



# AGENDA

## BOARD OF SUPERVISORS, COUNTY OF MONO STATE OF CALIFORNIA

Regular Meetings: The First, Second, and Third Tuesday of each month. Location of meeting is specified just below.

MEETING LOCATION Mammoth Lakes Suite Z, 437 Old Mammoth Rd. Suite Z, Mammoth Lakes, CA 93546

### Special Meeting December 20, 2016

**TELECONFERENCE LOCATIONS:** 1) First and Second Meetings of Each Month: Mammoth Lakes CAO Conference Room, 3rd Floor Sierra Center Mall, 452 Old Mammoth Road, Mammoth Lakes, California, 93546; 2) Third Meeting of Each Month: Mono County Courthouse, 278 Main, 2nd Floor Board Chambers, Bridgeport, CA 93517. Board Members may participate from a teleconference location. Note: Members of the public may attend the open-session portion of the meeting from a teleconference location, and may address the board during any one of the opportunities provided on the agenda under Opportunity for the Public to Address the Board.

**NOTE:** In compliance with the Americans with Disabilities Act if you need special assistance to participate in this meeting, please contact the Clerk of the Board at (760) 932-5534. Notification 48 hours prior to the meeting will enable the County to make reasonable arrangements to ensure accessibility to this meeting (See 42 USCS 12132, 28CFR 35.130).

Full agenda packets are available for the public to review in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517), and in the County Offices located in Minaret Mall, 2nd Floor (437 Old Mammoth Road, Mammoth Lakes CA 93546). Any writing distributed less than 72 hours prior to the meeting will be available for public inspection in the Office of the Clerk of the Board (Annex I - 74 North School Street, Bridgeport, CA 93517). **ON THE WEB:** You can view the upcoming agenda at [www.monocounty.ca.gov](http://www.monocounty.ca.gov). If you would like to receive an automatic copy of this agenda by email, please send your request to Clerk of the Board: [hunn@mono.ca.gov](mailto:hunn@mono.ca.gov)

***UNLESS OTHERWISE SPECIFIED BY TIME, ITEMS SCHEDULED FOR EITHER THE MORNING OR AFTERNOON SESSIONS WILL BE HEARD ACCORDING TO AVAILABLE TIME AND PRESENCE OF INTERESTED PERSONS. PUBLIC MAY COMMENT ON AGENDA ITEMS AT THE TIME THE ITEM IS HEARD.***

9:00 AM Call meeting to Order

Pledge of Allegiance

#### 1. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

on items of public interest that are within the subject matter jurisdiction of the Board.

(Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

**2. APPROVAL OF MINUTES - NONE**

**3. RECOGNITIONS**

**A. Resolution Recognizing Greg Newbry for his Years of Service to Mono County**

Departments: Information Technology

Presentation of resolution recognizing Greg Newbry for his years of public service.

**Recommended Action:** Adopt Resolution recognizing Greg Newbry for his years of service.

**Fiscal Impact:** None.

**B. Resolution of Appreciation to Supervisor Fesko**

Departments: Clerk of the Board

Proposed resolution of appreciation to outgoing Supervisor Tim Fesko

**Recommended Action:** Adopt resolution

**Fiscal Impact:** None

**C. Resolution of Appreciation to Supervisor Alpers**

Departments: Clerk of the Board

Proposed resolution of appreciation to outgoing Supervisor Tim Alpers.

**Recommended Action:** Adopt resolution

**Fiscal Impact:** None

**4. BOARD MEMBER REPORTS**

The Board may, if time permits, take Board Reports at any time during the meeting and not at a specific time.

**5. COUNTY ADMINISTRATIVE OFFICE**

CAO Report regarding Board Assignments  
Receive brief oral report by County Administrative Officer (CAO) regarding work activities.

**6. DEPARTMENT/COMMISSION REPORTS**

**7. CONSENT AGENDA**

(All matters on the consent agenda are to be approved on one motion unless a board member requests separate action on a specific item.)

**A. Change to Allocation List for Solid Waste Division**

Departments: Public Works, Solid Waste Division

Proposed resolution Amending the Allocation List to reflect the increase of one Solid Waste Maintenance Worker, and the elimination of one Solid Waste Gate Attendant.

**Recommended Action:** Adopt proposed resolution #R16-\_\_\_, Amending the Allocation List to reflect the increase of one Solid Waste Maintenance Worker, and the elimination of one Solid Waste Gate Attendant. Provide any desired direction to staff.

**Fiscal Impact:** Approximately \$9,620 per year, funded by the Solid Waste Enterprise Fund.

**B. Resolution Delaying Revisions to Personnel Rules Related to Biweekly Payroll**

Departments: CAO / Finance/HR

Proposed resolution amending sections 090 and 240 of the Mono County Personnel Rules to address delayed implementation of biweekly pay periods.

**Recommended Action:** Adopt proposed resolution #R16-\_\_\_, amending sections 090 and 240 of the Mono County Personnel Rules to address delayed implementation of biweekly pay periods. Provide any desired direction to staff.

**Fiscal Impact:** None.

**C. Amendment to Employment Agreement with Shannon Kendall**

Departments: Clerk of the Board of Supervisors

Proposed resolution approving an amendment to the Employment Agreement of Shannon Kendall to appoint Ms.Kendall as Acting Clerk/Recorder/Registrar/Clerk of the Board.

**Recommended Action:** Adopt Resolution #R16 - \_\_\_\_, approving amendment to Employment Agreement of Shannon Kendall.

**Fiscal Impact:** Approximate impact to the general fund for the next six months is \$7,800 for salary and \$3,250 for benefits for a combined total cost of \$11,050.

**D. Re-Appointment to Mono County Child Care Council**

Departments: Clerk of the Board

Re-appointment of Dyanna Hernandez and Sandra Villalpando to the Mono County

Child Care Council for terms of two years beginning 1/1/2017 and expiring 12/31/18. This item is sponsored by Supervisor Corless.

**Recommended Action:** Reappoint Dyanna Hernandez and Sandra Villalpando to the Mono County Child Care Council, with terms expiring 12/31/18.

**Fiscal Impact:** None.

**8. CORRESPONDENCE RECEIVED**

All items listed are located in the Office of the Clerk of the Board, and are available for review. Direction may be given to staff regarding, and/or the Board may discuss, any item of correspondence listed on the agenda.

**A. Correspondence from Board of State and Community Corrections**

Departments: Clerk of the Board

Correspondence dated November 21, 2016 to the Sheriff-Coroner regarding the 2014-2016 Biennial Inspection of the Mono County Jail. The Board of Supervisors was cc'd on this correspondence.

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**9. REGULAR AGENDA - MORNING**

**A. Fisheries Commission Update**

Departments: Economic Development

20 minutes (15 minute presentation; 5 minute discussion)

(Gaye Mueller, Chair of the Mono County Fisheries Commission) - Presentation by Gaye Mueller regarding the Mono County Fisheries Commission successes over the past year as well as an update on the Kids Fishing Festival.

**Recommended Action:** None (informational only). Provide any desired direction to staff.

**Fiscal Impact:** None.

**B. Building Code Cycle Adoption**

Departments: Community Development

PUBLIC HEARING: 10:00 A.M.

(Wendy Sugimura; Jim Shoffner) - California Building Standards Code Cycle adoption.

**Recommended Action:** 1. Conduct a public hearing on the adoption of the 2016 California Building Codes; 2. Introduce, read title, and waive further reading of a proposed ordinance to adopt a revised Chapter 15.04 of Mono County Code Title 15, and amend the previously adopted California Building Standards Code; and 3. Direct Clerk to schedule ordinance for adoption at the Board's next regular meeting;

direct filing of modification, if approved, with the California Building Standards Commission; provide further direction to staff.

**Fiscal Impact:** No impact to general fund.

**C. Reducing Racial and Ethnic Disparity Grant**

Departments: Probation

10 minutes (5 minute presentation; 5 minute discussion)

(Karin Humiston) - Proposed Resolution, Agreeing to Participate in the Enhanced Racial and Ethnic Disparity Grant Project (R.E.D. Phase III), Authorizing the Probation Chief to Submit the Grant and to Execute any Corresponding Grant Agreement.

**Recommended Action:** Adopt proposed resolution #R16-\_\_\_, Agreeing to Participate in the Enhanced Racial and Ethnic Disparity Grant Project (R.E.D. Phase III), Authorizing the Probation Chief to Submit the Grant Application and Execute the Grant Agreement.. Provide any desired direction to staff.

**Fiscal Impact:** There is no fiscal impact to the general fund. The grant is for \$150,000. There will be Revenue of \$150,000 and expenses of \$150,000 in the Juvenile Probation Department Budget (500).

**D. Tax Appeal Impound Fund**

Departments: Finance

15 minutes (5 minutes presentation; 10 minutes discussion)

(Janet Dutcher) - Authorize impounding of \$1,400,000 associated with pending appeals.

**Recommended Action:** Approve and authorize the Finance Director to impound \$1,400,000 of redeemed taxes to offset anticipated tax appeal results covering fiscal years 2010, 2011, 2012, 2013, 2014 and 2015.

**Fiscal Impact:** By impounding an additional \$1,400,000 in addition to the existing balance of \$1,047,000 in the impound fund, the County and other property tax jurisdictions are less likely to experience significant reductions in future current secured tax distributions when tax appeal refunds are issued. The money used to impound taxes was generated from delinquent property tax payments that was not anticipated when this year's budget was prepared.

**E. Silver Pines Chalet TOT Penalty Appeal and Request for Installment Plan**

Departments: Finance

15 minutes (5 minutes presentation; 10 minutes discussion)

(Janet Dutcher/Gerald Frank) - TOT penalty appeal for Silver Pines Chalet and request for repayment agreement of TOT taxes for quarters ended September 2015, December 2015, March 2016, June 2016 and September 2016.

**Recommended Action:** 1. Consider and approve, approve with modifications, or deny Sierra Pines Chalet's appeal requesting waiver of penalties for prior unpaid Transient Occupancy Tax. 2. Consider and approve, approve with modifications, or deny Sierra Pines Chalet's request for an installment plan for unpaid Transient Occupancy Tax.

**Fiscal Impact:** The fiscal impact would be the loss of \$6,288.92 in penalties, if the waiver is approved.

**F. Restoration of Three Positions to the County Administration Office**

Departments: CAO

20 minutes (10 minute presentation; 10 minute discussion)

(Leslie Chapman) - 1. Proposed resolution to modify the Personnel Allocation List and restore three positions to the County Administrator's office. 2. Budget amendment to allocate contingencies or Economic Stabilization funds for the positions.

**Recommended Action:** Adopt proposed resolution #R16-\_\_\_, Authorizing the County Administrative Officer to amend the County of Mono list of allocated positions to reflect the addition of an Assistant County Administrator, a Human Resources Generalist, and a Deputy County Administrative Officer/Director of Communications in the County Administrative Office department; and approve budget amendment.

**Fiscal Impact:** Assistant County Administrative Officer - \$75,181 including benefits for the remainder of the 2016-17 fiscal year, and \$180,433 for a full year. Human Resources Generalist - \$44,454 including benefits for the remainder of the 2016-17 fiscal year, and \$106,689 for a full year. Deputy CAO – Communications Director - \$58,313 including benefits for the remainder of the 2016-17 fiscal year, and \$139,951 for a full year. If all three positions are funded, a total of \$177,948 will need to be appropriated from contingencies or economic stabilization funds.

**G. Out of State Travel Authorization for NACo Legislative Conference**

Departments: Board of Supervisors

5 minutes

(Supervisor Corless) - Out of State travel request for Supervisor Corless and one other supervisor to attend NACo conference in Washington D.C.

**Recommended Action:** Approve out of state travel for Mono County Supervisor Stacy Corless (the county's NACo representative) and another Supervisor, as desired, to attend the NACo Legislative Conference in Washington, D.C. February 25-March 1.

**Fiscal Impact:** Up to \$1500 per person for conference registration, hotel stay, air travel. Supervisor Corless will use personal airline miles to cover most of the flight cost.

**H. RCRC Policy Principles**

Departments: Clerk of the Board

(Supervisor Corless) - Board comments on Rural County Representatives of California (RCRC) Policy Principles document.

**Recommended Action:** Review and provide initial comments on the Policy Principles document. Comments are due to RCRC Board of Directors no later than January 4, 2017.

**Fiscal Impact:** None

**I. 2017 Airport Capital Improvement Plans for Lee Vining Airport and Bryant Field**

Departments: Public Works

10 minutes (5 minute presentation; 5 minute discussion)

(Garrett Higerd) - Annual Airport Capital Improvement Plans prioritize projects for the next five years at both Mono County airports - Bryant Field and Lee Vining Airport.

**Recommended Action:** Approve 2017 ACIPs for Lee Vining Airport and Bryant Field. Approve submittal of FAA grant applications for crack seal and slurry seal work on airport tie down aprons in 2017.

**Fiscal Impact:** Projects will be funded with \$89,000 in FAA grant funds and a 10% local match from the airport enterprise fund. If approved, the Airports budget will be updated to reflect the addition of these projects during mid-year budget hearings.

**J. South County Facility Workshop**

Departments: Public Works

1.25 hours (15 minute presentation; 60 minute discussion)

(Tony Dublino) - Presentation by Tony Dublino, updating Board on the ongoing analysis of a County owned facility in Mammoth Lakes.

**Recommended Action:** Receive presentation and provide any desired direction to staff.

**Fiscal Impact:** None at this time.

**10. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

**11. CLOSED SESSION**

**A. Closed Session--Human Resources**

CONFERENCE WITH LABOR NEGOTIATORS. Government Code Section 54957.6. Agency designated representative(s): Stacey Simon, Leslie Chapman, and Dave Butters. Employee Organization(s): Mono County Sheriff's Officers Association (aka Deputy Sheriff's Association), Local 39--majority representative of Mono County Public Employees (MCPE) and Deputy Probation Officers Unit (DPOU), Mono County Paramedic Rescue Association (PARA), Mono County Public Safety Officers Association (PSO), and Mono County Sheriff Department's Management Association (SO Mgmt). Unrepresented employees: All.

**B. Closed Session - Exposure to Litigation**

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION. Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code section 54956.9. Number of potential cases: Two.

**THE REGULAR AGENDA WILL RECONVENE AFTER CLOSED SESSION IF NECESSARY**

**12. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

on items of public interest that are within the subject matter jurisdiction of the Board. (Speakers may be limited in speaking time dependent upon the press of business and number of persons wishing to address the Board.)

**ADJOURN**