



AGENDA

BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Board Chambers, 2nd Fl., County Courthouse, 278 Main St., Bridgeport, CA 93517

Regular Meeting August 8, 2017

TELECONFERENCE LOCATIONS:

1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517.

Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

NOTE: In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact Shannon Kendall, Clerk of the Board, at (760) 932-5533. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at <http://monocounty.ca.gov>. If you would like to receive an automatic copy of this agenda by email, please subscribe to the Board of Supervisors Agendas on our website at <http://monocounty.ca.gov/bos>.

UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.

9:00 AM Call meeting to Order

Pledge of Allegiance

1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.
(Speakers may be limited in speaking time dependent upon the press of business)

and number of persons wishing to address the Board.)

2. APPROVAL OF MINUTES

A. Board Minutes

Departments: Clerk of the Board

Approve minutes of the Regular Meeting held on July 11, 2017.

B. Board Minutes

Departments: Clerk of the Board

Approve minutes of the Regular Meeting held on July 18, 2017.

C. Board Minutes

Departments: Clerk of the Board

Approve minutes of the Special Meeting held on July 18, 2017.

3. RECOGNITIONS

A. Resolution of Appreciation for David E. Cogdill, Sr

Departments: County Administrative Officer

(Supervisor John Peters) - Proposed resolution honoring David E. Cogdill, Sr.

Recommended Action: Adopt resolution.

B. Pretrial, Probation & Parole Week

Departments: Probation

(Karin Humiston) - Presentation by Karin Humiston, of the Mono County Board of Supervisors regarding Pretrial, Probation & Parole Week.

Recommended Action: Approve Proclamation of the Mono County Board of Supervisors Declaring July 16-22, 2017 as Pretrial, Probation and Parole Week.

Fiscal Impact: None.

4. BOARD MEMBER REPORTS

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

5. COUNTY ADMINISTRATIVE OFFICE

CAO Report regarding Board Assignments

Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

6. **DEPARTMENT/COMMISSION REPORTS**

7. **CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

A. Resolution: Industrial Disability Retirement - Franklin Smith

Departments: Risk Management

Proposed resolution determining that Franklin Smith is eligible for industrial disability retirement.

Recommended Action: Adopt proposed resolution #R17-____, Determining that Franklin Smith is eligible for industrial disability retirement. Provide any desired direction to staff.

Fiscal Impact: Advance Disability Pension Payments in the amount of \$2346.46 biweekly until the determination is final with CalPERS, at which time said expenditures would be reimbursed to the County.

B. Information Technology Staff Promotions beyond Step A

Departments: Information Technology

(Nate Greenberg) - Following the restructure of the Information Technology Department in October 2016, two anomalies were created in the staffing allocations. Due to limitations with the Mono County Personnel Rules, these staff members could not be promoted to anything higher than Step A. Following the Board's adoption of an update to the Personnel Rules (R17-47), Mono County Information Technology is proposing the promotion of two existing employees from Step A to steps which are consistent with the originally intended promotions in an effort to maintain parity and consistency with other staff.

Recommended Action: Authorize the promotion of existing employees Andy Liu from System Administrator, Step A to System Administrator, Step B and Joel Hickok from GIS Specialist III, Step A to GIS Specialist, Step C.

Fiscal Impact: These positions are funded with general fund monies and are included in the department's proposed budget for FY17-18.

C. Hiring Policy Variance Request - Mechanic II C Step

Departments: Public Works - Road

A Mechanic position in Bridgeport has been vacant for several months. During recruitment, a single qualified applicant was interviewed. The applicant's skills and experience warrant hiring him as a Mechanic II at a C Step.

Recommended Action: Authorize Public Works Director to work with Human Resources in hiring the applicant as a Mechanic II at a C Step. Provide any desired

direction to staff.

Fiscal Impact:

A Mechanic II at an A Step has an annual cost of \$82,182 (salary \$42,312 / benefits \$39,870). A Mechanic II at a C Step has an annual cost of \$87,805 (salary \$46,644 / benefits \$41,161). The difference is \$5,623.

8. CORRESPONDENCE RECEIVED

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

A. Letters from Suddenlink

Departments: Clerk of the Board

Letter from Suddenlink regarding the closure of its store at 123 Commerce Drive in Mammoth Lakes, effective August 25, 2017. Letter from Altice USA providing notice of an increase in the SD/HD Non-DVR cable box rate from \$7.00 to \$10.00 for new residential Suddenlink customers.

B. Letter from Joyce Kaufman

Departments: Clerk of the Board

Letter from Joyce Kaufman regarding mail received from Vacasa, soliciting vacation homes.

C. Agricultural Commissioner's Office Department Update August 2017

Departments: Clerk of the Board

August 2017 department update from the Counties of Inyo and Mono Agricultural Commissioner's Office.

D. Letter from Wildlife Conservation Board

Departments: Clerk of the Board

Letter from Wildlife Conservation Board advising the Board that they are considering acquisition of approximately 6 acres of wildlife habitat located at Wheeler Ridge in Mono County. The proposal is scheduled to be presented at the Wildlife Conservation Board meeting on August 24, 2017.

9. REGULAR AGENDA - MORNING

A. Agenda Preparation and Minutes

Departments: Clerk of the Board

30 minutes

(Helen Nunn) - Presentation by Helen Nunn, Assistant Clerk of the Board of

Supervisors, outlining the agenda and minute preparation process.

Recommended Action: None (informational only). Provide any desired direction to staff.

Fiscal Impact: None.

B. Report on Annual Board Governance Workshop and Update of Board Rules of Procedures

Departments: CAO

1 hour (15 minute presentation; 45 minute discussion)

(Leslie Chapman) - Report on Annual Board Governance Workshop and Update of Board Rules of Procedure

Recommended Action: 1. Discuss outcomes from the Board Governance Workshop on June 6, 2017 followed by a review and update of the Board Rules of Procedure. 2. Adopt Board Rules of Procedure as presented or amended.

Fiscal Impact: None.

C. Response to 2016-17 Grand Jury Report

Departments: CAO, Board of Supervisors

15 minutes (5 minute presentation; 10 minute discussion)

(Tony Dublino) - County response to 2016-17 Grand Jury Report.

Recommended Action: Consider and potentially approve Board of Supervisors' response to 2016-17 Mono County Grand Jury Report. Provide any desired direction to staff.

Fiscal Impact: None

D. Authorization for Sale of Tax-Defaulted Property

Departments: Finance

10 minutes (5 minute presentation; 5 minute discussion)

(Gerald Frank) - Request for Approval to Sell Tax-Defaulted Property Subject to the Power of Sale.

Recommended Action: Adopt Proposed Resolution #R17-____, Approving the Sale of Tax-Defaulted Property Subject to the Power to Sell and authorize the Chair to sign Request to Sell Tax-Defaulted Property Subject to the Power of Sale.

Fiscal Impact: Total of all minimum bids is \$ 320,683. Minimum bids include known costs. There could potentially be additional costs not included in the minimum bid, which are unknown at this time.

E. Conflict-of-Interest Policy for Design-Build Construction

Departments: County Counsel

10 minutes (5 minute presentation; 5 minute discussion)

(Stacey Simon) - A conflict-of-interest policy for design-build construction.

Recommended Action: Adopt a conflict-of-interest policy for design-build construction. Provide any desired direction to staff.

Fiscal Impact: None.

10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

11. CLOSED SESSION

A. Closed Session--Human Resources

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, Dave Butters, Janet Dutcher, and Anne Larsen. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

B. Closed Session - Existing Litigation

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Paragraph (1) of subdivision (d) of Government Code section 54956.9. Name of case: County of Mono v. Gregory Oliver Jr., Norris Halak, et al.

C. Closed Session - Exposure to Litigation

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: 1.

THE AFTERNOON SESSION WILL RECONVENE NO EARLIER THAN 1:00 P.M.

12. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

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and number of persons wishing to address the Board.)

13. REGULAR AGENDA - AFTERNOON

A. Public Hearing - Revocation of Business License 0930 Rainbow Ridge Realty & Reservations

Departments: Community Development

PUBLIC HEARING - 1:00 p.m. (1 hour)

(Nick Criss) - Public hearing revocation of Business License 0930 Rainbow Ridge Realty & Reservations pursuant to Chapter 5.24.020 of the Mono County Code based on violations by the licensee or her agents or employees of any state or county law or regulation pertinent to the type of business for which the license was issued.

Recommended Action: Conduct public hearing. Consider staff report highlighting numerous and repetitive violations of county regulations by continuously renting/managing transient rentals in Single Family Residential (SFR) designated neighborhoods and revoke Business License 0930 Rainbow Ridge Realty & Reservations. Provide any desired direction to staff.

Fiscal Impact: Potential temporary loss of TOT revenue while clients find new property management for legal rentals. Loss of TOT for illegal rentals.

B. Ordinance temporarily designating roughly graded roads

Departments: Public Works - Roads

15 minutes (5 minute presentation; 10 minute discussion)

(Jeff Walters) - The Sierra Safari is a three-day guided off-highway vehicle tour starting in Mammoth Lakes, continuing to Hawthorne Nevada, and entering the Bridgeport area and the community of Bridgeport. The event takes place on roads and trails throughout Mono County, and Mineral County in Nevada. The Eastern Sierra ATV/UTV Jamboree is a four-day off-highway vehicle event taking place in the Antelope Valley. Both events include some dirt roads that are part of Mono County's maintained mileage system.

Recommended Action:

Introduce, read title, and waive further reading of proposed ordinance temporarily designating certain unpaved county roads throughout the unincorporated area of Mono County as roughly graded roads within the meaning of Vehicle Code section 38001 for the purpose of facilitating the short-term use of those roads for the 2017 Sierra Safari off-highway vehicle tour and the 2017 Eastern Sierra ATV/UTV Jamboree.

Fiscal Impact: Public Works staff time amounting to \$500 or less from the Road Fund.

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