	-
	Intergovernmental	2,465,407	971,072	2,386,234	-	2,386,234
	Charges for Current Services	474,465	171,895	430,000	-	430,000
	Other Financing Sources	-	-	7,000	-	7,000
	Transfers In	938,696	-	822,033	-	822,033
	<b>TOTAL REVENUES</b>	<b>3,961,704</b>	<b>1,165,107</b>	<b>3,715,267</b>	<b>-</b>	<b>3,715,267</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	1,203,313	655,472	1,462,186	-	1,462,186
	Overtime	18,630	15,222	54,050	-	54,050
	Employee Benefits	983,799	662,457	1,127,883	-	1,127,883
	Services and Supplies	1,567,451	812,795	2,029,876	-	2,029,876
	Capital Assets / Equipment	1	-	229,500	-	229,500
	Transfers Out	-	-	-	-	-
	<b>TOTAL EXPENDITURES</b>	<b>3,773,194</b>	<b>2,145,946</b>	<b>4,903,495</b>	<b>-</b>	<b>4,903,495</b>
	<b>NET COST</b>	<b>(188,510)</b>	<b>980,839</b>	<b>1,188,228</b>	<b>-</b>	<b>1,188,228</b>
<b>STATE &amp; FEDERAL ROAD PROJECTS</b>	<b>REVENUES</b>					
	Revenue from Use of Money and Property	-	-	-	-	-
	Intergovernmental	626,927	614,055	2,985,073	(13,821)	2,971,252
	Transfers In	105,722	76,497	-	80,800	80,800
	<b>TOTAL REVENUES</b>	<b>732,649</b>	<b>690,552</b>	<b>2,985,073</b>	<b>66,979</b>	<b>3,052,052</b>
	<b>EXPENDITURES</b>					
	Capital Assets / Equipment	276,593	720,211	2,706,397	920,028	3,626,425
	<b>TOTAL EXPENDITURES</b>	<b>276,593</b>	<b>720,211</b>	<b>2,706,397</b>	<b>920,028</b>	<b>3,626,425</b>
	<b>NET COST</b>	<b>(456,056)</b>	<b>29,659</b>	<b>(278,676)</b>	<b>853,049</b>	<b>574,373</b>
<b>DISASTER RECOVERY FUND</b>	<b>REVENUES</b>					
	Revenue from Use of Money and Property	-	-	-	-	-
	Intergovernmental	1,409,739	(1,012,968)	43,166	-	43,166
	Miscellaneous Revenues	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>1,409,739</b>	<b>(1,012,968)</b>	<b>43,166</b>	<b>-</b>	<b>43,166</b>
	<b>EXPENDITURES</b>					
	Services and Supplies	-	-	-	-	-
	Capital Assets / Equipment	676,732	58,530	57,555	-	57,555
	<b>TOTAL EXPENDITURES</b>	<b>676,732</b>	<b>58,530</b>	<b>57,555</b>	<b>-</b>	<b>57,555</b>
	<b>NET COST</b>	<b>(733,007)</b>	<b>1,071,498</b>	<b>14,389</b>	<b>-</b>	<b>14,389</b>
<b>PUBLIC WORKS ENGINEERING</b>	<b>REVENUES</b>					
	Charges for Current Services	31,172	1,381	195,000	-	195,000
	Miscellaneous Revenues	5,000	-	5,000	-	5,000
	<b>TOTAL REVENUES</b>	<b>36,172</b>	<b>1,381</b>	<b>200,000</b>	<b>-</b>	<b>200,000</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	462,149	255,370	613,898	-	613,898
	Overtime	-	-	-	-	-
	Employee Benefits	289,990	192,379	422,264	-	422,264
	Services and Supplies	129,789	87,936	178,366	-	178,366
	<b>TOTAL EXPENDITURES</b>	<b>881,928</b>	<b>535,685</b>	<b>1,214,528</b>	<b>-</b>	<b>1,214,528</b>
	<b>NET COST</b>	<b>845,756</b>	<b>534,304</b>	<b>1,014,528</b>	<b>-</b>	<b>1,014,528</b>
<b>COUNTY FACILITIES</b>	<b>REVENUES</b>					
	Charges for Current Services	-	-	-	-	-
	Miscellaneous Revenues	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	765,044	419,719	901,044	-	901,044
	Overtime	316	657	750	-	750
	Employee Benefits	545,583	380,142	683,176	-	683,176
	Services and Supplies	1,178,572	602,143	1,288,710	-	1,288,710
	Capital Assets / Equipment	-	-	35,000	-	35,000
	<b>TOTAL EXPENDITURES</b>	<b>2,489,515</b>	<b>1,402,661</b>	<b>2,908,680</b>	<b>-</b>	<b>2,908,680</b>
	<b>NET COST</b>	<b>2,489,515</b>	<b>1,402,661</b>	<b>2,908,680</b>	<b>-</b>	<b>2,908,680</b>

**ROADS, INFRASTRUCTURE AND COMMUNITY DEVELOPMENT**

	Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget
<b>CONWAY RANCH</b>	<b>REVENUES</b>					
	Revenue from Use of Money and Property	-	-	-	-	-
	Transfers In	90,018	-	75,482	-	75,482
	<b>TOTAL REVENUES</b>	<b>90,018</b>	<b>-</b>	<b>75,482</b>	<b>-</b>	<b>75,482</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	-	-	-	-	-
Employee Benefits	-	-	-	-	-	
Services and Supplies	59,367	27,846	57,482	-	57,482	
Capital Assets / Equipment	17,682	-	18,000	-	18,000	
<b>TOTAL EXPENDITURES</b>	<b>77,049</b>	<b>27,846</b>	<b>75,482</b>	<b>-</b>	<b>75,482</b>	
<b>NET COST</b>	<b>(12,969)</b>	<b>27,846</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>CAMPGROUNDS</b>	<b>REVENUES</b>					
	Revenue from Use of Money and Property	1,103	415	700	-	700
	Charges for Current Services	42,339	31,524	34,000	-	34,000
	Transfers In	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>43,442</b>	<b>31,939</b>	<b>34,700</b>	<b>-</b>	<b>34,700</b>
	<b>EXPENDITURES</b>					
Services and Supplies	35,238	18,605	44,733	-	44,733	
<b>TOTAL EXPENDITURES</b>	<b>35,238</b>	<b>18,605</b>	<b>44,733</b>	<b>-</b>	<b>44,733</b>	
<b>NET COST</b>	<b>(8,204)</b>	<b>(13,334)</b>	<b>10,033</b>	<b>-</b>	<b>10,033</b>	
<b>CEMETERIES</b>	<b>REVENUES</b>					
	Revenue from Use of Money and Property	362	127	175	-	175
	Charges for Current Services	5,456	750	3,500	-	3,500
	Transfers In	20,000	-	13,950	-	13,950
	<b>TOTAL REVENUES</b>	<b>25,818</b>	<b>877</b>	<b>17,625</b>	<b>-</b>	<b>17,625</b>
	<b>EXPENDITURES</b>					
Services and Supplies	15,898	7,079	22,155	-	22,155	
Transfers Out	-	-	-	-	-	
<b>TOTAL EXPENDITURES</b>	<b>15,898</b>	<b>7,079</b>	<b>22,155</b>	<b>-</b>	<b>22,155</b>	
<b>NET COST</b>	<b>(9,920)</b>	<b>6,202</b>	<b>4,530</b>	<b>-</b>	<b>4,530</b>	
<b>CEMETERY ENDOWMENT</b>	<b>REVENUES</b>					
	Revenue from Use of Money and Property	67	22	-	-	-
	<b>TOTAL REVENUES</b>	<b>67</b>	<b>22</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>EXPENDITURES</b>					
Services and Supplies	-	-	-	-	-	
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>NET COST</b>	<b>(67)</b>	<b>(22)</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>SOLID WASTE SANITATION</b>	<b>REVENUES</b>					
	Licenses, Permits, Fines and Penalties	129,005	56,980	101,000	-	101,000
	Revenue from Use of Money and Property	30,567	9,529	20,000	-	20,000
	Intergovernmental	20,000	10,000	20,000	-	20,000
	Charges for Current Services	2,108,227	991,860	1,601,000	-	1,601,000
	Miscellaneous Revenues	90,338	2,188	50,000	-	50,000
	Transfers In	680,000	-	680,000	-	680,000
	<b>TOTAL REVENUES</b>	<b>3,058,137</b>	<b>1,070,557</b>	<b>2,472,000</b>	<b>-</b>	<b>2,472,000</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	466,130	247,816	557,317	-	557,317
	Overtime	2,607	1,449	10,000	-	10,000
	Employee Benefits	252,823	200,288	407,036	-	407,036
	Services and Supplies	1,217,524	483,243	1,413,943	37,000	1,450,943
	Capital Assets / Equipment	82,000	-	95,000	-	95,000
	Other Charges	91,945	41,740	497,000	-	497,000
Transfers Out	500,000	-	500,000	-	500,000	
<b>TOTAL EXPENDITURES</b>	<b>2,613,029</b>	<b>974,536</b>	<b>3,480,296</b>	<b>37,000</b>	<b>3,517,296</b>	
<b>NET COST</b>	<b>(445,108)</b>	<b>(96,021)</b>	<b>1,008,296</b>	<b>37,000</b>	<b>1,045,296</b>	

**ROADS, INFRASTRUCTURE AND COMMUNITY DEVELOPMENT**

	Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget
<b>SOLID WASTE</b>						
<b>SPECIAL REVENUE</b>						
	<b>REVENUES</b>					
	Revenue from Use of Money and Property	52,355	15,848	25,000	-	25,000
	Charges for Current Services	825,943	534,764	800,000	-	800,000
	<b>TOTAL REVENUES</b>	<b>878,298</b>	<b>550,612</b>	<b>825,000</b>	<b>-</b>	<b>825,000</b>
	<b>EXPENDITURES</b>					
	Transfers Out	680,000	-	680,000	-	680,000
	<b>TOTAL EXPENDITURES</b>	<b>680,000</b>	<b>-</b>	<b>680,000</b>	<b>-</b>	<b>680,000</b>
	<b>NET COST</b>	<b>(198,298)</b>	<b>(550,612)</b>	<b>(145,000)</b>	<b>-</b>	<b>(145,000)</b>
<b>SW ACCELERATED</b>						
<b>LANDFILL CLOSURE</b>						
	<b>REVENUES</b>					
	Revenue from Use of Money and Property	-	-	-	-	-
	Other Financing Sources	500,000	-	500,000	-	500,000
	<b>TOTAL REVENUES</b>	<b>500,000</b>	<b>-</b>	<b>500,000</b>	<b>-</b>	<b>500,000</b>
	<b>EXPENDITURES</b>					
	Services and Supplies	-	-	-	-	-
	Transfers Out	-	-	-	-	-
	<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>NET COST</b>	<b>(500,000)</b>	<b>-</b>	<b>(500,000)</b>	<b>-</b>	<b>(500,000)</b>
<b>AIRPORTS</b>						
	<b>REVENUES</b>					
	Revenue from Use of Money and Property	1,200	600	1,200	-	1,200
	Intergovernmental	20,000	-	20,000	-	20,000
	Charges for Current Services	6,754	4,971	10,000	-	10,000
	<b>TOTAL REVENUES</b>	<b>27,954</b>	<b>5,571</b>	<b>31,200</b>	<b>-</b>	<b>31,200</b>
	<b>EXPENDITURES</b>					
	Services and Supplies	36,560	14,756	43,838	-	43,838
	Capital Assets / Equipment	-	-	-	-	-
	Transfers Out	45,087	59,714	-	63,074	63,074
	<b>TOTAL EXPENDITURES</b>	<b>81,647</b>	<b>74,470</b>	<b>43,838</b>	<b>63,074</b>	<b>106,912</b>
	<b>NET COST</b>	<b>53,693</b>	<b>68,899</b>	<b>12,638</b>	<b>63,074</b>	<b>75,712</b>
<b>MOTOR POOL</b>						
	<b>REVENUES</b>					
	Revenue from Use of Money and Property	16,408	7,029	8,000	-	8,000
	Charges for Current Services	1,508,040	616,566	1,426,110	-	1,426,110
	Miscellaneous Revenues	-	-	-	-	-
	Other Financing Sources	51,348	36,338	14,000	-	14,000
	Transfers In	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>1,575,796</b>	<b>659,933</b>	<b>1,448,110</b>	<b>-</b>	<b>1,448,110</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	130,133	70,662	151,136	-	151,136
	Overtime	-	-	1,000	-	1,000
	Employee Benefits	(63,754)	55,535	108,648	-	108,648
	Services and Supplies	234,706	88,470	269,571	-	269,571
	Capital Assets / Equipment	11,688	-	51,500	-	51,500
	<b>TOTAL EXPENDITURES</b>	<b>312,773</b>	<b>214,667</b>	<b>581,855</b>	<b>-</b>	<b>581,855</b>
	<b>NET COST</b>	<b>(1,263,023)</b>	<b>(445,266)</b>	<b>(866,255)</b>	<b>-</b>	<b>(866,255)</b>
<b>CARB RESERVE</b>						
	<b>REVENUES</b>					
	Transfers In	-	-	500,000	-	500,000
	<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>500,000</b>	<b>-</b>	<b>500,000</b>
	<b>EXPENDITURES</b>					
	Capital Assets / Equipment	-	-	-	-	-
	<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>NET COST</b>	<b>-</b>	<b>-</b>	<b>(500,000)</b>	<b>-</b>	<b>(500,000)</b>

**ROADS, INFRASTRUCTURE AND COMMUNITY DEVELOPMENT**

	Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget
<b>BUILDING DEPARTMENT</b>	<b>REVENUES</b>					
	Licenses, Permits, Fines and Penalties	84,688	59,640	75,000	-	75,000
	Charges for Current Services	73,436	41,245	65,000	-	65,000
	<b>TOTAL REVENUES</b>	<b>158,124</b>	<b>100,885</b>	<b>140,000</b>	<b>-</b>	<b>140,000</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	157,232	88,824	284,087	-	284,087
	Overtime	-	-	-	-	-
	Employee Benefits	68,144	47,946	134,474	-	134,474
	Services and Supplies	108,912	49,977	120,201	-	120,201
	<b>TOTAL EXPENDITURES</b>	<b>334,288</b>	<b>186,747</b>	<b>538,762</b>	<b>-</b>	<b>538,762</b>
	<b>NET COST</b>	<b>176,164</b>	<b>85,862</b>	<b>398,762</b>	<b>-</b>	<b>398,762</b>
<b>CODE ENFORCEMENT</b>	<b>REVENUES</b>					
	Licenses, Permits, Fines and Penalties	6,515	1,777	4,000	-	4,000
	Intergovernmental	18,069	-	25,000	-	25,000
	Charges for Current Services	1,188	594	3,500	-	3,500
	<b>TOTAL REVENUES</b>	<b>25,772</b>	<b>2,371</b>	<b>32,500</b>	<b>-</b>	<b>32,500</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	78,861	44,221	145,065	-	145,065
	Employee Benefits	47,233	37,281	96,641	-	96,641
	Services and Supplies	9,634	7,801	16,183	-	16,183
	<b>TOTAL EXPENDITURES</b>	<b>135,728</b>	<b>89,303</b>	<b>257,889</b>	<b>-</b>	<b>257,889</b>
	<b>NET COST</b>	<b>109,956</b>	<b>86,932</b>	<b>225,389</b>	<b>-</b>	<b>225,389</b>
<b>AG COMMISSIONER / SEALER OF WEIGHTS &amp; MEASUREMENTS</b>	<b>REVENUES</b>					
	Intergovernmental	68,265	-	68,209	-	68,209
	<b>TOTAL REVENUES</b>	<b>68,265</b>	<b>-</b>	<b>68,209</b>	<b>-</b>	<b>68,209</b>
	<b>EXPENDITURES</b>					
	Services and Supplies	156,366	161,807	190,000	-	190,000
	<b>TOTAL EXPENDITURES</b>	<b>156,366</b>	<b>161,807</b>	<b>190,000</b>	<b>-</b>	<b>190,000</b>
	<b>NET COST</b>	<b>88,101</b>	<b>161,807</b>	<b>121,791</b>	<b>-</b>	<b>121,791</b>
<b>PLANNING &amp; TRANSPORTATION</b>	<b>REVENUES</b>					
	Intergovernmental	109,420	31,414	8,168	-	8,168
	Charges for Current Services	90,095	24,137	185,000	-	185,000
	Miscellaneous Revenues	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>199,515</b>	<b>55,551</b>	<b>193,168</b>	<b>-</b>	<b>193,168</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	588,889	264,810	605,551	-	605,551
	Employee Benefits	330,793	231,174	344,023	-	344,023
	Services and Supplies	365,988	105,992	181,306	-	181,306
	<b>TOTAL EXPENDITURES</b>	<b>1,285,670</b>	<b>601,976</b>	<b>1,130,880</b>	<b>-</b>	<b>1,130,880</b>
	<b>NET COST</b>	<b>1,086,155</b>	<b>546,425</b>	<b>937,712</b>	<b>-</b>	<b>937,712</b>
<b>HOUSING DEVELOPMENT</b>	<b>REVENUES</b>					
	Revenue from Use of Money and Property	15,070	7,500	15,000	-	15,000
	Intergovernmental	-	-	-	-	-
	Transfers In	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>15,070</b>	<b>7,500</b>	<b>15,000</b>	<b>-</b>	<b>15,000</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	4,381	2,552	128,871	-	128,871
	Employee Benefits	8,134	15,162	95,077	-	95,077
	Services and Supplies	90,356	6,898	13,411	-	13,411
	<b>TOTAL EXPENDITURES</b>	<b>102,871</b>	<b>24,612</b>	<b>237,359</b>	<b>-</b>	<b>237,359</b>
	<b>NET COST</b>	<b>87,801</b>	<b>17,112</b>	<b>222,359</b>	<b>-</b>	<b>222,359</b>

ROADS, INFRASTRUCTURE AND COMMUNITY DEVELOPMENT

	Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget
PLANNING COMMISSION	<b>REVENUES</b>					
	Charges for Current Services	-	-	-	-	-
	<b>TOTAL REVENUES</b>	-	-	-	-	-
	<b>EXPENDITURES</b>					
	Salaries & Wages	4,480	1,000	6,363	-	6,363
	Employee Benefits	551	117	920	-	920
	Services and Supplies	10,172	13,832	11,720	-	11,720
	<b>TOTAL EXPENDITURES</b>	15,203	14,949	19,003	-	19,003
	<b>NET COST</b>	15,203	14,949	19,003	-	19,003
	LOCAL AGENCY FORMATION COMMISSION (LAFCO)	<b>REVENUES</b>				
Intergovernmental		7,721	-	-	-	-
<b>TOTAL REVENUES</b>		7,721	-	-	-	-
<b>EXPENDITURES</b>						
Salaries & Wages		5,193	2,642	-	-	-
Employee Benefits		2,434	1,330	-	-	-
Services and Supplies		1,287	925	-	-	-
<b>TOTAL EXPENDITURES</b>		8,914	4,897	-	-	-
<b>NET COST</b>		1,193	4,897	-	-	-
COMMUNITY DEVELOPMENT GRANTS		<b>REVENUES</b>				
	Intergovernmental	-	-	440,000	-	440,000
	<b>TOTAL REVENUES</b>	-	-	440,000	-	440,000
	<b>EXPENDITURES</b>					
	Salaries & Wages	-	-	15,000	-	15,000
	Employee Benefits	-	-	15,000	-	15,000
	Services and Supplies	22,118	73,103	410,000	-	410,000
	<b>TOTAL EXPENDITURES</b>	22,118	73,103	440,000	-	440,000
	<b>NET COST</b>	22,118	73,103	-	-	-
	AFFORDABLE HOUSING RESERVE	<b>REVENUES</b>				
Transfer In		-	-	200,000	-	200,000
<b>TOTAL REVENUES</b>		-	-	200,000	-	200,000
<b>EXPENDITURES</b>						
Salaries & Wages		-	-	-	-	-
Employee Benefits		-	-	-	-	-
Services and Supplies		-	-	-	-	-
<b>TOTAL EXPENDITURES</b>		-	-	-	-	-
<b>NET COST</b>		-	-	(200,000)	-	(200,000)
GEOHERMAL		<b>REVENUES</b>				
	Miscellaneous Revenues	377,947	103,645	414,580	-	414,580
	<b>TOTAL REVENUES</b>	377,947	103,645	414,580	-	414,580
	<b>EXPENDITURES</b>					
	Capital Assets / Equipment	377,937	-	414,580	-	414,580
	<b>TOTAL EXPENDITURES</b>	377,937	-	414,580	-	414,580
<b>NET COST</b>	(10)	(103,645)	-	-	-	
GEOHERMAL ROYALTIES	<b>REVENUES</b>					
	Revenue from Use of Money and Property	4,160	981	3,000	-	3,000
	Intergovernmental	59,479	52,524	70,000	-	70,000
	<b>TOTAL REVENUES</b>	63,639	53,505	73,000	-	73,000
	<b>EXPENDITURES</b>					
	Services and Supplies	-	-	-	-	-
	Transfers Out	120,000	-	50,000	-	50,000
	<b>TOTAL EXPENDITURES</b>	120,000	-	50,000	-	50,000
	<b>NET COST</b>	56,361	(53,505)	(23,000)	-	(23,000)



ROADS, INFRASTRUCTURE AND COMMUNITY DEVELOPMENT

Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget
<b>SUMMARY FOR ROADS, INFRASTRUCTURE AND COMMUNITY DEVELOPMENT</b>					
REVENUES	13,255,847	3,487,040	14,424,080	66,979	14,491,059
EXPENDITURES	14,472,691	7,337,630	19,997,486	1,020,102	21,017,588
NET COST	1,216,844	3,850,590	5,573,406	953,123	6,526,529

# **Health and Sanitation**

## Health and Sanitation

	FY 2018-2019 Proposed Mid-Year Budget			Net Mid-Year Budget Increase (Decrease)
	Revenues	Expenditures	Net Cost	
Behavioral Health	\$ 1,287,129	\$ 1,291,762	\$ 4,633	\$ (64,832)
Alcohol & Drug Program	863,365	844,686	(18,679)	-
Mental Health Services Act	1,637,329	4,295,558	2,658,229	-
Public Health	3,059,644	2,900,360	(159,284)	(246,649)
Health Education	430,662	430,662	-	(16,395)
Bioterrorism	469,110	316,982	(152,128)	(74,652)
BH 2011 Realignment	400,000	367,224	(32,776)	-
Emergency Medical Services	2,029,800	4,362,798	2,332,998	150,000
Urgent Care Clinic - Bridgeport	-	-	-	-
<b>TOTALS</b>	<b>\$ 10,177,039</b>	<b>\$ 14,810,032</b>	<b>\$ 4,632,993</b>	<b>\$ (252,528)</b>

**HEALTH AND SANITATION**

		FY 2017-18	FY 2018-19	FY 2018-19	FY 2018-19	FY 2018-19
	Description	Actuals	YTD	Amended	Mid-Year	Proposed
				Budget	Budget	Mid-Year
					Request	Budget
<b>BEHAVIORAL HEALTH</b>	<b>REVENUES</b>					
	Revenue from Use of Money and Property	-	-	-	-	-
	Intergovernmental	1,251,040	393,459	1,112,726	100,000	1,212,726
	Charges for Current Services	22,853	25,712	27,254	-	27,254
	Miscellaneous Revenues	-	-	-	-	-
	Transfers In	73,111	6,954	47,149	-	47,149
	<b>TOTAL REVENUES</b>	<b>1,347,004</b>	<b>426,125</b>	<b>1,187,129</b>	<b>100,000</b>	<b>1,287,129</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	228,852	121,233	322,883	-	322,883
	Overtime	3,982	2,060	3,000	-	3,000
	Employee Benefits	248,315	208,583	312,627	-	312,627
	Services and Supplies	567,737	247,062	618,084	35,168	653,252
	Transfer out	-	-	-	-	-
	<b>TOTAL EXPENDITURES</b>	<b>1,048,886</b>	<b>578,938</b>	<b>1,256,594</b>	<b>35,168</b>	<b>1,291,762</b>
	<b>NET COST</b>	<b>(298,118)</b>	<b>152,813</b>	<b>69,465</b>	<b>(64,832)</b>	<b>4,633</b>
<b>ALCOHOL &amp; DRUG PROGRAM</b>	<b>REVENUES</b>					
	Licenses, Permits, Fines and Penalties	6,899	2,240	5,000	-	5,000
	Intergovernmental	540,044	5,206	420,641	-	420,641
	Charges for Current Services	80,683	46,122	70,500	-	70,500
	Transfers In	18,958	570	367,224	-	367,224
	<b>TOTAL REVENUES</b>	<b>646,584</b>	<b>54,138</b>	<b>863,365</b>	<b>-</b>	<b>863,365</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	235,586	124,032	357,533	-	357,533
	Overtime	5,291	2,747	3,000	-	3,000
	Employee Benefits	139,840	79,074	212,848	-	212,848
	Services and Supplies	183,093	96,740	271,305	-	271,305
	<b>TOTAL EXPENDITURES</b>	<b>563,810</b>	<b>302,593</b>	<b>844,686</b>	<b>-</b>	<b>844,686</b>
	<b>NET COST</b>	<b>(82,774)</b>	<b>248,455</b>	<b>(18,679)</b>	<b>-</b>	<b>(18,679)</b>
<b>MENTAL HEALTH SERVICES ACT</b>	<b>REVENUES</b>					
	Revenue from Use of Money and Property	88,014	30,308	40,000	-	40,000
	Intergovernmental	1,817,272	670,463	1,597,329	-	1,597,329
	Miscellaneous Revenues	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>1,905,286</b>	<b>700,771</b>	<b>1,637,329</b>	<b>-</b>	<b>1,637,329</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	517,569	285,816	704,290	-	704,290
	Overtime	4,005	2,060	3,500	-	3,500
	Employee Benefits	303,086	178,915	404,024	-	404,024
	Services and Supplies	257,190	130,279	483,744	-	483,744
	Capital Assets / Equipment	7,593	-	2,540,000	-	2,540,000
	Contingency	-	-	160,000	-	160,000
	<b>TOTAL EXPENDITURES</b>	<b>1,089,443</b>	<b>597,070</b>	<b>4,295,558</b>	<b>-</b>	<b>4,295,558</b>
	<b>NET COST</b>	<b>(815,843)</b>	<b>(103,701)</b>	<b>2,658,229</b>	<b>-</b>	<b>2,658,229</b>
<b>PUBLIC HEALTH</b>	<b>REVENUES</b>					
	Licenses, Permits, Fines and Penalties	287,571	270,796	278,453	(1,651)	276,802
	Revenue from Use of Money and Property	4,915	2,555	4,200	-	4,200
	Intergovernmental	2,006,304	381,336	2,264,908	214,574	2,479,482
	Charges for Current Services	272,681	61,181	332,743	(44,733)	288,010
	Miscellaneous Revenues	651	1,150	-	1,150	1,150
	Transfers In	22,932	420	10,000	-	10,000
	<b>TOTAL REVENUES</b>	<b>2,595,054</b>	<b>717,438</b>	<b>2,890,304</b>	<b>169,340</b>	<b>3,059,644</b>
	<b>EXPENDITURES</b>					
	Salaries & Wages	947,082	537,345	1,417,380	(188,829)	1,228,551
	Overtime	-	-	-	-	-
	Employee Benefits	702,100	474,868	932,669	(77,329)	855,340
	Services and Supplies	574,032	305,947	620,369	135,300	755,669
	Transfers Out	-	-	7,251	53,549	60,800
	<b>TOTAL EXPENDITURES</b>	<b>2,223,214</b>	<b>1,318,160</b>	<b>2,977,669</b>	<b>(77,309)</b>	<b>2,900,360</b>
	<b>NET COST</b>	<b>(371,840)</b>	<b>600,722</b>	<b>87,365</b>	<b>(246,649)</b>	<b>(159,284)</b>

**HEALTH AND SANITATION**

Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget
<b>HEALTH EDUCATION REVENUES</b>					
Revenue from Use of Money and Property	-	-	-	-	-
Intergovernmental	362,042	151,208	318,270	51,591	369,861
Transfers In	-	-	7,251	53,550	60,801
<b>TOTAL REVENUES</b>	<b>362,042</b>	<b>151,208</b>	<b>325,521</b>	<b>105,141</b>	<b>430,662</b>
<b>EXPENDITURES</b>					
Salaries & Wages	131,355	52,532	88,135	27,312	115,447
Overtime	-	-	-	-	-
Employee Benefits	71,862	50,902	63,812	21,435	85,247
Services and Supplies	122,803	65,371	189,969	39,999	229,968
<b>TOTAL EXPENDITURES</b>	<b>326,020</b>	<b>168,805</b>	<b>341,916</b>	<b>88,746</b>	<b>430,662</b>
<b>NET COST</b>	<b>(36,022)</b>	<b>17,597</b>	<b>16,395</b>	<b>(16,395)</b>	<b>-</b>
<b>BIOTERRORISM REVENUES</b>					
Revenue from Use of Money and Property	-	-	-	-	-
Intergovernmental	291,940	92,746	365,600	14,493	380,093
Miscellaneous Revenues	-	66,488	-	89,017	89,017
Transfers In	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>291,940</b>	<b>159,234</b>	<b>365,600</b>	<b>103,510</b>	<b>469,110</b>
<b>EXPENDITURES</b>					
Salaries & Wages	152,870	53,867	129,740	(2,591)	127,149
Overtime	-	-	-	-	-
Employee Benefits	81,000	40,254	80,355	2,579	82,934
Services and Supplies	58,689	34,582	72,236	28,870	101,106
Capital Assets / Equipment	22,302	-	5,793	-	5,793
Transfers Out	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>314,861</b>	<b>128,703</b>	<b>288,124</b>	<b>28,858</b>	<b>316,982</b>
<b>NET COST</b>	<b>22,921</b>	<b>(30,531)</b>	<b>(77,476)</b>	<b>(74,652)</b>	<b>(152,128)</b>
<b>BH 2011 REALIGNMENT REVENUES</b>					
Revenue from Use of Money and Property	-	-	-	-	-
Intergovernmental	503,636	164,172	400,000	-	400,000
Transfers In	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>503,636</b>	<b>164,172</b>	<b>400,000</b>	<b>-</b>	<b>400,000</b>
<b>EXPENDITURES</b>					
Transfers Out	-	-	367,224	-	367,224
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>-</b>	<b>367,224</b>	<b>-</b>	<b>367,224</b>
<b>NET COST</b>	<b>(503,636)</b>	<b>(164,172)</b>	<b>(32,776)</b>	<b>-</b>	<b>(32,776)</b>
<b>EMERGENCY MEDICAL SERVICES REVENUES</b>					
Taxes	591,499	282,069	583,800	-	583,800
Intergovernmental	364,767	128,308	331,000	-	331,000
Charges for Current Services	1,244,741	388,232	1,115,000	-	1,115,000
Miscellaneous Revenues	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>2,201,007</b>	<b>798,609</b>	<b>2,029,800</b>	<b>-</b>	<b>2,029,800</b>
<b>EXPENDITURES</b>					
Salaries & Wages	1,860,017	947,941	1,954,733	-	1,954,733
Overtime	381,111	190,262	200,000	150,000	350,000
Employee Benefits	1,369,511	940,968	1,317,291	-	1,317,291
Services and Supplies	523,850	426,060	725,774	-	725,774
Capital Assets / Equipment	17,425	12,162	15,000	-	15,000
<b>TOTAL EXPENDITURES</b>	<b>4,151,914</b>	<b>2,517,393</b>	<b>4,212,798</b>	<b>150,000</b>	<b>4,362,798</b>
<b>NET COST</b>	<b>1,950,907</b>	<b>1,718,784</b>	<b>2,182,998</b>	<b>150,000</b>	<b>2,332,998</b>

HEALTH AND SANITATION

Description	FY 2017-18	FY 2018-19	FY 2018-19	FY 2018-19	FY 2018-19
	Actuals	YTD	Amended Budget	Mid-Year Budget Request	Proposed Mid-Year Budget
<b>URGENT CARE CLINIC - BRIDGEPORT</b>					
<b>REVENUES</b>					
Charges for Current Services	-	-	-	-	-
<b>TOTAL REVENUES</b>	-	-	-	-	-
<b>EXPENDITURES</b>					
Services and Supplies	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	-	-	-	-	-
<b>NET COST</b>	-	-	-	-	-
<b>SUMMARY FOR HEALTH AND SANITATION</b>					
REVENUES	9,852,553	3,171,695	9,699,048	477,991	10,177,039
EXPENDITURES	9,718,148	5,611,662	14,584,569	225,463	14,810,032
NET COST	(134,405)	2,439,967	4,885,521	(252,528)	4,632,993

# **Public Assistance**

## Public Assistance

	FY 2018-2019 Proposed Mid-Year Budget			Net Mid-Year Budget Increase (Decrease)
	Revenues	Expenditures	Net Cost	
Social Services	\$ 5,430,539	\$ 4,672,761	\$ (757,778)	\$ 11,034
Senior Services	329,749	360,319	30,570	-
CCTC - County Children's Trust Fund	31,000	31,000	-	-
Social Services - Aid Programs	-	688,092	688,092	-
Social Services - General Relief	18,000	18,000	-	-
Veterans Services	-	38,568	38,568	-
Foster Care	127,529	127,529	-	-
Employer's Training Resources	129,662	143,399	13,737	-
CDBG (Community Development Block Grants)	500,000	500,000	-	-
DSS 2011 Relignment	1,344,426	1,367,644	23,218	23,218
	<u>\$ 7,910,905</u>	<u>\$ 7,947,312</u>	<u>\$ 36,407</u>	<u>\$ 34,252</u>



PUBLIC ASSISTANCE

	Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget	
SOCIAL SERVICES	<b>REVENUES</b>						
	Revenue from Use of Money and Property	21,292	7,245	17,360	-	17,360	
	Intergovernmental	2,669,373	1,297,010	3,695,535	-	3,695,535	
	Miscellaneous Revenues	-	-	-	-	-	
	Transfers In	1,491,094	168,105	1,694,426	23,218	1,717,644	
	<b>TOTAL REVENUES</b>	<b>4,181,759</b>	<b>1,472,360</b>	<b>5,407,321</b>	<b>23,218</b>	<b>5,430,539</b>	
	<b>EXPENDITURES</b>						
	Salaries & Wages	1,442,899	769,559	1,776,476	11,804	1,788,280	
	Overtime	17,105	10,423	40,000	-	40,000	
	Employee Benefits	956,287	687,599	1,147,257	11,414	1,158,671	
Services and Supplies	1,335,274	513,822	1,493,215	11,034	1,504,249		
Other Charges	53,938	14,275	81,561	-	81,561		
Transfers Out	4,074	420	100,000	-	100,000		
<b>TOTAL EXPENDITURES</b>	<b>3,809,577</b>	<b>1,996,098</b>	<b>4,638,509</b>	<b>34,252</b>	<b>4,672,761</b>		
<b>NET COST</b>	<b>(372,182)</b>	<b>523,738</b>	<b>(768,812)</b>	<b>11,034</b>	<b>(757,778)</b>		
SENIOR SERVICES	<b>REVENUES</b>						
	Intergovernmental	30,000	7,500	30,000	-	30,000	
	Charges for Current Services	123,899	28,025	119,186	(374)	118,812	
	Transfers In	152,977	-	180,937	-	180,937	
	<b>TOTAL REVENUES</b>	<b>306,876</b>	<b>35,525</b>	<b>330,123</b>	<b>(374)</b>	<b>329,749</b>	
	<b>EXPENDITURES</b>						
	Salaries & Wages	95,442	49,868	130,252	-	130,252	
	Overtime	1,140	183	1,000	-	1,000	
	Employee Benefits	70,362	48,061	85,723	-	85,723	
	Services and Supplies	139,932	60,847	143,718	(374)	143,344	
<b>TOTAL EXPENDITURES</b>	<b>306,876</b>	<b>158,959</b>	<b>360,693</b>	<b>(374)</b>	<b>360,319</b>		
<b>NET COST</b>	<b>-</b>	<b>123,434</b>	<b>30,570</b>	<b>-</b>	<b>30,570</b>		
CCTF - COUNTY CHILDREN'S TRUST FUND	<b>REVENUES</b>						
	Revenue from Use of Money and Property	10	34	50	-	50	
	Intergovernmental	29,799	-	29,958	-	29,958	
	Charges for Current Services	1,071	299	992	-	992	
	<b>TOTAL REVENUES</b>	<b>30,880</b>	<b>333</b>	<b>31,000</b>	<b>-</b>	<b>31,000</b>	
	<b>EXPENDITURES</b>						
	Services and Supplies	31,000	9,230	31,000	-	31,000	
	<b>TOTAL EXPENDITURES</b>	<b>31,000</b>	<b>9,230</b>	<b>31,000</b>	<b>-</b>	<b>31,000</b>	
	<b>NET COST</b>	<b>120</b>	<b>8,897</b>	<b>-</b>	<b>-</b>	<b>-</b>	
	SOCIAL SERVICES - AID PROGRAMS	<b>REVENUES</b>					
Charges for Current Services		-	-	-	-	-	
<b>TOTAL REVENUES</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>EXPENDITURES</b>							
Other Charges		524,313	244,157	688,092	-	688,092	
<b>TOTAL EXPENDITURES</b>		<b>524,313</b>	<b>244,157</b>	<b>688,092</b>	<b>-</b>	<b>688,092</b>	
<b>NET COST</b>		<b>524,313</b>	<b>244,157</b>	<b>688,092</b>	<b>-</b>	<b>688,092</b>	
SOCIAL SERVICES - GENERAL RELIEF		<b>REVENUES</b>					
		Charges for Current Services	-	-	-	-	-
		Transfers In	10,817	-	18,000	-	18,000
	<b>TOTAL REVENUES</b>	<b>10,817</b>	<b>-</b>	<b>18,000</b>	<b>-</b>	<b>18,000</b>	
	<b>EXPENDITURES</b>						
	Services and Supplies	-	-	-	-	-	
	Other Charges	8,896	3,820	18,000	-	18,000	
	<b>TOTAL EXPENDITURES</b>	<b>8,896</b>	<b>3,820</b>	<b>18,000</b>	<b>-</b>	<b>18,000</b>	
	<b>NET COST</b>	<b>(1,921)</b>	<b>3,820</b>	<b>-</b>	<b>-</b>	<b>-</b>	

PUBLIC ASSISTANCE

Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget
<b>VETERANS SERVICES REVENUES</b>					
Charges for Current Services	-	-	-	-	-
<b>TOTAL REVENUES</b>	-	-	-	-	-
<b>EXPENDITURES</b>					
Other Charges	39,922	-	38,568	-	38,568
<b>TOTAL EXPENDITURES</b>	39,922	-	38,568	-	38,568
<b>NET COST</b>	39,922	-	38,568	-	38,568
<b>FOSTER CARE</b>					
<b>REVENUES</b>					
Transfers In	65,962	6,954	127,529	-	127,529
<b>TOTAL REVENUES</b>	65,962	6,954	127,529	-	127,529
<b>EXPENDITURES</b>					
Transfers Out	65,962	6,954	90,000	-	90,000
Contingency	-	-	37,529	-	37,529
<b>TOTAL EXPENDITURES</b>	65,962	6,954	127,529	-	127,529
<b>NET COST</b>	-	-	-	-	-
<b>EMPLOYERS TRAINING RESOURCE</b>					
<b>REVENUES</b>					
Intergovernmental	32,603	22,896	129,662	-	129,662
<b>TOTAL REVENUES</b>	32,603	22,896	129,662	-	129,662
<b>EXPENDITURES</b>					
Salaries & Wages	4,904	2,445	12,000	-	12,000
Overtime	-	-	-	-	-
Employee Benefits	3,275	1,748	9,000	-	9,000
Services and Supplies	28,414	11,246	122,399	-	122,399
<b>TOTAL EXPENDITURES</b>	36,593	15,439	143,399	-	143,399
<b>NET COST</b>	3,990	(7,457)	13,737	-	13,737
<b>CDBG (COMMUNITY DEVELOPMENT BLOCK GRANT)</b>					
<b>REVENUES</b>					
Revenue from Use of Money and Property	-	-	-	-	-
Intergovernmental	437,076	110,962	500,000	-	500,000
<b>TOTAL REVENUES</b>	437,076	110,962	500,000	-	500,000
<b>EXPENDITURES</b>					
Services and Supplies	235,744	23,438	500,000	-	500,000
Capital Assets / Equipment	-	-	-	-	-
Transfers Out	-	-	-	-	-
<b>TOTAL EXPENDITURES</b>	235,744	23,438	500,000	-	500,000
<b>NET COST</b>	(201,332)	(87,524)	-	-	-
<b>DSS 2011 REALIGNMENT</b>					
<b>REVENUES</b>					
Revenue from Use of Money and Property	2,856	5,868	500	-	500
Intergovernmental	1,251,786	464,996	1,343,926	-	1,343,926
Transfers In	-	-	-	-	-
<b>TOTAL REVENUES</b>	1,254,642	470,864	1,344,426	-	1,344,426
<b>EXPENDITURES</b>					
Transfers Out	894,838	124,266	1,344,426	23,218	1,367,644
<b>TOTAL EXPENDITURES</b>	894,838	124,266	1,344,426	23,218	1,367,644
<b>NET COST</b>	(359,804)	(346,598)	-	23,218	23,218
<b>SUMMARY FOR PUBLIC ASSISTANCE</b>					
<b>REVENUES</b>	6,320,615	2,119,894	7,888,061	22,844	7,910,905
<b>EXPENDITURES</b>	5,953,721	2,582,361	7,890,216	57,096	7,947,312
<b>NET COST</b>	(366,894)	462,467	2,155	34,252	36,407

# Local Economy

## Local Economy

	FY 2018-2019 Proposed Mid-Year Budget			Net Mid-Year Budget Increase (Decrease)
	Revenues	Expenditures	Net Cost	
Economic Development	\$ 1,000	\$ 565,010	\$ 564,010	\$ -
Fish Enhancement	153,737	153,737	-	-
Tourism	343,000	343,000	-	-
Community Support Grants	129,000	149,000	20,000	-
	<u>\$ 626,737</u>	<u>\$ 1,210,747</u>	<u>\$ 584,010</u>	<u>\$ -</u>

LOCAL ECONOMY

	Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget	
<b>ECONOMIC DEVELOPMENT</b>	<b>REVENUES</b>						
	Charges for Current Services	-	-	1,000	-	1,000	
	<b>TOTAL REVENUES</b>	-	-	1,000	-	1,000	
	<b>EXPENDITURES</b>						
	Salaries & Wages	211,024	113,379	239,299	-	239,299	
	Overtime	-	-	-	-	-	
	Employee Benefits	180,779	119,617	202,508	-	202,508	
	Services and Supplies	99,145	31,016	123,203	-	123,203	
	<b>TOTAL EXPENDITURES</b>	490,948	264,012	565,010	-	565,010	
	<b>NET COST</b>	490,948	264,012	564,010	-	564,010	
<b>FISH ENHANCEMENT</b>	<b>REVENUES</b>						
	Revenue from Use of Money and Property	-	-	-	-	-	
	Transfers In	158,837	-	153,737	-	153,737	
	<b>TOTAL REVENUES</b>	158,837	-	153,737	-	153,737	
	<b>EXPENDITURES</b>						
	Services and Supplies	102,410	49,050	153,737	-	153,737	
	<b>TOTAL EXPENDITURES</b>	102,410	49,050	153,737	-	153,737	
	<b>NET COST</b>	(56,427)	49,050	-	-	-	
	<b>TOURISM</b>	<b>REVENUES</b>					
		Taxes	295,636	140,950	291,000	-	291,000
Revenue from Use of Money and Property		1,953	650	500	-	500	
Intergovernmental		-	-	-	-	-	
Charges for Current Services		36,596	25,149	41,500	-	41,500	
Transfers In		107,121	-	10,000	-	10,000	
<b>TOTAL REVENUES</b>		441,306	166,749	343,000	-	343,000	
<b>EXPENDITURES</b>							
Services and Supplies		333,859	49,241	338,000	-	338,000	
Other Charges		56,508	1,000	5,000	-	5,000	
<b>TOTAL EXPENDITURES</b>	390,367	50,241	343,000	-	343,000		
<b>NET COST</b>	(50,939)	(116,508)	-	-	-		
<b>COMMUNITY SUPPORT GRANTS</b>	<b>REVENUES</b>						
	Transfers In	-	-	129,000	-	129,000	
	<b>TOTAL REVENUES</b>	-	-	129,000	-	129,000	
	<b>EXPENDITURES</b>						
	Other Charges	-	55,816	149,000	-	149,000	
	<b>TOTAL EXPENDITURES</b>	-	55,816	149,000	-	149,000	
	<b>NET COST</b>	-	55,816	20,000	-	20,000	
	<b>SUMMARY FOR LOCAL ECONOMY</b>						
	<b>REVENUES</b>	600,143	166,749	626,737	-	626,737	
	<b>EXPENDITURES</b>	983,725	419,119	1,210,747	-	1,210,747	
<b>NET COST</b>	383,582	252,370	584,010	-	584,010		

# Capital Projects

## Capital Projects

	FY 2018-2019 Proposed Mid-Year Budget			Net Mid-Year Budget Increase (Decrease)
	Revenues	Expenditures	Net Cost	
Capital Improvement Projects	\$ 50,300	\$ 241,959	\$ 191,659	\$ -
Accumulated Capital Outlay	-	150,000	150,000	-
Criminal Justice Facility	25,434,986	26,910,691	1,475,705	-
South County Facility Project	22,611,622	22,674,497	62,875	-
	<u>\$ 48,096,908</u>	<u>\$ 49,977,147</u>	<u>\$ 1,880,239</u>	<u>\$ -</u>

**CAPITAL PROJECTS**

	Description	FY 2017-18 Actuals	FY 2018-19 YTD	FY 2018-19 Amended Budget	FY 2018-19 Mid-Year Budget Request	FY 2018-19 Proposed Mid-Year Budget
<b>CAPITAL IMPROVEMENT PROJECTS</b>						
	<b>REVENUES</b>					
	Intergovernmental	-	-	-	-	-
	Miscellaneous Revenues	550	-	300	-	300
	Transfers In	717,551	-	50,000	-	50,000
	<b>TOTAL REVENUES</b>	<b>718,101</b>	<b>-</b>	<b>50,300</b>	<b>-</b>	<b>50,300</b>
	<b>EXPENDITURES</b>					
	Services and Supplies	44	130	15,727	-	15,727
	Capital Assets / Equipment	918,066	73,499	226,232	-	226,232
	<b>TOTAL EXPENDITURES</b>	<b>918,110</b>	<b>73,629</b>	<b>241,959</b>	<b>-</b>	<b>241,959</b>
	<b>NET COST</b>	<b>200,009</b>	<b>73,629</b>	<b>191,659</b>	<b>-</b>	<b>191,659</b>
<b>ACCUMULATED CAPITAL OUTLAY</b>						
	<b>REVENUES</b>					
	Intergovernmental	-	-	-	-	-
	Transfers In	139,791	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>139,791</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>EXPENDITURES</b>					
	Transfers Out	130,000	139,791	150,000	-	150,000
	<b>TOTAL EXPENDITURES</b>	<b>130,000</b>	<b>139,791</b>	<b>150,000</b>	<b>-</b>	<b>150,000</b>
	<b>NET COST</b>	<b>(9,791)</b>	<b>139,791</b>	<b>150,000</b>	<b>-</b>	<b>150,000</b>
<b>CRIMINAL JUSTICE FACILITY</b>						
	<b>REVENUES</b>					
	Intergovernmental	-	-	25,000,000	-	25,000,000
	Miscellaneous Revenues	-	-	434,986	-	434,986
	Other Financing Sources	-	-	-	-	-
	Transfers In	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>-</b>	<b>-</b>	<b>25,434,986</b>	<b>-</b>	<b>25,434,986</b>
	<b>EXPENDITURES</b>					
	Capital Assets / Equipment	19,557	5,490	26,910,691	-	26,910,691
	Other Charges	-	-	-	-	-
	<b>TOTAL EXPENDITURES</b>	<b>19,557</b>	<b>5,490</b>	<b>26,910,691</b>	<b>-</b>	<b>26,910,691</b>
	<b>NET COST</b>	<b>19,557</b>	<b>5,490</b>	<b>1,475,705</b>	<b>-</b>	<b>1,475,705</b>
<b>MONO COUNTY CIVIC CENTER PROJECT</b>						
	<b>REVENUES</b>					
	Other Financing Sources	-	22,206,117	22,611,622	-	22,611,622
	Transfers In	-	-	-	-	-
	<b>TOTAL REVENUES</b>	<b>-</b>	<b>22,206,117</b>	<b>22,611,622</b>	<b>-</b>	<b>22,611,622</b>
	<b>EXPENDITURES</b>					
	Services and Supplies	87,125	5,045	62,875	-	62,875
	Capital Assets / Equipment	-	-	20,500,000	-	20,500,000
	Other Charges	-	296,396	2,111,622	-	2,111,622
	<b>TOTAL EXPENDITURES</b>	<b>87,125</b>	<b>301,441</b>	<b>22,674,497</b>	<b>-</b>	<b>22,674,497</b>
	<b>NET COST</b>	<b>87,125</b>	<b>(21,904,676)</b>	<b>62,875</b>	<b>-</b>	<b>62,875</b>
	<b>SUMMARY FOR CAPITAL PROJECTS</b>					
	<b>REVENUES</b>	<b>857,892</b>	<b>22,206,117</b>	<b>48,096,908</b>	<b>-</b>	<b>48,096,908</b>
	<b>EXPENDITURES</b>	<b>1,154,792</b>	<b>520,351</b>	<b>49,977,147</b>	<b>-</b>	<b>49,977,147</b>
	<b>NET COST</b>	<b>296,900</b>	<b>(21,685,766)</b>	<b>1,880,239</b>	<b>-</b>	<b>1,880,239</b>



# **Community Service Areas**

## Community Service Areas

	FY 2018-2019 Proposed Mid-Year Budget			Net Mid-Year Budget Increase (Decrease)
	Revenues	Expenditures	Net Cost	
Community Service Area #1 (Crowley)	\$ 175,500	\$ 79,525	\$ (95,975)	\$ -
Community Service Area #2 (Benton)	17,900	44,300	26,400	-
Community Service Area #5 (Bridgeport)	50,500	376,000	325,500	-
Community Service Area - County Wide	118,075	82,126	(35,949)	17,726
	<u>\$ 361,975</u>	<u>\$ 581,951</u>	<u>\$ 219,976</u>	<u>\$ 17,726</u>

**COMMUNITY SERVICE AREAS**

Description	FY 2017-18	FY 2018-19	FY 2018-19	FY 2018-19	FY 2018-19
	Actuals	YTD	Amended Budget	Mid-Year Budget Request	Proposed Mid-Year Budget
<b>COMMUNITY SERVICE AREA #1 (CROWLEY)</b>					
<b>REVENUES</b>					
Revenue from Use of Money and Property	5,615	1,277	5,000	-	5,000
Charges for Current Services	174,309	102,197	160,400	-	160,400
Miscellaneous Revenues	8,334	-	10,100	-	10,100
<b>TOTAL REVENUES</b>	<b>188,258</b>	<b>103,474</b>	<b>175,500</b>	<b>-</b>	<b>175,500</b>
<b>EXPENDITURES</b>					
Salaries & Wages	-	-	-	-	-
Employee Benefits	-	-	-	-	-
Services and Supplies	41,034	10,439	74,525	-	74,525
Capital Assets / Equipment	-	-	-	-	-
Transfers Out	-	-	-	-	-
Contingency	-	-	5,000	-	5,000
<b>TOTAL EXPENDITURES</b>	<b>41,034</b>	<b>10,439</b>	<b>79,525</b>	<b>-</b>	<b>79,525</b>
<b>NET COST</b>	<b>(147,224)</b>	<b>(93,035)</b>	<b>(95,975)</b>	<b>-</b>	<b>(95,975)</b>
<b>COMMUNITY SERVICE AREA #2 (BENTON)</b>					
<b>REVENUES</b>					
Revenue from Use of Money and Property	3,205	1,055	1,000	-	1,000
Charges for Current Services	16,970	9,306	16,900	-	16,900
<b>TOTAL REVENUES</b>	<b>20,175</b>	<b>10,361</b>	<b>17,900</b>	<b>-</b>	<b>17,900</b>
<b>EXPENDITURES</b>					
Services and Supplies	13,239	8,101	44,300	-	44,300
<b>TOTAL EXPENDITURES</b>	<b>13,239</b>	<b>8,101</b>	<b>44,300</b>	<b>-</b>	<b>44,300</b>
<b>NET COST</b>	<b>(6,936)</b>	<b>(2,260)</b>	<b>26,400</b>	<b>-</b>	<b>26,400</b>
<b>COMMUNITY SERVICE AREA #5 (BRIDGEPORT)</b>					
<b>REVENUES</b>					
Revenue from Use of Money and Property	9,389	3,043	4,500	-	4,500
Charges for Current Services	55,348	31,644	46,000	-	46,000
Miscellaneous Revenues	-	-	-	-	-
<b>TOTAL REVENUES</b>	<b>64,737</b>	<b>34,687</b>	<b>50,500</b>	<b>-</b>	<b>50,500</b>
<b>EXPENDITURES</b>					
Services and Supplies	9,451	5,621	88,000	-	88,000
Capital Assets / Equipment	62,638	-	275,000	-	275,000
Transfers Out	-	-	13,000	-	13,000
<b>TOTAL EXPENDITURES</b>	<b>72,089</b>	<b>5,621</b>	<b>376,000</b>	<b>-</b>	<b>376,000</b>
<b>NET COST</b>	<b>7,352</b>	<b>(29,066)</b>	<b>325,500</b>	<b>-</b>	<b>325,500</b>
<b>COMMUNITY SERVICE AREA - COUNTYWIDE</b>					
<b>REVENUES</b>					
Revenue from Use of Money and Property	11,897	3,984	9,305	-	9,305
Charges for Current Services	130,385	81,376	108,770	-	108,770
<b>TOTAL REVENUES</b>	<b>142,282</b>	<b>85,360</b>	<b>118,075</b>	<b>-</b>	<b>118,075</b>
<b>EXPENDITURES</b>					
Services and Supplies	44,447	3,297	64,400	-	64,400
Transfer out	35,635	16,782	-	17,726	17,726
<b>TOTAL EXPENDITURES</b>	<b>80,082</b>	<b>20,079</b>	<b>64,400</b>	<b>17,726</b>	<b>82,126</b>
<b>NET COST</b>	<b>(62,200)</b>	<b>(65,281)</b>	<b>(53,675)</b>	<b>17,726</b>	<b>(35,949)</b>
<b>SUMMARY FOR CAPITAL PROJECTS</b>					
<b>REVENUES</b>	415,452	233,882	361,975	-	361,975
<b>EXPENDITURES</b>	206,444	44,240	564,225	17,726	581,951
<b>NET COST</b>	<b>(209,008)</b>	<b>(189,642)</b>	<b>202,250</b>	<b>17,726</b>	<b>219,976</b>