



**Ingrid Braun**  
**Sheriff-Coroner**

**MONO COUNTY SHERIFF'S OFFICE**

**Michael Moriarty**  
**Undersheriff**

**CCW License Application Request (Renewal)**  
**Application Check List**  
**Policy to Renew a Mono County CCW Permit**

- Did you complete the entire application? Any incomplete application will not be accepted.
  - This includes a fully completed Section 7 – Investigators Interview Notes (pages 9-10)
  - Do not sign and date the Public Disclosure Admonition (page 3), Section 6 (page 8), and Section 8 (page 11) prior to your appointment.
  
- Did you provide any required explanations for “yes” answers?
  
- Are your firearms registered or, if not, did you register them through the Attorney General website?
  
- Do you have the required additional documents?
  - Proof of Mono County residency
    - Current driver license - *or* -
    - Voter Registration
  
  - Certificate indicating completion of an approved training course of no less than 4 hours
    - Course must have been completed within 6 months of applying for a CCW
  
  - Written verification from a recognized firearms instructor that you can safely manipulate and fire each weapon listed on the application.
  
- Did you put the application pages in order?
  
- Did you print and fill out the Marijuana attachment?
  
- Do you have the required application fee of \$62
  
- Did you make an appointment?

## THE PROCESS:

- Complete the application and gather supporting documents
- Email to make an appointment
- You will be contacted:
  - if there are any issues
  - to make an appointment for a thumbprint and to pick up your license
  
- ❖ The Sheriff's Office will review the completed application packet and determine whether good cause exists to grant or deny the renewal of the license. Prior issuance of a license will not entitle any licensee to any property or liberty right to renewal.

If you have any further questions, or to schedule your appointment, please contact us via email [ccw@monosheriff.org](mailto:ccw@monosheriff.org). You can also visit our website at [www.monosheriff.org](http://www.monosheriff.org) for complete information on the concealed weapons process.

Sincerely,

***Amber Weller***

Public Information Officer  
Administrative Services Specialist  
Mono County Sheriff's Office