



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

### Regular Meeting February 13, 2018

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#### TELECONFERENCE LOCATIONS:

1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517.

Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

***UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.***

9:00 AM Call meeting to Order

Pledge of Allegiance

#### 1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.  
(Speakers may be limited in speaking time dependent upon the press of business)

and number of persons wishing to address the Board.)

2. **RECOGNITIONS - NONE**

3. **COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

4. **DEPARTMENT/COMMISSION REPORTS**

5. **CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. New Hire for Community Development Analyst I (Planning) at the B Step**

Departments: CDD; HR

Consider hiring a Community Development Analyst I (Planning) at the B Step.

**Recommended Action:** Authorize the hiring of an Analyst I (Planning) in the Community Development Department at Step B. Provide any desired direction to staff.

**Fiscal Impact:** Net savings to the General Fund for FY 17-18. The position has been vacant for seven months due to challenges recruiting, and the budget accounted for this position at a higher grade level.

**B. Consolidation of Elections - Mammoth Unified School District**

Departments: Elections

Consolidation of special election of the Mammoth Unified School District with the Statewide Direct Primary Election on June 5, 2018, and direction to the Mono County Elections Division to conduct the election and canvass the returns.

**Recommended Action:** Consider and potentially adopt Resolution R18-\_\_\_\_\_, Consolidating the Special Election called by the Mammoth Unified School District for the Purpose of Submitting to the Voters of the District a bond measure entitled "The Classroom Safety, Renovation and Improvement Measure" with the June 5, 2018, Statewide Direct Primary Election.

**Fiscal Impact:** Minor costs associated with adding an extra item(s) to the already scheduled ballot. These costs will not be known until after the election. In accordance with Elections Code Section 10002, the Board of Education of the Mammoth Unified School District shall reimburse the County for these additional costs.

**C. Consolidation of Elections - Mammoth Lakes Fire Protection District**

Departments: Clerk of the Board

The Mammoth Lakes Fire Protection District has requested that its Special Election on the imposition of a special tax on each parcel of land within the boundaries of the District to pay for fire protection services be consolidated with the Statewide Direct Primary Election on June 5, 2018, and that the Mono County Elections Division conduct the election and canvass the returns.

**Recommended Action:** Consider and potentially adopt Resolution R18-\_\_\_\_, Approving the Mammoth Lakes Fire Protection District's Request to Consolidate its Special Election with the June 5, 2018 Statewide Direct Primary Election.

**Fiscal Impact:** Minor costs associated with adding an extra item(s) to the already scheduled ballot. These costs will not be known until after the election. In accordance with Elections Code Section 10002, the Mammoth Lakes Fire Protection District shall reimburse the County for these additional costs.

**D. Legislative Platform**

Departments: CAO

(Leslie Chapman) - Mono County Legislative Platform.

**Recommended Action:** Approve the 2018 Mono County Legislative Platform for distribution to the Board of Supervisors, State and Federal Legislators and interested members of the public.

**Fiscal Impact:** Minimal cost for printing and distributing the document.

**6. CORRESPONDENCE RECEIVED**

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**A. Mono Basin RPAC Letter**

Letter from Mono Basin Regional Planning Advisory Committee expressing support for the Hess Park Solar Pavilion Project.

**B. Letter from American Lung Association**

Letter from American Lung Association indicating that the 16th annual State of Tobacco Control report will be released January 24, 2018.

**C. Bridgeport Arch / Banner Project Letter**

Letter from Gene Kinum of the Bridgeport RPAC with requests to the Board

regarding the Bridgeport Arch / Banner project.

**7. REGULAR AGENDA - MORNING**

**A. Employment Agreement with Chris Callinan**

Departments: District Attorney

5 minutes

(Tim Kendall) - Proposed resolution approving a contract with Chris Callinan as District Attorney Chief Investigator, and prescribing the compensation, appointment and conditions of said employment.

**Recommended Action:** Announce Fiscal Impact. Approve Resolution #R18-\_\_\_\_\_, Approving a contract with Chris Callinan as District Attorney Chief Investigator, and prescribing the compensation, appointment and conditions of said employment. Authorize the Board Chair to execute said contract on behalf of the County.

**Fiscal Impact:** Salary for the remainder of FY 2017-2018 is \$48,738 and \$14,652 in benefits. Annual salary for the position is \$115,200 and \$52,225 in benefits. This amount is accounted for in the DA Department's FY 2017-2018 budget.

**B. Cannabis Regulatory Program - Update**

Departments: CAO

10 minutes

(Tony Dublino) - Brief update on progress of County Cannabis regulatory program.

**Recommended Action:** Receive update. Provide any necessary direction to staff.

**Fiscal Impact:** None. Informational only.

**C. Cannabis Tax Rate Workshop**

Departments: Finance

30 minutes

(Janet Dutcher) - Continue cannabis tax workshop to discuss the proposed tax rate structure for commercial cannabis activities in the unincorporated areas of the County.

**Recommended Action:** Conclude discussion about the tax rate structure. Direct staff to finalize the draft tax ordinance, including revisions or modifications directed by the board, and prepare such related documents as are necessary to call an election for the purpose of submitting the question of whether the tax should be imposed to the voters of Mono County.

**Fiscal Impact:** The amount of tax revenue is uncertain because the number of

permitted businesses, the size of each cultivator and the amount of gross receipts generated by each business is largely unknown. Based on inquiries of potential cannabis related businesses in Mono County, tax revenue is estimated to range from \$142,840 to \$821,700 depending on the number of permits issued, the tax method employed and the tax rate adopted.

**D. Child Support Services Update and MOU**

Departments: Child Support Services

20 Minutes

(Susanne Rizo) - Approval of the Memorandum of Understanding Between Inyo and Mono County for the Continued Operation of the Eastern Sierra Department of Child Support Services, a Regional Child Support Agency (MOU).

**Recommended Action:** Receive presentation from the Eastern Sierra Department of Child Support Services, review and approve the 2018 Memorandum of Understanding between Inyo and Mono County for the regionalized delivery of these services, and authorize County Administrator to sign.

**Fiscal Impact:** None. The Eastern Sierra Department of Child Support Services is wholly state funded. No county general funds are used in administering this program.

**E. Five-year Capital Improvement Program (CIP) Workshop**

Departments: CAO and other Departments

1.5 Hour (40 minute presentation, 50 minute discussion)

(Tony Dublino, Joe Blanchard, Garrett Higerd, Nate Greenberg, Justin Nalder, Amanda Greenberg) - Presentation by Tony Dublino, Joe Blanchard, Garrett Higerd, Nate Greenberg, Justin Nalder, and Amanda Greenberg on the County's current approach to planning and prioritizing capital projects, with a proposal for an improved 5-year Capital Improvement Plan process.

**Recommended Action:** Receive presentation; provide any direction to staff.

**Fiscal Impact:** None at this time.

**8. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

**9. CLOSED SESSION**

**A. Closed Session--Human Resources**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono

County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

**B. Closed Session - Exposure to Litigation**

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION.  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: Three.

**THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1 P.M.**

**10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

**11. REGULAR AGENDA - AFTERNOON**

**A. Sierra CAMP**

30 minutes

(Nikki Caravelli, Project Manager / Steve Frisch, President Sierra Business Council)  
- Presentation from the Sierra Business Council, discussing Sierra CAMP, the Sierra Consortium, and the 2018 Parks and Water bond measure.

**Recommended Action:** 1. Join the Sierra Climate Adaptation and Mitigation Partnership (Sierra CAMP). 2. Join the Sierra Consortium. 3. Approve a Resolution to endorse Proposition 68, the June 2018 Parks & Water bond measure.

**Fiscal Impact:** \$5000 a year for the Sierra Consortium annual membership.

**B. Conway Ranch Grazing Proposals**

Departments: CAO

50 minutes (10 minute presentation, 40 minute comments)

(Tony Dublino) - Presentation by Tony Dublino regarding cattle grazing proposals for Conway Ranch.

**Recommended Action:** Receive information on cattle grazing proposals received; provide direction to staff, as outlined in staff report, regarding identification of the preferred proposal and environmental review.

**Fiscal Impact:** None.

**C. Mono County Tobacco Policy Update & Proposed Amendments to Chapter 7.92 of the Mono County Code**

Departments: Public Health

45 Minutes

(Nancy Mahannah, Dustlyne Beavers) - Provide presentation to the Board of Supervisors on tobacco control policies, statistics and proposed amendments to Mono County Code 7.92 including suggested changes to tobacco policies related to multi-unit housing, enforcement and prohibitions.

**Recommended Action:** Receive presentation. Following discussion, introduce, read title, and waiver further reading of proposed ordinance No. ORD18-\_\_\_ Amending Mono County Code Chapter 7.92 Relating to the County's Smoking and Tobacco Policy. Provide any desired direction to staff.

**Fiscal Impact:** Implementation of ordinance amendments would be funded through the Tobacco Tax and Health Protection Act of 1988 and The California Healthcare, Research and Prevention Tobacco Tax Act of 2016. There is no impact to the Mono County General Fund.

**D. Resolution for 2018-2019 Off-Highway Vehicle Grant**

Departments: Sheriff

10 Minutes

(Sheriff Ingrid Braun) - The Off-Highway Vehicle Grant requires a governing body resolution to approve filing an application for FY 2018-2019 funding and to certify the Board's understanding of the grant requirements.

**Recommended Action:** Approve proposed R18-\_\_\_, Authorizing the Mono County Sheriff-Coroner, Mono County Sheriff's Office Emergency Services Coordinator, and/or the Mono County Sheriff's Office Finance Officer to apply for and administer the California State Parks Off-Highway Vehicle (OHV) Grant Program for Fiscal Year 2018-19 for an amount not to exceed \$120,000. Provide any desired direction to staff.

**Fiscal Impact:** Grant will not exceed \$120,000 and there is a 25% match requirement. Matching funds are provided through receipt of OHV license fees with no contribution required from the County's General Fund. In previous years the grant was used to pay for on-going costs associated with OHV patrol and enforcement of California OHV laws applicable in our area. Past grant expenditures include overtime, maintenance, vehicle costs, rents, utilities and occasionally replacement of equipment.

**E. Resolution for 2018-2019 Boating Grant**

Departments: Sheriff

10 Minutes

(Sheriff Ingrid Braun) - Proposed resolution authorizing the County's participation in

the FY 2018-2019 California Department of Boating and Waterway Grant Program.

**Recommended Action:** Adopt proposed resolution, R18-\_\_\_\_, authorizing the County's participation in the FY 2018-2019 California Department of Boating and Waterways Grant Program and designating the Sheriff-Coroner, Mono County Sheriff's Office Emergency Services Coordinator, and/or the Mono County Sheriff's Office Finance Officer as an authorized agent to sign and administer the grant. Provide any desired direction to staff.

**Fiscal Impact:** The grant will not exceed \$131,065. There is no match requirement for this grant. In previous years, this grant was used to pay on-going costs associated with regular boating patrol on 23 lakes and to enforce California boating laws applicable to our area. Past grant expenditures include salaries, overtime, benefits, maintenance, supplies, training, vehicle expenses, utilities and occasionally replacement of equipment.

12.

### **BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**ADJOURN**